

Regular Meeting
WINNETKA VILLAGE COUNCIL
Police Department
410 Green Bay Road
Winnetka, Illinois 60093
September 20, 2011
7:30 p.m.

Emails regarding any agenda item are welcomed. Please email rbahan@winnetka.org, and your email will be relayed to the Council members. Emails for the Tuesday Council meeting must be received by Monday at 4 p.m. Any email may be subject to disclosure under the Freedom of Information Act.

AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance to the Flag
- 3) Quorum
 - a) October 3, 2011, Regular Meeting
 - b) October 11, 2011, Study Session
- 4) Approval of Agenda
- 5) Consent Agenda
 - a) Village Council Minutes.
 - i) July 12, 2011, Study Session3
 - ii) August 2, 2011, Regular Meeting7
 - iii) August 16, 2011, Regular Meeting12
 - b) Warrant Lists Nos. 1717 and 171819
 - c) Ordinance No. MC-8-2011 – Amending Village Code as it Pertains to Sanitary Sewer Backflow Prevention Devices – Adoption.....20
 - d) Police Department Duty Pistol Replacement.....26
 - e) Bid 011-019B: 1976 Line Truck Replacement.....27
- 6) Stormwater Update
- 7) Landmark Preservation Awards – Louise Holland, Chairman, Landmark Preservation Commission
- 8) Ordinances and Resolutions
- 9) Public Comment and Questions
- 10) Old Business
- 11) New Business
 - a) Winnetka Community House Request.....28

- 12) Reports
- 13) Appointments
- 14) Executive Session
- 15) Adjournment

NOTICE

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**MINUTES
WINNETKA VILLAGE COUNCIL STUDY SESSION**

July 12, 2011

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held in the Police Department Classroom at 410 Green Bay Rd. on Tuesday, July 12, 2011, at 7:30 p.m.

- 1) Call to Order. President Pro Tem Rintz called the meeting to order at 7:35 p.m. Present: Trustees Gene Greable, Bill Johnson, Richard Kates, and Jennifer Spinney. Absent: President Jessica Tucker and Trustee Arthur Braun. Also in attendance: Village Manager Robert Bahan, Village Attorney Katherine Janega, Public Works Director Steve Saunders and approximately 25 persons in the audience.
- 2) Christopher Burke Stormwater Study Follow-up (Continued from the June 21st Council Meeting). President Pro Tem Rintz announced that the discussion would pick up where it left off on June 21st, when severe weather interrupted the meeting.

Mr. Saunders reported that the purpose of the meeting is to present a set of flood protection solutions, following the recommendations of the 2009 drainage survey conducted by Christopher B. Burke Engineering, Ltd. (CBBEL). He noted that the recommended pump station improvements have already begun, but that the Council needs to approve a comprehensive Village-wide flood risk reduction program that establishes: (i) projects that will be done; (ii) the order in which they will be completed; (iii) which agencies, if any, the Village will partner with; and (iv) how the projects will be funded.

Thomas Burke, of CBBEL, recapped the recommendations for the Underpass, Cherry Outlet, Spruce Outlet and Ravine Study Areas, and then described the recommended improvements for the Greenwood and Provident Study Areas. He showed a table illustrating all of the recommendations for 10-year storm protection, estimated the cost at \$14.1 million for all of the projects, including the improvements identified in the 2009 study. He said funding could come from cash reserves, bonds, a stormwater utility fee, special service area or any combination thereof, and he noted that very little grant money from the State is available to help defray the costs.

Mr. Saunders reviewed the recommended next steps: (i) evaluate the cost/benefit of all projects (2009 and 2001); (ii) identify and evaluate funding mechanisms; (iii) identify joint benefits and goals for possible inter-agency cooperation; and (iv) begin discussions with IDOT regarding cost-sharing for Sheridan Road projects. He said the benefits are in different categories, such as: overland flooding; road closures; damage to vehicles; traffic delays; and outfalls to the lake which affect water quality. He added that information could be brought back so the Council could start thinking about the simplest projects for the next budget cycle.

Mr. Saunders described preliminary discussions with the Park District, which is moving forward with plans for the Skokie Playfields, and he recommended exploring joint benefits and possibly cooperating with them on the project.

Trustee Greable said he could not buy into the total project cost of \$14.1 million, asked if there are any other options besides what CBBEL recommends, said he would like further

study and analysis to get the facts behind the solutions, and added that he wanted community support behind the drainage projects.

Mr. Saunders explained that CBBEL's report on the first two study areas presented a number of different alternatives and that the options were settled upon because they were technically feasible and economically viable. He said the projects that are recommended in this second report are those that are technically the most sensible, but there is a need to quantify the benefits of each one, in order to rank them.

President Pro Tem Rintz remarked that each of the study areas has multiple solutions and CBBEL put forth recommendations based on efficacy or cost issues, and that all the information is contained in the reports they provided. He added that the four large projects are the ones he is most concerned with.

Trustee Spinney commented that the people in the audience have come because they have spent millions cleaning up their homes after floods, and the Council needs to take action to provide them some relief.

Trustee Johnson asked if the water coming out of the outfalls could be cleaned up.

Mr. Saunders said two pollutants are addressed: (i) sedimentation, which is washout from impervious surfaces; and (ii) bacteria, which is harder to deal with, although there are some structures being examined to deal with it.

Trustee Kates asked (i) if any studies have been done to pinpoint the source of the pollution and whether fecal coli form counts are done on a regular basis to determine what percentage of the bacteria comes from the outfall, and (ii) if there is data other than the survey responses for the intersections that flood.

In response, Mr. Saunders stated that: (i) testing has not been done at the outfall site to pinpoint the source of the pollution; (ii) data include records from previous storms, calls from residents, and staff observations of frequent flooding; and (iii) no depth measurements have been done of the underpass or ravines, as the Village does not have the manpower to accomplish that task.

Mr. Burke commented: (i) that CBBEL realizes not everyone returns their surveys; (ii) that he looks for general patterns and clusters; and (iii) some isolated incidents are remediated and the flooding does not recur.

Tim Foley, president of the DeWindt Road Association, commented as follows: (i) he has been following the drainage discussions for several years; (ii) his area was part of the 2009 study; (iii) the study areas show the most density of overland flooding in southwest Winnetka; (iv) this area also experiences the worst flooding; (v) residents in the area feel a sense of urgency about getting some relief; (vi) residents appreciate the Council's diligence in studying other areas; (vii) he comments the Council for using a consultant to help it make prudent decisions based on science; and (viii) this is one of the Council's most important issues, because residents' homes are affected. He asked the Council: (i) to put the issue at the top of its "to-do" list; (ii) to act soon; and (iii) to not spend more years studying the issue.

President Pro Tem Rintz responded that the Council has already approved the improvements at the Skokie River pump station and is trying to move forward in the most prudent manner.

Scott Madlener, EFC Commissioner and 1305 Forest Glen, suggested the Council: (i) look at grant funding opportunities for addressing beach pollution and ravine restoration; and (ii) consider changing the Village's impervious surface requirements.

Mark Solinka, 935 Tower, asked why more projects along Tower Road were not included in the report's recommendations for the Spruce Outlet area.

Mr. Burke explained that the cost/benefit for a project at Tower and Foxdale would not be desirable, because the issue with sewer capacity is that if more water is put in the Tower Road sewer, the problem merely moves further east, necessitating the widening of the sewer all down Tower Road, but added that he has not given up on solving that area's problems.

Mr. Saunders added that other possibilities are being examined, such as pushing the water through the ravine. He noted that data is needed from the railroad before that can be recommended, and that if it could be done, it would trim an estimated \$700,000 from the additional storm sewer cost.

Gregg Kirkoffer, 126 DeWindt Rd., communicated the homeowners' sense of urgency for flood relief to the Council.

