

**VILLAGE OF WINNETKA
ENVIRONMENTAL & FORESTRY COMMISSION
REGULAR VIRTUAL MEETING**

Cisco WebEx
August 12, 2020
7:00 PM

AGENDA

In accordance with social distancing requirements and Governor Pritzker’s Executive Orders 2020-43 and 2020-44, and Senate Bill 2135, the Village of Winnetka Environmental & Forestry Commission Meeting on August 12, 2020 will be held virtually beginning at 7:00 PM. The meeting will be livestreamed via the Cisco WebEx platform. At least one representative from the Village will be present at Village Hall in compliance with the Bill, and the virtual meeting will be simulcast at Village Hall for members of the public who do not wish to view the virtual meeting from another location. Pursuant to Executive Orders 2020-43 and 2020-44 issued by the Governor, the number of people who may gather at Village Hall for the meeting is limited due to the mandated social distancing guidelines. Accordingly, the opportunity to view the virtual meeting at Village Hall is available on a “first come, first-served” basis.

The public has two options for observing and participating in this virtual Village Council meeting including the ability to provide oral comments during the meeting.

- 1) Telephone (audio only Call 408-418-9388), when prompted enter the Meeting ID- 1269209321 (Please note there is no additional password or attendee ID required)
- 2) Livestream (both audio and video feed) Download the Cisco WebEx meetings app to your smartphone, tablet or computer and then join Meeting ID: 1269209321. Event Password: EFC081220

Public comments should be emailed to bmendoza@winnetka.org. Public comments received by 6:45 p.m. on Wednesday, August 12, 2020 will be read at the appropriate time during the meeting. General comments for matters not on the agenda will be read at beginning of the meeting under the Public Comment agenda item. Comments specific to a particular agenda item will be read during the discussion of that agenda item. The Village will attempt to have comments received after the meeting has started read at the end of the meeting. Public comment is limited to 200 words or less. Public comments should contain the following information:

- In the subject line – “Environmental & Forestry Commission Meeting Public Comment”
- Name
- Address (optional)
- Phone (optional)
- Organization or agency representing, if applicable
- General comment or comment on topic of specific agenda item number

All emails received will be acknowledged either during or after the meeting, depending on when they are received. If you do not have access to email, you may leave a message with your public comment at the Public Works office at 847-716-3550 or mail to Public Works, Village of Winnetka, 1390 Willow Road, Winnetka, IL 60093.



**Winnetka Environmental and Forestry Commission
Notice of Regular Virtual Meeting
August 12, 2020**

The Winnetka Environmental and Forestry Commission will convene on Wednesday, August 12, 2020 via Cisco WebEx, at 7:00 p.m.

Agenda

Call to Order

- | | |
|---|-------------------|
| 1) Introduction & Chair's Remarks | Presenter Dowding |
| 2) Public Comment | |
| 3) Review and Approval of Minutes | |
| a. Approval of the June 10, 2020 Regular Meeting Minutes | Presenter Dowding |
| b. Approval of the July 8, 2020 Regular Meeting Minutes | Presenter Dowding |
| 4) New Business/Old Business Updates | |
| a. WEFC Green Award Presentation | Presenter Mendoza |
| b. Village of Winnetka Comprehensive Plan Discussion | Presenter Dowding |
| c. Village Recycling Guidelines Communication | Presenter Kunkle |
| d. New Village Website Discussion | Presenter Dowding |
| e. Winnetka Solar Community Program | Presenter Kunkle |
| f. Deerfield Climate Resolution | Presenter Kunkle |
| g. Mayor's Monarch Pledge | Presenter Kunkle |
| h. Light Pollution/Dark Sky Complaint Lighting | Presenter Kunkle |
| 5) Communications | |
| a. Approval of September Communication Items | Presenter Mendoza |
| b. Discussion of November Communication Items | Presenter Mendoza |
| 6) Committee/Staff Reports | |
| a. Composting Vendors in Winnetka Area Update | Presenter Mendoza |
| b. Further Discussion of Trees in Downtown Streetscape Planning Process | Presenter Mendoza |
| 7) Open Forum | |
| 8) Adjournment | |

Posted Time and Date

NOTICE

All agenda materials are available at villageofwinnetka.org (**Government > Council Information > Agenda Packets & Minutes**); **the Reference Desk at the Winnetka Library; or in the Manager's Office at Village Hall (2nd floor)**. The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator, at 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3543; T.D.D. 847-501-6041.

WINNETKA ENVIRONMENTAL AND FORESTRY COMMISSION
REGULAR MEETING
MINUTES
June 10, 2020

A record of a legally convened meeting of the Environmental and Forestry Commission of the Village of Winnetka, which was held Virtual via WebEx Cisco, Wednesday, June 10, 2020, at 7:00 p.m.

Call to Order:

Chairperson Dowding called the meeting to order at 7:05 p.m.; Voting Members present: Chairperson Chuck Dowding, Liz Kunkle, Chris Foley, David Varca, Barry Sylvester, Rosann Park-Jones, and Ted Wynnychenko. Voting Members absent: None. A quorum of presently appointed members was present. Ex-officio Members present: none. Village Council Representative present: Jack Coladarci. Student Representatives present: Marcus Buccellato and Scarlett Harper. Staff Representatives present: Brendon Mendoza, Public Works Analyst, Steve Saunders, Director of Public Works/Village Engineer, Jim Stier, Village Forester, and Andrew Lueck, Assistant Village Forester. Public present: One member of the public was present via the WebEx phone call in option.

