

Winnetka Village Council
REGULAR MEETING
Village Hall
510 Green Bay Road
Tuesday, March 19, 2013
7:00 p.m.

Emails regarding any agenda item are welcomed. Please email contactcouncil@winnetka.org, and your email will be relayed to the Council members. Emails for the Tuesday Council meeting must be received by Monday at 4 p.m. Any email may be subject to disclosure under the Freedom of Information Act.

AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Quorum
 - a) April 4, 2013 Rescheduled Regular Meeting
 - b) April 11, 2013 Rescheduled Study Session
 - c) April 16, 2013 Regular Meeting
- 4) Approval of Agenda
- 5) Consent Agenda
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 - k) 2012 Sewer Lining Contract: Michels Corporation, Change Order #169

- 6) Stormwater Report: Due to recent Council actions, the next Stormwater Report will be given at the April 16 Council Meeting.
- 7) Ordinances and Resolutions
 - a) Resolution R-8-2013: Village Budget – Adoption70
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- 9) Old Business
- 10) New Business
- 11) Appointments
- 12) Reports
- 13) Adjournment

NOTICE

All agenda materials are available at villageofwinnetka.org (*Council > Current Agenda*); the Reference Desk at the Winnetka Library; or in the Manager’s Office at Village Hall (2nd floor).

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The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator – Megan Pierce, at 510 Green Bay Road, Winnetka, Illinois 60093, 847.716.3543; T.D.D. 847.501.6041.

**MINUTES
WINNETKA VILLAGE COUNCIL STUDY SESSION**

February 12, 2013

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held in the Village Hall Council Chambers on Tuesday, February 12, 2013 at 7:00 p.m.

- 1) Call to Order. President Tucker called the meeting to order at 7:05 p.m. Present: Trustees Arthur Braun, Jack Buck, Patrick Corrigan, Richard Kates, Stuart McCrary and Jennifer Spinney. Absent: None. Also in attendance: Village Manager Robert Bahan, Village Attorney Katherine Janega, Assistant to the Village Manager Megan Pierce, Public Works Director Steve Saunders, and approximately 12 persons in the audience.
- 2) Municipal Financial Services Group (MFSG) Stormwater Utility Workshop #2. Mr. Saunders introduced the second financing workshop for potential stormwater improvements, saying that both the written agenda materials and the MFSG presentation address questions raised in the January workshop. He noted that Workshop #1 focused on levels of service, which drives the amount of revenue needed to fund a stormwater program, while Workshop #2 will focus on the component elements of a stormwater fee, which drive the means and proportions by which the revenue is collected.

Mr. Saunders said MFSG had built its analysis based on one level of service: (i) moving forward with the projects that the Council has already reviewed, including the Willow Road tunnel; (ii) refunding capital reserves expended for FY2013-14 projects; and (iii) operation and maintenance (O&M). He stressed that the analysis is for study purposes only, in order to simplify the discussion - and that no decisions have been made on existing infrastructure or the six additional study areas.

Mr. David Hyder, MFSG, first reviewed questions raised at Workshop #1: (i) show the full spending forecast over a 30-year period; (ii) show the total principal and interest for current planned projects and possible future projects, with refunding of General Fund reserves; (iii) show the impact of removing the Indian Hill underpass project; and (iv) show a comparison of debt service between 30-year bonds and 20-year bonds.

Mr. Hyder explained that proper stormwater management benefits all property owners by increasing property values, reducing damage to property, increasing environmental protection and allowing for safe travel in and around the Village. He added that implementing a stormwater fee allows for cost to be allocated based on property owners' stormwater impact. He said the Village currently funds operation and maintenance of the stormwater system through property taxes, which are based on the value of property, which has very little correlation with a property's stormwater impact. He noted that tax-exempt properties currently do not participate in the funding of the existing stormwater system, even though they do benefit from the infrastructure.

Mr. Hyder reviewed three rate measures commonly used to equitably allocate the cost of providing stormwater services throughout a community, which is referred to as a "rate base:" (i) a stormwater proxy, such as zoning or water usage; (ii) intensity of development, using gross property area with a runoff coefficient; and (iii) impervious area, either an average based on samples, or the actual measured area. Noting that measuring impervious area

increases equity but also adds to the complexity of administration, he said MFSG recommends using a rate base tied to impervious area, as it directly relates to runoff and demand on the system, and is easy to calculate using information from the Village's GIS database. He reviewed a chart of impervious area in the Village by land use, which showed that the single parcels with the largest impervious area are tax-exempt properties. He noted that there is a very wide distribution of impervious area among the single family residential (SFR) parcels, ranging from 0 – 32,000 square feet, and that using an average impervious area approach would therefore significantly reduce the equity of the stormwater fee.

Mr. Hyder reviewed approaches for developing an equivalent run off unit (ERU) as a base unit of measurement for stormwater system usage. He recommended using an ERU of 3,400 square feet per unit, as the average impervious area for SFR parcels is 3,400 square feet when parcels above 8,500 square feet are excluded.

Mr. Hyder next explained that the stormwater fee can be structured as a uniform fee per ERU, which is the most typical, or as a location-based fee per ERU. The location-based fee would vary by drainage area, based on the associated capital projects for each area, and is the most difficult to administer. He then reviewed a funding scenario based on a combination of property tax and a stormwater fee using a uniform fee per ERU, and one based on a combination of property taxes with a stormwater location-based fee.

Next, Mr. Hyder reviewed a table that demonstrated the impact of funding stormwater expenditures using exclusively from property tax revenues and provided a breakdown by type of property use: 95.2% residential; 4.4% commercial; and 0.4% industrial. He then reviewed a chart showing that the breakdown of uses paying into a stormwater fee scenario would be: 82.0% residential; 13.9% tax exempt entities; 3.1% commercial; and 0.2% industrial.

Mr. Hyder then illustrated the impact of the various funding approaches on actual parcels within the Village, using three single-family residences, two commercial buildings and two tax exempt parcels. He noted that the impacts to actual parcels within the Village vary significantly depending on their: (i) amount of impervious area; (ii) location; and (iii) assessed value. He concluded that the most significant impact under a 100% stormwater fee approach is on properties with a large amount of impervious area, and that parcels with a high assessed value are the most affected under a property tax approach to funding.

Lastly, Mr. Hyder reviewed the key policy issues and MFSG's recommendations:

- What level of stormwater service should the Village provide?
Recommendation: Focus on the projects that are currently being worked on, and continue to evaluate the others.
- How should the level of service be funded?
Recommendation: A stormwater fee provides the best equity.
- What rate base should be used to measure stormwater contribution?
Recommendation: Impervious surface is the best indicator of runoff.

- How should the stormwater fee be structured?
Recommendation: While a location-based structure may be perceived as the most equitable, it is very difficult to administer and details would need to be significantly fleshed out.

Mr. Saunders noted that the concepts get complicated very quickly when multiple levels of service are added in, or if location based fees are contemplated, and said Staff would like to get the Council's feedback on the policy issues, so Staff could present a fairly limited set of funding options for comment and discussion by the public and the Council. He asked the Council for direction aimed at narrowing some options so Staff could bring back refinements for a robust public and Council dialog. He added that the goal is to provide the most detailed and focused set of options possible for the community discussion.

Trustee Kates said he opposed repaying the General Fund for stormwater expenditures, and that reserves are meant to pay for capital projects. He asked for figures showing the added interest cost of folding the General Fund repayment into the bond payments, as well as the potential impact of a 30-year bond issue on homeowners. He added that the location of flood zones, as opposed to project areas, also needs to be discussed.

Mr. Saunders responded that the issue of repaying the reserves is a level of service issue that is not a foregone conclusion. He said it is still on the table for Council discussion and direction, although the Council consensus at Workshop #1 was to continue examining the refunding component in the models. He noted that the drainage areas that were chosen are the areas that contribute water and hence have need for stormwater management projects. He added that he tried to create a rational and defensible location-based fee and was unable to do so. He explained that some areas where projects are being proposed are not in the floodplain, and that within drainage basins there are areas that did not experience flooding, but that contributed to flooding downstream and upstream from that area, which makes creating a location-based fee structure extremely difficult. He disagreed when Trustee Kate opined that there are sections of the Village where water is handled by the stormwater system, saying that the water that runs off those properties contribute to a problem in another area.

Mr. Hyder explained that the issue of refunding the reserves is related to the fact that the reserves are generated by property taxes, and that if a stormwater fee is used to fund the bonds, it would be equitable to fund stormwater projects from stormwater funds and not from property taxes. He noted that if the decision is made to fund the bonds with 100% property taxes, the issue becomes moot.

Trustee Buck agreed with Mr. Hyder's logic, and added that the Council would have policy discussions about the issue.

President Tucker asked how much the Village needs to have in reserve to maintain its AAA rating. Manager Bahan said it's typically 6 months of operating expenses, and offered to have Staff provide more information on the issue in the Fund Balance discussion at the next evening's budget meeting.

In reply to Trustee Corrigan's concern about definitively choosing a level of service before discussing project costs, Mr. Saunders explained that the level of service was selected for analysis in order to move the discussion forward, but that the Council could strip out any elements it chooses at any time. After more discussion, there was general agreement to keep

moving forward with the three northern Winnetka projects (Lloyd outlet, East and West Tower Road), as the engineering would need to be finished before construction could start. Mr. Saunders said he would stop short of going out to bid in order to get public input and Council approval before moving forward.

The Council then discussed whether rounding to the nearest ERU is a good way to calculate the fee, as there would be no incentive for homeowners to lower their impermeable surface if, for example, their .5 ERU was destined to be rounded up to 1 ERU. Responding to questions, Mr. Hyder said it is possible to use fractions of ERUs, but it would be more difficult to administer and could result in more appeals.

Trustee McCrary said he felt the Council should narrow the options, explain the benefits to the public, and put the issue to a referendum. There was general agreement regarding a referendum being a good way of ensuring that the public was behind the proposed improvements. Attorney Janega noted that the Spring 2014 election is the next available time for a referendum. Manager Bahan said he would like to see the Council coalesce around the funding mechanism so it could be presented to the public, and once community feedback is obtained, the Council will have a sense of whether it wants to go to referendum on the issue.

President Tucker expressed concerns about a stormwater utility as it applies to non-profit organizations and other tax-exempt bodies, as excessive fees and expenses put the Winnetka Woman's Club out of business. Mr. Hyder said communities don't typically exclude tax-exempt entities from a stormwater utility, as they contribute stormwater runoff and it's felt they should pay their fair share.

Trustee McCrary said that if all things were equal, funding stormwater from property taxes would be preferable because it would be deductible, but that all things are not equal. He pointed out that if other taxing bodies paid their share of the costs through a stormwater utility and passed their costs to the taxpayers in the form of higher property taxes, the taxpayers will net a tax deduction on the expense, which would fit in with the aim of cushioning the blow of the extra stormwater expenses to property owners.

Attorney Janega, answering a question about whether it would be possible to have the tax-exempt bodies pay a higher price per ERU since they don't pay property taxes, explained that the Council would have to find a rational basis for establishing different categories or it would be hard to defend, complicated to explain at the public discussion level, and would also make administration of a stormwater utility much more difficult.

Asked if 100 year protection should be offered for every resident, Mr. Saunders stressed the importance of clarifying expectations, saying the goal is to try to keep structures from flooding, which does not mean that streets won't ever flood, but that property should be protected. He explained that looking at the 100-year level of protection is based on the fact that the severe flooding after the July 2011 storm was of a magnitude the community never wants to see again. He noted that stormwater projects are planned for areas that experience frequent and severe flooding, and added that he is trying to figure out a way to overlay the consultants' drainage models over the Village's GIS topographical information to try to get a vision of where homes are at risk of being inundated, and how many of them would have reduced risk if the proposed stormwater projects are completed. Manager Bahan commented

that some of the projects required very little additional cost to upgrade to 100-year protection levels.

President Tucker asked Staff to provide numbers that deal only with the cost of the tunnel, with the General Fund repayment and O&M stripped out of the calculations, and then asked if any grant funds were available.

Manager Bahan said Staff had met with Rep. Schakowsky's grant staff and that they are looking for funds, and there also may be an opportunity for stormwater help from IDOT as the jurisdictional transfer of Willow Road moves forward. He recommended that, before settling on an ERU formula, Council take into consideration that some current debt service will be paid in full in 2014, and that money could then be earmarked for stormwater funding.

After more discussion, there was general agreement that: (i) the Village should be considered as a whole and that all of the proposed projects continue to move forward with engineering, stopping short of going out for construction bids; (ii) location-based fees should not be investigated further; (iii) analysis should use a funding scenario that keeps property taxes as a component, as well as a scenario with a 100% stormwater utility option; (iv) the additional six study areas should be excluded from the calculations for the time being, as future Councils have the option to implement them; (v) costs should be amortized over 30 years to show the impact on individual households; (vi) the Council needs to see more analysis before it can make a decision about repaying the General Fund; (vii) once the necessary refinements of a stormwater master plan are in place, a survey of the public needs to be done; and (viii) robust public education and discussion needs to take place so the Council can gauge by the community's response and decide whether the issue should go to referendum.

3) Public Comment.

Ted Wynnychenko, 1086 Oak: Recommended that the Village be treated as a whole; disagreed with the way the Village calculates impervious surface; and posited that new homes subsidize older ones due to stormwater detention requirements for new construction that mitigate their contribution to the storm sewer system.

Baird Smart, 112 Church: Favored a referendum, given the magnitude of funding.

Mike Canmann, 164 DeWindt: Opposed dividing the Village into sections, saying equitability can't be defined because it is impossible to define causality with regard to stormwater runoff.

Mary Tritley, 330 Willow: The public needs to understand why a project like the tunnel is being built; the scale is huge compared to what other communities have done, and the cost is too big to contemplate.

John Iberle, 1108 Oak: Thanked the Council for their service and the Staff and Consultants for their hard work, stressed the need for community information and education; noted the challenge of addressing causality; suggested balancing the amount of impervious surface by total lot size when calculating ERUs; stated stormwater improvements are investment for the whole community; and supports including tax-exempt parcels.

Bill Sick, 565 Sheridan: Thanked the Council, then urged draining reserves before raising taxes or setting fees, because the community is overtaxed and could react negatively to the proposals;.

Rick McQuet, 528 Maple: Observed that stormwater problems are not equal in the community, so everybody can't pay the same amount.

- 4) Executive Session. None.
- 5) Adjournment. Trustee Spinney, seconded by Trustee Kates, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 10:10 p.m.

Recording Secretary

MINUTES
WINNETKA VILLAGE COUNCIL BUDGET MEETING

February 13, 2013

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held in the Village Hall Council Chambers on Tuesday, February 13, 2013 at 7:00 p.m.

- 1) Call to Order. President Tucker called the meeting to order at 7:00 p.m. Present: Trustees Arthur Braun, Jack Buck, Patrick Corrigan, Richard Kates, Stuart McCrary and Jennifer Spinney. Absent: None. Also in attendance: Village Manager Robert Bahan, Village Attorney Katherine Janega, Finance Director Ed McKee, Director of Water & Electric Brian Keys, Assistant Director of Water & Electric Rich Ciesla, Community Development Director Mike D’Onofrio, Assistant to the Village Manager Megan Pierce and approximately seven persons in the audience.
- 2) Electric. Water & Electric Director Brian Keys presented the budget for the Electric Fund, and stated that, other than a 9-month transitional position for the Distribution Engineer, there are no other proposed changes to the Department’s staffing. He stated that the Department builds its budget around kilowatt hour sales projections and that purchased power costs account for 48% of the Department’s budget. He explained the impact of purchased power cost, and the Village’s rebate procedure for when there is an over-collection.

Mr. Keys presented a comparison of electric rates and said it showed that a Winnetka residential customer pays about \$138 less than a typical regulated ComEd residential customer. He added it is possible to absorb the increased price of wholesale purchased power while maintaining electric rates for customers. He then reviewed key priority expenditures, including: (i) capital items such as the switchgear required to support a second transformer at the Northfield Substation; (ii) performing work on Winnetka Park District projects, for which the WPD is paying materials and resources; (iii) 100% of capital expenditures will be allocated to distribution items. Turning to the Village’s power plant, accounted for the ownership costs and explained its value as an asset from a cost perspective, because by maintaining the steam turbine and ability to generate power, the Village receives credits from Illinois Municipal Electric Agency (IMEA), e.g., \$1,291,200 in FY 2012-13.

Trustee Kates asked about IMEA’s connection to the Prairie State Plant and its cost overruns, whether Winnetka should be concerned, and whether the coal operation of this plant is problematic. Mr. Keys explained that Winnetka does not own any part of Prairie State, but that IMEA has a small ownership interest and that, through IMEA, the Village has a proportionate share of any projects in which IMEA is participating. Regarding coal, Mr. Keys observed that, while it has been a great market for natural gas, the future of that market is unknown. Trustee Kates also asked about electrical aggregation and the reduced rates other communities have been able to achieve, and if it is fair to compare the Village only to ComEd or whether it should look at others. Mr. Keys noted that municipal aggregation has been a good opportunity for many, but that original contracts will need to be renewed in the coming years. He added that the Village cannot pursue other rate options because of its long-term contract with IMEA.

Responding to a question from Trustee Buck about the difference in charges between commercial and residential properties, Mr. Keys explained that residential users are not charged a demand charge, that other rate classifications are charged a demand charge in addition to the kilowatt hours, and that there is also a slight difference in the kilowatt hours by customer type. He added that rate classifications and associated charges will be approved by resolution as part of the budget. In a brief discussion of the Village's program for moving electric services underground, Mr. Keys said that over 50% of the electrical services are above ground and 100% of the tie lines are below ground.

Asked by Trustee McCrary to clarify the cost of power, Mr. Keys explained the cost is based on how much power is used and when and also includes fuel that is purchased by IMEA. He said the Department looks at an average unit cost for the entire year, and that it is important to look at long-term purchase costs and where it has been historically. In response to a question about the structure of rates from Trustee Braun, Mr. Keys noted that the Village's last formal rate study was completed in 2007.

- 3) Water. Mr. Keys discussed the water sales forecast for FY 2014, saying they are highly dependent on weather conditions and that, for FY 2014, the Water Department is proposing a 6% increase for Winnetka customers and an 8% increase for customers in unincorporated areas. He presented a comparison of water rates with nine suburban communities, showing that Winnetka's proposed rate of \$31.57 is below the \$35.30 average rate of these communities. He noted that 68% of the Water Department's revenue comes from sales to Winnetka customers, with the second largest source of revenue being wholesale water sales to the Village of Northfield. He identified key priority expenditures, including: (i) the Water capital budget of \$624,000, which is divided between pumping, the water plant, and distribution; and (ii) replacement of water mains on Oak Street and Birch Street due to poor performance this summer.

Trustee Kates asked about the fund balance in the Water Fund, given the 6% increases that have been implemented over the last several years, and about the impacts of the Winnetka Park District renovations and increases planned for unincorporated areas on long-term plans.

Finance Director Ed McKee explained the detailed numbers that resulted from the March 31, 2012 audit and added that the Village is near its policy minimum in the Water Fund, with strong sales helping achieve a positive dollar amount.

President Tucker noted that water rate increases were originally associated with Water Plant upgrades and asked if they would be ending as upgrades are completed. Mr. Keys explained that the long-term infrastructure has not yet been addressed, and that rate increases may continue beyond the original time period, to cover mains that are over 100 years old. He said the focus would shift from capital at the Water Plant to the capital in the 72 miles of mains in water distribution system, the vast majority of which was restored in the early 1900's. The Council discussed the aging infrastructure and long term costs for replacing large portions of the water system, as well as trends in main failures. Trustee Buck inquired about cost savings possible by planning replacement, rather than reacting to main breaks. Mr. Keys said the Department is looking at opportunities to bundle water main relocations where there may be utility conflicts with proposed stormwater improvements.

- 4) Community Development. Community Development Director Mike D'Onofrio presented an overview of the Department's mission and then explained its key building activity functions: permits, code compliance, plan reviews and inspections, and issuance of certificates of occupancy, and noted that, on average, the Department issues 950 permits per year. He also reviewed Planning and Zoning activities, including zoning reviews, demolitions, comprehensive planning, commercial design review, and economic development. Mr. D'Onofrio noted that the five-year average for demolitions is about 25 per year, but that in 2012 the Village issued 34 demolition permits. Permits related to a typical residential construction can run around \$23,000, not including if the new home first went through a demolition permit process. In the coming fiscal year, the Department will be undertaking significant projects that include the Urban Land Institute study and a building permit software upgrade. Food service and sanitation review for the Village's 45 food service establishments is also conducted through Community Development, and it contracts with the Village of Wilmette for the services of a sanitarian at \$14,000 per year.

Mr. D'Onofrio then reviewed the total annual building permits by type, and reported a 9% increase in the number of building permits issued between 2011 and 2012. The number of building inspections has been fairly consistent since 2009, ranging from a low of 2,225 to a high of 2,450, an average of about 5 to 6 inspections per day. Addressing vacancy rates for commercial businesses, he reported that current calculations show the vacancy rate is 4% and the rates have been declining in the three individual business districts for the past few years. He added that 24 new businesses opened in 2012, representing about 7.3% of total businesses.

Trustee Kates asked about legal and recording expenses in the Department's budget and if they could be reduced. Mr. McKee explained that the Village works to understand the full cost of services and then to recover those costs through its fees, and that the allocation noted is for the Department's administrative and legal operation needs. Responding to a question from Trustee Kates about planned efforts to increase economic development activity to attract businesses to the community, Mr. D'Onofrio said that economic development is a focus of the Department, and that an open planning technician position might assist in the functions.

Responding to Mr. Kates' question about the responsibility for the Village's landfill and potential ways to generate revenue from this property, Mr. Bahan said a cross-departmental effort would be needed. Trustee Corrigan said he would like to see an analysis of the Village's permit fees in comparison to other communities, and also suggested setting aside \$40,000 in the budget to respond to recommendations that may result from the forthcoming ULI study. Mr. McKee noted there is a \$250,000 contingency in the budget that could be available for projects, but that staff would need to return to Council to spend any of these funds. Responding to a question from President Tucker about budgeting for downtown revitalization, Mr. McKee said there is \$150,000 in that fund and that the Public Works Director has allocated about \$100,000 for streetscape work.

Trustee Buck asked how often comprehensive plans are done and about the strictness of the guidelines that these plans contain. Mr. D'Onofrio said they are generally done every 15 to 20 years and the current plan was approved in 1999.

The Council discussed efforts for regionalization in the Department, and Mr. D’Onofrio reported progress on the review of inspectional services, for which the Village of Glenview has issued a Request for Proposals.

Trustee Braun asked several questions about vacancies, including the differences among the vacancy rates across the three business districts. He then inquired about the Fell property, and Attorney Janega said that preliminarily approved development for this property is no longer in effect. Responding to a question from Trustee Kates about budgeting for the Business Community Development Commission’s proposed floral and beautification program might be incorporated in the budget, Manager Bahan said the issue will be brought back to the Council once the full costs are better understood.

Public Comment: Bob Linn, 1228 Cherry Street: He came to talk about the Public Works budget after hearing that the Council is considering spending \$6 million for stormwater projects, and expressed opposition to project-by-project stormwater spending, saying a comprehensive plan and broad community support are needed.

- 5) Fund Reserve Policy. Finance Director Ed McKee explained that the Village’s auditors recommended using a fund balance policy rather than the original cash balance policy, because it is a more objective view of the organization’s overall financial position. A fund attempts to break items into distinct buckets to ensure that revenues match expenditures, and is a standard method of accounting in the municipal field, though it is uncommon in the private sector. He added that the development of the minimal fund balance policies and of set thresholds can vary greatly from one community to another.

Mr. McKee then presented a recent history of the Village’s General Fund Balances, developed based on questions raised at the Council’s Study Session. He estimated that, in 2014, Winnetka will have an undesignated fund balance of \$17.61 million, and that the Village would need at least \$9.9 million in reserves to meet a minimum of six months of operating expenses, although Councils have previously indicated a preference to set aside a full year of operating expenses, setting the minimum at \$12 million. Trustee Buck suggested the Council have a separate Study Session to discuss the Fund Balance Policy, as there were many new and related questions that were noted in the stormwater workshop.

President Tucker indicated she is interested in reviewing how much more might be available from reserves to dedicate for stormwater projects under consideration, that staff should review what rating agencies look for in reserves when reviewing municipal bond issues, as it is important for Winnetka to maintain its AAA bond rating. She added that the future discussion should also incorporate a review of the pension funds.

- 6) Executive Session. None.
- 7) Adjournment. Trustee Spinney, seconded by Trustee Buck, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 9:40 p.m.

Recording Secretary

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
February 19, 2013**

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held in the Council Chambers on Tuesday, February 19, 2013, at 7:00 p.m.

- 1) Call to Order. President Tucker called the meeting to order at 7:01 p.m. Present: Trustees Arthur Braun, Jack Buck, Patrick Corrigan, Richard Kates, Stuart McCrary and Jennifer Spinney. Absent: None. Also present: Village Manager Robert Bahan, Village Attorney Katherine Janega, Public Works Director Steve Saunders, Community Development Mike D'Onofrio, Assistant to the Village Manager Megan Pierce, Planning Assistant Ann Klaassen, and approximately 10 persons in the audience.
- 2) Pledge of Allegiance. President Tucker led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) February 20, 2013 Budget Meeting. All of the Council members expect to attend.
 - b) March 5, 2013 Regular Meeting. All of the Council members expect to attend.
 - c) March 12, 2013 Study Session. All of the Council members expect to attend.
- 4) Approval of the Agenda. Trustee Spinney, seconded by Trustee McCrary, moved to approve the Agenda. By roll call vote the motion carried. Ayes: Trustees Braun, Buck, Corrigan, Kates, McCrary and Spinney. Nays: None. Absent: None.
- 5) Consent Agenda
 - a) Village Council Minutes. None.
 - b) Warrant Lists Nos. 1785 and 1786. Approving Warrant List No. 1785 in the amount of \$1,855,231.33, and Warrant List No. 1786 in the amount of \$492,361.83.
 - c) Copier Leases. Authorizing the Village Manager to execute a contract with Xerox for replacement of two large volume printer/copiers under the State of Illinois Master Contract #PSD4016019, at an estimated annual savings of \$9,195.
 - d) Ordinance M-1-2013: The Exercise Coach North Shore (854 Green Bay) Special Use Permit. An Ordinance approving a Special Use Permit to allow a health club facility in the McDonald's building at 854 Green Bay Road.

Trustee Spinney, seconded by Trustee McCrary, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Braun, Buck, Corrigan, Kates, McCrary and Spinney. Nays: None. Absent: None.
- 6) Stormwater Monthly Report. Public Works Director and Village Engineer Steve Saunders provided a brief update on the construction projects for which the Village Council has authorized engineering work. He anticipates final plans for the Tower Road/Foxdale project will be ready to bring before the Council in April. He also explained that Lloyd Park/Spruce

Street plans are proceeding and will be ready to bid in approximately one month. He added that the Forest Glen/Greenwood engineering is about 75% complete.

7) Ordinances and Resolutions.

- a) M-3-2013: 630 Pine Lane Landmark Rescission – Introduction. Community Development Director Mike D’Onofrio explained that, the Village Council must approve to amend or rescind a landmark designation under certain conditions, after receiving a recommendation from the Landmark Preservation Commission (LPC). He offered a brief history of the home and its architectural significance, as well as the process by which it achieved landmark designation in 2006. He explained that 630 Pine Lane was part of a three-lot subdivision originally planned for remodeling by CBI Customer Homes, Inc. He described the home as having been vacant for approximately 10 years and that alterations proposed during the landmark designation were not made to the residence. The owners applied for rescission and the five members of the LPC present at its January 2013 meeting voted unanimously to recommend rescission, due to the deteriorated condition of the home, finding that the qualities once warranting designation are no longer present.

Village Attorney Katherine Janega explained that the original non-conforming three-lot subdivision, noting that the action before the Council will only impact the landmark certification, and that other requirements outlined in the plat of subdivision will remain in place

Andy Block, 644 Pine Lane: Mr. Block stated his support for the rescission of the landmark status, but said he believes the Village did not show responsibility in watching the home’s condition, asserting that CBI ignored and purposely allowed the house to deteriorate. Mr. Block also noted construction conditions he experienced during work on 624 Pine Lane, and he asked that future construction access be from Hibbard Road. He also hoped that construction of a future home would occur on the same footprint that exists today.

Matt Hines, 614 Pine Lane: Mr. Hines inquired about construction restrictions that could be placed on the 630 Lot. Village Attorney Janega said staff will review the specific conditions that apply to this particular subdivision. Staff noted that neighbors within 250 feet receive notification of a demolition once an application has been submitted, but a review of construction plans does not necessarily occur at that time. Mr. Hines also described problems with construction traffic on Pine Lane and Pine Street.

The Village Council and staff discussed access to 630 Pine Lane and said it was feasible it could occur from Hibbard Road. Attorney Janega said the existing footprint is on the plat of subdivision, which will be preserved for new construction. She added that the Council can place conditions on the demolition permit to direct construction activity. The Council then considered the timeframe of a demolition and whether that should be stipulated in the rescission. Attorney Janega recommended that the requirement could be part of the Ordinance, but that a demolition would still require the homeowners to submit a Historic Architectural Impact Study (HAIS) through the LPC.

Todd Stevens, attorney for Susan Murphy, 630 Pine Lane: He stated the owners were originally financial investors in CBI and that they will proceed with demolition as soon as

application permits. Trustee Kates asked for clarification of the purchase price, and Ms. Murphy indicated her partnership purchased the property at \$7.6 million. She apologized to the homeowners for the situation that has been caused by the subdivision.

Trustees discussed the requirements that can be made related to the subdivision and the potential burden to the current and future owners. With the direction of Council, Staff will draft conditions to attach to the Ordinance, allowing it to still be Introduced and then Adopted at the next regular Village Council meeting. Trustee Kates inquired as to why an HAIS would still be required in this case, and Attorney Janega replied that at this time, the Village lacks the complete HAIS file that it has for all other demolitions of significant properties. Trustee Spinney asked about why the property was landmarked and agreed that it might be a burden to require an HAIS if everyone agrees the demolition should be done as soon as possible. President Tucker noted the purpose of the HAIS is to provide information of historical significance and is the typical process. She encouraged more information would be beneficial to determining whether to waive this requirement. Trustees Buck and Kates also discussed the importance of addressing potential easements as part of the conditions of the Ordinance.

Louise Holland, Chair of the Landmark Preservation Commission, noted 630 Pine Lane's historic significance in the Village. She said that an abbreviated history of the home could be documented, focusing on the time before 2003, without delay.

Trustee Braun, seconded by Trustee Corrigan, moved to introduce Ordinance M-3-2013. By voice vote, the motion carried.

- 8) Public Comment and Questions.
- 9) Old Business. None.
- 10) New Business. None.
- 11) Appointments. None.
- 12) Reports.
 - a) Village President. None.
 - b) Trustees. None.
 - c) Attorney. None.
 - d) Manager. Manager Bahan presented the Council with the press release describing grant funds the Village will be receiving from the Hurricane Ike Disaster Recovery Planning Program. With partner Villages, Winnetka applied for \$750,000 and received \$500,000.
- 13) Executive Session. None.
- 14) Adjournment. Trustee Braun, seconded by Trustee Spinney, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 8:10 p.m.

Recording Secretary

MINUTES
WINNETKA VILLAGE COUNCIL BUDGET MEETING

February 20, 2013

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held in the Village Hall Council Chambers on Tuesday, February 13, 2013 at 7:00 p.m.

- 1) Call to Order. President Tucker called the meeting to order at 7:02 p.m. Present: Trustees Arthur Braun, Patrick Corrigan, Richard Kates, Stuart McCrary and Jennifer Spinney. Absent: Trustee Jack Buck. Also in attendance: Village Manager Robert Bahan, Village Attorney Katherine Janega, Finance Director Ed McKee, Public Works Director Steve Saunders, Assistant Public Works Director Steve Auth, Assistant to the Village Manager Megan Pierce and approximately four persons in the audience.
- 2) Public Works. Director of Public Works and Village Engineer Steve Saunders presented the Department's operational areas of responsibility: refuse collection and disposal, roadway and right-of-way maintenance, drainage and sewer, public facility maintenance, fleet services, engineering, and forestry. The Department has 31.5 full-time employees in three divisions, down from 37 in 1998. Much of the Public Works Department Funding comes from the General Fund, including about 55% of revenue from property taxes, but also incorporates the Sanitary Sewer Fund, Refuse Fund, Motor Fuel Tax Fund, and Fleet Services Fund. In total, the proposed budget reflects a 1.9% increase from 2012-13.

A 10% Sanitary Sewer Rate increase is proposed, due to anticipated capital expenditure needs to address inflow/infiltration issues. The cash balance at the beginning of this year was just under \$900,000 and it is projected to be \$736,000 at the beginning of the new fiscal year. Capital included at this time is for engineering and repairs, in addition to the ongoing sewer lining program. Winnetka's current rate is \$10.38; with the 10% proposed increase, the new rate would be \$11.42, putting Winnetka in the middle of the sewer charges in 8 comparable communities. The increase will go toward capital to reduce basement flooding and back-ups caused by inflow/infiltration.

The budget also includes a proposed increase in the Sewer Anti-Backup Reimbursement Program, which had also received a funding increase after the 2011 flood. Many communities have a similarly structured program that offers cost-sharing to residents performing eligible projects. Winnetka's program offers a 50% reimbursement, up to \$3,500 for anti-backup systems, and up to \$5,000 for overhead sewer conversion. To be eligible for reimbursement, homeowners must allow a thorough inspection of their sanitary sewer, looking for causes of surcharging in the sanitary system, i.e., any illicit connections of storm sewer to sanitary sewer or improperly connected sump pumps or downspouts. Mr. Saunders provided an analysis of how illicit connections can potentially add to and use up the intended capacity of the sanitary sewer system. If the illicit connections are found, the homeowner is required to correct them. The program was originally implemented in FY 2006-07 and the total budget for the program to date is \$210,000, with 39 participants and actual reimbursements of \$132,425. Reporting on the Council's request to consider means testing, Mr. Saunders said his research hasn't found any other local communities that require means testing. He proposed increasing funding to \$50,000 and reviewing the program annually,

noting that the need for the program likely will reduce over time. He also suggested adding additional eligibility criteria.

Next Mr. Saunders presented a summary of the Village's 2012 sign inventory, and reported that of 5,065 total signs, 90% were found to be in either good or fair condition. He added that the FY 2013-14 budget contains \$25,000 for sign and post replacement and that the Department typically replaces about 600 signs each year. President Tucker noted the need to balance signs that regulate activities with the sheer number of signs in the community, stating that this is addressed in the Comprehensive Plan.

Responding to a question from Trustee Kates, Mr. Saunders clarified how signs are budgeted and accounted for in the funds, and added that this structure will be altered to improve reporting when the Village implements its new financial software.

Regarding the Sanitary Sewer Anti-Backflow Reimbursement Program, Trustee Kates stated that the data does not show how much water was prevented from going into the sanitary system. Mr. Saunders said that there is a general benefit from fixing the participating homes' systems, but that it would require much more detailed data from inspections to measure the amount of water removed. Asked by Trustee Kates whether the Metropolitan Water Reclamation District (MWRD) would require inspections of homes, Mr. Saunders said that is being considered but has not been decided. Mr. Kates suggested taking the program out of the budget, because other storm prevention efforts are being undertaken by the capital program budget that would not be subsidies.

Responding to Trustee Corrigan's request for clarification of the flow of water and connections that cause surcharges, Mr. Saunders explained that planned storm sewer system improvements will not fix the inflow problems from plumbing connections to the sanitary system, but that correcting the illegal connections takes water out of the system that may otherwise negatively impact others. President Tucker said she sees the program as paying off over time and suggested the benefits be discussed in a study session before removing the budget item. Trustee Kates indicated time should be spent to find the illegal connections and Trustee Corrigan asked if a sample study could be done to help quantify the benefit. Mr. Saunders said he can fairly easily determine how many homes failed their initial inspection from the program, but it would take more work to determine how many actual illegal connections were present.

Trustee McCrary asked about the number of program inquiries compared to the number of reimbursements. Mr. Saunders explained some of the reasons why people do not follow all the way through the process, and noted that some people are still in the pipeline to complete their project. The budget for FY 2012-13 was increased by \$40,000 to a total of \$70,000, but the entirety of that amount had not been used by January 31, 2013. Responding to questions from Trustee Braun, Mr. Saunders explained the concepts of inflow and infiltration and how water can be exchanged between Winnetka's two separate sewer systems. Asked if there is a way to quantify the benefit that accrues to the homeowners from the installation of these devices. Mr. Saunders said he cannot necessarily put a dollar benefit to reducing the number of connections that can cause infiltration, but that there is a qualitative benefit to interacting with homeowners and eliminating illicit connections.

The Council considered the resources that would be required to study these questions. Manager Bahan suggested leaving a placeholder for the program in the budget and evaluating the matter further when the Sanitary Sewer Evaluation item is brought back before the Council in March. The number of failed inspections and illegal connections will also be investigated by Staff.

Trustee McCrary expressed concern about spending significant resources to study the benefit. He said the money that has been spent benefitted 1% of Winnetka's homes. There was also discussion about the MWRD study in the 1980's and the number of illicit connections that were found. Trustee Braun advocated making a policy decision rather than further studying the issue, as the amount of money budgeted for the program is small in comparison to the amount of money planned for Village stormwater improvements.

Public Comment: Bernard Hammer, 1455 Tower Road. Mr. Hammer asked several technical questions about the connections and flows related to sump pumps and downspouts, asked about the definition of illicit connection, suggested the Village conduct a survey of homeowners, and commented that signs must remain unobstructed to be enforceable for ticketing purposes.

Trustee Corrigan commented on the poor condition of some of the sign poles, said he believed rehabilitation of the poles should have funds allocated, and also advocated a more uniform color scheme to the signs and poles. Mr. Saunders said that the majority of the Village's poles are painted dark green and when in poor condition, it is more cost effective to simply replace them.

With an inquiry from Trustee Kates, Mr. Saunders described the monitoring process related to the Village's landfill and noted that no new needs have been required by regulatory agencies at this time.

- a) Capital Projects- General Fund. The Capital Budget in the General Fund is \$1,775,000 for equipment, street and sidewalk construction, and parking lot rehabilitation. Mr. Saunders explained that \$150,000 is allocated for the Scott Avenue Parking Deck, which will address some lighting, but nothing is planned for landscaping. Trustee Kates asked if there was a way to combine landscaping efforts with the Winnetka Park District. Mr. Saunders said there is a two-year contract expiring that will enable the Village to explore this further, but that the Park District does much of this type of work in-house. Manager Bahan said the Park District has expressed interest in joining forces for tree-trimming services.
- b) Motor Fuel Tax Fund. The MFT Fund includes \$835,000 for Capital projects. Projects to be funded are the Winnetka and Green Bay traffic signal, the west portion of the Willow Road engineering/improvement project (Forest Way to Hibbard), and Cherry Street bridge repairs and painting.
- c) Stormwater Fund. There is \$7.3 million in capital for the FY 2013-14 budget. Funds will be allocated to complete both the Baxter & Woodman Master Plan and the Municipal & Financial Services Group Stormwater Utility Feasibility Study. In addition to funding for the Elm Street Outfall and Winnetka Avenue Pump Station, the budget proposes construction of the three northern improvement projects and engineering for the Willow Road Tunnel. Mr. Saunders said that, at this point, all of these are funded by transfers

from the General Fund reserves. President Tucker noted that these projects are included as placeholders so that the Council can continue its evaluation. Mr. Saunders agreed that with the exception of the studies and the Pump Station, all of the capital items will be brought back before the Council for approval. Trustee Braun asked for clarification about the approval process, and it was noted that projects need to be approved by the Council in order to be bid, and then ultimately, construction contracts must be authorized by the Council.

Trustee McCrary asked about how excess funds would be allocated if the Council did not proceed with all of the Northern Winnetka projects within the next fiscal year, and Manager Bahan stated that the funds could remain programmed in the Stormwater Fund and be allocated there again in the next budget. Trustee Braun asked whether the payments of \$435,000 of bonds that are scheduled to be retired in 2014 could be applied to stormwater improvement project costs. Manager Bahan noted this allocation is under consideration and will be evaluated at the next Stormwater Utility Workshop.

- d) Sanitary Sewer Fund. The proposed budget for the Sanitary Sewer Fund is \$500,000. The trenchless lining project in this fund is a successful program that prolongs the life of infrastructure. The Village plans to complete the Sanitary Sewer Evaluation Study started by Strand and Associates in 2012, resulting in a scope of work and cost for additional work required in specific areas.
 - e) Refuse Fund. There is \$65,000 proposed for capital equipment needs.
 - f) Other Capital Project Funds. Public Works has budgeted \$330,000 for the Facilities Fund, which covers buildings such as Village Hall and the recent renovation project. Budgeted here are also \$150,000 in funds for Business District Revitalization. Trustee Braun spoke about the forthcoming ULI study and the need to budget funds to deal with the resulting recommendations.
- 3) Follow-up Issues. None.
- 4) Adjournment. Trustee Spinney, seconded by Trustee Braun, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 9:00 p.m.

Recording Secretary



Agenda Item Executive Summary

Title: Warrant Lists Nos. 1789 and 1790

Presenter: Robert M. Bahan, Village Manager

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input checked="" type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

None.

Executive Summary:

Warrant Lists Nos. 1789 and 1790 were e-mailed to each Village Council member.

Recommendation / Suggested Action: *(briefly explain)*

Consider approving Warrant Lists Nos. 1789 and 1790

Attachments: *(please list individually)*

None.



Agenda Item Executive Summary

Title: RFB #213004: Crack Sealing Services (Municipal Partnering Bid)

Presenter: Steven M. Saunders, Director of Public Works/Village Engineer

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Executive Summary:

For years, the Village participated in the Northwest Municipal Conference (NWMC) joint purchasing programs for pavement crack sealing services. In 2010, after the NWMC's joint program was discontinued, the Village joined forces to obtain bids for a multi-year (2010 – 2012), multi-municipality crack sealing program. This year, pavement crack sealing services were included in the Municipal Partnering Initiative, and 15 municipalities participated in this multi-year bid program.

Bids were opened in February and the lowest bid was submitted by Denler, Inc. of Mokena, IL. Typically, the Village budgets \$15,000 per year for crack sealing. However, the Village did not allow the previous Contractor, North Suburban Asphalt Maintenance to work in the town last year, as the company was/is under investigation by the Federal Government for wage rate violations. Therefore, the FY 2013-14 budget has \$30,000 available for crack sealing, from account number 10-30-530-138. Staff estimates that the budget for the subsequent two years will return to \$15,000/year.

Recommendation / Suggested Action: *(briefly explain)*

Consider approving RFB # 213004, for the Village of Winnetka, in the total amount of \$60,000, for which the Village of Winnetka will be obligated to pay \$30,000 for FY 2013-14; \$15,000 for FY 2014; and \$15,000 for FY 2015, to provide crack sealing for a three year period, to Denler, Inc. of Mokena, IL.

Attachments: *(please list individually)*

Agenda Report

AGENDA REPORT

PREPARED BY: Steven M. Saunders, Dir. of Public Works/Village Engineer

SUBJECT: **RFB # 213004**
Crack Sealing Services for the Villages of
Buffalo Grove, Cary, Evanston, Glencoe, Glenview, Highland
Park, Kenilworth, Lake Bluff, Lake Zurich, Lincolnshire, Morton
Grove, Skokie, Wheeling, Wilmette and Winnetka

DATE: February 22, 2013

In 2010, the Villages of Glenview, Morton Grove, Wilmette and Winnetka joined forces to obtain bids for a multi-year (2010 – 2012), multi-municipality crack sealing program. This joint bid was initiated to fill the void left by the termination of the Northwest Municipal Council (NWMC) joint program for crack filling, in which the Village of Winnetka participated for many years. Through the success of the initial bidding process, and the growth of interest, 15 municipalities joined together to bid out another multi-year, multi-municipality crack sealing program.

On February 21, 2013, sealed bids were opened and read aloud for Pavement Crack Sealing Services for the Villages of Buffalo Grove, Cary, Evanston, Glencoe, Glenview, Highland Park, Kenilworth, Lake Bluff, Lake Zurich, Lincolnshire, Morton Grove, Skokie, Wheeling, Wilmette and Winnetka. Three bidders responded. The bids included pricing for sealing cracks in both Asphalt Pavement and Concrete Pavement, but the Village of Winnetka only partook in the Asphalt Pavement Crack Sealing. The following table indicates all bids that were received and read by the Village of Glenview.

ASPHALT PAVEMENT

Bidder	Year 1 2013	Year 2 2014	Year 3 2015	%DISCOUNT FOR ON-SITE STORAGE
Denler, Inc. 19148 S. 104 th Avenue Mokena, IL 60448	\$555,849.00 (\$1.19/lb)	\$555,832.00 (\$1.22/lb)	\$569,500.00 (\$1.25/lb)	0.5%
SKC Construction, Inc. P.O. Box 503 West Dundee, IL 60118	\$658,611.00 (\$1.41/lb)	NO BID	NO BID	1.0%
Behm Pavement Maintenance 3010 Rt. 176 Crystal Lake, IL 60014	\$817,425.00 (\$1.75/lb)	\$842,860.00 (\$1.85/lb)	\$888,420.00 (\$1.95/lb)	0.0%

CONCRETE PAVEMENT

Bidder	Year 1 2013	Year 2 2014	Year 3 2015	%DISCOUNT FOR ON-SITE STORAGE
Denler, Inc. 19148 S. 104 th Avenue Mokena, IL 60448	\$18,296.25 (\$2.05/lb)	\$18,742.50 (\$2.10/lb)	\$19,188.75 (\$2.15/lb)	0.5%
SKC Construction, Inc. P.O. Box 503 West Dundee, IL 60118	\$12,584.25 (\$1.41/lb)	NO BID	NO BID	1.0%
Behm Pavement Maintenance 3010 Rt. 176 Crystal Lake, IL 60014	\$22,312.50 (\$2.50/lb)	\$31,237.50 (\$3.50/lb)	\$40,162.50 (\$4.50/lb)	0.0%

SWEEPER PRICING (DISPOSAL AT YARDS/DISPOSAL BY CONTRACTOR)

Bidder	BID PRICE
Denler, Inc. 19148 S. 104 th Avenue Mokena, IL 60448	\$90.00/\$225.00 (\$90/HR; \$225/HR)
SKC Construction, Inc. P.O. Box 503 West Dundee, IL 60118	\$95.00/\$125.00 (\$95/HR; \$125/HR)
Behm Pavement Maintenance 3010 Rt. 176 Crystal Lake, IL 60014	\$125.00/\$170.00 (\$125/HR; \$170/HR)

Budget Information

Typically, the Village budgets \$15,000 per year for crack sealing. However, the Village did not allow the previous Contractor, North Suburban Asphalt Maintenance to work in the town last year, as the company was/is under investigation by the Federal Government for wage rate violations. Therefore, the FY 2013-14 budget has \$30,000 available for crack sealing, from account number 10-30-530-138. Staff estimates that the budget for the subsequent two years will return to \$15,000/year.

Recommendation:

Consider approving RFB # 213004, for the Village of Winnetka, in the total amount of \$60,000, for which the Village of Winnetka will be obligated to pay \$30,000 for FY 2013-14; \$15,000 for FY 2014; and \$15,000 for FY 2015, to provide crack sealing for a three year period, to Denler, Inc. of Mokena, IL.



Agenda Item Executive Summary

Title: Directional Boring, B-Max Inc.

Presenter: Brian Keys, Director of Water & Electric

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

February 13, 2013 Budget Meeting
April 3, 2012 Council Meeting, pp. 49-62
May 3, 2011 Council Meeting, pp. 4-17

Executive Summary:

The Water & Electric Department utilizes contractor resources to perform directional boring of conduit. Services performed by the contractor are primarily the installation of conduit and equipment pads for new underground electric facilities on an as-needed basis. B-Max Incorporated has performed the work during the two previous fiscal years. In accordance with the original bid document, the Village has an option to extend the contract for a third year at the quoted labor and equipment rates.

The work has been performed in an appropriate manner with no safety incidents. The contractor's work performance has continued to exceed staff's expectation and the third year of pricing is competitive.

Recommendation / Suggested Action: *(briefly explain)*

Consider authorizing the Village Manager to execute a purchase order for directional boring work for the period June 1, 2013 through May 31, 2014 to B-Max Inc. in the amount not to exceed \$520,000 based on the third year unit pricing contained in Bid #011-011.

Attachments: *(please list individually)*

1. Agenda Report
2. Exhibit A - Bid Summary

AGENDA REPORT

Subject: Directional Boring, B-Max Inc.

Prepared by: Brian Keys, Director Water & Electric

Ref: February 13, 2013 Budget Meeting
 April 3, 2012 Council Meeting, pp. 49-62
 May 3, 2011 Council Meeting, pp. 4-17

Date: March 11, 2013

The existing purchase order for directional boring services expires on May 31, 2013. The scope of services performed under the original bid document (Bid #011-011) is primarily the installation of conduit and equipment pads for new underground electric facilities on an as-needed basis. B-Max Incorporated is the contractor presently performing this work for the Village. As part of the 2011 bid, all contractors were requested to provide unit prices for three years with the annual extension awarded at the sole discretion of the Village.

Each bidder provided fixed prices for various units of work and the bid evaluation was based on estimated quantities of work for FYE 2012. The actual work scope to be performed by the contractor will be determined on an as-needed basis. As such, it is anticipated that the estimated quantities and actual quantities used will vary over the course of the year. Exhibit A contains the unit prices as bid by each company for the third year (FYE 2014). These are summarized as follows:

Summary 2011 Bid Evaluation

Contractor	Year 1 (FYE 2012) Bid Evaluation based on Estimated Quantities	Year 2 (FYE 2013) Bid Evaluation based on Estimated Quantities	Year 3 (FYE 2014) Bid Evaluation based on Estimated Quantities
B-Max Inc.	\$507,399.63	\$530,162.59	\$556,998.58
Biagi Plumbing	\$567,909.00	\$591,961.00	\$614,053.00
Archon Construction	\$603,639.52	\$632,287.82	\$662,288.26
IHC Construction Co.	\$688,548.00	\$711,863.50	\$737,624.75
Western Utility Contractors	\$707,467.68	\$744,948.08	\$791,115.57
DiVane Bros. Electric Co.	\$2,163,365.71	\$2,271,061.61	\$2,384,812.10

Staff is recommending issuance of a purchase order to B-Max Inc. As noted above, the contractor's third year of pricing is competitive. Prior to FYE 2012, B-Max had not previously participated in the Village's directional boring work. The contractor's work performance in the current fiscal year has exceeded staff's expectations.

There is \$520,000 in the FYE 2014 budget for directional boring and conduit work. The underground conduit account (50-47-640-208) has \$120,000 and merchandise & jobbing (50-50-540-240) has \$400,000.

Staff is requesting authorization to award a purchase order for the upcoming fiscal year with an initial funding amount of \$520,000. If additional funds are required during the year, staff will request a Change Order.

Recommendation:

Consider authorizing the Village Manager to execute a purchase order for directional boring work for the period June 1, 2013 through May 31, 2014 to B-Max Inc. in the amount not to exceed \$520,000 based on the third year unit pricing contained in Bid #011-011.

EXHIBIT 'A'

SCHEDULE OF UNIT PRICES:

Bid # 011-011

BIDDER NAME: B-Max, Inc.