Carol Fessler, 1314 Trapp Lane, commended the Council for examining drainage, said the cost/benefit issue is a concern of the community, and she asked for clarity and candor in the Council's discussions.

President Pro Tem Rintz counseled that the discussion should remain pertinent to CBBEL's recommended next steps, and asked how the cost/benefit analysis would be done.

Mr. Saunders responded that staff anticipates CBBEL would provide the service.

Trustee Kates expressed dissatisfaction with the current CBBEL study and disagreement with its recommendations. He questioned the survey results and opposed going forward until more detail is provided. He added that the underpass flooding did not appear to be a large problem in need of such an expensive solution.

Trustee Spinney said she is in favor of the CBBEL cost/benefit study and said although she is sympathetic to southwestern Winnetka, she believes there is a Village-wide problem.

Trustee Greable stated that he supported the project in southwest Winnetka, and added that he does not think the surveys support the CBBEL recommendations. He said he is interested in understanding how the water will be contained in a 10-year flood event, and reiterated his desire that the community needs to buy into the projects.

Trustee Johnson said Trustees Kates and Greable raised interesting points.

Mr. Saunders explained that the underpass flooding is a transportation problem, depending on when it floods, because New Trier High School is nearby. He reminded the Council that: (i) southwest Winnetka was chosen for the first drainage study because that is where clusters of damaged homes exist; and (ii) after the first study recommendations came in, the Council commissioned a study of the entire Village for the sake of equity to all residents. He added that, although it is the Council's prerogative to decide that the second study areas are not very important and to focus on the 2009 recommended projects, he recommends that the Council's decision be more data-driven, and that information from a cost/benefit study be considered before making any final plans.

President Pro Tem Rintz observed that the equity issue of drainage had been a concern, as people living on high ground felt they were paying for projects to help people who knowingly bought in the flood plain. He remarked that an eye-opening moment came when he discovered that most of Winnetka's storm sewer system provides a 2-4 year level of storm protection, which he believes is unacceptable. He said the Council needs to take decisive action or continue to be plagued by drainage problems, and that eventually property values could be affected. He noted that CBBEL and Mr. Saunders are experts whose observations and recommendations should be relied upon, as the Council is not in a position to make value judgments about who is suffering the most. He said he would be in favor of moving ahead with steps #2, #3 and #4 in the agenda report, and of deferring #1 for the time being.

Trustees Kates and Johnson agreed that #1, a cost-benefit analysis, is not necessary at this time, Trustee Spinney expressed agreement with the recommended next steps outlined in Mr. Saunders' agenda report, and Trustee Greable favored gathering information from the cost-benefit analysis.

President Pro Tem Rintz asked CBBEL to submit a proposal to identify what a cost-benefit analysis would include and help the Council come to a decision on that question. He added that the Council is in support of moving forward with the other three action steps.

- 3) Executive Session. None.
- 4) Adjournment. Trustee Johnson, seconded by Trustee Spinney, moved to adjourn the meeting. By roll call vote, the motion carried. Ayes: Trustees Greable, Kates, Johnson, and Spinney. Nays: None. Absent: President Tucker and Trustee Braun. The meeting adjourned at 10:00 p.m.

Recording Secretary

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
August 2, 2011**

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held in the Village Hall Council Chambers on Tuesday, August 2, 2011., at 7:30 p.m.

- 1) Call to Order. President Tucker called the meeting to order at 7:32 p.m. Present: Trustees Arthur Braun, Gene Greable, Bill Johnson, Richard Kates and Chris Rintz. Absent: Trustee Jennifer Spinney. Also present: Village Manager Robert Bahan, Village Attorney Katherine Janega, Police Chief Patrick Kreis, Fire Chief Alan Berkowsky, Assistant Director of Water & Electric Rich Ciesla, Public Works Director Steve Saunders, Director of Community Development Mike D’Onofrio, Finance Director Ed McKee, and approximately 110 persons in the audience.
- 2) Pledge of Allegiance. President Tucker led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) August 16, 2011. All of the Council members present indicated that they expected to attend.
 - b) September 6, 2011. All of the Council members present indicated that they expected to attend.
- 4) Approval of the Agenda. Trustee Braun, seconded by Trustee Johnson, moved to approve the Agenda. By roll call vote. the motion carried. Ayes: Trustees Braun, Greable, Kates, Johnson and Rintz. Nays: None. Absent: Trustee Spinney.

President Tucker remarked that this evening’s meeting was of extreme importance as the Council continues to confront stormwater issues brought into sharp focus with the previous week’s historic rain and extreme flooding. She expressed sympathy for residents’ loss of personal property and damage to homes, and quoted from an article in *American City and County Magazine* forecasting more extreme weather, and predicting that these events are the “new normal” for which governments must plan. She indicated that she believed a comprehensive stormwater management plan is the Village’s number one priority.

- 5) Consent Agenda
 - a) Village Council Minutes.
 - i) June 21, 2011, Regular Meeting.
 - ii) July 5, 2011, Regular Session.
 - b) Warrant Lists Nos. 1711 and 1712. Approving Warrant List No. 1711 in the amount of \$1,051,432.30, and Warrant List No. 1712 in the amount of \$779,546.78.
 - c) Resolution R-27-2011: Plat of Dedication for Trapp Lane.
 - d) Rock Salt Purchase Bid.

Trustee Johnson, seconded by Trustee Braun, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Braun, Greable, Kates, Johnson and Rintz. Nays: None. Absent: Trustee Spinney:

6) Ordinances and Resolutions.

a) Resolution R-28-2011: Waiving Permit Fees for Storm Repairs – Adoption.

[This item was discussed after the discussion of Item 8 had concluded.]

Attorney Janega explained that, in addition to the free refuse pickups for household furnishings that were damaged in the flood of July 22-23, the Village is proposing to waive the fees for residents who now need building permits to rehabilitate their flooded homes. She said Council action is required to initiate a global waiver such as this, since the permit fees are set by Council Resolution.

Mr. D’Onofrio commented that the proposal will ensure that Village inspections take place on post-flood construction, which will protect residents from unscrupulous contractors, and ensure that work is carried on according to the building codes.

After a brief discussion, the Trustees were in agreement that waiving the permit fees will encourage homeowners to apply for the proper permits as they rebuild after the flood.

Trustee Kates, seconded by Trustee Johnson, moved to adopt Resolution R-28-2011 waiving permit fees for storm repairs. By roll call vote, the motion carried. Ayes: Trustees Braun, Greable, Kates, Johnson and Rintz. Nays: None. Absent: Trustee Spinney.

7) Public Comment and Questions.

8) Old Business. None.

a) Stormwater Report & Stormwater Management Strategies. Public Works Director Steve Saunders reviewed the July 22-23 storm rainfall data from the Cook County Precipitation Network Gauge located near Willow and Hibbard, noting that: (i) in a three-hour period, the area went from the one of the driest to the wettest July on record; (ii) in comparison, the September, 2008, floods were caused by a storm that dumped an additional inch of rain, but which accumulated over a 24-hour period.

Mr. Saunders also explained the Wilmette “locks,” stating that: (i) the “locks” are a 32-foot gate that controls the water level of the North Shore Channel; (ii) the locks do not impact the level of the lake or the Skokie River; (iii) most of the Village stormwater flows to the Skokie River, which is not connected to the North Shore Channel; and (iv) opening the gate should have no effect on Winnetka’s storm sewers, but could possibly help somewhat with sanitary sewer backups. He said the gates were opened during the July 22-23 storm, both in Wilmette and at Navy Pier, to prevent flooding on the North Shore Channel.

President Tucker opened the floor for public comment.

