

Winnetka Village Council
REGULAR VIRTUAL MEETING

Zoom
December 1, 2020
7:00 PM

AGENDA

In accordance with social distancing requirements and Governor Pritzker's Executive Orders 2020-43 and 2020-44, and Section 7(e) of the Illinois Open Meetings Act, the Winnetka Village Council meeting on Tuesday, December 1, 2020 will be held virtually. The meeting will be livestreamed via the Zoom platform. At least one representative from the Village will be present at Village Hall in compliance with Section 7(e) of the Illinois Open Meetings Act, and the virtual meeting will be simulcast at Village Hall for members of the public who do not wish to view the virtual meeting from another location. Pursuant to Executive Orders 2020-43 and 2020-44 issued by the Governor, the number of people who may gather at Village Hall for the meeting is limited due to the mandated social distancing guidelines. Accordingly, the opportunity to view the virtual meeting at Village Hall is available on a "first come, first-served" basis.

The public has two options for observing and participating in this virtual Village Council meeting including the ability to provide oral comments during the meeting. To facilitate an efficient meeting, public comments submitted in advance are encouraged.

- 1) Telephone (audio only Call 312-626-6799), when prompted enter the Meeting ID – 98160210976 (Please note there is no additional password or attendee ID required)
- 2) Livestream (both audio and video feed) Download the Zoom meetings app to your smartphone, tablet or computer and then join Meeting ID: 98160210976. Event Password: VC120120

Public comments should be emailed to contactcouncil@winnetka.org. Public comments received by 6:45 p.m. on Tuesday, December 1, 2020 will be read at the appropriate time during the meeting. General comments for matters not on the agenda will be read at the beginning of the meeting under the Public Comment agenda item. Comments specific to a particular agenda item will be read during the discussion of that agenda item. The Village will attempt to have comments received after the meeting has started read at the end of the meeting. Public comment is limited to 200 words or less. Public comments should contain the following information:

- In the subject line – "Village Council Meeting Public Comment"
- Name
- Address (optional)
- Phone (optional)
- Organization or agency representing, if applicable
- General comment or comment on topic of specific agenda item number

All emails received will be acknowledged either during or after the meeting, depending on when they are received. If you do not have access to email, you may leave a message with your public comment at the Village Manager's office at 847-716-3541 or mail to Village Clerk, Village of Winnetka, 510 Green Bay Road, Winnetka, IL 60093.

Winnetka Village Council
REGULAR VIRTUAL MEETING
December 1, 2020
7:00PM

AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Quorum
 - a) December 8, 2020 Study Session
 - b) December 15, 2020 Regular Meeting
 - c) January 5, 2021 Regular Meeting
- 4) Public Comment
- 5) Reports
- 6) Approval of Agenda
- 7) Consent Agenda
 - a) Approval of Village Council Minutes
 - i) November 10, 2020 Virtual Study Session Minutes.....3
 - ii) November 17, 2020 Regular Virtual Meeting Minutes7
 - b) Approval of Warrant List dated November 13 – November 25, 202010
 - c) Village Council Meeting Schedule for 202111
 - d) Resolution No. R-73-2020: Purchase of a New Server (Adoption).....13
 - e) Resolution No. R-74-2020: Installation of Switchgear and Breaker Equipment for the Northfield Substation Transformer Project (Adoption).....19
 - f) Resolution No. R-75-2020: Emergency Pump Repair at the Electric Plant (Adoption) ...31

All agenda materials are available at [villageofwinnetka.org](https://www.villageofwinnetka.org) (Governance > Agendas & Minutes); the Reference Desk at the Winnetka Library; or in the Manager’s Office at Village Hall (2nd floor). Webcasts of the meeting may be viewed on the Internet via a link on the Village’s web site: <https://www.villageofwinnetka.org/AgendaCenter>.

The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator, 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3545; T.D.D. 847-501-6041.

8) Ordinances and Resolutions

a) Public Hearing: FY 2021 Village Budget

- i) Resolution No. R-77-2020: Village Budget - Public Hearing and Resolution (Introduction)44
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- b) Property Tax Levy and Abatement Ordinances.....85
 - i) Ordinance No. M-17-2020: 2020 Tax Levy (Introduction).....89
 - ii) Ordinance No. M-18-2020: 2020 Tax Levy for Special Service Area No. 3 (Introduction)92
 - iii) Ordinance No. M-19-2020: Tax Abatement Ordinance for General Obligation Refunding Bonds, Series 2020 (Introduction)94
 - iv) Ordinance No. M-20-2020: Tax Abatement Ordinance for General Obligation Bonds, Series 2014 (Introduction)97

9) Old Business: None.

10) New Business: None.

11) Appointments

12) Closed Session for the purpose of discussing Security Procedures and Collective Bargaining pursuant to Sections 2(c)(8), and 2(c)(2) of the Open Meetings Act

13) Adjournment

NOTICE

All agenda materials are available at villageofwinnetka.org (Council > Current Agenda), the Reference Desk at the Winnetka Library, or in the Manager's Office at Village Hall (2nd floor).

Videos of the Village Council meetings are televised on Channel 10 every night at 7 PM and on Channel 18 M-F-Su at 7AM or 7 PM. Videos of the meeting may also be viewed on the Internet via a link on the Village's web site: villageofwinnetka.org

The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator – Megan Pierce, at 510 Green Bay Road, Winnetka, Illinois 60093, 847.716.3543; T.D.D. 847.501.6041.

**MINUTES
WINNETKA VILLAGE COUNCIL
STUDY SESSION
November 10, 2020**

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held virtually on the Zoom videoconference platform on Tuesday, November 10, 2020 at 7:00 PM.

- 1) Call to Order. President Rintz called the meeting to order at 7:00 PM. Manager Bahan called the roll: Present: Trustees Robert Apatoff, Jack Coladarci, Andrew Cripe, Robert Dearborn, Penfield Lanphier, and John Swierk. Absent: None. Also present: Village Manager Robert Bahan, Assistant Village Manager Kristin Kazenas, Village Attorney Peter Friedman, Public Works Director Steve Saunders, Engineering Director Jim Bernahl, Community Development Director David Schoon, and no persons in the audience.
- 2) Public Comment. None.
- 3) Budget Review.

- a) Public Works Department: Mr. Saunders reviewed the functions of the Public Works Department: refuse collection, road maintenance, snow removal, stormwater drainage, sanitary sewer system maintenance, public facility maintenance, and fleet services. No operating changes have been made to the organization of the department; however, engineering, forestry and GIS services are now contained in a separate Engineering Department.

Mr. Saunders listed major accomplishments for 2020: completion of street/sidewalk rehabilitation programs, enhancement/maintenance of trees and landscaping throughout the Village, engineering permit review and code enforcement, completion of Phase II Streetscape, and the purchase of a new sidewalk/utility tractor. Mr. Saunders commended his staff for completing these projects and providing core services despite the Covid-19 pandemic constraints.

Goals for 2021 include: ongoing maintenance activities of Village infrastructure and facilities; automate GPS snow route mapping; implement alternative de-icers; bid new landscape maintenance contract; Cenotaph tuckpointing; and the purchase of a sidewalk/utility tractor and a leaf vacuum. No major personnel additions or new programs are anticipated.

- b) Refuse Fund: Mr. Saunders explained the Refuse Fund is now financed by fees for service vs. property tax revenue, and he reviewed the major functions covered by the Refuse Fund: refuse/recycling and special collections, residential yard waste collection, annual spring cleanup and leaf collection programs, and maintenance of the landfill.

Mr. Saunders reviewed goals for 2021: implement a modified pay-as-you-throw refuse option; scheduling changes to residential refuse collection; possible conversion of commercial refuse collection to private haulers; extend or rebid the recycling contract; and host special recycling events.

Mr. Saunders explained that labor costs for 2021 will be reduced due to shifting schedules for refuse collection; the services/supplies budget has been increased to allow for a potential new recycling collection rate in the unlikely event that it would be needed. The capital outlay for purchasing new refuse carts has been carried over from 2020 and included in next year's budget.

Mr. Saunders reviewed the proposed rates for the new refuse collection service levels that would be offered to residents:

- 1x/week curbside (35g) \$27
- 1x/week curbside (65g) \$36
- 1x/week curbside (95g) \$45
- 1x/week back door \$50
- 2x/week back door \$100

The fee schedule was developed based on best estimates extrapolated from a community refuse survey; the pricing is designed to encourage the use of curbside collections. The program is anticipated for rollout in the spring.

After a thorough discussion, the Council was generally satisfied with the proposed refuse fee schedule and goals.

- c) Fleet Services Fund: This fund is responsible for maintenance of Village-owned equipment, including repairs. In 2020, Fleet Services was able to keep up with workflow even though the department was down one mechanic due to the pandemic hiring freeze. In 2021 the budget will remain stable; two new mechanics will be in training in 2021.
- d) Sanitary Sewer Fund: This department is responsible for: i) annual video and maintenance of sanitary sewer lines; ii) assisting residents with flood protection measures; iii) ongoing efforts to eliminate cross connections between storm and sanitary sewers; and iv) scheduled trenchless sewer lining. No significant budget impacts are expected for 2021, and there will be about a 3% decrease in next year's budget. There is a proposed capital improvement program to repair sewers and manholes over the next five years; a detailed study is scheduled for 2023 to identify manhole repairs for the remainder of the system.
- e) Stormwater Fund: This fund is responsible for capital improvements and operation/maintenance of the stormwater system. Revenue for major stormwater projects is expected to come from stormwater utility fees, issuance of bonds, potential grants, and transfers from the General Fund. The intergovernmental agreements signed with the Park District and School District 36 were finalized in 2020 and detailed design engineering has begun for the Forest Preserve wetlands detention project. In 2021, once engineering and permitting for the Forest Preserve project are completed, the Village anticipates beginning construction by the end of the year. Funding is proposed in the 2021 budget to: i) begin design engineering for Phase I of the Duke Childs Field/Skokie Playfield stormwater project; ii) commence a stormwater alternative evaluation for east Winnetka; complete repairs to the Boal Parkway storm sewer; iii) erosion control at the Willow Road discharge to Lake Michigan; and iv) routine cleaning and maintenance activities.

Mr. Saunders reviewed the Stormwater Vision Program and gave an overview of associated projects included in the five-year capital program, estimated to cost

\$75.7 million. Proposals to fund the projects include using stormwater reserves, State and MWRD grant funding, bond issuance, and a General Fund transfer; however, according to rough estimates there would be a \$5.5 million funding gap. Other capital projects proposed in 2021: i) Willow Road erosion improvements; ii) East Winnetka stormwater alternatives study; iii) mitigation zone improvements; and iv) Boal Parkway storm sewer relining.

There was a discussion about whether the entire Stormwater Vision program needs to be completed to provide significant flood relief; Mr. Saunders explained that most of the relief would be provided by completing all of the storage projects and the conveyance projects for the tree streets (Ash, Cherry and Elm Streets) and south of Willow Road. While the upstream portions of the overall Stormwater Vision are important, some of them can be delayed and be completed in conjunction with street rehabilitation projects.

The Council expressed appreciation for Mr. Saunders' efforts over many years to bring the Village to the verge of starting the long-anticipated Stormwater Vision flood relief projects.