1) Introduction & Chair's Remarks:

Chairperson Dowding called the meeting to order at 7:05 p.m. and welcomed all Commission members and the public.

2) Public Comment:

One member of the public was present and asked if they would like to speak via the WebEx phone audio connection, however they did not opt to speak.

3) Review and Approval of Minutes:

a) Approval of the February 12, 2020 Regular Meeting Minutes

Chairperson Dowding asked for a motion to approve the February 12, 2020 minutes, which was moved by Commissioner David Varca and seconded by Commissioner Chris Foley.

4) Communications:

a) Approval of June & July Communication Items:

During the Communications Items agenda item, the Commission discussed the Village's gas powered leaf blowers ban from June 1, through October 1 and thoughts on requiring landscaping companies to be licensed by the Village to be revisited in the future.

Chairperson Dowding asked for a motion to approve the June & July Communications Items which was moved by Commissioner Wynnychenko, and seconded by Commissioner Varca.

b) Discussion of August Communications Items:

Staff Representative Mendoza discussed the upcoming August Communications Items.

5) Commission/Staff Reports:

a) EFC Green Award Nomination(s):

Staff Representative Mendoza stated that included in the agenda packet are two (2) nominations received for the Environmental and Forestry Commission (“EFC”) Green Award. The two nominations are for the Village Forester, Jim Stier for his services, and Reprise Coffee for their sustainability initiatives.

Chairperson Dowding asked for a motion to approve the award of the Green Award to the two (2) nominees which was moved by Commissioner Sylvester, and seconded by Commissioner Kunkle.

b) Village Forestry Update and Discussion:

Chairperson Dowding stated that there was a concern with the tree removal count for the Winnetka Downtown Streetscape Plan, and also the potential Park District parking lot plateau improvements at Tower Road Beach regarding if the Village Tree Ordinance would apply to the Park District.

Chairperson Dowding stated that someone commented that the number of trees being removed was greater than amount of trees being replaced. Commissioner Kunkle clarified that it was a resident whose comment regarded the number of trees removed from the Chestnut-Elm corridor. Commissioner Kunkle stated that it would be beneficial to understand the Downtown Streetscape Plan to ensure accurate information is being provided to the Commission and the public, regarding the decision making process for tree removals and replacements to address concerns that were mentioned.

Village Forester Stier stated the Village evaluates the potential trees to be removed, and determines removal based upon the trees’ health, species, and other factors. The Forestry Division stated they reviewed the tree inventory in Phase I and Phase II of the Downtown Streetscape Plan and changes in utilities, including, street lighting, sidewalk changes, street, planters and etc. factored into tree decisions. Village Forester Stier and Assistant Village Forester Lueck discussed the number of trees removed and the reasons for removal.

Chairperson Dowding asked if the Forestry Division is involved in the design phase of the projects. Assistant Forester Lueck stated that the Forestry Division is involved in the development of the plans.

Student Commissioner Harper suggested that if trees are removed in a certain area and cannot be replaced there, that the Village could replant trees in other areas to mitigate a net loss of Village Trees. Village Forester Stier stated the Forestry Division is always looking for areas that could be utilized to plant trees to avoid an overall loss of trees.

Commissioner Kunkle stated she attended a webinar regarding the protection of tree canopies, and mentioned the importance that trees are part of the Village's infrastructure and they need to be recognized as such in all development plans.

Village Forester Stier stated the Forestry Division does work with the Park District for tree removals over eight (8) inches in diameter.

Chairperson Dowding stated if the Park District's plans for the expansion of the parking lot at Tower Road were to take place, would the Park District be required to work with the Forestry Division to remove trees in that location. Village Forester Stier stated that trees that require a permit for removal over eight (8) inches in diameter and any variance that involve trees, requires involvement of the Forestry Division.

c) Village's Refuse & Recycling Programs Update:

Staff Representative Mendoza stated that due to the COVID-19 pandemic, the implementation of the Village's new commercial and residential refuse and recycling programs have been postponed.

Director of Public Works/Village Engineer Saunders stated that the transition of the new refuse program(residential estimated in quarter 2 and commercial transition in quarter 1) is anticipated to take place in 2021 for residential and commercial users.

Director of Public Works/Village Engineer Saunders also mentioned that the Lakeshore Recycling Systems Contract expires in February of 2021 and will be reviewed by staff, in connection with implementation of the Village's new commercial and residential refuse and recycling programs including potential additional programs that may be able to be added to the contract, such as curbside composting.

Commissioner Kunkle asked Director of Public Works/Village Engineer Saunders about the commercial hauler licensing in terms of scope. Director of Public Works/Village

Engineer Saunders stated that multiple haulers may be interested, and stated that the involvement of more haulers could lead to competitive pricing and variety of services offered for commercial users. Director of Public Works/Village Engineer Saunders also mentioned that Village's commercial hauler licensing would be used to ensure the haulers' services and operating standards are acceptable to the Village of Winnetka.