The following persons described their experiences of flooding during the storm and were unanimous in calling for the Village asking the Council to take immediate action to

improve Winnetka's storm sewer system and to improve drainage in Winnetka in the Village:

Linda Pedian, 510 Sheridan; Ryan Malayter, 1156 Cherry; Tim Foley, 165 DeWindt; Bill Meuer, 166 Cherry; Susie Halpin, 470 Sunset; Brook Walper, 979 Willow; George Walper, 870 Prospect; Elise Covey 1503 Edgewood; John Hirschey, 420 Sunset; Trish Alban, 1004 Pine Tree Lane; Barry Sabloff, 280 White Oak Lane and president of the White Oak Association; Lisa Snabes, 1255 Spruce; Johnny Yasenek 1177 Elm; Steven Knaus, 905 Greenwood; Michael Klein, 955 Sunset; Jim Gordon, 281 White Oak Lane; Catherine Veach, 1040 Sunset; Paul Bartlett, 1182 Cherry; Ron White, 434 Berkeley; Joan Sullivan, 165 Spring Lane; Scott Vinson, 1488 Edgewood; Dr. Jim Feld, 260 White Oak Lane.

Mr. Saunders resumed his presentation, during which he: (i) reviewed Winnetka's drainage systems and the flow of stormwater outside of Winnetka; (ii) reported that the Ash Street pump at Hibbard became clogged with debris during the storm; (iii) described Staff's efforts to supplement the pump stations; (iv) reviewed damage data maps from the recent floods; and (v) reviewed \$3.5 million in stormwater improvements made by the Village from 1994-2008.

Mr. Saunders then reviewed the 2009 and 2011 recommendations made by the Village's stormwater consultant, Christopher B. Burke Engineering, Ltd. (CBBEL), which call for an estimated \$14.1 million in storm sewer improvements to provide for 10-year flood protection. He showed modeling of the effect of proposed improvements would have had on the July 22-23 deluge, which revealed that the improvements would not have had much effect, with the exception of the area near Sunset and DeWindt. He also gave a rough estimate of detention volumes that might be needed to handle a 100-year storm like the most recent event, and explained that the very little open space in Winnetka available for such detention is controlled by other local government entities.

Mr. Saunders concluded that a system that protects for a 10-year flood is not likely to be adequate; but that a 100-year protection level is may not be technically feasible or affordable. He recommended evaluating possible improvements that could provide 25-, 30- and 50-year protection levels and then start on a project in the hardest hit areas. He said staff will have to vigorously pursue open space for detention, which will require cooperation between the Village, Park District, school districts and possibly the Cook County Forest Preserve District.

President Tucker called for Council comments.

Trustee Rintz pointed out that: (i) the Council has not been ignoring the issue of flooding, and has been on target with every objective to keep the drainage issue for the whole Village moving forward; and (ii) the process is slowed by Trustee turnover and the need to consider diverse opinions in the community.

Trustee Kates commented that: (i) the Council needs to have all the facts; (ii) another survey should be done, in light of the most recent storm and flooding; (iii) a 10-year protection level will not produce adequate results; and (iv) funds cannot be allocated for a project until more is known about the type of flood that is being protected against.

Trustee Braun said his heart goes out to residents affected by flooding. He agreed that: (i) storm sewer enhancement should be the Council's top priority; (ii) protection should go far beyond the 10-year level; and (iii) he would like to see all areas of the Village addressed.

Trustee Johnson said his sympathy is also with residents who experienced flooding. He stated that; (i) he has always been concerned about the effectiveness of 10-year flood protection; (ii) the limit on what can be spent is higher than it was before the July storm; and (iii) he favors taking a thoughtful approach and not rushing into anything.

Trustee Greable stated that: (i) flooding is a community-wide problem; (ii) some areas are severely impacted and that home values are in jeopardy as a result; (iii) he favors making infrastructure investments for future generations; (iv) the Winnetka Caucus should survey residents about how best to proceed; and (v) business and community leaders must be part of the solution.

President Tucker said Trustee Spinney had sent an email voicing her support for staff's recommendations.

Trustee Rintz stated that more surveys are not needed and that the downstream areas of the Village need attention focused on them. He added that: (i) he trusts Village staff to know what the problems are and how to fix them, especially the Village Engineer who has spent his whole career in Winnetka; (ii) the Council does not have the technical knowledge in this highly theoretical field to make determinations, and that the experts need to be let loose to do their jobs; and (iii) the Council needs to invest in some improvements that will move the Village into the 21st Century.

President Tucker steered the discussion to the issue of Staff's recommended next steps: (i) redirect the cost/benefit analysis; and (ii) identify and pursue open space for detention.

All of the Trustees favored directing CBBEL to study the entire Village and to model higher storm protection levels.

Trustee Rintz, seconded by Trustee Johnson, moved to authorize the Village Manager to sign a contract with CBBEL in an amount not to exceed \$50,000, accepting the proposal outlined in the Christopher Burke Engineering proposal dated August 2, 2011, which expands the scope of the previously approved cost/benefit analysis to include the entire Village and to cover 25-, 50- and 100-year flood events. By roll call vote, the motion passed. Ayes: Trustees Braun, Greable, Kates, Johnson and Rintz. Nays: None. Absent: Trustee Spinney.

The Council was unanimously in favor of identifying and pursuing open space for stormwater detention purposes.

Attorney Janega briefly described the options for financing stormwater improvements.

After a brief discussion, a consensus was reached to have Staff gather more information on financing alternative and to report to the Council at the next meeting.

The Council briefly discussed Staff's recommendation to conduct flood-proofing assessments, and asked for more information to be brought back at a future meeting.

9) New Business.

10) Reports

- a) Village President. President Tucker announced that the Village is planning a special 9/11 commemoration this year on the 10th anniversary of the tragedy, and that details would be coming soon.
- b) Trustees. No reports.
- c) Attorney. No report.
- d) Manager. Manager Bahan reported that initial damage claim forms had been distributed to residents and 650 had been returned so far, which is a large response from the approximately 700 properties who experienced flood losses.

11) Appointments. None.

Executive Session. None.

12) Adjournment. Trustee Johnson, seconded by Trustee Rintz, moved to adjourn the meeting. By roll call vote, the motion carried. Ayes: Trustees Braun, Greable, Kates, Johnson and Rintz. Nays: None. Absent: Trustee Spinney: The meeting adjourned at 11:17 p.m.

Recording Secretary

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
August 16, 2011**

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held in the Village Hall Council Chambers on Tuesday, August 16, 2011, at 7:30 p.m.

- 1) Call to Order. President Tucker called the meeting to order at 7:30 p.m. Present: Trustees Arthur Braun, Gene Greable, Bill Johnson, Richard Kates and Chris Rintz. Absent: Trustee Jennifer Spinney None. Also present: Village Manager Robert Bahan, Village Attorney Katherine Janega, Finance Director Ed McKee, Assistant Finance Director Hanna Sullivan, Director of Community Development Mike D'Onofrio, Planning Assistant Ann Klaassen, Public Works Director Steve Saunders, and approximately 25 persons in the audience.
- 2) Pledge of Allegiance. President Tucker led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) September 6, 2011, Regular Meeting. All of the Council members present indicated that they expected to attend.
 - b) September 13, 2011, Study Session. All of the Council members present indicated that they expected to attend.
- 4) Approval of the Agenda. President Tucker announced that Item 10(a), New Business, would be moved up for discussion immediately after the Consent Agenda. Trustee Braun, seconded by Trustee Johnson, moved to approve the Agenda as amended. By roll call vote, the motion carried. Ayes: Trustees Braun, Greable, Kates, Johnson and Rintz. Nays: None. Absent: Trustee Spinney.
- 5) Consent Agenda
 - a) Village Council Minutes.
 - i) July 19, 2011, Regular Meeting
 - b) Warrant Lists Nos. 1713 and 1714. Approving Warrant List No. 1713 in the amount of \$945,803.07, and Warrant List No. 1714 in the amount of \$456,096.53.