- f) Engineering Department: Mr. Bernahl reviewed the budget for the newly formed Engineering Department, which will centralize the oversight of public and private construction projects throughout the Village. Other areas the Department will oversee: i) participation in the Community Rating System, which provides flood insurance savings to residents; ii) the GIS program; and iii) the Forestry Division.

The 2021 budget will fund continuing programs such as street rehabilitation, sidewalk/curb replacement, ongoing forestry initiatives, and engineering permit review and code enforcement.

- g) Motor Fuel Tax Fund: This fund is used to help with road, bridge, and sidewalk improvements and are traditionally designated to help pay for capital projects, which in 2021 will include the Street Rehabilitation program and reconstruction of Birch Street.

Trustee Lanphier asked if there is a plan to complete the sidewalk network in Winnetka. Mr. Bernahl explained that where sidewalks are lacking, the Village installs them in conjunction with adjacent road work for the Street Rehabilitation Program. In addition, at the request of 50% or more of residents on a given street, the Village discuss will placing a sidewalk is placed. Trustee Lanphier expressed concern with the Village's Sidewalk Policy and encouraged the Council to discuss taking a more proactive approach to installing sidewalks for the safety of residents.

Trustee Cripe suggested ranking sidewalk priority based on safety considerations. President Rintz said he would keep the sidewalk policy in mind when he schedules the Council's 2021 agendas.

Trustee Apatoff asked if builders could be held to higher standards when they patch roads in the aftermath of a construction project. Mr. Bernahl explained that the Village has placed stringent patch requirements on contractors; however, when asphalt is put down in a patch it cannot exactly match the material that was used on the original road. Typically, the patches are inspected for quality of work before the construction project is completed.

President Rintz said some municipalities charge construction firms to have the Village install the patches after a contractor has dug into the street. Mr. Bernhal explained that

the Village used to do so; but staffing concerns became an issue to get all of the patching completed in a timely manner.

Trustee Dearborn suggested looking for additional projects that could use MFT fund monies, given that the fund has excess capacity. Mr. Bernahl explained that the Village will be using MFT funds for several upcoming qualifying projects. He noted that the bidding process for MFT projects is constrained by the State and leaves the Village no leeway to reject low bidders in the event the contractor is deemed unreliable. Mr. Sloth noted that the State has very strict standards for the use of MFT funds, which excludes parking lots that charge a user fee; however, staff will closely examine ways to draw down MFT funds to free up capital other funds.

- h) Community Development: Due to the late hour, the discussions for the next two items were deferred to another meeting date.
 - i) Business District Revitalization: Deferred.
- 4) Adjournment. Trustee Apatoff, seconded by Trustee Dearborn, moved to adjourn the meeting. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Coladarci, Cripe, Dearborn, Lanphier, and Swierk. Nays: None. Absent: None. The meeting adjourned at 9:03 PM.

Recording Secretary

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR VIRTUAL MEETING
November 17, 2020**

(Approved: xx)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held virtually on the Zoom videoconference platform on Tuesday, November 17, 2020, at 7:00 PM.

- 1) Call to Order. President Rintz called the meeting to order at 7:00 PM. Manager Bahan called the roll. Present: Trustees Robert Apatoff, Jack Coladarci, Andrew Cripe, Robert Dearborn, Penfield Lanphier, and John Swierk. Absent: None. Also present: Village Manager Robert Bahan, Assistant Village Manager Kristin Kazenas, Village Attorney Peter Friedman, Community Development Director David Schoon, and no persons in the audience.
- 2) Pledge of Allegiance. Trustee Dearborn led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) November 19, 2020 Special Meeting/Budget Review. All of the Council members present said they expect to attend.
 - b) November 23, 2020 Special Study Session. All of the Council members present said they expect to attend.
 - c) December 1, 2020 Regular Meeting. All of the Council members present said they expect to attend.
- 4) Public Comment.
- 5) Reports:
 - a) Trustees. None.
 - b) Attorney. None.
 - c) Manager. None.
 - d) Village President.
- 6) Approval of the Agenda. Trustee Coladarci, seconded by Trustee Apatoff, moved to approve the Agenda. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Coladarci, Cripe, Dearborn, Lanphier, and Swierk. Nays: None. Absent: None.
- 7) Consent Agenda
 - a) Village Council Minutes.
 - i) November 5, 2020 Regular Virtual Meeting Minutes.
 - b) Approval of Warrant List dated October 30 – November 12, 2020 in the amount of \$675,779.59.
 - c) Ordinance No. MC-5-2020: Amending the Village Code to Create the Department of Engineering and Director of Engineering (Introduction and Adoption).

- d) Resolution No. R-71-2020: Safebuilt Contract Extension (Adoption).
- e) Resolution No. R-72-2020: Public Works Uniform Contract (Adoption).

Trustee Coladarci, seconded by Trustee Lanphier, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Coladarci, Cripe, Dearborn, Lanphier, and Swierk. Nays: None. Absent: None.

8) Budget Review Topic (2021 budget document previously distributed): Location in Budget Book.

- a) Community Development. Mr. Schoon explained that his department oversees planning and zoning, building construction/code enforcement, and food service compliance. The department also assists the Manager's Office with economic development activities. Accomplishments for 2020 include: i) assisting businesses and institutions to deal with their pandemic responses; ii) virtual meeting training for members of the five advisory boards staffed by Community Development; iii) processing building permits virtually and conducting virtual inspections; iv) assistance with Streetscape implementation; and v) training for advisory board members.

Mr. Schoon reviewed 2021 goals: i) restart the Comprehensive Plan update process, which was paused due to the pandemic; ii) assist with Streetscape implementation and development of Village-owned property; iii) facilitate redevelopment of the One Winnetka site; iv) complete Phase II of the building regulation update project; and v) continue economic development assistance and routine chores such as building permit issuance, inspections, and advisory board support. Mr. Schoon reviewed the 2021 budget, which will stay fairly level, and he also recapped building permit activity over the past four years.

The Council discussed the impact of Covid-19 on the Comprehensive Plan update process and the former One Winnetka site; the status of the Village's sales tax rebate economic relief program; potential additional pandemic relief to businesses; and possibly re-examining the Village's fire sprinkler provisions.

- b) Business District Revitalization. Mr. Schoon explained that the Public Works, Village Manager, and Community Development Departments are all involved with business district revitalization. Funding comes from a General Fund transfer and property tax revenue previously slated for the Refuse Fund. The 2021 budget includes funding for engineering and construction of Phase III Streetscape, evaluation of a jurisdictional transfer of Green Bay Road in Hubbard Woods, wayfinding and gateway signage, sidewalk/tree grate/paver projects, 93 Green Bay Road redevelopment, EV charging stations, downtown banners, and parking enforcement signs. The five year capital plan includes funding for the Elm Street bridge streetscape, ongoing streetscape repair, design work for Green Bay Road between Pine and Oak Streets, and redevelopment of the Post Office site.

The Council discussed the Park District's bikeway master plan; fire sprinkler incentives for commercial buildings in the Phase III Streetscape project area; and a realistic timeframe for Hubbard Woods streetscape projects including a potential jurisdictional transfer of the road from IDOT.

- 9) Adjournment. Trustee Dearborn, seconded by Trustee Lanphier, moved to adjourn the meeting. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Coladarci, Cripe, Dearborn, Lanphier, and Swierk. Nays: None. Absent: None. The meeting adjourned at 8:05 PM.

Recording Secretary



Agenda Item Executive Summary

Title: Approval of Warrant List Dated November 13 - November 25, 2020

Presenter: Robert M. Bahan, Village Manager

Agenda Date: 12/01/2020

Consent: ☒ YES ☐ NO

☐ Ordinance
☐ Resolution
☐ Bid Authorization/Award
☐ Policy Direction
☒ Informational Only

Item History:

None.

Executive Summary:

The Warrant List dated November 13 - November 25, 2020 was emailed to each Village Council member.

Recommendation:

Consider approving the Warrant List dated November 13 - November 25, 2020.

Attachments:

None.



Agenda Item Executive Summary

Title: Village Council Meeting Schedule for 2021

Presenter: Robert M. Bahan, Village Manager

Agenda Date: 12/01/2020

Consent: ☒ YES ☐ NO

☐ Ordinance
☐ Resolution
☐ Bid Authorization/Award
☐ Policy Direction
☒ Informational Only

Item History:

Section 2.04.020(A) of the Village Code requires that the Village Council "shall hold its regular meetings on the first and third Tuesday of each month at (7:00 PM), or as otherwise set forth in the annual meetings notice posted pursuant to the Illinois Open Meetings Act." For Study Sessions, the established practice is for the Council to meet for that purpose as a Committee of the Whole at 7:00 PM on the second Tuesday of each month. The Open Meetings Act requires an annual meeting notice be posted at the beginning of each year.

Executive Summary:

The proposed 2020 Village Council meeting schedule is attached; additional special meetings may be convened as needed.

2021 Village Council Regular Meetings:

January 5	April 8* (Thursday)	July 6	October 5
January 19	April 20	July 20	October 19
February 2	May 4	August 3	November 2
February 16	May 18	August 17	November 16
March 2	June 1	September 9** (Thursday)	December 7
March 16	June 15	September 21	December 21

*Rescheduled for the Consolidated Election. **Rescheduled for Rosh Hashana.

2021 Village Council Study Sessions:

January 12	April 13	July 13	October 12
February 9	May 11	August 10*	November 9
March 9	June 8	September 14	December 14

*Traditionally cancelled, but held if necessary.

Recommendation:

Consider approving the 2021 Village Council regular meeting schedule for publication.

Attachments:

2021 Annual Meeting Notice

**VILLAGE OF WINNETKA
OPEN MEETINGS ACT NOTICE
SCHEDULE OF REGULAR MEETINGS FOR 2021**

Pursuant to the provisions of the Illinois Open Meetings Act, notice is hereby given of the Schedule of Regular Meetings of the various public bodies of the Village of Winnetka for the year 2021.

The following boards and commissions meet in the Council Chambers of the Winnetka Village Hall, 510 Green Bay Road, Winnetka, Illinois, at 7:00 p.m., on the dates shown, except as otherwise indicated:

Village Council – Regular Meeting	1 st and 3 rd Tuesday of each month *Except 1 below
Village Council – Study Sessions	2 nd Tuesday of each month
Plan Commission	4 th Wednesday of each month, except: 3 rd Wednesday in November and December
Zoning Board of Appeals	2 nd Monday of each month
Design Review Board/Sign Board of Appeals <i>Virtual Meetings start at 6:00PM</i>	3 rd Thursday of each month, except: 4 th Thursday in September
Environmental & Forestry Commission	2 nd Wednesday of each month
Landmark Preservation Commission	1 st Monday of each month, except: 3 rd Monday in July and September
Board of Fire and Police Commissioners	3 rd Thursday of April and October at 5:00 p.m., Village Hall conference room
Planned Development Commission	1 st Wednesday of each month, except: 3 rd Wednesday of January

¹ The Regular Village Council meeting scheduled on April 6 will be held on April 8 due to the Consolidated Election

² The Regular Village Council meeting scheduled on September 7 will be held on September 9 due to Rosh Hashana.

The **Police Pension Fund** board meets at the Police Department, 410 Green Bay Road, at the following dates and times: January 29; April 30; July 30; and October 29 at 8:30 AM

The following boards and commissions meet at the Winnetka Fire Department, 428 Green Bay Road, at the dates and times indicated:

Firefighters Pension Fund Board	2 nd Wednesday of February, May, and November; 3 rd Wednesday of August at 3:00 PM
Foreign Fire Insurance Board	3 rd Monday of January, March, May, July, September, and November at 7:30 AM

Agendas: Agendas can be found on the Village of Winnetka website, villageofwinnetka.org, or at Village Hall on the first floor public bulletin board.

