



**Winnetka Environmental and Forestry Commission  
Notice of Regular Meeting  
March 9, 2016**

The Winnetka Environmental and Forestry Commission will convene on Wednesday, March 9, 2016 in the **Council Room at the Village Hall, 510 Green Bay, Winnetka, Illinois**, at 7:00 p.m.

**Agenda**

Call to Order

- |     |  |                   |
|-----|--|-------------------|
| (1) | Introduction & Chair's Remarks                             | Presenter Dowding |
| (2) | Review and Summary of Minutes                              |                   |
|     | a) Adoption of Special Meeting Minutes (February 24, 2016) | Presenter Dowding |
| (3) | New Business, Old Business/Updates                         |                   |
|     | a) Request to Remove Public Parkway Tree at 315 Poplar     | Jim Stier         |
|     | c) Refuse and Recycling Analysis Discussion                | Presenter Dowding |
| (4) | Committee/Staff Reports;                                   |                   |
|     | a) EFC Webpage and E-Winnetka Update                       | Matt Havlik       |
| (5) | Open Forum   |                   |
| (6) | Public Comment   |                   |
| (7) | Adjournment  |                   |

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Posted Time and Date

**NOTICE**

All agenda materials are available at [villageofwinnetka.org](http://villageofwinnetka.org) (**Government > Council Information > Agenda Packets & Minutes**); **the Reference Desk at the Winnetka Library; or in the Manager's Office at Village Hall (2<sup>nd</sup> floor).**

The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator – Megan Pierce, at 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3543; T.D.D. 847-501-6041.

**WINNETKA ENVIRONMENTAL AND FORESTRY COMMISSION  
SPECIAL MEETING  
MINUTES  
February 24, 2016**

A record of a legally convened meeting of the Environmental and Forestry Commission of the Village of Winnetka, which was held in the Public Works Yards Conference Room, 1390 Willow Rd., Winnetka, Illinois, Wednesday, February 24, 2016, at 7:00 pm.

Call to Order: Chairperson Dowding called the meeting to order at 7:00 p.m.; voting Members present: Chairperson Chuck Dowding, Rosann Park-Jones, Chris Foley, Jim Wilson, and David Varca. Voting Members absent: Caryn Rosen Adelman and Mike Nielsen. A quorum of presently appointed members was present. Ex-officio Members present: None. Village Council Representative: Scott Myers. Student Representative: A.J. Formolo. Also present Public Works Analyst Matt Havlik. One member of the public was present.

(1) Introduction & Chair's remarks: Chairperson Dowding welcomed all Commission members.

(2) Review and Summary of Minutes: Adoption of the February 10, 2016 Minutes. Chairperson Dowding asked for approval of the February 10, 2016 minutes. Commissioner David Varca moved to approve the minutes and Commissioner Rosann Park-Jones seconded. By voice vote, the motion carried.

(3) New Business, Old Business/Updates:

- a) Discussion of Draft Refuse and Recycling Analysis Presentation: Chairperson Dowding shared information from his discussion with the Town of Wenham, Massachusetts regarding their Pay As You Throw (PAYT) program. To date, their PAYT program has proved successful and has been a good experience thus far for the Town of Wenham and its residents.

Chairperson Dowding and Trustee Myers began the discussion of the draft refuse collection presentation by reviewing the goals of the analysis which are closing the operating deficit in refuse operations, providing options for residents to maintain the same or lower costs for service, providing an opportunity for operating efficiencies, being equitable in charging for the service, continuing to provide strong customer service satisfaction and providing a platform to encourage recycling.

Trustee Myers discussed the fact that current taxes allocated for refuse collection cover only about 75% of the total cost of collection. More specifically, the balance of \$550,000 is covered by a transfer from the general fund. Roughly \$275,000 of the remaining

balance is covered by fees collected by the Village with the remainder of the deficit being covered by property tax funds.

Chairperson Dowding reviewed the two elements of the analysis being, the pros and cons of various options for billing for waste collection as well as the options for closing the funding shortfall without increasing the cost to residents.