Commissioner Kunkle stated her primary concern with multiple commercial haulers is that each hauler has their own recycling standards and the recycling collection for recyclables may not be uniform.

6) New Business, Old Business/Updates:

a) Village of Winnetka Comprehensive Plan Discussion:

Chairperson Dowding displayed the ten (10) benchmarked communities that the Lakota Group is studying. Chairperson Dowding asked each of the Commissioners to review one of the communities' comprehensive plan, specifically each community's sustainability plans and any other important findings. Each Commissioner selected one of the communities listed below.

- Greenwich,CT
- Wellesley,MA
- Scarsdale, NY
- Piedmont,CA
- Cherry Hills Village, CO
- Mission Hills, KS
- Bethesda,MD
- Radnor,PA
- Grosse Point, MI
- Shaker Heights, OH
- Hinsdale, IL

b) Village Recycling Guidelines Communications:

Commissioner Kunkle stated she would like to regularly review the Village's Recycling Guide to ensure the information being provided is accurate as this information changes from time to time.

Commissioner Kunkle mentioned the Village's Recycling Guide includes information regarding traditional recycling, and also other non-traditional items such as styrofoam and electronics and will be updated as needed. Commissioner Kunkle recommended to add a section of "what can I do with my food waste" to be included in the Recycling

Guide as it would add to the overall idea of recycling. Commissioner Kunkle mentioned that her goal was to minimize the confusion of recycling.

Commissioners Kunkle and Commissioner Wynnychenko discussed the importance of the education of recycling plastic materials.

c) New Village Website Discussion:

Chairperson Dowding displayed the Village's new website through WebEx and showed the Commission the new EFC page and sustainability page. The group discussed and provided initial feedback.

Chairperson Dowding stated it would be beneficial to for the Commission to go through the website and provide any suggestions at the July EFC Meeting.

7) **Open Forum:**

Commissioner Kunkle stated she would like to have the Commission informed of upcoming Village Council agenda items that relate to the Commission as in the past such communication may not have taken place regularly. Staff Representative Mendoza stated he will keep the EFC informed of agenda topics that may be of interest to the EFC in the future. Trustee Coladarci suggested that Village Staff keep the Commission informed of EFC related agenda items in the future to ensure there are communications.

Commissioner Wynnychenko discussed technical errors in the Village Code regarding the EFC's section of the Village Code. Trustee Coladarci suggested sending notes to the Village Attorney and Village Manager to inform them of the errors.

8) **Adjournment:**

There being no further business, Chairperson Dowding asked for a motion to adjourn which was moved by Commissioner Wynnychenko and seconded by Commissioner Foley. The motion passed, the meeting adjourned at 9:15 p.m.

WINNETKA ENVIRONMENTAL AND FORESTRY COMMISSION
REGULAR MEETING
MINUTES
July 8, 2020

A record of a legally convened meeting of the Environmental and Forestry Commission of the Village of Winnetka, which was held Virtual via WebEx Cisco, Wednesday, July 8, 2020, at 7:00 p.m.

Call to Order:

Chairperson Dowding called the meeting to order at 7:02 p.m.; Voting Members present: Chairperson Chuck Dowding, Liz Kunkle, Chris Foley, Rosann Park-Jones, and Ted Wynnychenko. Voting Members absent: David Varca and Barry Sylvester. A quorum of presently appointed members was present. Ex-officio Members present: none. Village Council Representative present: Jack Coladarci. Student Representatives present: Marcus Buccellato and Scarlett Harper. Staff Representative present: Brendon Mendoza, Public Works Analyst. Public present: None.

1) Introduction & Chair's Remarks:

Chairperson Dowding called the meeting to order at 7:02 p.m. and welcomed all Commission members and the public.

2) Public Comment:

There was no public comment. Public comment was requested after agenda item 7. Open Forum.

3) Review and Approval of Minutes:

a) Approval of the June 10, 2020 Regular Meeting Minutes

The Commission reviewed the June 10, 2020 minutes. Staff Representative Mendoza requested to table the approval of the minutes to the August EFC meeting for the Commission's approval to include edits from other commissioners that had not yet been incorporated.

4) Commission/Staff Reports:

a) Composting Vendors in Winnetka Area Update

Staff Representative Mendoza provided background regarding how the Village developed a Village-wide composting program, allowing for optional composting vendors that residents may contact directly to participate in residential or commercial composting.

Staff Representative Mendoza reported that he reached out to the three (3) optional composting vendors vetted by Village staff in the fall of 2019, that are listed on the

Village's website. Staff Representative Mendoza stated that Urban Canopy no longer services the Winnetka area at the time that they were contacted. There are two (2) vendors still listed on the Village's website that serve the Winnetka area; WasteNot and Collective Resource Compost. Staff Representative Mendoza also stated residents who want to utilize composting services are free to select any vendor that services the Winnetka area, but these are just two (2) that have been vetted by Village staff.

Commissioner Kunkle asked if the Village is aware of how many customers each of the two(2) vendors service and the number of residential. Staff Representative Mendoza stated he will follow-up and reach out to the composting vendors for the information requested.

Commissioner Kunkle stated she requested this staff update, as this information would be helpful to incorporate this as part of the Village's refuse, recycling, and food waste collections and educational opportunities.