The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator, the Assistant Village Manager, at 510 Green Bay Road, Winnetka, Illinois 60093 (telephone: 847-716-3543; T.D.D.: 847-501-6041).



Agenda Item Executive Summary

Title: Resolution No. R-73-2020: Purchase of a New Server (Adoption)

Presenter: Anthony Vasquez, Assistant Finance Director

Agenda Date: 12/01/2020

Consent: ☒ YES ☐ NO

☐ Ordinance
☒ Resolution
☐ Bid Authorization/Award
☐ Policy Direction
☐ Informational Only

Item History:

Our Information Technology staff is recommending replacement of an aging server that hosts the Village's ERP system.

Executive Summary:

The Village has secured a quote to provide a new server in the amount of \$36,541.23 with specifications dictated by our ERP software. The new hardware is intended for the entire ERP installation and will also provide additional room to grow, as our data continues to grow.

Resolution No. R-73-2020 authorizes a waiver of formal bidding and purchase of the new server hardware for an amount not to exceed \$36,541.23.

Recommendation:

Consider adoption of Resolution No. R-73-2020, which approves waiving of formal bidding and authorizes the purchase.

Attachments:

- 1) Resolution No. R-73-2020
- 2) Exhibit A- Quote

RESOLUTION NO. R-73-2020

**A RESOLUTION WAIVING BIDDING AND
APPROVING THE PURCHASE OF SERVER EQUIPMENT
FROM DELL**

WHEREAS, the Village of Winnetka ("**Village**") is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village utilizes a Dell server ("**Current Server**") for the New World ERP software which has reached the end of its usable life; and

WHEREAS, the Village desires to transition the Current Server to a new Dell server in order to improve the efficiency and security of the Village's information technology system ("**Server Upgrade**"); and

WHEREAS, the Village received a proposal from Dell for purchase of the Server Upgrade, for a total, not to exceed amount of \$36,541.23; and

WHEREAS, pursuant to Section 4.12.010C of the Village Code and Section 1V.3D of the Village's Purchasing Manual, the Village Council has determined that it is in the best interest of the Village to waive competitive bidding and approve the purchase of the Server Upgrade from Dell;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Winnetka, Cook County, Illinois, as follows:

SECTION 1: RECITALS. The Village Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

SECTION 2: WAIVER OF COMPETITIVE BIDDING. Pursuant to Section 4.12.010.C of the Village Code, Section N.3.D of the Village's Purchasing Manual, and the Village's home rule authority, the Village Council waives the requirement of competitive bidding for the procurement of the Server Upgrade.

SECTION 3: APPROVAL OF SERVER UPGRADE PURCHASE. The Village Council hereby approves the purchase of the Server Upgrade from Dell for the total not to exceed amount of \$36,541.23.

SECTION 4: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

[SIGNATURE PAGE FOLLOWS]

ADOPTED this 1st day of December, 2020 pursuant to the following roll call vote:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTAIN: _____

Signed

Village President

Countersigned:

Village Clerk

EXHIBIT A

QUOTE



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000072963628.1	Sales Rep	Jada Evans
Total	\$36,541.23	Phone	(800) 456-3355, 6179349
Customer #	19953924	Email	Jada_Evans@Dell.com
Quoted On	Nov. 11, 2020	Billing To	PAYABLE ACCOUNTS
Expires by	Dec. 11, 2020		VILLAGE OF WINNETKA
Solution ID	13354063		510 GREEN BAY RD
Deal ID	20817958		WINNETKA, IL 60093-2552

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Jada Evans

Shipping Group 1 of 2

Shipping To	Shipping Method
RAY RESTARSKI VILLAGE OF WINNETKA 510 GREEN BAY RD WINNETKA, IL 60093 (847) 716-3504	Standard Delivery

Product	Unit Price	Qty	Subtotal
PowerEdge R640 - [AMER_R640_12232] [1]	\$8,188.98	1	\$8,188.98
PowerEdge R640 - Vmware License	\$12,682.95	1	\$12,682.95

Shipping Group 2 of 2

Shipping To	Shipping Method
RAY RESTARSKI VILLAGE OF WINNETKA 510 GREEN BAY RD WINNETKA, IL 60093 (847) 716-3504	Standard Delivery

Dell EMC ME4012 Storage Array - [AMER_ME4012_13099]	\$15,669.30	1	\$15,669.30
Subtotal:			\$36,541.23
Shipping:			\$0.00
Non-Taxable Amount:			\$36,541.23
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$36,541.23

Consult your DFS rep. Special lease pricing may be available.



Agenda Item Executive Summary

Title: Resolution No. R-74-2020: Agreement With Meade Inc. for Installation of Switchgear and Breaker Equipment for the Northfield Substation Transformer Project (Adoption) +

Presenter: Brian Keys - Director of Water & Electric

Agenda Date: 12/01/20

Consent: ☒ YES ☐ NO

- ☐ Ordinance
- ☒ Resolution
- ☐ Bid Authorization/Award
- ☐ Policy Direction
- ☐ Informational Only

Item History:

The Five Year Capital Plan contains projects for the planned expansion of the Northfield Substation. Expansion of the substation is being undertaken to improve system contingency related to the electric system's sources of power. At the July 7, 2020 Village Council Meeting, the Village Council approved a contract with Siemens Industry Inc. for the purchase of 15kV switchgear. Staff is anticipating the arrival of the new switchgear in February of 2021.

The proposed 2021 Electric Fund Budget contains \$272,576 (account #500.42.36-660) for the installation of the 15kV metal-enclosed switchgear and breakers along with the final payment for the switchgear.

Executive Summary:

On September 17, 2020, the Village issued a Request For Bid for the off-loading and installation of the new 15kV switchgear at the Northfield Substation. The bid was posted to the on-line bidding service Demand Star.

The bid scope included the installation of 15 kV metal-enclosed switchgear and breakers furnished by the Village, as well as off-loading of the equipment at the substation, and commissioning work in coordination with the switchgear's manufacturer. The bidders were required to provide a contract bond and the successful bidder will be required to provide a performance bond.

Three bids were opened on November 4, 2020.

The results are summarized as follows;

Meade, Inc.	\$74,814.62
MJ Electric, LLC	\$120,771.00
Broadway Electric, Inc.	\$122,800.00

Meade, Inc. submitted the lowest bid in the amount of \$74,814.62. The bid analysis was performed by Strand Associates, which found Meade, Inc to be the lowest apparent bidder. Strand Associates has previously worked with the bidder on other medium voltage switchgear and medium voltage distribution system projects. Staff concurs with their recommendation to award a contract to Meade for the switchgear installation.

Executive Summary (continued):

Resolution No. R-74-2020 authorizes an agreement with Meade, Inc. for the installation of a 15kV switchgear and breakers in an amount not to exceed \$74,814.62.

The proposed 2021 Electric Fund Budget contains \$272,576 (account #500.42.36-660) for installation and commissioning of the 15kV switchgear and breakers in addition to the final progress payment for the switchgear equipment.

Recommendation:

Consider adoption of Resolution No. R-74-2020 approving an agreement with Meade Inc. for the installation of a 15kV switchgear and breakers in an amount not to exceed \$74,814.62.

Attachments:

Resolution No. R-74-2020
Engineer's Resulting Bid Tabulation dated November 16, 2020

**A RESOLUTION APPROVING AN AGREEMENT WITH
MEADE INC. OF WILLOWBROOK, ILLINOIS FOR THE
INSTALLATION OF SWITCHGEAR AND BREAKER EQUIPMENT
FOR THE NORTHFIELD SUBSTATION TRANSFORMER PROJECT**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes the Village of Winnetka ("**Village**") to contract with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the Village issued request for bids No. 020-015 ("**Request for Bids**") seeking qualified firms to complete the installation of new switchgear and breakers at the Water & Electric Department's Northfield Substation ("**Services**"); and

WHEREAS, the Village received three bids ("**Bids**") to provide the Services and opened the Bids on November 4, 2020; and

WHEREAS, pursuant to Chapter 4.12 of the Village Code and the Village's purchasing manual, the Village Council has determined that Meade, Inc. of Willowbrook, Illinois ("**Contractor**") is the lowest responsible bidder to provide the Services; and

WHEREAS, the Village Council desires to enter into an agreement with Contractor for the provision of the Services from Contractor in an amount not to exceed \$74,814.62 ("**Agreement**"); and

WHEREAS, the Village Council has determined that it is in the best interests of the Village and its residents to enter into the Agreement with Contractor;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Winnetka, Cook County, Illinois, as follows:

SECTION 1: RECITALS. The Village Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

SECTION 2: APPROVAL OF AGREEMENT. The Village Council hereby approves the Agreement in substantially the form attached as **Exhibit A**, and in a final form approved by the Village Attorney.

SECTION 3: AUTHORIZATION TO EXECUTE AGREEMENT. The Village Council hereby authorizes and directs the Village President and the Village Clerk to execute and attest, respectively, on behalf of the Village, the final Agreement.

SECTION 4: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

ADOPTED this 1st day of December, 2020, pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Signed

Village President

Countersigned:

Village Clerk

EXHIBIT A
AGREEMENT

December 1, 2020

R-74-2020

**VILLAGE OF WINNETKA
CONTRACT FOR THE INSTALLATION
OF 15 KV METAL-ENCLOSED SWITCHGEAR AND BREAKERS
BID PACKAGE**

BIDDER'S PROPOSAL

Full Name of Bidder Meade Inc. ("Bidder")

Principal Office Address 625 Willowbrook Center Parkway Willowbrook, IL 60527

Local Office Address Same as above

Contact Person Charles Anderson Telephone 708-588-2500

TO: Village of Winnetka ("Owner")
510 Green Bay Road
Winnetka, IL 60093
Attention: Assistant Finance Director

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. 1, 2, which are securely stapled to the end of this Bidder's Proposal [if none, write "NONE"] ("Bid Package").

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. Work Proposal

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package ("Work Site") and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for the installation of 15 kV metal-enclosed switchgear and breakers furnished by the Village, as well as off-loading of the equipment at the work site and coordination with the manufacturer of Village-furnished switchgear; (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the

PROPOSAL

Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the "Work."

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of Owner pursuant thereto.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by the Bid Package.

2. Contract Price Proposal

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in Section 2.1 of the Contract, take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth on the following "Schedule of Prices" ("Price Proposal"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract:

SCHEDULE OF PRICES

A. LUMP SUM CONTRACT

For providing, performing, and completing all Work related to the installation of 15 kV metal-enclosed switchgear and breakers furnished by the Village, as well as off-loading at the work site, and coordination with the manufacturer of Village-furnished switchgear, the total sum of (*write in numbers only*):

\$ 74,814.62

B. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. Owner is not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;
2. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and

PROPOSAL

3. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.
4. If a Contract is to be awarded, it will be awarded to the responsive and responsible Bidder with either the lowest lump sum base bid or the lowest lump sum base bid plus or minus any bid alternative(s) selected by the Village whose evaluation indicates to the Village that the award will be in the best interest of the Project. Bid from the successful Bidder for the lump sum base bid plus or minus any bid alternative(s) selected by the Village may not necessarily be lower in price than the lump sum base bid or bids for other bid alternative combinations.
5. The Village reserves the right to accept or reject any bid alternatives to the lump sum base bid. If a bid alternative is selected by the Village, the awarded Contract price will include the selected alternative(s).