The Commission briefly discussed the six-year residential and commercial refuse volume and how it has stabilized over the past two years. The group made special note that tonnage totals for residential refuse have steadily declined over the six-year period. Also, the group briefly talked about residential and commercial recycling volumes and how these totals have been relatively even over the six-year period.

Chairperson Dowding discussed facts gathered from the Solid Waste Agency of Northern Cook County (SWANCC) in which it was found that 20 SWANCC communities perform curbside pick-up and three communities perform backdoor pick-up. Special note was made that the Village of Glencoe makes up one of the three backdoor pick-up communities but residents are required to put out refuse as the top of their driveways. Chairperson Dowding also mentioned that there are two communities in Lake County that offer backdoor pickup, Highland Park and Lake Forest.

Trustee Myers gave an overview of costs for residential waste pick-up, stating that \$1,831,900 of the Village's refuse fund is attributable to residential units. This cost amounts to roughly \$461.89 total annual cost per residential unit, or \$38.49 monthly cost per residential unit. Trustee Myers noted that recycling, yard waste composting and-Fall leaf collection are also included in the \$1,831,900 .

The Commission discussed the City of Highland Park's refuse and recycling operations and noted them as being a benchmark for comparison. Highland Park began using Lakeshore Recycling Systems (LRS) January 1, 2016 for refuse and recycling services. They provide residents with multiple options for different services including volume based (35 gal) curbside pick-up, once per week subscription curbside pick-up (65 gal), twice per week subscription curbside pick-up, volume based backdoor pick up once per week subscription backdoor pick-up, twice per week subscription backdoor pick-up, volume based yard & food waste collection and subscription yard & food waste & collection.

Chairperson Dowding stated that 87% of refuse collection charges are paid through residents' property tax bill while refuse represents approximately 1.3% of a person's total property tax bill. Chairperson Dowding then explained that for every \$10,000 of a

resident's property tax bill, approximately \$132.44 goes toward the cost of refuse pick-up, or \$11.04 per month.

Next, the Commission discussed options for billing providing two options, retain status quo, or change to bill as a utility. The group discussed the pros and cons of both, agreeing that retaining the current taxation based status quo would allow people to deduct refuse fees on their income taxes is beneficial while on the other hand its resultant disproportionate payment is a downfall. Changing this service to bill as a utility fee would enable volume based fees and more accurate & transparent billing per household; however, fee-based refuse charges would not be deductible on income taxes.

The group then talked about three options for addressing the funding gap. The first option is to mandate curbside pick-up with all costs in the tax base in which all residents would be required to move wheeled refuse receptacles to the curb along with wheeled recycling receptacles. This option would increase efficiency of pick-up but limits options for residents. The second option is to institute a flat utility fee of about \$39 per month per household that covers the full cost of refuse collection. This option would address the deficit in funding while maintain collection serves as they currently are. The third option is to offer a fee-based choice of curbside or backdoor pick-up priced to recognize the total refuse collection costs, similar to Highland Park. The cost impact of this option would result in a reduction in operating costs dependent on percentage of households selecting each option. The volume-based, variable service provides residents with the service option that best fits their needs while opening up options for future services such as pick-up of home food waste.

The Commission discussed their proposed recommendations to Village Council, which include surveying Village residents on their interest in various pick-up locations, exploring costs of moving to a utility based billing system, developing a pricing model for service options based on results of the Village survey, and moving forward with implementing a fee-based pricing approach with a variety of service options.

Trustee Myers reminded the Commission that the main goals of this analysis and presentation are to address the funding deficit, encourage recycling among residents and businesses, and to increase efficiency of refuse pickup.

At the March, 9<sup>th</sup>, 2016 meeting, the Commission agreed to vote to take the presentation to Village Council.

