



Agenda Item Executive Summary

Title: Stormwater Monthly Summary Report

Presenter: Steven M. Saunders, Director of Public Works/Village Engineer

Agenda Date: 12/17/2013

Consent: YES NO

<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Bid Authorization/Award
<input type="checkbox"/>	Policy Direction
<input checked="" type="checkbox"/>	Informational Only

Item History:

Monthly Report

Executive Summary:

The Village's Stormwater Project Manager has prepared a monthly report for the Village Council that brings together status, cost, and schedule information, for each separate stormwater project, in one place. The report consists of four documents, explained below:

AT Group Project Summary Report (Attachment #1)

This report provides a brief outline and summary of each major stormwater project currently being undertaken by the Village.

One Year Look-Ahead Schedule (Attachment #2)

This document provides an overview schedule for each project.

Program Budget (Attachment #3)

This report provides financial information for the stormwater and sanitary sewer improvement programs.

Program Organization Chart (Attachment #4)

This document presents a one-page "snapshot" view of the status of each project, and how each project fits into the overall stormwater and sanitary sewer management program.

Recommendation / Suggested Action:

Informational report

Attachments:

1. AT Group Project Summary Report
2. One Year Look-Ahead Schedule
3. Program Budget
4. Program Organization Chart



MEMORANDUM

DATE: December 11, 2013
TO: Steven Saunders, P.E.
Village of Winnetka
SUBJECT: Project Summary

Spruce Outlet (Tower)

Activity Summary The Village opened bids for the project on September 26, and the Council awarded the contract to Copenhagen on October 15, in the amount of \$976,036. Tentatively, construction is scheduled to begin in spring, 2014.

Budget Summary The Village budgeted \$90,000 for engineering and committed \$111,429, and budgeted \$1,000,000 for construction and committed \$976,036.

6-Month Look Ahead The project team will:

1. Conduct a neighborhood pre-construction meeting on the project
2. Construct the project

Spruce Outlet (Lloyd)

Activity Summary The Village Council authorized a contract with Lenny Hoffman Excavating for the project on August 20. Underground work is complete, and the storm sewer system is operational. Paving of the area will occur in 2014 in coordination with the Park District.

Budget Summary The Village budgeted \$90,000 for engineering and committed \$37,143. The bid award was for \$251,488. Based on the bid award, the total project cost estimate has been reduced from \$398,786 to \$288,631.

6-Month Look Ahead The project team will:

1. Complete paving in 2014

Winnetka Avenue Pump Station

Activity Summary The Village opened bids for the project on September 10, and the Village Council awarded the contract on September 15. Boller Construction was the low responsible bidder with a bid of \$1,038,300. The contractor and project engineer are proceeding with the submittal process. Construction is scheduled to start in the beginning of 2014.

Budget Summary The adjusted project budget is \$1,188,562, including engineering and construction.

6-Month Look Ahead The project team will:
1. Construct the project

NW Winnetka (Greenwood/Forest Glen)

Activity Summary Village staff and consultants met with area residents (Boal Parkway, as well as Heather, Hickory, Sumac and Hazel Lanes) to present the proposed design and obtain resident input on stormwater concerns. The project team will follow-up with the residents and anticipates another area resident meeting.

Budget Summary The Village budgeted \$250,000 for engineering and committed \$226,874 for engineering. The total project cost estimate – including the Forest Glen improvements - remains \$4,266,924.

6-Month Look Ahead The project team will:
1. Complete the permit process
2. Conduct an additional neighborhood meeting on the project
3. Let the contract with Village Council approval
4. Construct the project

Willow Road Tunnel

Activity Summary The Village received two responses to the RFQ and distributed the RFP to the two teams. The project team met with each of the teams to discuss the RFP and answer questions. The Village received the RFP responses on November 22, reviewed the responses and conducted interviews December 4. The project team requested additional information based on the interviews, and anticipates additional interviews.

Budget Summary The Village budgeted \$800,000 for engineering and committed \$70,350. The total project cost estimate remains \$34,369,048.

6-Month Look Ahead The project team will:
1. Review the supplemental information and conduct additional interviews
2. Present the recommended firm to the Village Council for approval
3. Process the engineering services agreement

Stormwater Master Plan (SMP)

Activity Summary Village staff continues to meet monthly with Baxter & Woodman (B&W) representatives to discuss the status of the project. B&W presented the Draft SMP at the December 10 Study Session, and will proceed with finalizing the SMP based on direction received.

Budget Summary The Village budgeted \$50,000 and committed \$101,220.

6-Month Look Ahead The project team will:

1. Prepare the Stormwater Master Plan
2. Present the Stormwater Master Plan to the Council

Stormwater Utility Feasibility Study

Activity Summary The Village Council directed staff and Municipal & Financial Services Group (MFSG) to proceed with the implementation phase for a stormwater utility. MFSG conducted a utility policy workshop with the Council on October 1 and received feedback on key policies for the development of the utility billing database.

Budget Summary The Village budgeted \$50,000 and awarded an agreement in the amount of \$72,100.

6-Month Look Ahead The project team will:

1. Complete the on-line bill estimator
2. Proceed with implementation

Sanitary Sewer Evaluation

Activity Summary B&W is proceeding with the detailed I/I evaluation in select areas of the Village to identify specific system repairs and corrections needed.