Trustee Johnson, seconded by Trustee Braun, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Braun, Greable, Kates, Johnson and Rintz. Nays: None. Absent: Trustee Spinney.
- 6) Village Auditor: Comprehensive Annual Financial Report (CAFR). [This item was discussed after Item 10(a), New Business.]

Mr. McKee presented the financial report for the fiscal years ended March 31, 2011, stating: (i) the Village Council hires the auditor to provide independent verification of the accuracy and completeness of the financial statements; (ii) Assistant Director of Finance Hanna Sullivan took a leadership role and prepared most of the report this year; (iii) the Village's

auditor, Ron Amen, from Lauterbach & Amen, is present to give his comments and to answer any questions from the Council.

Mr. Amen announced that the Village received a certificate for excellence in financial reporting for its FY2009-10 audit from the Government Finance Officers Association (GFOA), adding that this is the highest award an audit can earn from the association.

Mr. Amen noted that his firm gave the Village an unqualified opinion for the FY2010-11 audit, walked the Council through the management letter, directed the Council's attention to some highlights, and commented that he is available to the Council if they have questions.

Following brief comments from the Council, President Tucker presented the GFOA Certificate of Achievement to Finance Director Ed McKee and thanked both Mr. McKee and Ms. Sullivan for their integrity, dedication, responsiveness and outstanding stewardship of the Village's funds.

7) Ordinances and Resolutions.

a) M-13-2011 & M-14-2011: Establishing Special Services Areas Nos. 4 & 5 -- Introduction. Mr. Saunders briefly reviewed the steps taken since the June public hearing on the proposed SSAs, and provided cost estimates for each project as a whole, as well as for the Village's portion of the project funding.

i) Ordinance No. M-13-2011 – Establishing Special Service Area No.4, Providing for Pavement and Stormwater Improvements to the Public Alley bounded by Elm-Oak-Locust-Rosewood – Introduction.

There being no further comments or questions, Trustee Rintz, seconded by Trustee Greable, moved to introduce Ordinance M-13-2011 establishing Special Service Area No.4. By voice vote, the motion carried.

ii) Ordinance No. M-14-2011 – Establishing Special Service Area No.5, Providing for Pavement and Stormwater Improvements to the Public Alley bounded by Elm-Oak-Rosewood-Glendale – Introduction.

There being no further comments or questions, Trustee Johnson, seconded by Trustee Rintz, moved to introduce Ordinance M-14-2011 establishing Special Service Area No.5. By voice vote, the motion carried.

b) Ordinance M-12-2011: Zoning Variation – 314 Woodland – Introduction.

Mr. D'Onofrio reviewed this request for variations from the maximum building size and total side yard setback provisions of Chapter 17.30 of the Winnetka Zoning Ordinance, in order to construct a 2-story addition to the home on the Subject Property and to expand the existing attached garage. He explained that the addition will allow a family room to be added on the first floor and a master bath and laundry room on the second floor, and that the requested garage expansion would provide space for two cars and storage.

Mr. D'Onofrio explained that the variations are required because the home is legally nonconforming with respect to gross floor area and side yard setback requirements. He summarized the proceedings on the application: (i) an initial ZBA hearing June 13, 2011; (ii) withdrawal of the application to allow the applicants to revise the plans to reduce the size of the requested gross floor area; (iii) a second ZBA hearing, on July 11, 2011, to consider the amended request; and (iv) the ZBA's recommendation to grant the amended

request, provided that the second floor air conditioning units be screened to prevent noise and visibility issues.

The Council discussed the dilapidated condition of the Subject Property and the reasons that it fell into disrepair, and confirmed that proper drainage engineering plans will be submitted as part of the building permit process.

Trustee Braun, seconded by Trustee Rintz, moved to introduce Ordinance M-12-2011. By voice vote, the motion carried.

8) Public Comment and Questions. Ted Wynnychenko, 1215 Elm, said he was disappointed that the ZBA denied his request that the ZBA re-hear his appeal from the Zoning Administrator's decision.

9) Old Business.

a) Stormwater Update:

i) Evaluation of Backflow Prevention Reimbursement Program. Mr. Saunders provided the following information on preventing sanitary sewer back-ups: (i) there are two basic ways to help prevent sanitary sewer backups, *i.e.*, a backflow preventer device or overhead sewers; (ii) pursuant to the Village's plumbing code, all homes built since 1970 are required to have overhead sewers; (iii) homes built before 1970 can install either the backflow preventer or overhead sewers; (iv) the cost of anti-backup devices has soared in recent years and can vary, from \$3,000 to \$10,000 or more; (v) the Village's contribution of \$2,500 is no longer sufficient to cover half of installation costs, as originally intended; and (vi) Staff recommends increasing the Village's maximum contribution for anti-backup devices to \$3,500, which would cover 50% of a fairly simple external backflow preventer system.

Mr. Saunders further explained that: (i) although he believes overhead sewers are the better solution, he did not research a 50% option for overhead sewer installation due to concern about the sewer budget, since overhead sewers can cost far more than \$15,000, depending on the size of the house; and (ii) installation of backflow prevention valves costs about the same regardless of the size of the home.

Gwen Appleton, 1503 Scott, commented that: (i) she was not aware of the Village's cost-sharing program; (ii) Glenview reimburses residents 50% of the costs, up to \$15,000; (iii) increasing Winnetka's cost sharing to \$3,500 is not much of an incentive, given what plumbers charge.

Martha Cray, 1295 Sunview, commented that: (i) she installed an overhead sewer several years ago; (ii) she was not aware of the Village's program; and (ii) would have appreciated any reimbursement to help defray the \$15,000 cost.

Trustee Rintz recommended a two-tier system of reimbursement as an incentive: (i) the recommended \$3,500 for backflow prevention valves; and (ii) up to \$5,000 for overhead sewer installation.

Mr. Saunders said his research revealed several communities with two-tier reimbursement programs, and that it is a reasonable option.

After further discussion, the Council unanimously preferred a two-tier system, as it recognizes the increased cost of installing overhead sewers, and directed Staff to prepare a code amendment to provide reimbursement of 50% of the installation costs for new systems, up to \$3,500 for new backflow preventer systems and up to \$5,000 for new overhead sewers.

ii) Stormwater Improvement Financing Options Stormwater Utility. Village Attorney Janega gave a presentation that explained that: (i) a stormwater utility is a method of funding infrastructure and operations through the collection of fees based on service provided; (ii) while the Village has basic stormwater and operational infrastructures, there are insufficient funds to pay for significant system improvements. She then outlined the available funding options:

- “Pay as you go” using cash reserves, general fund revenues, and user fees, which are not recommended for funding capital projects; or
- Long-term financing, such as general obligation bonds, revenue bonds, alternate revenue bonds or special service areas (SSA).

Attorney Janega explained that SSAs are not recommended, as no funds would be collected from tax exempt properties, and recommended considering revenue bonds as best suited for utility funding, because bonds: (i) can provide large amounts for up-front funding, (ii) provide a revenue stream through user fees, and (iii) spread the cost among users based on system use rather than on taxable property values.

Mr. Saunders then explained that there are two rate methodologies that are used to calculate stormwater user fees: (i) Equivalent Residential Unit (ERU), which uses the average amount of impervious surface to calculate fees; and (ii) Equivalent Hydraulic Area (EHA), which uses a blend of impervious and pervious surface in its calculations. He recommended using the ERU method, adding that GIS technology facilitates the necessary calculations.

Attorney Janega further explained that: (i) no decisions are required at this time; (ii) the purpose of the presentation is to give them information to digest in advance of having to make any policy calls; (iii) Staff will provide the Council with more detailed information before it commits to a course; and (iv) that the policy direction being sought tonight is whether or not to follow the course outlined in Mr. Saunders’ proposed timeline.