(4) Committee/Staff Reports:

a) Status of Public Works and Lakeshore Recycling Systems Informational Meeting: The Commission discussed the details of a potential recycling informational meeting jointly held with the Village of Glencoe, Go Green Winnetka and Go Green Glencoe. The meeting will be held at the Glencoe Public Library on Tuesday, April 5, 2015 at 7:30 p.m. at 320 Park Avenue in Glencoe. The meeting is a continuation of the joint effort between the Village of Winnetka and the Village of Glencoe through their recycling provider, Lakeshore Recycling Systems (LRS). The purpose of the meeting is for LRS to discuss what can and cannot go into recycling bins, how recycling is sorted, where the recycled materials go, and what residents can do to recycle more. LRS will also answer any questions from residents.

(5) Open Forum: None.

(6) Public Comment: Ted Wynnychenko, 1086 Oak, entered the meeting at 8:45 p.m. and asked to view the refuse collection presentation when the meeting was over.

(7) Adjournment: There being no further business, Chairperson Dowding asked for a motion to adjourn which was moved by Commissioner Chris Foley and seconded by Commissioner Jim Wilson. Having the motion passed, the meeting adjourned at 8:49 p.m.



# VILLAGE OF WINNETKA

*Incorporated in 1869*

Office of the Village Forester  
(847) 716-3535  
Fax (847) 716-3599  
[jstier@winnetka.org](mailto:jstier@winnetka.org)

February 15, 2016

[REDACTED]  
315 Poplar St  
Winnetka IL 60093

Re: Parkway Tree Removal Request at 315 Poplar Street

Dear [REDACTED]

I have received a set of building plans for your proposed new house construction at 315 Poplar Street. Included with the plans were tree removal applications, including one request to remove the 20-inch diameter size parkway Maple tree for a new proposed driveway and detached garage.

Under current Village policy, the public Maple tree will require Winnetka Environmental and Forestry Commission approval. The next commission meeting is March 9, 2016 at 7:00 pm, Village Hall, 510 Green Bay Road. I would recommend you and or your architect to attend and available for possible questions.

If you have any questions for me, please contact me via email or phone 8470716-3535.