All claim or right to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or to claim any additional compensation by reason of the payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

3. **Contract Time Proposal**

If this Bidder's Proposal is accepted, Bidder will commence the Work not later than the "Commencement Date" set forth in Attachment A to the Contract and will perform the Work diligently and continuously and will complete the Work not later than the "Completion Date" set forth in Attachment A to the Contract.

4. **Firm Proposal**

All prices and other terms stated in this Bidder's Proposal are firm and shall not be subject to withdrawal, escalation, or change for a period of 60 days after the date on which any Bidder's Proposal is opened or such extended acceptance date for Bidder's Proposals as may be established pursuant to Sections 10 and 13 of the General Instructions to Bidders.

5. **Bidder Representations**

A. **No Collusion.** Bidder warrants and represents that the only persons, firms, or corporations interested in this Bidder's Proposal as principals are those named in Bidder's Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other person, firm or corporation.

B. **Not Barred.** Bidder warrants, represents and certifies that it is not barred by law from contracting with Owner or with any unit of state or local government.

C. Qualified. Bidder warrants and represents that it has met and will meet all required standards set forth in Owner's Responsible Bidder Ordinance M-66-11 and that Bidder has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the most favorable to the interests of Owner, Bidder hereby agrees to furnish on request, within two business days or such longer period as may be set forth in the request, such additional information as may be necessary to satisfy Owner that Bidder is adequately prepared to fulfill the Contract.

D. Owner's Reliance. Bidder acknowledges that Owner is relying on all warranties, representations and statements made by Bidder in this Bidder's Proposal.

6. Surety and Insurance

Bidder herewith tenders surety and insurance commitment letters as specified in Section 6 of the Invitation for Bidder's Proposals.

7. Bid Security

Bidder herewith tenders a Cashier's Check, Certified Check, or Bid Bond as specified in Section 6 of the Invitation for Bidder's Proposals for 5 percent of Bidder's Price Proposal ("*Bid Security*").

8. Owner's Remedies

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely submit all the Bonds and all the certificates and policies of insurance required of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely execute the Contract, Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure and, for such reason, Owner shall have the right, at its option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or five percent of Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against Bidder.

9. Owner's Rights

Bidder acknowledges and agrees that Owner reserves the right to reject any and all Bidder's Proposals, reserves the right to accept or reject any item of any Bidder's Proposal and reserves such other rights as are set forth in Section 13 of the General Instructions to Bidders.

10. Bidder's Obligations

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED: November 3, 2020.

Bidder Meade Inc.

Attest

By: [REDACTED]

By: [REDACTED]

Title: Vice President

Title: Group Secretary



SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS



BID TABULATION

Strand Associates, Inc.®
1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200

November 16, 2020

Mr. Brian Keys, Director of Water and Electric
Village of Winnetka, Illinois
1390 Willow Road
Winnetka, IL 60093

Re: Northfield Substation 15kV Metal Enclosed Switchgear and Breakers Installation
Contract No. 020-015
Village of Winnetka

Dear Mr. Keys:

Bids for the above-referenced project were opened on November 4, 2020. Three bids were received with the resulting bid tabulation enclosed. The low bid of \$74,814.62 was less than ENGINEER's opinion of probable construction cost (OPCC). The OPPC was \$87,500 plus \$35,500 in contingencies. Contingencies were conservatively established to account for lack of interest in small projects as well as for potential market volatility associated with labor, materials, and equipment rental.

Meade, Inc. of Willowbrook, Illinois, was the apparent low bidder at \$74,814.62. The bid included a bid bond for 5 percent and Addendum Nos. 1 and 2 were acknowledged. The bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with Meade, Inc. on projects involving medium voltage switchgear installation and medium voltage distribution systems for the City of Joliet. For those projects, the owner determined Meade, Inc. to be responsible.

If you determine that Meade, Inc. is a responsible bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 19 of the Instructions to Bidders.

Sincerely,

STRAND ASSOCIATES, INC.®

A black rectangular redaction box covering the signature of Andrew J. Runde.

Andrew J. Runde, P.E.

Enclosure

BID DATE: October 21, 2020
BID TIME: 11:00 A.M.

STRAND ASSOCIATES, INC.
Consulting Engineers
1170 Houbolt Road
Joliet, IL 60435

INSTALLATION OF 15 KV METAL-ENCLOSED SWITCHGEAR AND BREAKERS

CONTRACT 020-015

1619.028

VILLAGE OF WINNETKA, ILLINOIS

BIDDER AND ADDRESS	Bid Bond or Guarantee	Addenda Acknowledged	Exceptions to Bid Documents	Computed Total Bid
Meade, Inc. 625 Willowbrook Ctr Pkwy Willowbrook, IL 60527	5%	1 and 2	None	\$ 74,814.62
M.J. Electric, LLC 200 W. Frank Pipp Drive Iron Mountain, MI	5%	No	Proposed Modified Terms and Conditions	\$ 120,771.00
Broadway Electric, Inc. 831 Oakton Street Elk Grove Village, IL 60007	5%	1 and 2	None	\$ 122,800.00

Reviewed by: 



Agenda Item Executive Summary

Title: Resolution No. R-75-2020: Waiving Formal Bidding and Awarding Contract to the Progress Group, Inc. for the Emergency Repair of a Feedwater Pump (Adoption)

Presenter: Brian L. Keys, Director of Water & Electric

Agenda Date: 12/01/20

Consent: ☒ YES ☐ NO

- ☐ Ordinance
- ☒ Resolution
- ☐ Bid Authorization/Award
- ☐ Policy Direction
- ☐ Informational Only

Item History:

None

Executive Summary:

The Electric Plant utilizes three boiler feedwater pumps to supply the four steam boilers. The water supplied is the returning condensate produced as a result of the condensation of the steam. These pumps are high pressure units and are used to maintain the water levels in the boilers at various operating loads. All three pumps are required to operate the three steam turbines at peak output levels.

During the summer generation season, a small leak developed in the outboard mechanical seal of a boiler feedwater pump (Unit #7), but the unit was deemed operable. During a maintenance generation run in October 2020, the inboard mechanical seal has also started to leak. In order to avoid an unplanned reduction of generating capacity during peak generation periods, staff proceeded to secure quotes for the pump repair. Two firms that previously performed work for the Electric Plant were asked to examine the pump on site and provide a quote. Quotes received for the repair working using OEM replacement seals are as follows:

The Progress Group, Inc.: \$33,741.00

Pivotal Pumps: \$36,398.00

The Progress Group has performed various repair projects at the Electric Plant in a satisfactory manner. This work has included rebuilding a hotwell pump, replacement of pump couplings and the overhaul of #6 turbine.

The repair of this boiler feedwater pump is not currently funded in the 2020 Electric Fund Budget or the proposed 2021 Electric Fund Budget. In 2020, the Electric Fund, Boiler & Turbines Operations Account (#500.41.28-567) contains \$304,850. The year-end budget estimate for this account is \$287,453.

Executive Summary (continued):

The emergent repair will also be offset by lower than budgeted costs in the Electric Fund, Diesel Operations Account (#500.41.29-567). Funding in the amount of \$73,000 was budgeted for fiscal year 2020. The year-end budget estimate for this account is \$35,000. As such, the emergent pump repair is not anticipated to have a significant impact on adherence to projected operating expenses for the fiscal year.

If the repair extends into the 2021 fiscal year due to the lead time for the mechanical seals, the repair will be funded by the same account (#500.41.28-567) which contains a proposed funding amount of \$364,650.

Resolution No. R-75-2020 waives the requirement for formal bidding and approves a contract with The Progress Group, Inc. for the pump repair.

Recommendation:

Consider adoption of Resolution No. R-75-2020, waiving formal bidding and awarding a contract to The Progress Group, Inc. for the feedwater pump repair in an amount not to exceed \$33,741.

Attachments:

Resolution No. R-75-2020

**A RESOLUTION WAIVING BIDDING AND AWARDING A CONTRACT TO THE
PROGRESS GROUP, INC. FOR THE REPAIR OF A FEEDWATER PUMP**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes the Village of Winnetka (“**Village**”) to contract with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the Village has three boiler feedwater pumps (“**Pumps**”) to supply its steam boilers at the Village Electric Plant; and

WHEREAS, the mechanical seals on one of the Pumps has failed and is in need of repair (“**Work**”); and

WHEREAS, due to the nature of the Work and the desire to have the Work performed during this fiscal year, the Village does not have time to put the Work out for bid; however, the Village has received quotes for the Work from two firms; and

WHEREAS, Village staff has recommended that the Village Council (i) waive competitive bidding pursuant to Section 4.12.010.C of the Village Code, Section 1V.3.D of the Village's Purchasing Manual, and the Village's home rule authority; and (ii) award a contract to The Progress Group, Inc. (“**Contractor**”) for the Work in an amount not to exceed \$33,741;

WHEREAS, the Village Council has determined that it is in the best interests of the Village to (i) waive competitive bidding pursuant to Section 4.12.010.C of the Village Code and Section 1V.3.D of the Village's Purchasing Manual; and (ii) award a contract to Contractor for the Work;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Winnetka, Cook County, Illinois, as follows:

SECTION 1: RECITALS. The Village Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

SECTION 2: WAIVER OF COMPETITIVE BIDDING. Pursuant to Section 4.12.010.C of the Village Code, Section IV.3.D of the Village's Purchasing Manual, and the Village's home rule authority, the Village Council waives the requirement of competitive bidding for the procurement of the Work.

SECTION 3: APPROVAL OF AGREEMENT. The Village Council hereby approves the contract for the Work in an amount not to exceed \$33,741 and in substantially the form attached as **Exhibit A**, and in a final form approved by the Village Manager.

SECTION 4: AUTHORIZATION TO EXECUTE AGREEMENT. The Village Council hereby authorizes and directs the Village President and the Village Clerk to execute and attest, respectively, on behalf of the Village, the final Contract.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

ADOPTED this 1st day of December, 2020, pursuant to the following roll call vote:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTAIN: _____

Signed

Village President

Countersigned:

Village Clerk

EXHIBIT A

Contract

VILLAGE OF WINNETKA

CONTRACT FOR
REPLACEMENT OF MECHANICAL SEALS ON BOILER FEEDWATER PUMP #7

Full Name of Contractor: *The Progress Group, Inc. ("Contractor")*

Principal Office Address: *918 Kennedy Avenue, Schererville, IN 46375*

Contact Person: *George Ribikawskis*

Telephone Number: *219-322-3700*

TO: Village of Winnetka ("**Village**")
510 Green Bay Road
Winnetka, Illinois 60093
Attention:

1. Work

A. Contract and Work. Contractor shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth in this Contract, to all of the following, all of which is herein referred to as the "Work":

1. Labor, Equipment, Materials, and Supplies. Provide, perform, and complete, in the manner specified and described in this Contract, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for:

Replacement of the mechanical seals on Boiler #7 feedwater pump Winnetka, Illinois ("**Work Site**"), all as more fully detailed in the proposal attached hereto and incorporated herein as *Exhibit A ("Work")*.