Mr. McKee said the Village is very sound, interest rates are low, and that some conversations can be begun with bond counsel ahead of time without committing the Village to a specific course of action at this time.

Trustee Greable said the Village would need a master plan from CBBEL, the Village’s engineering consultant.

Mr. Saunders said that CBBEL is working on increasing the level of protection for some critical areas in the Village, and that once the Council decides on what levels of protection will be applied to what areas of the Village, a master plan will be in place.

Trustee Kates asked about a master plan for the sanitary sewer.

Attorney Janega explained that a sanitary sewer utility already exists, that stormwater is a separate issue, and that not a lot is known currently about the sanitary backups, as the process is just beginning.

The Council asked questions and discussed the issue of bond funding with Attorney Janega and Mr. McKee.

In conclusion, President Tucker commented that the Council's discussion will prepare it to look at the next steps and help to keep forward momentum on the stormwater drainage issue.

- iii) Proposed Timeline – Stormwater Management Activities. Mr. Saunders reported that, at the request of the Council, Staff had created a preliminary timeline to advance and implement stormwater improvements throughout the Village. He noted that the preliminary timeline schedules actions through February of 2012, when the proposed FY2012-13 budget will be presented, and the Council can provide policy direction.

Regarding sanitary sewer flooding, Mr. Saunders noted: (i) there was significant sanitary sewer flooding in the July 22-23 flood event; (ii) the Village's consultant, CBEL, had not been asked to examine that issue; (iii) information needs to be gathered to get an understanding of the number of homes that flooded strictly from sanitary backups, and to identify where the clusters are; (iv) he would not be able to answer questions about whether the Wilmette/Kenilworth combined sewers affect Winnetka residents until he has more information on the sanitary sewer backups.

President Tucker asked the public for its comments.

Ruth Allen, 265 White Oak Lane, complained about how long the Village is taking to act on flood remediation.

Dr. James Feld, 260 White Oak Lane, asked about what progress has been made since 2008 on meeting with other regulatory agencies about the detention question.

In response, Mr. Saunders reported the following:

- The Village had discussions with the Park District about the Skokie Playfields. Some progress has been made for 10-year protection, but if the protection level is increased, another site may have to be identified.
- The community has twice rejected the use of Crow Island Park for detention, which led to the installation of the Winnetka Avenue pump station.
- Cook County Forest Preserve District is not interested in providing detention for other government bodies.
- New Trier High School won't make a commitment about Duke Childs Field without seeing a design, especially given the higher level of protection being considered.

Manager Bahan added that discussions will be taking place with the Metropolitan Water Reclamation District, Park District, New Trier High School and School District 36 and that a report will be made to the public about the outcome of those discussions.

Betsy Feld, 260 White Oak Lane, expressed anxiety at the Village's slow pace, adding that she and her husband have made every recommended improvement to help with their flooding problem, to no avail.

Bill Doyle, 251 White Oak Lane, said his neighborhood is ground zero in terms of the flooding problem, and that little is being done due to what he termed dysfunctional interaction between public officials in Winnetka. He asked the Council to approve a level of protection above a 10-year storm and to move quickly.

President Tucker commented that the storms are definitely becoming stronger in recent years, there is a heightened awareness that drainage issues go beyond borders, and intergovernmental cooperation is called for.

10) New Business.

- a) Request to Place Flags on Village Green. [This item was discussed after Item 5, Consent Agenda.] Elliot Tucker, 850 Locust, requested permission to place 3,000 flags on the Village Green to commemorate September 11th, as has been done for the past several years.

Trustee Greable asked if a larger commemoration ceremony is being planned for the 10-year anniversary of 9/11.

President Tucker reported that the Village is planning a separate ceremony at 1:00 PM on 9/11, at the base of the Cenotaph, in remembrance of the tragedy, and that details will be put on the Village's website and sent out in a press release. She invited the community to help plant the flags on September 10 at 3:00 PM, and added that the flags will stay up through dusk on Sunday, September 11.

The Council unanimously agreed to grant the request.

10) Reports

- a) Village President. No report.
- b) Trustees.
 - i) Trustee Greable reported on the most recent meeting of the Winnetka-Northfield Chamber of Commerce.
 - ii) Trustee Kates reported on the most recent meetings of the Police and Fire Pension Boards.
- c) Attorney. No report.
- d) Manager. No report.

11) Appointments.

- a) President Tucker announced the appointment of Caryn Rosen Adelman to the Environmental and Forestry Commission for a full term, effective immediately. Trustee Braun, seconded by Trustee Johnson, moved to approve the appointment. By voice vote, the motion carried.

12) Executive Session. None.

- 13) Adjournment. Trustee Johnson, seconded by Trustee Braun, moved to adjourn the meeting. By roll call vote, the motion carried. Ayes: Trustees Braun, Greable, Kates, Johnson and Rintz. Nays: None. Absent: Trustee Spinney. The meeting adjourned at 10:45 p.m.

Recording Secretary

AGENDA REPORT

SUBJECT: **Warrant Lists Nos. 1717 and 1718**

PREPARED BY: Robert Bahan, Village Manager

DATE: September 1, 2011

Warrants Lists Nos. 1717 and 1718 are enclosed in each Council member's packet.

Recommendation: Consider approving Warrants Lists Nos. 1717 and 1718.

Agenda Report

Subject: **Ordinance MC-8-2011 -- An Ordinance Amending Section 15.24.085 of the Winnetka Village Code Regarding Sanitary Sewer Backflow Prevention Devices**

Prepared By: Steven M. Saunders, Director of Public Works/Village Engineer

Date: September 13, 2011

Ref: September 6, 2011 Regular Council Meeting

In May, 2006, the Village implemented a program sharing with homeowners the cost of installing anti-back-up protection on the building sanitary sewer service line, or converting a home to an overhead sewer system. The Village's reimbursement is currently at a level of 50% of the installation cost, or \$2,500, whichever is less, and has been at this level since the program's inception. This amount is no longer sufficient to cover 50% of the installation cost as initially contemplated. Pursuant to the widespread basement flooding that occurred throughout the Village July 22-23, staff has researched the possibility of increasing the Village's contribution under this program. Staff presented a recommendation to the Village Council to increase the Village's contribution level under the program from the lesser of 50% of the actual cost or \$2,500, to the lesser of 50% of the actual cost or \$3,500.

At the August 16 meeting, after discussing the relative merits of external backflow prevention devices and overhead sewer conversion, the Village Council determined that it would prefer to increase the participation cap for overhead sewer conversions to \$5,000, since these systems are both more effective at preventing sewer backups, and often more costly to install. The Council also directed staff to prepare the necessary amendments to the Village Code to implement these changes. Ordinance MC-8-2011 amends Section 15.24.085 of the Winnetka Village Code to provide for the following:

Section 15.24.085.B.2 is amended to provide a maximum reimbursement for the initial installation of an overhead sewer of 50% of the cost of the initial installation or \$5,000, whichever is less; and to provide a maximum reimbursement for the initial installation of an anti-back-up device of 50% of the cost of the initial installation, or \$3,500, whichever is less.

Section 15.24.085.B.3 is amended to clarify that the reimbursement program only applies to the initial installation of anti-back-up devices or overhead sewer conversions, and does not apply to repair, replacement, or upgrade of existing anti-back-up devices or overhead sewer systems.

This Ordinance was introduced at the September 6, 2011 Council Meeting. At that meeting, there was a discussion pertaining to the possibility of increased sewer backups in unprotected homes located in neighborhoods with a concentration of these installations. While this is a possibility it is a remote one, and staff will monitor

installation locations for concentrations of anti-backup device installations and alert nearby property owners as needed.