Sincerely,

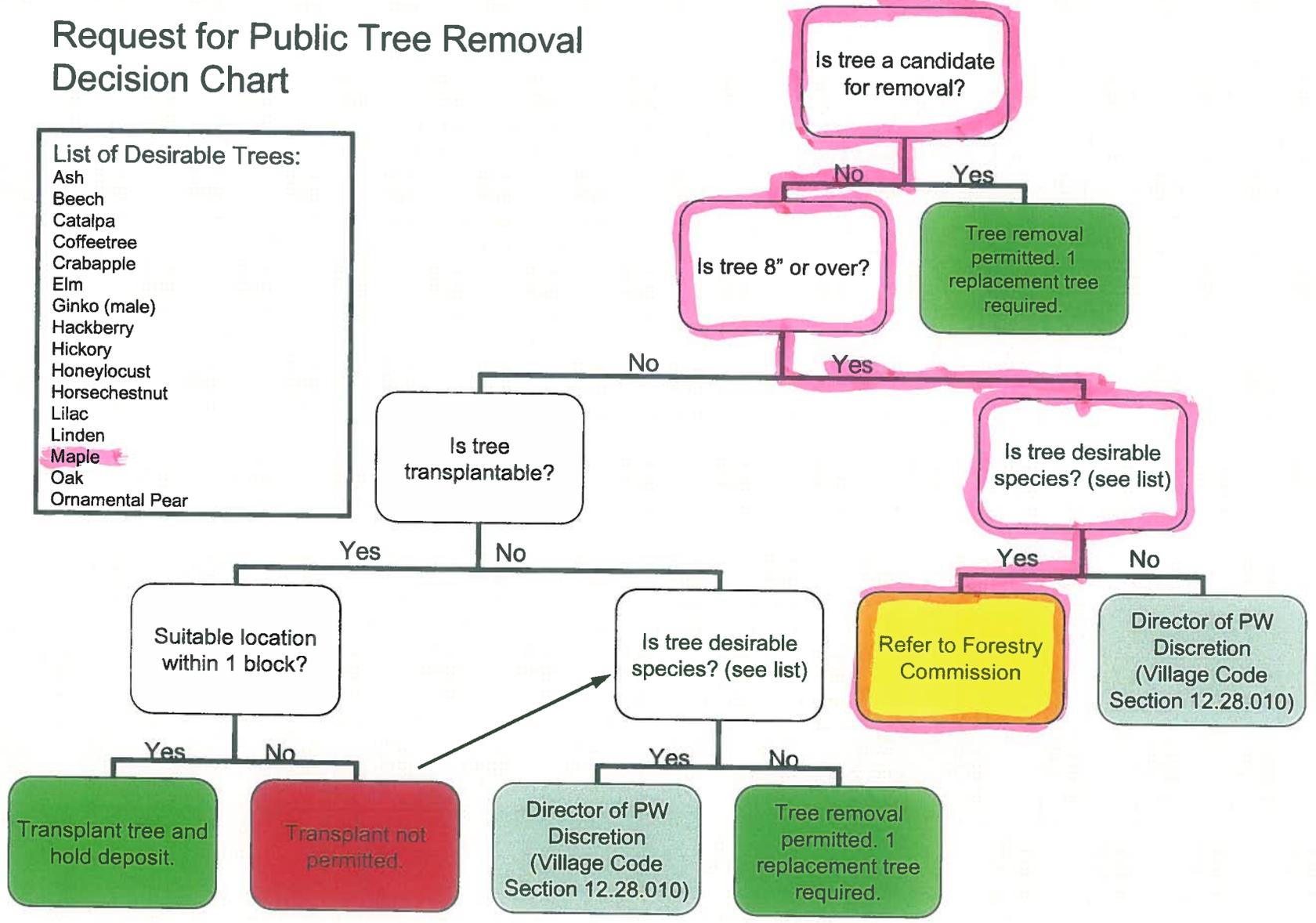
Jim Stier  
Village Forester