2. Permits. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith;
3. Bonds and Insurance. Procure and furnish all bonds and all insurance certificates and policies of insurance specified in this Contract;
4. Taxes. Pay all applicable federal, state, and local taxes;
5. Miscellaneous. Do all other things required of Contractor by this Contract; and
6. Quality. Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with the standards of recognized professional firms in performing Work of a similar nature, in full compliance with, and as required by or pursuant, to this Contract, and with the greatest economy, efficiency, and expedition consistent

therewith, with only new, undamaged, and first quality equipment, materials, and supplies.

B. Performance Standards. Contractor agrees that all Work shall be fully provided, performed, and completed in accordance with the specifications in Exhibit A.

C. Responsibility for Damage or Loss. Contractor proposes, and agrees, that Contractor shall be responsible and liable for, and shall promptly and without charge to Village repair or replace, any damage done to, and any loss or injury suffered by, the Village, the Work, the Work Site, or other property or persons as a result of the Work.

D. Inspection/Testing/Rejection. Village shall have the right to inspect all or any part of the Work and to reject all or any part of the Work that is, in Village's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Contract and the Village, without limiting its other rights or remedies, may require correction or replacement at Contractor's cost, perform or have performed all Work necessary to complete or correct all or any part of the Work that is defective, damaged, or nonconforming and charge Contractor with any excess cost incurred thereby, or cancel all or any part of any order or this Contract. Work so rejected may be returned or held at Contractor's expense and risk.

2. Contract Price

The Contractor shall take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth below.

A. SCHEDULE OF PRICES

For providing, performing, and completing all Work, the total Contract Price of:

TOTAL CONTRACT PRICE: \$33,741.00

B. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to escalation or change;
2. The Village is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released; and
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices.

C. TIME OF PAYMENT

It is expressly understood and agreed that all payments shall be within 60 days after receiving an invoice from Contractor and the Work is completed.

All payments may be subject to deduction or setoff by reason of any failure of Contractor to perform under this Contract. Each payment shall include Contractor's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and Contractor's certification that all prior payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid.

3. Contract Time

Contractor shall commence the Work in accordance with a schedule agreed to between Contractor and the Village provided Contractor shall have furnished to the Village all bonds and all insurance certificates and policies of insurance specified in this Contract ("**Commencement Date**"). Contractor shall perform the Work diligently and continuously and shall complete the Work not later than December 31, 2020 ("**Time of Performance**"). The Village may modify the Time of Performance at any time upon 15 days prior written notice to the Contractor. Delays caused by the Village shall extend the Time of Performance; provided, however, that Contractor shall be responsible for completion of all Work within the Time of Performance, notwithstanding any strike or other work stoppage by employees of either Contractor or of the Village.

4. Financial Assurance

A. Bonds. Contractor proposes, and agrees, that Contractor shall provide a Performance Bond and a Labor and Material Payment Bond, on forms provided by, or otherwise acceptable to, the Village, from a surety company acceptable to the Village, each in the penal sum of the Contract Price, within 10 days following the execution of this Contract by both parties.

B. Insurance. Contractor shall provide certificates and policies of insurance evidencing the minimum insurance coverages and limits set forth below within 10 days following the execution of this Contract by both parties. Such policies shall be in form, and from companies, acceptable to the Village. The insurance coverages and limits set forth below shall be deemed to be minimum coverages and limits and shall not be construed in any way as a limitation on Contractor's duty to carry adequate insurance or on Contractor's liability for losses or damages under this Contract. The minimum insurance coverages and limits that shall be maintained at all times while providing, performing, or completing the Work are as follows:

1. Workers' Compensation and Employer's Liability

Limits shall not be less than:

Worker's Compensation: Statutory

Employer's Liability: \$500,000 ea. accident-injury
\$500,000 ea. employee-disease
\$500,000 disease-policy

Such insurance shall evidence that coverage applies to the State of Illinois.

2. Comprehensive Motor Vehicle Liability

Limits for vehicles owned, non-owned or rented shall not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit

3. Comprehensive General Liability

Limits shall not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit.

Coverage is to be written on an "occurrence" basis.

Coverage to include:

- Premises Operations

- Products/Completed Operations
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- "X," "C," and "U"
- Contractual Liability

Contractual Liability coverage shall specifically include the indemnification set forth below.

4. Umbrella Liability

Limits shall not be less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit.

This Policy shall apply in excess of the limits stated in 1, 2, and 3 above.

C. Indemnification. Contractor shall indemnify and save harmless the Village against all damages, liability, claims, losses, and expenses (including attorneys' fee) that may arise, or be alleged to have arisen, out of or in connection with Contractor's performance of, or failure to perform, the Work or any part thereof, or any failure to meet the representations and warranties set forth in Section 5 of this Contract.

D. Penalties. Contractor shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Contractor's performance of, or failure to perform, the Work or any part thereof.

5. Contractor's Representations and Warranties

In order to induce the Village to accept this Contract, Contractor represents and warrants as follows:

A. The Work. The Work, and all of its components: (1) will be of merchantable quality; (2) will be free from any latent or patent defects and flaws in workmanship, materials, and design; (3) will strictly conform to the requirements of this Contract, including, without limitation, the performance standards set forth in this Contract; and (4) will be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract and the warranties expressed under this Contract will be in addition to any other warranties expressed or implied by law, which are reserved unto the Village. Contractor, promptly and without charge, will correct any failure to fulfill the warranty provided in this Section 5 at any time within two years after final payment or such longer period as may be prescribed in the performance standards set forth in this Contract or by law. The warranty provided in this Section 5 will be extended automatically to cover all repaired and

replacement parts and labor provided or performed under such warranty and Contractor's obligation to correct Work will be extended for a period of two years from the date of such repair or replacement. The time period established in this Section 5.A relates only to the specific obligation of Contractor to correct Work and will not be construed to establish a period of limitation with respect to other obligations that Contractor has under this Contract.

B. Compliance with Laws. The Work, and all of its components, will be provided, performed, and completed in compliance with, and Contractor agrees to be bound by, all applicable federal, state, and local laws, orders, rules, and regulations, as they may be modified or amended from time to time, including without limitation the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.* any other prevailing wage laws; the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0.01 *et seq.* or any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification; and any statutes regarding safety or the performance of the Work.

C. Prevailing Wage Act. This Contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.* (the "Act"). Contractor agrees to pay its laborers, workers, and mechanics performing the Work no less than the current prevailing rate of wages as required by the Act. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate will apply to this Contract. Contractor and any subcontractors rendering services under this Contract must comply with all requirements of the Act, including but not limited to, all wage, notice, and record-keeping duties and certified payrolls.

D. Not Barred. Contractor is not barred by law from contracting with the Village or with any other unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Contractor is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.*; or (iii) a violation of the USA Patriot Act of 2001, 107 Public Law 56 (October 26, 2001) (the "Patriot Act") or other statutes, orders, rules, and regulations of the United States government and its various executive departments, agencies and offices related to the subject matter of the Patriot Act, including, but not limited to, Executive Order 13224 effective September 24, 2001. Contractor is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by the United States Treasury Department as a Specially Designated National and Blocked Person, or for or on behalf of any person, group, entity or nation designated in Presidential Executive Order 13224 as a person who

commits, threatens to commit, or supports terrorism; and Contractor is not engaged in this transaction directly or indirectly on behalf of, or facilitating this transaction directly or indirectly on behalf of, any such person, group, entity or nation.

E. Qualified. Contractor has the requisite experience, ability, capital, facilities, plant, organization, and staff to enable Contractor to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time set forth in Section 3.

F. Authority to Execute. By submitting its contract proposal, Contractor represents and warrants that the person(s) executing this Contract on its behalf have been given the authority to do so by the Contractor. This representation may not be modified by any amendment to, or strike-through of, the contract proposal.

G. Sexual Harassment Policy. Contractor warrants, represents and certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).

H. Substance Abuse Prevention Program. Contractor warrants, represents and certifies that it has a program in place that meets or exceeds the program requirements of the Substance Abuse Prevention Program on Public Works Projects Act, 820 ILCS 265, and, if awarded the Contract for the Work, will file a copy of the program with the Village prior to the Commencement Date.

6. Acknowledgements

Contractor acknowledges and agrees that:

A. Reliance. The Village is relying on all warranties, representations, and statements made by Contractor in this Contract.

B. Remedies. Each of the rights and remedies reserved to the Village in this Contract shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract.

C. Time. Time is of the essence in the performance of all terms and provisions of this Contract and, except where stated otherwise references in this Contract to days shall be construed to refer to calendar days and time.

D. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Village, whether before or after the Village's acceptance of this Contract; nor any information or data supplied by the Village, whether before or after the Village's acceptance of this Contract; nor any order by the Village for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Work by the

Village; nor any extension of time granted by the Village; nor any delay by the Village in exercising any right under this Contract; nor any other act or omission of the Village shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Contractor; or of any requirement or provision of this Contract; or of any remedy, power, or right of the Village.

E. Severability. It is hereby expressed to be the intent of the parties to this Contract that should any provision, covenant, agreement, or portion of this Contract or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Contract and the validity, enforceability, and application to any Person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Contract to the greatest extent permitted by applicable law.

F. Amendments and Modifications. No amendment or modification to this Contract shall be effective until it is reduced to writing and approved and executed by the corporate authorities of the parties in accordance with all applicable statutory procedures.

G. Assignment. Neither this Contract, nor any interest herein, shall be assigned or subcontracted, in whole or in part, by Contractor except upon the prior written consent of the Village.

H. Governing Law. This Contract shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

I. Certified Payrolls. Contractor shall, in accordance with Section 5 of the Illinois Prevailing Wage Act, 820 ILCS 130/5, submit to the Village, on a monthly basis, a certified payroll. The certified payroll shall consist of a complete copy of those records required to be made and kept by the Prevailing Wage Act. The certified payroll shall be accompanied by a statement signed by the Contractor or subcontractor which certifies that: (1) such records are true and accurate; (2) the hourly rate paid is not less than the general prevailing rate of hourly wages required by the Prevailing Wage Act; and (3) Contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor. A general contractor may rely upon the certification of a lower tier subcontractor, provided that the general contractor does not knowingly rely upon a subcontractor's false certification. Upon two business days' notice, Contractor and each subcontractor shall make available for inspection the records required to be made and kept by the Act: (i) to the Village, its officers and agents, and to the Director of the Illinois Department of Labor and his or hers deputies and agents; and (ii) at all reasonable hours at a location within this State.

J. Conflicts of Interest. Contractor represents and certifies that, to the best of its knowledge, (1) no elected or appointed Village official, employee or agent has a personal financial interest in the business of the Contractor or in this Contract, or has personally received payment or other consideration for this Contract; (2) as of the date of this Contract, neither Contractor nor any person employed or associated with Contractor has any interest that would conflict in any manner or degree with the performance of the obligations under this Contract; and (3) neither Contractor nor any person employed by or associated with Contractor shall at any time during the term of this Contract obtain or acquire any interest that

would conflict in any manner or degree with the performance of the obligations under this Contract.

K. Third Party Beneficiaries. No claim as a third party beneficiary under this Contract by any person, firm, or corporation shall be made or be valid against the Village.

L. Conflicts; Exhibits. If any term or provision in this Agreement conflicts with any term or provision of an attachment or exhibit to this Contract, the terms and provisions of this Contract shall control.