DIRECTIONAL BORING

Work Process:	Est. Qty.* (D)	Unit Price: (E)*** 6/01/11 to 5/31/12		Unit Price: (F)*** 6/01/12 to 5/31/13		Unit Price: (G)*** 6/01/13 to 5/31/14		
		Total (D x E)	Total (D x F)	Total (D x G)				
Start or End Pit:								
For 2" conduit	85	\$ 53.48 each	\$ 4,545.80	\$ 55.13 each	\$ 4,686.05	\$ 56.78 each	\$ 4,826.30	
For 4" conduit	168	\$ 53.48 each	\$ 8,984.64	\$ 55.13 each	\$ 9,261.84	\$ 56.78 each	\$ 9,539.04	
For 5" conduit	2	\$ 53.48 each	\$ 106.96	\$ 55.13 each	\$ 110.26	\$ 56.78 each	\$ 113.56	
For 6" conduit	0	\$ 53.48 each	\$ -	\$ 55.13 each	\$ -	\$ 56.78 each	\$ -	
Test Holes In:								
Concrete	10	\$ 374.12 each	\$ 3,741.20	\$ 385.88 each	\$ 3,858.80	\$ 397.64 each	\$ 3,976.40	
Asphalt	2	\$ 320.83 each	\$ 641.66	\$ 330.75 each	\$ 661.50	\$ 340.67 each	\$ 681.34	
Parkway	219	\$ 85.56 each	\$ 18,737.64	\$ 88.20 each	\$ 19,315.80	\$ 90.84 each	\$ 19,893.96	
Excavation for:								
Xfmr Pad 5'X5'X20"	0	\$ 160.42 each	\$ -	\$ 165.38 each	\$ -	\$ 170.34 each	\$ -	
Xfmr Pad 8'X8'X20"	0	\$ 231.50 each	\$ -	\$ 220.50 each	\$ -	\$ 227.11 each	\$ -	
Excavation for and Installation of:								
Xfmr Pad 5'X5'X20"	8	\$ 347.58 each	\$ 2,780.64	\$ 358.32 each	\$ 2,866.56	\$ 363.06 each	\$ 2,904.48	
Xfmr Pad 8'X8'X20"	9	\$ 411.74 each	\$ 3,705.66	\$ 424.42 each	\$ 3,819.78	\$ 437.20 each	\$ 3,934.80	
Excavation for:								
Splice Box 28"X40"X30'	0	\$ 106.95 each	\$ -	\$ 110.25 each	\$ -	\$ 113.55 each	\$ -	
Splice Box 40"X50"X22'	0	\$ 160.42 each	\$ -	\$ 165.38 each	\$ -	\$ 170.34 each	\$ -	
Excavation for and Installation of:								
Splice Box 28"X40"X30'	57	\$ 450.00 each	\$ 25,650.00	\$ 472.50 each	\$ 26,932.50	\$ 496.12 each	\$ 28,278.84	
Splice Box 40"X50"X22'	5	\$ 500.00 each	\$ 2,500.00	\$ 525.00 each	\$ 2,625.00	\$ 551.25 each	\$ 2,756.25	
Conduit/ft. (Material and Installation)								
1 1/4" (Orange) w/ pull line	16250	\$ 0.94 /ft.	\$ 15,275.00	\$ 0.98 /ft.	\$ 15,925.00	\$ 1.06 /ft.	\$ 17,225.00	
2"	9730	\$ 1.20 /ft.	\$ 11,676.00	\$ 0.98 /ft.	\$ 9,535.40	\$ 1.06 /ft.	\$ 10,313.80	
4"	9400	\$ 2.30 /ft.	\$ 21,620.00	\$ 2.41 /ft.	\$ 22,654.00	\$ 2.57 /ft.	\$ 24,158.00	
5"	200	\$ 5.20 /ft.	\$ 1,040.00	\$ 5.46 /ft.	\$ 1,092.00	\$ 5.73 /ft.	\$ 1,146.00	
6"	0	\$ 6.65 /ft.	\$ -	\$ 6.82 /ft.	\$ -	\$ 7.16 /ft.	\$ -	
Bore/Ream Size/ft.								
3"	1000	\$ 9.17 /ft.	\$ 9,170.00	\$ 9.62 /ft.	\$ 9,620.00	\$ 10.10 /ft.	\$ 10,100.00	
4"	8300	\$ 9.17 /ft.	\$ 76,111.00	\$ 9.62 /ft.	\$ 79,846.00	\$ 10.10 /ft.	\$ 83,830.00	
6"	5700	\$ 11.53 /ft.	\$ 65,721.00	\$ 12.10 /ft.	\$ 68,970.00	\$ 12.70 /ft.	\$ 72,390.00	
8"	3450	\$ 13.63 /ft.	\$ 47,023.50	\$ 14.31 /ft.	\$ 49,369.50	\$ 15.02 /ft.	\$ 51,819.00	
10"	1500	\$ 15.72 /ft.	\$ 23,580.00	\$ 16.50 /ft.	\$ 24,750.00	\$ 17.32 /ft.	\$ 25,980.00	
12"	100	\$ 20.95 /ft.	\$ 2,095.00	\$ 21.99 /ft.	\$ 2,199.00	\$ 23.08 /ft.	\$ 2,308.00	
14"	100	\$ 23.05 /ft.	\$ 2,305.00	\$ 24.20 /ft.	\$ 2,420.00	\$ 25.41 /ft.	\$ 2,541.00	
18"	0	\$ 31.43 /ft.	\$ -	\$ 33.00 /ft.	\$ -	\$ 34.65 /ft.	\$ -	
Tie into Existing Manhole								
First Conduit	16	\$ 518.68 each	\$ 8,298.88	\$ 544.61 each	\$ 8,713.76	\$ 571.84 each	\$ 9,149.44	
Additional Conduits	10	\$ 106.95 each	\$ 1,069.50	\$ 112.29 each	\$ 1,122.90	\$ 117.90 each	\$ 1,179.00	
Tie into Existing Splice Box								
First Conduit	20	\$ 348.38 each	\$ 6,967.60	\$ 376.29 each	\$ 7,525.80	\$ 395.10 each	\$ 7,902.00	
Additional Conduits	10	\$ 26.75 each	\$ 267.50	\$ 28.08 each	\$ 280.80	\$ 29.48 each	\$ 294.80	
E-Loc Couplings or Approved Equivalent (Material)								
1 1/4"	50	\$ 7.49 each	\$ 374.50	\$ 7.86 each	\$ 393.00	\$ 8.25 each	\$ 412.50	
2"	30	\$ 10.38 each	\$ 311.40	\$ 10.89 each	\$ 326.70	\$ 11.43 each	\$ 342.90	
4"	60	\$ 22.07 each	\$ 1,324.20	\$ 23.17 each	\$ 1,390.20	\$ 24.32 each	\$ 1,459.20	
5"	0	\$ 39.41 each	\$ -	\$ 41.38 each	\$ -	\$ 43.44 each	\$ -	
6"	0	\$ 52.36 each	\$ -	\$ 54.99 each	\$ -	\$ 57.73 each	\$ -	
Fusion Butt Splice (Material and Labor):								
2"	0	\$ 26.75 each	\$ -	\$ 28.08 each	\$ -	\$ 29.48 each	\$ -	
4"	0	\$ 26.75 each	\$ -	\$ 28.08 each	\$ -	\$ 29.48 each	\$ -	
5"	0	\$ 26.75 each	\$ -	\$ 28.08 each	\$ -	\$ 29.48 each	\$ -	
6"	0	\$ 26.75 each	\$ -	\$ 28.08 each	\$ -	\$ 29.48 each	\$ -	
90° Bends (Material Only, Steel)								
2" - 18" Sweep	10	\$ 44.84 each	\$ 448.40	\$ 47.08 each	\$ 470.80	\$ 49.43 each	\$ 494.30	
2" - 24" Sweep	2	\$ 55.31 each	\$ 110.62	\$ 58.07 each	\$ 116.14	\$ 60.97 each	\$ 121.94	
4" - 24" Sweep	10	\$ 140.10 each	\$ 1,401.00	\$ 147.10 each	\$ 1,471.00	\$ 154.45 each	\$ 1,544.50	
4" - 36" Sweep	5	\$ 182.80 each	\$ 914.00	\$ 191.94 each	\$ 959.70	\$ 201.53 each	\$ 1,007.65	
5" - 36" Sweep	0	\$ 382.63 each	\$ -	\$ 401.76 each	\$ -	\$ 421.84 each	\$ -	
5" - 48" Sweep	0	\$ 434.16 each	\$ -	\$ 455.86 each	\$ -	\$ 478.65 each	\$ -	
6" - 48" Sweep	0	\$ 444.72 each	\$ -	\$ 466.95 each	\$ -	\$ 490.29 each	\$ -	
6" - 60" Sweep	0	\$ 534.72 each	\$ -	\$ 561.45 each	\$ -	\$ 589.52 each	\$ -	

Work Process:	Bid # 011-011			BIDDER NAME: B-Max, Inc.				
	Est. Qty.* (D)	Unit Price: (E)***	Total (D x E)	Unit Price: (F)***	Total (D x F)	Unit Price: (G)***	Total (D x G)	
	6/01/11 to 5/31/12			6/01/12 to 5/31/13		6/01/13 to 5/31/14		
90° Bends (Material Only, PVC)								
2" - 18" Sweep	30	\$ 10.05 each	\$ 301.50	\$ 10.55 each	\$ 316.50	\$ 16.11 each	\$ 483.30	
2" - 24" Sweep	10	\$ 11.96 each	\$ 119.60	\$ 12.55 each	\$ 125.50	\$ 13.17 each	\$ 131.70	
4" - 24" Sweep	50	\$ 34.36 each	\$ 1,718.00	\$ 36.07 each	\$ 1,803.50	\$ 37.87 each	\$ 1,893.50	
4" - 36" Sweep	15	\$ 45.42 each	\$ 681.30	\$ 47.69 each	\$ 715.35	\$ 50.07 each	\$ 751.05	
5" - 36" Sweep	0	\$ 68.08 each	\$ -	\$ 71.48 each	\$ -	\$ 75.05 each	\$ -	
5" - 48" Sweep	0	\$ 68.08 each	\$ -	\$ 71.48 each	\$ -	\$ 75.05 each	\$ -	
6" - 48" Sweep	0	\$ 108.02 each	\$ -	\$ 113.42 each	\$ -	\$ 119.09 each	\$ -	
6" - 60" Sweep	0	\$ 176.94 each	\$ -	\$ 185.78 each	\$ -	\$ 195.06 each	\$ -	
90° Bends (Installation Only)								
2" - 18" Sweep	40	\$ 42.78 each	\$ 1,711.20	\$ 44.91 each	\$ 1,796.40	\$ 47.15 each	\$ 1,886.00	
2" - 24" Sweep	12	\$ 42.78 each	\$ 513.36	\$ 44.91 each	\$ 538.92	\$ 47.15 each	\$ 565.80	
4" - 24" Sweep	60	\$ 64.17 each	\$ 3,850.20	\$ 67.37 each	\$ 4,042.20	\$ 70.73 each	\$ 4,243.80	
4" - 36" Sweep	20	\$ 64.17 each	\$ 1,283.40	\$ 67.37 each	\$ 1,347.40	\$ 70.73 each	\$ 1,414.60	
5" - 36" Sweep	0	\$ 74.87 each	\$ -	\$ 78.61 each	\$ -	\$ 82.54 each	\$ -	
5" - 48" Sweep	0	\$ 85.66 each	\$ -	\$ 89.94 each	\$ -	\$ 94.43 each	\$ -	
6" - 48" Sweep	0	\$ 96.26 each	\$ -	\$ 101.07 each	\$ -	\$ 106.12 each	\$ -	
6" - 60" Sweep	0	\$ 96.26 each	\$ -	\$ 101.07 each	\$ -	\$ 106.12 each	\$ -	
10' Steel Conduit w/coupling (Material Only)								
2"	15	\$ 66.74 each	\$ 1,001.10	\$ 70.07 each	\$ 1,051.05	\$ 73.57 each	\$ 1,103.55	
4"	25	\$ 187.14 each	\$ 4,678.50	\$ 196.49 each	\$ 4,912.25	\$ 206.31 each	\$ 5,157.75	
5"	0	\$ 266.88 each	\$ -	\$ 280.22 each	\$ -	\$ 294.23 each	\$ -	
6"	0	\$ 349.87 each	\$ -	\$ 367.36 each	\$ -	\$ 385.72 each	\$ -	
10' PVC Conduit w/coupling (Material Only)								
2"	5	\$ 66.74 each	\$ 333.70	\$ 70.07 each	\$ 350.35	\$ 73.57 each	\$ 367.85	
4"	5	\$ 187.14 each	\$ 935.70	\$ 196.49 each	\$ 982.45	\$ 206.31 each	\$ 1,031.55	
5"	0	\$ 266.88 each	\$ -	\$ 280.22 each	\$ -	\$ 294.23 each	\$ -	
6"	0	\$ 349.87 each	\$ -	\$ 367.36 each	\$ -	\$ 385.72 each	\$ -	
10' Steel Conduit w/coupling (Installation Only)								
2"	15	\$ 32.09 each	\$ 481.35	\$ 33.69 each	\$ 505.35	\$ 35.37 each	\$ 530.55	
4"	25	\$ 32.09 each	\$ 802.25	\$ 33.69 each	\$ 842.25	\$ 35.37 each	\$ 884.25	
5"	0	\$ 32.09 each	\$ -	\$ 33.69 each	\$ -	\$ 35.37 each	\$ -	
6"	0	\$ 32.09 each	\$ -	\$ 33.69 each	\$ -	\$ 35.37 each	\$ -	
10' PVC Conduit w/coupling (Installation Only)								
2"	5	\$ 32.09 each	\$ 160.45	\$ 33.69 each	\$ 168.45	\$ 35.37 each	\$ 176.85	
4"	5	\$ 32.09 each	\$ 160.45	\$ 33.69 each	\$ 168.45	\$ 35.37 each	\$ 176.85	
5"	0	\$ 32.09 each	\$ -	\$ 33.69 each	\$ -	\$ 35.37 each	\$ -	
6"	0	\$ 32.09 each	\$ -	\$ 33.69 each	\$ -	\$ 35.37 each	\$ -	
Markup for red color or striped conduits (Cost to be shown is the ADDITIONAL OR INCREMENTAL AMOUNT PER FOOT above the cost of the conduit listed on the first page.)								
Color Coded								
2"	1000	\$ 0.05 /ft.	\$ 50.00	\$ 0.07 /ft.	\$ 70.00	\$ 0.08 /ft.	\$ 80.00	
4"	1000	\$ 0.05 /ft.	\$ 50.00	\$ 0.07 /ft.	\$ 70.00	\$ 0.08 /ft.	\$ 80.00	
5"	0	\$ 0.05 /ft.	\$ -	\$ 0.07 /ft.	\$ -	\$ 0.08 /ft.	\$ -	
6"	0	\$ 0.05 /ft.	\$ -	\$ 0.07 /ft.	\$ -	\$ 0.08 /ft.	\$ -	
Hourly Labor Rates:								
Foreman	345	\$ 93.47 /hr.	\$ 32,247.15	\$ 101.03 /hr	\$ 34,855.35	\$ 106.08 /hr	\$ 36,597.60	
Laborer	611	\$ 77.00 /hr.	\$ 47,047.00	\$ 80.85 /hr	\$ 49,399.35	\$ 84.89 /hr	\$ 51,867.79	
Hourly Equipment Rates:								
Pickup Truck	141	\$ 53.35 /hr.	\$ 7,522.35	\$ 56.01 /hr	\$ 7,897.41	\$ 58.81 /hr	\$ 8,292.21	
Dump Truck	190	\$ 77.60 /hr.	\$ 14,744.00	\$ 81.48 /hr	\$ 15,481.20	\$ 85.55 /hr	\$ 16,254.50	
Mini Excavator w/trailer	210	\$ 67.90 /hr.	\$ 14,259.00	\$ 71.29 /hr	\$ 14,970.90	\$ 74.85 /hr	\$ 15,718.50	
Air Compressor	42	\$ 38.80 /hr.	\$ 1,629.60	\$ 40.74 /hr	\$ 1,711.08	\$ 42.77 /hr	\$ 1,796.34	
Traffic Ballards								
Install 4" steel pipe filled with concrete	7	\$ 374.31 each	\$ 2,620.17	\$ 393.02 each	\$ 2,751.14	\$ 412.67 each	\$ 2,888.69	
TOTAL COST			\$ 507,399.63		\$ 530,162.59		\$ 556,998.58	

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and for

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Total Cost will be used in determining the successful bidder.

***Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.

**SCHEDULE OF UNIT PRICES:
DIRECTIONAL BORING**

Bid # 011-011

BIDDER: BIAGI PLUMBING

Work Process:	Est. Qty.* (D)	Unit Price: (E)*** 6/01/11 to 5/31/12		Unit Price: (F)*** 6/01/12 to 5/31/13		Unit Price: (G)*** 6/01/13 to 5/31/14		
		Total (D x E)	Total (D x F)	Total (D x G)				
Start or End Pit:								
For 2" conduit	85	\$ 60.00 each	\$ 5,100.00	\$ 62.50 each	\$ 5,312.50	\$ 64.50 each	\$ 5,482.50	
For 4" conduit	168	\$ 70.00 each	\$ 11,760.00	\$ 72.50 each	\$ 12,180.00	\$ 74.50 each	\$ 12,516.00	
For 5" conduit	2	\$ 70.00 each	\$ 140.00	\$ 72.50 each	\$ 145.00	\$ 74.50 each	\$ 149.00	
For 6" conduit	0	\$ 70.00 each	\$ -	\$ 72.50 each	\$ -	\$ 74.50 each	\$ -	
Test Holes In:								
Concrete	10	\$ 450.00 each	\$ 4,500.00	\$ 462.50 each	\$ 4,625.00	\$ 475.00 each	\$ 4,750.00	
Asphalt	2	\$ 400.00 each	\$ 800.00	\$ 410.00 each	\$ 820.00	\$ 420.00 each	\$ 840.00	
Parkway	219	\$ 220.00 each	\$ 48,180.00	\$ 225.00 each	\$ 49,275.00	\$ 230.00 each	\$ 50,370.00	
Excavation for:								
Xfmr Pad 5'X5'X20"	0	\$ 200.00 each	\$ -	\$ 205.00 each	\$ -	\$ 210.00 each	\$ -	
Xfmr Pad 8'X8'X20"	0	\$ 260.00 each	\$ -	\$ 268.00 each	\$ -	\$ 275.00 each	\$ -	
Excavation for and Installation of:								
Xfmr Pad 5'X5'X20"	8	\$ 400.00 each	\$ 3,200.00	\$ 410.00 each	\$ 3,280.00	\$ 420.00 each	\$ 3,360.00	
Xfmr Pad 8'X8'X20"	9	\$ 460.00 each	\$ 4,140.00	\$ 470.00 each	\$ 4,230.00	\$ 480.00 each	\$ 4,320.00	
Excavation for:								
Splice Box 28"X40"X30'	0	\$ 100.00 each	\$ -	\$ 105.00 each	\$ -	\$ 110.00 each	\$ -	
Splice Box 40"X50"X22'	0	\$ 160.00 each	\$ -	\$ 165.00 each	\$ -	\$ 170.00 each	\$ -	
Excavation for and Installation of:								
Splice Box 28"X40"X30'	57	\$ 480.00 each	\$ 27,360.00	\$ 490.00 each	\$ 27,930.00	\$ 500.00 each	\$ 28,500.00	
Splice Box 40"X50"X22'	5	\$ 530.00 each	\$ 2,650.00	\$ 540.00 each	\$ 2,700.00	\$ 550.00 each	\$ 2,750.00	
Conduit/ft. (Material and Installation)								
1 1/4" (Orange) w/ pull lin	16250	\$ 1.50 /ft.	\$ 24,375.00	\$ 1.65 /ft.	\$ 26,812.50	\$ 1.85 /ft.	\$ 30,062.50	
2"	9730	\$ 2.50 /ft.	\$ 24,325.00	\$ 2.75 /ft.	\$ 26,757.50	\$ 3.00 /ft.	\$ 29,190.00	
4"	9400	\$ 4.00 /ft.	\$ 37,600.00	\$ 4.50 /ft.	\$ 42,300.00	\$ 4.80 /ft.	\$ 45,120.00	
5"	200	\$ 6.50 /ft.	\$ 1,300.00	\$ 7.10 /ft.	\$ 1,420.00	\$ 7.70 /ft.	\$ 1,540.00	
6"	0	\$ 8.50 /ft.	\$ -	\$ 9.30 /ft.	\$ -	\$ 9.90 /ft.	\$ -	
Bore/Ream Size/ft.								
3"	1000	\$ 8.00 /ft.	\$ 8,000.00	\$ 8.25 /ft.	\$ 8,250.00	\$ 8.50 /ft.	\$ 8,500.00	
4"	8300	\$ 9.50 /ft.	\$ 78,850.00	\$ 9.75 /ft.	\$ 80,925.00	\$ 10.00 /ft.	\$ 83,000.00	
6"	5700	\$ 10.50 /ft.	\$ 59,850.00	\$ 10.80 /ft.	\$ 61,560.00	\$ 11.10 /ft.	\$ 63,270.00	
8"	3450	\$ 15.00 /ft.	\$ 51,750.00	\$ 15.45 /ft.	\$ 53,302.50	\$ 15.90 /ft.	\$ 54,855.00	
10"	1500	\$ 17.00 /ft.	\$ 25,500.00	\$ 17.50 /ft.	\$ 26,250.00	\$ 18.00 /ft.	\$ 27,000.00	
12"	100	\$ 20.00 /ft.	\$ 2,000.00	\$ 20.50 /ft.	\$ 2,050.00	\$ 21.00 /ft.	\$ 2,100.00	
14"	100	\$ 22.00 /ft.	\$ 2,200.00	\$ 22.50 /ft.	\$ 2,250.00	\$ 23.10 /ft.	\$ 2,310.00	
18"	0	\$ 30.00 /ft.	\$ -	\$ 30.75 /ft.	\$ -	\$ 31.50 /ft.	\$ -	
Tie into Existing Manhole								
First Conduit	16	\$ 500.00 each	\$ 8,000.00	\$ 510.00 each	\$ 8,160.00	\$ 520.00 each	\$ 8,320.00	
Additional Conduits	10	\$ 115.00 each	\$ 1,150.00	\$ 120.00 each	\$ 1,200.00	\$ 125.00 each	\$ 1,250.00	
Tie into Existing Splice Box								
First Conduit	20	\$ 390.00 each	\$ 7,800.00	\$ 400.00 each	\$ 8,000.00	\$ 410.00 each	\$ 8,200.00	
Additional Conduits	10	\$ 30.00 each	\$ 300.00	\$ 31.00 each	\$ 310.00	\$ 32.00 each	\$ 320.00	
E-Loc Couplings or Approved Equivalent (Material)								
1 1/4"	50	\$ 8.00 each	\$ 400.00	\$ 9.00 each	\$ 450.00	\$ 9.75 each	\$ 487.50	
2"	30	\$ 11.00 each	\$ 330.00	\$ 12.00 each	\$ 360.00	\$ 13.00 each	\$ 390.00	
4"	60	\$ 22.50 each	\$ 1,350.00	\$ 25.00 each	\$ 1,500.00	\$ 27.50 each	\$ 1,650.00	
5"	0	\$ 41.00 each	\$ -	\$ 44.00 each	\$ -	\$ 46.00 each	\$ -	
6"	0	\$ 52.00 each	\$ -	\$ 57.00 each	\$ -	\$ 60.00 each	\$ -	
Fusion Butt Splice (Material and Labor):								
2"	0	\$ 30.00 each	\$ -	\$ 32.00 each	\$ -	\$ 34.00 each	\$ -	
4"	0	\$ 30.00 each	\$ -	\$ 32.00 each	\$ -	\$ 34.00 each	\$ -	
5"	0	\$ 40.00 each	\$ -	\$ 43.00 each	\$ -	\$ 45.00 each	\$ -	
6"	0	\$ 40.00 each	\$ -	\$ 43.00 each	\$ -	\$ 45.00 each	\$ -	
90° Bends (Material Only, Steel)								
2" - 18" Sweep	10	\$ 45.00 each	\$ 450.00	\$ 47.00 each	\$ 470.00	\$ 49.00 each	\$ 490.00	
2" - 24" Sweep	2	\$ 50.00 each	\$ 100.00	\$ 52.00 each	\$ 104.00	\$ 54.00 each	\$ 108.00	
4" - 24" Sweep	10	\$ 140.00 each	\$ 1,400.00	\$ 144.00 each	\$ 1,440.00	\$ 149.00 each	\$ 1,490.00	
4" - 36" Sweep	5	\$ 145.00 each	\$ 725.00	\$ 149.00 each	\$ 745.00	\$ 154.00 each	\$ 770.00	
5" - 36" Sweep	0	\$ 250.00 each	\$ -	\$ 257.00 each	\$ -	\$ 262.00 each	\$ -	
5" - 48" Sweep	0	\$ 325.00 each	\$ -	\$ 334.00 each	\$ -	\$ 340.00 each	\$ -	
6" - 48" Sweep	0	\$ 350.00 each	\$ -	\$ 360.00 each	\$ -	\$ 370.00 each	\$ -	
6" - 60" Sweep	0	\$ 500.00 each	\$ -	\$ 515.00 each	\$ -	\$ 530.00 each	\$ -	

Work Process:	Est. Qty.* (D)	Bid # 011-011		BIDDER: BIAGI PLUMBING			
		Unit Price: (E)***	Total (D x E)	Unit Price: (F)***	Total (D x F)	Unit Price: (G)***	Total (D x G)
		6/01/11 to 5/31/12		6/01/12 to 5/31/13		6/01/13 to 5/31/14	
90° Bends (Material Only, PVC)							
2" - 18" Sweep	30	\$ 8.00 each	\$ 240.00	\$ 10.00 each	\$ 300.00	\$ 11.50 each	\$ 345.00
2" - 24" Sweep	10	\$ 12.00 each	\$ 120.00	\$ 14.25 each	\$ 142.50	\$ 15.50 each	\$ 155.00
4" - 24" Sweep	50	\$ 28.00 each	\$ 1,400.00	\$ 33.00 each	\$ 1,650.00	\$ 36.00 each	\$ 1,800.00
4" - 36" Sweep	15	\$ 27.00 each	\$ 405.00	\$ 31.00 each	\$ 465.00	\$ 33.50 each	\$ 502.50
5" - 36" Sweep	0	\$ 60.00 each	\$ -	\$ 68.00 each	\$ -	\$ 75.00 each	\$ -
5" - 48" Sweep	0	\$ 65.00 each	\$ -	\$ 72.00 each	\$ -	\$ 79.00 each	\$ -
6" - 48" Sweep	0	\$ 80.00 each	\$ -	\$ 88.00 each	\$ -	\$ 92.00 each	\$ -
6" - 60" Sweep	0	\$ 150.00 each	\$ -	\$ 165.00 each	\$ -	\$ 172.00 each	\$ -
90° Bends (Installation Only)							
2" - 18" Sweep	40	\$ 43.00 each	\$ 1,720.00	\$ 44.50 each	\$ 1,780.00	\$ 46.00 each	\$ 1,840.00
2" - 24" Sweep	12	\$ 44.00 each	\$ 528.00	\$ 45.00 each	\$ 540.00	\$ 48.00 each	\$ 576.00
4" - 24" Sweep	60	\$ 65.00 each	\$ 3,900.00	\$ 67.00 each	\$ 4,020.00	\$ 69.00 each	\$ 4,140.00
4" - 36" Sweep	20	\$ 65.00 each	\$ 1,300.00	\$ 67.00 each	\$ 1,340.00	\$ 69.00 each	\$ 1,380.00
5" - 36" Sweep	0	\$ 75.00 each	\$ -	\$ 78.00 each	\$ -	\$ 80.00 each	\$ -
5" - 48" Sweep	0	\$ 85.00 each	\$ -	\$ 87.00 each	\$ -	\$ 90.00 each	\$ -
6" - 48" Sweep	0	\$ 100.00 each	\$ -	\$ 105.00 each	\$ -	\$ 110.00 each	\$ -
6" - 60" Sweep	0	\$ 120.00 each	\$ -	\$ 127.00 each	\$ -	\$ 130.00 each	\$ -
10' Steel Conduit w/coupling (Material Only)							
2"	15	\$ 65.00 each	\$ 975.00	\$ 67.00 each	\$ 1,005.00	\$ 69.00 each	\$ 1,035.00
4"	25	\$ 190.00 each	\$ 4,750.00	\$ 196.00 each	\$ 4,900.00	\$ 200.00 each	\$ 5,000.00
5"	0	\$ 335.00 each	\$ -	\$ 345.00 each	\$ -	\$ 355.00 each	\$ -
6"	0	\$ 475.00 each	\$ -	\$ 490.00 each	\$ -	\$ 500.00 each	\$ -
10' PVC Conduit w/coupling (Material Only)							
2"	5	\$ 65.00 each	\$ 325.00	\$ 70.00 each	\$ 350.00	\$ 74.50 each	\$ 372.50
4"	5	\$ 160.00 each	\$ 800.00	\$ 172.00 each	\$ 860.00	\$ 180.00 each	\$ 900.00
5"	0	\$ 250.00 each	\$ -	\$ 270.00 each	\$ -	\$ 285.00 each	\$ -
6"	0	\$ 280.00 each	\$ -	\$ 300.00 each	\$ -	\$ 315.00 each	\$ -
10' Steel Conduit w/coupling (Installation Only)							
2"	15	\$ 35.00 each	\$ 525.00	\$ 37.00 each	\$ 555.00	\$ 39.00 each	\$ 585.00
4"	25	\$ 45.00 each	\$ 1,125.00	\$ 47.50 each	\$ 1,187.50	\$ 50.00 each	\$ 1,250.00
5"	0	\$ 55.00 each	\$ -	\$ 58.00 each	\$ -	\$ 61.00 each	\$ -
6"	0	\$ 60.00 each	\$ -	\$ 64.00 each	\$ -	\$ 67.00 each	\$ -
10' PVC Conduit w/coupling (Installation Only)							
2"	5	\$ 35.00 each	\$ 175.00	\$ 36.00 each	\$ 180.00	\$ 38.00 each	\$ 190.00
4"	5	\$ 40.00 each	\$ 200.00	\$ 42.00 each	\$ 210.00	\$ 44.00 each	\$ 220.00
5"	0	\$ 50.00 each	\$ -	\$ 52.50 each	\$ -	\$ 55.00 each	\$ -
6"	0	\$ 60.00 each	\$ -	\$ 63.00 each	\$ -	\$ 65.50 each	\$ -
Markup for red color or striped conduits (Cost to be shown is the ADDITIONAL OR INCREMENTAL AMOUNT PER FOOT above the cost of the conduit listed on the first page.)							
Color Coded							
2"	1000	\$ 0.05 /ft.	\$ 50.00	\$ 0.06 /ft.	\$ 60.00	\$ 0.07 /ft.	\$ 70.00
4"	1000	\$ 0.05 /ft.	\$ 50.00	\$ 0.06 /ft.	\$ 60.00	\$ 0.07 /ft.	\$ 70.00
5"	0	\$ 0.05 /ft.	\$ -	\$ 0.06 /ft.	\$ -	\$ 0.07 /ft.	\$ -
6"	0	\$ 0.05 /ft.	\$ -	\$ 0.06 /ft.	\$ -	\$ 0.07 /ft.	\$ -
Hourly Labor Rates:							
Foreman	345	\$ 98.00 /hr.	\$ 33,810.00	\$ 100.00 /hr	\$ 34,500.00	\$ 102.00 /hr	\$ 35,190.00
Laborer	611	\$ 81.00 /hr.	\$ 49,491.00	\$ 83.00 /hr	\$ 50,713.00	\$ 84.50 /hr	\$ 51,629.50
Hourly Equipment Rates:							
Pickup Truck	141	\$ 25.00 /hr.	\$ 3,525.00	\$ 27.00 /hr	\$ 3,807.00	\$ 29.00 /hr	\$ 4,089.00
Dump Truck	190	\$ 40.00 /hr.	\$ 7,600.00	\$ 43.00 /hr	\$ 8,170.00	\$ 45.00 /hr	\$ 8,550.00
Mini Excavator w/trailer	210	\$ 30.00 /hr.	\$ 6,300.00	\$ 32.50 /hr	\$ 6,825.00	\$ 35.00 /hr	\$ 7,350.00
Air Compressor	42	\$ 5.00 /hr.	\$ 210.00	\$ 6.00 /hr	\$ 252.00	\$ 6.50 /hr	\$ 273.00
Traffic Ballards							
Install 4" steel pipe filled with concrete	7	\$ 400.00 each	\$ 2,800.00	\$ 425.00 each	\$ 2,975.00	\$ 440.00 each	\$ 3,080.00
TOTAL COST			\$ 567,909.00		\$ 591,961.00		\$ 614,053.00

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and for

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Total Cost will be used in determining the successful bidder.

***Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.

**SCHEDULE OF UNIT PRICES:
DIRECTIONAL BORING**

Bid # 011-011

BIDDER NAME: ARCHON CONSTRUCTION

Work Process:	Est. Qty.* (D)	Unit Price: (E)***	Total (D x E)	6/01/11 to 5/31/12		6/01/12 to 5/31/13		6/01/13 to 5/31/14	
				Unit Price: (F)***	Total (D x F)	Unit Price: (G)****	Total (D x G)		
Start or End Pit:									
For 2" conduit	85	\$ 60.64 each	\$ 5,154.40	\$ 63.68 each	\$ 5,412.80	\$ 66.85 each	\$ 5,682.25		
For 4" conduit	168	\$ 60.64 each	\$ 10,187.52	\$ 63.68 each	\$ 10,698.24	\$ 66.85 each	\$ 11,230.80		
For 5" conduit	2	\$ 60.64 each	\$ 121.28	\$ 63.68 each	\$ 127.36	\$ 66.85 each	\$ 133.70		
For 6" conduit	0	\$ 60.64 each	\$ -	\$ 63.68 each	\$ -	\$ 66.85 each	\$ -		
Test Holes In:									
Concrete	10	\$ 423.50 each	\$ 4,235.00	\$ 444.65 each	\$ 4,446.50	\$ 466.90 each	\$ 4,669.00		
Asphalt	2	\$ 420.00 each	\$ 840.00	\$ 441.00 each	\$ 882.00	\$ 463.00 each	\$ 926.00		
Parkway	219	\$ 105.00 each	\$ 22,995.00	\$ 110.25 each	\$ 24,144.75	\$ 115.75 each	\$ 25,349.25		
Excavation for:									
Xfmr Pad 5'X5'X20"	0	\$ 181.90 each	\$ -	\$ 191.00 each	\$ -	\$ 200.55 each	\$ -		
Xfmr Pad 8'X8'X20"	0	\$ 242.55 each	\$ -	\$ 254.66 each	\$ -	\$ 267.40 each	\$ -		
Excavation for and Installation of:									
Xfmr Pad 5'X5'X20"	8	\$ 394.15 each	\$ 3,153.20	\$ 413.85 each	\$ 3,310.80	\$ 434.54 each	\$ 3,476.32		
Xfmr Pad 8'X8'X20"	9	\$ 466.90 each	\$ 4,202.10	\$ 490.24 each	\$ 4,412.16	\$ 514.75 each	\$ 4,632.75		
Excavation for:									
Splice Box 28"X40"X30"	0	\$ 200.00 each	\$ -	\$ 210.00 each	\$ -	\$ 220.50 each	\$ -		
Splice Box 40"X50"X22"	0	\$ 250.00 each	\$ -	\$ 262.50 each	\$ -	\$ 275.62 each	\$ -		
Excavation for and Installation of:									
Splice Box 28"X40"X30"	57	\$ 550.00 each	\$ 31,350.00	\$ 577.50 each	\$ 32,917.50	\$ 606.38 each	\$ 34,563.66		
Splice Box 40"X50"X22"	5	\$ 600.00 each	\$ 3,000.00	\$ 630.00 each	\$ 3,150.00	\$ 661.50 each	\$ 3,307.50		
Conduit/ft. (Material and Installation)									
1 1/4" (Orange) w/ pull lin	16250	\$ 1.25 /ft.	\$ 20,312.50	\$ 1.35 /ft.	\$ 21,937.50	\$ 1.45 /ft.	\$ 23,562.50		
2"	9730	\$ 1.75 /ft.	\$ 17,027.50	\$ 1.85 /ft.	\$ 18,000.50	\$ 1.95 /ft.	\$ 18,973.50		
4"	9400	\$ 3.85 /ft.	\$ 36,190.00	\$ 4.00 /ft.	\$ 37,600.00	\$ 4.15 /ft.	\$ 39,010.00		
5"	200	\$ 6.95 /ft.	\$ 1,390.00	\$ 7.20 /ft.	\$ 1,440.00	\$ 7.45 /ft.	\$ 1,490.00		
6"	0	\$ 9.40 /ft.	\$ -	\$ 9.65 /ft.	\$ -	\$ 9.95 /ft.	\$ -		
Bore/Ream Size/ft.									
3"	1000	\$ 10.95 /ft.	\$ 10,950.00	\$ 11.50 /ft.	\$ 11,500.00	\$ 12.10 /ft.	\$ 12,100.00		
4"	8300	\$ 11.10 /ft.	\$ 92,130.00	\$ 11.65 /ft.	\$ 96,695.00	\$ 12.25 /ft.	\$ 101,675.00		
6"	5700	\$ 13.35 /ft.	\$ 76,095.00	\$ 14.00 /ft.	\$ 79,800.00	\$ 14.70 /ft.	\$ 83,790.00		
8"	3450	\$ 15.75 /ft.	\$ 54,337.50	\$ 16.55 /ft.	\$ 57,097.50	\$ 17.35 /ft.	\$ 59,857.50		
10"	1500	\$ 18.20 /ft.	\$ 27,300.00	\$ 19.10 /ft.	\$ 28,650.00	\$ 20.05 /ft.	\$ 30,075.00		
12"	100	\$ 24.25 /ft.	\$ 2,425.00	\$ 25.46 /ft.	\$ 2,546.00	\$ 26.75 /ft.	\$ 2,675.00		
14"	100	\$ 26.70 /ft.	\$ 2,670.00	\$ 28.00 /ft.	\$ 2,800.00	\$ 29.45 /ft.	\$ 2,945.00		
18"	0	\$ 36.40 /ft.	\$ -	\$ 38.20 /ft.	\$ -	\$ 40.10 /ft.	\$ -		
Tie into Existing Manhole									
First Conduit	16	\$ 588.50 each	\$ 9,416.00	\$ 618.00 each	\$ 9,888.00	\$ 649.00 each	\$ 10,384.00		
Additional Conduits	10	\$ 121.30 each	\$ 1,213.00	\$ 127.35 each	\$ 1,273.50	\$ 133.70 each	\$ 1,337.00		
Tie into Existing Splice Box									
First Conduit	20	\$ 424.50 each	\$ 8,490.00	\$ 445.70 each	\$ 8,914.00	\$ 468.00 each	\$ 9,360.00		
Additional Conduits	10	\$ 31.00 each	\$ 310.00	\$ 32.50 each	\$ 325.00	\$ 34.00 each	\$ 340.00		
E-Loc Couplings or Approved Equivalent (Material)									
1 1/4"	50	\$ 8.50 each	\$ 425.00	\$ 8.95 each	\$ 447.50	\$ 9.40 each	\$ 470.00		
2"	30	\$ 11.75 each	\$ 352.50	\$ 12.40 each	\$ 372.00	\$ 13.00 each	\$ 390.00		
4"	60	\$ 25.00 each	\$ 1,500.00	\$ 26.30 each	\$ 1,578.00	\$ 27.60 each	\$ 1,656.00		
5"	0	\$ 44.70 each	\$ -	\$ 47.00 each	\$ -	\$ 49.25 each	\$ -		
6"	0	\$ 59.40 each	\$ -	\$ 62.35 each	\$ -	\$ 65.45 each	\$ -		
Fusion Butt Splice (Material and Labor):									
2"	0	\$ 30.35 each	\$ -	\$ 31.85 each	\$ -	\$ 33.45 each	\$ -		
4"	0	\$ 34.50 each	\$ -	\$ 36.25 each	\$ -	\$ 38.40 each	\$ -		
5"	0	\$ 36.75 each	\$ -	\$ 38.95 each	\$ -	\$ 41.30 each	\$ -		
6"	0	\$ 38.00 each	\$ -	\$ 40.30 each	\$ -	\$ 42.70 each	\$ -		
90° Bends (Material Only, Steel)									
2" - 18" Sweep	10	\$ 40.75 each	\$ 407.50	\$ 42.80 each	\$ 428.00	\$ 45.00 each	\$ 450.00		
2" - 24" Sweep	2	\$ 50.65 each	\$ 101.30	\$ 53.20 each	\$ 106.40	\$ 55.85 each	\$ 111.70		
4" - 24" Sweep	10	\$ 126.50 each	\$ 1,265.00	\$ 132.85 each	\$ 1,328.50	\$ 139.45 each	\$ 1,394.50		
4" - 36" Sweep	5	\$ 165.00 each	\$ 825.00	\$ 173.25 each	\$ 866.25	\$ 181.95 each	\$ 909.75		
5" - 36" Sweep	0	\$ 297.10 each	\$ -	\$ 311.95 each	\$ -	\$ 327.55 each	\$ -		
5" - 48" Sweep	0	\$ 391.98 each	\$ -	\$ 411.60 each	\$ -	\$ 432.15 each	\$ -		
6" - 48" Sweep	0	\$ 401.50 each	\$ -	\$ 421.60 each	\$ -	\$ 442.65 each	\$ -		
6" - 60" Sweep	0	\$ 564.45 each	\$ -	\$ 592.70 each	\$ -	\$ 622.30 each	\$ -		

Work Process:	Est. Qty.* (D)	Bid # 011-011		BIDDER NAME: ARCHON CONSTRUCTION				
		Unit Price: (E)***	Total (D x E)	Unit Price: (F)***	Total (D x F)		Unit Price: (G)****	Total (D x G)
					6/01/11 to 5/31/12			
90° Bends (Material Only, PVC)								
2" - 18" Sweep	30	\$ 5.55 each	\$ 166.50	\$ 5.85 each	\$ 175.50	\$ 6.15 each	\$ 184.50	
2" - 24" Sweep	10	\$ 8.35 each	\$ 83.50	\$ 8.75 each	\$ 87.50	\$ 9.20 each	\$ 92.00	
4" - 24" Sweep	50	\$ 19.20 each	\$ 960.00	\$ 20.15 each	\$ 1,007.50	\$ 21.15 each	\$ 1,057.50	
4" - 36" Sweep	15	\$ 17.60 each	\$ 264.00	\$ 18.50 each	\$ 277.50	\$ 19.40 each	\$ 291.00	
5" - 36" Sweep	0	\$ 41.40 each	\$ -	\$ 43.45 each	\$ -	\$ 45.60 each	\$ -	
5" - 48" Sweep	0	\$ 53.20 each	\$ -	\$ 55.88 each	\$ -	\$ 58.65 each	\$ -	
6" - 48" Sweep	0	\$ 67.20 each	\$ -	\$ 70.55 each	\$ -	\$ 74.05 each	\$ -	
6" - 60" Sweep	0	\$ 65.40 each	\$ -	\$ 68.65 each	\$ -	\$ 72.10 each	\$ -	
90° Bends (Installation Only)								
2" - 18" Sweep	40	\$ 48.50 each	\$ 1,940.00	\$ 51.00 each	\$ 2,040.00	\$ 53.50 each	\$ 2,140.00	
2" - 24" Sweep	12	\$ 48.50 each	\$ 582.00	\$ 51.00 each	\$ 612.00	\$ 53.50 each	\$ 642.00	
4" - 24" Sweep	60	\$ 72.75 each	\$ 4,365.00	\$ 76.40 each	\$ 4,584.00	\$ 80.20 each	\$ 4,812.00	
4" - 36" Sweep	20	\$ 72.75 each	\$ 1,455.00	\$ 76.40 each	\$ 1,528.00	\$ 80.20 each	\$ 1,604.00	
5" - 36" Sweep	0	\$ 84.90 each	\$ -	\$ 89.15 each	\$ -	\$ 93.60 each	\$ -	
5" - 48" Sweep	0	\$ 84.90 each	\$ -	\$ 89.15 each	\$ -	\$ 93.60 each	\$ -	
6" - 48" Sweep	0	\$ 109.15 each	\$ -	\$ 114.60 each	\$ -	\$ 120.35 each	\$ -	
6" - 60" Sweep	0	\$ 109.15 each	\$ -	\$ 114.60 each	\$ -	\$ 120.35 each	\$ -	
10' Steel Conduit w/coupling (Material Only)								
2"	15	\$ 59.75 each	\$ 896.25	\$ 62.75 each	\$ 941.25	\$ 65.90 each	\$ 988.50	
4"	25	\$ 179.10 each	\$ 4,477.50	\$ 188.00 each	\$ 4,700.00	\$ 197.50 each	\$ 4,937.50	
5"	0	\$ 360.00 each	\$ -	\$ 378.00 each	\$ -	\$ 396.90 each	\$ -	
6"	0	\$ 310.60 each	\$ -	\$ 536.10 each	\$ -	\$ 562.90 each	\$ -	
10' PVC Conduit w/coupling (Material Only)								
2"	5	\$ 65.40 each	\$ 327.00	\$ 68.65 each	\$ 343.25	\$ 72.10 each	\$ 360.50	
4"	5	\$ 189.20 each	\$ 946.00	\$ 198.65 each	\$ 993.25	\$ 208.55 each	\$ 1,042.75	
5"	0	\$ 267.10 each	\$ -	\$ 280.45 each	\$ -	\$ 294.45 each	\$ -	
6"	0	\$ 349.15 each	\$ -	\$ 366.60 each	\$ -	\$ 384.95 each	\$ -	
10' Steel Conduit w/coupling (Installation Only)								
2"	15	\$ 36.40 each	\$ 546.00	\$ 38.20 each	\$ 573.00	\$ 40.10 each	\$ 601.50	
4"	25	\$ 37.05 each	\$ 926.25	\$ 38.90 each	\$ 972.50	\$ 40.85 each	\$ 1,021.25	
5"	0	\$ 37.70 each	\$ -	\$ 39.60 each	\$ -	\$ 41.60 each	\$ -	
6"	0	\$ 38.45 each	\$ -	\$ 40.40 each	\$ -	\$ 42.40 each	\$ -	
10' PVC Conduit w/coupling (Installation Only)								
2"	5	\$ 36.40 each	\$ 182.00	\$ 38.20 each	\$ 191.00	\$ 40.10 each	\$ 200.50	
4"	5	\$ 37.05 each	\$ 185.25	\$ 38.90 each	\$ 194.50	\$ 40.85 each	\$ 204.25	
5"	0	\$ 37.70 each	\$ -	\$ 39.60 each	\$ -	\$ 41.60 each	\$ -	
6"	0	\$ 38.45 each	\$ -	\$ 40.40 each	\$ -	\$ 42.40 each	\$ -	
Markup for red color or striped conduits (Cost to be shown is the ADDITIONAL OR INCREMENTAL AMOUNT PER FOOT above the cost of the conduit listed on the first page.)								
Color Coded								
2"	1000	\$ 0.10 /ft.	\$ 100.00	\$ 0.12 /ft.	\$ 120.00	\$ 0.14 /ft.	\$ 140.00	
4"	1000	\$ 0.10 /ft.	\$ 100.00	\$ 0.12 /ft.	\$ 120.00	\$ 0.14 /ft.	\$ 140.00	
5"	0	\$ 0.10 /ft.	\$ -	\$ 0.12 /ft.	\$ -	\$ 0.14 /ft.	\$ -	
6"	0	\$ 0.10 /ft.	\$ -	\$ 0.12 /ft.	\$ -	\$ 0.14 /ft.	\$ -	
Hourly Labor Rates:								
Foreman	345	\$ 108.10 /hr.	\$ 37,294.50	\$ 111.34 /hr	\$ 38,412.30	\$ 114.68 /hr	\$ 39,564.60	
Laborer	611	\$ 83.27 /hr.	\$ 50,877.97	\$ 85.76 /hr	\$ 52,399.36	\$ 88.33 /hr	\$ 53,969.63	
Hourly Equipment Rates:								
Pickup Truck	141	\$ 60.50 /hr.	\$ 8,530.50	\$ 63.50 /hr	\$ 8,953.50	\$ 66.70 /hr	\$ 9,404.70	
Dump Truck	190	\$ 88.00 /hr.	\$ 16,720.00	\$ 92.40 /hr	\$ 17,556.00	\$ 97.00 /hr	\$ 18,430.00	
Mini Excavator w/trailer	210	\$ 77.00 /hr.	\$ 16,170.00	\$ 80.85 /hr	\$ 16,978.50	\$ 84.90 /hr	\$ 17,829.00	
Air Compressor	42	\$ 44.00 /hr.	\$ 1,848.00	\$ 46.20 /hr	\$ 1,940.40	\$ 48.50 /hr	\$ 2,037.00	
Traffic Ballards								
Install 4" steel pipe filled with concrete	7	\$ 475.00 each	\$ 3,325.00	\$ 498.75 each	\$ 3,491.25	\$ 523.70 each	\$ 3,665.90	
TOTAL COST			\$ 603,639.52		\$ 632,287.82		\$ 662,288.26	

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Total Cost will be used in determining the successful bidder.

***Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.

**SCHEDULE OF UNIT PRICES:
DIRECTIONAL BORING**

Bid # 011-011

BIDDER NAME: IHC CONSTRUCTION COMPANIES

Work Process:	Est. Qty.* (D)	Unit Price: (E)*** 6/01/11 to 5/31/12	Total (D x E)	Unit Price: (F)*** 6/01/12 to 5/31/13	Total (D x F)	Unit Price: (G)*** 6/01/13 to 5/31/14	Total (D x G)
Start or End Pit:							
For 2" conduit	85	\$ 500.00 each	\$ 42,500.00	\$ 510.00 each	\$ 43,350.00	\$ 520.00 each	\$ 44,200.00
For 4" conduit	168	\$ 600.00 each	\$ 100,800.00	\$ 612.00 each	\$ 102,816.00	\$ 625.00 each	\$ 105,000.00
For 5" conduit	2	\$ 700.00 each	\$ 1,400.00	\$ 715.00 each	\$ 1,430.00	\$ 730.00 each	\$ 1,460.00
For 6" conduit	0	\$ 800.00 each	\$ -	\$ 815.00 each	\$ -	\$ 825.00 each	\$ -
Test Holes In:							
Concrete	10	\$ 300.00 each	\$ 3,000.00	\$ 305.00 each	\$ 3,050.00	\$ 310.00 each	\$ 3,100.00
Asphalt	2	\$ 250.00 each	\$ 500.00	\$ 255.00 each	\$ 510.00	\$ 260.00 each	\$ 520.00
Parkway	219	\$ 125.00 each	\$ 27,375.00	\$ 130.00 each	\$ 28,470.00	\$ 135.00 each	\$ 29,565.00
Excavation for:							
Xfmr Pad 5'X5'X20"	0	\$ 800.00 each	\$ -	\$ 815.00 each	\$ -	\$ 835.00 each	\$ -
Xfmr Pad 8'X8'X20"	0	\$ 1,200.00 each	\$ -	\$ 1,225.00 each	\$ -	\$ 1,250.00 each	\$ -
Excavation for and Installation of:							
Xfmr Pad 5'X5'X20"	8	\$ 1,200.00 each	\$ 9,600.00	\$ 1,225.00 each	\$ 9,800.00	\$ 1,250.00 each	\$ 10,000.00
Xfmr Pad 8'X8'X20"	9	\$ 1,600.00 each	\$ 14,400.00	\$ 1,630.00 each	\$ 14,670.00	\$ 1,660.00 each	\$ 14,940.00
Excavation for:							
Splice Box 28"X40"X30"	0	\$ 500.00 each	\$ -	\$ 510.00 each	\$ -	\$ 520.00 each	\$ -
Splice Box 40"X50"X22"	0	\$ 700.00 each	\$ -	\$ 715.00 each	\$ -	\$ 730.00 each	\$ -
Excavation for and Installation of:							
Splice Box 28"X40"X30"	57	\$ 800.00 each	\$ 45,600.00	\$ 815.00 each	\$ 46,455.00	\$ 835.00 each	\$ 47,595.00
Splice Box 40"X50"X22"	5	\$ 1,000.00 each	\$ 5,000.00	\$ 1,020.00 each	\$ 5,100.00	\$ 1,040.00 each	\$ 5,200.00
Conduit/ft. (Material and Installation)							
1 1/4" (Orange) w/ pull lin	16250	\$ 2.00 /ft.	\$ 32,500.00	\$ 2.20 /ft.	\$ 35,750.00	\$ 2.45 /ft.	\$ 39,812.50
2"	9730	\$ 2.50 /ft.	\$ 24,325.00	\$ 2.75 /ft.	\$ 26,757.50	\$ 3.05 /ft.	\$ 29,676.50
4"	9400	\$ 5.00 /ft.	\$ 47,000.00	\$ 5.50 /ft.	\$ 51,700.00	\$ 6.05 /ft.	\$ 56,870.00
5"	200	\$ 6.00 /ft.	\$ 1,200.00	\$ 6.60 /ft.	\$ 1,320.00	\$ 7.30 /ft.	\$ 1,460.00
6"	0	\$ 9.00 /ft.	\$ -	\$ 9.90 /ft.	\$ -	\$ 10.90 /ft.	\$ -
Bore/Ream Size/ft.							
3"	1000	\$ 8.00 /ft.	\$ 8,000.00	\$ 8.15 /ft.	\$ 8,150.00	\$ 8.30 /ft.	\$ 8,300.00
4"	8300	\$ 8.00 /ft.	\$ 66,400.00	\$ 8.15 /ft.	\$ 67,645.00	\$ 8.30 /ft.	\$ 68,890.00
6"	5700	\$ 10.00 /ft.	\$ 57,000.00	\$ 10.20 /ft.	\$ 58,140.00	\$ 10.40 /ft.	\$ 59,280.00
8"	3450	\$ 12.00 /ft.	\$ 41,400.00	\$ 12.25 /ft.	\$ 42,262.50	\$ 12.50 /ft.	\$ 43,125.00
10"	1500	\$ 14.00 /ft.	\$ 21,000.00	\$ 14.30 /ft.	\$ 21,450.00	\$ 14.60 /ft.	\$ 21,900.00
12"	100	\$ 16.00 /ft.	\$ 1,600.00	\$ 16.30 /ft.	\$ 1,630.00	\$ 16.65 /ft.	\$ 1,665.00
14"	100	\$ 18.00 /ft.	\$ 1,800.00	\$ 18.35 /ft.	\$ 1,835.00	\$ 18.70 /ft.	\$ 1,870.00
18"	0	\$ 25.00 /ft.	\$ -	\$ 25.50 /ft.	\$ -	\$ 26.00 /ft.	\$ -
Tie into Existing Manhole							
First Conduit	16	\$ 1,000.00 each	\$ 16,000.00	\$ 1,020.00 each	\$ 16,320.00	\$ 1,040.00 each	\$ 16,640.00
Additional Conduits	10	\$ 400.00 each	\$ 4,000.00	\$ 410.00 each	\$ 4,100.00	\$ 420.00 each	\$ 4,200.00
Tie into Existing Splice Box							
First Conduit	20	\$ 800.00 each	\$ 16,000.00	\$ 815.00 each	\$ 16,300.00	\$ 830.00 each	\$ 16,600.00
Additional Conduits	10	\$ 200.00 each	\$ 2,000.00	\$ 205.00 each	\$ 2,050.00	\$ 210.00 each	\$ 2,100.00
E-Loc Couplings or Approved Equivalent (Material)							
1 1/4"	50	\$ 10.00 each	\$ 500.00	\$ 10.50 each	\$ 525.00	\$ 11.00 each	\$ 550.00
2"	30	\$ 15.00 each	\$ 450.00	\$ 15.75 each	\$ 472.50	\$ 16.50 each	\$ 495.00
4"	60	\$ 25.00 each	\$ 1,500.00	\$ 26.25 each	\$ 1,575.00	\$ 27.50 each	\$ 1,650.00
5"	0	\$ 50.00 each	\$ -	\$ 52.50 each	\$ -	\$ 55.00 each	\$ -
6"	0	\$ 75.00 each	\$ -	\$ 78.75 each	\$ -	\$ 82.50 each	\$ -
Fusion Butt Splice (Material and Labor):							
2"	0	\$ 100.00 each	\$ -	\$ 105.00 each	\$ -	\$ 110.00 each	\$ -
4"	0	\$ 150.00 each	\$ -	\$ 157.00 each	\$ -	\$ 165.00 each	\$ -
5"	0	\$ 200.00 each	\$ -	\$ 210.00 each	\$ -	\$ 220.00 each	\$ -
6"	0	\$ 250.00 each	\$ -	\$ 265.00 each	\$ -	\$ 280.00 each	\$ -
90° Bends (Material Only, Steel)							
2" - 18" Sweep	10	\$ 32.00 each	\$ 320.00	\$ 35.00 each	\$ 350.00	\$ 39.00 each	\$ 390.00
2" - 24" Sweep	2	\$ 40.00 each	\$ 80.00	\$ 44.00 each	\$ 88.00	\$ 48.50 each	\$ 97.00
4" - 24" Sweep	10	\$ 100.00 each	\$ 1,000.00	\$ 110.00 each	\$ 1,100.00	\$ 125.00 each	\$ 1,250.00
4" - 36" Sweep	5	\$ 135.00 each	\$ 675.00	\$ 148.50 each	\$ 742.50	\$ 165.00 each	\$ 825.00
5" - 36" Sweep	0	\$ 250.00 each	\$ -	\$ 275.00 each	\$ -	\$ 305.00 each	\$ -
5" - 48" Sweep	0	\$ 325.00 each	\$ -	\$ 357.50 each	\$ -	\$ 395.00 each	\$ -
6" - 48" Sweep	0	\$ 325.00 each	\$ -	\$ 357.50 each	\$ -	\$ 395.00 each	\$ -
6" - 60" Sweep	0	\$ 450.00 each	\$ -	\$ 495.00 each	\$ -	\$ 550.00 each	\$ -

Work Process:	Bid # 011-011				BIDDER NAME: IHC CONSTRUCTION COMPANIES			
	Est. Qty.* (D)	Unit Price: (E)*** 6/01/11 to 5/31/12	Total (D x E)	Unit Price: (F)*** 6/01/12 to 5/31/13	Total (D x F)	Unit Price: (G)*** 6/01/13 to 5/31/14	Total (D x G)	
90° Bends (Material Only, PVC)								
2" - 18" Sweep	30	\$ 5.00 each	\$ 150.00	\$ 5.50 each	\$ 165.00	\$ 6.05 each	\$ 181.50	
2" - 24" Sweep	10	\$ 7.50 each	\$ 75.00	\$ 8.25 each	\$ 82.50	\$ 9.10 each	\$ 91.00	
4" - 24" Sweep	50	\$ 15.00 each	\$ 750.00	\$ 16.50 each	\$ 825.00	\$ 18.15 each	\$ 907.50	
4" - 36" Sweep	15	\$ 15.00 each	\$ 225.00	\$ 16.50 each	\$ 247.50	\$ 18.15 each	\$ 272.25	
5" - 36" Sweep	0	\$ 40.00 each	\$ -	\$ 44.00 each	\$ -	\$ 48.50 each	\$ -	
5" - 48" Sweep	0	\$ 50.00 each	\$ -	\$ 55.00 each	\$ -	\$ 60.50 each	\$ -	
6" - 48" Sweep	0	\$ 60.00 each	\$ -	\$ 66.00 each	\$ -	\$ 73.00 each	\$ -	
6" - 60" Sweep	0	\$ 75.00 each	\$ -	\$ 82.50 each	\$ -	\$ 91.00 each	\$ -	
90° Bends (Installation Only)								
2" - 18" Sweep	40	\$ 25.00 each	\$ 1,000.00	\$ 25.50 each	\$ 1,020.00	\$ 26.00 each	\$ 1,040.00	
2" - 24" Sweep	12	\$ 25.00 each	\$ 300.00	\$ 25.50 each	\$ 306.00	\$ 26.00 each	\$ 312.00	
4" - 24" Sweep	60	\$ 35.00 each	\$ 2,100.00	\$ 35.70 each	\$ 2,142.00	\$ 36.50 each	\$ 2,190.00	
4" - 36" Sweep	20	\$ 35.00 each	\$ 700.00	\$ 35.70 each	\$ 714.00	\$ 36.50 each	\$ 730.00	
5" - 36" Sweep	0	\$ 75.00 each	\$ -	\$ 76.50 each	\$ -	\$ 78.00 each	\$ -	
5" - 48" Sweep	0	\$ 75.00 each	\$ -	\$ 76.50 each	\$ -	\$ 78.00 each	\$ -	
6" - 48" Sweep	0	\$ 150.00 each	\$ -	\$ 153.00 each	\$ -	\$ 156.00 each	\$ -	
6" - 60" Sweep	0	\$ 150.00 each	\$ -	\$ 153.00 each	\$ -	\$ 156.00 each	\$ -	
10' Steel Conduit w/coupling (Material Only)								
2"	15	\$ 55.00 each	\$ 825.00	\$ 60.50 each	\$ 907.50	\$ 67.00 each	\$ 1,005.00	
4"	25	\$ 175.00 each	\$ 4,375.00	\$ 192.50 each	\$ 4,812.50	\$ 212.00 each	\$ 5,300.00	
5"	0	\$ 350.00 each	\$ -	\$ 385.00 each	\$ -	\$ 425.00 each	\$ -	
6"	0	\$ 500.00 each	\$ -	\$ 550.00 each	\$ -	\$ 605.00 each	\$ -	
10' PVC Conduit w/coupling (Material Only)								
2"	5	\$ 5.00 each	\$ 25.00	\$ 5.50 each	\$ 27.50	\$ 6.05 each	\$ 30.25	
4"	5	\$ 15.00 each	\$ 75.00	\$ 16.50 each	\$ 82.50	\$ 18.15 each	\$ 90.75	
5"	0	\$ 20.00 each	\$ -	\$ 22.00 each	\$ -	\$ 24.50 each	\$ -	
6"	0	\$ 30.00 each	\$ -	\$ 33.00 each	\$ -	\$ 36.50 each	\$ -	
10' Steel Conduit w/coupling (Installation Only)								
2"	15	\$ 35.00 each	\$ 525.00	\$ 35.70 each	\$ 535.50	\$ 36.50 each	\$ 547.50	
4"	25	\$ 75.00 each	\$ 1,875.00	\$ 76.50 each	\$ 1,912.50	\$ 78.00 each	\$ 1,950.00	
5"	0	\$ 100.00 each	\$ -	\$ 102.00 each	\$ -	\$ 104.25 each	\$ -	
6"	0	\$ 125.00 each	\$ -	\$ 127.50 each	\$ -	\$ 130.00 each	\$ -	
10' PVC Conduit w/coupling (Installation Only)								
2"	5	\$ 25.00 each	\$ 125.00	\$ 25.50 each	\$ 127.50	\$ 26.00 each	\$ 130.00	
4"	5	\$ 50.00 each	\$ 250.00	\$ 51.00 each	\$ 255.00	\$ 52.00 each	\$ 260.00	
5"	0	\$ 75.00 each	\$ -	\$ 76.50 each	\$ -	\$ 78.00 each	\$ -	
6"	0	\$ 100.00 each	\$ -	\$ 102.00 each	\$ -	\$ 104.00 each	\$ -	
Markup for red color or striped conduits (Cost to be shown is the ADDITIONAL OR INCREMENTAL AMOUNT PER FOOT above the cost of the conduit listed on the first page.)								
Color Coded								
2"	1000	\$ - /ft.	\$ -	\$ - /ft.	\$ -	\$ - /ft.	\$ -	
4"	1000	\$ - /ft.	\$ -	\$ - /ft.	\$ -	\$ - /ft.	\$ -	
5"	0	\$ - /ft.	\$ -	\$ - /ft.	\$ -	\$ - /ft.	\$ -	
6"	0	\$ - /ft.	\$ -	\$ - /ft.	\$ -	\$ - /ft.	\$ -	
Hourly Labor Rates:								
Foreman	345	\$ 70.00 /hr.	\$ 24,150.00	\$ 71.50 /hr	\$ 24,667.50	\$ 73.00 /hr	\$ 25,185.00	
Laborer	611	\$ 69.00 /hr.	\$ 42,159.00	\$ 70.50 /hr	\$ 43,075.50	\$ 72.00 /hr	\$ 43,992.00	
Hourly Equipment Rates:								
Pickup Truck	141	\$ 7.00 /hr.	\$ 987.00	\$ 7.00 /hr	\$ 987.00	\$ 7.00 /hr	\$ 987.00	
Dump Truck	190	\$ 23.00 /hr.	\$ 4,370.00	\$ 23.00 /hr	\$ 4,370.00	\$ 23.00 /hr	\$ 4,370.00	
Mini Excavator w/trailer	210	\$ 27.00 /hr.	\$ 5,670.00	\$ 27.00 /hr	\$ 5,670.00	\$ 27.00 /hr	\$ 5,670.00	
Air Compressor	42	\$ 11.00 /hr.	\$ 462.00	\$ 11.00 /hr	\$ 462.00	\$ 11.00 /hr	\$ 462.00	
Traffic Ballards								
Install 4" steel pipe filled with concrete	7	\$ 350.00 each	\$ 2,450.00	\$ 365.00 each	\$ 2,555.00	\$ 385.00 each	\$ 2,695.00	
TOTAL COST			\$ 688,548.00		\$ 711,863.50		\$ 737,624.75	

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and for

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Total Cost will be used in determining the successful bidder.

***Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.

**SCHEDULE OF UNIT PRICES:
DIRECTIONAL BORING**

Bid # 011-011

BIDDER NAME: WESTERN UTILITY CONTRACTOR

Work Process:	Est. Qty.* (D)	Unit Price: (E)*** 6/01/11 to 5/31/12		Unit Price: (F)*** 6/01/12 to 5/31/13		Unit Price: (G)*** 6/01/13 to 5/31/14		
		Total (D x E)	Total (D x F)	Total (D x G)				
Start or End Pit:								
For 2" conduit	85	\$ 275.00 each	\$ 23,375.00	\$ 288.75 each	\$ 24,543.75	\$ 306.00 each	\$ 26,010.00	
For 4" conduit	168	\$ 325.00 each	\$ 54,600.00	\$ 342.00 each	\$ 57,456.00	\$ 362.00 each	\$ 60,816.00	
For 5" conduit	2	\$ 360.00 each	\$ 720.00	\$ 378.00 each	\$ 756.00	\$ 400.00 each	\$ 800.00	
For 6" conduit	0	\$ 420.00 each	\$ -	\$ 441.00 each	\$ -	\$ 468.00 each	\$ -	
Test Holes In:								
Concrete	10	\$ 450.00 each	\$ 4,500.00	\$ 473.00 each	\$ 4,730.00	\$ 501.00 each	\$ 5,010.00	
Asphalt	2	\$ 500.00 each	\$ 1,000.00	\$ 525.00 each	\$ 1,050.00	\$ 557.00 each	\$ 1,114.00	
Parkway	219	\$ 225.00 each	\$ 49,275.00	\$ 236.00 each	\$ 51,684.00	\$ 250.00 each	\$ 54,750.00	
Excavation for:								
Xfmr Pad 5'X5'X20"	0	\$ 275.00 each	\$ -	\$ 289.00 each	\$ -	\$ 306.00 each	\$ -	
Xfmr Pad 8'X8'X20"	0	\$ 350.00 each	\$ -	\$ 367.00 each	\$ -	\$ 389.00 each	\$ -	
Excavation for and Installation of:								
Xfmr Pad 5'X5'X20"	8	\$ 150.00 each	\$ 1,200.00	\$ 158.00 each	\$ 1,264.00	\$ 168.00 each	\$ 1,344.00	
Xfmr Pad 8'X8'X20"	9	\$ 210.00 each	\$ 1,890.00	\$ 221.00 each	\$ 1,989.00	\$ 235.00 each	\$ 2,115.00	
Excavation for:								
Splice Box 28"X40"X30"	0	\$ 225.00 each	\$ -	\$ 236.00 each	\$ -	\$ 250.00 each	\$ -	
Splice Box 40"X50"X22"	0	\$ 285.00 each	\$ -	\$ 300.00 each	\$ -	\$ 318.00 each	\$ -	
Excavation for and Installation of:								
Splice Box 28"X40"X30"	57	\$ 710.00 each	\$ 40,470.00	\$ 745.00 each	\$ 42,465.00	\$ 790.00 each	\$ 45,030.00	
Splice Box 40"X50"X22"	5	\$ 650.00 each	\$ 3,250.00	\$ 683.00 each	\$ 3,415.00	\$ 724.00 each	\$ 3,620.00	
Conduit/ft. (Material and Installation)								
1 1/4" (Orange) w/ pull lin	16250	\$ 2.00 /ft.	\$ 32,500.00	\$ 2.20 /ft.	\$ 35,750.00	\$ 2.40 /ft.	\$ 39,000.00	
2"	9730	\$ 2.50 /ft.	\$ 24,325.00	\$ 2.65 /ft.	\$ 25,784.50	\$ 2.81 /ft.	\$ 27,341.30	
4"	9400	\$ 6.50 /ft.	\$ 61,100.00	\$ 6.83 /ft.	\$ 64,202.00	\$ 7.25 /ft.	\$ 68,150.00	
5"	200	\$ 8.00 /ft.	\$ 1,600.00	\$ 8.40 /ft.	\$ 1,680.00	\$ 8.91 /ft.	\$ 1,782.00	
6"	0	\$ 8.50 /ft.	\$ -	\$ 8.92 /ft.	\$ -	\$ 9.45 /ft.	\$ -	
Bore/Rearm Size/ft.								
3"	1000	\$ 9.00 /ft.	\$ 9,000.00	\$ 9.45 /ft.	\$ 9,450.00	\$ 10.10 /ft.	\$ 10,100.00	
4"	8300	\$ 9.00 /ft.	\$ 74,700.00	\$ 9.45 /ft.	\$ 78,435.00	\$ 10.10 /ft.	\$ 83,830.00	
6"	5700	\$ 13.00 /ft.	\$ 74,100.00	\$ 13.65 /ft.	\$ 77,805.00	\$ 14.47 /ft.	\$ 82,479.00	
8"	3450	\$ 15.00 /ft.	\$ 51,750.00	\$ 15.75 /ft.	\$ 54,337.50	\$ 16.70 /ft.	\$ 57,615.00	
10"	1500	\$ 16.50 /ft.	\$ 24,750.00	\$ 17.35 /ft.	\$ 26,025.00	\$ 18.40 /ft.	\$ 27,600.00	
12"	100	\$ 21.00 /ft.	\$ 2,100.00	\$ 22.05 /ft.	\$ 2,205.00	\$ 23.38 /ft.	\$ 2,338.00	
14"	100	\$ 23.00 /ft.	\$ 2,300.00	\$ 24.15 /ft.	\$ 2,415.00	\$ 25.60 /ft.	\$ 2,560.00	
18"	0	\$ 33.00 /ft.	\$ -	\$ 34.65 /ft.	\$ -	\$ 36.73 /ft.	\$ -	
Tie into Existing Manhole								
First Conduit	16	\$ 600.00 each	\$ 9,600.00	\$ 630.00 each	\$ 10,080.00	\$ 640.00 each	\$ 10,240.00	
Additional Conduits	10	\$ 250.00 each	\$ 2,500.00	\$ 265.00 each	\$ 2,650.00	\$ 270.00 each	\$ 2,700.00	
Tie into Existing Splice Box								
First Conduit	20	\$ 460.00 each	\$ 9,200.00	\$ 485.00 each	\$ 9,700.00	\$ 515.00 each	\$ 10,300.00	
Additional Conduits	10	\$ 200.00 each	\$ 2,000.00	\$ 210.00 each	\$ 2,100.00	\$ 215.00 each	\$ 2,150.00	
E-Loc Couplings or Approved Equivalent (Material and Labor):								
1 1/4"	50	\$ 21.00 each	\$ 1,050.00	\$ 22.50 each	\$ 1,125.00	\$ 23.85 each	\$ 1,192.50	
2"	30	\$ 23.00 each	\$ 690.00	\$ 24.15 each	\$ 724.50	\$ 25.60 each	\$ 768.00	
4"	60	\$ 33.00 each	\$ 1,980.00	\$ 34.65 each	\$ 2,079.00	\$ 36.75 each	\$ 2,205.00	
5"	0	\$ 58.00 each	\$ -	\$ 61.00 each	\$ -	\$ 65.00 each	\$ -	
6"	0	\$ 70.00 each	\$ -	\$ 74.00 each	\$ -	\$ 78.00 each	\$ -	
Fusion Butt Splice (Material and Labor):								
2"	0	\$ 36.00 each	\$ -	\$ 37.80 each	\$ -	\$ 40.00 each	\$ -	
4"	0	\$ 45.00 each	\$ -	\$ 47.25 each	\$ -	\$ 50.00 each	\$ -	
5"	0	\$ 60.00 each	\$ -	\$ 63.00 each	\$ -	\$ 66.75 each	\$ -	
6"	0	\$ 100.00 each	\$ -	\$ 105.00 each	\$ -	\$ 111.00 each	\$ -	
90° Bends (Material Only, Steel)								
2" - 18" Sweep	10	\$ 49.00 each	\$ 490.00	\$ 51.50 each	\$ 515.00	\$ 54.50 each	\$ 545.00	
2" - 24" Sweep	2	\$ 59.00 each	\$ 118.00	\$ 62.00 each	\$ 124.00	\$ 66.00 each	\$ 132.00	
4" - 24" Sweep	10	\$ 149.00 each	\$ 1,490.00	\$ 156.45 each	\$ 1,564.50	\$ 184.76 each	\$ 1,847.60	
4" - 36" Sweep	5	\$ 166.00 each	\$ 830.00	\$ 174.30 each	\$ 871.50	\$ 184.75 each	\$ 923.75	
5" - 36" Sweep	0	\$ 350.00 each	\$ -	\$ 367.50 each	\$ -	\$ 389.50 each	\$ -	
5" - 48" Sweep	0	\$ 464.00 each	\$ -	\$ 488.00 each	\$ -	\$ 518.00 each	\$ -	
6" - 48" Sweep	0	\$ 475.00 each	\$ -	\$ 499.00 each	\$ -	\$ 529.00 each	\$ -	
6" - 60" Sweep	0	\$ 600.00 each	\$ -	\$ 630.00 each	\$ -	\$ 668.00 each	\$ -	

Work Process:	Bid # 011-011				BIDDER NAME: WESTERN UTILITY CONTRACTOR			
	Est. Qty.* (D)	Unit Price: (E)*** 6/01/11 to 5/31/12	Total (D x E)	Unit Price: (F)*** 6/01/12 to 5/31/13	Total (D x F)	Unit Price: (G)*** 6/01/13 to 5/31/14	Total (D x G)	
90° Bends (Material Only, PVC)								
2" - 18" Sweep	30	\$ 15.00 each	\$ 450.00	\$ 16.00 each	\$ 480.00	\$ 18.00 each	\$ 540.00	
2" - 24" Sweep	10	\$ 20.00 each	\$ 200.00	\$ 22.00 each	\$ 220.00	\$ 24.00 each	\$ 240.00	
4" - 24" Sweep	50	\$ 35.00 each	\$ 1,750.00	\$ 37.00 each	\$ 1,850.00	\$ 40.00 each	\$ 2,000.00	
4" - 36" Sweep	15	\$ 40.00 each	\$ 600.00	\$ 44.00 each	\$ 660.00	\$ 49.00 each	\$ 735.00	
5" - 36" Sweep	0	\$ 60.00 each	\$ -	\$ 65.00 each	\$ -	\$ 70.00 each	\$ -	
5" - 48" Sweep	0	\$ 70.00 each	\$ -	\$ 75.00 each	\$ -	\$ 80.00 each	\$ -	
6" - 48" Sweep	0	\$ 100.00 each	\$ -	\$ 110.00 each	\$ -	\$ 120.00 each	\$ -	
6" - 60" Sweep	0	\$ 120.00 each	\$ -	\$ 130.00 each	\$ -	\$ 140.00 each	\$ -	
90° Bends (Installation Only)								
2" - 18" Sweep	40	\$ 42.00 each	\$ 1,680.00	\$ 44.00 each	\$ 1,760.00	\$ 46.00 each	\$ 1,840.00	
2" - 24" Sweep	12	\$ 46.00 each	\$ 552.00	\$ 48.00 each	\$ 576.00	\$ 50.00 each	\$ 600.00	
4" - 24" Sweep	60	\$ 60.00 each	\$ 3,600.00	\$ 63.00 each	\$ 3,780.00	\$ 66.00 each	\$ 3,960.00	
4" - 36" Sweep	20	\$ 65.00 each	\$ 1,300.00	\$ 67.00 each	\$ 1,340.00	\$ 69.00 each	\$ 1,380.00	
5" - 36" Sweep	0	\$ 80.00 each	\$ -	\$ 83.00 each	\$ -	\$ 86.00 each	\$ -	
5" - 48" Sweep	0	\$ 90.00 each	\$ -	\$ 94.00 each	\$ -	\$ 98.00 each	\$ -	
6" - 48" Sweep	0	\$ 100.00 each	\$ -	\$ 110.00 each	\$ -	\$ 120.00 each	\$ -	
6" - 60" Sweep	0	\$ 110.00 each	\$ -	\$ 120.00 each	\$ -	\$ 130.00 each	\$ -	
10' Steel Conduit w/coupling (Material Only)								
2"	15	\$ 58.00 each	\$ 870.00	\$ 61.00 each	\$ 915.00	\$ 65.00 each	\$ 975.00	
4"	25	\$ 195.00 each	\$ 4,875.00	\$ 200.00 each	\$ 5,000.00	\$ 210.00 each	\$ 5,250.00	
5"	0	\$ 375.00 each	\$ -	\$ 400.00 each	\$ -	\$ 425.00 each	\$ -	
6"	0	\$ 490.00 each	\$ -	\$ 520.00 each	\$ -	\$ 530.00 each	\$ -	
10' PVC Conduit w/coupling (Material Only)								
2"	5	\$ 35.00 each	\$ 175.00	\$ 37.00 each	\$ 185.00	\$ 40.00 each	\$ 200.00	
4"	5	\$ 46.00 each	\$ 230.00	\$ 48.00 each	\$ 240.00	\$ 50.00 each	\$ 250.00	
5"	0	\$ 59.00 each	\$ -	\$ 62.00 each	\$ -	\$ 64.00 each	\$ -	
6"	0	\$ 70.00 each	\$ -	\$ 73.00 each	\$ -	\$ 76.00 each	\$ -	
10' Steel Conduit w/coupling (Installation Only)								
2"	15	\$ 40.00 each	\$ 600.00	\$ 43.00 each	\$ 645.00	\$ 46.00 each	\$ 690.00	
4"	25	\$ 60.00 each	\$ 1,500.00	\$ 63.00 each	\$ 1,575.00	\$ 66.00 each	\$ 1,650.00	
5"	0	\$ 75.00 each	\$ -	\$ 79.00 each	\$ -	\$ 82.00 each	\$ -	
6"	0	\$ 85.00 each	\$ -	\$ 89.00 each	\$ -	\$ 93.00 each	\$ -	
10' PVC Conduit w/coupling (Installation Only)								
2"	5	\$ 33.00 each	\$ 165.00	\$ 36.00 each	\$ 180.00	\$ 39.00 each	\$ 195.00	
4"	5	\$ 40.00 each	\$ 200.00	\$ 43.00 each	\$ 215.00	\$ 47.00 each	\$ 235.00	
5"	0	\$ 65.00 each	\$ -	\$ 69.00 each	\$ -	\$ 73.00 each	\$ -	
6"	0	\$ 75.00 each	\$ -	\$ 79.00 each	\$ -	\$ 83.00 each	\$ -	
Markup for red color or striped conduits (Cost to be shown is the ADDITIONAL OR INCREMENTAL AMOUNT PER FOOT above the cost of the conduit listed on the first page.)								
Color Coded								
2"	1000	\$ 0.10 /ft.	\$ 100.00	\$ 0.11 /ft.	\$ 110.00	\$ 0.12 /ft.	\$ 120.00	
4"	1000	\$ 0.10 /ft.	\$ 100.00	\$ 0.11 /ft.	\$ 110.00	\$ 0.12 /ft.	\$ 120.00	
5"	0	\$ 0.10 /ft.	\$ -	\$ 0.11 /ft.	\$ -	\$ 0.12 /ft.	\$ -	
6"	0	\$ 0.10 /ft.	\$ -	\$ 0.11 /ft.	\$ -	\$ 0.12 /ft.	\$ -	
Hourly Labor Rates:								
Foreman	345	\$ 113.00 /hr.	\$ 38,985.00	\$ 118.65 /hr	\$ 40,934.25	\$ 125.77 /hr	\$ 43,390.65	
Laborer	611	\$ 99.88 /hr.	\$ 61,026.68	\$ 104.87 /hr	\$ 64,075.57	\$ 111.16 /hr	\$ 67,918.76	
Hourly Equipment Rates:								
Pickup Truck	141	\$ 26.00 /hr.	\$ 3,666.00	\$ 27.50 /hr	\$ 3,877.50	\$ 29.15 /hr	\$ 4,110.15	
Dump Truck	190	\$ 31.00 /hr.	\$ 5,890.00	\$ 32.55 /hr	\$ 6,184.50	\$ 34.50 /hr	\$ 6,555.00	
Mini Excavator w/trailer	210	\$ 30.00 /hr.	\$ 6,300.00	\$ 31.50 /hr	\$ 6,615.00	\$ 33.39 /hr	\$ 7,011.90	
Air Compressor	42	\$ 25.00 /hr.	\$ 1,050.00	\$ 26.25 /hr	\$ 1,102.50	\$ 27.88 /hr	\$ 1,170.96	
Traffic Ballards								
Install 4" steel pipe filled with concrete	7	\$ 450.00 each	\$ 3,150.00	\$ 477.50 each	\$ 3,342.50	\$ 510.00 each	\$ 3,570.00	
TOTAL COST			\$ 707,467.68		\$ 744,948.07		\$ 791,115.57	

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and for

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Total Cost will be used in determining the successful bidder.

Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.

**SCHEDULE OF UNIT PRICES:
DIRECTIONAL BORING**

Bid # 011-011

BIDDER NAME: DIVANE BROS. ELECTRIC CO.

Work Process:	Est. Qty.* (D)	Unit Price: (E)*** 6/01/11 to 5/31/12	Total (D x E)	Unit Price: (F)*** 6/01/12 to 5/31/13	Total (D x F)	Unit Price: (G)*** 6/01/13 to 5/31/14	Total (D x G)
Start or End Pit:							
For 2" conduit	85	\$ 1,023.37 each	\$ 86,986.45	\$ 1,074.54 each	\$ 91,335.90	\$ 1,128.27 each	\$ 95,902.95
For 4" conduit	168	\$ 1,023.37 each	\$ 171,926.16	\$ 1,074.54 each	\$ 180,522.72	\$ 1,128.27 each	\$ 189,549.36
For 5" conduit	2	\$ 1,023.37 each	\$ 2,046.74	\$ 1,074.54 each	\$ 2,149.08	\$ 1,128.27 each	\$ 2,256.54
For 6" conduit	0	\$ 1,023.37 each	\$ -	\$ 1,074.54 each	\$ -	\$ 1,128.27 each	\$ -
Test Holes In:							
Concrete	10	\$ 484.40 each	\$ 4,844.00	\$ 508.62 each	\$ 5,086.20	\$ 534.05 each	\$ 5,340.50
Asphalt	2	\$ 484.40 each	\$ 968.80	\$ 508.62 each	\$ 1,017.24	\$ 534.05 each	\$ 1,068.10
Parkway	219	\$ 438.40 each	\$ 96,009.60	\$ 460.32 each	\$ 100,810.08	\$ 483.37 each	\$ 105,858.03
Excavation for:							
Xfmr Pad 5'X5'X20"	0	\$ 908.37 each	\$ -	\$ 953.79 each	\$ -	\$ 1,001.48 each	\$ -
Xfmr Pad 8'X8'X20"	0	\$ 1,023.37 each	\$ -	\$ 1,074.54 each	\$ -	\$ 1,128.27 each	\$ -
Excavation for and Installation of:							
Xfmr Pad 5'X5'X20"	8	\$ 1,134.50 each	\$ 9,076.00	\$ 1,191.22 each	\$ 9,529.76	\$ 1,250.78 each	\$ 10,006.24
Xfmr Pad 8'X8'X20"	9	\$ 1,249.50 each	\$ 11,245.50	\$ 1,311.97 each	\$ 11,807.73	\$ 1,377.57 each	\$ 12,398.13
Excavation for:							
Splice Box 28"X40"X30'	0	\$ 1,021.44 each	\$ -	\$ 1,072.51 each	\$ -	\$ 1,126.14 each	\$ -
Splice Box 40"X50"X22'	0	\$ 1,362.57 each	\$ -	\$ 1,430.69 each	\$ -	\$ 1,502.22 each	\$ -
Excavation for and Installation of:							
Splice Box 28"X40"X30'	57	\$ 1,021.44 each	\$ 58,222.08	\$ 1,072.51 each	\$ 61,133.07	\$ 1,126.14 each	\$ 64,189.98
Splice Box 40"X50"X22'	5	\$ 1,362.57 each	\$ 6,812.85	\$ 1,430.69 each	\$ 7,153.45	\$ 1,502.22 each	\$ 7,511.10
Conduit/ft. (Material and Installation)							
1 1/4" (Orange) w/ pull line	16250	\$ 20.17 /ft.	\$ 327,762.50	\$ 21.18 /ft.	\$ 344,175.00	\$ 22.24 /ft.	\$ 361,400.00
2"	9730	\$ 20.52 /ft.	\$ 199,659.60	\$ 21.54 /ft.	\$ 209,584.20	\$ 22.62 /ft.	\$ 220,092.60
4"	9400	\$ 24.15 /ft.	\$ 227,010.00	\$ 25.36 /ft.	\$ 238,384.00	\$ 26.63 /ft.	\$ 250,322.00
5"	200	\$ 31.88 /ft.	\$ 6,376.00	\$ 33.47 /ft.	\$ 6,694.00	\$ 35.15 /ft.	\$ 7,030.00
6"	0	\$ 33.37 /ft.	\$ -	\$ 35.04 /ft.	\$ -	\$ 36.79 /ft.	\$ -
Bore/Ream Size/ft.							
3"	1000	\$ 21.51 /ft.	\$ 21,510.00	\$ 22.58 /ft.	\$ 22,580.00	\$ 23.71 /ft.	\$ 23,710.00
4"	8300	\$ 27.65 /ft.	\$ 229,495.00	\$ 29.02 /ft.	\$ 240,866.00	\$ 30.48 /ft.	\$ 252,984.00
6"	5700	\$ 27.65 /ft.	\$ 157,605.00	\$ 29.02 /ft.	\$ 165,414.00	\$ 30.48 /ft.	\$ 173,736.00
8"	3450	\$ 50.86 /ft.	\$ 174,467.00	\$ 53.41 /ft.	\$ 184,264.50	\$ 56.08 /ft.	\$ 193,476.00
10"	1500	\$ 50.86 /ft.	\$ 76,290.00	\$ 53.41 /ft.	\$ 80,115.00	\$ 56.08 /ft.	\$ 84,120.00
12"	100	\$ 93.36 /ft.	\$ 9,336.00	\$ 98.03 /ft.	\$ 9,803.00	\$ 102.93 /ft.	\$ 10,293.00
14"	100	\$ 116.70 /ft.	\$ 11,670.00	\$ 122.54 /ft.	\$ 12,254.00	\$ 128.66 /ft.	\$ 12,866.00
18"	0	\$ 163.39 /ft.	\$ -	\$ 171.56 /ft.	\$ -	\$ 180.14 /ft.	\$ -
Tie into Existing Manhole							
First Conduit	16	\$ 1,026.28 each	\$ 16,420.48	\$ 1,077.60 each	\$ 17,241.60	\$ 1,131.43 each	\$ 18,102.88
Additional Conduits	10	\$ 201.25 each	\$ 2,012.50	\$ 211.31 each	\$ 2,113.10	\$ 221.88 each	\$ 2,218.80
Tie into Existing Splice Box							
First Conduit	20	\$ 680.32 each	\$ 13,606.40	\$ 714.33 each	\$ 14,286.60	\$ 750.05 each	\$ 15,001.00
Additional Conduits	10	\$ 201.25 each	\$ 2,012.50	\$ 211.31 each	\$ 2,113.10	\$ 221.88 each	\$ 2,218.80
E-Loc Couplings or Approved Equivalent (Material)							
1 1/4"	50	\$ 78.49 each	\$ 3,924.50	\$ 82.41 each	\$ 4,120.50	\$ 86.53 each	\$ 4,326.50
2"	30	\$ 82.32 each	\$ 2,469.60	\$ 86.43 each	\$ 2,592.90	\$ 90.75 each	\$ 2,722.50
4"	60	\$ 97.00 each	\$ 5,820.00	\$ 96.60 each	\$ 5,796.00	\$ 101.43 each	\$ 6,085.80
5"	0	\$ 106.34 each	\$ -	\$ 111.66 each	\$ -	\$ 117.24 each	\$ -
6"	0	\$ 117.06 each	\$ -	\$ 122.91 each	\$ -	\$ 129.06 each	\$ -
Fusion Butt Splice (Material and Labor):							
2"	0	\$ 131.26 each	\$ -	\$ 137.82 each	\$ -	\$ 144.72 each	\$ -
4"	0	\$ 131.26 each	\$ -	\$ 137.82 each	\$ -	\$ 144.72 each	\$ -
5"	0	\$ 131.26 each	\$ -	\$ 137.82 each	\$ -	\$ 144.72 each	\$ -
6"	0	\$ 131.26 each	\$ -	\$ 137.82 each	\$ -	\$ 144.72 each	\$ -
90° Bends (Material Only, Steel)							
2" - 18" Sweep	10	\$ 29.83 each	\$ 298.30	\$ 31.32 each	\$ 313.20	\$ 32.89 each	\$ 328.90
2" - 24" Sweep	2	\$ 36.57 each	\$ 73.14	\$ 38.40 each	\$ 76.80	\$ 40.32 each	\$ 80.64
4" - 24" Sweep	10	\$ 99.52 each	\$ 995.20	\$ 104.50 each	\$ 1,045.00	\$ 109.72 each	\$ 1,097.20
4" - 36" Sweep	5	\$ 120.84 each	\$ 604.20	\$ 126.88 each	\$ 634.40	\$ 133.29 each	\$ 666.45
5" - 36" Sweep	0	\$ 212.68 each	\$ -	\$ 223.32 each	\$ -	\$ 234.48 each	\$ -
5" - 48" Sweep	0	\$ 279.72 each	\$ -	\$ 293.76 each	\$ -	\$ 308.45 each	\$ -
6" - 48" Sweep	0	\$ 287.81 each	\$ -	\$ 302.20 each	\$ -	\$ 317.31 each	\$ -
6" - 60" Sweep	0	\$ 404.62 each	\$ -	\$ 424.85 each	\$ -	\$ 446.09 each	\$ -

Work Process:	Est. Qty.* (D)	Bid # 011-011		BIDDER NAME: DIVANE BROS. ELECTRIC CO.			
		Unit Price: (E)***	Total (D x E)	Unit Price: (F)***	Total (D x F)	Unit Price: (G)***	Total (D x G)
		6/01/11 to 5/31/12		6/01/12 to 5/31/13		6/01/13 to 5/31/14	
90° Bends (Material Only, PVC)							
2" - 18" Sweep	30	\$ 6.43 each	\$ 192.90	\$ 6.75 each	\$ 202.50	\$ 7.09 each	\$ 212.70
2" - 24" Sweep	10	\$ 7.62 each	\$ 76.20	\$ 8.00 each	\$ 80.00	\$ 8.41 each	\$ 84.10
4" - 24" Sweep	50	\$ 21.49 each	\$ 1,074.50	\$ 22.57 each	\$ 1,128.50	\$ 23.70 each	\$ 1,185.00
4" - 36" Sweep	15	\$ 28.43 each	\$ 426.45	\$ 29.85 each	\$ 447.75	\$ 31.34 each	\$ 470.10
5" - 36" Sweep	0	\$ 43.52 each	\$ -	\$ 45.69 each	\$ -	\$ 47.97 each	\$ -
5" - 48" Sweep	0	\$ 53.70 each	\$ -	\$ 56.39 each	\$ -	\$ 59.21 each	\$ -
6" - 48" Sweep	0	\$ 69.16 each	\$ -	\$ 72.62 each	\$ -	\$ 76.25 each	\$ -
6" - 60" Sweep	0	\$ 113.19 each	\$ -	\$ 118.85 each	\$ -	\$ 124.80 each	\$ -
90° Bends (Installation Only)							
2" - 18" Sweep	40	\$ 484.15 each	\$ 19,366.00	\$ 508.35 each	\$ 20,334.00	\$ 533.78 each	\$ 21,351.20
2" - 24" Sweep	12	\$ 484.15 each	\$ 5,809.80	\$ 508.35 each	\$ 6,100.20	\$ 533.78 each	\$ 6,405.36
4" - 24" Sweep	60	\$ 484.15 each	\$ 29,049.00	\$ 508.35 each	\$ 30,501.00	\$ 533.78 each	\$ 32,026.80
4" - 36" Sweep	20	\$ 484.15 each	\$ 9,683.00	\$ 508.35 each	\$ 10,167.00	\$ 533.78 each	\$ 10,675.60
5" - 36" Sweep	0	\$ 484.15 each	\$ -	\$ 508.35 each	\$ -	\$ 533.78 each	\$ -
5" - 48" Sweep	0	\$ 484.15 each	\$ -	\$ 508.35 each	\$ -	\$ 533.78 each	\$ -
6" - 48" Sweep	0	\$ 484.15 each	\$ -	\$ 508.35 each	\$ -	\$ 533.78 each	\$ -
6" - 60" Sweep	0	\$ 484.15 each	\$ -	\$ 508.35 each	\$ -	\$ 533.78 each	\$ -
10' Steel Conduit w/coupling (Material Only)							
2"	15	\$ 53.13 each	\$ 796.95	\$ 55.79 each	\$ 836.85	\$ 58.58 each	\$ 878.70
4"	25	\$ 163.40 each	\$ 4,085.00	\$ 171.57 each	\$ 4,289.25	\$ 180.15 each	\$ 4,503.75
5"	0	\$ 337.20 each	\$ -	\$ 354.06 each	\$ -	\$ 371.66 each	\$ -
6"	0	\$ 490.32 each	\$ -	\$ 514.84 each	\$ -	\$ 540.58 each	\$ -
10' PVC Conduit w/coupling (Material Only)							
2"	5	\$ 5.95 each	\$ 29.75	\$ 6.24 each	\$ 31.20	\$ 6.55 each	\$ 32.75
4"	5	\$ 17.15 each	\$ 85.75	\$ 18.00 each	\$ 90.00	\$ 18.90 each	\$ 94.50
5"	0	\$ 24.01 each	\$ -	\$ 25.21 each	\$ -	\$ 26.47 each	\$ -
6"	0	\$ 31.53 each	\$ -	\$ 33.10 each	\$ -	\$ 34.75 each	\$ -
10' Steel Conduit w/coupling (Installation Only)							
2"	15	\$ 1,023.37 each	\$ 15,350.55	\$ 1,074.54 each	\$ 16,118.10	\$ 1,128.27 each	\$ 16,924.05
4"	25	\$ 1,023.37 each	\$ 25,584.25	\$ 1,074.54 each	\$ 26,863.50	\$ 1,128.27 each	\$ 28,206.75
5"	0	\$ 1,023.37 each	\$ -	\$ 1,074.54 each	\$ -	\$ 1,128.27 each	\$ -
6"	0	\$ 1,023.37 each	\$ -	\$ 1,074.54 each	\$ -	\$ 1,128.27 each	\$ -
10' PVC Conduit w/coupling (Installation Only)							
2"	5	\$ 1,023.37 each	\$ 5,116.85	\$ 1,074.54 each	\$ 5,372.70	\$ 1,128.27 each	\$ 5,641.35
4"	5	\$ 1,023.37 each	\$ 5,116.85	\$ 1,074.54 each	\$ 5,372.70	\$ 1,128.27 each	\$ 5,641.35
5"	0	\$ 1,023.37 each	\$ -	\$ 1,074.54 each	\$ -	\$ 1,128.27 each	\$ -
6"	0	\$ 1,023.37 each	\$ -	\$ 1,074.54 each	\$ -	\$ 1,128.27 each	\$ -
Markup for red color or striped conduits (Cost to be shown is the ADDITIONAL OR INCREMENTAL AMOUNT PER FOOT above the cost of the conduit listed on the first page.)							
Color Coded							
2"	1000	\$ - /ft.	\$ -	\$ - /ft.	\$ -	\$ - /ft.	\$ -
4"	1000	\$ - /ft.	\$ -	\$ - /ft.	\$ -	\$ - /ft.	\$ -
5"	0	\$ - /ft.	\$ -	\$ - /ft.	\$ -	\$ - /ft.	\$ -
6"	0	\$ - /ft.	\$ -	\$ - /ft.	\$ -	\$ - /ft.	\$ -
Hourly Labor Rates:							
Foreman	345	\$ 90.67 /hr.	\$ 31,281.15	\$ 95.20 /hr	\$ 32,844.00	\$ 99.96 /hr	\$ 34,486.20
Laborer	611	\$ 73.76 /hr.	\$ 45,067.36	\$ 77.45 /hr	\$ 47,321.95	\$ 81.32 /hr	\$ 49,686.52
Hourly Equipment Rates:							
Pickup Truck	141	\$ 16.99 /hr.	\$ 2,395.59	\$ 17.83 /hr	\$ 2,514.03	\$ 18.73 /hr	\$ 2,640.93
Dump Truck	190	\$ 79.13 /hr.	\$ 15,034.70	\$ 83.09 /hr	\$ 15,787.10	\$ 87.24 /hr	\$ 16,575.60
Mini Excavator w/trailer	210	\$ 25.17 /hr.	\$ 5,285.70	\$ 26.43 /hr	\$ 5,550.30	\$ 27.75 /hr	\$ 5,827.50
Air Compressor	42	\$ 19.19 /hr.	\$ 805.98	\$ 20.15 /hr	\$ 846.30	\$ 21.16 /hr	\$ 888.72
Traffic Ballards							
Install 4" steel pipe filled with concrete	7	\$ 442.19 each	\$ 3,095.33	\$ 464.30 each	\$ 3,250.10	\$ 487.51 each	\$ 3,412.57
TOTAL COST			\$ 2,163,365.71		\$ 2,271,061.16		\$ 2,384,812.10

Notes:
 Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and for

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.
 ** Total Cost will be used in determining the successful bidder.
 ***Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.



Agenda Item Executive Summary

Title: Wire Pulling Services, Western Utility Contractors

Presenter: Brian Keys, Director of Water & Electric

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

February 13, 2013 Budget Meeting
April 3, 2012 Council Meeting, pp. 43-48
May 3, 2011 Council Meeting, pp. 18-23

Executive Summary:

The Water & Electric Department utilizes contractor resources to perform wire pulling on both new business projects and system reinforcement work. Services are performed by the contractor on an as-needed basis. Western Utility Contractors has performed the work during the two previous fiscal years. In accordance with the original bid document, the Village has an option to extend the contract for a third year at the quoted labor and equipment rates.

The work has been performed in an appropriate manner with no safety incidents. The contractor's work performance has met staff's expectation and the third year of pricing is competitive.

Recommendation / Suggested Action: *(briefly explain)*

Consider authorizing the Village Manager to execute a purchase order for wire pulling services for the period June 1, 2013 through May 31, 2014 to Western Utility Contractors in the amount not to exceed \$50,000 based on the third year unit pricing contained in Bid #011-012.

Attachments: *(please list individually)*

1. Agenda Report
2. Exhibit A - Bid Summary

AGENDA REPORT

Subject: Wire Pulling Services, Western Utility Contractors (Bid Number #011-012)

Prepared by: Brian Keys, Director Water & Electric

Ref: February 13, 2013 Budget Meeting
 April 3, 2012 Council Meeting, pp. 43-48
 May 3, 2011 Council Meeting, pp. 18-23

Date: March 8, 2013

The existing purchase order for wire pulling services expires on May 31, 2013. The scope of services performed under the bid document (Bid #011-012) is the installation of primary (15kV) and secondary (600V) underground cable in conduit on an as-needed basis. Western Utility Contractors is the contractor presently performing this work for the Village. As part of the 2011 bid, all contractors were requested to provide unit prices for three years with the annual extension awarded at the sole discretion of the Village.

Bidders provided fixed prices for various units of work and the bid evaluation was based on estimated quantities of work. The actual work scope performed by the contractor is based on an as-needed basis. As such, estimated quantities and actual quantities used will vary over the course of the year. Exhibit A contains the unit prices as bid by each company. These are summarized as follows:

Summary 2011 Bid Evaluation			
Contractor	Year 1 (FYE 2012) Bid Evaluation based on Est. Quantities	Year 2 (FYE 2013) Bid Evaluation based on Est. Quantities	Year 3 (FYE 2014) Bid Evaluation based on Est. Quantities
Western Utility Contractors	\$140,392.30	\$147,611.25	\$157,082.78
Archon Construction Co.	\$317,571.46	\$333,539.60	\$353,789.35
Hecker and Company, Inc.	\$425,359.20	\$438,778.30	\$458,729.20
DiVane Bros. Electric Co.	\$725,969.65	\$795,612.55	\$835,957.35

Staff is recommending issuance of a purchase order to Western Utility Contractors for a third year. As noted above, the contractor's third year of pricing is competitive. The contractor's work performance in the current fiscal year has met staff's expectations.

There is \$604,000 in the FYE 2014 budget for the purchase of cable and wire pulling services in the underground conductor's account (50-47-640-209) and \$50,000 in the merchandise & jobbing account (50-50-540-240).

Staff is requesting authorization to award a purchase order for the upcoming fiscal year with an initial funding amount of \$50,000. Unlike prior fiscal years, the proposed budget does not contain any large cable projects. To the extent that scheduling and work load permit, staff is planning to use internal resources for the majority of the wire pulling. If additional funds are required for contracted resources during the year, staff will request a Change Order.

Recommendation:

Consider authorizing the Village Manager to execute a purchase order for wire pulling services for the period June 1, 2013 through May 31, 2014 to Western Utility Contractors in the amount not to exceed \$50,000 based on the third year unit pricing contained in Bid #011-012.

EXHIBIT 'A'

SCHEDULE OF UNIT PRICES: CABLE

Bid # 011-012

BIDDER: WESTERN UTILITY CONTRACTOR

CABLE INSTALLATION

Work Process:	Est. Qty.* (D)	Unit Price: (E)***		Unit Price: (F)***		Unit Price: (G)***		
		Total (D x E)	Total (D x F)	Total (D x G)				
		6/01/11 to 5/31/12	6/01/12 to 5/31/13	6/01/13 to 5/31/14				
Riser Installation:								
2" Plastic w/ connectors	150	\$ 17.45 /ft.	\$ 2,617.50	\$ 18.32 /ft.	\$ 2,748.00	\$ 19.42 /ft.	\$ 2,913.00	
4" Plastic w/ connectors	200	\$ 25.00 /ft.	\$ 5,000.00	\$ 26.25 /ft.	\$ 5,250.00	\$ 27.83 /ft.	\$ 5,566.00	
Cable Pulled in Duct:								
3-1/c #1/0 Cu. 600 Volt	4000	\$ 3.00 /ft.	\$ 12,000.00	\$ 3.15 /ft.	\$ 12,600.00	\$ 3.35 /ft.	\$ 13,400.00	
3-1/c #3/0 Cu. 600 Volt	0	\$ 3.00 /ft.	\$ -	\$ 3.15 /ft.	\$ -	\$ 3.35 /ft.	\$ -	
3-1/c #4/0 Cu. 600 Volt	4000	\$ 4.65 /ft.	\$ 18,600.00	\$ 4.90 /ft.	\$ 19,600.00	\$ 5.20 /ft.	\$ 20,800.00	
3-1/c 350 mcm Cu. 600 Volt	2500	\$ 5.00 /ft.	\$ 12,500.00	\$ 5.25 /ft.	\$ 13,125.00	\$ 5.57 /ft.	\$ 13,925.00	
3-1/c 500 mcm Cu. 600 Volt	3300	\$ 5.75 /ft.	\$ 18,975.00	\$ 6.04 /ft.	\$ 19,932.00	\$ 6.40 /ft.	\$ 21,120.00	
Cable Pulled in Duct:								
4-1/c #1/0 Cu. 600 Volt	0	\$ 3.50 /ft.	\$ -	\$ 3.68 /ft.	\$ -	\$ 3.90 /ft.	\$ -	
4-1/c #3/0 Cu. 600 Volt	0	\$ 3.50 /ft.	\$ -	\$ 3.68 /ft.	\$ -	\$ 3.90 /ft.	\$ -	
4-1/c #4/0 Cu. 600 Volt	0	\$ 5.15 /ft.	\$ -	\$ 5.41 /ft.	\$ -	\$ 5.74 /ft.	\$ -	
4-1/c 350 mcm Cu. 600 Volt	900	\$ 5.80 /ft.	\$ 5,220.00	\$ 6.10 /ft.	\$ 5,490.00	\$ 6.42 /ft.	\$ 5,778.00	
4-1/c 500 mcm Cu. 600 Volt	1000	\$ 6.35 /ft.	\$ 6,350.00	\$ 6.67 /ft.	\$ 6,670.00	\$ 7.08 /ft.	\$ 7,080.00	
Cable Pulled in Duct:								
1-1/c 1/0 Cu. 15 kV	5600	\$ 2.25 /ft.	\$ 12,600.00	\$ 2.37 /ft.	\$ 13,272.00	\$ 2.52 /ft.	\$ 14,112.00	
3-1/c 1/0 Cu. 15 kV	3000	\$ 3.35 /ft.	\$ 10,050.00	\$ 3.52 /ft.	\$ 10,560.00	\$ 3.90 /ft.	\$ 11,700.00	
1-1/c #4/0 Cu. 15 kV	0	\$ 3.50 /ft.	\$ -	\$ 3.68 /ft.	\$ -	\$ 3.90 /ft.	\$ -	
3-1/c #4/0 Cu. 15 kV	5000	\$ 3.75 /ft.	\$ 18,750.00	\$ 3.94 /ft.	\$ 19,700.00	\$ 4.18 /ft.	\$ 20,900.00	
3-1/c 350 mcm Cu. 15 kV	0	\$ 5.00 /ft.	\$ -	\$ 5.25 /ft.	\$ -	\$ 5.57 /ft.	\$ -	
1-1/c 1000 mcm Al. 15 kV	0	\$ 5.65 /ft.	\$ -	\$ 5.85 /ft.	\$ -	\$ 6.20 /ft.	\$ -	
3-1/c 1000 mcm Al. 15 kV	1200	\$ 6.00 /ft.	\$ 7,200.00	\$ 6.30 /ft.	\$ 7,560.00	\$ 6.68 /ft.	\$ 8,016.00	
Sealing Cable Ends (Material and Installation):								
600 Volt Cable	408	\$ 16.85 /cond.	\$ 6,874.80	\$ 17.70 /cond.	\$ 7,221.60	\$ 18.76 /cond.	\$ 7,654.08	
15 kV Cable	25	\$ 23.00 /cond.	\$ 575.00	\$ 24.15 /cond.	\$ 603.75	\$ 25.60 /cond.	\$ 640.00	
Water Pumping								
From Manhole	14	\$ 27.00 ¼ Hr.	\$ 378.00	\$ 28.35 ¼ Hr.	\$ 396.90	\$ 30.05 ¼ Hr.	\$ 420.70	
From Splice Box	0	\$ 33.00 ¼ Hr.	\$ -	\$ 34.65 ¼ Hr.	\$ -	\$ 36.67 ¼ Hr.	\$ -	
Prepare Conduits (Clean and Mandrel)								
2" Conduit	500	\$ 1.25 /ft.	\$ 625.00	\$ 1.31 /ft.	\$ 655.00	\$ 1.39 /ft.	\$ 695.00	
4" Conduit	500	\$ 1.25 /ft.	\$ 625.00	\$ 1.31 /ft.	\$ 655.00	\$ 1.39 /ft.	\$ 695.00	
5" Conduit	0	\$ 1.21 /ft.	\$ -	\$ 1.31 /ft.	\$ -	\$ 1.39 /ft.	\$ -	
6" Conduit	1200	\$ 1.21 /ft.	\$ 1,452.00	\$ 1.31 /ft.	\$ 1,572.00	\$ 1.39 /ft.	\$ 1,668.00	
TOTAL COST			\$ 140,392.30	\$ 147,611.25	\$ 157,082.78	\$ 157,082.78	\$ 157,082.78	

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Grand Total Cost will be used in determining the successful bidder.

*** Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.

SCHEDULE OF UNIT PRICES: CABLE

Bid # 011-012

BIDDER: ARCHON CONSTRUCTION CO.

CABLE INSTALLATION

Work Process:	Est. Qty.* (D)	Unit Price: (E)***		Unit Price: (F)***		Unit Price:	
		6/01/11 to 5/31/12		6/01/12 to 5/31/13		6/01/13 to 5/31/14	
		Total (D x E)	Total (D x F)	Total (D x G)			
Riser Installation:							
2" Plastic w/ connectors	150	\$ 30.65 /ft.	\$ 4,597.50	\$ 32.30 /ft.	\$ 4,845.00	\$ 34.25 /ft.	\$ 5,137.50
4" Plastic w/ connectors	200	\$ 30.65 /ft.	\$ 6,130.00	\$ 32.30 /ft.	\$ 6,460.00	\$ 34.25 /ft.	\$ 6,850.00
Cable Pulled in Duct:							
3-1/c #1/0 Cu. 600 Volt	4000	\$ 8.25 /ft.	\$ 33,000.00	\$ 8.70 /ft.	\$ 34,800.00	\$ 9.20 /ft.	\$ 36,800.00
3-1/c #3/0 Cu. 600 Volt	0	\$ 8.25 /ft.	\$ -	\$ 8.70 /ft.	\$ -	\$ 9.20 /ft.	\$ -
3-1/c #4/0 Cu. 600 Volt	4000	\$ 10.45 /ft.	\$ 41,800.00	\$ 11.00 /ft.	\$ 44,000.00	\$ 11.70 /ft.	\$ 46,800.00
3-1/c 350 mcm Cu. 600 Volt	2500	\$ 10.45 /ft.	\$ 26,125.00	\$ 11.00 /ft.	\$ 27,500.00	\$ 11.70 /ft.	\$ 29,250.00
3-1/c 500 mcm Cu. 600 Volt	3300	\$ 12.65 /ft.	\$ 41,745.00	\$ 13.30 /ft.	\$ 43,890.00	\$ 14.10 /ft.	\$ 46,530.00
Cable Pulled in Duct:							
4-1/c #1/0 Cu. 600 Volt	0	\$ 8.25 /ft.	\$ -	\$ 8.70 /ft.	\$ -	\$ 9.20 /ft.	\$ -
4-1/c #3/0 Cu. 600 Volt	0	\$ 8.25 /ft.	\$ -	\$ 8.70 /ft.	\$ -	\$ 9.20 /ft.	\$ -
4-1/c #4/0 Cu. 600 Volt	0	\$ 10.45 /ft.	\$ -	\$ 11.00 /ft.	\$ -	\$ 11.70 /ft.	\$ -
4-1/c 350 mcm Cu. 600 Volt	900	\$ 11.00 /ft.	\$ 9,900.00	\$ 11.00 /ft.	\$ 9,900.00	\$ 11.70 /ft.	\$ 10,530.00
4-1/c 500 mcm Cu. 600 Volt	1000	\$ 12.65 /ft.	\$ 12,650.00	\$ 13.30 /ft.	\$ 13,300.00	\$ 14.10 /ft.	\$ 14,100.00
Cable Pulled in Duct:							
1-1/c 1/0 Cu. 15 kV	5600	\$ 6.60 /ft.	\$ 36,960.00	\$ 6.95 /ft.	\$ 38,920.00	\$ 7.35 /ft.	\$ 41,160.00
3-1/c 1/0 Cu. 15 kV	3000	\$ 8.25 /ft.	\$ 24,750.00	\$ 8.70 /ft.	\$ 26,100.00	\$ 9.20 /ft.	\$ 27,600.00
1-1/c #4/0 Cu. 15 kV	0	\$ 8.25 /ft.	\$ -	\$ 8.70 /ft.	\$ -	\$ 9.20 /ft.	\$ -
3-1/c #4/0 Cu. 15 kV	5000	\$ 9.35 /ft.	\$ 46,750.00	\$ 9.82 /ft.	\$ 49,100.00	\$ 10.45 /ft.	\$ 52,250.00
3-1/c 350 mcm Cu. 15 kV	0	\$ 9.35 /ft.	\$ -	\$ 9.82 /ft.	\$ -	\$ 10.45 /ft.	\$ -
1-1/c 1000 mcm Al. 15 kV	0	\$ 8.25 /ft.	\$ -	\$ 8.66 /ft.	\$ -	\$ 9.20 /ft.	\$ -
3-1/c 1000 mcm Al. 15 kV	1200	\$ 11.00 /ft.	\$ 13,200.00	\$ 11.55 /ft.	\$ 13,860.00	\$ 12.10 /ft.	\$ 14,520.00
Sealing Cable Ends (Material and Installation):							
600 Volt Cable	408	\$ 28.75 /cond.	\$ 11,730.00	\$ 30.00 /cond.	\$ 12,240.00	\$ 31.85 /cond.	\$ 12,994.80
15 kV Cable	25	\$ 28.75 /cond.	\$ 718.75	\$ 30.00 /cond.	\$ 750.00	\$ 31.85 /cond.	\$ 796.25
Water Pumping							
From Manhole	14	\$ 41.80 ¼ Hr.	\$ 585.20	\$ 43.90 ¼ Hr.	\$ 614.60	\$ 47.20 ¼ Hr.	\$ 660.80
From Splice Box	0	\$ 41.80 ¼ Hr.	\$ -	\$ 43.90 ¼ Hr.	\$ -	\$ 47.20 ¼ Hr.	\$ -
Prepare Conduits (Clean and Mandrel)							
2" Conduit	500	\$ 3.15 /ft.	\$ 1,575.00	\$ 3.30 /ft.	\$ 1,650.00	\$ 3.55 /ft.	\$ 1,775.00
4" Conduit	500	\$ 3.15 /ft.	\$ 1,575.00	\$ 3.30 /ft.	\$ 1,650.00	\$ 3.55 /ft.	\$ 1,775.00
5" Conduit	0	\$ 3.15 /ft.	\$ -	\$ 3.30 /ft.	\$ -	\$ 3.55 /ft.	\$ -
6" Conduit	1200	\$ 3.15 /ft.	\$ 3,780.00	\$ 3.30 /ft.	\$ 3,960.00	\$ 3.55 /ft.	\$ 4,260.00
TOTAL COST			\$ 317,571.45		\$ 333,539.60		\$ 353,789.35

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Grand Total Cost will be used in determining the successful bidder.

***Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.

SCHEDULE OF UNIT PRICES:

Bid # 011-012

BIDDER: HECKER and COMPANY, INC.

CABLE INSTALLATION

Work Process:	Est. Qty.* (D)	Unit Price: (E)***	Total (D x E)	Unit Price:	Total (D x F)	Unit Price: (G)***	Total (D x G)
		6/01/11 to 5/31/12		6/01/12 to 5/31/13		6/01/13 to 5/31/14	
Riser Installation:							
2" Plastic w/ connectors	150	\$ 24.70 /ft.	\$ 3,705.00	\$ 25.60 /ft.	\$ 3,840.00	\$ 26.70 /ft.	\$ 4,005.00
4" Plastic w/ connectors	200	\$ 24.70 /ft.	\$ 4,940.00	\$ 25.60 /ft.	\$ 5,120.00	\$ 26.70 /ft.	\$ 5,340.00
Cable Pulled in Duct:							
3-1/c #1/0 Cu. 600 Volt	4000	\$ 10.30 /ft.	\$ 41,200.00	\$ 10.60 /ft.	\$ 42,400.00	\$ 11.10 /ft.	\$ 44,400.00
3-1/c #3/0 Cu. 600 Volt	0	\$ 10.30 /ft.	\$ -	\$ 10.60 /ft.	\$ -	\$ 11.10 /ft.	\$ -
3-1/c #4/0 Cu. 600 Volt	4000	\$ 10.30 /ft.	\$ 41,200.00	\$ 10.60 /ft.	\$ 42,400.00	\$ 11.10 /ft.	\$ 44,400.00
3-1/c 350 mcm Cu. 600 Volt	2500	\$ 14.80 /ft.	\$ 37,000.00	\$ 15.30 /ft.	\$ 38,250.00	\$ 16.00 /ft.	\$ 40,000.00
3-1/c 500 mcm Cu. 600 Volt	3300	\$ 14.80 /ft.	\$ 48,840.00	\$ 15.30 /ft.	\$ 50,490.00	\$ 16.00 /ft.	\$ 52,800.00
Cable Pulled in Duct:							
4-1/c #1/0 Cu. 600 Volt	0	\$ 10.30 /ft.	\$ -	\$ 10.60 /ft.	\$ -	\$ 11.10 /ft.	\$ -
4-1/c #3/0 Cu. 600 Volt	0	\$ 10.30 /ft.	\$ -	\$ 10.60 /ft.	\$ -	\$ 11.10 /ft.	\$ -
4-1/c #4/0 Cu. 600 Volt	0	\$ 10.30 /ft.	\$ -	\$ 10.60 /ft.	\$ -	\$ 11.10 /ft.	\$ -
4-1/c 350 mcm Cu. 600 Volt	900	\$ 14.80 /ft.	\$ 13,320.00	\$ 15.30 /ft.	\$ 13,770.00	\$ 16.00 /ft.	\$ 14,400.00
4-1/c 500 mcm Cu. 600 Volt	1000	\$ 14.80 /ft.	\$ 14,800.00	\$ 15.30 /ft.	\$ 15,300.00	\$ 16.00 /ft.	\$ 16,000.00
Cable Pulled in Duct:							
1-1/c 1/0 Cu. 15 kV	5600	\$ 10.30 /ft.	\$ 57,680.00	\$ 10.60 /ft.	\$ 59,360.00	\$ 11.10 /ft.	\$ 62,160.00
3-1/c 1/0 Cu. 15 kV	3000	\$ 10.30 /ft.	\$ 30,900.00	\$ 10.60 /ft.	\$ 31,800.00	\$ 11.10 /ft.	\$ 33,300.00
1-1/c #4/0 Cu. 15 kV	0	\$ 10.30 /ft.	\$ -	\$ 10.60 /ft.	\$ -	\$ 11.10 /ft.	\$ -
3-1/c #4/0 Cu. 15 kV	5000	\$ 14.80 /ft.	\$ 74,000.00	\$ 15.30 /ft.	\$ 76,500.00	\$ 16.00 /ft.	\$ 80,000.00
3-1/c 350 mcm Cu. 15 kV	0	\$ 14.80 /ft.	\$ -	\$ 15.30 /ft.	\$ -	\$ 16.00 /ft.	\$ -
1-1/c 1000 mcm Al. 15 kV	0	\$ 14.80 /ft.	\$ -	\$ 15.30 /ft.	\$ -	\$ 16.00 /ft.	\$ -
3-1/c 1000 mcm Al. 15 kV	1200	\$ 14.80 /ft.	\$ 17,760.00	\$ 15.30 /ft.	\$ 18,360.00	\$ 16.00 /ft.	\$ 19,200.00
Sealing Cable Ends (Material and Installation):							
600 Volt Cable	408	\$ 75.80 /cond.	\$ 30,926.40	\$ 77.90 /cond.	\$ 31,783.20	\$ 80.80 /cond.	\$ 32,966.40
15 kV Cable	25	\$ 82.80 /cond.	\$ 2,070.00	\$ 84.90 /cond.	\$ 2,122.50	\$ 87.80 /cond.	\$ 2,195.00
Water Pumping							
From Manhole	14	\$ 92.70 ¼ Hr.	\$ 1,297.80	\$ 95.90 ¼ Hr.	\$ 1,342.60	\$ 100.20 ¼ Hr.	\$ 1,402.80
From Splice Box	0	\$ 92.70 ¼ Hr.	\$ -	\$ 95.90 ¼ Hr.	\$ -	\$ 100.20 ¼ Hr.	\$ -
Prepare Conduits (Clean and Mandrel)							
2" Conduit	500	\$ 2.60 /ft.	\$ 1,300.00	\$ 2.70 /ft.	\$ 1,350.00	\$ 2.80 /ft.	\$ 1,400.00
4" Conduit	500	\$ 2.60 /ft.	\$ 1,300.00	\$ 2.70 /ft.	\$ 1,350.00	\$ 2.80 /ft.	\$ 1,400.00
5" Conduit	0	\$ 2.60 /ft.	\$ -	\$ 2.70 /ft.	\$ -	\$ 2.80 /ft.	\$ -
6" Conduit	1200	\$ 2.60 /ft.	\$ 3,120.00	\$ 2.70 /ft.	\$ 3,240.00	\$ 2.80 /ft.	\$ 3,360.00
TOTAL COST			\$ 425,359.20	\$ 438,778.30		\$ 458,729.20	

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Grand Total Cost will be used in determining the successful bidder.

***Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.

**SCHEDULE OF UNIT PRICES: CABLE
CABLE INSTALLATION**

Bid # 011-012

BIDDER: DIVANE BROS. ELECTRIC CO.

Work Process:	Est. Qty.* (D)	Unit Price: (E)***	Total (D x E)	6/01/11 to 5/31/12		6/01/12 to 5/31/13		6/01/13 to 5/31/14	
				Unit Price: (F)***	Total (D x F)	Unit Price: (G)***	Total (D x G)		
Riser Installation:									
2" Plastic w/ connectors	150	\$ 36.20 /ft.	\$ 5,430.00	\$ 38.00 /ft.	\$ 5,700.00	\$ 39.90 /ft.	\$ 5,985.00		
4" Plastic w/ connectors	200	\$ 44.40 /ft.	\$ 8,880.00	\$ 46.65 /ft.	\$ 9,330.00	\$ 49.00 /ft.	\$ 9,800.00		
Cable Pulled in Duct:									
3-1/c #1/0 Cu. 600 Volt	4000	\$ 15.15 /ft.	\$ 60,600.00	\$ 15.95 /ft.	\$ 63,800.00	\$ 16.75 /ft.	\$ 67,000.00		
3-1/c #3/0 Cu. 600 Volt	0	\$ 17.00 /ft.	\$ -	\$ 18.70 /ft.	\$ -	\$ 19.65 /ft.	\$ -		
3-1/c #4/0 Cu. 600 Volt	4000	\$ 17.20 /ft.	\$ 68,800.00	\$ 18.95 /ft.	\$ 75,800.00	\$ 19.90 /ft.	\$ 79,600.00		
3-1/c 350 mcm Cu. 600 Volt	2500	\$ 28.40 /ft.	\$ 71,000.00	\$ 31.25 /ft.	\$ 78,125.00	\$ 32.85 /ft.	\$ 82,125.00		
3-1/c 500 mcm Cu. 600 Volt	3300	\$ 34.00 /ft.	\$ 112,200.00	\$ 37.40 /ft.	\$ 123,420.00	\$ 39.30 /ft.	\$ 129,690.00		
Cable Pulled in Duct:									
4-1/c #1/0 Cu. 600 Volt	0	\$ 18.95 /ft.	\$ -	\$ 20.85 /ft.	\$ -	\$ 21.90 /ft.	\$ -		
4-1/c #3/0 Cu. 600 Volt	0	\$ 22.70 /ft.	\$ -	\$ 25.00 /ft.	\$ -	\$ 26.25 /ft.	\$ -		
4-1/c #4/0 Cu. 600 Volt	0	\$ 22.90 /ft.	\$ -	\$ 25.20 /ft.	\$ -	\$ 26.50 /ft.	\$ -		
4-1/c 350 mcm Cu. 600 Volt	900	\$ 30.25 /ft.	\$ 27,225.00	\$ 33.30 /ft.	\$ 29,970.00	\$ 35.00 /ft.	\$ 31,500.00		
4-1/c 500 mcm Cu. 600 Volt	1000	\$ 41.60 /ft.	\$ 41,600.00	\$ 45.80 /ft.	\$ 45,800.00	\$ 48.10 /ft.	\$ 48,100.00		
Cable Pulled in Duct:									
1-1/c 1/0 Cu. 15 kV	5600	\$ 7.60 /ft.	\$ 42,560.00	\$ 8.40 /ft.	\$ 47,040.00	\$ 8.85 /ft.	\$ 49,560.00		
3-1/c 1/0 Cu. 15 kV	3000	\$ 17.00 /ft.	\$ 51,000.00	\$ 18.70 /ft.	\$ 56,100.00	\$ 19.65 /ft.	\$ 58,950.00		
1-1/c #4/0 Cu. 15 kV	0	\$ 11.35 /ft.	\$ -	\$ 12.50 /ft.	\$ -	\$ 13.15 /ft.	\$ -		
3-1/c #4/0 Cu. 15 kV	5000	\$ 20.80 /ft.	\$ 104,000.00	\$ 22.90 /ft.	\$ 114,500.00	\$ 24.05 /ft.	\$ 120,250.00		
3-1/c 350 mcm Cu. 15 kV	0	\$ 32.15 /ft.	\$ -	\$ 35.40 /ft.	\$ -	\$ 37.20 /ft.	\$ -		
1-1/c 1000 mcm Al. 15 kV	0	\$ 34.05 /ft.	\$ -	\$ 37.50 /ft.	\$ -	\$ 39.40 /ft.	\$ -		
3-1/c 1000 mcm Al. 15 kV	1200	\$ 37.85 /ft.	\$ 45,420.00	\$ 41.65 /ft.	\$ 49,980.00	\$ 43.75 /ft.	\$ 52,500.00		
Sealing Cable Ends (Material and Installation):									
600 Volt Cable	408	\$ 132.65 /cond.	\$ 54,121.20	\$ 145.95 /cond.	\$ 59,547.60	\$ 153.25 /cond.	\$ 62,526.00		
15 kV Cable	25	\$ 155.65 /cond.	\$ 3,891.25	\$ 171.25 /cond.	\$ 4,281.25	\$ 179.85 /cond.	\$ 4,496.25		
Water Pumping									
From Manhole	14	\$ 47.30 ¼ Hr.	\$ 662.20	\$ 52.05 ¼ Hr.	\$ 728.70	\$ 54.65 ¼ Hr.	\$ 765.10		
From Splice Box	0	\$ 24.60 ¼ Hr.	\$ -	\$ 27.10 ¼ Hr.	\$ -	\$ 28.50 ¼ Hr.	\$ -		
Prepare Conduits (Clean and Mandrel)									
2" Conduit	500	\$ 9.45 /ft.	\$ 4,725.00	\$ 10.40 /ft.	\$ 5,200.00	\$ 10.95 /ft.	\$ 5,475.00		
4" Conduit	500	\$ 11.35 /ft.	\$ 5,675.00	\$ 12.50 /ft.	\$ 6,250.00	\$ 13.15 /ft.	\$ 6,575.00		
5" Conduit	0	\$ 13.25 /ft.	\$ -	\$ 14.60 /ft.	\$ -	\$ 15.35 /ft.	\$ -		
6" Conduit	1200	\$ 15.15 /ft.	\$ 18,180.00	\$ 16.70 /ft.	\$ 20,040.00	\$ 17.55 /ft.	\$ 21,060.00		
			TOTAL COST \$ 725,969.65			\$ 795,612.55			\$ 835,957.35

Notes:

Bid prices to include restoration of streets, sidewalks, driveways, parkways, alleys, and lawns to original condition. Contractor is responsible for all damage to underground utilities and

* Estimated quantities will be determined prior to bid opening and used to determine the total bid cost. They will be used solely to calculate bid award. Bids to be evaluated by multiplying the estimated quantities by the unit price.

** Grand Total Cost will be used in determining the successful bidder.

*** Unit price in Column E denotes the price for the contract period from June 1, 2011 to May 31, 2012. Unit price in Column F denotes the price for the optional Contract Period from June 1, 2012 to May 31, 2013. The award of the work for the second year is at the sole discretion of the Village of Winnetka. Unit price in Column G denotes the price for the optional Contract Period from June 1, 2013 to May 31, 2014. The award of the work for the third year is at the sole discretion of the Village of Winnetka.



Agenda Item Executive Summary

Title: Electrical Line Clearance (Tree Trimming)

Presenter: Brian Keys, Director of Water & Electric

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

February 13, 2013 Budget Meeting
March 20, 2012 Council Meeting, pp. 7-8
April 26, 2011 Council Meeting, pp. 31-32

Executive Summary:

Periodic trimming around overhead electric lines is required to maintain adequate clearance. Asplundh Tree Expert Company has performed the work during the two previous fiscal years. In accordance with the original bid document, the Village has an option to extend the contract for a third year at the quoted labor and equipment rates.

The work has been performed in an appropriate manner with no safety incidents. The contractor's work performance has continued to meet staff's expectation and the third year of pricing is competitive.

Recommendation / Suggested Action: *(briefly explain)*

Consider authorizing the Village Manager to issue a purchase order to Asplundh Tree Expert Co. in an amount not to exceed \$140,000 in accordance with the terms and conditions of Bid #011-009.

Attachments: *(please list individually)*

1. Agenda Report
2. Exhibit A - Bid Summary

AGENDA REPORT

Subject: Electrical Line Clearance (Tree Trimming), Asplundh Tree Experts

Prepared by: Brian Keys, Director Water & Electric

Ref: February 13, 2013 Budget Meeting
March 20, 2012 Council Meeting, pp. 7-8
April 26, 2011 Council Meeting, pp. 31-32

Date: March 8, 2013

The Village of Winnetka issued Bid #011-009 in 2011 for parkway tree trimming, tree removal and power line trimming services required during the months of April 1st through March 31st. Periodic trimming around the overhead electric lines is required to maintain adequate clearance. Based on the bid evaluation, Asplundh Tree Expert Company was awarded the line clearance work for FYE 2012 and the contract was extended at the second year rates at the March 20, 2012, Council Meeting. The current agreement is scheduled to end on March 31, 2013. Under the original bid document, the Village has the option to extend the purchase order at the contractor's submitted pricing for a third year.

A line clearance crew typically consists of a crew leader, two trimmers, and a ground man. In the 2011 bid document, contractors were requested to provide rates for each classification of worker and the equipment used on an hourly basis. Rates were also requested for two additional years with annual renewals at the discretion of the Village. Exhibit A contains the unit prices for labor and equipment as bid by each company for the third year (FYE 2014). These are summarized as follows:

Crew Rates for Utility Line Clearance – Normal Working Hours

	Asplundh Tree Expert Co.	Nels J. Johnson Tree Experts Inc.	Trees "R" Us Inc.	Winkler's Tree & Landscaping
FYE 2014	\$156.75	\$181.00	\$194.00	\$280.00
FYE 2013	\$153.22	\$177.00	\$190.00	\$260.00

Staff is recommending issuance of a purchase order to Asplundh Tree Expert Company. As noted, the contractor's third year of pricing is competitive. Prior to FYE 2012, Asplundh had not previously participated in the Village's line clearance work. The contractor's work performance in the current fiscal year has continued to meet staff's expectations. The contractor performed line clearance work in an appropriate manner with no safety incidents. In addition, the contractor identified additional vegetation hazards (dead limbs outside the trimming area) for further review by staff.

The FYE 2014 budget (account #50-43-540-210) contains \$140,000 for line clearance work.

Recommendation:

Consider authorizing the Village Manager to issue a purchase order to Asplundh Tree Expert Co. in an amount not to exceed \$140,000 in accordance with the terms and conditions of Bid #011-009.

Exhibit A

Bid #011-009 (Third Year Prices)

Utility Line Clearance - Unit Prices for Normal Work Day

Personnel:	Asplundh Tree Expert Co.	Nels J. Johnson Tree Experts Inc.	Trees "R" Us Inc.	Winkler's Tree and Landscaping
<i>Crew Leader</i>	\$46.11	\$47.00	\$42.00	\$70.00
<i>Trimmer</i>	\$39.10	\$46.00	\$40.00	\$70.00
<i>Apprentice Trimmer</i>	\$36.90	\$42.00	\$33.00	\$70.00
<i>Groundman</i>	\$32.44	\$42.00	\$34.00	\$70.00
<i>General Foreman</i>	\$46.11	\$47.00	\$45.00	\$70.00

<i>Crew Composition as noted by vendor:</i>	1 Crew Leader, 2 Trimmers & 1 Groundman	1 Crew Leader, 2 Trimmers & 1 Groundman	1 Crew Leader, 1 Trimmer, 1 Appr. Trimmer, 1 Groundman and 1 Foreman	1 Crew Leader, 2 Trimmers & 1 Groundman
<i>Unit Cost per Crew:</i>	\$156.75	\$181.00	\$194.00	\$280.00

Equipment:	Asplundh Tree Expert Co.	Nels J. Johnson Tree Experts Inc.	Trees "R" Us Inc.	Winkler's Tree and Landscaping
<i>Pick up Truck</i>	\$9.22	\$10.00	\$27.00	\$13.00
<i>Trim Truck with 2 power saws</i>	\$9.85	\$14.00	\$37.00	\$23.00
<i>Chipper</i>	\$4.61	\$14.00	\$27.00	\$12.00
<i>Aerial Device with hydraulic tools and 1 gas power saw</i>	\$15.89	\$16.00	\$57.00	\$22.00
<i>Extra power saw</i>	N/C	N/C	\$7.00	\$1.00

Note: Trees "R" Us utilizes five man crew.

Utility Line Clearance - Unit Prices for Emergency Hours

Personnel:	Asplundh Tree Expert Co.	Nels J. Johnson Tree Experts Inc.	Trees "R" Us Inc.	Winkler's Tree and Landscaping
<i>Crew Leader</i>	\$66.40	\$75.00	\$97.00	\$93.00
<i>Trimmer</i>	\$56.30	\$65.00	\$97.00	\$93.00
<i>Apprentice Trimmer</i>	\$53.06	\$60.00	\$97.00	\$93.00
<i>Groundman</i>	\$46.72	\$55.00	\$97.00	\$93.00
<i>General Foreman</i>	\$66.40	\$75.00	\$97.00	\$93.00

<i>Crew Composition as noted by vendor:</i>	1 Crew Leader, 2 Trimmers & 1 Groundman	1 Crew Leader, 2 Trimmers & 1 Groundman	1 Crew Leader, 1 Trimmer, 1 Appr. Trimmer, 1 Groundman and 1 Foreman	1 Crew Leader, 2 Trimmers & 1 Groundman
<i>Unit Cost per Crew:</i>	\$225.72	\$260.00	\$485.00	\$372.00

Equipment:	Asplundh Tree Expert Co.	Nels J. Johnson Tree Experts Inc.	Trees "R" Us Inc.	Winkler's Tree and Landscaping
<i>Pick up Truck</i>	\$9.22	\$12.00	\$52.00	\$13.00
<i>Trim Truck with 2 power saws</i>	\$9.85	\$15.00	\$67.00	\$23.00
<i>Chipper</i>	\$4.61	\$14.00	\$47.00	\$12.00
<i>Aerial Device with hydraulic tools and 1 gas power saw</i>	\$15.89	\$16.00	\$87.00	\$22.00
<i>Extra power saw</i>	N/C	N/C	\$12.00	\$1.00



Agenda Item Executive Summary

Title: GIS Service Provider Agreement

Presenter: Steven M. Saunders, Director of Public Works/Village Engineer

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Executive Summary:

The Village of Winnetka is a member of the Geographic Information Systems Consortium, or GISC, a public entity that was formed in 1999 to help small and medium-size communities meet the challenges of developing effective information system solutions. The GISC model is based on creating economies-of-scale that reduce cost and risk for its 21 municipal members. The model provides for a contractual staffing arrangement with a service provider, who provides staffing and training for the management, development, operation, and maintenance of the Village's Geographic Information System (GIS), while the Village provides the necessary computer hardware software, and office facilities.

This is a renewal of the annual contract with Municipal GIS Partners (MGP), the GISC's selected service provider, for GIS support services. The GISC board performs a service provider evaluation every 3 years. MGP has been the service provider for the GIS Consortium since 1999 and has been re-selected numerous times during this period as the best vendor for these services. The Village staff is in full agreement with the GIS Consortium's guidelines and vendor selection and therefore recommends that the Village approve the renewal of this contract.

For FY 13-14, MGP has provided a contractual maximum, not-to-exceed figure of \$41,013. This represents a 2% increase from the prior year's contract amount. The Village has budgeted \$81,000 in its FY 13-14 operating budget for the GIS program.

Recommendation / Suggested Action: *(briefly explain)*

Consider entering a service agreement for GIS services with Municipal GIS Partners, Inc., of Des Plaines, Illinois for a fee based on the hourly rates set forth above, not to exceed \$41,013.00.

Attachments: *(please list individually)*

1. Agenda Report
2. Service Provider Agreement

AGENDA REPORT

SUBJECT: GIS Service Provider Agreement

PREPARED BY: Steven M. Saunders, Director of Public Works/Village Engineer

DATE: March 7, 2013

The Village of Winnetka is a member of the Geographic Information Systems Consortium, or **GISC**, a public entity that was formed in 1999 to help small and medium-size communities meet the challenges of developing effective information system solutions. The GISC model is based on creating economies-of-scale that reduce cost and risk for its 21 municipal members. The model provides for a contractual staffing arrangement with a service provider, who provides staffing and training for the management, development, operation, and maintenance of the Village's Geographic Information System (GIS), while the Village provides the necessary computer hardware, software, and office facilities.

The Village joined the GISC in 2002 and started the process to implement a GIS. The GIS has proven to be a very wise investment for the Village. The digital mapping information is a tremendous tool used daily by the Village staff and the residents and businesses of the Village through the Village's website tool called MapOffice.

This is a renewal of the annual contract with Municipal GIS Partners (MGP), the GISC's selected service provider, for GIS support services. The GISC board performs a service provider evaluation every 3 years. MGP has been the service provider for the GIS Consortium since 1999 and has been re-selected numerous times during this period as the best vendor for these services. The Village staff is in full agreement with the GIS Consortium's guidelines and vendor selection and therefore recommends that the Village approve the renewal of this contract.

In the last year, the work completed under this agreement includes updating and maintaining data, including annual data updates from the County Assessor and planimetric and topographic data obtained via aerial photogrammetry. MGP staff also provided significant support to ongoing stormwater and flood relief projects by providing and coordinating Village mapping and utility data for Village consultants Christopher B. Burke, Baxter & Woodman, Strand Associates, and MFSG. This underlying data has significantly simplified and improved the work of these consultants. MGP staff has also provided specific assistance in a variety of mapping projects and operational projects for each of the Village's operating departments.

For FY 13-14, MGP has provided estimates of the labor hours and associated labor rates needed to perform these services, which are set forth in the following table:

Classification	Est. Hours	Hourly Rate	Total
GIS Specialist	370	\$ 67.60	\$25,012.00
GIS Coordinator	37	\$ 84.40	\$ 3,122.80
GIS Analyst	37	\$ 84.40	\$ 3,122.80
GIS Platform Administrator	31	\$ 105.50	\$ 3,270.50
GIS Application Developer	31	\$ 105.50	\$ 3,270.50
GIS Manager	31	\$ 105.50	\$ 3,270.50
TOTALS	706		\$41,069.10

The contractual maximum, not-to-exceed figure is \$41,013. This represents a 2% increase from the prior year's contract amount, and would cap the contract. The Village has budgeted \$81,000 in its FY 13-14 operating budget for the GIS program.

Recommendation:

Consider entering a service agreement for GIS services with Municipal GIS Partners, Inc., of Des Plaines, Illinois for a fee based on the hourly rates set forth above, not to exceed \$41,013.

GIS Consortium Service Provider Contract

This CONTRACT made and entered into this 1st day of April, 2013, by and between the VILLAGE OF WINNETKA, an Illinois municipal corporation (hereinafter referred to as "**Village**"), and MGP, Inc., 701 Lee Street, Suite 1020, Des Plaines, Illinois 60016 (hereinafter referred to as "**Consultant**"); and

WHEREAS, the Village desires to engage the Consultant to provide support services in connection with the Village's geographical information system ("**GIS**"); and

WHEREAS, the Consultant represents to be in compliance with Illinois Statutes relating to professional registration of individuals and has the necessary expertise and experience to furnish such services upon the terms and conditions set forth herein below;

NOW, THEREFORE, it is hereby agreed by and between the Village and the Consultant that:

I. SCOPE OF SERVICES

The Scope of Services shall be as set forth in the "Proposal for Geographic Information System Services" (**Attachment 1**). Should there be a conflict in terms between this Contract and the Proposal, this Contract shall control.

II. PERFORMANCE OF WORK

All work hereunder shall be performed under the direction of the Village Manager of the Village or his designee (hereinafter referred to as the "**Village Manager**").

III. INDEPENDENT CONTRACTOR

The Consultant shall at all times be deemed to be an independent contractor, engaged by the Village to perform the services set forth in Attachment 1. Neither the Consultant nor any of its employees shall be considered to be employees of the Village for any reason, including but not limited to for purposes of workmen's compensation law, Social Security, or any other applicable statute or regulation.

IV. PAYMENT TO THE CONSULTANT

For work associated with the project, the Consultant shall be reimbursed in an amount NOT TO EXCEED \$41,013.

- A. The Consultant shall submit invoices in a format approved by the Village.
- B. The Consultant shall maintain records showing actual time devoted and cost incurred. The Consultant shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under this Contract. The Consultant shall make these records available at reasonable times during the Contract period, and for a year after termination of this Contract.
- C. The Village shall make monthly payments to the Consultant based upon actual progress, within 30 days after receipt of invoice.

V. TERMINATION OF AGREEMENT

Notwithstanding any other provision hereof, the Village may terminate this Contract at any time upon fifteen (15) days prior written notice to the Consultant. In the event that this Contract is so terminated, the Consultant shall be paid for services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of work completed determined on the basis of the percentage completed as agreed upon between the Village and the Consultant.

VI. TERM

This Contract shall become effective as of the date the Consultant is given a written Notice to Proceed and, unless terminated for cause or pursuant to Article V foregoing, shall expire on December 31, 2013, or on the date the Village Manager determines that all of the Consultant's work under this Contract is completed. A determination of completion shall not constitute a waiver of any rights or claims which the Village may have or thereafter acquire with respect to any breach hereof by the Consultant.

VII. RENEWAL OF CONTRACT

The Village shall decide at least sixty (60) days before the end of the Term, as defined in Article VI of this Contract, whether the Village desires to engage the Consultant in another Contract to provide support services in connection with the Village's geographical information system. The Village shall provide the Consultant written notice within thirty (30) days of said decision.

VIII. NOTICE OF CLAIM

If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Village, the Consultant shall give written notice of his claim within fifteen (15) days after occurrence of such action. No claim for additional compensation shall be valid unless so made. Any changes in the Consultant's fee shall be valid only to the extent that such changes are included in writing signed by the Village and the Consultant. Regardless of the decision of the Village Manager relative to a claim submitted by the Consultant, all work required under this Contract as determined by the Village Manager shall proceed without interruption.

IX. BREACH OF CONTRACT

If any party violates or breaches any term of this Contract, such violation or breach shall be deemed to constitute a default, and the other party has the right to seek such administrative, contractual or legal remedies as may be suitable to the violation or breach; and, in addition, if any party, by reason of any default, fails within thirty (30) days after notice thereof by the other party to comply with the conditions of the Contract, the other party may terminate this Contract.

X. INDEMNIFICATION

The Consultant shall indemnify and save harmless the Village and its officers and employees from and against any and all loss, liability and damages of whatever nature, including Workmen's Compensation claims by Consultant's employees, in any way resulting from or arising out of negligent actions or omissions of the

Consultant in connection herewith, including negligent actions or omissions of employees or agents of the Consultant arising out of the performance of this Contract.

XI. NO PERSONAL LIABILITY

No official, director, officer, agent, or employee of any party shall be charged personally or held contractually liable by or to the other party under any term or provision of this Contract or because of its or their execution, approval, or attempted execution of this Contract.

XII. NON-DISCRIMINATION

In all hiring or employment made possible or resulting from this Contract, there shall be no discrimination against any employee or applicant for employment because of sex, age, race, color, creed, national origin, marital status, of the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification, and this requirement shall apply to, but not be limited to, the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied, or subjected to discrimination in receipt of the benefit of any services or activities made possible by or resulting from this Contract on the grounds of sex, race, color, creed, national origin, marital status, the presence of any sensory, mental or physical handicap or age except minimum age and retirement provisions. Any violation of this provision shall be considered a violation of a material provision of this Contract and shall be grounds for cancellation, termination or suspension, in whole or in part, of the Contract by the Village.

XIII. ASSIGNMENT AND SUCCESSORS

This Contract and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto; provided, however, that no assignment shall be made without the prior written consent of the Village.

XIV. DELEGATING AND SUBCONTRACTING

Any assignment, delegation or subcontracting shall be subject to all the terms, conditions and other provisions of this Contract and the Consultant shall remain liable to the Village with respect to each and every item, condition and other provision hereof to the same extent that the Consultant would have been obligated if it had done the work itself and no assignment, delegation or subcontract had been made.

XV. NO CO-PARTNERSHIP OR AGENCY

It is understood and agreed that nothing herein contained is intended or shall be construed to, in any respect, create or establish the relationship of co-partners between the Village and the Consultant, or as constituting the Consultant as the general representative or general agent of the Village for any purpose whatsoever.

XVI. SEVERABILITY

The parties intend and agree that, if any paragraph, subparagraph, phrase, clause, or other provision of this Contract, or any portion thereof, shall be held to be void or

otherwise unenforceable, all other portions of this Contract shall remain in full force and effect.

XVII. HEADINGS

The headings of the several paragraphs of this Contract are inserted only as a matter of convenience and for reference and in no way are they intended to define, limit, or describe the scope of intent of any provision of this Contract, nor shall they be construed to affect in any manner the terms and provisions hereof or the interpretation or construction thereof.

XVIII. MODIFICATION OR AMENDMENT

This Contract constitutes the entire Contract of the parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment duly executed by the parties. Each party agrees that no representations or warranties shall be binding upon the other party unless expressed in writing herein or in a duly executed amendment hereof, or Change Order as herein provided.

XIX. APPLICABLE LAW

This Contract shall be deemed to have been made in, and shall be construed in accordance with the laws of the State of Illinois.

XX. NEWS RELEASES

The Consultant may not issue any news releases without prior approval from the Village Manager nor will the Consultant make public proposals developed under this Contract without prior written approval from the Village Manager prior to said documentation becoming matters of public record.

XXI. COOPERATION WITH OTHER CONSULTANTS

The Consultant shall cooperate with any other persons in the Village's employ on any work associated with the project.

XXII. NOTICES

All notices, reports and documents required under this Contract shall be in writing and shall be mailed by first class mail, postage prepaid, addressed as follows:

If to Village:

Village of Winnetka
Steve Saunders
510 Green Bay Road
Winnetka, IL 60093

If to Consultant:

MGP, Inc.
Thomas A. Thomey
701 Lee Street, Suite 1020
Des Plaines, IL 60016

XXIII. INTERFERENCE WITH PUBLIC CONTRACTING: P.A. 85-1295

The Consultant certifies hereby that it is not barred from entering into this Contract as a result of violations of either Section 33E-3 or Section 33E-4 of the Illinois Criminal Code.

XXIV. SEXUAL HARASSMENT POLICY: 775 ILCS 5/2-105(A)(4)

The Consultant certifies hereby that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).

XXV. WRITTEN COMMUNICATIONS

All recommendations and other communications by the Consultant to the Village Manager and to other participants, which may affect cost or time of completion, shall be made or confirmed in writing. The Village Manager may also require other recommendations and communications by the Consultant be made or confirmed in writing.

IN WITNESS WHEREOF, the undersigned have placed their hands and seals hereto on the date first above written.

ATTEST:

Village Clerk

Village Manager

ATTEST:

CONSULTANT

By _____

By _____

Its _____

Its _____

Proposal for Geographic Information System Services
Attachment 1

1) GENERAL PURPOSE

The purpose of this agreement is for the Village to enter an agreement with the Consultant for all or part of its geographic information system (GIS) management, development, operation, and maintenance. In addition to supporting the existing GIS program, the Consultant will identify opportunities for continued development and enhancement.

The Village will be sharing management, development, and maintenance expertise and staffing with other municipalities as a member of the Geographic Information System Consortium (GISC). The benefits to the Village include, but are not limited to, collective bargaining for rates and services, shared development costs, and joint purchasing and training.

The Consultant is the sole Service Provider for GISC and is responsible for providing the necessary GIS professional resources to support this entity. The Consultant will facilitate and manage resource, cost, and technical innovation sharing among GISC members.

2) CONFIDENTIALITY

This attachment includes proprietary and confidential information. It shall not be copied, circulated, or otherwise provided to any person or organization that is not part of the process established for its consideration without the advance written permission of MGP, Inc.,

3) SERVICE TYPES

For the purpose of cost accounting, the Consultant will provide two (2) service types to the Village. The intent of this distinction is to track specific types of investment without overburdening general operation of the GIS program. Many of these services will go unnoticed to the Village but are required to sustain the GIS program. The Consultant will employ reasonable professional discretion when specific direction is not provided by the Village or the GIS Consortium.

- A. Services relate to the direct management, development, operation, and maintenance of the Village GIS required to reasonably support the system.
- B. Services relating to the investigation, research, and development of new functionality and capability for the GIS Consortium and its members.

4) SERVICES

The Consultant will help provide the necessary resources to support the Village GIS program. The allocation of these resources will be reasonably commensurate with the level of expertise required to fulfill the specific task thus enabling efficient use of Village investment. The Consultant includes, but is not limited to, the following personnel:

- A. A GIS Manager that is responsible for the overall implementation of the GIS program based on the directions and instructions of the Village. The GIS Manager will provide senior-consultant services and will provide coordination and facilitation of GISC developments and initiatives. Budget forecasting and work reporting will be provided by the GIS Manager as directed by the Village.
- B. A GIS Coordinator is responsible for the operation of the GIS program including the coordination of resources. The GIS Coordinator will provide services to the Village in determining the short- and long-term needs of the GIS program. The GIS Coordinator will be responsible for managing the program resources including Consultant resources, external agencies, and Village committees and user groups.
- C. A GIS Platform Administrator is responsible for managing the data model and administering the database and related information. The GIS Platform Administrator plans, implements, and configures the data to enhance performance and maintain integrity of the data system.
- D. A GIS Application Developer that is responsible for the conceptualization, design, development, testing, installation, documentation, training, and maintenance of GIS and related software. Software includes, but is not limited to; computer programs, form designs, user manuals, data specifications, and associated documentation.
- E. A GIS Analyst is responsible for analyzing and planning special projects that require skills beyond the typical operation of the system. Special projects may include the development of ad hoc maps, layers, databases, and user solutions.
- F. A GIS Specialist that provides the daily operation, maintenance, and support of the GIS. This individual is typically fully allocated to the Village and is responsible for database development and maintenance, map production, user training and help-desk, user group support, and system support and documentation.
- G. A GIS/RAS (Remote Access Service) Specialist provides the same services as the GIS Specialist above using equipment hosted by the service provider.

5) PROJECTED UTILIZATION

Projected utilization is an estimate of service hours required of the Consultant by the Village. This projection is established by and between the Village, GISC, and the Consultant. Although variations are anticipated, the Village and the Consultant have a fiduciary responsibility to GISC and its members to meet their projected utilization. Significant variations in actual utilization may negatively influence service rates for GISC members. The anticipated projected utilization for each Consultant service is:

- A. 370 hours of GIS Specialist
- B. hours of GIS/RAS Specialist
- C. 37 hours of GIS Coordinator
- D. 37 hours of GIS Analyst
- E. 31 hours of GIS Platform Administrator
- F. 31 hours of GIS Application Developer
- G. 31 hours of GIS Manager

6) SERVICE RATES

Rates are based on projected utilization of GISC members in collective bargaining with the Consultant. The Consultant guarantees these rates for the term of this agreement as long as actual utilization is reasonably consistent with projected utilization. The Consultant has the right to assign a cost-of-living adjustment one (1) time per year with prior notice to the Village. The GISC collective bargaining rates are as follows:

- A. \$ 67.60 per hour for GIS Specialist
- B. \$ 71.10 per hour for GIS/RAS Specialist
- C. \$ 84.40 per hour for GIS Coordinator
- D. \$ 84.40 per hour for GIS Analyst
- E. \$105.50 per hour for GIS Platform Administrator
- F. \$105.50 per hour for GIS Application Developer
- G. \$105.50 per hour for GIS Manager

7) FACILITIES AND EQUIPMENT

The Village is required to provide the Consultant adequate space, furnishings, hardware, and software to fulfill the objectives of the GIS program. The facilities requirement is no different than would be otherwise required by the Village to support a GIS program. The rate structure extended to GISC members is contingent on these provisions for the Consultant. Facilities and equipment include, but are not limited to, the following

- A. Full-time office space for the GIS Specialist and periodic office space for guests. This space should effectively and securely house all required GIS systems, peripherals, and support tools. This space must be available during normal business hours.
- B. Furnishings including adequate desk(s), shelving, and seating accommodations for the GIS Specialist and periodic guests. A telephone line and phone to originate and receive outside calls. A network connection with access to the Internet.
- C. Hardware including a workstation, server, plotter, printer, digitizer, scanner and network infrastructure.
- D. Software including GIS software(s), productivity tools, application development tools, commercial databases, and network access software.

- E. The Village is responsible for installing, operating, and maintaining the backup and recovery systems for all Village owned GIS assets that permits the Consultant to continue services within a reasonable period of time following a disaster.

8) BILLING & PAYMENT

The Consultant will invoice the Village on a monthly basis for work completed and work in-progress. The Consultant requires 100% payment within 35 days of invoicing.

9) INTELLECTUAL PROPERTY

If any intellectual property should be developed during the course of this agreement, the Village and the Consultant shall be joint owners of said intellectual property.

- A. It is understood that this agreement does not grant to the Village or any employees, partners, business associates or other associated parties thereof, any rights in any intellectual property developed by the Consultant outside the terms of this agreement, or any protectable interests stemming there from.
- B. The Village and the Consultant agree, that no assignments, authorization of reuse by others, giveaways, license grants, sales, transfer, security interests, or any other grant of rights for any intellectual property that may be developed during this agreement, will be made to any third party without a written agreement between the Village and the Consultant.
- C. If this agreement between the Village and the Consultant should be terminated, the Village shall, in good faith, allow the Consultant, any reasonable use of any Intellectual Property developed during this Contract.



Agenda Item Executive Summary

Title: Annual Outdoor Seating Permits and Sidewalk Restaurant Liquor Licenses

Presenter: Katherine S. Janega, Village Attorney

Agenda Date: 03/19/2013

Consent: YES NO

- | | |
|--------------------------|-------------------------|
| <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Bid Authorization/Award |
| <input type="checkbox"/> | Policy Direction |
| <input type="checkbox"/> | Informational Only |

Item History: *(reference past Council reviews, approvals, or authorizations)*

- Annual authorization of outdoor seating permits and licenses:
- > Commercial use of Village sidewalks (Village Code Section 12.04.070)
 - > Sidewalk Restaurant Liquor License Riders (Village Code Section 5.09.100(M))

Executive Summary:

The Village Code requires Village Council permission for businesses to operate on public sidewalks. A liquor license rider is also required to serve liquor on public sidewalk. (No permit or liquor license rider is necessary if the outdoor area is on private property.)

Because of limited space on sidewalks, applicants must provide a proposed drawing for approval by the Public Works Department. A certificate of insurance naming the Village as an additional insured is also required, to protect the Village against potential liability.

Ten restaurants and one retail business have applied for sidewalk seating permits. Six of the 10 restaurants have also applied for Sidewalk Liquor License Riders to allow the service of alcoholic beverages at the sidewalk restaurants.

Staff is also requesting flexibility to allow outdoor service before April 1, if weather permits.

Recommendation / Suggested Action: *(briefly explain)*

1. Approve the 11 outdoor seating permit requests, effective immediately, subject to storm and weather limitations.
2. Authorize issuance of 6 Sidewalk Restaurant Liquor License Riders.
3. Consent to the Local Liquor Commissioner's waiving enforcement of the starting date restrictions for sidewalk liquor service.

Attachments: *(please list individually)*

- >Agenda Report
- >Attachment 1 - Table of Sidewalk Seating and Liquor License Rider Applicants

AGENDA REPORT

SUBJECT: Annual Outdoor Seating Permits and Sidewalk Restaurant Liquor License Riders

PREPARED BY: Katherine S. Janega, Village Attorney

DATE: March 13, 2013

Background. Section 12.04.070 of the Village Code prohibits the use of public sidewalks for business operations without the prior approval of the Village Council. Section 5.09.100(M) of the liquor license regulations also provides for restaurants with liquor licenses to obtain a sidewalk restaurant rider license that authorizes the service of beer and wine at tables set out on public sidewalks from April 1 through November 30.

To protect the Village against liability that might arise from having partially obstructed sidewalks, businesses that use the Village's sidewalks must submit proposed layout sketches for approval by the Director of Public Works and must also provide a certificate of insurance showing at least \$2,000,000 general aggregate liability, with the Village as an additional named insured. Staff also works with the businesses throughout the outdoor seating season to assure the safe passage of pedestrians on the Village's sidewalks.

The Village's established practice has been for the Village Council to consider the approval of the licenses for sidewalk restaurants and sidewalk liquor service during a March meeting, so that all licensing issues can be resolved in time for the outdoor seating season.

Outdoor Seating Requests for 2013-14. This year, 10 restaurants and one retail business have applied for sidewalk seating permits. All 11 businesses have previously had sidewalk seating permits. Of the 10 restaurants, six have also applied for Sidewalk Restaurant Rider liquor licenses. (See Attachment 1) The only new liquor licensee among this group is D's Haute Dogs Restaurant, which received its liquor on March 13, 2013, the same day it received its certificate of occupancy for its expanded restaurant space.

Finance Director Ed McKee has reviewed and approved the insurance certificates of the applicants, and Public Works Director Steve Saunders has inspected and approved the requested table layouts.

Effective Date of Permits and Licenses. As noted above, pursuant to Village Code, the sidewalk liquor licenses are valid only from April 1 through November 30. The date restrictions in the liquor regulations codified the established practice for sidewalk restaurant seating, which were based on historical weather patterns, so as to avoid the potential for conflicts between sidewalk furniture and Village equipment needed to clear sidewalks following late- and early-winter snow events.

In spring of 2012, the Village Council accepted Staff's recommendation to grant a request from the BCDC to allow outdoor seating before April 1st, should the weather permit. Staff is again recommending that all sidewalk licenses issued for 2013 be effective immediately, subject to the condition that the restaurants be required to temporarily remove their sidewalk furnishings in the event of a weather event that requires access to the full sidewalk to assure safe pedestrian passage or snow removal. Staff also recommends that the Council consent to having the Village President, in her capacity as Local Liquor Control Commissioner, waive enforcement of the starting date restrictions for sidewalk liquor service year, so that establishments whose sidewalk liquor service riders have been approved may also begin to serve beer and wine as soon as sidewalk food service begins.

Future Action. Finally, Staff suggests that the Council consider amending the Village Code to allow more flexibility in the administration of the sidewalk restaurant and liquor license provisions so that the Village's various dining establishments can quickly take advantage of early warm weather spells. Because of the further transition on the Village Council this year, the upcoming change in the fiscal year, and the Urban Land Institute's Technical Assistance Panel (ULI TAP) reports that are in process, Staff suggests addressing the timing and process for sidewalk seating later this year, in conjunction with other licensing changes related to the change in the fiscal year.

Recommendation:

- 1) Consider approval of the 11 pending 2013 Outdoor Seating Permit applications, effective immediately, subject to the condition that the businesses be required to temporarily remove their sidewalk furnishings in the event of a snow or ice weather event that requires access to the full sidewalk to assure storm clean-up and/or safe pedestrian passage.
- 2) Consider approval of Sidewalk Restaurant Liquor License Riders for Café Aroma, D's Haute Dogs, Jerry's at Corner Cooks, Little Ricky's, Mirani's and Winnetka Wine Shop.
- 3) Consider consenting to having the Village President, in her capacity as Local Liquor Control Commissioner, waive enforcement of the starting date restrictions for sidewalk liquor service this year, so that Café Aroma, D's Haute Dogs, Jerry's at Corner Cooks, Little Ricky's, Mirani's and Winnetka Wine Shop may also begin to serve beer and wine as soon as outdoor seating food service begins.