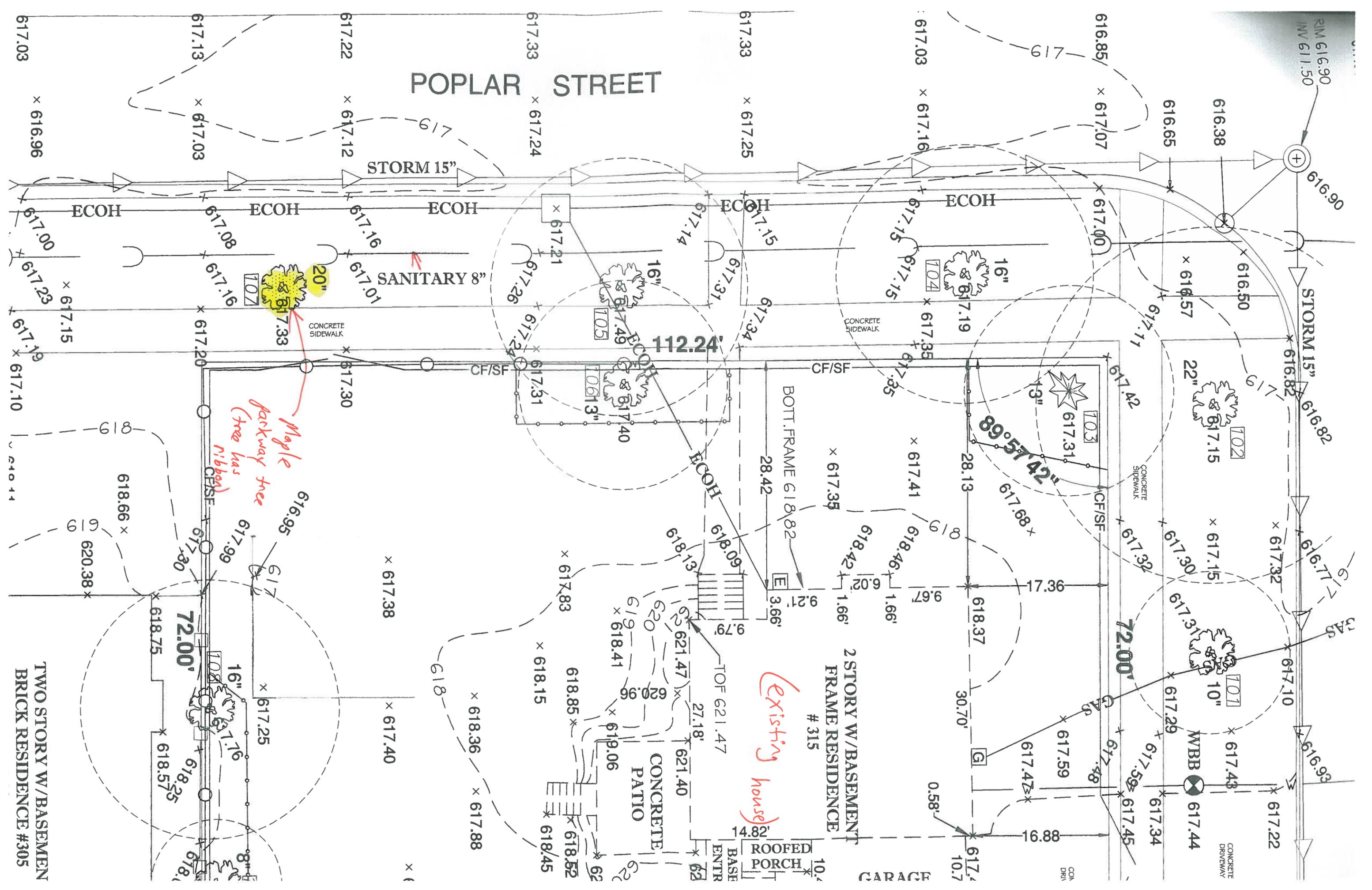
Cc: ABD & Associates LTD, 8747 W Bryn Mawr Ave #505, Chicago IL 60631