DATED this _____ day of _____, 2020.

[SIGNATURE PAGE FOLLOWS]

ATTEST:

VILLAGE OF WINNETKA

By: _____
Village Clerk

By: _____
Village Manager

ATTEST:

The Progress Group, Inc.

By: _____

By: _____

Title: _____

Its: _____

EXHIBIT A

SPECIFICATIONS

Provide labor, material, equipment and transportation to replace inboard and outboard mechanical seals on Byron Jackson boiler feedwater pump (unit #7). Mechanical seals to be OEM replacement parts.

Contractor to remove pump, repair, re-install, align and perform any additional commissioning services required to return the unit to service.

THE PROGRESS GROUP, INC.

SALES - SERVICE - REPAIRS - FIELD MACHINING - BALANCING

918 Kennedy Avenue, Schererville, IN 46375

Phone 219-322-3700 Fax 219-865-8157

QUOTE

QUOTE # 10733

DATE: 11/02/20

EXPIRATION DATE: 12/31/20

TO Mr. Jim Olson
Power Plant Superintendent
Village of Winnetka
510 Green Bay Road
Winnetka, IL 60093

SUBJECT: Seal Change, Byron Jackson BFW
Pump

SHIPPING METHOD: Our Truck

SHIPPING TERMS: Delivered

DELIVERY DATE: As Required

PAYMENT TERMS: Net 30 Days

ITEM #	QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
		The Progress Group to Provide Labor, Equipment, Transportation and Parts to:		
		- Mobilize to Jobsite.		
		- Remove Motor.		
		- Disassemble, Replace (2) Mechanical Seals and Re-assemble, (Inboard and Outboard).		
		- Set Motor back in place.		
		- Laser Align to Pump.		
		- Demobilize back to The Progress Group.		
		Mechanical Seals and Bearings:	\$24,649.00	
		Labor and Transportation:	\$9,092.00	
		Total:		\$33,741.00

Quotation prepared by: Gene Corle

Thank you for the opportunity to submit this quote.

THANK YOU FOR YOUR BUSINESS!



Agenda Item Executive Summary

Title: Resolution No. R-77-2020: Village Budget - Public Hearing and Resolution (Introduction)

Presenter: Timothy J. Sloth, Director of Finance

Agenda Date: 12/01/2020

Consent: ☐ YES ☒ NO

☐ Ordinance
☐ Resolution
☐ Bid Authorization/Award
☐ Policy Direction
☒ Informational Only

Item History:

The Village Council held budget meetings on November 5, 10, 17 and 19 to review the proposed fiscal year 2021 budget. The proposed FY2021 budget is available on our website at <https://www.villageofwinnetka.org/> and is on file at Village Hall and the Library.

The Resolution adopting the budget is distributed one meeting prior to adoption so the public has an opportunity to review the materials.

Executive Summary:

A Public Hearing on the budget was advertised in the November 19, 2020 edition of the Winnetka Talk for December 1, 2020 at 7:00 p.m. The budget will result in an approximately 2.1% increase in costs for municipal services for a typical homeowner consisting of a:

- No increase in property taxes (12.59% Village portion of tax bills received in 2020)
- 8.5% increase in water charges (\$101 annual cost increase on a \$1,189 annual bill)
- 5.0% increase in sanitary sewer charges (\$22 annual cost increase on a \$432 annual bill)
- 2.2% increase in residential electric charges (\$61 annual cost increase on a \$2,774 annual bill)

Refuse collection fees, vehicle license fees and most other fees and taxes remain unchanged. The Village will consider adoption of this Resolution at the December 15, 2020 Council Meeting.

Recommendation:

- 1) Conduct a public hearing on the 2021 Village of Winnetka Budget.
- 2) Consider introduction of Resolution No. R-77-2020

Attachments:

- 1) Memo to Council
- 2) Resolution No. R-77-2020

MEMORANDUM

TO: VILLAGE COUNCIL
FROM: TIM SLOTH, FINANCE DIRECTOR
DATE: NOVEMBER 23, 2020
SUBJECT: VILLAGE COUNCIL BUDGET REVIEW – FOLLOW UP
CC: ROB BAHAN, VILLAGE MANAGER

Staff has concluded its presentation of the 2021 Proposed Annual Budget and 5-year Capital Improvement Plan to the Village Council. During these budget review meetings, Council provided commentary and raised questions regarding the budget, most of which were answered during the Council meetings. Some of the items raised during the budget review meetings required an additional response from Staff. This memo details the broader questions raised and provides a response.

Item 1: What makes up the \$2.5 million increase from the 2020 budget estimate to the 2021 proposed budget for services and supplies? Can any of the 2020 expense reductions be extended to 2021?

For 2020 we budgeted \$21,920,145 in Services and Supplies and have estimated in the budget a total annual spend of \$19,945,187. The reduced spending amount of \$1,974,958 compared to the 2020 budget is due to the following:

- *\$635,555 in reduced expenses were a part of the \$3.9 million expense reductions identified in May to offset expected revenue declines. These expense reductions consisted of items such as consulting services, reduced special events costs, training and travel, public property maintenance, Forestry, consulting services (ex. safe-built), and various repairs and maintenance accounts.*
- *Purchased Power – estimated to be \$227,663 under budget.*

- *Electric Fund and Water fund operations and maintenance expenses are estimated at \$186,850 and \$295,375 under budget respectively.*
- *Stormwater services and supplies are estimated at \$61,274 under budget.*
- *\$138,154 in reduced technology costs. We postponed the Laserfiche project (\$100,000) budget and many technology purchases were made directly out of the liability fund as claims since they were related to Covid-19 and/or self-insured as part of our cyber insurance event.*
- *Fuel expenses in the Fleet fund were \$45,100 under budget.*
- *Village facilities fund estimated to spend \$40,000 less than budget.*
- *General reduction of supplies, materials and service expenses across all funds totaling \$344,987 due to staff holding the line on spending.*

For 2021 we did hold the line and extend the savings for some of these expenses. For example, the total consulting budget in the General fund was reduced from \$561,540 to \$470,550. Other budgets that were lowered for 2021 include Village-sponsored events and training and travel. In total, the General fund budget for services and supplies was lowered by \$38,808 from \$5,288,424 to \$5,249,616.

With that said the total Village-wide 2021 services and supplies budget is \$658,275 greater than the 2020 budget. This increase is due to:

- *Downtown revitalization - \$143,000 (engineering services)*
- *Information Technology - \$91,225*
- *Refuse - \$146,000 increase due to expected increase in the recycling contract.*
- *Electric fund*
 - *Purchased Power - \$125,000 increase*
 - *Pier repair - \$90,000*
 - *Other electric fund O&M expense increase - \$118,000*

Item 2: The property tax levy is held flat, only capturing new growth, for the 7th year in a row. Can we get a comparison of the Village's tax levy for this time period compared to our neighbors?

The Village began implementing a flat levy (only capturing new growth in 2014. Shown below is a comparison of the tax levy in neighboring Cook County communities. Since 2013, the last year the Village implemented a property tax increase (above new growth) the Village's tax levy has increased 6%. The average increase from six neighboring communities for this time is 28%. The average increase compared to our sister taxing agencies for this time is 18%.

Village of Winnetka
Neighboring Communities (Cook County) Tax Levy Comparison
Levy Years 2013 - 2019

								\$	%
Tax / Levy (2020)	2013	2014	2015	2016	2017	2018	2019	2019 / 2013	2019 / 2013
Village of Winnetka	14,225,236	14,304,395	14,426,803	14,596,715	14,709,270	14,843,827	15,057,452	832,216	6%
Village of Kenilworth	4,121,313	4,371,451	4,406,284	4,446,599	4,505,998	4,552,246	4,619,906	498,593	12%
Village of Glenview	11,206,138	11,330,770	11,763,961	12,129,476	12,447,811	12,554,363	12,664,702	1,458,564	13%
Village of Glencoe	10,626,268	10,940,875	11,382,496	11,716,843	12,148,172	12,061,887	12,526,476	1,900,208	18%
Village of Wilmette	15,548,818	16,070,450	16,607,923	17,433,764	18,136,429	18,620,800	19,549,400	4,000,582	26%
Village of Northfield	3,795,000	3,906,000	4,003,660	4,196,664	4,613,296	4,843,470	5,063,834	1,268,834	33%
Village of Northbrook	13,065,554	13,197,141	14,034,053	15,526,527	18,512,965	19,555,239	21,882,760	8,817,206	67%

Note: Excluding Winnetka, the average municipal Tax Levy increase since 2013 is 28%.

								\$	%
Tax / Levy (2020)	2013	2014	2015	2016	2017	2018	2019	2019 / 2013	2019 / 2013
Village of Winnetka	14,225,236	14,304,395	14,426,803	14,596,715	14,709,270	14,843,827	15,057,452	832,216	6%
School District #36	39,633,260	40,826,803	41,295,562	42,787,798	43,215,674	44,753,262	45,768,327	6,135,067	15%
Winnetka Park District	5,062,089	5,180,378	5,317,823	5,397,346	5,577,797	5,772,479	5,962,587	900,498	18%
New Trier High School	96,364,757	104,869,379	106,716,865	107,879,808	111,536,823	114,034,883	116,535,262	20,170,505	21%

Note: Excluding the Village of Winnetka, the average major Winnetka Taxing Agency Levy increase since 2013 is 18%.

Item 3: During the Motor Fuel Tax Fund (MFT) presentation a question arose as to whether the MFT fund balance was too high and if we could look for more projects to be paid from the Motor Fuel Tax Fund.

Staff evaluated the MFT fund in conjunction with our Stormwater analysis and determined that the Village can use MFT funding of \$2.8 million for stormwater related projects. Also, while evaluating the MFT fund we determined that the Village is scheduled to receive additional Re-Build Illinois bond funding, which can also be used for stormwater projects. The \$800,000 Re-build Illinois Bond funds is the Village's portion of a \$1.5 billion State grant program administered by the Illinois Department of Transportation (IDOT). These funds are a grant to the Village and allocated to local government agencies based on the MFT formula. In total, we have included MFT allocations to Stormwater totaling \$3.6 million over the next five years. This is in addition to \$1.1 million in street rehabilitation projects that would have typically been funded out of the General Fund. Shown below is an updated summary of the Motor Fuel Tax Fund - 5-Year Capital Plan / Cash Flow.

Item	2020 Estimate	5 - Year Capital Improvement Plan					Total 5-Year CIP
		2021	2022	2023	2024	2025	
Street Rehabilitation	273,000	300,000	200,000	200,000	200,000	200,000	1,100,000
Cherry and Oak Bridge Repair (Village Share)	582,000	200,000	-	-	-	-	200,000
Cherry and Oak Bridge Ph. III Engineering	52,000	10,000	-	-	-	-	10,000
Willow Road Ph. II Engineering (local match)	-	-	125,000	-	-	-	125,000
Elm Street Bridge Rehab (Design)	-	-	-	50,000	-	-	50,000
Elm Street Bridge Rehab (Construction)	-	-	-	-	700,000	-	700,000
Parking Lot - Spruce/Birch	-	-	-	-	-	-	-
	\$ 907,000	\$ 510,000	\$ 325,000	\$ 250,000	\$ 900,000	\$ 200,000	\$ 2,185,000
Beginning Cash	\$ 3,169,041	\$ 3,252,135	\$ 3,406,273	\$ 3,566,273	\$ 3,821,273	\$ 2,026,273	
Grants / Federal Reimbursements	407,638	332,000	-	-	-	-	
Rebuild Illinois Funds	133,862	267,724	267,724	133,862	-	-	
State Disbursement	442,094	460,000	480,000	500,000	500,000	500,000	
Other	6,500	6,000	5,000	5,000	5,000	5,000	
Capital	(907,000)	(510,000)	(325,000)	(250,000)	(900,000)	(200,000)	
Transfer to Stormwater (Rebuild Illinois Funds)	-	(401,586)	(267,724)	(133,862)	-	-	
Transfer to Stormwater (Accumulated Funds)	-	-	-	-	(1,400,000)	(1,400,000)	
Ending Cash	\$ 3,252,135	\$ 3,406,273	\$ 3,566,273	\$ 3,821,273	\$ 2,026,273	\$ 931,273	

Item 4: During Council discussion of the Community Development budget a question was asked regarding legal fees and how much of the charges for the One Winnetka project have been reimbursable.