Attachment 1

Sidewalk Seating and Liquor License Rider Applications

Name	Address	Sidewalk		Liquor
		Restaurant	Other	
Café Aroma	749 Elm	X		X
Caffe Buon Giorno	566 Chestnut	X		--
Caribou Coffee	817 Elm	X		--
D's Haute Dogs	551 Lincoln	X		X
Corner Cooks/Jerry's	505 Chestnut	X		X
Little Ricky's	540 Lincoln	X		X
Mirani's	727 Elm	X		X
Panera	940 Green Bay	X		--
Starbucks Coffee	566 Chestnut	X		--
Winnetka Wine Shop	726 Elm	X		X
Noah's Ark	831 Elm		X	--



Agenda Item Executive Summary

Title: Reverse Osmosis Water System, Bid #013-010

Presenter: Brian Keys, Director of Water & Electric

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

February 21, 2012 Budget Presentation

Executive Summary:

The Water & Electric Department requested bids (Bid #013-010) for the purchase of a reverse osmosis water treatment system for the Electric Plant. The Electric Plant utilizes a water treatment system to provide replacement water in the boilers used to generate steam for the turbines. Water used in the boilers is demineralized to minimize scaling. Treatment of the water also insures that it is of the correct alkalinity to protect the boiler from corrosion. The proposed system will replace a 1970's vintage system.

The FYE 2013 Budget for the Electric Department (account #50-41-540-226) contains \$48,000 for the purchase of a new boiler water demineralizer. Although the bids were \$4,285 higher than estimated in the budget, staff recommends accepting the lowest qualified bid that meets the bid specification, which is Process Solutions Incorporated. The additional \$4,285 is not expected to impact the department's year-end estimate to close under budget.

Recommendation / Suggested Action: *(briefly explain)*

Consider authorizing the Village Manager to issue a purchase order to Process Solutions Inc. in the amount of \$52,285 for the purchase of the reverse osmosis water treatment system in accordance with the terms and conditions of Bid #013-010. Due to the timing of the project's completion and final retention payout, the expense will carry over into FYE 2014.

Attachments: *(please list individually)*

Agenda Report

AGENDA REPORT

Subject: Reverse Osmosis Water System, Bid #013-010

Prepared by: Brian Keys, Director Water & Electric

Ref.: February 21, 2012 Budget Presentation

Date: March 13, 2013

The Water & Electric Department requested bids (Bid #013-010) for the purchase of a reverse osmosis water treatment system for the Electric Plant. The Electric Plant utilizes a water treatment system to provide replacement water in the boilers used to generate steam for the turbines. Water used in the boilers is demineralized to minimize scaling. Treatment of the water also insures that it is of the correct alkalinity to protect the boiler from corrosion. The proposed system will replace a 1970's vintage system.

The bid notice was published in the Pioneer Press and bid notices were sent to eight companies. The following companies submitted bids.

Company Name	Bid
Process Solutions Inc.	\$52,285.00
Culligan International Co.	\$52,547.00

The bid submitted by Process Solutions is the lowest qualified bid. The vendor submitted the required bid bond and has provided references which include other electric generation facilities. Staff contacted companies on the referral list. Feedback on the vendor's product was favorable.

The FYE 2013 Budget for the Electric Department (account #50-41-540-226) contains \$48,000 for the purchase of a new boiler water demineralizer. Although the bids were approximately \$4,285 higher than estimated in the budget, staff recommends accepting the lowest qualified bid, which is Process Solutions Incorporated. Year-end expense estimates for fiscal year 2013 include completion of this project. The fiscal year 2013 expense fund is expected to close approximately 3% (\$484,954) below budget. As such, the additional \$4,285 is not expected to impact the department's year-end estimate to close under budget. Due to the timing of the project's completion and final retention payout, the expense will carry over into FYE 2014.

Recommendation:

Consider authorizing the Village Manager to issue a purchase order to Process Solutions Inc. in the amount of \$52,285 for the purchase of the reverse osmosis water treatment system in accordance with the terms and conditions of Bid #013-010.



Agenda Item Executive Summary

Title: Parkway Tree Trimming, Removal, and Maintenance

Presenter: Steven M. Saunders, Director of Public Works/Village Engineer

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Executive Summary:

On March 5, 2013, pursuant to a competitive bidding process, Village Staff opened bids for parkway tree trimming, removal, and maintenance. Six bidders responded to the Village's request for bids with submissions. The low bids for each contract were submitted by Nels Johnson Tree Experts. Nels Johnson Tree Experts has provided parkway tree & stump removal, and tree trimming services for the Village on several past contracts and is a qualified contractor.

The FY 2013-14 Budget contains \$160,000 for parkway tree maintenance, trimming, and removal. It should be noted that the low bid for this year's Parkway Tree and Sump Removal bids represents a 68% increase over the 2012 prices. This is primarily caused by an Illinois Department of Labor determination that tree removal contracts are now subject to Illinois Prevailing Wage requirements. Village staff will carefully monitor the contract work to assure that budget limits are maintained.

Recommendation / Suggested Action: *(briefly explain)*

Consider awarding tree trimming and maintenance contracts at the unit rates contained in bid proposals received in March, 2013, to Nels Johnson Tree Experts.

Attachments: *(please list individually)*

Agenda Report

AGENDA REPORT

SUBJECT: Parkway Tree Trimming, Removal, and Maintenance

PREPARED BY: Steven M. Saunders, Director of Public Works/Village Engineer

DATE: March 7, 2013

On March 5, 2013, pursuant to a competitive bidding process, Village Staff opened bids for parkway tree trimming, removal, and maintenance. Six bidders responded to the Village’s request for bids with submissions. The low bids for each contract are highlighted, and the bids are summarized as follows:

Contractor	Parkway Tree & Stump Removal (Total)	Parkway Tree Trimming (Total)	Emergency T&M Work (\$/crew-hour¹)
Nels Johnson Tree Experts	\$158,400	\$42,100	\$265
McGinty Bros., Inc.	\$158,500	\$118,250	\$335
Winkler’s Tree Service	\$166,500	\$54,650	\$365
Landscape Concepts Management	\$242,800	\$42,600	\$357
Trees “R” Us	No Bid	\$42,550	\$500
Kinnucan Tree Experts	No Bid	\$80,850	No Bid

Nels Johnson Tree Experts has provided parkway tree & stump removal, and tree trimming services for the Village on several past contracts and is a qualified contractor, and no negative references were received. Therefore, based upon staff experience and checks of other references, as well as bid prices, staff recommends that the Parkway Tree and Stump Removal, Parkway Tree Trimming, and Emergency T&M Work be awarded to Nels Johnson Tree Experts, which represents the lowest qualified bid received.

Budget Information

The FY 2013-14 Budget contains \$160,000 for parkway tree maintenance, trimming, and removal. It should be noted that the low bid for this year’s Parkway Tree and Stump Removal bids represents a 68% increase over the 2012 prices. This is primarily caused by an Illinois Department of Labor determination that tree removal contracts are now subject to Illinois Prevailing Wage requirements. Village staff will carefully monitor the contract work to assure that budget limits are maintained.

Recommendation:

Consider awarding tree trimming and maintenance contracts at the unit rates contained in bid proposals received in March, 2013, to Nels Johnson Tree Experts.

¹ Crew composed of 1 Crew Leader, 1 Trimmer, 1 Ground Man, 1 Aerial Truck, 1 Chipper Truck



Agenda Item Executive Summary

Title: 2012 Sewer Lining Contract: Michels Corporation, Change Order #1

Presenter: Steven M. Saunders, Director of Public Works/Village Engineer

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Contract Awarded May 15, 2012

Executive Summary:

This contract was awarded to Michels Corporation in May, 2012, in the amount of \$166,237.00, from account 54-70-640-201. Upon completion of the work, the Contractor submitted their Request for Payment. At that time, it was discovered that due to a Staff error in the calculation of the quantities, the actual contract award amount should have been \$188,962.00. Field conditions also warranted that additions to the contract be made in order to complete the work in the best interests of the Village. This included the addition of another length of sanitary sewer to be relined between two homes adjacent to Winnetka Avenue, and the reinstatement of additional services at the main that were not apparent from available records. As a result, the total constructed value of work amounted to \$190,695.00, a difference of \$24,458.00 from the original awarded contract amount.

All work was performed to the satisfaction of the Village.

Recommendation / Suggested Action: *(briefly explain)*

Consider approving Change Order #1 for the 2012 Sewer Relining Contract to Michels Corporation in the amount of \$24,458.00, for a total contract amount of \$190,695.00.

Attachments: *(please list individually)*

None



Agenda Item Executive Summary

Title: Resolution R-8-2013: Village Budget- Adoption

Presenter: Edward McKee, Finance Director

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Village Council Budget review meetings: February 6, 13, and 20, 2013.

Public Budget Hearing, March 6, 2013.

Executive Summary:

The budget will result in an approximately 1.8% increase in costs for municipal services for a typical homeowner consisting of a:

1.7% increase in property taxes (\$60 on Village portion (\$3,520) of a \$26,345 total property tax bill)

6.0% increase in water rates (\$47 annual cost on a \$780 annual bill)

10.0% increase in sanitary sewer rates (\$24 annual cost on a \$238 annual bill)

Electric costs, vehicle license fees, and most other fees and taxes remain unchanged.

Recommendation / Suggested Action: *(briefly explain)*

Consider adoption of resolution.

Attachments: *(please list individually)*

R-8-2013: A resolution adopting the annual budget for the fiscal year beginning April 1, 2013 and ending March 31, 2014.

RESOLUTION NO. R-8-2013

**A RESOLUTION
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR
BEGINNING APRIL 1, 2013
AND ENDING MARCH 31, 2014**

WHEREAS, the Council of the Village of Winnetka (“Village Council”) has previously adopted Sections 8-2-9.1 through 8-2-9.10 of the Illinois Municipal Code, establishing the office of budget officer and authorizing the adoption of the annual budget in lieu of an annual appropriation ordinance; and

WHEREAS, on January 28, 2013, the corporate authorities of the Village of Winnetka placed the proposed, tentative annual budget for the fiscal year beginning April 1, 2013, and ending March 31, 2014, on file at the office of the Village Manager and at the Winnetka Public Library and has made said tentative annual budget available for public inspection since that date; and

WHEREAS, on March 5, 2013, pursuant to notice published on Thursday, February 21, 2013, in the Winnetka Talk, a newspaper published and in general circulation in the Village of Winnetka, the Council of the Village of Winnetka held a public hearing on the proposed tentative annual budget; and

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Village Council finds that establishing an annual budget for the Village, including estimating revenues and recommending expenditures, is a matter pertaining to the affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: The Annual Budget for the Village of Winnetka, which is attached hereto as Exhibit A and is incorporated by reference as if fully set forth herein, is hereby adopted as the Annual Budget for the Village of Winnetka for the Fiscal Year beginning April 1, 2013 and ending March 31, 2014.

SECTION 2: The adoption of the foregoing annual budget shall be in lieu of the appropriation ordinance required in Section 8-2-9 of the Illinois Municipal Code.

SECTION 3: **Home Rule.** This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

[Remainder of this page intentionally left blank.]

SECTION 4: Effective Date. This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 19th day of March, 2013, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: March 5, 2013

Adopted: March 19, 2013

NOTE:

EXHIBIT A IS THE COMPLETE BUDGET DOCUMENT, WHICH, DUE TO ITS SIZE, CANNOT BE REPRODUCED IN FULL IN THESE AGENDA MATERIALS.

THE FOLLOWING 6 PAGES PROVIDE A SUMMARY OF THE BUDGETED REVENUES AND EXPENDITURES BY FUND, AND ARE PROVIDED HERE FOR EASE OF REFERENCE.

THE COMPLETE BUDGET REMAINS AVAILABLE FOR INSPECTION IN THE VILLAGE MANAGER'S OFFICE AND AT THE WINNETKA PUBLIC LIBRARY, AND THE COMPLETE, FINAL BUDGET WILL BE APPROPRIATELY LABELED AND WILL BE ATTACHED TO AND MAINTAINED WITH THE ORIGINAL BUDGET RESOLUTION FOLLOWING ITS ADOPTION.

Exhibit A

Village of Winnetka Budget Summary

2013.01.10

FY 2012 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Budget	%	B to D
A	B	C	D	D v. B	\$ change

Operating Funds Revenues, Expenses, Transfers and Capital Outlay

Revenues and Transfers:

General Fund	\$ 23,474,876	\$ 22,624,749	\$ 23,980,229	\$ 23,042,779	1.8%	\$418,030
Electric	\$ 15,481,560	\$ 15,858,700	\$ 15,941,899	\$ 15,916,388	0.4%	\$57,688
Water	\$ 3,213,651	\$ 3,601,500	\$ 4,257,000	\$ 3,821,500	6.1%	\$220,000
Sanitary Sewer	\$ 744,982	\$ 863,500	\$ 1,016,300	\$ 944,000	9.3%	\$80,500
Refuse	\$ 2,254,536	\$ 2,198,000	\$ 2,201,700	\$ 2,191,500	-0.3%	(\$6,500)
Storm Sewer	\$ -	\$ 2,200,000	\$ 2,200,000	\$ 6,000,000	172.7%	\$3,800,000
Workers' Comp. Insurance	\$ 548,664	\$ 536,492	\$ 543,492	\$ 536,492	0.0%	\$0
Liability Insurance	\$ 212,508	\$ 10,000	\$ 10,000	\$ 10,000	0.0%	\$0
Health Insurance	\$ 2,834,559	\$ 2,822,700	\$ 2,825,000	\$ 3,057,720	8.3%	\$235,020
Data Processing	\$ 341,682	\$ 335,000	\$ 331,200	\$ 331,300	-1.1%	(\$3,700)
Fleet Services	\$ 864,378	\$ 884,340	\$ 884,340	\$ 905,576	2.4%	\$21,236
Total Revenues & Transf. - A	\$ 49,971,395	\$ 51,934,981	\$ 54,191,160	\$ 56,757,255	9.3%	\$4,822,274

Expenses, Transfers and Capital

General Fund	\$ 19,571,818	\$ 22,673,312	\$ 22,268,884	\$ 26,815,617	18.3%	\$4,142,305
Electric	\$ 14,795,974	\$ 18,493,920	\$ 17,487,966	\$ 17,736,835	-4.1%	(\$757,085)
Water	\$ 3,215,950	\$ 3,445,400	\$ 3,348,550	\$ 3,475,553	0.9%	\$30,153
Sanitary Sewer	\$ 843,368	\$ 1,328,013	\$ 1,251,903	\$ 1,502,864	13.2%	\$174,851
Refuse	\$ 2,281,101	\$ 2,368,220	\$ 2,364,522	\$ 2,465,115	4.1%	\$96,895
Storm Sewer	\$ -	\$ 2,080,000	\$ 628,000	\$ 7,324,000	252.1%	\$5,244,000
Workers' Comp. Insurance	\$ 680,129	\$ 795,500	\$ 345,000	\$ 797,000	0.2%	\$1,500
Liability Insurance	\$ 52,038	\$ 300,000	\$ 95,000	\$ 300,000	0.0%	\$0
Health Insurance	\$ 3,426,870	\$ 3,572,900	\$ 3,555,300	\$ 3,460,100	-3.2%	(\$112,800)
Data Processing	\$ 359,145	\$ 455,200	\$ 375,000	\$ 469,650	3.2%	\$14,450
Fleet Services	\$ 876,299	\$ 850,536	\$ 863,903	\$ 866,374	1.9%	\$15,838
Total	\$ 46,102,692	\$ 56,363,001	\$ 52,584,028	\$ 65,213,108	15.7%	\$8,850,107

Margin	\$ 3,868,703	\$ (4,428,020)	\$ 1,607,132	\$ (8,455,853)	91.0%	(\$4,027,833)
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2011 / 12 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Budget	% Budg D v. B	B to D \$ change
A	B	C	D		

Capital Funds Revenues, Expenditures, and Transfers:

Capital Fund Revenues:

Motor Fuel Tax Fund	\$ 358,621	\$ 312,000	\$ 310,500	\$ 310,500	-0.5%	(\$1,500)
Debt Service Funds	\$ 478,318	\$ 480,305	\$ 479,805	\$ 484,299	0.8%	\$3,994
SSA 3 Trapp Lane	\$ 251,650	\$ 35,700	\$ 35,700	\$ 34,680	-2.9%	(\$1,020)
SSA 4 Oak, Elm, Locust, Roswd	\$ 1,548	\$ 4,991	\$ 4,991	\$ 4,824	-3.3%	(\$167)
SSA 5 Oak, Elm, Rose, Glendale	\$ 1,598	\$ 4,240	\$ 4,240	\$ 4,098	-3.3%	(\$142)
Facilities Fund	\$ 522,690	\$ 705,000	\$ 701,000	\$ 501,000	-28.9%	(\$204,000)
Business Dist. Revitalization	\$ 5,516	\$ 1,500	\$ 1,000	\$ 500	-66.7%	(\$1,000)
	<u>\$ 1,619,942</u>	<u>\$ 1,543,736</u>	<u>\$ 1,537,236</u>	<u>\$ 1,339,901</u>	<u>-13.2%</u>	<u>(\$203,835)</u>

Capital Expenditures:

Motor Fuel Tax Fund	\$ 62,451	\$ 625,000	\$ -	\$ 835,000	33.6%	\$210,000
Debt Service Funds	\$ 467,380	\$ 505,734	\$ 505,734	\$ 514,944	1.8%	\$9,211
SSA 3 Trapp Lane	\$ 480,458	\$ 35,700	\$ 35,700	\$ 34,680	-2.9%	(\$1,020)
SSA 4 Oak, Elm, Locust, Roswd	\$ -	\$ 4,991	\$ 4,991	\$ 4,824	-3.3%	(\$167)
SSA 5 Oak, Elm, Rose, Glendale	\$ -	\$ 4,240	\$ 4,240	\$ 4,098	-3.3%	(\$142)
Facilities Fund	\$ 2,421,208	\$ 1,600,000	\$ 1,000,000	\$ 330,000	-79.4%	(\$1,270,000)
Business Dist. Revitalization	\$ 33,045	\$ 250,000	\$ 155,000	\$ 150,000	-40.0%	(\$100,000)
	<u>\$ 3,464,541</u>	<u>\$ 3,025,665</u>	<u>\$ 1,705,665</u>	<u>\$ 1,873,546</u>	<u>-38.1%</u>	<u>(\$1,152,119)</u>

Capital Accumulation (Use)	\$ (1,844,599)	\$ (1,481,929)	\$ (168,429)	\$ (533,645)	-64.0%	\$948,284
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Assets Held in Trust:

Pension Revenues:

Police	\$ 2,477,065	\$ 2,442,534	\$ 2,442,500	\$ 2,632,152	7.8%	\$189,618
Fire	\$ 2,342,239	\$ 2,415,794	\$ 2,415,000	\$ 2,650,031	9.7%	\$234,237
	<u>\$ 4,819,305</u>	<u>\$ 4,858,328</u>	<u>\$ 4,857,500</u>	<u>\$ 5,282,183</u>	<u>8.7%</u>	<u>\$423,855</u>

Pension Expenses:

Police	\$ 1,532,877	\$ 1,731,850	\$ 1,535,000	\$ 1,797,550	3.8%	\$65,700
Fire	\$ 1,716,982	\$ 1,926,500	\$ 1,730,000	\$ 1,962,000	1.8%	\$35,500
	<u>\$ 3,249,859</u>	<u>\$ 3,658,350</u>	<u>\$ 3,265,000</u>	<u>\$ 3,759,550</u>	<u>2.8%</u>	<u>\$101,200</u>

Cash Flow	\$ 1,569,446	\$ 1,199,978	\$ 1,592,500	\$ 1,522,633	26.9%	\$322,655
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Total All Accounts

Inflows	\$ 56,410,642	\$ 58,337,045	\$ 60,585,896	\$ 63,379,339	8.6%	\$5,042,294
Outflows	\$ 52,817,092	\$ 63,047,016	\$ 57,554,693	\$ 70,846,204	12.4%	\$7,799,189
Difference	<u>\$ 3,593,549</u>	<u>\$ (4,709,971)</u>	<u>\$ 3,031,203</u>	<u>\$ (7,466,865)</u>	<u>58.5%</u>	<u>(\$2,756,895)</u>

<i>Memo only</i>						
Outflows (from above)	\$ 52,817,092	\$ 63,047,016	\$ 57,554,693	\$ 70,846,204	12.4%	\$7,799,189
Less: GF Transfer to Stormwater Fund		\$ (2,200,000)	\$ (2,200,000)	\$ (6,000,000)	172.7%	(\$3,800,000)
Less: Stormwater Fund expenses		\$ (2,080,000)	\$ (628,000)	\$ (7,324,000)	252.1%	(\$5,244,000)
Outflows, net of Stormwater items		<u>\$ 58,767,016</u>	<u>\$ 54,726,693</u>	<u>\$ 57,522,204</u>	<u>-2.1%</u>	<u>(\$1,244,812)</u>
Inflows (from above)	\$ 56,410,642	\$ 58,337,045	\$ 60,585,896	\$ 63,379,339	8.6%	\$5,042,294
Less: Stormwater Revenue		\$ (2,200,000)	\$ (2,200,000)	\$ (6,000,000)	172.7%	(\$3,800,000)
Inflows, net of Stormwater items		<u>\$ 56,137,045</u>	<u>\$ 58,385,896</u>	<u>\$ 57,379,339</u>		<u>\$ 1,242,294</u>

2011 / 12 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Budget	% Budg D v. B	B to D \$ change
A	B	C	D		

General Fund

Operating Revenues:

Property Taxes	\$ 12,298,297	\$ 12,233,501	\$ 12,233,501	\$ 12,637,173	3.3%	\$403,672
Sales and Use Tax	\$ 1,321,062	\$ 1,100,000	\$ 1,350,000	\$ 1,350,000	22.7%	\$250,000
Income and Corp. Repl. Tax	\$ 1,104,175	\$ 1,031,000	\$ 1,140,000	\$ 1,050,000	1.8%	\$19,000
Telecommunications Tax	\$ 638,596	\$ 650,000	\$ 1,430,000	\$ 630,000	-3.1%	(\$20,000)
Natural Gas Tax	\$ 458,790	\$ 450,000	\$ 250,000	\$ 250,000	-44.4%	(\$200,000)
Licenses and Permits	\$ 2,003,173	\$ 1,589,000	\$ 2,069,000	\$ 1,609,000	1.3%	\$20,000
Charges for Services	\$ 977,728	\$ 1,105,070	\$ 1,095,000	\$ 1,130,704	2.3%	\$25,634
Franchise Fees & Rent	\$ 652,143	\$ 546,600	\$ 550,000	\$ 582,046	6.5%	\$35,446
Interest	\$ 235,331	\$ 130,000	\$ 130,000	\$ 80,000	-38.5%	(\$50,000)
Fines	\$ 214,809	\$ 215,000	\$ 200,000	\$ 200,000	-7.0%	(\$15,000)
All Others	\$ 424,775	\$ 389,850	\$ 398,000	\$ 392,900	0.8%	\$3,050
Total Operating Revenue	\$ 20,328,880	\$ 19,440,021	\$ 20,845,501	\$ 19,911,823	2.4%	\$471,802

Operating Expenses:

Administration	\$ 2,738,068	\$ 2,748,131	\$ 2,685,328	\$ 2,815,139	2.4%	\$67,008
Police	\$ 6,054,747	\$ 6,347,610	\$ 6,444,949	\$ 6,525,452	2.8%	\$177,842
Fire	\$ 4,327,778	\$ 4,716,849	\$ 4,786,213	\$ 4,877,494	3.4%	\$160,645
Com. Development	\$ 1,509,050	\$ 1,540,250	\$ 1,486,350	\$ 1,595,740	3.6%	\$55,490
Public Works	\$ 3,637,175	\$ 3,870,472	\$ 3,416,044	\$ 3,951,792	2.1%	\$81,320
Total Operating Exp.	\$ 18,266,818	\$ 19,223,312	\$ 18,818,884	\$ 19,765,617	2.8%	\$542,305

Operating Margin	\$ 2,062,062	\$ 216,709	\$ 2,026,617	\$ 146,206	-32.5%	(\$70,503)
Plus: Transfers In	\$ 3,145,996	\$ 3,184,728	\$ 3,134,728	\$ 3,130,956	-1.7%	(\$53,772)
Op. Margin + Transfers in	\$ 5,208,058	\$ 3,401,437	\$ 5,161,345	\$ 3,277,162	-3.7%	(\$124,275)

Less: Transfers (Out) *	\$ (1,305,000)	\$ (3,450,000)	\$ (3,450,000)	\$ (7,050,000)	104.3%	(\$3,600,000)
\$'s Available for Capital	\$ 3,903,058	\$ (48,563)	\$ 1,711,345	\$ (3,772,838)		(\$3,724,275)

Less: Capital Outlay	\$ (1,865,599)	\$ (3,455,305)	\$ (2,014,105)	\$ (2,864,585)	-17.1%	\$590,720
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Source (Use) of Cash	\$ 2,037,459	\$ (3,503,868)	\$ (302,760)	\$ (6,637,423)	89.4%	(\$3,133,555)
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Special Revenue Funds

Motor Fuel Tax Fund

Revenues	\$ 358,621	\$ 312,000	\$ 310,500	\$ 310,500	-0.5%	(\$1,500)
Expenditures and Transfers	\$ 62,451	\$ 625,000	\$ -	\$ 835,000	33.6%	\$210,000
Cash - Flow	\$ 296,170	\$ (313,000)	\$ 310,500	\$ (524,500)	67.6%	(\$211,500)

* Memo only

Transfers out Detail

To Subsidize Refuse Operations	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	0.0%	\$0
To Fund Facility Improvements	\$ 700,000	\$ 700,000	\$ 700,000	\$ 500,000	-28.6%	(\$200,000)
To Fund Stormwater Projects	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000	\$ 6,000,000	172.7%	\$3,800,000
	\$ 3,450,000	\$ 3,450,000	\$ 3,450,000	\$ 7,050,000	104.3%	\$3,600,000

2010 / 11 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Budget	% Budg D v. B	B to D \$ change
A	B	C	D		

Debt Service Funds

Revenues and Transfers	\$ 478,318	\$ 480,305	\$ 479,805	\$ 484,299	0.8%	\$3,994
Expenditures	\$ 467,380	\$ 505,734	\$ 505,734	\$ 514,944	1.8%	\$9,211
Cash - Flow	\$ 10,938	\$ (25,429)	\$ (25,929)	\$ (30,645)	20.5%	(\$5,217)

Capital Projects Funds

Facilities

Revenues and Transfers	\$ 522,690	\$ 705,000	\$ 701,000	\$ 501,000	-28.9%	(\$204,000)
Expenditures	\$ 2,421,208	\$ 1,600,000	\$ 1,000,000	\$ 330,000	-79.4%	(\$1,270,000)
Cash - Flow	\$ (1,898,518)	\$ (895,000)	\$ (299,000)	\$ 171,000	-119.1%	\$1,066,000

SSA 3 Trapp Lane

Revenues and Transfers	\$ 251,650	\$ 35,700	\$ 35,700	\$ 34,680	-2.9%	(\$1,020)
Expenditures & Transfers	\$ 480,458	\$ 35,700	\$ 35,700	\$ 34,680	-2.9%	(\$1,020)
Cash - Flow	\$ (228,807)	\$ -	\$ -	\$ -		

SSA 4 Oak, Elm, Locust, Roswd

Revenues and Transfers	\$ 1,548	\$ 4,991	\$ 4,991	\$ 4,824	-3.3%	(\$167)
Expenditures & Transfers	\$ -	\$ 4,991	\$ 4,991	\$ 4,824	-3.3%	(\$167)
Cash - Flow	\$ 1,548	\$ -	\$ -	\$ -		\$0

SSA 5 Oak, Elm, Rose, Glendale

Revenues and Transfers	\$ 1,598	\$ 4,240	\$ 4,240	\$ 4,098	-3.3%	(\$142)
Expenditures & Transfers	\$ -	\$ 4,240	\$ 4,240	\$ 4,098	-3.3%	(\$142)
Cash - Flow	\$ 1,598	\$ -	\$ -	\$ -		\$0

Business Distr. Revitalization

Revenues and Transfers	\$ 5,516	\$ 1,500	\$ 1,000	\$ 500	-66.7%	(\$1,000)
Expenditures	\$ 33,045	\$ 250,000	\$ 155,000	\$ 150,000	-40.0%	(\$100,000)
Cash - Flow	\$ (27,529)	\$ (248,500)	\$ (154,000)	\$ (149,500)	-39.8%	\$99,000

Enterprise Funds

Electric

Operating Revenue	\$ 15,421,455	\$ 15,818,700	\$ 15,891,899	\$ 15,896,388	0.5%	\$ 77,688
Operating Expenses	\$ 14,795,974	\$ 16,166,920	\$ 15,681,966	\$ 15,964,835	-1.2%	(\$202,085)
Electric Operating Income	\$ 625,481	\$ (348,220)	\$ 209,933	\$ (68,447)	-80.3%	\$279,773
Non-op. income - interest	\$ 60,104	\$ 40,000	\$ 50,000	\$ 20,000	-50.0%	(\$20,000)
Capital Outlay	\$ -	\$ (2,327,000)	\$ (1,806,000)	\$ (1,772,000)	-23.9%	\$555,000
Depreciation	\$ 1,547,968	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	0.0%	\$0
Cash - Flow	\$ 2,233,553	\$ (1,035,220)	\$ 53,933	\$ (220,447)		\$814,773

Water

Operating Revenue	\$ 3,215,197	\$ 3,601,500	\$ 4,255,500	\$ 3,820,000	6.1%	\$218,500
Operating Expenses	\$ 3,216,142	\$ 3,445,592	\$ 3,348,742	\$ 3,475,745	0.9%	\$30,153
Water Operating Income	\$ (945)	\$ 155,908	\$ 906,758	\$ 344,255	120.8%	\$188,347
Non-op. income - interest	\$ (1,546)	\$ -	\$ 1,500	\$ 1,500		\$1,500
Capital Outlay	\$ -	\$ (445,000)	\$ (244,060)	\$ (624,000)	40.2%	(\$179,000)
Depreciation	\$ 460,846	\$ 440,000	\$ 440,000	\$ 440,000	0.0%	\$0
Cash - Flow	\$ 458,355	\$ 150,908	\$ 1,104,198	\$ 161,755	7.2%	\$10,847

	2010 / 11 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Budget	% Budg D v. B	B to D \$ change
	A	B	C	D		
Sanitary Sewer						
Operating Revenue	\$ 731,083	\$ 853,500	\$ 1,009,300	\$ 940,500	10.2%	\$87,000
Operating Expenses	\$ 843,368	\$ 978,013	\$ 977,903	\$ 1,002,864	2.5%	\$24,851
Sewer Operating Income	\$ (112,285)	\$ (124,513)	\$ 31,397	\$ (62,364)	-49.9%	\$62,149
Non-op. income - interest	\$ 13,899	\$ 10,000	\$ 7,000	\$ 3,500	-65.0%	(\$6,500)
Capital Outlay	\$ -	\$ (350,000)	\$ (274,000)	\$ (500,000)	42.9%	(\$150,000)
Depreciation	\$ 85,633	\$ 70,000	\$ 70,000	\$ 80,000	14.3%	\$10,000
Cash - Flow	\$ (12,753)	\$ (394,513)	\$ (165,603)	\$ (478,864)	21.4%	(\$84,351)
Refuse						
Operating Revenue	\$ 2,242,722	\$ 2,185,000	\$ 2,188,700	\$ 2,185,000	0.0%	\$0
Operating Expenses	\$ 2,281,101	\$ 2,368,220	\$ 2,364,522	\$ 2,400,115	1.3%	\$31,895
Refuse Operating Income	\$ (38,380)	\$ (183,220)	\$ (175,822)	\$ (215,115)	17.4%	(\$31,895)
Non-op. income - interest	\$ 11,814	\$ 13,000	\$ 13,000	\$ 6,500	-50.0%	(\$6,500)
Capital Outlay	\$ -	\$ -	\$ -	\$ (65,000)		(\$65,000)
Depreciation	\$ 125,143	\$ 135,000	\$ 135,000	\$ 135,000	0.0%	\$0
Cash - Flow	\$ 98,577	\$ (35,220)	\$ (27,822)	\$ (138,615)	293.6%	(\$103,395)
Storm Sewer						
Operating Revenue	\$ -	\$ 2,200,000	\$ 2,200,000	\$ 6,000,000	172.7%	\$3,800,000
Operating Expenses	\$ -	\$ -	\$ -	\$ -		\$0
Storm Operating Income	\$ -	\$ 2,200,000	\$ 2,200,000	\$ 6,000,000	172.7%	\$3,800,000
Non-op. income - interest	\$ -	\$ -	\$ 5,000	\$ 10,000		\$10,000
Capital Outlay	\$ -	\$ (2,080,000)	\$ (628,000)	\$ (7,324,000)	252.1%	(\$5,244,000)
Depreciation	\$ -	\$ -	\$ -	\$ -		\$0
Cash - Flow	\$ -	\$ 120,000	\$ 1,577,000	\$ (1,314,000)		(\$1,434,000)
Internal Service Funds						
Workers' Comp. Insurance						
Revenues	\$ 548,664	\$ 536,492	\$ 543,492	\$ 536,492	0.0%	\$0
Expenses	\$ 680,129	\$ 795,500	\$ 345,000	\$ 797,000	0.2%	\$1,500
Cash-Flow	\$ (131,465)	\$ (259,008)	\$ 198,492	\$ (260,508)	0.6%	(\$1,500)
Liability Insurance						
Revenues	\$ 212,508	\$ 10,000	\$ 10,000	\$ 10,000	0.0%	\$0
Expenses	\$ 52,038	\$ 300,000	\$ 95,000	\$ 300,000	0.0%	\$0
Cash-Flow	\$ 160,470	\$ (290,000)	\$ (85,000)	\$ (290,000)	0.0%	\$0
Health Insurance						
Revenues & Transfers	\$ 2,834,559	\$ 2,822,700	\$ 2,825,000	\$ 3,057,720	8.3%	\$235,020
Expenses	\$ 3,426,870	\$ 3,572,900	\$ 3,555,300	\$ 3,460,100	-3.2%	(\$112,800)
Cash-Flow	\$ (592,311)	\$ (750,200)	\$ (730,300)	\$ (402,380)	-46.4%	\$347,820
Data Processing						
Operating Revenue	\$ 331,832	\$ 328,000	\$ 328,100	\$ 328,200	0.1%	\$200
Operating Expenses	\$ 359,145	\$ 455,200	\$ 375,000	\$ 469,650	3.2%	\$14,450
DP Operating Income	\$ (27,313)	\$ (127,200)	\$ (46,900)	\$ (141,450)	11.2%	(\$14,250)
Non-op. income - interest	\$ 9,850	\$ 7,000	\$ 3,100	\$ 3,100	-55.7%	(\$3,900)
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$0
Depreciation	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	0.0%	\$0
Cash - Flow	\$ (17,464)	\$ (85,200)	\$ (8,800)	\$ (103,350)	21.3%	(\$18,150)

2011 / 12 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Budget	% Budg D v. B	B to D \$ change
A	B	C	D		

Fleet Services

Operating Revenue	\$ 862,473	\$ 882,840	\$ 882,840	\$ 904,576	2.5%	\$21,736
Operating Expenses	\$ 876,299	\$ 850,536	\$ 863,903	\$ 866,374	1.9%	\$15,838
Fleet Operating Income	\$ (13,825)	\$ 32,304	\$ 18,937	\$ 38,202	18.3%	\$5,898
Non-op. income - interest	\$ 1,905	\$ 1,500	\$ 1,500	\$ 1,000	-33.3%	(\$500)
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$0
Transfer In - Recapitalize	\$ -	\$ -	\$ -	\$ -		\$0
Depreciation	\$ 1,359	\$ -	\$ -	\$ -		\$0
Cash - Flow	\$ (10,561)	\$ 33,804	\$ 20,437	\$ 39,202	16.0%	\$5,398

Assets Held in Trust:

Police Pension

Revenues	\$ 2,477,065	\$ 2,442,534	\$ 2,442,500	\$ 2,632,152	7.8%	\$189,618
Expenses	\$ 1,532,877	\$ 1,731,850	\$ 1,535,000	\$ 1,797,550	3.8%	\$65,700
Cash-Flow	\$ 944,188	\$ 710,684	\$ 907,500	\$ 834,602	17.4%	\$123,918

Fire Pension

Revenues	\$ 2,342,239	\$ 2,415,794	\$ 2,415,000	\$ 2,650,031	9.7%	\$234,237
Expenses	\$ 1,716,982	\$ 1,926,500	\$ 1,730,000	\$ 1,962,000	1.8%	\$35,500
Cash-Flow	\$ 625,258	\$ 489,294	\$ 685,000	\$ 688,031	40.6%	\$198,737



Agenda Item Executive Summary

Title: Resolution R-9-2013: Water Rates- Adoption

Presenter: Edward McKee, Finance Director

Agenda Date: 03/19/2013

Consent: YES NO

- | | |
|-------------------------------------|-------------------------|
| <input type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Bid Authorization/Award |
| <input type="checkbox"/> | Policy Direction |
| <input type="checkbox"/> | Informational Only |

Item History: *(reference past Council reviews, approvals, or authorizations)*

Village Council Budget review meetings: February 6, 13, and 20, 2013.

Public Budget Hearing, March 6, 2013.

Executive Summary:

Because of the projected capital needs of the water system, water rate increases are proposed for the 2013/2014 budget. The proposed budget includes a 6.0% water rate increase for incorporated water customers. Unincorporated customers have a proposed 8.0% water rate increase.

The 6.0% water rate increase for residents is estimated to cost a typical water customer \$47 more per year, or a total of \$827 per year for municipal water use.

Recommendation / Suggested Action: *(briefly explain)*

Consider adoption of resolution.

Attachments: *(please list individually)*

R-9-2013: A resolution establishing water rates.

RESOLUTION NO. R-9-2013

**A RESOLUTION ESTABLISHING RATES AND FEES
RELATED TO WATER SERVICE, SERVICE TAPS AND METERS**

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Village of Winnetka owns and operates a water utility that provides all water service within the Village of Winnetka; and

WHEREAS, the Village of Winnetka’s Water and Electric Department is responsible for the day-to-day operations of the Village’s water utility; and

WHEREAS, the Council finds that all matters pertaining to the operation of the Village’s water utility, including but not limited to establishing rates for water service, are matters pertaining to the affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: Water Rates. Each customer using water furnished by the Village of Winnetka Water and Electric Department shall be charged for such service in accordance with the following Schedule of Water Rates, as provided in Section 13.04.040 of the Winnetka Village Code.

SCHEDULE OF WATER RATES

<u>Type of Customer</u>	<u>Rate</u>
Service within corporate limits	\$29.78 \$31.57 per 1,000 cubic feet, as metered
Service outside of corporate limits	\$51.27 \$55.37 per 1,000 cubic feet, as metered
Service to Village of Northfield:	Rate shall be as established by agreement approved by resolution of the Village Council
Special Service	\$22.33 \$23.67 per 1,000 cubic feet, as metered

SECTION 2: Disconnection/Reconnection Fees. The following fees shall be charged and collected for service calls to either disconnect or reconnect service as the result of nonpayment, as provided in Section 13.04.060 of the Winnetka Village Code:

SERVICE DISCONNECTION OR RECONNECTION FEE

<u>Time of Service Call</u>	<u>Fee</u>
During regular business hours (Monday through Friday, except for holidays, from 7:30 a.m. to 3:00 p.m.)	\$95.00 per service dispatch
All other times (Evenings, nights, weekends and holidays)	\$265.00 per service dispatch

SECTION 3: Water Service Tap Fees. The following fees shall be charged for the installation of water connections, as provided in Section 13.04.100 of the Winnetka Village Code:

WATER SERVICE TAP FEES

<u>Water Tap Size</u>	<u>Water Main Size</u>	<u>Fee</u>	<u>Service Included in Fee</u>
1 1/2" or less	All	\$852	Making tap, <u>tapping sleeve</u> , corp. stop, curb stop and box, and inspection
2"	All	\$960	Making tap, <u>tapping sleeve</u> , corp. stop, curb stop and box, and inspection
4"	4"	\$1,535	Making tap, tapping sleeve and valve, and inspection
4"	6"	\$1,775	Making tap, tapping sleeve and valve, and inspection
6"	6"	\$1,880	Making tap, tapping sleeve and valve, and inspection
4"	8"	\$1,880	Making tap, tapping sleeve and valve, and inspection
6"	8"	\$1,985	Making tap, tapping sleeve and valve, and inspection
8"	8"	\$2,300	Making tap, tapping sleeve and valve, and inspection
4"	10"	\$2,400	Making tap, tapping sleeve and valve, and inspection
6"	10"	\$2,500	Making tap, tapping sleeve and valve, and inspection
8"	10"	\$2,900	Making tap, tapping sleeve and valve, and inspection
4"	12"	\$2,400	Making tap, tapping sleeve and valve, and inspection
6"	12"	\$2,500	Making tap, tapping sleeve and valve, and inspection
8"	12"	\$2,925	Making tap, tapping sleeve and valve, and inspection

For all taps 4" and larger, valve vaults meeting Water and Electric Department specifications must be furnished by the customer's plumber, at the customer's cost. Other size taps may be made only with the consent of the Water and Electric Department, at the customer's cost.

SECTION 4: Water Meter Fees. The following fees shall be charged for the water meters provided by the Village, as provided in Sections 13.04.030 and 13.04.100 of the Winnetka Village Code:

WATER METER FEES

<u>Meter Size</u>	<u>Cost</u>
5/8"	\$475
3/4"	\$525
1"	\$625
1 1/2"	\$890
2"	\$990

Spreader and valves on both sides of meter must be installed by the customer's plumber, at the customer's cost. Other sizes of meters may be required or permitted, as determined by the Water and Electric Department, based on the characteristics of the proposed service. Such other installations shall require the written approval of the Water and Electric Department and the entire cost of the purchase and installation shall be borne by the customer.

SECTION 5: Replacement of Touchpad. The following fees shall be charged for replacement of removed touchpads and replacement of the touchpad wiring.

Replacement of Touchpad	\$95.00
Replacement of Touchpad Wiring	\$265.00

SECTION 6: Temporary Water Service. Pursuant to Section 13.04.150 of the Winnetka Village Code, temporary water service provided during building construction shall be billed at the rate applicable to the use specified in the building permit.

SECTION 7: Fee for Returned Payments. A fee of \$30.00 shall be charged for any payment that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 8: Payment Period; Late Fees. All bills issued for water service shall be paid in full by the time specified in the bill. The time of payment shall be established by the Director of Finance, provided that the payment period for charges made pursuant to Section 1 of this Resolution shall be no less than 21 nor more than 30 days from the date of the issuance of the bill. Pursuant to Section 13.04.040 of the Winnetka Village Code, if any bill for any change made pursuant to this Resolution is not paid within the specified payment period, a late payment penalty of 5% of the amount due shall be added to the bill and collected from the user.

SECTION 9: Home Rule. This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 10: Effect of Resolution. The rates established herein shall apply to all bills issued on or after April 1, 2013, and this resolution shall supersede Resolution R-7-2012.

[Remainder of this page intentionally left blank.]

SECTION 11: Effective Date. This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 19th day of March, 2013, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: March 5, 2013

Adopted: March 19, 2013



Agenda Item Executive Summary

Title: Resolution R-10-2013: Electric Rates- Adoption

Presenter: Edward McKee, Finance Director

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Village Council Budget review meetings: February 6, 13, and 20, 2013.

Public Budget Hearing, March 6, 2013.

Executive Summary:

The proposed budget anticipates no net change in the unit cost for electricity.

The current electric rates for the Village include an approximately 2.0% credit. The credit, estimated to be effective 5/1/2013, is 0.0% as the Village's budgeted rate for wholesale power purchases has been very close to that actually paid.

In order to avoid our customer's experiencing a 2.0% electric rate increase when the current credit expires, there is a 2.0% reduction in the electric rates proposed effective 4/1/2013. This will result in our customers seeing no significant change in the unit cost for electricity after the current credit expires.

The under grounding service charges have been updated to reflect a slight increase in our costs.

Recommendation / Suggested Action: *(briefly explain)*

Consider adoption of resolution.

Attachments: *(please list individually)*

R-10-2013: A resolution establishing electric rates.

**A RESOLUTION ESTABLISHING RATES AND FEES
FOR ELECTRIC SERVICE**

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Village of Winnetka owns and operates an electric utility that provides all electric service within the Village of Winnetka; and

WHEREAS, the Village of Winnetka's Electric Department is responsible for the day-to-day operations of the Village's electric utility; and

WHEREAS, the Council finds that all matters pertaining to the operation of the Village's electric utility, including but not limited to establishing rates for electric service, are matters pertaining to the affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: As used in this Resolution, the following terms, phrases and words and their derivations shall have the meanings given in this section, unless the context or use clearly indicates another or different meaning is intended:

Customer Charge: A fixed charge based on the type of service rather than the amount of electricity used.

Demand Charge: A charge based on the rate at which electric energy is delivered, expressed in kilowatts (kW), averaged over a 30-minute period.

Energy Charge: A volume based charge for energy used.

Load Factor: The ratio of energy used to the maximum energy consumption for a given monthly peak demand.

On-peak Demand: A peak demand that occurs between the hours of 3:00 p.m. and 9:00 p.m.

Off-peak Demand: A peak demand that occurs between after 9:00 p.m. and before 3:00 p.m.

Primary Lines: High voltage power lines

Secondary Lines: Low voltage power lines that extend from the high voltage Primary Lines and distribute electricity to individual property lines.

Service Lines: The power lines that extend from the Secondary Lines to the individual meter connections located on each parcel of property that receives electric service.

SECTION 2: Seasonal Rates. Separate summer and winter rates shall be established for demand charges and energy charges. Pursuant to Section 13.08.150 of the Winnetka Village Code, summer rates shall be in effect for each of the four consecutive months with ending metered dates on or after June 1 of each year.

SECTION 3: Electric Rates. Each customer using electricity furnished by the Village of Winnetka Water and Electric Department shall be charged for such service in accordance with the following schedule of electric rates, as provided in Section 13.08.040 of the Winnetka Village Code.

A. **Customer Charge:** Each customer shall be charged a monthly customer charge of \$9.46 for Single Phase Service or \$15.76 for Three Phase Service, except that this Customer Charge does not apply to customers subject to Energy and Demand Charges under Rate 18.

B. **Energy and Demand Charges:** In addition to the Customer Charge, each customer shall pay energy and demand charges at the rates set forth in the following Schedule of Energy and Demand Charges.

SCHEDULE OF ENERGY AND DEMAND CHARGES

Rate 1 - Residential: (Section 13.08.080 of the Winnetka Village Code)

Energy Charge

Summer Rate	\$0.1264 <u>\$0.1233</u> per kWh
Winter Rate	\$0.1114 <u>\$0.1083</u> per kWh

Rate 2 - Space Heating Customers: (Section 13.08.090 of the Winnetka Village Code)

Energy Charge

Summer Rate	\$0.1261 <u>\$0.1230</u> per kWh
Winter Rate	
First 750 kWh	\$0.1140 <u>\$0.1109</u> per kWh
All over 750 kWh	\$0.0785 <u>\$0.0754</u> per kWh

Rate 3 - Commercial: (Section 13.08.100 of the Winnetka Village Code)

Demand Charge

Summer Rate	
First 50 kW	\$0.00 per kW
All over 50 kW	\$11.27 per kW
Winter Rate	
First 50 kW	\$0.00 per kW
All over 50 kW	\$9.91 per kW

Energy Charge

Summer Rate	
First 15,000 kWh	\$0.1236 <u>\$0.1205</u> per kWh
All over 15,000 kWh	\$0.0949 <u>\$0.0918</u> per kWh
Winter Rate	
First 15,000 kWh	\$0.1099 <u>\$0.1068</u> per kWh
All over 15,000 kWh	\$0.0848 <u>\$0.0817</u> per kWh

Rate 4 - School and Government: (Section 13.08.110 of the Winnetka Village Code)

(a) With an annual peak demand of up to 1,000 kW:

Demand Charge

Summer Rate \$10.82 per kW
Winter Rate \$ 9.01 per kW

Energy Charge

Summer Rate

First 100,000 kWh ~~\$0.0774~~ \$0.0743 per kWh
Over 100,000 kWh ~~\$0.0709~~ \$0.0678 per kWh

Winter Rate

First 100,000 kWh ~~\$0.0719~~ \$0.0688 per kWh
Over 100,000 kWh ~~\$0.0665~~ \$0.0634 per kWh

(b) With an annual peak demand exceeding 1,000 kW:

Demand Charge

Summer Rate

On Peak \$10.82 per kW
Off Peak \$ 6.62 per kW in excess of On Peak Demand

Winter Rate

On Peak \$ 9.01 per kW
Off Peak \$ 6.76 per kW in excess of On Peak Demand

Energy Charge

Summer Rate

First 100,000 kWh ~~\$0.0774~~ \$0.0743 per kWh
Over 100,000 kWh ~~\$0.0709~~ \$0.0678 per kWh

Winter Rate

First 100,000 kWh ~~\$0.0719~~ \$0.0688 per kWh
Over 100,000 kWh ~~\$0.0665~~ \$0.0634 per kWh

Load Factor Credit

(\$0.005) per kWh for kWh in excess of 50% based upon the on peak demand

Rate 6 - Water Heating: (Section 13.08.120 of the Winnetka Village Code)

Energy Charge

Summer Rate ~~\$0.1119~~ \$0.1088 per kWh
Winter Rate ~~\$0.1119~~ \$0.1088 per kWh

[Remainder of this page intentionally left blank.]

Rate 7 - Large Residential: (Section 13.08.130 of the Winnetka Village Code)

Demand Charge	
Summer Rate	\$ 9.91 per kW
Winter Rate	\$ 8.33 per kW
Energy Charge	
Summer Rate	\$0.0957 <u>\$0.0926</u> per kWh
Winter Rate	\$0.0848 <u>\$0.0817</u> per kWh

Rate 18 - Street Lights: (Section 13.08.140 of the Winnetka Village Code)

Energy Charge	
Summer Rate	\$0.1060 <u>0.1029</u> per kWh
Winter Rate	\$0.1060 <u>0.1029</u> per kWh

SECTION 4: Wholesale Power Purchase Cost Adjustment.

A. **Wholesale Power Purchase Cost Adjustment formula.** The electric system's cost of purchasing power shall be estimated at least once per year. The estimated annual purchase cost adjustment shall be prorated among all rate classes by establishing the cost of purchase per kWh, which cost shall be added to or subtracted from the base rates set by Village Council resolution. The actual annual cost of purchasing power shall be determined after the close of each fiscal year. Pursuant to Section 13.08.160 of the Winnetka Village Code, the Wholesale Power Purchase Cost Adjustment shall be calculated as the difference between the estimated annual cost per kWh of purchasing power and the actual annual purchase power cost per kWh incurred during the prior fiscal year. If the actual annual cost per kWh of purchasing power exceeds the estimated cost, the shortage shall be annualized and shall be recovered by billing all customers at the same amount per kWh, beginning with all bills issued on or after May 1 of the new fiscal year. If the estimated annual cost per kWh of purchasing power exceeds the actual cost, the excess shall be annualized and shall be credited to all customers at the same amount per kWh, beginning with all bills issued on or after May 1 of the new fiscal year.

SECTION 5: Renewable Energy Production Credit

A. Terms.

1. Eligible Customer. A customer of the Village's Electric Utility who satisfies all of the requirements of Section 13.08.260 of the Winnetka Village Code.
2. Renewable Energy Production Credit, or REPC, means the actual credit as calculated pursuant to the formula in subsection B, below.
3. Renewable Energy, or RE, means the amount of energy, measured in kWh, delivered to the Village by an Eligible Customer.
4. Wholesale Purchase Power Cost, or WPPC, means the allocation on a per kilowatt hour basis of the total annual cost of purchasing power shown in the annual budget line item for "Purchased Power – Contractual Services."

B. Calculation of REPC

$$\text{REPC} = (\text{RE} \times \text{WPPC})$$

C. REPC Carry-forward. If the REPC exceeds the cost of the power and energy billed to the Eligible Customer by the Village in a billing period, the excess REPC will be carried forward from one billing period to the next, except that no amount shall be carried forward past the end of the calendar year and that any amount of energy in kWh reflected in carry-forward credits remaining at the end of the calendar year shall be deemed to have been provided to the Village at no charge.

D. No refunds or transfers. No Eligible Customer whose electric service is terminated shall be entitled to a refund of any REPC balance, regardless of the reason for the termination of service. Nor shall any Eligible Customer be entitled to transfer any REPC balance to a succeeding customer upon the termination of the Eligible Customer's electrical service, regardless of the reason for the termination of service. Upon the termination of an Eligible Customer's electric service, the Eligible Customer's account shall be closed and any amount of kWh reflected in any REPC balance in existence at the time the account is closed will be deemed to have been provided to the Village, at no charge.

SECTION 6: Undergrounding Surcharge. Pursuant to Section 13.08.240 of the Winnetka Village Code, the following surcharges are hereby established for the undergrounding of transmission and distribution lines:

RATE U - UNDERGROUNDING SURCHARGE

(a) **Surcharge.** Except as provided in subsection (c), each customer located in a Project Area within which the Primary Lines and Secondary Lines are placed underground pursuant to section 9.22 of the Winnetka Village Code shall be subject to an undergrounding surcharge. The surcharge shall be charged monthly until the Applicable Project Cost, plus interest on the unpaid balance at a rate of 7% per annum, is fully paid. The surcharge shall not be charged for more than 60 consecutive months. The surcharge amount shall be as follows:

- | | |
|--------------|--|
| Surcharge UA | Monthly surcharge of \$100 if Applicable Project Cost equals \$5,000 or less. |
| Surcharge UB | Monthly surcharge of \$150 if Applicable Project Cost is greater than \$5,000 but does not exceed \$7,500. |
| Surcharge UC | Monthly surcharge of \$200 if Applicable Project Cost is greater than \$7,500 but does not exceed \$10,000. |
| Surcharge UD | Monthly surcharge of \$250 if Applicable Project Cost is greater than \$10,000 but does not exceed \$12,500. |

(b) **Definitions.** The following definitions shall be used in determining the undergrounding surcharge:

Project Area: The service area covered by a petition for undergrounding, as determined by the director of water and electric, and shall include the Primary Lines, Secondary Lines and Service Lines within that service area.