Student Representative Harper, stated when she was researching the Village of Hinsdale in connection with obtaining information relevant to the Comprehensive Plan process, that she found composting information and it was easy to find on their website, and but stated it is difficult to find such information on the Village of Winnetka website.. Commissioner Kunkle stated that reworking the website would be helpful and making it easier for residents to find the composting page and recycling information.

Commissioner Kunkle also stated that the State of Vermont has banned the disposal of food waste in landfills as of July 1, 2020.

Commissioner Wynnychenko reiterated that it would be useful to find out the number of Winnetka residents who use composting services offered by the two (2) optional vendors, as well as why Urban Canopy no longer services the Winnetka area. Staff Representative Mendoza stated he did not receive information regarding why Urban Canopy no longer services the Winnetka area when he contacted them.

5) New Business, Old Business/Updates:

a) Village of Winnetka Comprehensive Plan Discussion:

Chairperson Dowding shared a summary of each commissioner's findings regarding any comprehensive, strategic, and/or suitability/climate action plans for the benchmark communities listed below (see attached document).

- Greenwich,CT
- Wellesley,MA

- Scarsdale, NY
- Piedmont, CA
- Cherry Hills Village, CO
- Mission Hills, KS
- Bethesda, MD
- Radnor, PA
- Grosse Pointe, MI
- Shaker Heights, OH
- Hinsdale, IL

Chairperson Dowding mentioned it would be helpful for each Commissioner to discuss three (3) initiatives from each comprehensive plan for the next EFC Meeting. Chairperson Dowding stated the Commissions should continue to make recommendations to the Lakota Group regarding including sustainability within the new Winnetka Comprehensive Plan.

Commissioner Wynnychenko stated Grosse Pointe had a master plan in 2012, but had minimal language for sustainability objectives. Commissioner Wynnychenko stated it is interesting that a lot of the benchmark communities, such as Grosse Pointe, which only recently created a urban forestry commission in 2017 when they hired a forester, appeared to briefly make a statement about sustainability or environmental initiatives, but have done little to advance those initiatives.

Commissioner Kunkle stated Wellesley, MA and Piedmont, CA have a good structure and are ahead of the curve in terms of sustainability. Commissioner Kunkle stated she researched Shaker Heights, and mentioned that sustainability is a priority for that community, but there is no sustainability plan per se.

Student Representative Harper mentioned she did not find a comprehensive plan for Hinsdale, IL, but was able to locate a master infrastructure plan. She also stated the website includes some information regarding sustainability and programs residents could participate in, but does not give a status of current sustainability efforts.

Trustee Representative Coladarci stated that in the past, the Village Council removed liaisons from the different boards. Trustee Coladarci stated that liaisons from different boards provides insight, experience, and inter communications and thought the EFC Commission should consider requesting to have liaisons from other boards to coordinate addressing issues that other boards are working on. Chairperson Dowding stated that would be very helpful and that is an issue the Commission has been working on for some time.

Commissioner Wynnychenko stated that something that should be addressed at some point is to incorporate sustainability as a specific goal in Village policies going forward.

Commissioner Kunkle stated she is part a Winnetka Public School District Level Green Team, which started in 2015 and includes administration, faculty, staff, parents, and students. Commissioner Kunkle also stated that she went to each taxing body in the Village (Council, School, Park, and Library) asking about interest in a sustainability coordinator. Instead of each taxing body having its own suitability coordinator, which could be redundant and inefficient, another idea would be for the Village to have a sustainability coordinator that works with all of the taxing bodies. Trustee Coladarci asked if the school groups would be interested in becoming a liaison. Commissioner Kunkle stated she thinks there could be interest.

Chairperson Dowding stated that there are three (3) key points to take away from this discussion; 1) the issue of adding at least a Park District liaison within the WEFC to other taxing bodies 2) the form of sustainability within the comprehensive plan (chapter or spread throughout the comprehensive plan); and 3) the concept of a sustainability coordinator for the four (4) or five (5) taxing bodies in the Village.

Commissioner Wynnychenko stated that the Village of Oak Park has an intergovernmental assembly consisting of two (2) members from the elementary school, high school, township, park district, library and village, which is similar to having liaison from all taxing bodies in Winnetka in the Commission.

b) Village Recycling Guidelines Communications:

Commissioner Kunkle provided an update on the changes to the Village's Recycling Guide. Commissioner Kunkle stated she saw an opportunity to add food scrap collection to the Recycling Guide along with the other non-traditional recycling programs. Commissioner Kunkle asked for the Commission's input regarding any edits or changes to the recycling guide so that they can be incorporated into the next version of the Village's Recycling Guide. Commissioner Foley stated he would like an opportunity to review and provide feedback. The group agreed to table this item to the August EFC meeting to allow the group to review.

Student Representative Harper, stated that the Village's Recycling Guide is hard to find on the Village's website, and it should be located in a very accessible location. Staff Representative Mendoza stated he will work on updating the Village's website to so that the Recycling Guide is easier to locate.

c) New Village Website Discussion:

Chairperson Dowding mentioned that there are two (2) entry points to get to sustainability pages on the Village website (the Commission page and also the new Sustainability page). Chairperson Dowding asked Staff Representative Mendoza to

follow-up to discover if the Greenest Region Compact page name can be changed to Sustainability Plan. Chairperson Dowding asked Staff Representative Mendoza to find out if he can add documents to the sustainability page.