Budget Summary The Village has budgeted \$150,000 and committed \$152,157.

6-Month Look Ahead The project team will:

1. Complete detailed evaluations
2. Report findings to the Council
3. Complete design engineering of initial system improvements

Public Outreach

Activity Summary The project team continues to update the website and monitor the activity. The Stormwater Management Program Special Report was published in August and two Town Hall Meetings were held in September. Responses to the questions raised at the Town Hall Meetings were posted to the Master Plan website in November.

Budget Summary There is no separate budget associated with this project.

6-Month Look Ahead The project team will continue to update the website and monitor activity.

Ravine/Sheridan Road Improvements

Activity Summary IDOT is planning pavement and drainage improvements for the area with paving tentatively scheduled for 2014. Due to the need for easement acquisition, the drainage is scheduled for 2015. Staff met with IDOT to review the preliminary plans and discuss the project in general.

Budget Summary This project is funded in its entirety by IDOT.

6-Month Look Ahead The project team will:
1. Monitor IDOT activities
2. Update the Council as needed

Ash Street Pump Station

Activity Summary CBBEL completed plans and specifications for the station, including pump and electrical equipment replacement. Staff also reviewed the project scope as part of the FY 14 budget. Construction is tentatively scheduled for 2014.

Budget Summary This project is funded within the Stormwater Fund Capital Budget.

6-Month Look Ahead The project team will:
1. Budget for the project
2. Proceed with final engineering and construction

Attached are the following documents:

1. One-Year Look-Ahead Schedule including Council Meeting Presentations
2. Program Budget
3. Program Organization Chart

If you have any questions or need additional information, please call me at 847-691-9832, or send an e-mail to jjohnson@theadgrp.com.

**Village of Winnetka
Stormwater Management Program**

One-Year Look Ahead Schedule

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	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14
Tower/Foxdale												
Bid Authorization/Bidding												
Construction												
Lloyd Outlet												
Construction												
Tunnel (Willow North, Willow South, Provident, Cherry Outlet, Underpass)												
Engineering RFP												
Preliminary Engineering												
NW Winnetka (Greenwood/Forest Glen)												
Bid Authorization/Bidding												
Construction												
Winnetka Avenue Pump Station												
Construction												
Sanitary Sewer												
Engineering												
Construction												
Stormwater Master Plan												
Develop SMP												
Community Outreach												
Program Financing												
Bond 1 - Authorization/Processing (\$9.0MM)												
Bond 1 - Proceeds (\$9.0MM)												
Bond 2 - Authorization/Processing (\$9.5MM)												
Bond 2 - Proceeds (\$9.5MM)												
Village Council Meeting Presentations												
Stormwater Monthly Report												
Stormwater Master Plan Draft Report												
NW Winnetka Bid Authorization												
Willow Road Tunnel RFP												
Willow Road Tunnel CM RFQ												
Stormwater Monthly Report												
Stormwater Monthly Report												
NW Winnetka Bid Approval												
Stormwater Monthly Report												
Stormwater Monthly Report												

Village of Winnetka
Stormwater Management Program Budget

Project	Initial Estimated Project Costs	Current Estimated Project Costs	2013/2014 Budget	Council Authorized	Spent	Comments
Stormwater Fund						
<u>58.75.640.601</u>						
Winnetka Ave. pump station	\$ 1,188,562	\$ 1,067,600	\$ 750,000	\$ 1,067,600	\$ 29,300	Council Award 9/17/13
Tower Road/Foxdale	\$ 1,419,544	\$ 1,087,465	\$ 1,000,000	\$ 1,087,465	\$ 110,457	Council Award 10/15/13
Lloyd Park/Spruce Street	\$ 601,030	\$ 288,631	\$ 414,000	\$ 288,631	\$ 221,967	Council Award 8/20/13
NW Winnetka Greenwood/Forest Glen	\$ 2,880,887	\$ 4,266,924	\$ 4,040,000	\$ 226,874	\$ 217,880	Added Forest Glen and included utilities from different line item
Willow Rd tunnel <i>Proposed Area F</i>	\$ 32,498,697	\$ 34,369,048	\$ 800,000	\$ 37,750	\$ 37,705	CBBEL October 2011 budget w/Kenny and Baird estimates
			\$	\$ 17,600	\$ 17,407	
Stormwater rate study	\$ 50,000	\$ 167,316	\$ 10,000	\$ 167,316	\$ 111,691	DPW 2011/12 Budget vs proposal. Additional fee for fifth workshop. Includes Implementation Phase
Stormwater master plan	\$ 50,000	\$ 101,220	\$ 60,000	\$ 101,220	\$ 95,285	DPW 2011/12 Budget vs proposal (added 6 drainage areas)
Total Stormwater Costs	\$ 38,688,720	\$ 41,348,204	\$ 7,074,000	\$ 2,994,456	\$ 841,692	
Sanitary Sewer Fund						
<u>54.70.640.201</u>						
Sanitary Sewer Studies/Engineering	\$ 150,000	\$ 152,157	\$ 50,000	\$ 152,157	\$ 144,001	Additional monitoring
System I & I repairs	\$ 1,000,000	\$ 1,000,000	\$ 300,000	\$ -	\$ -	
Total Sanitary Sewer Costs	\$ 1,150,000	\$ 1,152,157	\$ 350,000	\$ 152,157	\$ 144,001	