Recommendation:

Consider adoption of Ordinance MC-8-2011, amending Section 15.24.085 of the Winnetka Village Code regarding sanitary sewer backflow prevention devices.

**AN ORDINANCE
AMENDING SECTION 15.24.085 OF THE WINNETKA VILLAGE CODE
REGARDING SANITARY SEWER BACKFLOW PREVENTION DEVICES**

WHEREAS, on May 16, 2006, the Council of the Village of Winnetka (“Village Council”) enacted Ordinance MC-3-2006, which amended the Winnetka Sewer Code by adding a new Section 15.24.085, establishing a program whereby the Village of Winnetka (“Village”) would reimburse a portion of the costs incurred by owners of homes built before 1970 who installed new overhead sewers or anti-backflow devices to protect their homes from basement flooding caused by sanitary sewer back-ups; and

WHEREAS, in the course of considering Ordinance MC-3-2006, the Village Council estimated that approximately 2,917 single family homes in Winnetka were constructed before certain changes in the plumbing code were enacted in 1970 and were therefore possibly be susceptible to such sewer back-ups; and

WHEREAS, the Village strives to provide safe, reliable and effective utility services and, to that end, the Village has a policy and practice of regularly maintaining, repairing and upgrading its infrastructure, including its sanitary sewer system; and

WHEREAS, while the maintenance, repair and upgrade on the Village's infrastructure is likely to reduce the number and degree of sewer back-up incidents, it is impossible for the Village to eliminate such back-ups altogether due to the age of the Village's system, the current level of technology, and the limitations of the fiscal resources of the Village; and

WHEREAS, the Village Council have determined that the most effective single step that can be taken to prevent sewer back-ups is for individual property owners to protect their own basements by installing a backflow prevention system; and

WHEREAS, although the Village is not directly legally responsible for damages resulting from sewer back-ups in individual residences, the Village Council, at its study session on October 22, 2005, considered whether the Village could provide some assistance to residents in protecting their basements form sanitary sewer back-ups; and

WHEREAS, since 2006, pursuant to Ordinance MC-3-2006, the Village Council has appropriated \$25,000 in each fiscal year’s budget, to fund the cost-sharing program established in Section 15.64.085; and

WHEREAS, pursuant to the direction of the Village Council, Village staff has submitted a proposal for a program whereby residents who install an anti-backflow device or retrofit an overhead sewer to protect against sanitary sewer back-ups could apply to the Village for reimbursement of up to 50% of the cost of the installation, up to a maximum of \$2,500; and

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village of Winnetka has the authority to adopt ordinances and to promulgate rules and regulations protecting the health, safety and welfare of its citizens; and

WHEREAS, the Village Council have determined that the program proposed by the Village staff will benefit the public health, safety and welfare by allocating Village resources to reducing the potential for property damage and recurring health hazards associated with sewage and mold exposures resulting from sanitary sewer back-ups and by fostering cooperation between the Village and its citizens; and

WHEREAS, this Ordinance is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers under Article VII, Section 6 of the Illinois Constitution of 1970.

NOW, THEREFORE, the Council of the Village of Winnetka do ordain:

SECTION 1: The foregoing recitals are hereby incorporated as the findings of the Council of the Village of Winnetka, as if fully set forth herein.

SECTION 2: Section 15.24.085, “Sewer Back-up Prevention Program,” of Chapter 15.24, “Sewer Code” of Title 15 of the Winnetka Village Code, “Buildings and Construction,” is hereby amended to provide as follows:

Section 15.24.085 Sewer Back-up Prevention Program.

A. Cost-sharing program. Subject to the terms and conditions established in this section, a property owner who meets the eligibility standards of this section may apply to the Village for reimbursement of a portion of the cost of the initial installation of an overhead sewer or an anti-back-up device.

B. Terms and conditions of the program.

1. Participants must meet the eligibility standards established by this section.

2. The maximum reimbursement made to any person under this program shall be as follows:
a.- The maximum reimbursement for the initial installation of an overhead sewer shall be 50% of the cost of the initial installation or \$5,000, of an overhead sewer or an anti back up device, or \$2,500, whichever is less.

b. The maximum reimbursement for the initial installation of an anti-back-up device, 50% of the cost of the initial installation, or \$3,500, whichever is less.

3. Only those costs associated with the initial installation of an anti-back-up device or overhead sewer shall be considered eligible for reimbursement. No reimbursement shall be allowed either for the replacement, upgrade, repair or maintenance of any anti-back-up device or overhead sewer, or for the replacement of any anti-back-up device with an overhead sewer.

4. Reimbursements pursuant to this section shall be available only if the Village Council has allocated funds for such purpose in the Village's annual budget. The Village Council shall retain the sole and exclusive discretion to determine, for each fiscal year, whether and to what extent the program shall be funded.

5. The cost-sharing program established by this section:

a. shall be a voluntary undertaking of the Village, which the Village shall be entitled to terminate or suspend at any time for any reason;

b. shall not be construed as an assumption of responsibility for, or legal liability arising from the design, installation, operation, maintenance, repair or replacement of any private sewer line, overhead sewer or anti-back-up device, including without limitation, any damages or injuries arising from the failure or malfunction of such sewer line, overhead sewer or anti-back-up device; and

c. shall not be construed as a waiver of any statutory or common law defenses or immunities the Village may be entitled to raise in response to any actions or claims of liability for damage or injuries arising from the design, installation, use, operation or maintenance of any public or private sewer line or of any overhead sewer or anti-back-up device, including without limitation, damages or injuries arising from the failure or malfunction of any such sewer line, overhead sewer or anti-back-up device.

C. Eligibility standards. No person shall be eligible for reimbursement under this section unless all of the following conditions are met:

1. The applicant must be the owner of record of a single family home that was built before 1970 and that is not currently protected with any overhead sewers or ~~an~~ anti-back-up device.

2. The reimbursement request must be for the initial installation of an overhead sewer or anti-back-up device. The cost of replacement, upgrade, repair or maintenance of an existing overhead sewer or anti-back-up device is not eligible for reimbursement.

3. The property owner or a qualified contractor acting on the owner's behalf, shall procure all necessary permits from the Village or other agencies to install the overhead sewer or anti-back-up device. All work shall comply with all applicable provisions of this Code, including all necessary inspections, contractor bonds or licenses. The property owner or the owner's contractor shall be responsible for scheduling all necessary inspections, and no reimbursement will be made for work that does not pass all required inspections.

4. The application for reimbursement shall be submitted with the permit application for the installation of the overhead sewer or anti-back-up device. The application form shall be provided by the Director.

5. The application for reimbursement shall include a waiver, signed by the owner of record, waiving any and all claims against the Village for damages or injuries of any kind arising from the installation, operation, maintenance or repair of the overhead sewer or anti-back-up device, including without limitation, the failure or malfunction of the overhead sewer or anti-back-up device. The statement of the waiver shall be prescribed by the Village.

6. The property owner shall arrange for a pre-construction inspection, to be performed by the Village or its authorized agent, to locate any prohibited sources of stormwater inflow or infiltration to the sanitary sewer system. If this inspection reveals any prohibited sources of stormwater inflow or infiltration to the sanitary sewer system, the property owner shall correct them or cause them to be corrected, and arrange

for a re-inspection by the Village or its authorized agent. All such prohibited sources of stormwater inflow or infiltration to the sanitary sewer system shall be corrected to the Village's satisfaction before the applicant is eligible for reimbursement under this section.

7. No reimbursement shall be made until the work has been completed and has passed the final inspection as required by the applicable provisions of the Winnetka Sewer Code and the Winnetka Building Code.

8. No reimbursement shall be made unless the property owner provides the Village with evidence, in the form of a signed and sworn contractor's statement certifying that the contractor has been paid in full for the completed work.