Project Costs: All direct costs of undergrounding the Primary Lines and Secondary Lines in the Project Area (“Cost 1”). For customers with overhead Service Lines, the direct costs of undergrounding overhead Service Lines in the Project Area (“Cost 2”) shall be included in the Project Costs in addition to Cost 1. Direct costs shall include, but not be limited to, labor, materials, recording of easements and the cost of relocating all related electric utility facilities and equipment, such as pad mount transformers and switch gear.

Project Cost_{UG} : the Project Cost per customer with underground Service Lines, which shall be determined by dividing Cost 1 by the number of customers in the Project Area.

Project Cost_{OH}: the Project Cost per customer with overhead electric service, which shall be determined by dividing Cost 2 by the number of customers in the Project Area with overhead electric service and adding the resulting amount to Project Cost_{UG} .

Applicable Project Cost: the Project Costs as allocated to the individual customers in the Project Area. The Applicable Project Cost for each customer with underground Service Lines shall be Project Cost_{UG}. The Applicable Project Cost for each customer with overhead Service Lines shall be Project Cost_{OH}.

- (c) **Exceptions to Surcharge.** The undergrounding surcharge shall not be charged to any customer in the Project Area who pays the Applicable Project Costs in full before the project begins.

SECTION 7: Disconnection or Reconnection Fee. The following fees shall be charged and collected for service calls to disconnect or reconnect service as the result of nonpayment, as provided in Section 13.08.060 of the Winnetka Village Code:

SERVICE DISCONNECTION OR RECONNECTION FEE

<u>Time of Service Call</u>	<u>Fee</u>
During regular business hours (Monday through Friday, except for holidays, from 7:30 a.m. to 3:00 p.m.)	\$95.00 per service dispatch
All other times (Evenings, nights, weekends and holidays)	\$265.00 per service dispatch

SECTION 8: Replacement of Touchpad. The following fees shall be charged for replacement of removed touchpads and replacement of the touchpad wiring.

Replacement of Touchpad	\$95.00
Replacement of Touchpad Wiring	\$265.00

SECTION 9: Costs of Adding, Upgrading and Undergrounding Electric Services.

The costs of installing new electric service, upgrading electric service to increase capacity and converting overhead service to underground service shall be allocated as follows:

Installation and Ownership of Facilities: All existing facilities and equipment, and all facilities and equipment related to new service, upgraded service and underground conversions, up to the meter, shall be owned, operated and maintained by the Village of Winnetka Water and Electric Department. The meter pedestal or meter enclosure shall be provided by the customer, at the customer's expense, and shall be owned and maintained by the customer. The Water and Electric Department shall install all new electrical service lines, all meters, all service upgrades and all conversions of overhead service to underground service, regardless of the party initiating the conversion, except that the Water and Electric Department shall not perform any work on the customer's side of the meter.

New Service or Increased Load: The following fees shall be charged for installing new or larger electric services:

Installation of a 200 ~~Amp-Ampere~~ service ~~\$ 9,500~~ \$ 9,800

(Includes conduits for communication conductors)

Installation of a 400 ~~Amp-Ampere~~ service ~~\$17,000~~ \$18,000

(Includes conduits for communication conductors)

Installation of three phase service ~~As Below~~

The costs of providing three phase electric service, including the cost of any necessary relocation, replacement or extension of the primary, secondary lines and transformers to which the service line is connected, shall be paid for by the customer requesting the new or increased three phase service.

If a primary or secondary line must be relocated, replaced or extended in order to install a new service or to increase the load capacity of an existing service, any customer who connects to such primary or secondary line within five years after the its installation may be required to pay that customer's pro rata share of such costs. The Village Manager, in the exercise of his discretion, may enter into a written agreement with the initial requesting customer and establish terms for the payment of such costs, which may include a recapture provision that provides for the Village to refund such pro rata costs, less administrative costs in the amount of 10% of the recaptured amount, to the initial requesting customer.

Service Lines – Scheduled Conversion to Underground Service: A customer may choose either to maintain overhead service or to convert his service line from overhead service to underground service in conjunction with the Water and Electric Department’s planned conversion undergrounding of the primary and secondary lines to which the customer’s service line is connected. If the customer elects to maintain overhead service, the Water and Electric Department will install, at no additional cost to the customer, a new pole as close to the service connection as the Department deems possible, placing the service line underground to the pole, installing a service riser to the top of the pole, and connecting an overhead line to the existing service connection. If the customer elects to place the service line underground, the Water and Electric Department will do so, at no additional cost to the customer, provided the customer purchases the meter enclosure or meter pedestal and makes, at the customer’s expense, all alterations necessary to relocate the meter and building service so as to connect to the underground service line in the location specified by the Water and Electric Department.

Underground Service – Customer Requested Conversion: All costs of converting overhead electrical service to underground electrical service, including the cost of any necessary relocation of the primary and secondary lines to which the service line is connected, shall be paid by the customer if it is requested by the customer and the conversion is not done as part of the Water and Electric Department’s undergrounding program. If the customer is increasing the size of the service entrance equipment, the customer shall be charged in accordance with rates for New Service or Increased Load for the service connection work. Existing rear lot residential services will be relocated to the front of the building and the service connection shall be at a location specified by the Water & Electric Department. As part of the conversion, an electric meter located within the structure shall be relocated to the outside.

SECTION 10: Temporary Electric Service. Pursuant to Section 13.08.210 of the Winnetka Village Code, temporary electric service provided during building construction shall be billed at the rate applicable to the use specified in the building permit.

SECTION 11: Fee for Returned Payments. A fee of \$30.00 shall be charged for any payment that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 12: Payment Period; Late Fees. All bills issued for electric service shall be paid in full within the payment period specified in the bill. The payment period shall be established by the Director of Finance, and shall be no less than 21 no more than 30 days from the date of the issuance of the bill. Pursuant to Section 13.08.040.B of the Winnetka Village Code, if any bill for electric service is not paid within the payment period prescribed by resolution, a late payment penalty of 5% of the amount due shall be added to the bill and collected from the user.

SECTION 13: Home Rule. This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 14: Effect of Resolution. The rates established herein shall apply to all bills issued on or after April 1, 2013, and this resolution shall supersede Resolution R-8-2012.

SECTION 15: Effective Date. This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 19th day of March, 2013, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: March 5, 2013

Adopted: March 19, 2013



Agenda Item Executive Summary

Title: Resolution R-11-2013: Sewer Rates- Adoption

Presenter: Edward McKee, Finance Director

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Village Council Budget review meetings: February 6, 13, and 20, 2013.

Public Budget Hearing, March 6, 2013.

Executive Summary:

Because of the projected capital needs of the sanitary sewer system, a rate increase is proposed for the 2013/2014 budget. The proposed budget proposes a 10% sanitary sewer rate increase to pay for capital repairs to the sanitary sewer system.

The 10% sanitary sewer rate increase is projected to cost a typical customer about \$24 more per year.

The projected capital plan contains approximately \$950,000 of sanitary sewer repairs that are anticipated to be completed over the next three years.

Based on cash-flow projections, a 10% rate increase is necessary for the next several years to pay for the anticipated improvements. It is possible, based on projections, that this fund may also borrow from the General Fund in two or three years as a negative cash position is possible for a few years.

Recommendation / Suggested Action: *(briefly explain)*

Consider adoption of resolution.

Attachments: *(please list individually)*

R-11-2013: A resolution establishing the sanitary sewer rate.

**A RESOLUTION ESTABLISHING RATES AND FEES
FOR SEWER SERVICES**

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Village of Winnetka maintains a public sewer system that serves all premises within the Village; and

WHEREAS, the Council finds that all matters pertaining to the operation and maintenance of the Village's public sewers, including but not limited to establishing rates for sewer service, are matters pertaining to the affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: Sewer Service Rates. Any person owning or occupying premises which are connected to the public sewers within the Village of Winnetka shall pay for such services, as provided in Section 13.12.010 of the Winnetka Village Code, at the rate of ~~\$10.38~~ \$11.42 per 1,000 cubic feet of water supplied to those premises.

SECTION 2: Fee for Returned Payments. A fee of \$30.00 shall be charged for any payment that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 3: Payment Period; Late Fees. All bills issued for sewer service shall be paid in full within the payment period specified in the bill. The payment period shall be established by the Director of Finance, and shall be no less than 21 nor more than 30 days from the date of the issuance of the bill. Pursuant to Section 13.12.010.B of the Winnetka Village Code, if any bill for sewer service is not paid within the specified payment period, a late payment penalty of 5% of the amount due shall be added to the bill and collected from the user.

SECTION 4: Home Rule. This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 5: Effect of Resolution. The rates established herein shall apply to all bills issued on or after April 1, 2013, and this resolution shall supersede Resolution R-9-2012.

[Remainder of this page intentionally left blank.]

SECTION 6: Effective Date. This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 19th day of March, 2013, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: March 5, 2013

Adopted: March 19, 2013



Agenda Item Executive Summary

Title: Resolution R-12-2013: Refuse Rates- Adoption

Presenter: Edward McKee, Finance Director

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Village Council Budget review meetings: February 6, 13, and 20, 2013.

Public Budget Hearing, March 6, 2013.

Executive Summary:

There are no changes proposed to the existing refuse collection charges. The Village adopts a new resolution each year, even if there are no changes in the rates, so that there is an annual review of existing fees and transparency in our operations.

Recommendation / Suggested Action: *(briefly explain)*

Consider adoption of resolution.

Attachments: *(please list individually)*

R-12-2013: A resolution establishing refuse charges.

RESOLUTION NO. R-12-2013

**A RESOLUTION ESTABLISHING RATES AND FEES
FOR REFUSE SERVICE**

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Village of Winnetka, through its Public Works Department, operates a municipal waste system that provides for the collection, transportation and disposal of refuse and yard waste within the Village; and

WHEREAS, the Council finds that all matters pertaining to the operation of the Village's municipal waste system, including but not limited to establishing rates and fees for refuse and yard waste services, are matters pertaining to the affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: Definitions. All terms defined in Section 8.16.010 of Chapter 8.16 of the Winnetka Village Code, "Garbage and Refuse," shall have the same meaning when used in this resolution.

SECTION 2: Commercial Refuse Service Fees. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following monthly fees are hereby established for commercial refuse service, including apartments in commercial buildings:

SCHEDULE OF MONTHLY COMMERCIAL REFUSE SERVICE FEES

Container Volume per Pick-up	Number of Pickups Per Week						
	1	2	3	4	5	6	7
1 Cu.Yd.	\$31	\$55	\$78	\$101	\$122	\$147	\$171
1.5 Cu.Yd.	\$39	\$70	\$103	\$135	\$168	\$199	\$231
2 Cu.Yd.	\$47	\$87	\$129	\$170	\$210	\$251	\$292
3 Cu.Yd.	\$62	\$117	\$173	\$228	\$284	\$339	\$395
4 Cu.Yd.	\$81	\$142	\$216	\$284	\$352	\$419	\$487
5 Cu.Yd.	\$99	\$179	\$259	\$339	\$419	\$500	\$579
6 Cu.Yd.	\$117	\$210	\$302	\$395	\$487	\$579	\$672
1-99 Gal.	\$13	\$19	\$24	\$31	\$36	\$42	\$48
100-180 Gal.	\$19	\$31	\$42	\$55	\$66	\$79	\$91

[**Note:** Individual accounts will be charged a share of the monthly fees charged based upon the account's proportionate use of the container(s), as determined by the Winnetka Public Works Department.]

SECTION 3: Residential Refuse Service Fees. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following fees and charges are hereby established for residential refuse service:

SCHEDULE OF RESIDENTIAL REFUSE SERVICE FEES

<u>Service</u>	<u>Charge</u>
One pick-up per week of no more than two garbage cans of household rubbish	No charge
Collection of household rubbish or garbage in excess of two garbage cans per pick-up(one sticker required per container)	\$2.00 per sticker
Subscription service for one additional pick-up each week	\$25.00 per month

SECTION 4: Charges for Special Refuse Collections. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following rates are hereby established for special refuse collections:

SCHEDULE OF FEES FOR SPECIAL REFUSE COLLECTIONS

<u>Service</u>	<u>Charge</u>
Base Fee for special collections	\$30.00
Bulk pick-ups	
Up to 1.0 cubic yards	Base Fee
Over 1.0 cubic yards	Base Fee plus \$11.00 for each additional cubic yard or fraction thereof
<i>[Note: Bulk pick-ups are for light refuse other than liquids and yard waste.]</i>	
White goods and other large items	Base Fee plus \$10.00 for each item
<i>[Note: Includes appliances, sofas, etc.]</i>	
Hard-to-handle refuse	Base Fee plus \$15.00 per cubic yard
<i>[Note: Hard-to-handle refuse includes such miscellaneous rubbish as wood, fencing, carpeting, multiple pieces of furniture and cabinets, and construction materials such as wallboard, plaster and flooring, but shall not include liquids, soil, concrete and asphalt.]</i>	
Tires and/or tire rims	Base Rate plus Charge per Tire
Charge per tire	
Tire without rim	Base Rate plus \$10.00
Tire with rim	Base Rate plus \$15.00
Truck tire without rim	Base Rate plus \$20.00
Truck tire with rim	Base Rate plus \$25.00

SCHEDULE OF FEES FOR SPECIAL REFUSE COLLECTIONS (cont'd)

<u>Service</u>	<u>Charge</u>
Carts and roll-off boxes	
[<i>Note:</i> Charge is based on container size. Contents shall not include concrete, soil, asphalt or liquids]	
1.0 cubic yard	\$40.00
1.5 cubic yard	\$50.00
2.0 cubic yard	\$60.00
6.0 cubic yard	\$165.00

SECTION 5: Yard Waste. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following rates are hereby established for the removal of certain yard waste:

SCHEDULE OF YARD WASTE REMOVAL FEES

<u>Service</u>	<u>Charge</u>
Removal of yard waste	
Village yard waste bag	\$2.00 per bag
Other bags (one sticker required per bag)	\$2.00 per sticker
Removal of brush, trees, logs and limbs	
Diameter of 4 inches or less	
First 10 minutes	\$30.00
Each additional minute	\$1.00
Diameter over 4 inches	Charged as hard-to-handle item (See Section 4)

SECTION 6: Charges for Miscellaneous Refuse Services. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following rates are hereby established for miscellaneous refuse services and for the purchase of miscellaneous items for use in disposing of refuse:

SCHEDULE OF MISCELLANEOUS FEES

<u>Service or Item</u>	<u>Charge</u>
Small Recycling Carts	\$50.00 each
Large Recycling Carts	\$67.00 each

SECTION 7: Fee for Returned Payments. A fee of \$30.00 shall be charged for any payment that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 8: Payment Period. All bills issued for refuse service shall be paid in full within the payment period specified in the bill. The payment period shall be established by the Director of Finance, and shall be no less than 21 no more than 30 days from the date of the issuance of the bill.

SECTION 9: Home Rule. This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 10: Effect of Resolution. The rates established herein shall apply to all bills issued on or after April 1, 2013, and this resolution shall supersede Resolution R-10-2012.

SECTION 11: Effective Date. This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 19th day of March, 2013, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: March 5, 2013

Adopted: March 19, 2013



Agenda Item Executive Summary

Title: Resolution R-13-2013: General Permit & License Fees - Adoption

Presenter: Edward McKee, Finance Director

Agenda Date: 03/19/2013

Consent: YES NO

- | | |
|-------------------------------------|-------------------------|
| <input type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Bid Authorization/Award |
| <input type="checkbox"/> | Policy Direction |
| <input type="checkbox"/> | Informational Only |

Item History: *(reference past Council reviews, approvals, or authorizations)*

Village Council Budget review meetings: February 6, 13, and 20, 2013.

Public Budget Hearing, March 6, 2013.

Executive Summary:

The proposed budget contains no major changes to the existing fees and most customers will see no change in costs for these items.

The only change of note in fees is an updated hourly rate for instances when the Village bills for services. The Village rarely bills for services, so this change is not projected to have any impact on a typical residential or commercial customer.

Recommendation / Suggested Action: *(briefly explain)*

Consider approval of resolution.

Attachments: *(please list individually)*

R-13-2013: A resolution establishing general permit and license fees.

RESOLUTION NO. R-13-2013

**A RESOLUTION
AMENDING GENERAL PERMIT, LICENSE AND REGISTRATION FEES,
PARKING AND TOWING FEES AND
MISCELLANEOUS SERVICE FEES**

WHEREAS, the Village of Winnetka (“Village”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, with the authority and, except as limited by said Section 6 of Article VII, is authorized to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Council of the Village of Winnetka finds that setting of rates and fees for various permits, licenses and services is a matter pertains to the government and affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: Permit, License and Registration Fees. Fees are hereby established for certain permits, licenses and registrations, in the amounts and for the purposes set forth in the following Schedule of General Permit, License and Registration Fees, pursuant to the sections of the Winnetka Village Code (“Code”) referred to therein.

SCHEDULE OF GENERAL PERMIT, LICENSE AND REGISTRATION FEES

Note: All annual permits, licenses and registrations other than motor vehicle licenses are due and payable on or before the beginning of each fiscal year, April 1, and remain in effect until the end of the applicable fiscal year, the following March 31. Motor Vehicle Licenses are due and payable on or before January 1 of each year and remain in effect until the end of the calendar year, December 31.

<u>Type of Permit, License or Registration</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Amusement Devices</i>		5.12.010
Daily	\$15.00	
Annual	\$25.00	
<i>Animals</i>		6.08.010
Dog License (Annual)		
Unspayed Female	\$15.00	
All Other Dogs	\$10.00	
<i>Animals (counted)</i>		6.08.010
Replacement License	\$2.00	
Taking up or Impounding Dog	\$55.00	
<i>Bicycle Registration</i>	No Fee	10.32.060

<u>Type of Permit, License or Registration</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Billiard Rooms & Pool Rooms</i>		5.52.020
Annual License (per table)	\$10.00	
<i>Bowling Alleys</i>		5.52.030
Annual License (per alley)	\$10.00	
<i>Coin Operated Musical Devices</i>		5.16.010
Annual License (per device)	\$25.00	
<i>Charitable and Political Solicitation</i>	None	5.48.010
<i>Circuses and Carnivals (Daily)</i>	\$100.00	5.52.040
<i>Drug Paraphernalia Sales</i>		9.04.070
Annual Registration Fee	\$25.00	
<i>Film Production Application Fees</i>		
Basic Application Processing Fee	\$1,000.00	5.20.070
Additional Application Processing Fee (Per Hour)	\$250.00	5.20.070
<i>Food Dealers</i>		
Restaurant Permit: (Annual, based on seating capacity)		5.24.010
1-20	\$35.00	
21-50	\$45.00	
51-100	\$50.00	
More than 100	\$75.00	
Fast Food/Drive-In	\$75.00	
Food Store Permit (Annual, per cash register)	\$25.00	5.24.010
Itinerant Food Vendor Permit (Annual)	\$15.00	5.24.010
Vending Machine Operator Permit (Annual, per machine)	\$15.00	5.24.010
<i>Foresters, Tree Surgeons</i>		5.72.010
Annual License	\$15.00	
<i>Garbage and Refuse Scavenger</i>		8.16.040
Annual License	\$500.00	
<i>Junk Dealers (Annual)</i>		5.32.010
License, Base Fee	\$50.00	
Vehicle Fee (per vehicle)	\$25.00	

<u>Type of Permit, License or Registration</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Laundries</i>		5.36.010
Annual Fee	\$15.00	
<i>Liquor Licenses</i>		5.09.100
Class A-1 Restaurant (Annual)	\$1,000.00	
Class A Restaurant (Annual)	\$750.00	
Packaged Meal Rider (Take-out; Annual)	\$150.00	
Class B - Grocery Store (Annual)	\$750.00	
Class C - Special Event (Daily)	\$25.00	
Maximum per event more than 2 days	\$75.00	
Class D – Package delivery service/mail	\$150.00	
Class E - Limited Food Products Store (Wine)	\$500.00	
Class E-1 - Limited Food Products Store (Wine or Beer)	\$500.00	
Class P - Park District (Annual)	\$500.00	
Sidewalk Restaurant Rider	\$150.00	
<i>Money Changers</i>		5.40.010
Annual Fee, per location	\$25.00	
<i>Parades and Processions</i>	None	10.08.060
<i>Pawnbrokers</i>		5.44.010
Annual Fee, per location	\$100.00	
<i>Peddlers</i>		5.48.010
License, if NO vehicle used		
Per year	\$25.00	
Per month	\$10.00	
Per day	\$3.00	
License, if vehicle used		
Per year, per vehicle	\$50.00	
Per month, per vehicle	\$15.00	
Per day, per vehicle	\$5.00	
<i>Public Dance Halls</i>		5.56.010
Per year	\$100.00	
Per Day	\$20.00	
<i>Public Garage and Service Station</i>		5.60.010
Base fee, annual	\$50.00	
For each fuel pump	\$5.00	
<i>Raffle, per event</i>	\$25.00	9.04.040

<u>Type of Permit, License or Registration</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Second Hand Dealers</i>		5.64.010
Annual Fee, per location	\$25.00	
<i>Taxicab Operator's License</i>	\$2.00	5.68.050
<i>Vehicle (Motor) Licenses</i>		10.12.030
Annual Fee	\$40.00	
Semi-Annual Fee (if purchased after 6/30)	\$20.00	
Transfer Fee	\$1.00	

SECTION 2: Parking Permit Fees. Pursuant to Chapter 10.24 of the Winnetka Village Code, titled, "Parking," the following fees are hereby established for parking permits:

SCHEDULE OF PARKING PERMIT FEES

Semi-Annual Parking Permits (Commuter Parking Permits)

Note: Semi-annual parking permits are issued for the periods of January through June and July through December. Purchase and refund amounts are prorated based on the month in which the purchase or refund request is made. Only persons who reside in the Village of Winnetka, and who have a current Village vehicle sticker for a vehicle registered with the State to a Winnetka address, are eligible for the resident fee.

Month of Purchase or Refund	Purchase Cost		Refund Amount	
	Resident	Non-Resident	Resident	Non-Resident
January or July	\$100.00	\$220.00	\$83.33	183.33
February or August	83.33	183.33	66.67	146.67
March or September	66.67	146.67	50.00	110.00
April or October	50.00	110.00	33.33	73.33
May or November	33.33	73.33	16.67	36.67
June or December	16.67	36.67	–	–

Annual Parking Permits (Not refundable)

Business District Employee Parking Permit \$10.00

Daily Parking Permits (Not refundable)

~~**Note:** Beginning July 1, 2000, refunds will no longer be available for unused daily parking permits.~~

Commuter Parking Lots \$3.00
 Business District Employee Parking \$3.00

Remote Lot Parking Permits (Public Works Yards)

Semi-annual charge per vehicle \$120.00

Note: The Village Manager may issue permits to allow parking on a limited basis at the Village’s landfill site, 1390 Willow Road, by businesses located in the Village of Winnetka, including but not limited to the United States Postal Service, for parking of their fleet vehicles, and by businesses located in the Village of Winnetka that are engaged in the retail sale of automobiles, for parking of their sales inventory. The Village Manager shall determine the number and location of such spaces that may be made available on the site may vary from time to time. Such space shall be limited to areas of the site that the Village Manager determines will not interfere with the Village’s use of the site. Requests for such parking shall be made directly to the Village Manager. Remote parking spaces shall not be available for the general public.

~~Remote Parking Permit (Semi-annual charge per vehicle) \$120.00~~

SECTION 3: Fees for Vehicle Impoundment and Towing. Fees and charges are hereby established for the impoundment, towing and storage of vehicles upon the issuance of a final notice for unpaid parking tickets, as set forth in the following Impoundment and Towing Fee Schedule, pursuant to the sections of the Winnetka Village Code (“Code”) referred to therein.

IMPOUNDMENT AND TOWING FEES

<u>Type of Fee</u>	<u>Fee Amount</u>	<u>Conditions for Payment or Refund</u>
<i>Impoundment</i>	\$200.00	Payment is required prior to release of vehicle. Payment will be refunded if the hearing officer determines that the impoundment was not conducted in accordance with the procedural requirements of Village Code Section 10.24.130.
<i>Towing and/or Storage - Private Contractor</i>	Actual cost as billed by the towing or impounding facility	Payment is required prior to release of towed, removed, relocated and/or stored vehicle. Payment will be refunded if the hearing officer determines that the towing, removal, relocation and/or storage was not conducted in accordance with the procedural requirements of Village Code Section 10.24.130.
<i>Storage on Village Property</i>	\$10.00 per day, per vehicle	Payment is required prior to release of stored vehicle. Payment will be refunded if the hearing officer determines that the storage was not conducted in accordance with the procedural requirements of Village Code Section 10.24.130.
<i>Collateral</i>	100% of the amount of all outstanding fines due, as stated in the final notice.	Payment is required prior to release of impounded, towed, removed, relocated and/or stored vehicle. Payment is also required before a request for a judicial proceeding made pursuant to a “final notice” is processed. Payment will be refunded if, as the result of the dismissal of outstanding or unsettled traffic violation

<u>Type of Fee</u>	<u>Fee Amount</u>	<u>Conditions for Payment or Refund</u>
		notices, judgments and/or warrants by a court of competent jurisdiction, the impounded or removed vehicle is subject to fewer than five unsatisfied fines for violation of any parking ordinance of the Village.

SECTION 4: Miscellaneous Service Fees. Fees are hereby established for certain miscellaneous services and purchase items in the amounts and for the purposes set forth in the following Schedule of General Permit, License and Registration Fees, pursuant to the sections of the Winnetka Village Code (“Code”) referred to therein.

SCHEDULE OF GENERAL PERMIT, LICENSE AND REGISTRATION FEES

<u>Miscellaneous Service Fees</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Ambulance Services</i>		2.52.040
Advanced Life Support	\$675.00	
Basic Life Support	\$525.00	
<i>Audit (Print copy)</i>	\$35.00	
<i>Annual Budget (Print copy)</i>	\$35.00	
<i>Certified copies (per certification)</i>	\$1.00	
<i>Comprehensive Plan</i>		
With Maps	\$35.00	
Without Maps	\$8.50	
<i>Copying, Scanning and Printing Charges</i>		
In-house copying		
Black & White, 8½” x 11” (per side)	\$0.15	
Black & White, 8½” x 14” (per side)	\$0.15	
Black & White, 11” x 17” (per side)	\$0.50	
Color, 8½” x 11” (per side)	\$0.50	
Color, 8½” x 14” (per side)	\$1.00	
Color, 11” x 17” (per side)	\$1.00	
Out-sourced copying	Actual Cost	
Oversize documents (plats, etc.)	Actual Cost	
CD-ROM (per disk)	\$5.00	
DVD recordings of meetings (per DVD)	\$20.00	
<i>Fire Alarm Monitoring Services</i>	\$55.00	
(direct connections to Village’s fire alarm monitoring system only)	per month	

<u>Miscellaneous Service Fees</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Other, Unspecified Services</i>	Actual Cost	
<i>Street Cleaning</i>	\$550.00	
<i>Unincorporated Fire Service</i>	(See Resolution R-15-2013)	13.040.120
<i>Winnetka Village Code</i>	\$200.00	
<i>Winnetka Zoning Ordinance</i>	\$10.00	

SECTION 5: Fees for Special Services, Film Production and Special Events.
 Services provided or performed in conjunction with film production permits issued pursuant to Chapter 5.20 of the Winnetka Village Code and in conjunction with special event permits issued pursuant to Chapter 5.66 of the Winnetka Village Code shall be subject to the following fee schedule.

SCHEDULE OF SPECIAL SERVICE FEES

Note: The following hourly rates shall be assessed for: (i) all services provided in conjunction with film production and film production permits issued pursuant to Chapter 5.20 of the Village Code; (ii) all services provided in conjunction with film special events and events subject to special events permits issued pursuant to Chapter 5.66 of the Village Code; and (iii) all other non-standard services provided by Village personnel and all other uses of Village equipment not subject to specific fees set out in either this resolution R-13-2013 or resolution R-14-2013.

<u>Department</u>	<u>Hourly Rate</u>
<i>Village Administration & Finance Departments</i>	
Village Manager	\$340 \$350
Assistant to the Village Manager	\$280 \$290
Village Attorney	\$340 \$350
Department Head	\$280 \$290
Supervisory Personnel	\$180 \$190
Clerical/Support Staff	\$180 \$190
<i>Police Department</i>	
Command Staff (Deputy Chief, Commanders)	\$230 \$240
Sergeants	\$180 \$190
Patrol Officers	\$150 \$160
Support Staff	\$130 \$140
Vehicles	\$50
<i>Fire Department</i>	
Command Staff (Deputy Chief, Captains)	\$230 \$240
Lieutenants	\$180 \$190
Fire Medics	\$150 \$160
Support Staff	\$130 \$140
Light Vehicles	\$60

<u>Department</u>	<u>Hourly Rate</u>
Ambulance	\$100 <u>\$110</u>
Fire Truck / Engine	\$450 <u>\$460</u>
 <i>Public Works</i>	
Supervisory	\$180 <u>\$190</u>
Engineers	\$180 <u>\$190</u>
Maintenance Workers	\$130 <u>\$140</u>
Light Trucks	\$60
Medium Trucks	\$90
Heavy Trucks, Refuse Trucks, Street Sweepers	\$120 <u>\$130</u>
 <i>Community Development</i>	
Assistant Director	\$230 <u>\$240</u>
Planners, Architect	\$180 <u>\$190</u>
Inspectors	\$150 <u>\$160</u>
Clerical / Support Staff	\$130 <u>\$140</u>
Vehicles	\$50
 <i>Water & Electric</i>	
Deputy Director, Chief Engineer	\$230 <u>\$240</u>
Supervisory	\$180 <u>\$190</u>
Plant Operators	\$150 <u>\$160</u>
Linesmen	\$150 <u>\$160</u>
Clerical / Support Staff	\$120 <u>\$130</u>
Light Trucks	\$60
Medium Trucks	\$70 <u>\$90</u>
Heavy Trucks, Boom Trucks	\$120 <u>\$130</u>

SECTION 6: Fee for Returned Payments. A fee of \$30.00 shall be charged for any payment that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 7: This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 8: Effect of Resolution. This resolution supersedes Resolution R-11-2012.
[Remainder of this page intentionally left blank.]

SECTION 9: Effective Date. This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 19th day of March, 2013, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk



Agenda Item Executive Summary

Title: Resolution R-14-2013: Building, Zoning & Construction Fees - Adoption

Presenter: Edward McKee, Finance Director

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Village Council Budget review meetings: February 6, 13, and 20, 2013.

Public Budget Hearing, March 6, 2013.

Executive Summary:

The Community Development Department is preparing some information to assist the Council in evaluating how Winnetka's fees compare to those in other communities. Only one change is proposed in the attached resolution, updating the fee charged for legal services to be consistent with the rate established in R-13-2013.

It is not common for the Village to charge for legal services, so this change will impact few, if any customers. No other changes to Winnetka's charges are proposed at this time.

Recommendation / Suggested Action: *(briefly explain)*

Consider adoption of resolution.

Attachments: *(please list individually)*

R-14-2013: A resolution establishing building, zoning, and construction fees.

RESOLUTION NO. R-14-2013

**A RESOLUTION
AMENDING THE SCHEDULE OF FEES FOR
BUILDING, ZONING AND CONSTRUCTION ACTIVITY**

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax and (iv) to incur debt; and

WHEREAS, the Council of the Village of Winnetka finds that all matters pertaining to the regulation of building, zoning and construction activities within the Village of Winnetka, including but not limited to establishing fees for permits for such activities, are matters pertaining to the affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: Permit, License and Registration Fees. Pursuant to the sections of the Winnetka Village Code (“Code”) referred to in the following Schedule Building, Zoning and Construction Activity Fees (“Fee Schedule”), there are hereby established certain permit, license and registration fees, in the amounts and for the purposes set forth in said Fee Schedule:

SCHEDULE OF BUILDING, ZONING AND CONSTRUCTION ACTIVITY FEES

WORK PERFORMED WITHOUT PERMITS

All permit fees for work performed without a required permit shall be double the amount of the fees for the required permits.

PERMIT DEPOSITS (Section 15.32.020)

[**Note:** Deposits must be submitted with permit applications. The Village’s costs, including plan review and reinspections, will be deducted from deposits. Deposit balances will be retained by the Village until a final certification of occupancy is approved.]

For Building Demolition Permits with site restoration plans	\$3,000
For Installation of New Security, Fire Detection or other Fire and Life Safety Systems (Chapters 8.04 and 15.16)	\$1,500
For Temporary Certificate of Occupancy	\$3,000
For Tree Replacement (for each inch of DBH)	\$250

[Remainder of this page intentionally left blank.]

PLAN REVIEW FEES (Sec. 15.32.020)

For all Building Permits, other than restrictive building permits:

- 15% of building permit fee, \$70 minimum.

For review of Construction Document Revisions

- \$15 for each review where original building permit was subject to minimum fee, building permit is not required, or revision is for a restrictive building permit.
- \$100 for all reviews of any revision to building permit construction documents that do **not** require zoning, engineering, and/or forestry reviews.
- \$130 for all reviews of any revision to building permit construction documents that require zoning, engineering, and/or forestry reviews for minor revisions (as determined by the Director of Community Development).
- 25% of original plan review fee for all reviews of any major revision to building permit construction documents (as determined by the Director of Community Development).

For engineering review required for building in the flood plain:

- \$500 for flood plain development review
- \$500 for LOMR review

For plan reviews required for fire and life safety systems (Sec. 15.16.070) (deducted from any deposits)

- Fire Department review
- Technical review services

\$100.00
Variable,
based on
actual cost to
Village

CONTRACTOR PERMIT BOND (Sec. 15.32.060)

\$20,000

[**Note:** Bond to be payable to the Village of Winnetka; required of all contractors. Pursuant to the Contractor Unified License and Permit Bond Act of 1998, contractor may provide a certified copy of his/its current unified contractor bond in amount of no less than \$50,000, as on file with Cook County Clerk.]

BUILDING PERMIT FEES (Sec. 15.32.020)

Renovations, including remodeling and additions, to Existing Structures and for other construction activity not specified by Resolution of the Council

- \$30 per \$1,000 or fraction thereof of the estimated total project cost, \$70 minimum.

Construction [as defined in Title 17, for all primary structures and additions thereto, including basement and attic areas, whether finished or unfinished, crawl space, attached garages and detached accessory structures, all without deducting for zoning allowances, bonuses or other exceptions]

- \$1.30 per horizontal square foot, but not less than \$70.00,

BUILDING PERMIT FEES (*cont'd*)

Below Grade Parking Facilities

- \$0.80 per Gross Floor Area square foot.

RESTRICTIVE PERMITS

[**Note:** Includes initial plan review fee.]

Canopy/Awning (Sec. 15.44.030) \$70 each
[**Note:** Certificate of Appropriateness of Design may be required.]

Construction Trailers (Sec. 15.32.020) \$220 each

Demolition (Sec. 15.52.010)

- For each accessory structure \$45
- For demolition with building permit application and complete construction documents. \$16,070
- For demolition with site restoration plan and schedule. \$16,070
- Reimbursement of payment made by Village of Winnetka to Winnetka Historical Society for research related to demolition of a primary structure \$600

Fences (Sec. 15.44.060) \$65 each

Roofing (Sec. 15.32.020 and 15.44.100) \$65 each

Signs (Sec. 15.60.140)

[**Note:** Signs may require Certificate of Appropriateness of Design.]

- For each non-illuminated signs \$60
- For each illuminated sign (includes electrical permit fee) \$195

Swimming Pools (Sec. 15.56.020) \$515

[**Note:** Includes electrical, plumbing and fence permits]

Tree Enhancement/Tree Protection Plan Review (Sec. 15.28.070)

- For each review per lot in development site \$90

Landscape/Tree Replacement Plan Review (Sec. 15.28.050 and 15.28.060)

- For each review per lot in development site \$90

Tree Removal Permit Fee (Sec. 15.28.040)

- For each tree \$60

[Remainder of this page intentionally left blank.]

ELECTRICAL PERMITS (Sec. 15.32.020 and 15.44.050)

[Note: Includes initial plan review fee.]

Base Fee for All Permits	\$70
Electrical Fixtures, per fixture	\$1.10
Heating/Air Conditioning/Ventilation (HVAC), per unit [Note: Requires HVAC permit.]	\$25
Motors over 0.5 hp, per motor	\$25
New Service or Modifications to Existing Service Entrance Equipment [Note: Permit fees are waived if modifications result from Water & Electric Department's scheduled undergrounding program.]	
• Less than 200 amps, per new service or modification	\$50
• 200 amps or more, per new service or modification	\$60
Outlets, per outlet	\$1.10
Temporary Service, per service	\$340

PLUMBING AND MECHANICAL (HVAC) PERMITS (Sec. 15.32.020 and 15.44.050)

[Note: Includes initial plan review fee.]

Plumbing

- Base Fee for All Plumbing Permits (includes 5 fixtures) \$70
- Plumbing Fixtures (beginning with the sixth fixture), per fixture \$10
- Process Piping for Heating System, per unit \$100

Lawn Sprinklers

- Base Fee \$80
- Per Sprinkler Head \$0.90

HVAC

[Note: Exterior installations require zoning approval.]

- Base Fee for all HVAC Permits \$70
- For replacement of duct work only, per unit \$45

HVAC (Cont'd)

- For totally new system, per unit \$90
- For each roof-top unit, new or replacement \$100
- For each new or replacement AC unit, if total capacity on the property is 8 tons or more. \$100

[Remainder of this page intentionally left blank.]

MISCELLANEOUS FEES

Development Agreement – Base Fee (Sec. 15.32.080(K))	\$1,500
[Note: Base Fee includes standard staff review time and 3 hours of Village Attorney time.]	
Development Agreement – Supplemental Fee (Sec.15.32.080(K))	Variable,
All Village costs in excess of those included in the Base Fee shall be based upon the actual time spent by the Village, plus costs incurred, and shall be incorporated into the Development Agreement.	based on Staff time spent and rates set by R-13-2013
Fire Prevention Permit (Sec. 15.16.040)	\$100
Partial Permits (Sec. 15.32.110)	\$150
Permit Renewal (Sec. 15.32.200)	50% of total original permit fees
Stop Work Order (Sec. 15.04.080)	
• 1 st Stop Work Order	\$250
• 2 nd Stop Work Order	\$500
• 3 rd Stop work Order	\$750
Temporary Certificate of Occupancy (Sec. 15.36.010)	\$275
Village Attorney Services (Sec. 5.66.040)	\$340 -\$350 per hour,
For non-standard services related to post-approval implementation or amendment of development agreements, subdivisions and planned developments	½ hour increments

PETITION FILING FEES

Administrative Appeals	
• Building Code Appeals (Sec. 15.72.010)	\$350
• Zoning Appeals (Sec. 17.72.010)	\$450
Certificate of Appropriateness of Design (Sec. 15.40.010)	
• For each new primary structure or addition thereto	\$450
• For each application for signs, canopies, or awnings	\$55
• All other requests	\$110
Consolidation of Land into single parcel (Sec. 16.08.010)	\$550
Driveway Variation (Sec. 12.12.010 and 15.44.040)	\$265
Flood Plain Variation (Sec. 15.68.100)	\$715
Sign Variation (Sec. 15.60.250)	\$220
Special Use Permit (Sec. 17.56.010)	\$935

PETITION FILING FEES (cont'd)

Subdivision of Land – Base Fee (Sec. 16.04.040)	\$935
[Note: Base Fee includes standard staff review time and 3 hours of Village Attorney time.]	
Subdivision of Land – Supplemental Fee (Sec. 15.32.080(K))	Variable,
All Village costs in excess of those included in the Base Fee shall be based upon the actual time spent by the Village, plus costs incurred. For projects requiring a Development Agreement, the supplemental fee shall be incorporated into the Development Agreement t.	
	based on Staff time spent and rates set by R-11-2012
Zoning Map Amendment (Sec. 17.72.040)	\$800
Zoning Planned Development (Chapter 17.58)	\$935
Zoning Special Use (Chapter 17.56)	\$935
Zoning Text Amendment (Sec. 17.72.040)	\$800
Zoning Variation by Zoning Administrator (Minor Variation) (Sec. 17.60.015)	\$250
Zoning Variation by Ordinance (Major Variation)(Sec. 17.60.030)	\$800
Zoning Variation by Zoning Board of Appeals (Standard Variation) (Sec. 17.60.020)	\$400

STREETS, SIDEWALKS, DRIVEWAYS AND OTHER IMPERMEABLE SURFACES
(Sec. 12.04.110)

Driveway curb cut, new or enlarged (Sec. 12.12.010)	\$75
[Note: Requires street excavation/occupancy permit and right-of-way deposit]	
Right-of-way Excavation and/or Occupation (Sec. 12.16.010)	\$125
Sewer (Sec. 15.24.090)	\$150
Impermeable Surfaces (including driveways, sidewalks, patios, etc.) (Sec. 12.08.010)	\$75
Street Replacement (Sec. 12.04.20)	
• Base fee - Streets resurfaced 5 or fewer years prior to the date of permit application	\$2,000
• Base Fee - Streets resurfaced more than 5 years prior to the date of permit application	\$1,000
• Per square yard of base (any type of base)	\$125

SECTION 2: Determination of Construction Costs. In setting any fee based on the cost of construction, the Director of Community Development may use any of the following methods:

A. an estimate furnished by the permit applicant;

B. a certification of the cost of construction from a licensed architect or a registered structural or professional engineer;

C. an affidavit from the owner or the owner’s agent setting forth the estimated cost of the proposed work; or

D. a calculation to be made by the Director of Community Development, based on the most current edition of the RS Means Square Foot Costs Book.

SECTION 3: Fee for Returned Payments. A fee in the amount of \$150.00 or 5% of the permit fee, whichever is greater, shall be charged for any payment that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 4: Home Rule. This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 5: Effect of Resolution. This resolution supersedes Resolution R-12-2012.

SECTION 6: Effective Date. This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 19th day of March, 2013, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk



Agenda Item Executive Summary

Title: Resolution R-15-2013: Fire Service Fees - Adoption

Presenter: Edward McKee, Finance Director

Agenda Date: 03/19/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input type="checkbox"/>	Informational Only

Item History: *(reference past Council reviews, approvals, or authorizations)*

Village Council Budget review meetings: February 6, 13, and 20, 2013.

Public Budget Hearing, March 6, 2013.

Executive Summary:

The Village annually calculates an unincorporated fire service fee based on a formula. The unincorporated fire service fee is assessed based on a formula that takes into account the equalized assessed value of the area served, calls for service, and fire department expense data. This formula is designed to ensure an equitable charge for unincorporated customers.

The proposed resolution sets the cost of providing service to the Village of Kenilworth at \$474,692.58 for next year, a decline of \$158.68.

The proposed resolution sets the individual homeowner amount at \$985.86 per year (\$82.16 per month).

Winnetka's unincorporated water customers are required to pay for unincorporated fire service by code, as they benefit from the fire hydrants in the area available for fire suppression purposes.

Recommendation / Suggested Action: *(briefly explain)*

Consider adoption of resolution.

Attachments: *(please list individually)*

1. R-15-2013: A resolution establishing non resident fire service fees
2. Fire contract worksheet for fiscal year 2013 / 2014

A RESOLUTION ESTABLISHING THE ANNUAL FEE FOR THE MAINTENANCE AND AVAILABILITY OF FIRE SUPPRESSION AND RESCUE SERVICES TO CERTAIN PREMISES IN UNINCORPORATED NEW TRIER TOWNSHIP

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Village of Winnetka (“Village”) owns and operates a water utility that provides all water service within the Village of Winnetka; and

WHEREAS, the Village’s water utility also provides water service to certain customers located in unincorporated areas outside the corporate limits; and

WHEREAS, Section 13.04.120 of the Winnetka Village Code, “Charges for the maintenance and availability of fire suppression and emergency paramedical and rescue services,” provides for the establishment of an annual fee for providing such services to any customer of the Village of Winnetka water utility located outside of the corporate limits of the Village and in the vicinity of one or more fire hydrants maintained by the Village for fire protection purposes; and

WHEREAS, Section 13.04.120 of the Winnetka Village Code establishes the formula for determining said annual fee; and

WHEREAS, calculations performed by Village staff pursuant to Section 13.04.120 of the Winnetka Village Code have established that the annual amount to be charged to each of the premises in unincorporated New Trier Township that receives fire suppression and rescue services from the Village of Winnetka is ~~One Thousand Seventy Seven Dollars and Twenty Four Cents (\$1,077.24)~~ Nine Hundred Eighty-Five Dollars and Ninety-Two Cents (\$985.92); and

WHEREAS, in accordance with Social Security Administration Medicare billing requirements, non-residents receiving emergency medical services from the Village are charged the same fixed, per call charge for such services that Village residents pay, pursuant to the Village’s annual general fee and rate resolutions; and

WHEREAS, the Council finds that it is fair and reasonable to set the charges for non-resident fire suppression and rescue services at ~~One Thousand Seventy Seven Dollars and Twenty Four Cents (\$1,077.24)~~ Nine Hundred Eighty-Five Dollars and Ninety-Two Cents (\$985.92) for the fiscal year commencing April 1, 2013; and

WHEREAS, the Council finds that all matters pertaining to the operation of the Village’s water utility, including but not limited to providing water service to residents in nearby unincorporated areas and establishing the rates, terms and conditions for such service, are matters pertaining to the affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: The foregoing recitals are hereby adopted as the findings of the Council of the Village of Winnetka, as if fully set forth herein.

SECTION 2: Effective April 1, 2013, the annual amount to be charged to each premises that is located in unincorporated New Trier Township and is receiving fire suppression and rescue services from the Village of Winnetka is hereby established in the amount of ~~One Thousand Seventy-Seven Dollars and Twenty-Four Cents (\$1,077.24)~~ Nine Hundred Eighty-Five Dollars and Ninety-Two (\$985.92).

SECTION 3: All non-resident water customers who are subject to the foregoing fire suppression fee shall pay for emergency medical services on a per call basis, at the rates established in the Village's general fee and rate resolutions.

SECTION 4: Home Rule. This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 5: Effect of Resolution. This resolution supersedes Resolution R-13-2012.

SECTION 5: Effective Date. This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 19th day of March, 2013, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

FIRE CONTRACT WORKSHEET FOR FISCAL YEAR 2013/2014 (beginning April 1, 2013)

The annual reimbursement for fire suppression and emergency paramedical and rescue services provided by the Village of Winnetka to the Village of Kenilworth and to certain premises located in unincorporated New Trier Township is based upon the following terms:

	<2010>	ESTIMATED
A. POPULATION (latest decennial census figures available):		
Total New Trier Township.....		56,205
Incorporated New Trier Township:		
Village of Kenilworth.....	(2,513)	
Village of Winnetka.....	(12,187)	
New Trier Township portion of Village of Glencoe.....	(8,723)	
New Trier Township portion of Village of Wilmette.....	(27,087)	
New Trier Township portion of Village of Glenview.....	(3,173)	
New Trier Township portion of Village of Northfield.....+	(1,696)	

Total Incorporated New Trier Township.....=		(55,379)
Unincorporated New Trier Township		826
		=====
Fire Service Area:		
Village of Kenilworth.....		2,513 (16.19%)
Village of Winnetka.....		12,187 (78.49%)
Unincorporated New Trier Township.....+		826 (5.32%)

Total Fire Service Area.....=		15,526
		=====
B. EQUALIZED ASSESSED VALUATION (latest figures available):		
Total New Trier Township.....	<2010>	\$4,946,850,035
Incorporated New Trier Township:		
Village of Kenilworth.....	(\$315,051,106)	
Village of Winnetka.....	(\$1,440,254,090)	
New Trier Township portion of Village of Glencoe.....	(\$929,105,591)	
New Trier Township portion of Village of Wilmette.....	(\$1,862,970,271)	
New Trier Township portion of Village of Glenview.....	(\$130,505,841)	
New Trier Township portion of Village of Northfield.....+	(\$142,163,871)	

Total Incorporated New Trier Township.....=		(\$4,820,050,770)
Unincorporated New Trier Township		\$126,799,265
		=====
Fire Service Area:		
Village of Kenilworth.....		\$315,051,106 (16.74%)
Village of Winnetka.....		\$1,440,254,090 (76.52%)
Unincorporated New Trier Township.....+		\$126,799,265 (6.74%)

Total Fire Service Area.....=		\$1,882,104,461
		=====
C. CALLS (for fire suppression and emergency paramedical and rescue services, including false, for twelve-month period January 1st through December 31st):		
Fire Service Area:	<2011>	
Village of Kenilworth.....		160 (7.24%)
Village of Winnetka (including auto and mutual aid calls).....		2,002 (90.55%)
Unincorporated New Trier Township.....+		49 (2.22%)

Total Fire Service Area.....=		2,211
		=====

D. FIRE SERVICE AREA ANNUAL BUDGET (for fiscal year corresponding to term of contract):

	<2013/2014>	
Winnetka Fire Department annual budget....including capital		\$4,877,494
Less:		
Fire Prevention -- salaries & retirement <*>.....	(\$940,036)	
Fire Prevention -- services.....	(57,100)	
Fire Prevention -- employee insurance benefits <*>.....	(99,768)	
Foreign Fire Insurance	(75,000)	
Joint Services Credit	(30,000)	
Building Improvements	0	
Major capital in proposed budget.....	0	

Total subtractions.....		(1,201,904)
Plus:		
Amortized Major Capital <***>.....	\$136,467	

Total Additions.....		136,467

Kenilworth contract annual budget calculation		\$3,812,057
		=====

<*> These figures each equal exactly 25% of total budgeted departmental expenditures for salaries, retirement and employee insurance benefits. The resulting dollar figures shown are estimates of the department's respective budgeted amounts allocated to fire prevention activities within Winnetka.

