



**Winnetka Environmental and Forestry Commission  
Notice of Regular Meeting  
July 13, 2016**

The Winnetka Environmental and Forestry Commission will convene on Wednesday, July 13, 2016 in the **Council Room at the Village Hall, 510 Green Bay, Winnetka, Illinois**, at 7:00 p.m.

**Agenda**

**Call to Order**

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|-----|--|-------------------|
| (1) | Introduction & Chair's Remarks   | Presenter Dowding |
| (2) | Review and Summary of Minutes  |                   |
|     | a) Adoption of Regular Meeting Minutes (May 11, 2016)                        | Presenter Dowding |
| (3) | New Business, Old Business/Updates   |                   |
|     | a) Discussion on phosphorus-based fertilizer ban                             | Presenter Dowding |
|     | b) Residential Property Stormwater Improvements & Implementation (BMP's)     | Presenter Dowding |
|     | c) Recap of May 24 <sup>th</sup> LRS Open House Meeting                      | Presenter Dowding |
|     | d) Recap of July 12 <sup>th</sup> Refuse and Recycling Analysis Presentation | Presenter Dowding |
|     | e) Commercial Recycling Information for Winnetka Businesses                  | Presenter Dowding |
| (4) | Committee/Staff Reports  |                   |
|     | a) May 14 <sup>th</sup> Document Destruction Event Summary                   | Matt Havlik       |
| (5) | Open Forum   |                   |
| (6) | Public Comment   |                   |
| (7) | Adjournment  |                   |

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Posted Time and Date

**NOTICE**

All agenda materials are available at [villageofwinnetka.org](http://villageofwinnetka.org) (**Government > Council Information > Agenda Packets & Minutes**); **the Reference Desk at the Winnetka Library; or in the Manager's Office at Village Hall (2<sup>nd</sup> floor).**

The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator – Megan Pierce, at 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3543; T.D.D. 847-501-6041.

**WINNETKA ENVIRONMENTAL AND FORESTRY COMMISSION**  
**REGULAR MEETING**  
**MINUTES**  
**May 11, 2016**

A record of a legally convened meeting of the Environmental and Forestry Commission of the Village of Winnetka, which was held in the Village Hall Council Chambers, 510 Green Bay Rd., Winnetka, Illinois, Wednesday, May 11, 2016, at 7:00 pm.

Call to Order: Chairperson Dowding called the meeting to order at 7:00 p.m.; voting Members present: Chairperson Chuck Dowding, Mike Nielsen, Rosann Park-Jones, Chris Foley and Jim Wilson. Voting Members absent: Caryn Rosen Adelman and David Varca. A quorum of presently appointed members was present. Ex-officio Members present: None. Village Council Representative: Penny Lanphier. Student Representative absent: A.J. Formolo. Also present Public Works Analyst, Matt Havlik. No members of the public were present.

- 1) Introduction & Chair's remarks: Chairperson Dowding welcomed all Commission members and introduced new Village Council Representative Penny Lanphier. Chairperson Dowding mentioned the Commission will miss previous Village Council Representative, Scott Myers but is confident that Penny will be a great fit.
- 2) Review and Summary of Minutes: Adoption of the April 13, 2016 regular meeting minutes. Chairperson Dowding asked for approval of the April 13, 2016 regular meeting minutes. Commissioner Mike Nielsen moved to approve the minutes and Commissioner Chris Foley seconded. By voice vote, the motion carried.
- 3) New Business, Old Business/Updates:
  - a) Refuse and Recycling Analysis Presentation: Chairperson Dowding told the Commission that the refuse and recycling analysis is scheduled to be presented and discussed at the June 14, 2016 Village Council study session. The Commission agreed they satisfied with their research and recommendations to Village Council. Chairperson Dowding encouraged all members to attend the June 14<sup>th</sup> study session. Chairperson Dowding asked for a motion to take the refuse and recycling analysis presentation to Village Council at the June 14<sup>th</sup> study session which was moved by Commissioner Chris Foley and seconded by Commissioner Rosann Park-Jones. The Commission agreed that the June meeting should be held at the 14 June Village Trustee study session. Matt Havlik will make the necessary public announcements.
  - b) Coordination with a Winnetka Go Green sponsored LRS Open House Meeting: Chairperson Dowding announced to the Commission that Go Green Winnetka has scheduled and organized a meeting/presentation with Lakeshore Recycling Services

(LRS) on May 24<sup>th</sup>. This meeting will be similar to the meeting hosted by Go Green Glencoe last month. This open house meeting will be held at the Winnetka Public Library and will feature an informational presentation by Josh Connell of LRS. The purpose of this meeting is to help residents better understand what materials can and cannot be recycled and well as to answer any questions residents may have. The Commission discussed the benefits of having the Village co-sponsor the meeting with Go Green Winnetka and advertise it through e-mail blasts. Matt Havlik will talk to Village staff about communication methods.

The Commission also discussed how to increase commercial recycling among businesses in each of the Village's business districts. It was brought to the Commission's attention that some businesses and organizations are further than other from recycling dumpsters and makes it difficult to recycle.

4) Committee/Staff Reports:

a) EFC Webpage Updates: Matt Havlik showed the Commission the recent updates to the EFC Tips to Go Green Page. The page is organized by tips to go green by season as well as tips to go green by topic. Matt Havlik also added links throughout the page back to relevant information already on the Village's website. The Commission was pleased with the added content and believes this is a good resource for residents.

5) Open Forum: None.

6) Public Comment: None.

7) Adjournment: There being no further business, Chairperson Dowding asked for a motion to adjourn which was moved by Commissioner Jim Wilson and seconded by Commissioner Rosann Park-Jones. Having the motion passed, the meeting adjourned at 8:19 p.m.