Chairperson Dowding went through recommended changes and asked the Commission if he has permission to move forward with discussing changes to the Village website with Village staff. The Commission granted Chairperson Dowding such permission.

d) Further Discussion of Trees in Downtown Streetscape Planning Process:

Chairperson Dowding asked Staff Representative Mendoza to provide his findings after following-up for this item at the previous June EFC meeting. Staff Representative Mendoza stated he received an update (attached) from the Village Foresters and mentioned the following from the report;

Chestnut Street from Spruce to Elm (Including corners)

2 trees transplanted to other locations in Village

30 trees removed

21 trees replanted

Elm Street from Green Bay to 845 Elm

19 trees along Elm Street within streetscape construction zone

13 removed, 6 protected during construction

Removal breakdown:

a. 7 ash trees in poor condition

b. 6 honey locust

i. 3 in poor condition/have overgrown their space in terms of rooting and building clearance.

ii. 3 in good condition are very unlikely to survive construction due to root impacts (cutting/compaction). These could become unstable if left in place.

Chairperson Dowding asked Trustee Coladarci if the Village Council considered the change in amount of trees for the Streetscape Plan. Trustee Coladarci mentioned some of the discussion took place prior to his time on Council, however, typically the Council reviews the plans with a high level overview, with Village staff and Village Foresters providing input for the tree changes (removal, replanting, species, etc.). Trustee Coladarci stated there was no public concern during the planning phase of the Streetscape Project when the plans were provided to the public, but complaints were received during the work phase.

Chairperson Dowding asked if there was consideration regarding the overall look of the Village's tree canopy (such as the size of trees or aesthetics). Trustee Coladarci stated that the assumption was the Village would end up with beautiful trees and aesthetics based upon the consultants experience for trees, which would be coordinated between Village staff and the consultant.

Chairperson Dowding stated that moving forward, the EFC should have some form of interaction concerning tree and tree canopy during the design phase in the next phase of the Village's Streetscape Plan. Commissioner Kunkle stated that the EFC was tasked with ensuring that accurate information was being conveyed regarding the tree changes in the Streetscape Plan. Commissioner Kunkle stated she attempted to attend the task force meetings for the Streetscape Plan, but was unable to attend many of them. Commissioner Kunkle stated she thinks the Downtown Master Plan was put together without the consideration of the tree canopy.

Commissioner Kunkle stated she attended a recent webinar regarding tree canopies and how to protect them by ordinance and policy. She also stated the biggest take away from the webinar was that the trees are a fundamental part of the Village's infrastructure, and need to be considered as such. She also mentioned that the webinar focused on protecting trees, not through ordinances and policies that directly affected trees, but by ensuring ordinance and policies in other departments or commissions (such as Zoning, Design Review Board, etc.) recognize trees as a fundamental part of the Village's infrastructure.

Commissioner Kunkle requested officially that the Commission be informed of EFC relevant agenda items on the Village Council Agenda when they take place. Staff Representative Mendoza stated he will review upcoming Village Council agendas and keep the Commission informed of relevant agenda items as he is aware.

e) Winnetka Solar Community Program:

Commissioner Kunkle provided an update on options for residents and commercial entities to participate in solar energy. Commissioner Kunkle stated she attended a Go Green Illinois meeting in January regarding solar energy where Jon Carson, of Trajectory Energy Partners presented. Commissioner Kunkle stated she spoke with John Carson after the meeting to discuss solar options for the Village of Winnetka, which led to an in person meeting with Jon Carson, Commissioner Wynnychenko, Go Green Vice President, Jessica Bollhoefer, and Village of Winnetka Director of Water & Electric, Brian Keys. Commissioner Kunkle stated there are different options 1. onsite solar 2. off site community solar 3. partner with other IMEA communities for a community solar program and 4. Solarized Chicago (residents placing solar on homes).

Commissioner Kunkle stated Jon Carson is working on a community solar program for Winnetka.

6) **Communications:**

a) Approval of August Communication Items:

Commissioner Kunkle that paper goods can not be recycled even if they are not contaminated with food waste so it would be helpful to clarify that. Commissioner Kunkle stated she would assist with modifying the article. The Commission asked to push the pumpkin collection article to the October communications items. Commissioner Kunkle suggested using previously-approved recycling tips that had not yet appeared in the Village's weekly e-newsletter or hard copy mailings. Commissioner Kunkle asked for the Commission's permission to move forward with revising the articles and working with Staff Representative Mendoza for content for August and September. The Commission granted this permission.

b) Discussion of September Communications Items:

The September communication items were discussed as part of the August Communications items discussion.

7) **Open Forum:**

Landscaping Licensing Discussion (discussed during August Communications)

Commissioner Kunkle recommended to use the gas powered leaf blower article again for August communications. The Commission discussed the enforcement of Village's gas powered leaf blower ban. Trustee Coladarci asked the Commission how to address the electric vs gas powered landscaping leaf blowers as it is not only the leaf blowers, but the other gas powered equipment that is used as well. Chairperson Dowding mentioned that in the past the possibility of registering all landscaping companies within Winnetka was discussed. Chairperson Dowding stated this would also address pesticides use and other related landscaping issues, similar to the Village's Pavement Sealant License. Chairperson Dowding asked if it would be a good idea to research this topic and provide information to the Village Council. Trustee Coladarci stated he cannot assign assignments to the EFC, but thought it may be a good idea.