2/15/16  
315 Poplar St. - 20" Maple parkway tree

# Request for Public Tree Removal Decision Chart

- List of Desirable Trees:
- Ash
  - Beech
  - Catalpa
  - Coffeetree
  - Crabapple
  - Elm
  - Ginko (male)
  - Hackberry
  - Hickory
  - Honeylocust
  - Horsechestnut
  - Lilac
  - Linden
  - Maple
  - Oak
  - Ornamental Pear





# POPLAR STREET

STORM 15"

SANITARY 8"

112.24'

89°57'42"

72.00'

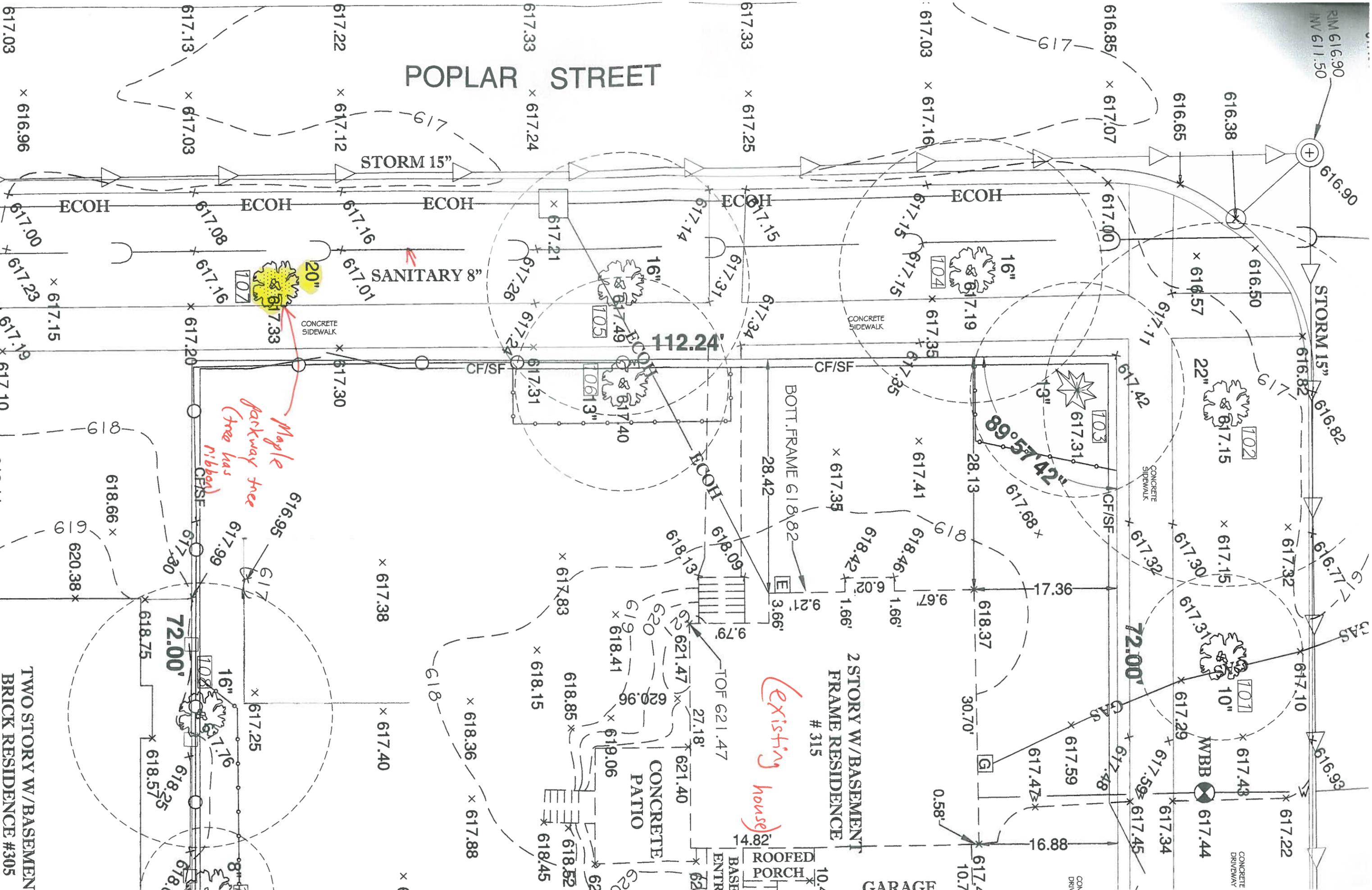
72.00'

