

VILLAGE OF WINNETKA APPLICATION FOR BUILDING PERMIT

This application shall be accompanied by plans, including all specifications, and all other documents required by the Village of Winnetka necessary to process the application.

The applicant hereby certifies to the correctness of the information provided and agrees to construct the proposed improvements in strict compliance with the approved plans as well as the provisions of the Village of Winnetka Building Code and Zoning Ordinance.

Application is made for a permit to _____
(Work to be performed.....Type of building – residential, commercial, garage, etc.)

For _____ At _____ Phone _____
(Name of owner) (Address of building)

Application for: New Construction ___ Addition ___ Remodeling ___ Plumbing ___ Electric ___ Demo ___ Other ___
(Specify)

Estimated Cost of Construction \$ _____ (Include materials & labor)

Signature _____ Printed Name _____ Phone _____ Date _____

CONTRACTOR INFORMATION

Lic Bond _____ (street, city, zip code)

Architect _____ Address _____ Phone _____
 ___ Gen Contractor _____ Address _____ Phone _____
 ___ Carpenter _____ Address _____ Phone _____
 ___ Plumber _____ Address _____ Phone _____
 ___ Electrician _____ Address _____ Phone _____
 ___ HVAC _____ Address _____ Phone _____
 ___ Concrete _____ Address _____ Phone _____
 ___ Sewer _____ Address _____ Phone _____
 ___ Water Service _____ Address _____ Phone _____
 ___ Roofer _____ Address _____ Phone _____

FOR OFFICE USE ONLY

PERMIT FEES

Building Permit	\$ _____	Tree Rem./Repl./Fencing	\$ _____
Plan Review	\$ _____	Roofing	\$ _____
Plumbing	\$ _____	Street Replacement	\$ _____
Electrical	\$ _____	Water Use	\$ _____
HVAC	\$ _____	Other	\$ _____
Sewer	\$ _____	D/C Recycling Filing	\$ _____
Water Service/Meter	\$ _____	TOTAL FEES	\$ _____
Electric Service	\$ _____	Approved this _____ Day of _____ 20 _____	
Impermeable Surface	\$ _____	Permit # _____ Expires _____	
ROW Occupancy/Opening	\$ _____		

RETURNED: _____ **AMOUNT:** \$ _____ **BALANCE:** \$ _____
TRANSFER: _____

Original: Community Development
Yellow: Finance Department

revised 9/07/2011

**VILLAGE OF WINNETKA
BUILDING PERMIT APPLICATION**

(Rev. 03/21/2013)

FEE CALCULATION WORKSHEET AND NOTES

(Must be submitted along with Application for Building Permit)

For all building permits where new plumbing fixtures, electrical fixtures, outlets, motors, or mechanical fixtures are to be installed the following information must be provided.

ADDRESS _____ **PERMIT NO.** _____

<u>Plumbing Permit</u>				
	<u>Number</u>	X	<u>Fee for each</u>	= <u>Total</u>
Base fee			\$70.00	\$70.00
Fixtures over 5	_____		\$10.00	\$ _____
Total Plumbing Permit Fees				\$ _____

<u>Electrical Permit</u>				
	<u>Number</u>	X	<u>Fee for each</u>	= <u>Total</u>
Base fee			\$70.00	\$70.00
Fixtures	_____		\$1.10	\$ _____
Motors (over 5 hp)	_____		\$25.00	\$ _____
Type of Service – Existing New (Circle one)				
200 amp			\$9,800	\$ _____
400 amp			\$18,000	
3 phase (actual cost of installation)				
Outlets (incl. any openings for	_____		\$1.10	\$ _____
Temporary Electric Service	_____		\$340.00	\$ _____
Total Electric Permit Fees				\$ _____

<u>Mechanical Permit</u>				
	<u>Number</u>	X	<u>Fee for each</u>	= <u>Total</u>
Base fee			\$70.00	\$70.00
Duct work only	_____		\$45.00	\$ _____
New System	_____		\$90.00	\$ _____
Roof-top, new or replacement or	_____		\$100.00	\$ _____
8 tons or more	_____		\$100.00	\$ _____
Heating, cooling and ventilation	_____		\$25.00	\$ _____
Plumbing (process piping for vessel	_____		\$100.00	\$ _____
Systems)				
Total Mechanical Permit Fees				\$ _____

FEE CALCULATION WORKSHEET AND NOTES

Plumbing Notes

For Plumbing Permits only, the following information must be provided:

1. Complete Application for Building Permit – Plumbing.
2. Valid Plumbers License and a \$20,000 permit bond.
3. Two sets of plumbing plans and specifications which are in compliance with the 2004 Edition of the State of Illinois Plumbing Code, as amended. Plans must show all work covered by the application including all fixtures, piping (including process piping), materials, sizes and points of connections. Provide schematic diagrams for water supply and drainage systems.
4. Pursuant to Section 5 of the Illinois Plumbing License Law, a letter of intent shall be included with all plumbing permit applications. The letter shall be written on the licensed plumber of record's business stationery and shall include the license holder's signature and, if the license holder is incorporated, the license holder's corporate seal. If the license holder is not incorporated, the letter must be notarized

Electrical Notes

For Electrical Permits only, the following information must be provided:

1. Complete Application for Building Permit – Electric.
2. Valid Electricians License and a \$20,000 permit bond.
3. Two sets of electrical plans and specifications which are in compliance with the 2002 Edition of the National Electrical Code as amended. Plans must show all lighting plans including all electrical fixtures and devices (interior, exterior and site), wiring sizes and circuiting, grounding, single line diagrams, fixture schedules, all fire alarm, security, exit and emergency lighting and point of connection to utility.
4. Existing/New service size.

Mechanical Notes

For Mechanical Permits, the following information must be provided:

1. Complete Application for Building Permit – HVAC.
2. Valid Plumbers and Electrician Licenses, as well as \$20,000 permit bonds for mechanical, plumbing and electrical contractors.
3. Two sets of plans and specifications which are in compliance with the 2003 Edition of the International Mechanical Code and the 2003 Edition of the International Residential Code for One and Two Family Dwellings, as amended . Plans must show all equipment and devices, their sizes, structural supports, piping system, duct work and sizes, and temperature control systems. Plans must be in compliance with the 2002 Edition of the National Electrical Code, as amended, and show all fixtures and devices, wiring sizes and circuits, grounding, single line diagrams, and fixture schedules and show point of connection at the power source. Plans must be in compliance with the 2004 Edition of the State of Illinois Plumbing Code, as amended, and show all fixtures, piping (including process piping), materials and sizes, points of connection, as well as schematic diagrams.

For exterior heating or cooling devices the following information must be provided:

1. Plat of survey, which is legible, to scale and current.
2. Proposed site plan showing dimension distances of existing and proposed free standing heating or cooling devices, as well as setbacks from adjacent property lines.
3. Existing number of units and tonnage of each.
4. Proposed number of units and tonnage of each.

If the total (existing and proposed) capacity of free standing heating or cooling devices equals 8 tons or more, noise level calculations must be prepared and sealed by a state registered design professional, or a solid fence or wall may be installed. For additional details contact the Dept. of Community Development at (847) 716-3520.