D. Authority of Director. The Director of Public Works shall have the authority and discretion to administer the cost-sharing program established by this section, subject to the control and direction of the Village Manager. The Director of Public Works shall establishment such administrative procedures as may be necessary to implement the program, which shall include, but shall not be limited to, establishing administrative priorities for processing and granting reimbursement requests based on such factors as the time of filing, time of completion, location in the floodplain or in flood-prone areas, and availability of funding.

SECTION 3: This Ordinance is passed by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 4: This Ordinance shall take effect immediately upon its passage, approval and posting as provided by law.

PASSED this 20th day of September, 2011, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 20th day of September, 2011.

Signed:

Village President

Countersigned:

Village Clerk

Introduced: September 6, 2011

Posted: September 7, 2011

Passed and Approved:

Posted:

AGENDA REPORT

TO: Village Council
Rob Bahan, Village Manager

PREPARED BY: Patrick Kreis, Chief of Police
James Christensen, Patrol Commander

DATE: September 13, 2011

SUBJECT: Police Department Duty Pistol Replacement

The Police Department budgeted for the replacement of the department's primary duty pistols. The department adheres to a proactive schedule of planned replacement in order to ensure that officers' weapons are in a constant state of reliable operation. This agency has been well served for more than twenty years with the performance and durability of Glock pistols. Despite their rugged construction, and careful in-house maintenance, experience has shown that over time the pistols show signs of wear and component failure. Our current duty weapons (3rd Generation .40 caliber Glock pistol) have seen continual service since 2002. Even the most lightly used weapons having been fired many thousands of times. The 4th Generation .40 caliber Glock pistol currently available is very similar to our existing duty weapons albeit with the addition of several new ergonomic and performance features designed to improve functionality.

The department has the need to acquire thirty-five new pistols. The department is able to trade-in fifty-five previously issued duty pistols to a federally licensed firearms dealer as part of the purchase agreement. Three competitive quotes have been received by law enforcement vendors to supply these pistols. The preferred vendor (and lowest bidding) was identified as Ray O'Herron Company Inc. of Lombard, IL. The purchase price of each new pistol is \$471.00. Additional expenses include spare ammunition magazines and shipping. After the trade-in discount for existing pistols, the approximated total cost to the agency will be between \$1,800 and \$2,000.

Recommendation: Staff recommends that the Police Department be authorized to purchase thirty-five new 4th Generation, Glock 22 MBS pistols and trade-in fifty-five previously issued duty pistols to Ray O'Herron Co.

AGENDA REPORT

SUBJECT: **Bid No. 011-019B: Replacement of 1976 Line Truck**

PREPARED BY: Brian Keys Director Water & Electric

REF. February 15, 2011 Budget Review Meeting

DATE: September 14, 2011

On September 8, 2011, the Village received sealed bids for the replacement of Electric Department aerial lift line truck #81. The present vehicle is a 1976 Ford F800 with a 50 ft. insulated aerial lift. This truck is used to perform maintenance and repair activities on the Village's electric distribution system. The truck has an extended arm aerial bucket that allows a lineman to reach work locations beyond those of the other line trucks in the Village's fleet.

The aerial lift on the existing line truck is no longer supported by the original equipment manufacturer. As such, repair parts required for the aerial lift must be procured through the used parts market. The truck has been maintained, but additional work on the vehicles transmission is anticipated if the vehicle is to be retained. Replacement of the line truck was included in the FYE 2012 budget.

The bid document specified a Freightliner M2 106 chassis equipped with a line body and 55 ft. aerial bucket. This is an identical chassis to several other trucks in the Village fleet. Bidders were also permitted to submit a bid for an alternate chassis manufacturer. Two bids were received with both bids meeting the specification requirements. No alternate manufacturer chassis bids were submitted.

Company	Chassis Manufacturer	Chassis Price	Body / Aerial Lift Price	Total Price
Dueco Inc.	Freightliner M2 106	\$67,092.00	\$102,138.00	\$169,230.00
Altec Industries Inc.	Freightliner M2 106	\$66,950.00	\$103,967.00	\$170,917.00

The lowest qualified bid was submitted by Dueco, Inc. The line truck will be assembled at their Waukesha, Wisconsin facility. The quoted lead time for this unit is 240-270 days upon receipt of the order. The Village has previously purchased line trucks from Dueco and staff has no concerns with their ability to construct and assembly the specified unit.

Staff recommends accepting Dueco's bid. The FYE 2012 Budget for the Electric Department contains \$170,000 for this vehicle in Account 50-64-640-214. Staff is recommending that the Village dispose of the old vehicle through a municipal or county auction upon receipt of the new truck.

Recommendation:

Consider awarding Bid #011-019B to Dueco Inc. in the amount of \$169,230 for the purchase of an aerial line truck.

President, Jessica Tucker

Village Trustees

510 Green Bay Road

Village of Winnetka

Winnetka, Illinois 60093

Dear Jessica and Trustees,

Please find enclosed a request to install three dimensional stars in honor of the 100th birthday of the Winnetka Community House. The stars will be displayed on Village property from May 2012 until August 2012. I will be attending the Sept. 20th meeting with an example of the smaller (32 inch) star.

Thank you for your consideration.

Sincerely,

Louise Holland

Co-Chairperson, Centennial Committee

Winnetka Community House

100

WINNETKA COMMUNITY HOUSE
CENTENNIAL CELEBRATION

Village of Winnetka Proposal for Support

Winnetka Community House Adopt A Star Program

How the Program Works:

Winnetka Community House will begin celebrating **100 Years of Creating Community** in November of 2011 through November of 2012. As part of the festivities, an **Adopt A Star** program has been initiated showcasing outdoor STAR ART with three-dimensional pieces painted by local artists and displayed throughout Winnetka during the summer of 2012.

Sponsorship fees are a charitable donation to Winnetka Community House, a 501(c)(3) organization, and is fully tax-deductible. Sponsors will receive public recognition for their sponsorship.

Centennial Stars will remain the property of Winnetka Community House until auctioned off in November 2012 at WCH's Centennial Closing Event. All auction proceeds will go to the Winnetka Community House.

Levels of Sponsorship:

___ Centennial Star 30" high x 31" wide x 10" deep: \$450.00

___ Centennial Star 36" high x 38" wide x 12" deep: \$650.00

Display:

Stars come with flanges for display. Other display options are available.

Level of Artistic Assistance:

Sponsors are able to provide their own artist, but must understand that art work needs to be provided Winnetka Community House with a rendering of the artwork prior to the Centennial Star being decorated.

OR

Sponsors may request for WCH to find an artist to decorate their Centennial Star at no additional cost.

Sponsors are also allowed to display their Centennial Star on their own property or request WCH to find a public area in Winnetka that has been approved by other village entities. **An agreement must be signed and is subject to the Terms & Conditions of Sponsorship.**

Timeline of the Program:

- September – November 18, 2011. Solicitation of sponsors and presentations of program to other entities in the Village of Winnetka. Subject to approval of locations of public art, mapping of such areas will be designed for marketing purposes to support and enhance the program.
- January 1, 2012: WCH will make the Centennial Star available for decoration by an artist chosen by the Sponsor or by WCH, as the case may be. If the Sponsor has chosen an artist to decorate the Centennial Star, the Sponsor shall submit a Design Proposal to WCH in advance.
- March 1, 2012: decoration of the Centennial Star will be complete, and the Centennial Star will be returned to WCH. (If the Sponsor's Centennial Star has been decorated by an artist chosen by the Sponsor, the Sponsor will be responsible for returning the Centennial Star to WCH.)
- March - April 2012: at its expense, WCH will apply clear seal coat to the decorated Centennial Star.
- April 28, 2012: the Centennial Star will be unveiled and displayed at the WCH Centennial Gala.
- May – July 2012: the Centennial Star will be displayed outdoors in the village, either on the Sponsor's property or at a location chosen by WCH in consultation with the village.
- August 2012: WCH will collect the Centennial Stars and will store them until the Centennial Closing Event on November 2, 2012.
- November 2, 2012: Stars will be auctioned off during the Centennial Closing Event. The Sponsor may bid for the Centennial Star. The winning bidder (whether or not the Sponsor) will thereafter be the "Owner." WCH will make the Stars available for pickup by the Owner the evening of the Closing Event or the following week.

