

Village of Winnetka Stormwater Utility Appeal Form

Owner/Applicant Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Telephone Number: _____

Service Location Information:

Account Number: _____ Property Address: _____

Parcel ID Numbers (P.I.N.): _____

Reason for Appeal: (Check all that apply and attach documents and descriptions as indicated)

Billing Error or Fee Calculation

Billing Error: Bill has been sent to wrong address.

Describe on the attached sheet why you are not responsible for the stormwater fee.

Fee Calculation: The impervious surface is correct but the fee has been miscalculated.

Describe on the attached sheet how the fee has been miscalculated.

Impervious Surface

Existence: Impervious surfaces have been removed or do not exist.

Describe on the attached sheet the structure or surface that has been removed, or area where the structure or surface in question does not exist. This includes identification of areas that are wrongly designated as impervious (see note below regarding impervious surfaces).

Location: Impervious surfaces are not located on this parcel.

Describe on the attached sheet where the structure or surface is actually located.

Amount: Impervious surfaces on parcel have a different area than reported.

Provide measurements of all impervious surfaces located on the parcel, including an up-to-date plat of survey as well as sketches and calculations on the attached sheet. These measurements are subject to verification by use of both geographic information systems/aerial photography and by actual ground measurements by Village staff.

Impervious surfaces: Appeals contesting the Village of Winnetka's classification of gravel or stone parking areas and/or driveways as impervious will not be considered. The USDA Natural Resources Conservation Service classifies gravel and other compacted areas typically found on driveways, parking areas, and unpaved streets as an impervious surface. A full listing of impervious surfaces can be found at www.winnetkastormwaterplan.com or by visiting Village Hall – please examine this list before filing an appeal. Appeals contesting the types of surface areas designated by the Village as impervious will not be considered.

Appeal Description and Documentation: Describe the billing error, fee miscalculation or the structure / local conditions as indicated above. Use only the space provided to describe the appeal. Appeals missing required information will be returned to the applicant without review. Attach any required or additional documentation (plats, surveys, photos, etc.) as needed.

I certify that all statements made in this application are true, complete and correct to the best of my knowledge. I further acknowledge that any or all information provided by me is subject to verification and hereby authorize the Village of Winnetka to conduct any investigation or site visit of my property as needed.

Applicant Signature

Date

Mail or deliver form and support documentation to:
Village of Winnetka - Village Engineer
510 Green Bay Road
Winnetka, Illinois 60093

Form and documentation can be scanned and emailed to: stormwatercomments@winnetka.org

Appeals will be reviewed by Village staff and a response will be mailed to the applicant address provided. Please allow 30 days from the delivery date for a reply to any appeal.