Student Representative Harper stated that she has observed the variety of bees around the Village, and noticed a significant amount of dead bees. Student Representative Harper asked if there has been a change in the pesticides used and also if there is a pesticide ban on pesticides that are harmful to insects like bees. Chairperson Dowding stated that it could be due to the various mosquito spraying taking place throughout the Village. Commissioner

Wynnychenko stated a possibility would be to license the pesticides users, and use more environmental friendly pesticides.

8) Adjournment:

There being no further business, Chairperson Dowding asked for a motion to adjourn which was moved by Commissioner Wynnychenko and seconded by Commissioner Kunkle. The motion passed, the meeting adjourned at 9:20 p.m.

DRAFT

Sustainability contents of Town Comprehensive Plans

Cherry Hills Village, CO

2008 Comprehensive Plan has Community Development Focus;
No Sustainability; one chapter on Parks, Trails, Open Space & Recreation

Greenwich, CT

2019 Plan of Conservation and Development
Greenscape Committee was created as part of implementation of PC&D
Focus on beautification

Piedmont, CA

2009 Sustainability woven throughout Comprehensive Plan with separate
Climate Action Plan adopted 2018
Pedestrian Bicycle Master Plan adopted 2014
Hazard Mitigation Plan, adopted Aug. 2019

Shaker Heights, OH

???? Do they have a Comprehensive Plan?
No Sustainability or Climate Action Plan

Wellesley, MA

2019 Unified Plan; combination Comprehensive and Strategic Plan
Chapters 10-12 are categorized as "Sustainable Systems and Networks"
Sustainable Energy Committee w/Full time Sustainable Energy Director and an Assistant
Single Govt unit for Pub Works, Schools, Parks, Library

Wellesley and Piedmont appear to be the best role models and sources of ideas for Winnetka.

Questions

Of the 57% of existing Village trees identified for removal due to tree health, how many of these are counted within the 96 trees that will be removed as part of the DMP?

Tree removal/replacement decisions have only been made for the following streets:

Chestnut from Spruce to Elm (Including corners)

1. 2 trees transplanted to other locations in Village
2. 30 trees removed
3. 21 trees replanted

Elm Street from Green Bay to 845 Elm

1. 19 trees along Elm Street within streetscape construction zone
2. 13 removed, 6 protected during construction
3. Removal breakdown:
 - a. 7 ash trees in poor condition
 - b. 6 honeylocust
 - i. 3 in poor condition/have overgrown their space in terms of rooting and building clearance.
 - ii. 3 in good condition are very unlikely to survive construction due to root impacts (cutting/compaction). These could become unstable if left in place.

Other trees within the DMP area will be evaluated individually before work is performed. Tree health will be re-evaluated before removal decisions are made. Trees will be preserved whenever possible.

Why is there a net decrease in the number of trees planted in the Village? Are the new trees going to be larger than the existing trees? I recall residentially that we were required to replant trees in an amount equal to the number of diameter inches that we had removed for construction.

Trees will be replanted in every location where design and underground utilities will allow. The number of new trees is the maximum amount based on the street design, to allow for pedestrians, parking, seating and other design aspects. Newly-planted trees are 2.5-3" caliper (12-18 ft tall), which is the largest tree that can be accommodated in the new tree pits without compromising tree health. This is larger than the typical 2" caliper trees planted in residential parkways as part of the Village tree planting program.

For residential and other construction, trees are required for replanting based on species, condition, and location. The replanting requirement may be an equal number of inches, but could be less based on these existing tree characteristics.

Is the Village bound by the same requirement? Will the Village (always) replace trees in an amount equal to the number of diameter inches that need to be removed for whatever reason (health, construction, etc.)?

The Village will replace trees so long as surrounding infrastructure will allow. In some instances tree density is higher than optimal due to above/below ground utilities, sightline interference, etc.

If there is a net decrease of trees in the DMP areas, is that because the trees planted are bigger so there are fewer of them (and they will be healthier than the ones currently there) or otherwise?

The newly planted trees are healthier and a better species fit overall for the new streetscape than existing trees. The new trees should cause fewer infrastructure and pedestrian conflicts in the future than the existing trees.

Can we articulate better how the trees being planted as part of the DMP have larger grates and better underground systems to help them thrive (per President Rintz's comment to me re same)?

The tree pits are larger than the previous design, and include structural soil for better root health. Tree grates are larger, and openings are designed to be expanded when tree bases grow too large for the current opening.

How does Winnetka being a proud and longstanding Tree City USA factor into this discussion? Seems to me like it should be included.

It helps influence our commitment to replacing as many trees as infrastructure will allow, with appropriate species for the Village and surrounding environment.

I understand that a few more trees may have been "saved" recently. Can you provide an updated/accurate number of trees that are affected, removed, and/or replanted as part of DMP/Streetscape?

See numbers discussed in answer to first question, above.

Any other information you can provide re how trees are being impacted (and especially protected) as part of the DMP would be greatly appreciated.