OUR REQUEST:

Winnetka Community House respectfully requests approval for STAR ART to be displayed at the following Village locations:

Tower Road – At kiosk - South side at the intersection of Green Bay Road.

Green Bay and Oak – At kiosk – Southwest corner.

Chestnut and Elm – Southwest Corner – Bench area

Chestnut and Elm - Southeast Corner – Bliss Salon

Elm and Green Bay Rd. – Northeast corner (in front) of WCH sign.

Lincoln and Elm – Southeast corner – At Phototronics

Elm and Lincoln – Southwest corner – Abe Fell sign

Village Green – At Cenotaph

Front of Village Yards on Willow Road

***We would like to reiterate that any damage to the stars
is solely the responsibility of Winnetka Community House.***

Conclusion:

As a community of committed residents, volunteers, businesses and nonprofits alike, we share the rich heritage that our beloved community house has provided us for nearly 100 years. As you may know, many of the social service agencies, religious groups, nonprofits and clubs we enjoy daily were first started or incubated at Winnetka Community House.

We hope that you will react favorably to our request as it will not only enhance the celebration activities, but increase public awareness about our village, draw exposure to our downtown merchants and demonstrate the strong desire that all entities in the village have to serve the people of Winnetka collaboratively.

For more information, please contact Alana Flatley, Director of Development of the Winnetka Community House, at (847) 881-9316 or email alanaf@winnetkacommunityhouse.org.

Winnetka Community House Centennial Star Sponsorship Agreement

This Agreement is entered into on _____ 2011, by Winnetka Community House ("WCH") and:

Name/Business: _____ (the "Sponsor")

Address: _____

Phone: _____

Email: _____

____ Yes, I would like to sponsor a Winnetka Community House Centennial Star (fiberglass sculpture). All Centennial Stars will be displayed at the Centennial Gala on Saturday, April 28, 2012. The Stars will be displayed throughout the Village of Winnetka during the summer of 2012 and auctioned off at the Centennial Closing Event on November 2, 2012. **My sponsorship fee is a charitable donation to the Winnetka Community House, a 501(c)(3) organization, and is fully tax-deductible. I will receive public recognition for my sponsorship.**

I understand that the Centennial Star will remain the property of Winnetka Community House until auctioned off, and that I am entitled to bid on the Centennial Star at the auction. All auction proceeds will go to the Winnetka Community House.

Level of Sponsorship (check one):

___ Centennial Star 30" high x 31" wide x 10" deep: \$450.00

___ Centennial Star 36" high x 38" wide x 12" deep: \$650.00

Display:

Stars come with flanges for display. Other display options are available.

Level of Artistic Assistance:

___ I will provide my own artist, and understand that I need to provide Winnetka Community House with a rendering of the artwork prior to the Centennial Star being decorated.

___ Please find an artist to decorate my Centennial Star at no additional cost to me.

___ I would like to display my Centennial Star on my own property.

___ Please find a public area in Winnetka for the display of my Centennial Star.

This Agreement is subject to the attached Terms & Conditions of Sponsorship. For more information, please contact Alana Flatley, Director of Development of the Winnetka Community House, at (847) 881-9316 or email alanaf@winnetkacommunityhouse.org.

The Sponsor

Winnetka Community House

By: _____

By: _____

Title: _____

Terms & Conditions of Sponsorship

1. By signing the Sponsorship Agreement (the "Agreement"), the Sponsor agrees to sponsor a Winnetka Community House ("WCH") Centennial Star according to the Sponsor's elections in the Agreement. WCH currently anticipates that the timeline for delivery, decoration and display of Centennial Stars will be as follows:
 - January 1, 2012: WCH will make the Centennial Star available for decoration by an artist chosen by the Sponsor or by WCH, as the case may be. If the Sponsor has chosen an artist to decorate the Centennial Star, the Sponsor shall submit a Design Proposal to WCH in accordance with Section 2.
 - March 1, 2012: decoration of the Centennial Star will be complete, and the Centennial Star will be returned to WCH. (If the Sponsor's Centennial Star has been decorated by an artist chosen by the Sponsor, the Sponsor will be responsible for returning the Centennial Star to WCH.)
 - March - April 2012: at its expense, WCH will apply clear seal coat to the decorated Centennial Star.
 - April 28, 2012: the Centennial Star will be unveiled and displayed at the WCH Centennial Gala.
 - May – July 2012: the Centennial Star will be displayed outdoors in the village, either on the Sponsor's property or at a location chosen by WCH in consultation with the village.
 - August 2012: WCH will collect the Centennial Stars and will store them until the Centennial Closing Event on November 2, 2012.
 - November 2, 2012: Stars will be auctioned off during the Centennial Closing Event. The Sponsor may bid for the Centennial Star. The winning bidder (whether or not the Sponsor) will thereafter be the "Owner." WCH will make the Stars available for pickup by the Owner the evening of the Closing Event or the following week.
2. Centennial Stars must have *Winnetka Community House – Creating 100 Years of Community* somewhere in the artwork. If the Sponsor elects to provide an artist to decorate the Centennial Star, the Sponsor shall submit to WCH a Design Proposal for such Centennial Star describing the proposed decoration of such Centennial Star in reasonable detail. WCH shall approve the Design Proposal prior to the artist's commencement of the decoration work. WCH reserves the right to reject any Design Proposal that it deems to be inappropriate or inconsistent with the mission of WCH or the spirit of the WCH centennial. Examples of unacceptable content will include (but not be limited to) designs that are unacceptable for viewing by persons of any age and designs that contain any of the following: advertising, logos or icons, or political, religious, anti-social, offensive or sexual content. If the Sponsor elects to provide an artist to decorate the Centennial Star, the Sponsor agrees that the Centennial Star will be decorated in accordance with the Sponsor's Design Proposal. WCH reserves the right to withhold display of any Centennial Star decorated in a manner inconsistent with the Design Proposal or in a manner that it did not approve.
3. WCH will not be responsible for theft, damage or vandalism to the Centennial Star at any time that it is not in WCH's possession. WCH agrees to exercise reasonable care in handling the Centennial Star, but in the event of theft, damage or vandalism while the Centennial Star is in WCH's possession after decoration, WCH's sole liability to the Sponsor will be to provide an undecorated replacement Centennial Star, and any new artwork shall be the Sponsor's responsibility and subject to the requirements of Section 2.
4. The Centennial Star will be displayed either on the Sponsor's property or in a public place approved by WCH and other village entities during a period that may comprise all or part of the months of May, June and July, 2012. Upon conclusion of the display period, the Centennial Star will be held on WCH's premises until it is auctioned off at the Centennial Closing Event on November 2, 2012.

5. The Sponsor grants WCH an irrevocable license both to make photographs of the Sponsor's Centennial Star and to use all or any part of the Design Proposal (if any), which WCH may use in advertising, brochures, programs and media publicity. WCH agrees that unless the Sponsor directs otherwise, any use of an image of the Sponsor's Centennial Star or related Design Proposal will include appropriate credit to the artist and the Sponsor.

6. This agreement constitutes the entire agreement between the parties. This agreement will be governed by the laws of Illinois. The invalidity of any part of this agreement shall not affect the remaining parts of this agreement.