<***> This figure is the sum of:

1993	Public Safety Bldg Renovation Plans (Fire); \$30,000 over 30 years installment #21 of 30; installments required through FY 2022/23	1,000
1995	Pumper Truck; \$211,000 over 20 years; installment #19 of 20; installments required through FY 2014/15	10,550
2007	Training Tower \$290,000 over 20 years installment #7 of 20; installments required through FY 2027	14,500
1998	Conversion of Pumper to Rescue/Pumper; \$42,000 over 17 years; installment #16 of 17; installments required through FY 20014/15	2,471
2000	Pumper Truck; \$290,000 over 20 years; installment #14 of 20; installments required through FY 2019/20	14,500
2011	Command Vehicle;\$60,000 over 10 years installment #3 of 10; installments required through FY 2021/2022	6,000
2008	Staff Vehicle; \$35,000 over 6 years; installment #6 of 6; installments required through FY 2014/2015	5,833
d/c		
2010	Ladder/Quint truck; \$674,400 over 20 years installment #4 of 25;.....	33,720
2004	Self Contained Breathing Apparatus; \$60,000 over 14 years; installment #10 of 14; installments required through FY 2019/2020	4,143
2012	Ambulance;\$275,000 over 12 years installments #2 of 12; installments required through FY 2024/2025	22,917
2007	Ambulance;\$180,000 over 12 years installments #7 of 12; installments required through FY 2019/2020	15,000
2012	Staff Vehicle;\$35,000 over 6 years; installment #1 of 6; installments required through FY 2019/2020	5,833
chief		Done
	Total amortized major capital	\$136,467
		=====

E. CREDIT FOR PAYMENTS MADE TO THE VILLAGE OF WINNETKA EXCEEDING EXPENSES (for latest available audited fiscal year):

<2011/2012>

Amount budgeted for Winnetka Fire Department Operations.....	\$4,565,410	
Final audit amount for Winnetka Fire Department.....- reflects operating expenses	(\$4,308,117)	

Rebate.....=		\$257,293
		=====

Fire Service Area budget costs were apportioned that year as follows:

Village of Kenilworth.....*	13.85%
Village of Winnetka.....*	81.18%
Unincorporated New Trier Township.....+/*	4.97%

Total.....=/*	100.0%
	=====

Therefore, the following amounts equal the respective credits
(Rebate multiplied by respective percent):

Village of Kenilworth.....=	\$35,635.08
Village of Winnetka.....=	208,870.46
Unincorporated New Trier Township.....=/+	12,787.46

Total Rebate.....=	\$257,293.00
	=====

~~~~~  
 F. ANNUAL COST OF FIRE SUPPRESSION AND EMERGENCY PARAMEDICAL AND RESCUE SERVICES  
 PROVIDED TO THE VILLAGE OF KENILWORTH:  
 ~~~~~

Village of Kenilworth population.....	2,513	
Fire Service Area population...../	15,526	

Village of Kenilworth population as a proportion of Fire Service Area population.....=	16.19%	
	=====	
Village of Kenilworth equalized assessed valuation.....	\$315,051,106	
Fire Service Area equalized assessed valuation...../	1,882,104,461	

Village of Kenilworth equalized assessed valuation as a proportion of Fire Service Area equalized assessed valuation.....=	16.74%	
	=====	
Village of Kenilworth calls.....	160	
Fire Service Area calls...../	2,211	

Village of Kenilworth calls as a proportion of Fire Service Area calls.....=	7.24%	
	=====	
Fire Service Area annual budget.....	3,812,057	
Average Village of Kenilworth proportion of Fire Service Area.....*	13.39%	

Village of Kenilworth portion of Fire Service Area annual budget.....=	\$510,327.66	
Less Village of Kenilworth latest credit.....-	(35,635.08)	