To date the Village accumulated \$305,000 in legal fees for this development project which has been fully reimbursed by escrow funds paid by the past developer. There are \$81,912.94 in additional legal fees related to the Code Violation litigation that are potentially reimbursable, but the extent of which will be decided by the Judge in that case.

Item 5: Can a section be included in the budget book that discusses savings due to intergovernmental achievements?

This suggestion will be implemented in next year's budget document.

Item 6: During Council discussion of the Finance Department Budget a question was asked regarding the Sales Tax Rebate Economic Relief Program and possible funding sources for a second round.

While the 2020 Sales Tax Rebate Economic Relief Program was accounted for in the 2020 contingency budget; the rebate program was funded from accumulated fund balance in Fiscal Year 2019. We will take a similar approach for any extension of this program and analyze expense budgets and reserves to see where additional resources may be available. For 2021, the contingency budget has been increased from \$200,000 to \$300,000 and could be deployed to supplement this program.

RESOLUTION NO. R-77-2020

**A RESOLUTION
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR
BEGINNING JANUARY 1, 2021
AND ENDING DECEMBER 31, 2021**

WHEREAS, the corporate authorities of the Village of Winnetka (“Village Council”) have previously adopted Sections 8-2-9.1 through 8-2-9.10 of the Illinois Municipal Code, establishing the office of budget officer and authorizing the adoption of the annual budget in lieu of an annual appropriation ordinance; and

WHEREAS, on October 29, 2020, the Village Council placed the proposed, tentative annual budget for the fiscal year beginning January 1, 2021, and ending December 31, 2021, on file at the office of the Village Manager, at the Winnetka Public Library, and on the Village of Winnetka web site (www.villageofwinnetka.org), and has made the proposed, tentative annual budget available for public inspection since that date; and

WHEREAS, on December 1, 2020, pursuant to notice published on Thursday, November 19, 2020 in the Winnetka Talk, a newspaper published and in general circulation in the Village of Winnetka, the Village Council held a public hearing on the proposed tentative annual budget; and

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Village Council finds that establishing an annual budget for the Village, including estimating revenues and recommending expenditures, is a matter pertaining to the affairs of the Village.

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: The Annual Budget for the Village of Winnetka, which is attached hereto as Exhibit A and is incorporated by reference as if fully set forth herein, is hereby adopted as the Annual Budget for the Village of Winnetka for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021.

SECTION 2: The adoption of the foregoing annual budget shall be in lieu of the appropriation ordinance required in Section 8-2-9 of the Illinois Municipal Code.

SECTION 3: **Home Rule.** This Resolution is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 4: **Effective Date.** This resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this ____ day of _____, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: December 1, 2020

Adopted:

NOTE:

EXHIBIT A IS THE COMPLETE BUDGET DOCUMENT, WHICH, DUE TO ITS SIZE, CANNOT BE REPRODUCED IN FULL IN THESE AGENDA MATERIALS.

THE COMPLETE BUDGET DOCUMENT CAN BE FOUND IN THE FISCAL TRANSPARENCY SECTION OF THE VILLAGE'S WEBSITE WHICH IS LINKED DIRECTLY BELOW:

<https://www.villageofwinnetka.org/government/council-members/fiscal-transparency/>

THE COMPLETE BUDGET ALSO REMAINS AVAILABLE FOR INSPECTION IN THE VILLAGE MANAGER'S OFFICE AND AT THE WINNETKA PUBLIC LIBRARY. THE COMPLETE, FINAL BUDGET WILL BE APPROPRIATELY LABELED AND WILL BE ATTACHED TO AND MAINTAINED WITH THE ORIGINAL BUDGET RESOLUTION FOLLOWING ITS ADOPTION.



Agenda Item Executive Summary

Title: Resolution No. R-78-2020: Utility Rates and Fees (Introduction)

Presenter: Timothy J. Sloth, Director of Finance

Agenda Date: 12/01/2020

Consent: ☐ YES ☒ NO

☐ Ordinance
☐ Resolution
☐ Bid Authorization/Award
☐ Policy Direction
☒ Informational Only

Item History:

The Village Council held budget meetings on November 5, 10, 17, and 19, 2020 to review the proposed 2021 Budget.

The Village Council sets utility fees annually by resolution during the budget approval process.

Executive Summary:

Because of the projected capital needs of the electric, water, sanitary sewer, and refuse utilities, rate adjustments for each are proposed and incorporated in the FY 2021 budget.

Electric rates derived from the 2016-2017 Electric Rate Study are implemented in the proposed rate resolution. These rate changes include a 2.2% increase in the base rate for a regular residential customer. Per the rate study, rate adjustments are comprised of changes to the volumetric (kWh) rate and the customer charge.

Water rates derived from the 2016-2017 Water Rate Study are also implemented in the proposed rate resolution. Incorporated, unincorporated, and special service customers will see a rate increase of 8.5% comprised of changes to the volumetric rate (cu.ft.). The Northfield wholesale rate is set by contract and is subject to rate adjustments outside the budget process.

Sanitary sewer service volumetric rates are increasing by 5% for all customers in order to offset capital improvements such as I/I repair, trenchless lining, follow-up flow monitoring, and continued funding for the sanitary sewer backup reimbursement program.

Refuse and stormwater sewer fees remain unchanged. The Village will consider adoption of this Resolution at the December 15, 2020 Council Meeting.

Recommendation:

1) Consider introduction of Resolution No. R-78-2020.

Attachments:

1) Resolution No. R-78-2020

RESOLUTION NO. R-78-2020

A RESOLUTION ESTABLISHING RATES AND FEES

RELATED TO UTILITY SERVICES

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by Section 6 of Article VII of such Constitution, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, the Village of Winnetka (“Village”) owns, operates, and provides the following services in the Village (collectively, “*Utility Services*”): (i) a water utility that provides water service; (ii) an electric utility that provides electric service; (iii) a public sewer system; (iv) a municipal waste system that provides for the collection, transportation and disposal of refuse and yard waste; and (v) a public stormwater utility to provide stormwater management services; and

WHEREAS, pursuant to its home rule authority and the Illinois Municipal Code, the Village is permitted to charge fees for Utility Services; and

WHEREAS, the President and Village Council have determined that adoption of this Resolution will serve and be in the best interest of the Village of Winnetka;

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: RECITALS. The Village Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

SECTION 2: FEES FOR WATER.

A. Water Rates. Each customer using water furnished by the Village of Winnetka Water and Electric Department shall be charged for such service in accordance with the following Schedules of Volumetric Water Rates and Water Customer Charges, as provided in Section 13.04.040 of the Winnetka Village Code:

[Remainder of this page intentionally left blank.]

SCHEDULE OF VOLUMETRIC WATER RATES

<u>Type of Customer</u>	<u>Rate</u>
Service within corporate limits	\$42.50 per 1,000 cubic feet, as metered
Service outside of corporate limits	\$76.08 per 1,000 cubic feet, as metered
Service to Village of Northfield:	Rate established by agreement approved by resolution of the Village Council
Special Service	\$31.86 per 1,000 cubic feet, as metered

SCHEDULE OF WATER CUSTOMER CHARGES

<u>Type of Customer (Meter Size)</u>	<u>Monthly Service Charge</u>
Less than or equal to One Inch (1")	\$10.50
One and One Half Inches (1.5")	\$15.15
Two Inches (2")	\$21.55
Three Inches (3")	\$68.55
Four Inches (4")	\$86.00
Six Inches (6")	\$126.65
Eight Inches (8")	\$173.00

B. Disconnection/Reconnection Fees. The following fees shall be charged and collected for service calls to either disconnect or reconnect service as the result of nonpayment, as provided in Section 13.04.060 of the Winnetka Village Code:

SERVICE DISCONNECTION OR RECONNECTION FEE

<u>Time of Service Call</u>	<u>Fee</u>
During regular business hours (Monday through Friday, except for holidays, from 7:30 a.m. to 3:00 p.m.)	\$95.00 per service dispatch
All other times (evenings, nights, weekends and holidays)	\$448.00 per service dispatch

C. Water Service Tap Fees. The following fees shall be charged for the installation of water connections, as provided in Section 13.04.100 of the Winnetka Village Code:

WATER SERVICE TAP FEES

<u>Water Tap Size</u>	<u>Water Main Size</u>	<u>Fee</u>	<u>Service Included in Fee</u>
1 1/2" or less	All	\$852	Making tap, tapping sleeve, corp. stop, curb stop and box, and inspection
2"	All	\$960	Making tap, tapping sleeve, corp. stop, curb stop and box, and inspection
4"	4"	\$1,535	Making tap, tapping sleeve and valve, and inspection
4"	6"	\$1,775	Making tap, tapping sleeve and valve, and inspection
6"	6"	\$1,880	Making tap, tapping sleeve and valve, and inspection
4"	8"	\$1,880	Making tap, tapping sleeve and valve, and inspection
6"	8"	\$1,985	Making tap, tapping sleeve and valve, and inspection

Water Tap Size	Water Main Size	<u>Fee</u>	<u>Service Included in Fee</u>
8"	8"	\$2,300	Making tap, tapping sleeve and valve, and inspection
4"	10"	\$2,400	Making tap, tapping sleeve and valve, and inspection
6"	10"	\$2,500	Making tap, tapping sleeve and valve, and inspection
8"	10"	\$2,900	Making tap, tapping sleeve and valve, and inspection
4"	12"	\$2,400	Making tap, tapping sleeve and valve, and inspection
6"	12"	\$2,500	Making tap, tapping sleeve and valve, and inspection
8"	12"	\$2,925	Making tap, tapping sleeve and valve, and inspection

For all taps 4" and larger, valve vaults meeting Water and Electric Department specifications must be furnished by the customer's plumber, at the customer's cost. Other size taps may be made only with the consent of the Water and Electric Department, at the customer's cost.

D. Water Meter Fees. The following fees shall be charged for the water meters provided by the Village, as provided in Sections 13.04.030 and 13.04.100 of the Winnetka Village Code:

WATER METER FEES

<u>Meter Size</u>	<u>Cost</u>
5/8"	\$475
3/4"	\$525
1"	\$625
1 1/2"	\$890
2"	\$990

Spreader and valves on both sides of meter must be installed by the customer's plumber, at the customer's cost. Other sizes of meters may be required or permitted, as determined by the Water and Electric Department, based on the characteristics of the proposed service. Such other installations shall require the written approval of the Water and Electric Department and the entire cost of the purchase and installation shall be borne by the customer.