Tree protection has included/will include going forward:

- Banding around trunks
- Crown pruning as needed to prevent breakage from machinery
- Root pruning at extent of digging prior to construction to limit root damage and encourage root re-growth after construction
- Growth regulator treatments to aid in root recovery

- Limits to construction enforced to keep all construction activity as far from existing trees as is feasible.

Brendon Mendoza

From: Liz Kunkle [REDACTED]
Sent: Wednesday, July 8, 2020 9:27 PM
To: Brendon Mendoza
Cc: Chuck Dowding
Subject: Solar Summary for Winnetka

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Brendon,

As discussed at the EFC meeting tonight, here is language re solar options in Winnetka for August's agenda.

Let me know if you have any questions or need more info.

Thanks!

Liz

My colleague in Go Green Winnetka, Jessica Bollhoefer, and I connected with Jon Carson of Trajectory Energy at a Go Green Illinois meeting in January. Jon was presenting his community solar development program that is underway in Wilmette. Wilmette is a ComEd energy territory so community solar is a bit easier and more straightforward, and customers that sign up for community solar will be guaranteed a rate lower than their current rate. We started talking with Jon about options for Winnetka. More recently, we've also spoken with David Bunge of Azimuth Energy. Jon, Jessica, Commissioner Wynnychenko, Winnetka Director of Water and Energy Brian Keys, and myself have had a couple of informal meetings about some options and Jon is putting some information together for us to consider. The discussions we've had around solar in Winnetka include:

1. On-site Solar - Municipal Buildings
 - o There is always an option to investigate on-site solar for Winnetka municipal buildings. Jon, or a plethora of other vendors can provide estimates/pricing for this type of an installation. I do not believe Brian has yet received quotes for solar, either purchasing outright or through Power Purchase Agreements (PPAs), but that is always an option.
2. Off-site Community Solar for Residents (In Winnetka)
 - o The idea of community solar is that a "local" solar installation is shared by multiple community subscribers who receive credit on their electricity bills for their share of the power produced. Ideally, this "local" solar installation would be here in Winnetka, but unfortunately we don't have the land. As we discussed possible locations, the only one that came up was the landfill, but that would be unavailable for years until after the stormwater project is complete.
3. Off-site Community Solar for Residents (elsewhere in Illinois)
 - o If a "local" Winnetka site is unavailable (which is likely), we would be looking for something less "local". Jon at Trajectory is specifically looking at mid-size developments in the Illinois area, that could be appealing to both Winnetka residents and IMEA. Essentially, these very large, utility-scale solar developments (some of which IMEA are developing with partners) are being held

up, and are taking years longer to develop than anticipated. Therefore firms like Trajectory are focusing on mid-size projects that are easier to move through approvals, but might not be quite as cost effective. Brian has connected Jon directly to IMEA to discuss the possibility of including some smaller scale developments to their portfolio, and if they are receptive, there could be an option to set up a program for Winnetka residents to pursue this off-site, community solar option.

4. Solar Development for Residents

- Residents are welcome to always install their own solar panels, however, as of late, we have been discussing Solarize Chicagoland, a program to help homeowners pool their buying power to secure significant discounts on solar installations. The aim of this program is to make solar energy more accessible and more affordable to Cook County residents through community education and volume purchasing, which can significantly reduce the up-front costs of installing solar at home.

PROCLAMATION

WHEREAS, local governments and municipalities must lead the global effort to fight climate change; and

WHEREAS, climate change is already impacting people and ecosystems around the world, including the Village of Deerfield; and

WHEREAS, municipalities have an unparalleled opportunity to make changes that can transform local economies and positively impact peoples' lives both locally, and even globally; and

WHEREAS, the Village of Deerfield has a rich history of leadership, innovation and supporting sustainable practices for its residents and businesses; and

WHEREAS, we support the specific and measurable goals of reducing greenhouse gas emissions, in all segments of our community, by 45% by 2030 and be 100% carbon neutral by 2050; and

WHEREAS, policy initiatives in key focus areas of our local economy including Energy, Transportation, Food, Waste, and Trees/ Land/ Water will help ensure we achieve our greenhouse gas reduction goals; and

WHEREAS, residents, governments, businesses, schools, parks, civic and religious groups have the opportunity to collectively work together to address the existential crisis of climate change; and

WHEREAS, it is in our own self interest to achieve our goals to ensure that we have a sustainable, livable and relevant community for future generations; and

NOW, THEREFORE, I, HARRIET ROSENTHAL, Mayor of the Village of Deerfield, do hereby proclaim the Village of Deerfield's support for allocating resources to achieve greenhouse gas reduction goals and urge all community stakeholders to join us in this effort.

PROCLAIMED: This 18th day of October, 2020.

HARRIET E. ROSENTHAL, Mayor

Mayors' Monarch Pledge



Mayors and other local and tribal government chief executives are taking action to help save the monarch butterfly, an iconic species whose populations have declined by 90% in the last 20 years. Through the National Wildlife Federation's [Mayors' Monarch Pledge](#), U.S. cities, municipalities, and other communities are committing to create habitat for the monarch butterfly and pollinators, and to educate citizens about how they can make a difference at home and in their community.