Village of Kenilworth annual amount due.....=	\$474,692.58	
	=====	

~~~~~  
 G. ANNUAL COST OF FIRE SUPPRESSION AND EMERGENCY PARAMEDICAL AND RESCUE SERVICES

PROVIDED TO THE VILLAGE OF WINNETKA (required for computation purposes only):

|                                                                                                                                |                 |                |
|--------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------|
| Village of Winnetka population.....                                                                                            | 12,187          |                |
| Fire Service Area population...../                                                                                             | 15,526          |                |
|                                                                                                                                | -----           |                |
| Village of Winnetka population as a proportion of<br>Fire Service Area population.....=                                        | 78.49%          |                |
|                                                                                                                                | =====           |                |
| <br>                                                                                                                           |                 |                |
| Village of Winnetka equalized assessed valuation.....                                                                          | \$1,440,254,090 |                |
| Fire Service Area equalized assessed valuation...../                                                                           | 1,882,104,461   |                |
|                                                                                                                                | -----           |                |
| Village of Winnetka equalized assessed valuation as a<br>proportion of Fire Service Area equalized assessed<br>valuation.....= | 76.52%          |                |
|                                                                                                                                | =====           |                |
| <br>                                                                                                                           |                 |                |
| Village of Winnetka calls.....                                                                                                 | 2,002           |                |
| Fire Service Area calls...../                                                                                                  | 2,211           |                |
|                                                                                                                                | -----           |                |
| Village of Winnetka calls as a proportion of Fire<br>Service Area calls.....=                                                  | 90.55%          |                |
|                                                                                                                                | =====           |                |
| <br>                                                                                                                           |                 |                |
| Fire Service Area annual budget.....                                                                                           |                 | \$3,812,057    |
| Average Village of Winnetka proportion of Fire Service Area.....*                                                              |                 | 81.86%         |
|                                                                                                                                |                 | -----          |
| Village of Winnetka portion of Fire Service Area annual budget.....=                                                           |                 | \$3,120,359.29 |
| Less Village of Winnetka latest credit.....-                                                                                   |                 | (208,870.46)   |
|                                                                                                                                |                 | -----          |
| Village of Winnetka annual amount "due".....=                                                                                  |                 | \$2,911,488.83 |
|                                                                                                                                |                 | =====          |

H. ANNUAL COST OF FIRE SUPPRESSION AND EMERGENCY PARAMEDICAL AND RESCUE SERVICES  
 PROVIDED TO UNINCORPORATED NEW TRIER TOWNSHIP:

|                                                                                                                                              |               |              |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|
| Unincorporated New Trier Township population.....                                                                                            | 826           |              |
| Fire Service Area population...../                                                                                                           | 15,526        |              |
|                                                                                                                                              | -----         |              |
| Unincorporated New Trier Township population as a<br>proportion of Fire Service Area population.....=                                        |               | 5.32%        |
|                                                                                                                                              |               | =====        |
| Unincorporated New Trier Township equalized assessed<br>valuation.....                                                                       | \$126,799,265 |              |
| Fire Service Area equalized assessed valuation...../                                                                                         | 1,882,104,461 |              |
|                                                                                                                                              | -----         |              |
| Unincorporated New Trier Township equalized assessed<br>valuation as a proportion of Fire Service Area equalized<br>assessed valuation.....= |               | 6.74%        |
|                                                                                                                                              |               | =====        |
| Unincorporated New Trier Township calls.....                                                                                                 | 49            |              |
| Fire Service Area calls...../                                                                                                                | 2,211         |              |
|                                                                                                                                              | -----         |              |
| Unincorporated New Trier Township calls as a proportion of<br>Fire Service Area calls.....=                                                  |               | 2.22%        |
|                                                                                                                                              |               | =====        |
| Fire Service Area annual budget.....                                                                                                         |               | \$3,812,057  |
| Average Unincorporated New Trier Township proportion of<br>Fire Service Area.....*                                                           |               | 4.76%        |
|                                                                                                                                              |               | -----        |
| Unincorporated New Trier Township portion of Fire Service Area annual<br>budget.....=                                                        |               | \$181,370.05 |
| Less Unincorporated New Trier Township latest credit.....-                                                                                   |               | (12,787.46)  |
|                                                                                                                                              |               | -----        |
| Unincorporated New Trier Township annual amount "due".....=                                                                                  |               | \$168,582.59 |
|                                                                                                                                              |               | -----        |
| Number of fire contracts between Winnetka Fire Department and<br>Unincorporated New Trier Township...../                                     |               | 171          |
|                                                                                                                                              |               | -----        |
| Annual amount due per contract in Unincorporated New Trier Township.....=                                                                    |               | \$985.86     |
|                                                                                                                                              |               | =====        |

Current Monthly  
 Proposed Monthly \$ 82.16

cc: Winnetka Village Manager  
 Winnetka Fire Chief  
 Winnetka Finance Director  
 Kenilworth Village Manager



## Agenda Item Executive Summary

**Title:** M-3-2013 - 630 Pine Lane Landmark Rescission

**Presenter:** Katherine S. Janega, Village Attorney

**Agenda Date:** 03/19/2013

**Consent:**  YES  NO

|                                     |                         |
|-------------------------------------|-------------------------|
| <input checked="" type="checkbox"/> | Ordinance               |
| <input type="checkbox"/>            | Resolution              |
| <input type="checkbox"/>            | Bid Authorization/Award |
| <input type="checkbox"/>            | Policy Direction        |
| <input type="checkbox"/>            | Informational Only      |

### Item History: *(reference past Council reviews, approvals, or authorizations)*

March 5, 2013 - Amended draft discussed; no formal action taken  
February 19, 2013 - Ordinance M-3-2013 introduced  
November 7, 2006 - Resolution R-25-2006 (Approving CBI Subdivision)  
- Ordinance M-20-2006 (Certified Landmark Designation for 630 Pine Lane)  
November 6, 2007 - Resolution R-43-2007 (Approving development Agreement for CBI Subdivision)

### Executive Summary:

Ordinance M-3-2013 grants the request of the owner of 630 Pine Lane to rescind the landmark status of the home at that address. The owner has applied for certified landmark status as an inducement to obtain approval of a 3-lot subdivision of a 3.38 Acre parcel located north of Pine Street, between Hibbard Road and Pine Lane (CBI Subdivision). The owner's development partner, who was to do the building construction, abandoned the project. None of the proposed improvements were made to the residence, which has fallen into disrepair.

The amended draft of Ordinance M-3-2013 rescinds the landmark status, and imposes conditions to address the following key issues:

1. Relaxes and expedites the demolition process without conflicting with the demolition procedures set by Village Code.
2. Preserves the substance of the original subdivision's restrictive covenants and avoids unintentionally granting a subdivision amendment.
3. Confirms the owner's responsibility for the demolition, construction and development.
4. Protects the neighborhood from construction interference by requiring an easement to assure construction and demolition access from Hibbard Road.

### Recommendation / Suggested Action: *(briefly explain)*

1. Consider a motion to amend Ordinance M-3-2013, as indicated in the attached March 15, 2013 revised draft.
2. Consider a motion to pass Ordinance M-3-2013, as amended.

### Attachments: *(please list individually)*

1. Agenda Report
2. Ordinance M-3-2013, with Exhibit A
3. Most recent aerial photo, showing construction traffic for Lot 3, on Pine Lane

## **AGENDA REPORT**

**SUBJECT:**                                   **Ordinance M-3-2013 - 630 Pine Lane Landmark Rescission**

**PREPARED BY:**                           Katherine S. Janega, Village Attorney

**REF:**                                       March 5, 2013                               Council Agenda, pp. 105 – 129  
February 19, 2013                       Council Agenda, pp. 26 – 95  
November 6, 2007                       Council Agenda, pp. 58 – 104  
November 7, 2006                       Council Agenda, pp. 22 – 114

**DATE:**                                     March 14, 2013

### **Introduction**

Ordinance M-3-2013 grants the request of the owner of 630 Pine Lane to rescind the landmark status of the residence on that property. The residence was designed by architect Edwin Clark and built in 1922 and, at the request of the owner, had been designated as a certified Village landmark as an inducement for the Village to approve the CBI Subdivision.

The CBI Subdivision is a three-lot subdivision of a 3.386-Acre parcel located between Hibbard Road and Pine Lane, north of Pine Street. The subdivision bears the name of one of the developers, CBI Custom Homes, Inc. (“CBI”). The other developer is GBM Properties, LLC, (“GBM”), the owner of the subdivision property, which has applied for the landmark rescission.

Although GBM is the owner of the property, both GBM and CBI were parties to the subdivision and landmark designation requests, the subdivision plat and the implementing Development Agreement with the Village. Pursuant to an agency agreement between GBM and CBI, CBI was to serve as GBM’s agent in furtherance of the development and construction on all three parcels of the subdivision.

CBI has since involuntarily dissolved and the whereabouts of its principals is unknown. The subdivision has languished and only Lot 3, which lies along Pine Lane, has been developed. Although the required utility lines and stormwater infrastructure for the subdivision have been installed, the other two lots have not been developed.

CBI initially secured the residence on the center lot (Lot 2, at 630 Pine Lane), but never began the building addition and restoration. The building’s condition has since deteriorated significantly, leading to GBM’s current request to rescind the landmark designation so the building can be demolished and the property redeveloped.

### **Ordinance M-3-2013**

Ordinance M-3-2013 was introduced at the February 19, 2013, Council meeting and was modified to reflect the discussion at that time. An amended draft was considered at the March 5, 2013, Council meeting, but no action was taken. On March 7, as directed by the Village Council, the Village Attorney met with GBM’s attorney to discuss the key issues.

The attached Ordinance contains further amendments, to reflect the Council's discussions, the follow-up discussions with GBM's attorney, and other developments since March 5. The revisions address the key issues that arise from the landmark rescission:

- 1) How to expedite the demolition process (once GBM applies for a permit), without conflicting with the demolition procedures set by Village Code;
- 2) How to grant the relief requested without conflicting with the subdivision procedures set by Village Code and without unintentionally granting a subdivision amendment (which GBM is not requesting);
- 3) How to assure that the parties that own and control the property are held responsible for the development going forward; and
- 4) How to minimize the impact of building demolition and future construction on neighboring properties.

### **Amended Draft of Ordinance M-3-2013**

The following bullet points provide a section-by-section review of the revised draft of M-3-2013, with special focus on the four key issues identified in the preceding section.

- **Preamble.** The Preamble provides the procedural and factual background:
  - Provides an expanded history of the CBI Subdivision as it relates to 630 Pine Lane.
  - Retains the discussion of the basis for the landmark designation, the difficult history of the development, and the standards for the rescission of the landmark status.
- **Section 1.** Legislative findings:
  - Incorporates the preamble's recitals as the Council's findings.
- **Sections 2, 3 and 5.** Core relief:
  - Section 2 grants the landmark rescission, subject to the conditions in Sections 4 through 8.
  - Section 3 states that Ordinance M-3-2013 supersedes the ordinance that granted the original certified landmark designation.
  - Section 5 releases the landmark-related conditions and covenants of the subdivision.
- **Sections 4, 6, 7 and 8.** Specific conditions addressing the four key issues defined above:
  - **Ownership and Responsibility Issues.** GBM has been the owner of the CBI Subdivision since it was designated and, along with CBI, is a party to the Development Agreement. However, the Secretary of State's corporate records indicate that both entities have been involuntarily dissolved, CBI in 2010, and GBM in late 2012. (GBM's status changed just days before the letter seeking rescission was submitted, and GBM probably did not have notice of the change at the time.) Because the Village's Landmark

Ordinance is entirely voluntary and does not allow anyone who is not an owner to make any application for another's property, Section 4 requires proof of ownership before the rescission of the landmark is effective. This proof of ownership will also assure that the Village has the real parties in interest as parties to the Development Agreement.

- **Demolition Issues.** Although GBM has not yet applied for a demolition permit, MC-3-2013 recognizes that demolition is inevitable once the landmark status is rescinded. The following conditions are designed to address sequencing and to expedite the demolition process so the deteriorated building can be quickly removed from the neighborhood. At the same time, the conditions modify the demolition process to accommodate GBM, while staying true to the Village policy and procedures found in Chapter 15.52 of the Village Code.
  - Recognizes that new construction is not imminent, and so requires a site restoration plan.
  - Requires demolition and restoration to be completed within 90 days after issuance of the demolition permit.
  - Modifies the Historic and Architectural Impact Study (HAIS) process.
    - Eliminates the preliminary determination of possible historic and architectural merit, but retains the HAIS requirement. (On March 7, GBM's attorney represented that HAIS is already underway and will be prepared by the Winnetka Historical Society.)
    - Allows demolition to proceed parallel to the HAIS process.
    - Allows, but does not require, the Landmark Preservation Commission to make a formal determination of historic or architectural merit.
    - Prohibits preservation delay.
    - Retains Village's right to delay demolition for the administrative reasons set out in the Village Code (*i.e.*, public safety and convenience).
- **Subdivision Issues.** GBM has not applied for a subdivision amendment, and the Village Code establishes a specific process for such amendments. Therefore, M-3-2013 contains the following conditions to preserve the substance of the original subdivision.
  - Requires an amended Development Agreement (requires future Council action).
  - Amended Development Agreement will not include a preservation requirement for the residence on Lot 2.
  - Requires a new restrictive covenant to be recorded against Lot 2.
    - Maintains the gross floor area, roofed lot coverage and impermeable surface limitations that are already recorded on the Subdivision Plat.

- Replaces the previously incorporated, approved plans with the equivalent building envelope. (See Exhibit A to Ordinance M-3-2013.)
- **Neighborhood Issues.** Sections 7 and 8 also address construction access and the sequencing of construction, so as to reduce the impact of development on the neighborhood.
  - Requires all construction and demolition access to come from Hibbard Road.
  - Hibbard Road construction and demolition access for Lot 2 remains until construction is substantially completed.
  - East access to Lot 2, *i.e.*, access from Pine Lane via the “flagpole” of Lot 2, is to be closed off before any construction or demolition activity begins on either Lot 1 or Lot 2. Emergency access is preserved.
  - GBM must record a construction easement against Lot 1 for the benefit of Lot 2. This provision has been retained because the proposals offered by GBM’s attorney would provide no protection once GBM sells Lot 1. Since GBM intends to sell the undeveloped property, a recorded easement is necessary. While GBM’s attorney has offered to provide performance security for the restoration of Pine Lane if Lot 2 can use Pine Lane for construction and demolition access, that does not eliminate the disturbance in the neighborhood. The Council has also expressed concern about the ability of construction vehicles to maneuver the turn to the narrow Lot 2 driveway access.
- **Final Documentation.** To assure that all documentation is in place, M-3-2013 prohibits the issuance of any building permits for Lot 1 or 2 before (i) issuance of the Demolition Permit for Lot 2, (ii) submittal of the HAIS, and (iii) the approval and recording of the Amended Development Agreement and all covenants and conditions.

**Recommendation:**

- 1) Consider amending Ordinance M-3-2013, as presented in the attached March 14, 2013 revised draft.
- 2) Consider passing Ordinance M-3-2013, as amended.

**AN ORDINANCE  
RESCINDING THE LANDMARK DESIGNATION  
OF THE RESIDENCE AT 630 PINE LANE**

**WHEREAS**, the Village of Winnetka (“Village”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village; and

**WHEREAS**, the Council of the Village of Winnetka finds that establishing standards for identifying, designating and preserving buildings and structures in the Village that are historically, culturally and architecturally significant promotes the welfare of the Village and is a matter pertaining to the affairs of the Village; and

**WHEREAS**, on November 7, 2006, pursuant to an application submitted by CBI Custom Homes, Inc. (“CBI”), the Council of the Village of Winnetka (“Village Council”) adopted Resolution R-25-2006, which approved a three-lot subdivision of a 3.386 acre parcel of property located between Hibbard Road and Pine Lane, north of Pine Street (“CBI Subdivision”); and

**WHEREAS**, the Final Plat of the CBI Subdivision (“Final Plat”) was recorded with the Cook County Recorder of Deeds on December 18, 2007, as Document No. 0735215110; and

**WHEREAS**, in addition to being improved with a residence that was designed by well-known architect Edwin Clark and built in 1922, the CBI Subdivision property had several other defining characteristics, in that (i) it is heavily wooded, with more than 300 trees, 151 of which had diameters in excess of 8 inches, making them subject to the Village’s tree protection Ordinance, (ii) the westerly portion of the property is located within the boundaries of the floodplain, making it subject to floodplain construction regulations and requiring a large amount of detention and compensatory storage for stormwater runoff, and (iii) it is located in an established, low density neighborhood; and

**WHEREAS**, because of the unique characteristics of the underlying property, the Village Council imposed certain covenants and conditions on the CBI Subdivision, in order to maintain the existing neighborhood context while allowing appropriate development; and

**WHEREAS**, the covenants and conditions for the CBI Subdivision, which were stated on the Final Plat, included a requirement that the residence on Lot 2 of the CBI Subdivision, commonly known as 630 Pine Lane (“Subject Property”), be preserved and designated a certified landmark pursuant to Chapter 15.64 of Title 15 of the Winnetka Village Code, titled “Landmark Preservation” (the “Landmark Ordinance”); and

**WHEREAS**, in furtherance of Resolution R-25-2006, and pursuant to the procedures established by the Landmark Ordinance, on November 7, 2006, the Village Council also enacted Ordinance M-20-2006, designating the residence on the Subject Property a certified Village landmark; and

**WHEREAS**, the certified landmark designation of the residence on the Subject Property was based on two key findings: (i) that the residence was significant in its style and design, being

a rare example of the Colonial Revival style that had not undergone significant changes in more than 55 years; and (ii) that the residence was associated with Edwin Clark, a well-known architect who contributed significantly to the architectural character of the Village, having designed the Winnetka Village Hall, the North Shore Country Day School and the Indian Hill Country Club, as well as many other prominent buildings on the North Shore and in Chicago, including the Plaza del Lago shopping center, and the Reptile and Primate houses at Lincoln Park Zoo; and

**WHEREAS**, the Final Plat also contained covenants and conditions that limited the buildable areas, roofed lot coverage and maximum building size on each of the three lots, and required the developers of the CBI Subdivision to enter into a Development Agreement with the Village; and

**WHEREAS**, GBM Properties, LLC (“GBM”), is the owner of the CBI Subdivision property, including the Subject Property and, as such, entered into an agency agreement with CBI, whereby GBM would finance the development and CBI would implement the construction and development; and

**WHEREAS**, as required by Resolution R-25-2006, both GBM and CBI entered into a Development Agreement with the Village, which was approved by the Village Council’s adoption of Resolution R-43-2007 and was recorded with the Cook County Recorder of Deeds on January 18, 2008, as Document No. 0801722074; and

**WHEREAS**, after securing the Subject Property as required by the Development Agreement, CBI proceeded to develop Lot 3 of the CBI Subdivision, but abandoned all work on the development, leaving GBM with the development responsibilities; and

**WHEREAS**, GBM has filed a written request to rescind the certified landmark designation of the residence on the Subject Property so that it can be demolished and the land can be marketed for redevelopment; and

**WHEREAS**, pursuant to due notice, the Landmark Preservation Commission considered the application to rescind the landmark status on January 7, 2013, and the five members then present unanimously recommended that the landmark designation be rescinded, having found that the applicant had met the criteria for rescission, in that: (i) the residence had deteriorated to the point that the qualities that once warranted the designation have been lost or destroyed, (ii) the architectural features cannot be repaired, (iii) the building is not economically viable and cannot yield a reasonable return in its current condition, and (iv) the alterations that would be required to restore the residence would exceed the market value of the Subject Property; and

**WHEREAS**, GBM has established that its net investment in the purchase of the Subject Property and the construction of site improvements and utility infrastructure, after accounting for the development and sale of Lot 3 of the subdivision, is approximately \$5.9 million; and

**WHEREAS**, GBM has established that the estimated cost of restoring the residence according to the approved plans would be an additional \$3.4 million and that the estimated market value of the restored residence would be in the range of from \$2.9 million to \$3.1 million; and

**WHEREAS**, having reviewed the record presented, the Village Council accepts the findings and recommendations of the Landmark Preservation Commission and accordingly finds and determines that the applicant has established that the record shows conclusively that the

qualities that caused the residence on the Subject Property to be designated a certified landmark have been lost or destroyed, due to the deteriorated condition of the Subject Property; and

**WHEREAS**, the Village Council further finds and determines that the cost of restoring the residence would significantly exceed the market value of the restored property; and

**WHEREAS**, the Village Council therefore finds and determines that the Subject Property meets the standards for rescission of the landmark designation under Section 15.64.050(A) of the Village Code; and

**WHEREAS**, the Village Council further finds and determines that, because rescinding the landmark status will result in the demolition of the residence on the Subject Property, it is necessary to make that rescission subject to certain conditions and covenants, to assure that development of all three lots of the CBI Subdivision will be consistent both with the Final Plat that was approved and recorded pursuant to Resolution R-25-2006 and with the terms and conditions of the Development Agreement approved and recorded pursuant to Resolution R-43-2007.

**NOW, THEREFORE**, be it ordained by the President and Board of Trustees of the Village of Winnetka as follows:

**SECTION 1:** The foregoing recitals are hereby incorporated as the findings of the Council of the Village of Winnetka, as if fully set forth herein.

**SECTION 2:** Subject to the terms and conditions set forth in Sections 3 through 9 of this Ordinance, the designation of the residence located on the property at 630 Pine Lane, permanent real estate index number 05-17-312-075-0000, as a certified landmark under Section 15.04.070 the Landmark Preservation Ordinance, is hereby rescinded.

**SECTION 3:** The rescission of the certified landmark status of the residence located on the property at 630 Pine Lane shall not go into effect unless and until GBM provides proof of its ownership of Lots 1 and 2 of the CBI Subdivision.

**SECTION 4:** This Ordinance shall supersede Ordinance M-20-2006.

**SECTION 5:** This Ordinance shall supersede and release Subsections R and S of Section 3 of Resolution R-25-2006, titled "A Resolution Accepting and Approving a Plat of Subdivision (630 Pine Lane – CBI Subdivision); provided, that in all other respects Resolution R-25-2006 shall remain in full force and effect.

**SECTION 6:** This Ordinance shall supersede and release Conditions and Covenants numbers 4 and 5 on page 2 of 2 of the Final Plat of CBI Subdivision, as approved by Resolution R-25-2006, and recorded with the Cook County Recorder of Deeds on December 18, 2007 as Document No. 0735215110, a copy of which was also appended as Exhibit F to the Development Agreement approved by Resolution R-43-2007 and recorded with the Cook County Recorder of Deeds on January 18, 2008, as Document No. 0801722074.

**SECTION 7:** The demolition of the residence on Lot 2 of the CBI Subdivision, and the redevelopment of said Lot 2, shall be subject to the procedures established by Chapter 15.52 of the Village Code, as modified by the following terms and conditions:

A. The application for demolition shall be accompanied by a site restoration plan.

B. The building demolition and site restoration of the Subject Property shall be completed within 90 days after the date of issuance of the demolition permit.

C. In light of the prior landmark designation of the residence, the application shall not be subject to the preliminary historic and architecture review under Section 15.52.040 of the Village Code.

D. Applicant shall submit a Historic and Architectural Impact Study for review and approval by the Landmark Preservation Commission pursuant to Sections 15.52.050 and 15.52.060 of the Village Code.

E. In light of the prior landmark designation of the residence, the Landmark Preservation Commission may, but shall not be required to, make a formal determination of historic and/or architectural impact pursuant to Section 15.52.060 of the Village Code.

F. The demolition of the residence shall not be subject to a preservation delay under Section 15.52.070(A) of the Village Code, but the Village reserves the right to delay the issuance of the demolition permit for any of the grounds specified in subsections B through E of Section 15.52.070 of the Village Code.

**SECTION 8:** To assure that the development of Lots 1 and 2 of the CBI Subdivision after the demolition of the residence on Lot 2 is consistent both with the Final Plat approved by Resolution R-25-2006 and with the Development Agreement approved by Resolution R-43-2007, the owners shall enter into an Amended Development Agreement, in a form acceptable to the Village Council. Said Amended Development Agreement shall cover the same subject matters as the Development Agreement approved by Resolution R-43-2007, except that said Amended Development Agreement shall not require the preservation of the residence on Lot 2 of the CBI Subdivision. The Amended Development Agreement shall also contain the following additional covenants and conditions:

A. Access for all construction and demolition activity on Lot 1 shall be from Hibbard Road.

B. Access for all construction and demolition activity on Lot 2 shall be from Hibbard Road, until such time as the Director of Community Development determines that construction has been substantially completed. For purposes of this provision, substantial completion shall mean (i) that the buildings constructed on Lot 2 are ready for final inspection and/or occupancy, and (ii) that all landscaping on the west side of Lot 2 has been installed.

C. Prior to beginning any construction or demolition activity on either Lot 1 or Lot 2, owners shall close the east access to the Subject Property; provided, that said closure shall not alter or impede access to adjacent properties and shall not prevent emergency access to Lot 2. The east access shall remain closed to all construction and demolition traffic and vehicles until the Director of Community Development determines (i) that the construction on Lot 2 has been substantially completed, as defined in the foregoing subsection B, and (ii) that the only vehicles needing access to Lot 2 are small service vehicles and vehicles making deliveries of home furnishings. The east access to Lot 2 shall be permanently reopened when a certificate of occupancy is issued for Lot 2.

D. Prior to the issuance of any construction or demolition permits for Lot 1 or 2, the owners of the CBI Subdivision, at their expense, shall record a construction easement

against Lot 1 of the CBI Subdivision for the benefit of Lot 2. Said construction easement shall be in a form acceptable to the Village Attorney, and shall provide that the construction easement shall remain in effect until a certificate of occupancy is issued for Lot 2, at which time it shall be released.

E. The owners of the CBI Subdivision, at their expense, shall record a restrictive covenant against Lot 2 that restates the limits on gross floor area, roofed lot coverage and impermeable surfaces for Lot 2 that were stated in the Zoning Table on the approved Final Plat of Subdivision. Said restrictive covenant shall also impose the same building envelope that was approved in the initial subdivision, as depicted in Exhibit A to this Ordinance. Said restrictive covenant shall be in a form acceptable to the Village Attorney,

**SECTION 9:** No building permits shall be issued for Lot 1 or 2 before the owner has satisfied all of the following conditions:

A. applied for and obtained a Demolition Permit for the residence on Lot 2;

B. submitted the Historic and Architectural Impact Study as required in Section 6.C of this Ordinance; and

C. completed and recorded the Amended Development Agreement and all covenants and conditions stated in Sections 8 and 9 of this Ordinance.

**SECTION 10:** This Ordinance is passed by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

[Remainder of this page intentionally left blank.]

**SECTION 11:** This Ordinance shall take effect immediately upon its passage, approval and publication as provided by law.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2013, pursuant to the following roll call vote:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2013.

Signed:

\_\_\_\_\_  
Village President

Countersigned:

\_\_\_\_\_  
Village Clerk

Published by authority of the  
President and Board of Trustees  
of the Village of Winnetka,  
Illinois, this \_\_\_\_ day of  
\_\_\_\_\_, 2013.

Introduced: February 19, 2013  
Passed and Approved: March 19, 2013

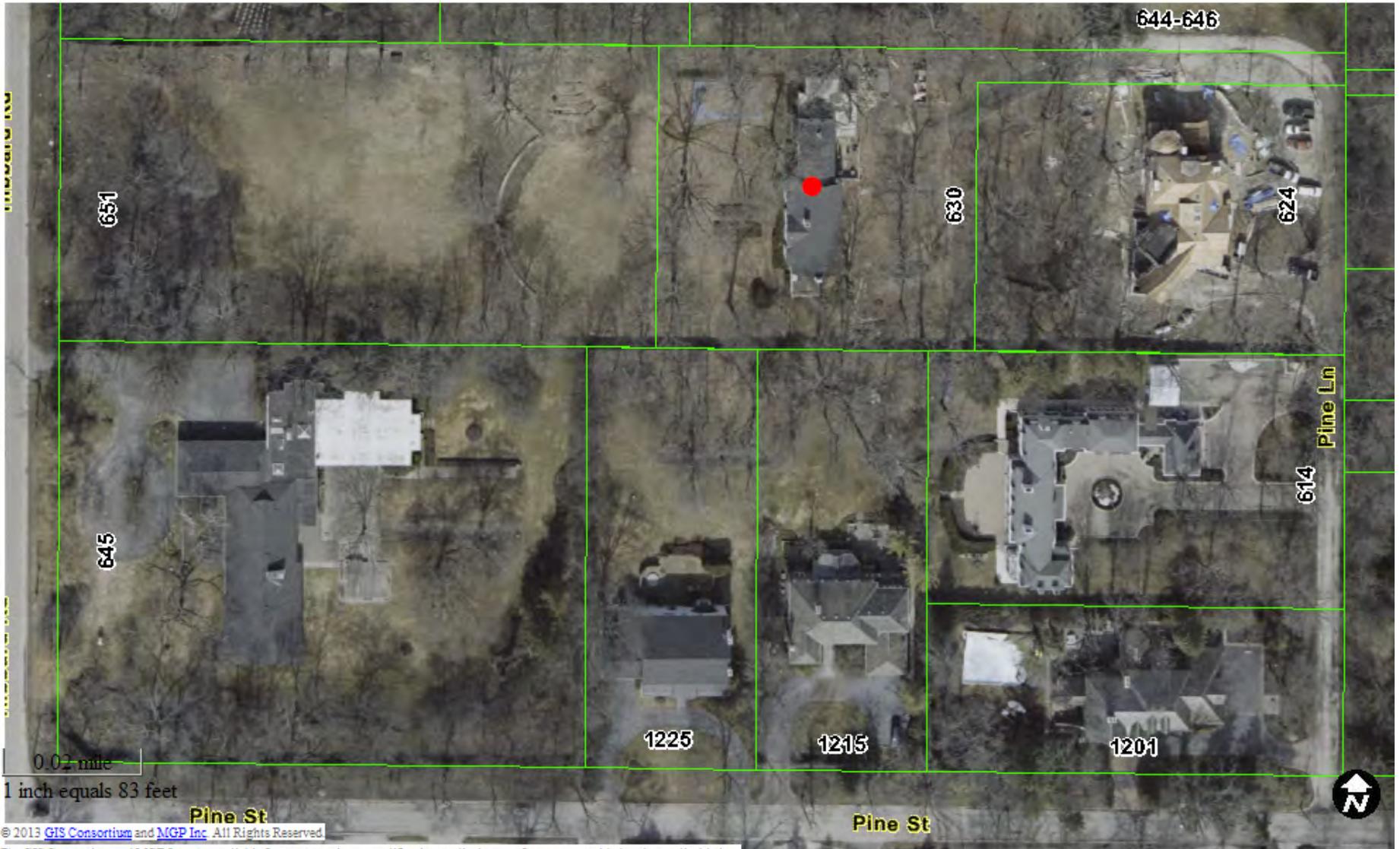
**EXHIBIT A**

**Restrictive Zoning Covenant against Lot 2 of the CBI Subdivision  
as to the Maximum Allowable  
Gross Floor Area, Roofed Lot Coverage, Impermeable Surfaces and Building Height  
and as to the Minimum Required  
Front Setback, Side Yards and Rear Yard**

| <b>Zoning Standard</b>            | <b>Restrictive covenant for Lot 2 of CBI Subdivision</b> | <b>Typical zoning requirement (R-2 Zoning District)</b> |
|-----------------------------------|----------------------------------------------------------|---------------------------------------------------------|
| <b>Gross Floor Area</b>           | 9,275 s.f.                                               | 10,347 s.f.                                             |
| <b>Roofed Lot Coverage</b>        | 4,675 s.f.                                               | 10,490 s.f.                                             |
| <b>Total Impermeable surfaces</b> | 15,432 s.f.                                              | 20,819 s.f.                                             |

| <b>Zoning Standard</b>            | <b>Restrictive covenant for Lot 2 of CBI Subdivision</b>           | <b>Typical zoning requirement (R-2 Zoning District)</b> |
|-----------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|
| <b>Front Setback (east)</b>       | 77.91 ft.                                                          | 50 ft.                                                  |
| <b>Side Yard (north, minimum)</b> | 33.47 ft.                                                          | 12 ft.                                                  |
| <b>Side Yard (total)</b>          | 72.78 ft.<br>(33.47 ft.+39.31 ft.)                                 | 55.65 ft. (30%)                                         |
| <b>Rear Yard (west)</b>           | 47.59 ft.                                                          | 25 ft.                                                  |
| <b>Building Height</b>            | 29 ft. as measured from the first floor to the ridge of the gables | 33 ft.                                                  |

**Note:** The above figures for maximum allowable Gross Floor Area, Roofed Lot Coverage, Impermeable Surfaces and Building Height reflect a reduction from the maximums allowable under the Winnetka Zoning Ordinance, and the minimum required front setback, side yard and rear yard reflect an increase over the minimums required under the Winnetka Zoning Ordinance, with both the limitations and requirements being conditions of the approval of the CBI Subdivision pursuant to Village Council Resolution R-25-2006.





## Agenda Item Executive Summary

**Title:** M-4-2013: 399 Ridge Avenue, Zoning Variation - Introduction

**Presenter:** Michael D'Onofrio, Director of Community Development

**Agenda Date:** 03/19/2013

**Consent:**  YES  NO

- |                                     |                         |
|-------------------------------------|-------------------------|
| <input checked="" type="checkbox"/> | Ordinance               |
| <input type="checkbox"/>            | Resolution              |
| <input type="checkbox"/>            | Bid Authorization/Award |
| <input type="checkbox"/>            | Policy Direction        |
| <input type="checkbox"/>            | Informational Only      |

**Item History:** *(reference past Council reviews, approvals, or authorizations)*

No previous action.

**Executive Summary:**

The petitioners, David and Christine Walker, are requesting the variation in order to replace the existing 12.35 ft. x 18.45 ft. detached garage with a new detached garage measuring 20 ft. x 20 ft. The need for the variation stems from the petitioners' desire to utilize the existing driveway to access the proposed two-car garage. The proposed garage would provide a rear yard setback from the east property line of 4.5 ft., whereas a minimum of 6 ft. is required because the subject site is adjoining the neighbor's front and side yards. The existing garage provides a rear yard setback of 7.97 ft.

At its February 18, 2013 meeting the Zoning Board of Appeals voted 5 to 1 to recommend in favor of approving the variation.

**Recommendation / Suggested Action:** *(briefly explain)*

Consider introduction of Ordinance M-4-2013.

**Attachments:** *(please list individually)*

- Attachment A: Zoning Matrix
- Attachment B: GIS Map
- Attachment C: Variation Application
- Attachment D: Site Plans and Elevations
- Attachment E: Photos of existing garage
- Attachment F: Email from neighbor
- Attachment G: Excerpt of draft minutes of Feb. 11, 2013 ZBA meeting

## AGENDA REPORT

**TO:** Village Council

**PREPARED BY:** Michael D'Onofrio, Director of Community Development

**SUBJECT:** M-4-2013: 399 Ridge Ave.  
(1) Garages

**DATE:** February 18, 2013

Ordinance M-4-2013 grants a variation by Ordinance from Section 17.30.110 [Garages] of the Winnetka Zoning Ordinance to permit the replacement of the existing detached garage with a new detached garage that will result in a rear yard setback of 4.5 ft., whereas a minimum of 6 ft. is required, a variation of 1.5 ft. (25%).

The petitioners, David and Christine Walker, are requesting the variation in order to replace the existing 12.35 ft. x 18.45 ft. detached garage with a new detached garage measuring 20 ft. x 20 ft. The need for the variation stems from the petitioners' desire to utilize the existing driveway to access the proposed two-car garage. The proposed garage would provide a rear yard setback from the east property line of 4.5 ft., whereas a minimum of 6 ft. is required because the subject site is adjoining the neighbor's front and side yards. The existing garage provides a rear yard setback of 7.97 ft.

The existing garage is considered nonconforming in regards to the existing south side yard setback of 0.8 ft. The proposed garage would comply with the minimum 2 ft. setback required for a detached garage located within the rear quarter of the lot while adjoining the side or rear yard of the neighboring property.

The property is located in the R-5 Single Family Residential District. The residence was built circa 1905. A subsequent building permit was issued in 1935 to construct the existing one-car garage. The petitioners purchased the property in 2004.

There has been one previous zoning case for this property. Case No. 296 was denied by the ZBA on May 16, 1927 to allow an addition to a previous detached garage that would have encroached the south side yard.

An attached zoning matrix (Attachment A) summarizes the work proposed under this variation request.

### **Recommendation of Lower Board**

At the Zoning Board of Appeals meeting February 11, 2013 the six members present voted 5 to 1 to recommend approval of the zoning variation.

Introduction of the ordinance requires the concurrence of a majority of the Council.

**Recommendation:**

Consider introduction of Ordinance M-4-2013, granting the zoning variation from the rear yard setback to permit the replacement of an existing one-car garage with a two-car garage.

**Attachments:**

Attachment A: Zoning Matrix

Attachment B: GIS Map

Attachment C: Variation Application

Attachment D: Site Plans and Elevations

Attachment E: Photos of existing garage

Attachment F: Email from neighbor

Attachment G: Excerpt of draft minutes of Feb. 11, 2013 ZBA meeting

## ZONING MATRIX

**ADDRESS: 399 Ridge Ave.**  
**CASE NO: 13-02-V2**  
**ZONING: R-5**

| ITEM                             | REQUIREMENT  | EXISTING     | PROPOSED  | TOTAL       | STATUS                        |
|----------------------------------|--------------|--------------|-----------|-------------|-------------------------------|
| Min. Lot Size                    | 8,900 SF     | 7,500 SF     | N/A       | N/A         | EXISTING NONCONFORMING        |
| Min. Average Lot Width           | 70 FT        | 50 FT        | N/A       | N/A         | EXISTING NONCONFORMING        |
| Max. Roofed Lot Coverage         | 2,025 SF (1) | 1,242.67 SF  | 172.14 SF | 1,414.81 SF | OK                            |
| Max. Gross Floor Area            | 3,000 SF (1) | N/A (2)      | N/A (2)   | N/A         | OK                            |
| Max. Impermeable Lot Coverage    | 3,750 SF (1) | 2,162.47 SF  | 195.99 SF | 2,358.46 SF | OK                            |
| Min. Front Yard (West)           | 30 FT        | 31.14 FT (3) | N/A       | N/A         | OK                            |
| Min. Corner (Front) Yard (North) | 14 FT        | 30.5 FT (4)  | 28 FT (4) | N/A         | OK                            |
| Min. Side Yard (South)           | 2 FT (5)     | 0.8 FT       | 2 FT      | N/A         | OK                            |
| Min. Rear Yard (East)            | 6 FT (6)     | 7.97 FT      | 4.5 FT    | N/A         | <b>1.5 FT (25%) VARIATION</b> |

**NOTES:**

- (1) Based on lot area of 7,500 SF
- (2) GFA calculations are not required for detached garages located within the rear 25% of the lot depth, provided the garage does not exceed 400 s.f. (The proposed garage is 400 s.f.)
- (3) Setback to existing residence. Proposed garage is in rear 25% of property.
- (4) Setback to detached garage.
- (5) Required setback for detached garage in the rear 25% of lot and adjoining neighbor's rear 25%.
- (6) Required setback for detached garage when adjoining neighbor's front and/or side yard.

Attachment A

**AN ORDINANCE GRANTING A VARIATION IN  
THE APPLICATION OF THE ZONING ORDINANCE  
OF THE VILLAGE OF WINNETKA,  
COOK COUNTY, ILLINOIS (399 Ridge)**

**WHEREAS**, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village; and

**WHEREAS**, the Council of the Village of Winnetka (“Village Council”) find that establishing standards for the use and development of lands and buildings within the Village and establishing and applying criteria for variations from those standards are matters pertaining to the affairs of the Village; and

**WHEREAS**, the property commonly known as 399 Ridge Avenue Winnetka, Illinois (the “Subject Property”), is legally described as follows:

Lot 7 in George H. Mayr’s Subdivision of the North 264.4 feet of Block 63 West of the railroad, in Peck’s Subdivision in the Northeast ¼ of Section 20, and North fractional ½ of Section 21, Township 42 North, Range 13 East of the Third Principal Meridian, in Cook County, Illinois, and;

**WHEREAS**, the Subject Property is located in the R-5 Zoning District provided in Chapter 17.12 of the Winnetka Zoning Ordinance, Title 17 of the Winnetka Village Code; and

**WHEREAS**, on January 9, 2013, the owner of the Subject Property filed an application for a variation from the garage setback requirements of Section 17.30.110(E) of the Lot, Space, Bulk and Yard Regulations for Single Family Residential Districts established by Chapter 17.30 of the Zoning Ordinance to permit the replacement of a dilapidated one-car detached garage with a two-car detached garage that is proposed to be located 4.5 feet from the east (rear) lot line, rather than then the required 6.0-foot setback, resulting in a variation of 1.5 feet (25%); and

**WHEREAS**, on February 11, 2013, on due notice thereof, the Zoning Board of Appeals conducted a public hearing on the requested variation and, by the favorable vote of five of the six members then present, has reported to the Council recommending that the requested variation be granted; and

**WHEREAS**, there are practical difficulties associated with carrying out the strict application of the Zoning Ordinance with respect to the Subject Property in that: (a) the Subject Property is a corner lot that is subject to increased setbacks along both street frontages; (b) the existing lot configuration was established by the construction of the single family home in 1905, before the enactment of the Zoning Ordinance, and the construction of the existing one-car garage in 1935, prior to the enactment of setback requirements; (c) the owners propose to utilize the same driveway to access the proposed two-car garage; (d) because the rear yard of the Subject Property abuts the side yard of the property to the east, the Subject Property is subject to an increased rear yard setback requirement that is equal to the required side yard setback on the adjacent property; and (e) shifting the garage to a fully conforming location will reduce the usable green space on the

Subject Property, and will require that the driveway and the established driveway apron and curb cut be relocated to align with the garage; and

**WHEREAS**, the Subject Property cannot yield a reasonable return if permitted to be used only under the conditions allowed by the Zoning Ordinance, in that: (a) the existing garage is deteriorated and in need of replacement; (b) constructing a new two-car garage in a conforming location would result in the loss of permeable surface and back yard green space and require that the established driveway, driveway apron and curb cut be removed and replaced so as to align with the new garage; and (c) constructing a new garage in a conforming location without removing and relocating the existing driveway, would restrict the size of the new garage to a one-car garage, although properties in the immediate vicinity are improved with two-car garages; and

**WHEREAS**, the requested variation will not alter the essential character of the neighborhood because the replacement of the deteriorated garage will be in the same general location on the Subject Property and the established location of the driveway, driveway apron and curb cut will remain; and

**WHEREAS**, the requested variation will not impair an adequate supply of light and air because the proposed new detached garage will conform with maximum height restrictions and will be set away from the residence located on the adjacent property to the east; and

**WHEREAS**, the requested variation will not increase the hazard from fire and other dangers to the Subject Property, as the proposed construction will comply with all applicable building and fire protection codes; and

**WHEREAS**, there is no evidence that the requested variation will diminish the taxable value of land and buildings throughout the Village, and the taxable value of the Subject Property may be increased because of the proposed improvement; and

**WHEREAS**, the proposed construction will not contribute to congestion on the public streets, as the property will continue to be used for single family residential purposes and the expanded garage will increase the amount of enclosed, off-street parking on the Subject Property; and

**WHEREAS**, there is no evidence that the requested variation will otherwise impair the public health, safety, comfort, morals, and welfare of the inhabitants of the Village; and

**WHEREAS**, this Ordinance has been placed on the Village Council's agenda and made available for public inspection at Village Hall and on the Village's web site, in accordance with Sections 2.04.040 and 2.16.040 of the Winnetka Village Code and applicable law.

**NOW, THEREFORE**, be it ordained by the President and Board of Trustees of the Village of Winnetka as follows:

**SECTION 1:** The foregoing recitals are hereby incorporated as the findings of the Council of the Village of Winnetka, as if fully set forth herein.

**SECTION 2:** The Subject Property, commonly known as 399 Ridge Avenue and located in the R-5 Single-Family Residential District provided in Chapter 17.12 of the Winnetka Zoning Ordinance, Title 17 of the Winnetka Village Code, is hereby granted a variation from the garage setback requirements of Section 17.30.110(E) of the Lot, Space, Bulk and Yard Regulations for Single Family Residential Districts established by Chapter 17.30 of the Zoning Ordinance to permit the replacement of a dilapidated one-car detached garage with a two-car detached garage that is

proposed to be located 4.5 feet from the east (rear) lot line, rather than then the required 6.0-foot setback, resulting in a variation of 1.5 feet (25%), as depicted in the plans submitted with the application for variation.

**SECTION 3:** The variation granted herein is conditioned upon the commencement of the proposed construction within 12 months after the effective date of this Ordinance.

**SECTION 4:** This Ordinance is passed by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

**SECTION 5:** This Ordinance shall take effect immediately upon its passage, approval and publication as provided by law.

**PASSED** this \_\_\_ day of \_\_\_\_\_, 2013, pursuant to the following roll call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this \_\_\_ day of \_\_\_\_\_, 2013.

Signed:

\_\_\_\_\_  
Village President

Countersigned:

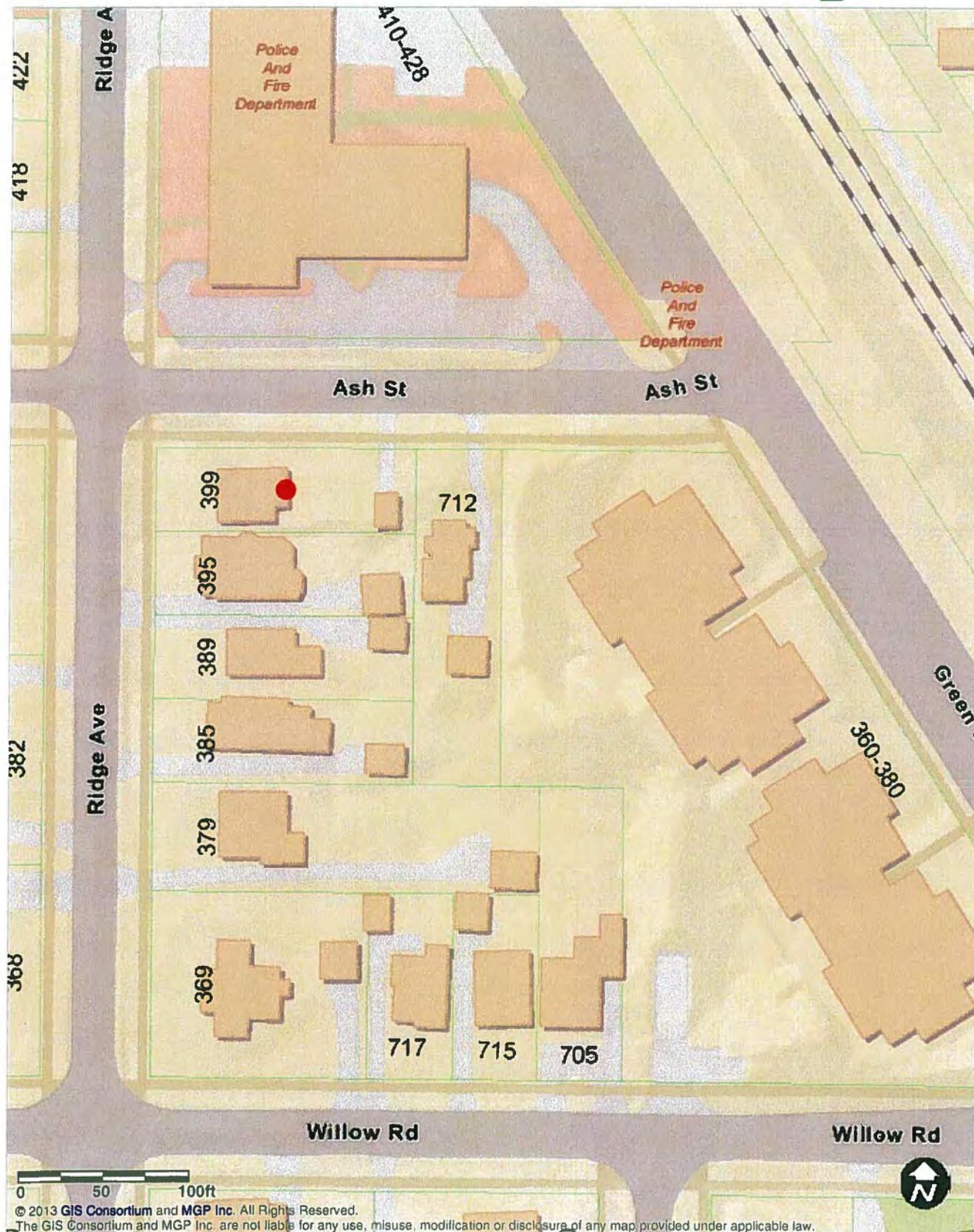
\_\_\_\_\_  
Village Clerk

Published by authority of the  
President and Board of Trustees  
of the Village of Winnetka,  
Illinois, this \_\_\_\_ day of  
\_\_\_\_\_, 2013.

Introduced:  
Passed and Approved:



MapOffice™ 399 Ridge Ave.



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The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law.

**APPLICATION FOR VARIATION  
WINNETKA ZONING BOARD OF APPEALS**

**Owner Information:**

Name: David D. & Christine K. Walker

Property Address: 300 Ridge Ave., Winnetka, IL. 60093

Home and Work Telephone Number: [REDACTED]; [REDACTED]

Fax and E-mail: [REDACTED]

**Architect Information: Name, Address, Telephone, Fax & E-mail:**

- Richard Smith

132 Palm

Barrington, IL. 60010

**Attorney Information: Name, Address, Telephone, Fax & E-mail:**

N/A

Date Property Acquired by Owner: 2/13/04

Nature of Any Restrictions on Property: Standard zoning rules Apply

Explanation of Variation Requested: See Attached  
(Attach separate sheet if necessary)

**OFFICE USE ONLY**

Variation Requested Under Ordinance Section(s): \_\_\_\_\_

Staff Contact: \_\_\_\_\_ Date: \_\_\_\_\_



## STANDARDS FOR GRANTING OF ZONING VARIATIONS

Applications must provide evidence and explain in detail the manner wherein the strict application of the provisions of the zoning regulations would result in a clearly demonstrated practical difficulty or particular hardship. In demonstrating the existence of a particular difficulty or a particular hardship, please direct your comments and evidence to each of the following items:

1. The property in question can not yield a reasonable return if permitted to be used only under the conditions allowed by regulations in that zone.
2. The plight of the owner is due to unique circumstance. Such circumstances must be associated with the characteristics of the property in question, rather than being related to the occupants.
3. The variation, if granted, will not alter the essential character of the locality.
4. An adequate supply of light and air to the adjacent property will not be impaired.
5. The hazard from fire and other damages to the property will not be increased.
6. The taxable value of the land and buildings throughout the Village will not diminish.
7. The congestion in the public street will not increase.
8. The public health, safety, comfort, morals, and welfare of the inhabitants of the Village will not otherwise be impaired.

For your convenience, you will find attached examples of general findings, for and against the granting of a variation, which have been made by the Zoning Board of Appeals and Village Council in prior cases.

**NOTE:** The Zoning Board of Appeals or the Village Council, depending on which body has final jurisdiction, must make a finding that a practical difficulty or a particular hardship exists in order to grant a variation request.

Property Owner's Signature:  Date: 1/3/13

(Proof of Ownership is required)

**Variations, if granted, require initiation of construction activity within 12 months of final approval. Consider your ability to commence construction within this 12 month time period to avoid lapse of approvals.**

We are applying for a zoning variance to replace an existing, dilapidated 18.45' x 12.35' garage that was built back in 1935 and install a new standard 20' X 20' garage at the eastern end of our property. Currently we are requesting a 4 ½ foot setback from the eastern edge of our property to the proposed edge of the garage wall instead of the standard 6 foot setback.

We feel this is merited given the 8 standards for granting of zoning variations:

1. The current garage is roughly 78 years old, in bad shape and in need of replacement. We plan to use the existing concrete driveway as the center point of the new garage and as such would like to extend the eastern wall of the garage by 3 ft 6 in. to the east and 4 ft 2 in to the west. This allows us to maximize the existing permeable, grassed area on the property, have more backyard green area, and thus yield a much more reasonable return on our investment. For the record we don't have plans to sell the house in the near future.
2. We purchased the property on 2/13/04 with the existing garage. The current garage was built in 1935 according to permit records at the village hall. There were no setback requirements at the time. As a result, the south end of the garage is 0.81 ft from the south property line. We plan to have the new garage conform to current standards by having it 2 ft. from the southern property line. However, due to the unique circumstance of the location of the original, existing garage and driveway, we need to request this zoning variation.
3. The variation will not alter the character of the locality whatsoever
4. The current supply of light and air to the adjacent properties will not be impaired
5. The hazard from fire and other damages to the property will not increase and will likely decrease given that the current garage may fall down in a bad windstorm.
6. The taxable value of the land and buildings will not diminish and might increase with the installation of a new garage on the property.
7. The congestion in the public street will not increase due to a new garage.
8. The public health, safety, comfort, morals, and welfare of the inhabitants of the village will not otherwise be impaired.

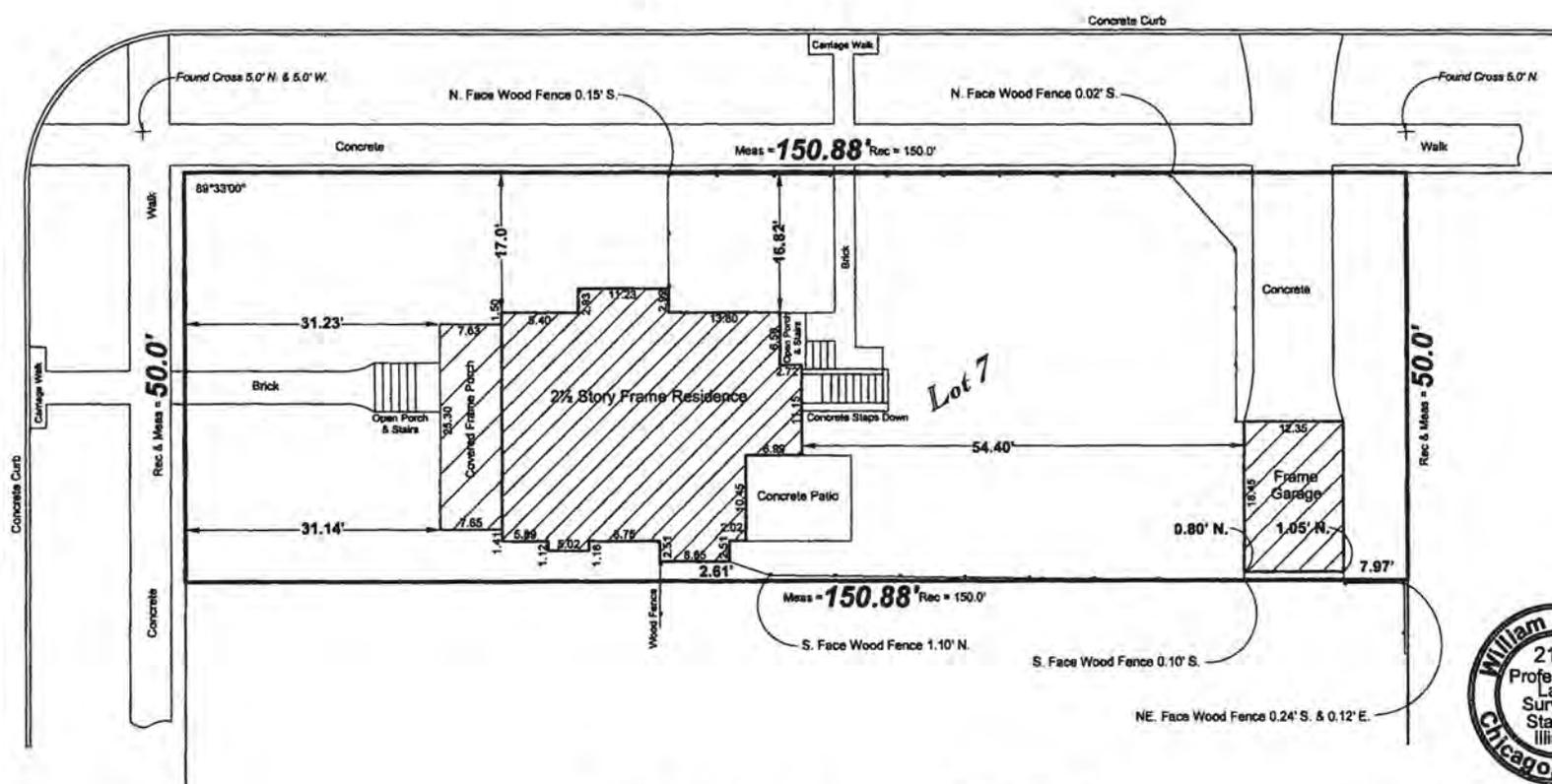
# Plat of Survey by Central Survey LLC



**Legal Description**  
Lot 7 in George H. Mayr's Subdivision of the North 264.40 feet of Block 63 West of the Railroad, in Peck's Subdivision of the Northeast 1/4 of Section 20, and the North fractional 1/2 of Section 21, Township 42 North, Range 13 East of the Third Principal Meridian, in Cook County, Illinois  
Commonly Known as: 399 Ridge Ave., Winnetka, Illinois  
Area of Land Described: 7,543 Sq. Ft.

## Ash Street

## Ridge Avenue



- Legend**
- N. = North
  - S. = South
  - E. = East
  - W. = West
  - N. = Typical
  - Rec = Record
  - Meas = Measure
  - St. = Street
  - Ave. = Avenue

NOTE: Property corners were NOT staked per customer.  
Scale: 1 inch equals 15 Feet.

Ordered By: MACH 1  
Order Number: 399  
Assume no dimension from scaling upon this plat. Compare all points before building and report any difference at once. For building restrictions refer to your abstract, deed, contract and local ordinances.

| Decimal/Inch Conversions |            |             |
|--------------------------|------------|-------------|
| 0.01" = 1/8"             | 0.08" = 1" | 0.56" = 7"  |
| 0.02" = 1/4"             | 0.17" = 2" | 0.67" = 8"  |
| 0.03" = 3/8"             | 0.25" = 3" | 0.75" = 9"  |
| 0.04" = 1/2"             | 0.33" = 4" | 0.83" = 10" |
| 0.05" = 5/8"             | 0.42" = 5" | 0.92" = 11" |
| 0.06" = 3/4"             | 0.50" = 6" | 1.00" = 12" |
| 0.07" = 7/8"             |            |             |

## EXISTING SITE PLAN

State of Illinois )  
County of Cook ) S.S.



This professional service conforms to current Illinois minimum standards for a boundary survey

Central Survey LLC does hereby certify that an on the ground survey per record description of the land shown hereon was performed on January 7, 2013 and that the map or plat hereon drawn is a correct representation of said survey. When bearings are shown the bearing base is assumed. Dimensions are shown in feet and hundredths and are correct at a temperature of 68° Fahrenheit.

Dated this 7th day of January 2013  
William R. Webb P.L.S. #2190 (exp.11/30/2014) Professional Design Firm Land Surveying LLC (#184-004113)



Attachment D

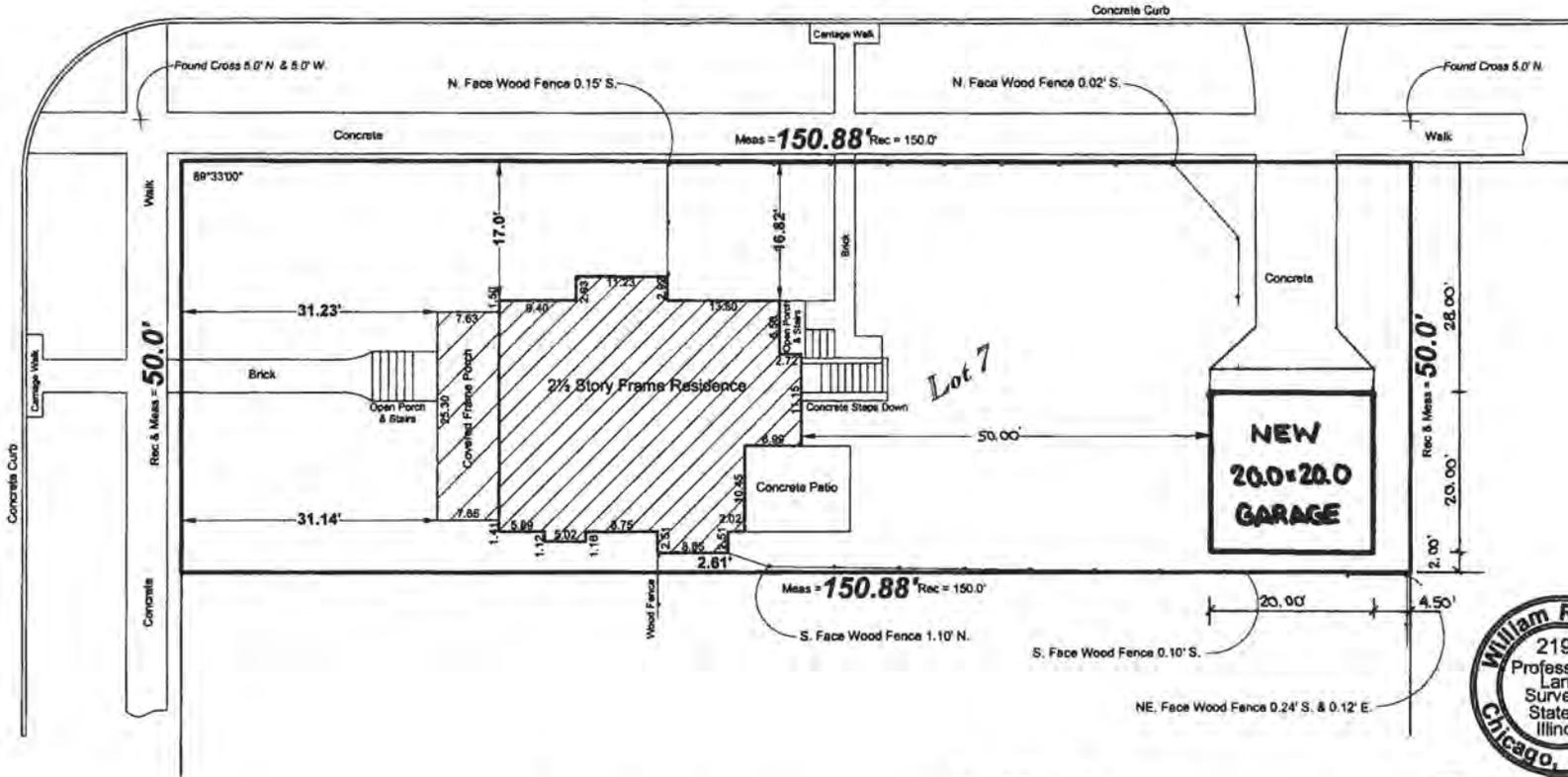
# Plat of Survey *by* Central Survey LLC

**Legal Description**  
Lot 7 in George H. May's Subdivision of the North 264.40 feet of Block 63 West of the Railroad, in Peck's Subdivision of the Northeast ¼ of Section 20, and the North fractional ½ of Section 21, Township 42 North, Range 13 East of the Third Principal Meridian, in Cook County, Illinois  
Commonly Known as: 399 Ridge Ave., Winnetka, Illinois  
Area of Land Described: 7,543 Sq. Ft.



## Ash Street

## Ridge Avenue



**Legend**

- N. = North
- S. = South
- E. = East
- W. = West
- (TYP) = Typical
- Rec = Record
- Meas = Measure
- St. = Street
- Ave. = Avenue

NOTE: Property corners were NOT staked per customer.  
Scale: 1 Inch equals 15 Feet.

Ordered By: MACH 1

Order Number: 399

Assume no dimension from scaling upon this plat. Compare all points before building and report any difference at once. For building restrictions refer to your abstract, deed, contract and local ordinances.

| Decimal/Inch Conversions |            |             |
|--------------------------|------------|-------------|
| 0.01" = 1/8"             | 0.08" = 1" | 0.58" = 7"  |
| 0.02" = 1/4"             | 0.17" = 2" | 0.87" = 8"  |
| 0.03" = 3/8"             | 0.25" = 3" | 0.75" = 9"  |
| 0.04" = 1/2"             | 0.33" = 4" | 0.83" = 10" |
| 0.05" = 5/8"             | 0.42" = 5" | 0.92" = 11" |
| 0.07" = 7/8"             | 0.50" = 6" | 1.00" = 12" |

## PROPOSED SITE PLAN

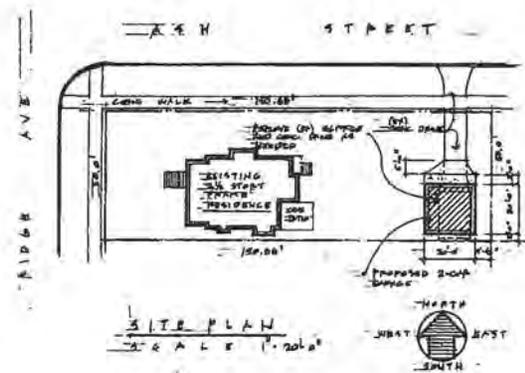
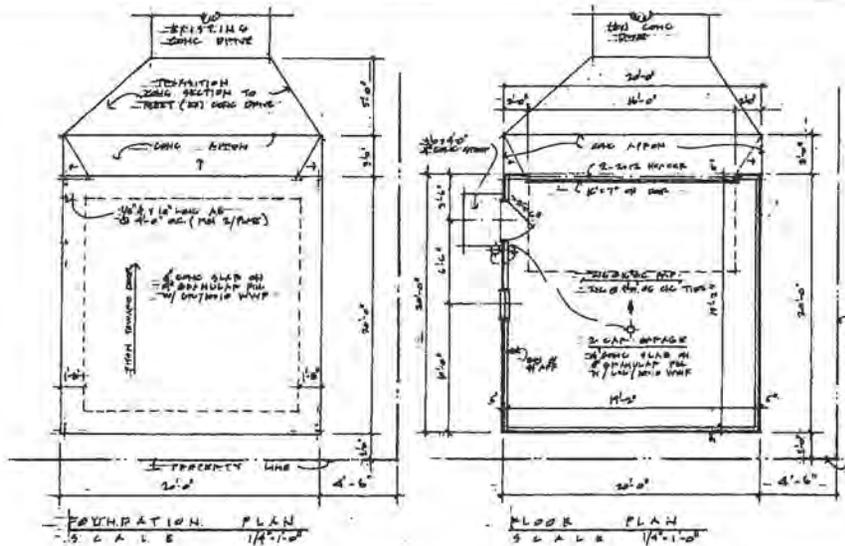
State of Illinois )  
County of Cook ) S.S.

Central Survey LLC does hereby certify that an on the ground survey per record description of the land shown hereon was performed on January 7, 2013 and that the map or plat hereon drawn is a correct representation of said survey. When bearings are shown the bearing base is assumed. Dimensions are shown in feet and hundredths and are correct at a temperature of 68° Fahrenheit.

Dated this 7th day of January 2013 *William R. Webb*  
William R. Webb P.L.S. #2190 (exp.11/30/2014) Professional Design Firm Land Surveying LLC (#184-004113)

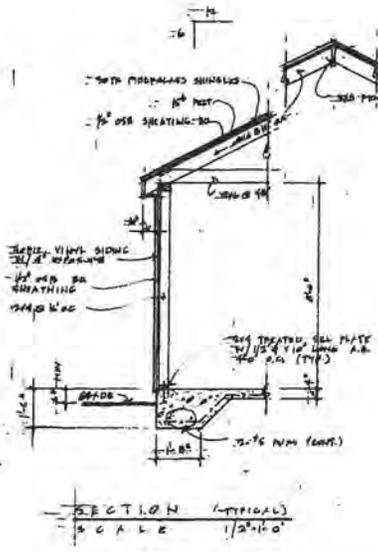
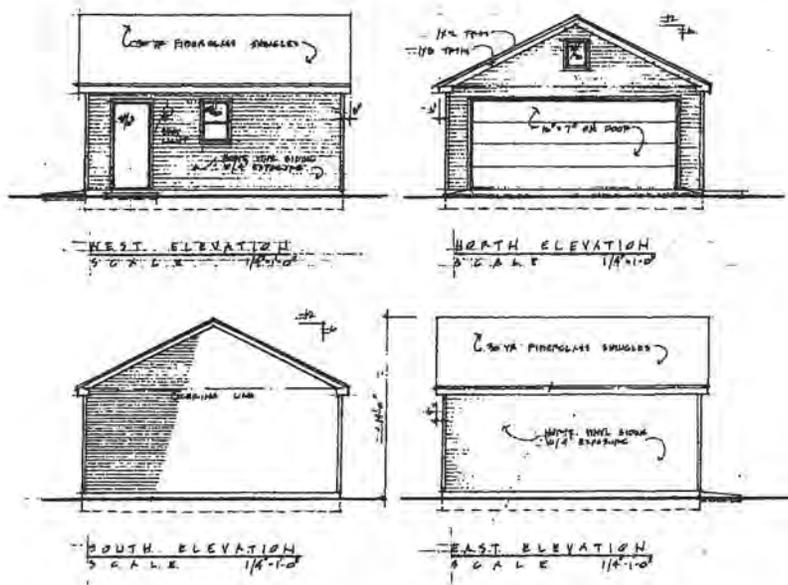


This professional service conforms to current Illinois minimum standards for a boundary survey.



**SPECIFICATION NOTES**

- 1) LUMBER SPECIES -  
 2x4 @ 24" 177 P.S. - S. W. P. - 1,500,000  
 2x6 @ 24" 177 P.S. - S. W. P. - 1,500,000

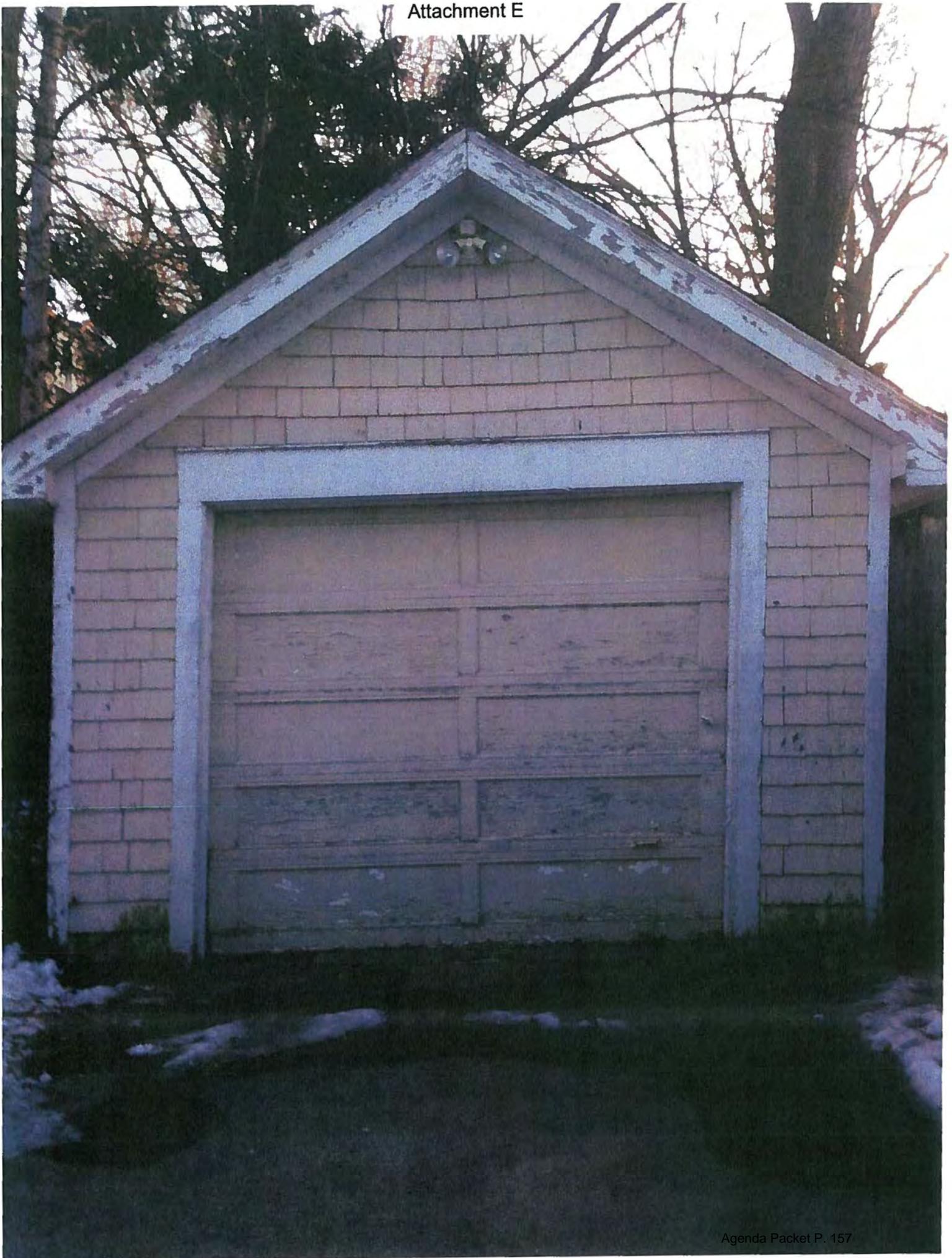


**GENERAL NOTES**

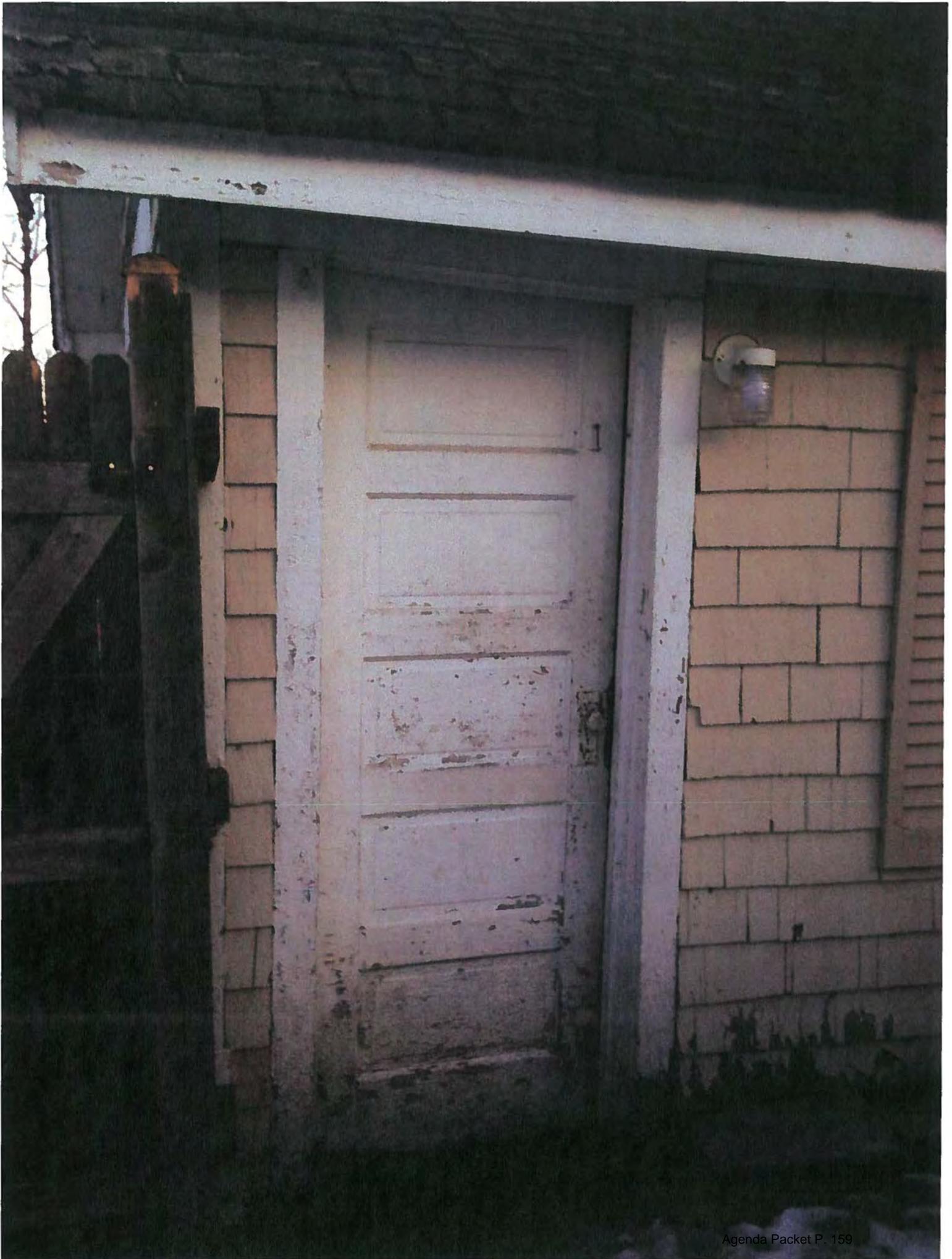
- 1) VERIFY ALL DIMENSIONS, MATERIALS & EXISTING CONDITIONS IN THE SITE BEFORE STARTING CONSTRUCTION.
- 2) ALL WINDOWS TO BE 4-8x7 1/2 GLASS WITH SCREENS.
- 3) SERVICE SERVICE -  
 2-CONCRETE EXISTING GARAGE FLOOR TO NEW GARAGE.
- 4) COMPLY WITH THE PALM BEACH COUNTY CODES:  
 - INTERNATIONAL BUILDING CODE - 2007  
 - INTERNATIONAL RESIDENTIAL CODES - 2007  
 - 2007 AIR & TWO FAMILY DRAWINGS  
 - INTERNATIONAL ENERGY CONSERVATION CODES  
 - NATIONAL ELECTRIC CODE - 2008  
 - ILLINOIS PLUMBING CODE - 2008  
 - INTERNATIONAL HOOD CORP'S PIPE CODES - 2007  
 - 2007 LIFE SAFETY CODES - 2007  
 - VILLAGE OF WINNAPPA ORDINANCES - AUGUST 15, 2011  
 - SUPPLEMENTS TO THE INTERNATIONAL CODES - 2007 EDITION

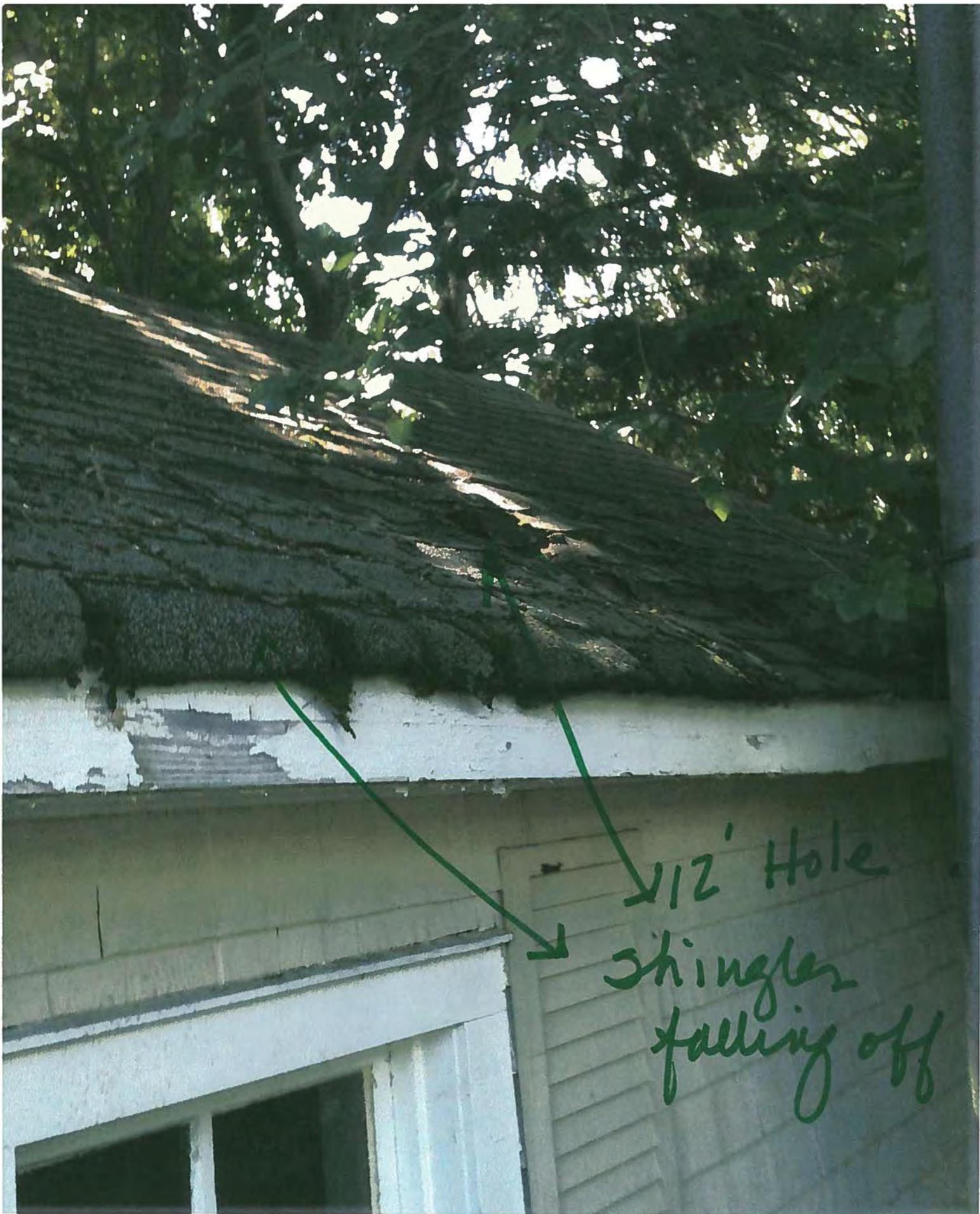
PROPOSED 2-CAR GARAGE  
 394 WALKER RESIDENCE  
 394 WALKER AVE  
 WINNETKA, IL

DATE: 08/20/11  
 DRAWN BY: [Signature]  
 PROJECT NO: 1226  
 SHEET NO: A-1  
 1 of 1

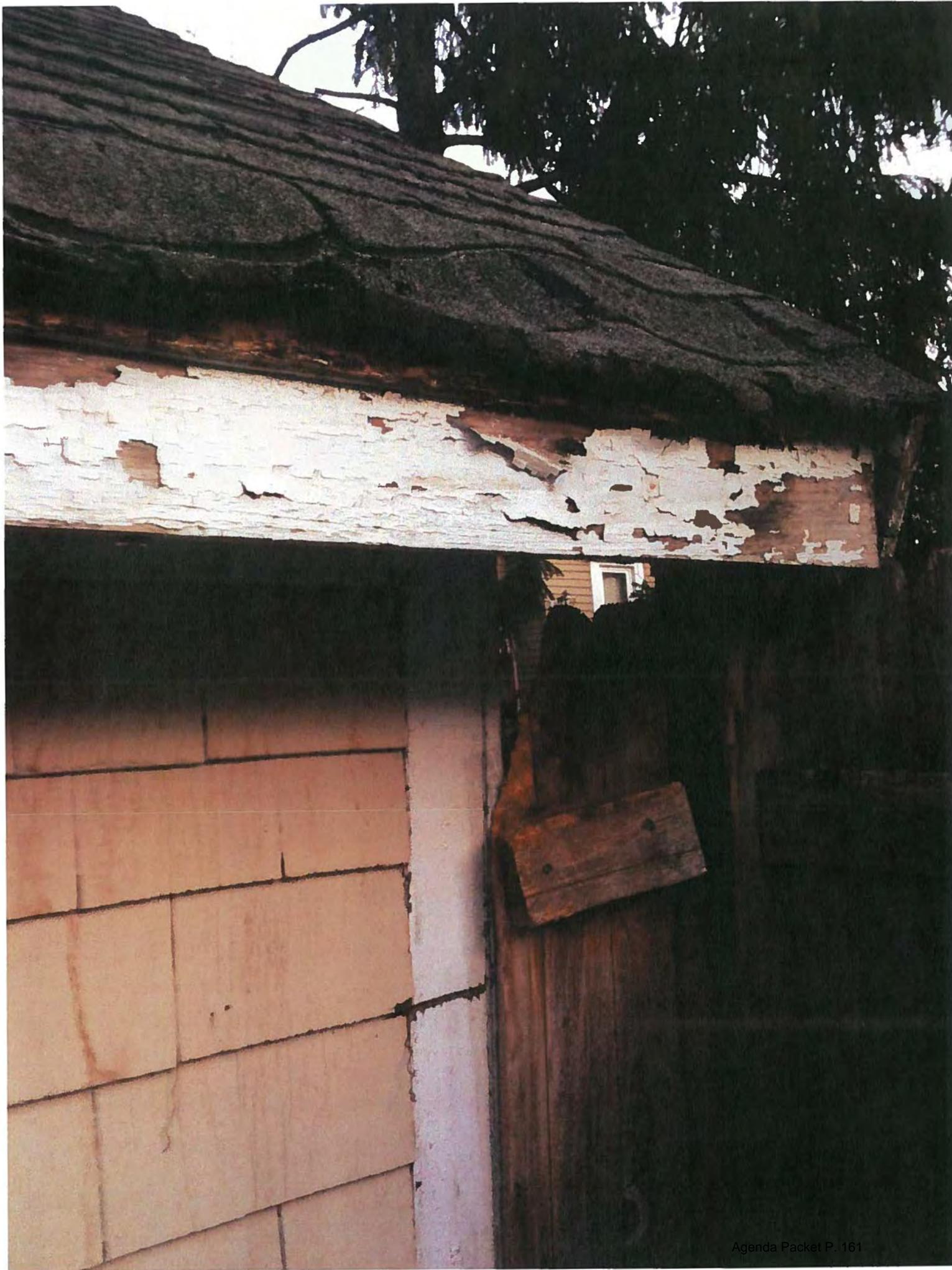






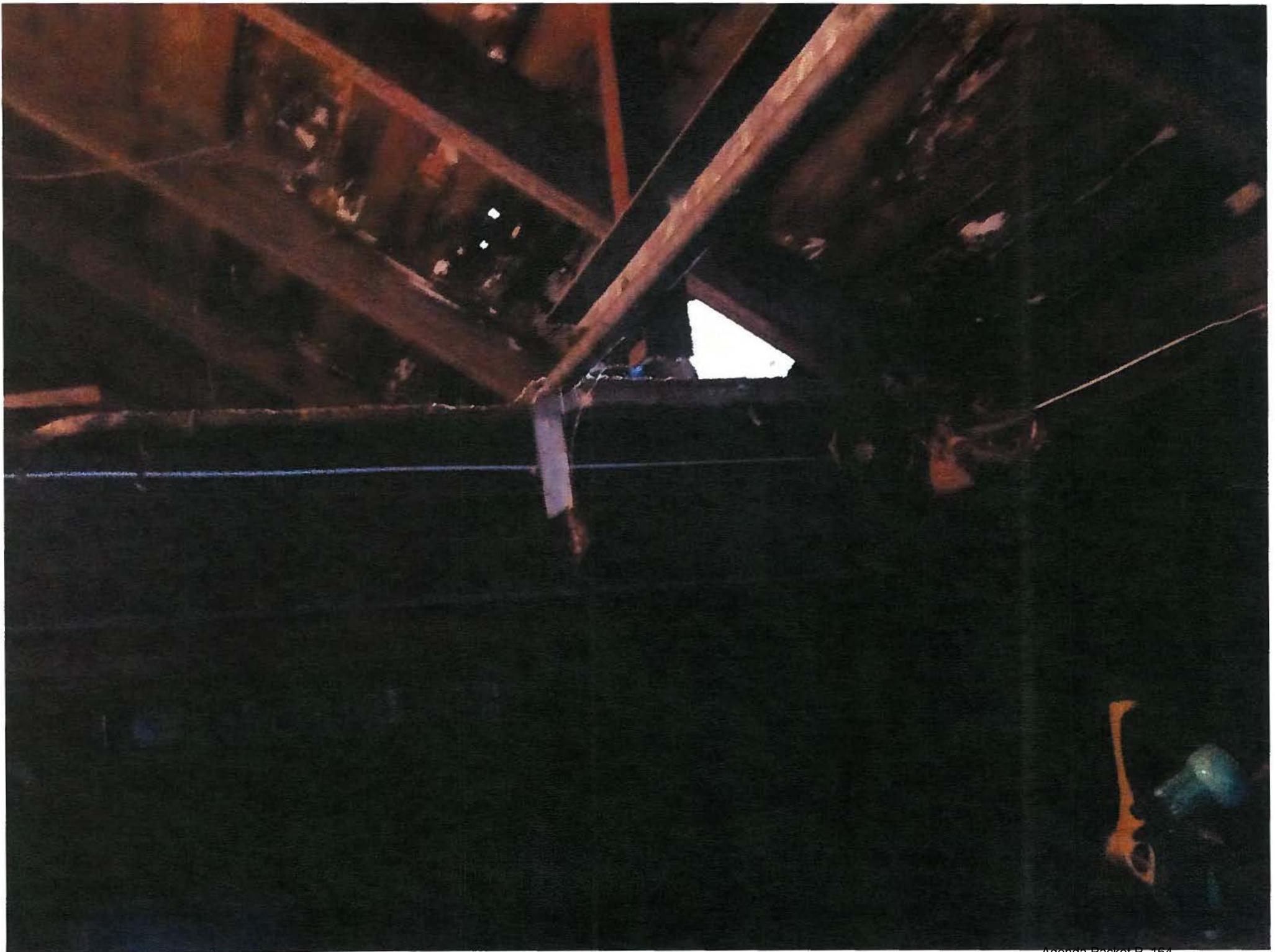


1/2' Hole  
shingles  
falling off











**Ann Klaassen**

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**From:** Brooks <[REDACTED]>  
**Sent:** Saturday, February 09, 2013 2:32 PM  
**To:** Ann Klaassen  
**Cc:** [REDACTED]  
**Subject:** Walker's Garage Request

Ms. Klaassen,

My name is Brooks Teitelbaum and I am the owner of the residence on [REDACTED] Ash St (behind the Walkers on Ash St). I am contacting you regarding their intent to replace their current one car garage with a two car garage. I would like to state on record that I do not have any opposition and even support their request for a two car garage 18" closer to my property. I am well informed of the situation and fully support their request's approval. Please feel free to contact me if you have any questions or concerns.

Thank you,  
Brooks Teitelbaum

Cc: David Walker

Brooks Teitelbaum

Cell: [REDACTED]  
[REDACTED]

**DRAFT**

**WINNETKA ZONING BOARD OF APPEALS  
EXCERPT OF MINUTES  
FEBRUARY 11, 2013**

**Zoning Board Members Present:** Scott Myers, Acting Chairman  
Mary Hickey  
Joni Johnson  
Bill Krucks  
Carl Lane  
Jim McCoy

**Zoning Board Members Absent:** Joe Adams

**Village Staff:** Michael D'Onofrio, Director of Community  
Development  
Ann Klaassen, Planning Assistant

**Agenda Item:**

**Case No. 13-02-V2:** 399 Ridge Ave.  
David and Christine Walker  
Variation by Ordinance  
Garages

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**399 Ridge Ave., Case No. 13-02-V2, David and Christine Walker, Variation by Ordinance -  
Garages**

Mr. D'Onofrio read the public notice. The purpose of this hearing is to hear testimony and receive public comment regarding a request by David and Christine Walker concerning a variation by Ordinance from Section 17.30.110 [Garages] of the Winnetka Zoning Ordinance to permit the replacement of the existing detached garage with a new detached garage that will result in a rear yard setback of 4.5 ft., whereas a minimum of 6 ft. is required, a variation of 1.5 ft. (25%).

Chairman Myers swore in those that would be speaking on this case.

David Walker introduced himself and his wife, Christine, to the Board. He stated that they are requesting a variation from the 6 foot required setback to a 4.5 foot setback. Mr. Walker informed the Board that they have an existing one car garage which was constructed in 1935 and that it is in very bad shape and needed to be replaced. He noted that photographs are included in the application.

Mr. Walker then stated that the garage has a hole in the roof, among other problems.

Mr. Walker informed the Board that they moved here in 2004 and that the garage was not in good shape then. He indicated that they planned to replace the garage for years and that with regard to circumstances which occurred in 2009, there was a cold snap and their pipes in the basement bathroom froze. Mr. Walker then stated that in 2011, they had water in their basement. He described these as unexpected costly expenses which took precedence over the garage. Mr. Walker added that the garage is getting worse and that it may fall down in a windstorm.

Mr. Walker then stated that he would like to point out that they considered a number of conforming alternatives with regard to the 6 foot setback. He referred to the current location of the garage at just under 2 feet and the alternative to expand to the east. Mr. Walker stated that they considered going 2 feet to the east into the backyard and then 2 feet to the north in the front yard which would result in a 20 foot x 16 foot large, one car garage. He indicated that it would be nice to have a two car garage. Mr. Walker also stated that in Winnetka, everyone has at least a two, three or four car garage and that they decided that if they are going to spend money on the garage, they want to realize a reasonable return on their investment and that they desire a two car garage.

Mr. Walker stated that with that alternative, they would have to go almost 6 feet to the west and that the garage would be moving closer to the backyard. He informed the Board that they talked to contractors and that they would have to excavate 9 feet of concrete and the apron and move it further into the backyard. Mr. Walker then stated that the cost of replacing the existing concrete driveway would be approximately \$2,000, which did not include the fence and moving the swing set. He noted that the concrete apron goes to the sidewalk and to the street and that it would also have to be moved. Mr. Walker noted that alternative would also require a curb cut. He stated that at that point, the project would be cost prohibitive and that they would not realize a meaningful return using that approach.

Mr. Walker informed the Board that they also considered using 2 feet to the east and to have a triangle to the west side of the driveway. He stated that would result in going 5 feet 8 inches into the existing yard. Mr. Walker stated that to have a triangle, there would be 6 feet at the base and between 12 and 14 feet in length to maneuver into the garage. Mr. Walker stated that there would be no way to have a 6 x 6 x 6 foot triangle and maneuver a vehicle into the garage and that it would require additional excavation, concrete pouring, etc. which would also decrease the amount of permeable surface in the backyard. He stated that they want as much backyard as possible. Mr. Walker also stated that replacing the fence and swing set became too cost prohibitive.

Mr. Walker then referred to the existing driveway and garage footprint. He stated that if they can use that as the midpoint and go 3 feet 6 inches to the left and 4 feet 2 inches to the right, there would be a minimal amount of excavation. Mr. Walker also stated that it would allow them to maintain the existing appearance of the driveway and garage. He described the property as narrow and rectangular and that the driveway is located perpendicular to the property. Mr. Walker commented that the new garage would look nice.

Mr. Walker informed the Board that he discussed the request with the neighbor who had no problem with the request and that they are glad they are building a new garage. He stated that the new garage

would increase the neighbor's property value as well. Mr. Walker then referred to an email which was sent to Ms. Klaassen from the neighbor supporting the application. He stated that the request made sense and that it would look better. He asked the Board to keep in mind that the concrete for the garage was built in the current location in 1935 which represented a unique circumstance which they inherited when they purchased the property in 2004. Mr. Walker then stated that for this reason and the reasons previously mentioned, they are requesting an 18 inch variation to a 4.5 foot setback to construct the garage.

Chairman Myers asked the Board if they had any questions.

Ms. Hickey asked if the tree at the southeast corner would remain.

Mr. Walker confirmed that is correct and that it would be protected.

Ms. Johnson asked how that would be possible.

Mr. Walker stated that there would be protection around the tree. He stated that they would be moving the garage 3 feet 6 inches and that the tree would not be affected.

Ms. Johnson asked about the other trees.

Mrs. Walker informed the Board that those trees are not theirs.

Ms. Johnson asked about the tree to the east.

Mrs. Walker stated that the tree is behind the garage and that it did not belong to them. She informed the Board that the tree next to it belonged to them.

Mr. Walker informed the Board that they spoke to the contractor who is aware of the need to protect the trees in the vicinity.

Ms. Johnson asked if the contractor specifically stated that the tree root system would not be affected. She suggested that they talk to the Village Forester.

Mr. Walker stated that he did not and reiterated that the tree would not be adversely impacted.

Mr. McCoy stated that he looked at the garage and that the tree looked closer in the photograph. He referred to the setback and the area to the east of where that is. Mr. McCoy stated that they are not saying that the excavation would not damage the tree roots, but that it is located far enough back so that there is enough room so that it would not be affected from the trunk that you can see.

Mr. Walker noted that they received multiple estimates and that the tree would be protected. He stated that he had not talked to the Village Forester.

Chairman Myers asked if there were any other questions.

Mr. Lane asked if it would cost \$2,000 for concrete just in the area to the sidewalk or all the way to the curb.

Mr. Walker stated that is the cost of the excavation and pulling the concrete driveway and moving it just 2 feet to the west. He stated that it excluded the curb cut and fence removal and with those items included, it would cost a lot more than \$2,000.

Mrs. Walker informed the Board that they would lose about 1/3 of the backyard which represented the greatest appeal to their family and their dog that enjoy the open space.

Ms. Johnson referred to keeping the curb cut to just the sidewalk. She then asked if it is possible to keep the width and increase the curb cut off of the sidewalk.

Mr. Walker confirmed that is correct but that it would be off kilter. He stated that they want to maintain the existing appearance of the driveway.

Ms. Johnson asked if they planned to have work done on the fence.

Mrs. Walker responded that they are waiting for the garage work to be done first and that the fence represented part two.

Ms. Johnson asked if they plan to do work on the fence anyway.

Mr. Walker stated that would be separate from the garage.

Ms. Johnson stated that they have to widen the concrete anyway to get into the two car garage.

Mr. Walker responded that if they used the existing driveway and garage footprint as the center point and expanding it from 12.35 feet to 20 feet. He indicated that there would be a minimal 3 foot x 3 foot curve that they are talking about. Mr. Walker reiterated that they considered three alternatives and that the amount of concrete added would be a minimal amount.

Chairman Myers noted that although the total amount of impermeable surface would change, they would still be well under the requirement.

Mr. Walker agreed that they would be minimizing the amount of impermeable surface.

Ms. Johnson stated that a variance is not needed for that and referred to how much work would be done on the driveway regardless of the variance being granted. She asked Mr. Walker whether he felt the driveway would be maintained and commented that it did not look like it is in good shape.

Mr. Walker confirmed that the driveway is fine. He added that if any cracking occurred, it would be

replaced.

Ms. Johnson asked if they anticipated doing driveway work regardless of the variance.

Mr. Walker responded that they did not and that they did not anticipate replacing the existing driveway. He referred to the new concrete, garage foundation and small angle into the garage which will be centered.

Chairman Myers asked Mr. Krucks if he had any questions.

Mr. Krucks responded that he did not.

Ms. Hickey asked for clarification, if the south side yard setback would be conforming.

Mr. Walker confirmed that is correct. He noted that it would be 1.2 feet further away from where it is now in order to comply with the minimum required 2 foot setback.

Mr. D'Onofrio asked Mr. Walker whether the architect put a template on the driveway in terms of backing out of the driveway. He referred to whether there is enough additional concrete so that they would not be running over the edge of the triangle and asked if the flare is deep enough so that it would be easy for them to maneuver a vehicle without going into the area where the grass met the concrete.

Mr. Walker indicated that he did not know if a template was done.

Mr. D'Onofrio stated that the point is that so they would not be backing into the grass. He suggested that the applicant verify it with the design professional.

Mr. Walker agreed with Mr. D'Onofrio's suggestion.

Chairman Myers asked if there were any comments from the audience. No comments were made from the audience at this time. He then called the matter in for discussion.

Mr. McCoy stated that he was at the property today and that he looked at the potential conforming options which are fairly limited both in terms of the ability to park on the street in the front. He indicated that there is a clear need for a two car garage and that there is a limited amount of space although it is not a totally busy road. Mr. McCoy stated that he felt positive about the request.

Ms. Hickey stated that she would also be in support of the request.

Mr. Lane stated that he is generally in favor of the request. He stated that on balance, people want to have a backyard versus a variation. Mr. Lane stated that they have heard situations where there were closer driveways regardless of how they are done. He referred to reasonable return and that most homes have a two car garage which is the standard. Mr. Lane then stated that with regard to unique

circumstances, he described that as the toughest standard. He stated that it is a corner lot and that the driveway entrance on the side allowed for fewer alternatives and that along with the fact that there is an existing driveway; he would be in favor of the request.

Ms. Johnson agreed that the request is tough and stated that she would like to point out that most properties with a driveway on the side eat up a lot of impervious surface. She then referred to the GFA bonus of 400 square feet and the driveway located on Ash instead of on the side of the home. Ms. Johnson indicated that the applicants are in a better position in terms of the impermeable lot coverage and that the unique circumstances work against granting the variance. She also noted for the record and for the Village Council the fact that the neighbors had no problem with the request and that perhaps the neighbors are motivated by the fact that they would like to see a nicer garage.

Ms. Johnson stated that she agreed that the applicants are entitled to reasonable return and a two car garage and that the current garage is in terrible condition. She stated that the problem of not moving it 1.5 feet to the west would only take up 30 feet of yard which would be a much smaller percentage of the yard than of the east setback which ended up being a 24% variation. Ms. Johnson then stated that balancing 1.5 feet versus 1.5 feet into the setback, the percentage is a lot different. She stated that while the purpose of the Board is to consider the neighbors' opinions, in order to maintain fairness and integrity, if the request is approved, someone else in a different situation could point to this case. Ms. Johnson stated that they have to look at the request from the viewpoint of the entire streetscape. She stated that while it is not terrible, the applicants justified and explained how they want to reuse the apron and curb cut, she indicated that she is torn and that the record should reflect the circumstances and that because the neighbors are fine with the request, they should not take that into account according to the guidelines and that they should think about the Village as a whole and setting a precedent. Ms. Johnson concluded by stating that there is a benefit from having a corner lot and that they do not have to have the driveway completely from Ridge to the backyard and that they can have a much shorter driveway.

Mr. Krucks stated that he had nothing to add.

Chairman Myers then asked for a motion.

Mr. McCoy moved to recommend approval of the requested variation. He stated that with regard to the findings, the property cannot yield a reasonable return if permitted to be used only under the conditions allowed by the zoning regulations. Mr. McCoy stated that the plight of the applicants is due to unique circumstances which are related to the property and not the applicants and that it is clear that the applicants want to use the existing driveway. He stated that the request would not alter the character of the locality and that the light and air to surrounding properties would not be impaired. Mr. McCoy stated that there would be no hazard from fire and that the taxable value of the land and buildings would not diminish. He concluded by stating that congestion would not increase and that the public health, safety, comfort, morals and welfare of the Village will not be impaired.

Chairman Myers added that page 6 of the agenda packet pointed to item nos. 1 and 2 to include in the recommendation that the applicants looked at conforming alternatives which contained

detrimental elements.

Ms. Hickey then added that a nonconformity would be eliminated on the south setback.

A vote was taken and the motion was passed, 5 to 1.

AYES: Hickey, Krucks, Lane, McCoy, Myers  
NAYS: Johnson

### **FINDINGS OF THE ZONING BOARD OF APPEALS**

1. The requested variation is the final jurisdiction of the Village Council.
2. The requested variation is in harmony with the general purpose and intent of the Winnetka Zoning Ordinance. The proposal is compatible, in general, with the character of existing development within the immediate neighborhood with respect to architectural scale and other site improvements.
3. There are practical difficulties or a particular hardship which prevents strict application of Section 17.30.110 [Garages] of the Winnetka Zoning Ordinance which is related to the use or the construction or alteration of buildings or structures.

The evidence in the judgment of the Zoning Board of Appeals has established:

1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by regulations in that zone. The existing garage is approximately 78 years old, in bad shape and in need of replacement. The applicants' intent is to use the existing driveway as the center point of the new garage and as such would like to extend the wall of the garage by approximately 3.5 feet to the east and 4 feet 2 inches to the west. This allows the applicants to maximize the existing permeable, grassed area on the property, have more backyard green space, and thus yield a much more reasonable return.
2. The plight of the owner is due to unique circumstance. Such circumstances must be associated with the characteristics of the property in question, rather than being related to the occupants. The applicants purchased the property in 2004 with the existing garage, which was built in 1935 according to Village building permit records. There were no setback requirements at that time. As a result, the south side of the existing garage is 0.8 feet from the south property line. The proposed garage will conform to the minimum required 2-foot setback from the south property line. However, due to the unique circumstance of the location of the existing garage and driveway, the applicant is requesting the variation of 1.5 from the minimum required 6-foot setback from the rear (east) property line.
3. The variation, if granted, will not alter the essential character of the locality. The proposed detached garage is a replacement of a deteriorated detached garage in the same general area

on the lot.

4. An adequate supply of light and air to the adjacent property will not be impaired. The proposed detached garage will be 14 feet in height, complying with the maximum permitted height of 15 feet, and be 2 feet from the closest property line, whereas the existing garage is 0.8 feet from the south property line. Where the variation is requested, the garage will be 4.5 feet from the east property line.
5. The hazard from fire and other damages to the property will not be increased as the proposed improvements shall comply with building code standards, including fire and life safety requirements. In fact, the hazard may be decreased given the current condition of the existing garage.
6. The taxable value of land and buildings throughout the Village will not diminish. The proposed construction is an improvement to the property and may increase the taxable value of the property.
7. Congestion in the public street will not increase. The structure will continue to be used as a single-family residence and additional off-street covered parking will be provided in the proposed two car garage compared to the existing one car garage.
8. The public health, safety, comfort, morals and welfare of the inhabitants of the Village will not be otherwise impaired. No evidence was provided to the contrary.

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