2 STORY W/BASEMENT  
FRAME RESIDENCE  
# 315

Existing house

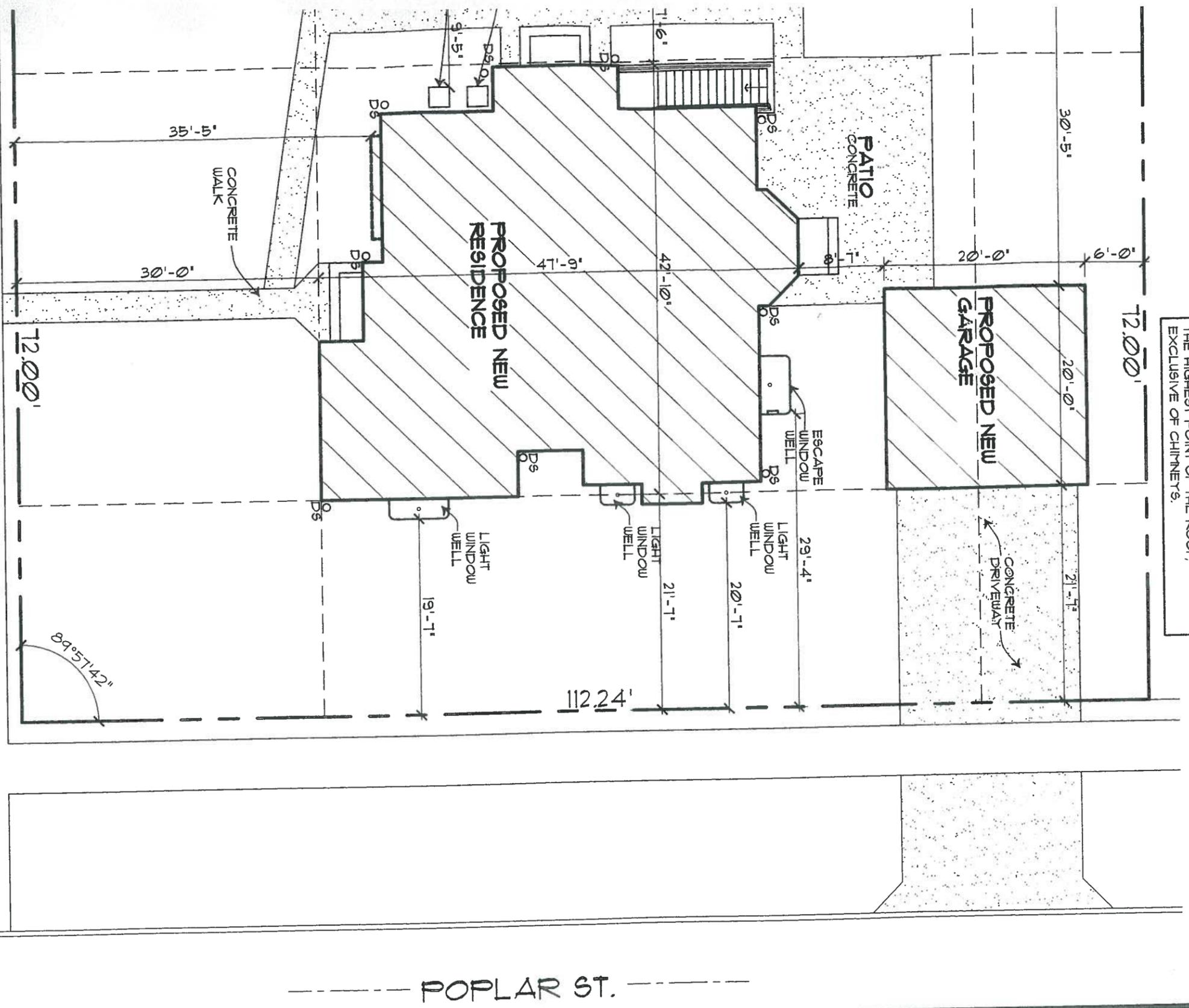
Maple  
parkway tree  
(tree has  
ribbons)

TWO STORY W/BASEMENT  
BRICK RESIDENCE #305





MUST BE SUBMITTED TO AND APPROVED BY THE DEPARTMENT OF COMMUNITY DEVELOPMENT. THE SURVEY MUST SHOW THE ELEVATION TO THE TOP OF ALL FLOORS, AS WELL AS, THE OVERALL HEIGHT OF THE STRUCTURE AS MEASURED FROM THE TOP OF THE FIRST FLOOR TO THE HIGHEST POINT OF THE ROOF, EXCLUSIVE OF CHIMNEYS.



ORCHARD LN.  
**SITE PLAN**  
 SCALE: 1" = 10'-0"

**RETURN**  
 FEB - 3 2016

POPLAR ST.

PROPOSED NEW S.F. RESIDENCE  
 315 POPLAR ST.  
 ILLINOIS

**ABD & ASSOCIA**  
 PROFESSIONAL DESIGN FIRM - N  
 8747 W. BRYN MAWR AVE #505  
 PHONE: 773 864 9754

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I hereby verify that these plans were prepared under my supervision and to the best of my knowledge comply with all applicable codes, ordinances and regulations.  
 Signed: **ZENON WOZNY**  
 001-010655  
 DATE: 02/02/2016  
 PROJECT:  
 SHEET NO. A-1