[LEARN MORE](#)



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THE MILLION POLLINATOR
GARDEN CHALLENGE**

Join Us Online:



Back to School EFC Green Tips (From elk Aug. 2019)

Zero Waste School Lunches (Part 1) - Start with the Right Gear

Whether you've been packing lunches for years or are sending off your first child to school, give some thought to how to make a dent in the incredible amount of trash generated by kids' school lunches. Rather than "brown bagging" it, invest in some long-lasting supplies that can be used again and again. Sturdy metal lunch boxes will last for years and prevent exposure to the toxins that packaging can leach into food. Use reusable metal water bottles or insulated mugs instead of single-use plastic bottles or drink boxes or pouches. Use reusable containers to hold individual items rather than single-use plastic bags. Send cloth napkins and reusable (metal or bamboo) utensils. Buy menu items in bulk and decant them in amounts suitable to your child's lunch rather than buying single serving packages. By making these changes, you will have slashed the waste generated by lunch significantly by preventing hundreds of paper and plastic bags and beverage containers from getting made, shipped to you, and sent to the landfill.

Zero Waste School Lunches (Part 2) - Pack the Right Stuff (and the Right Amount)

Two advantages of packing reusable everything are: 1) leftovers come home to be eaten later or composted; and 2) you can see what your child ate. Variety is critical to getting kids to enjoy (and finish!) their lunches. Mix up the veggies, fruits, and mains often and get your kids to join in the process of planning and packing their lunches. If it's healthy and your kid will enjoy it, consider it lunch. Parent brains are already taxed by the zillion things to remember each morning, so don't feel you need to constantly come up with new ideas yourself. Take stock periodically of what's working and what's not and invite your child to help you develop some more go-tos for your repertoire. You'll also have an easier time on busy mornings if you plan your week of lunches ahead when you're making the grocery list. Though zero waste lunches take a little planning and investment upfront, you'll likely recoup your money and then some.

2020 EFC Communications Plan

EFC Communication Process for Monthly Postings

1. EFC and Staff work together to draft and finalized monthly topics and supporting text.
2. Topics and supporting text are discussed and approved by the EFC at monthly meetings.
3. Topics and supporting text are sent to Village Manager's Office each month to be published in the appropriate communication channel (Weekly email newsletter, Winnetka Report, etc).

January

Weekly E-Newsletter:

- EFC Green Awards Application Reminder
- Reduce - Consider how to reduce energy use and costs in your home and business
- Reduce - Switch from incandescent bulbs to LED bulbs (and put incandescent into garbage/landfill and recycle LED bulbs in the lobby of the Winnetka Public Works)

February

Spring Winnetka Report Submission Deadline – February 17

EFC Green Awards Application Deadline – February 28

Weekly E-Newsletter:

- Reduce – Think before you buy
- Reduce - Think before you pack

March

Winnetka Report Articles:

- Coal Tar Sealant Reminder
- Paper Shredding Event
- Electronics Recycling Program Resuming
- Clean-Up Week

Weekly E-Newsletter:

- Electronics Recycling Program Resuming
- Reduce - Use your car less
- Reduce - No Idling
- Composting - Backyard

April

Weekly E-Newsletter:

- Compost available at Village Yards
- Paper Shredding Event
- Phosphorus Ordinance
- Earth Day – April 22, 2020 and Arbor Day – April 24, 2020

- Clean-Up Week

May

Summer Winnetka Report Submission Deadline – May 15

Winnetka Report Articles:

- Green Award Recipients

Weekly E-Newsletter:

- EFC BMP Guide – Summary & link to document
- Recycling - Break down all boxes
- Recycling - Leave lids on plastic containers

June

Weekly E-Newsletter:

- Coal Tar Sealant Reminder
- Ban on Gas-Powered Leaf Blowers from June 1 through Oct. 1.
- Recycling - Make sure all containers are free of liquid and food residue
- Recycling - Plastic bags & film
- Forestry - Remove buckthorn and other invasive species

July

Weekly E-Newsletter:

- Paper Shredding Event
- Recycling - Plastic silverware
- Recycling – Styrofoam
- Stormwater - Friendly Landscaping

August

Fall Winnetka Report Submission Deadline – August 14

Winnetka Report Articles:

- Curbside Leaf Collection
- Green Award Recipients
- Ban on Gas-Powered Leaf Blowers from June 1 through Oct. 1.
- Green Award Recipients

Weekly E-Newsletter:

- Recycling - Paper napkins, towels, and tissues

September

Weekly E-Newsletter:

- Zero Waste School Lunches (Part 1) – Start with the Right Gear
- Zero Waste School Lunches (Part 2) – Pack the Right Stuff (and the right amount)

October

Weekly E-Newsletter:

- Pumpkin Composting Event
- Recycling – Leaf Collection

November

Winter Winnetka Report Submission Deadline – November 13

Winnetka Report Articles:

- Holiday Lights Recycling

Weekly E-Newsletter:

- America Recycles Day (11/15)
- Composting - Leaf collection
- Battery Recycling
- Plastic bag, film and wrap recycling
- Recycling – Textiles
- Use of natural light during winter

December

Weekly E-Newsletter:

- Christmas Tree Pick-Up
- EFC Green Awards Application Reminder
- Holiday Lights Recycling
- Commercial District Business Lighting
- Use of natural light during winter