E. Replacement of Touchpad Fees. The following fees shall be charged for replacement of removed touchpads and replacement of the touchpad wiring:

Replacement of Touchpad	\$95.00
Replacement of Touchpad Wiring	\$265.00

F. Temporary Water Service Fees. Pursuant to Section 13.04.150 of the Winnetka Village Code, temporary water service provided during building construction shall be billed at the rate applicable to the use specified in the building permit.

G. Construction Temporary Water Service Fees. Bulk water provided from the fire hydrant located at the Village's Public Works Facility for construction projects will be billed at the unincorporated water rate. The minimum daily charge will be \$50. At the discretion of the Water and Electric Director, the water rate can be waived for contractors performing Village work.

SECTION 3: FEES FOR ELECTRICITY.

A. Definitions. As used in this Section 3, the following terms, phrases and words and their derivations shall have the meanings given in this section, unless the context or use clearly indicates another or different meaning is intended:

Customer Charge: A fixed charge based on the type of service rather than the amount of electricity used.

Demand Charge: A charge based on the rate at which electric energy is delivered, expressed in kilowatts (kW), averaged over a 30-minute period.

Energy Charge: A volume based charge for energy used.

Load Factor: The ratio of energy used to the maximum energy consumption for a given monthly peak demand.

On-peak Demand: A peak demand that occurs between the hours of 3:00 p.m. and 9:00 p.m.

Off-peak Demand: A peak demand that occurs between after 9:00 p.m. and before 3:00 p.m.

Primary Lines: High voltage power lines

Secondary Lines: Low voltage power lines that extend from the high voltage Primary Lines and distribute electricity to individual property lines.

Service Lines: The power lines that extend from the Secondary Lines to the individual meter connections located on each parcel of property that receives electric service.

B. Season Rates. Separate summer and winter rates shall be established for demand charges and energy charges. Pursuant to Section 13.08.150 of the Winnetka Village Code, summer rates shall be in effect for each of the four consecutive months with ending metered dates on or after June 1 of each year.

C. Electric Rates. Each customer using electricity furnished by the Village of Winnetka Water and Electric Department shall be charged for such service in accordance with the following schedule of electric rates, as provided in Section 13.08.040 of the Winnetka Village Code:

1. Customer Charge: Each customer shall be charged a monthly customer charge according to the schedule below:

SCHEDULE OF ELECTRIC CUSTOMER CHARGES

<u>Type of Customer (Rate Code)</u>	<u>Monthly Service Charge</u>	
Rate 1: Residential	\$17.00 Single Phase	\$23.50 Three Phase
Rate 2: Space Heating	\$20.00 Single Phase	\$26.00 Three Phase
Rate 3: Commercial	\$32.00 Single Phase	\$38.00 Three Phase
Rate 4: School and Government (<1000kW)	\$51.00 Single Phase	\$58.00 Three Phase
Rate 4: School and Government (>1000kW)	\$112.00 Single Phase	\$118.00 Three Phase
Rate 6: Water Heating	\$9.50 Single Phase	\$15.80 Three Phase
Rate 7: Large Residential	\$17.00 Single Phase	\$23.50 Three Phase
Rate 8: Street Lights	\$0.00 Single Phase	\$0.00 Three Phase

2. Energy and Demand Charges: In addition to the Customer Charge, each customer shall pay energy and demand charges at the rates set forth in the following Schedule of Energy and Demand Charges:

SCHEDULE OF ENERGY AND DEMAND CHARGES

Rate 1 - Residential: (Section 13.08.080 of the Winnetka Village Code)

Energy Charge

Summer Rate	\$0.1360 per kWh
Winter Rate	\$0.1236 per kWh

Rate 2 - Space Heating Customers: (Section 13.08.090 of the Winnetka Village Code)

Energy Charge

Summer Rate	\$0.1324 per kWh
Winter Rate	
First 750 kWh	\$0.1203 per kWh
All over 750 kWh	\$0.0818 per kWh

Rate 3 - Commercial: (Section 13.08.100 of the Winnetka Village Code)

Demand Charge

Summer Rate	
First 50 kW	\$0.00 per kW
All over 50 kW	\$16.27 per kW
Winter Rate	
First 50 kW	\$0.00 per kW
All over 50 kW	\$14.91 per kW

Energy Charge

Summer Rate	
First 15,000 kWh	\$0.1312 per kWh
All over 15,000 kWh	\$0.0953 per kWh

Winter Rate

First 15,000 kWH	\$0.1192 per kWH
All over 15,000 kWH	\$0.0953 per kWH

Rate 4 - School and Government: (Section 13.08.110 of the Winnetka Village Code)

(a) With an annual peak demand of up to 1,000 kW:

Demand Charge

Summer Rate	\$15.00 per kW
Winter Rate	\$13.00 per kW

Energy Charge

Summer Rate	
First 100,000 kWH	\$0.0809 per kWH
Over 100,000 kWH	\$0.0699 per kWH
Winter Rate	
First 100,000 kWH	\$0.0736 per kWH
Over 100,000 kWH	\$0.0699 per kWH

(b) With an annual peak demand exceeding 1,000 kW:

Demand Charge

Summer Rate

On Peak	\$15.71 per kW
Off Peak	\$10.80 per kW in excess of On Peak Demand

Winter Rate

On Peak	\$14.03 per kW
Off Peak	\$10.80 per kW in excess of On Peak Demand

Energy Charge

Summer Rate

First 100,000 kWH	\$0.0809 per kWH
Over 100,000 kWH	\$0.0699 per kWH

Winter Rate

First 100,000 kWH	\$0.0736 per kWH
Over 100,000 kWH	\$0.0699 per kWH

Load Factor Credit	(\$0.005) per kWH for kWH in excess of 50% based upon the on peak demand
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Rate 6 - Water Heating: (Section 13.08.120 of the Winnetka Village Code)

Energy Charge

Summer Rate	\$0.1327 per kWH
Winter Rate	\$0.1327 per kWH

Rate 7 - Large Residential: (Section 13.08.130 of the Winnetka Village Code)

Demand Charge	
Summer Rate	\$14.00 per kW
Winter Rate	\$12.40 per kW
Energy Charge	
Summer Rate	\$0.1013 per kWh
Winter Rate	\$0.0893 per kWh

Rate 8 - Street Lights: (Section 13.08.140 of the Winnetka Village Code)

Energy Charge	
Summer Rate	\$0.1283 per kWh
Winter Rate	\$0.1283 per kWh

D. Wholesale Power Purchase Cost Adjustment.

1. Wholesale Power Purchase Cost Adjustment formula: The electric system's cost of purchasing power shall be estimated at least once per year. Pursuant to Section 13.08.160 of the Winnetka Village Code, the Wholesale Power Purchase Cost Adjustment shall be calculated as the difference between the estimated annual cost per kWh of purchasing power and the 12 month rolling average cost of power calculated bimonthly. If the actual 12 month rolling average cost of power calculated bimonthly on a per kWh basis exceeds the estimated cost, the shortage shall be recovered by billing all customers at the same amount per kWh in the next bimonthly cycle. If the estimated annual cost per kWh of purchasing power exceeds the actual 12 month rolling average cost of power calculated bimonthly on a per kWh basis, the excess shall be credited to all customers at the same amount per kWh in the next bimonthly cycle.

E. Renewable Energy Production Credit.

1. Terms:
 - a. Eligible Customer. A customer of the Village's Electric Utility who satisfies all of the requirements of Section 13.08.260 of the Winnetka Village Code.
 - b. Renewable Energy Production Credit, or REPC, means the actual credit as calculated pursuant to the formula in subsection 2, below.
 - c. Renewable Energy, or RE, means the amount of energy, measured in kWh, delivered to the Village by an Eligible Customer.

- d. Summer Residential Energy Cost, or SREC, means the energy charge during the defined summer months utilizing the residential rate category (section 13.08.080 of the Winnetka Village Code).
- e. Wholesale Purchase Power Cost, or WPPC, means the allocation on a per kilowatt hour basis of the total annual cost of purchasing power shown in the annual budget line item for “Purchased Power.”

2. Calculation of REPC:

Summer Rate REPC = (RE x SREC)

Winter Rate REPC = (RE x WPPC)

- 3. REPC Carry-forward: If the REPC exceeds the cost of the power and energy billed to the Eligible Customer by the Village in a billing period, the excess REPC will be carried forward from one billing period to the next, except that no amount shall be carried forward past the end of the calendar year and that any amount of energy in kWh reflected in carry-forward credits remaining at the end of the calendar year shall be deemed to have been provided to the Village at no charge.
- 4. No Refunds or Transfers: No Eligible Customer whose electric service is terminated shall be entitled to a refund of any REPC balance, regardless of the reason for the termination of service. Nor shall any Eligible Customer be entitled to transfer any REPC balance to a succeeding customer upon the termination of the Eligible Customer’s electrical service, regardless of the reason for the termination of service. Upon the termination of an Eligible Customer’s electric service, the Eligible Customer’s account shall be closed and any amount of kWh reflected in any REPC balance in existence at the time the account is closed will be deemed to have been provided to the Village, at no charge.

F. Municipally Owned Electric Vehicle Charging Station (for public use). The energy charge for municipally owned electric vehicle charging station (for public use) shall be \$.07 per kWh.

G. Undergrounding Surcharge. Pursuant to Section 13.08.240 of the Winnetka Village Code, the following surcharges are hereby established for the undergrounding of transmission and distribution lines:

RATE U - UNDERGROUNDING SURCHARGE

1. **Surcharge:** Except as provided in subsection (c), each customer located in a Project Area within which the Primary Lines and Secondary Lines are placed underground pursuant to Section 13.08.230 of the Winnetka Village Code shall be subject to an undergrounding surcharge. The surcharge shall be charged monthly until the Applicable Project Cost, plus interest on the unpaid balance at a rate of 7% per annum, is fully paid. The surcharge shall not be charged for more than 60 consecutive months. The surcharge amount shall be as follows:

Surcharge UA Monthly surcharge of \$100 if Applicable Project Cost equals \$5,000 or less.

Surcharge UB Monthly surcharge of \$150 if Applicable Project Cost is greater than \$5,000 but does not exceed \$7,500.

Surcharge UC Monthly surcharge of \$200 if Applicable Project Cost is greater than \$7,500 but does not exceed \$10,000.

Surcharge UD Monthly surcharge of \$250 if Applicable Project Cost is greater than \$10,000 but does not exceed \$12,500.

2. **Definitions:** The following definitions shall be used in determining the undergrounding surcharge:

Project Area: The service area covered by a petition for undergrounding, as determined by the Director of Water and Electric, and shall include the Primary Lines, Secondary Lines and Service Lines within that service area.

Project Costs: All direct costs of undergrounding the Primary Lines and Secondary Lines in the Project Area ("Cost 1"). For customers with overhead Service Lines, the direct costs of undergrounding overhead Service Lines in the Project Area ("Cost 2") shall be included in the Project Costs in addition to Cost 1. Direct costs shall include, but not be limited to, labor, materials, recording of easements and the cost of relocating all related electric utility facilities and equipment, such as pad mount transformers and switch gear.

Project Cost_{UG}: The Project Cost per customer with underground Service Lines, which shall be determined by dividing Cost 1 by the number of customers in the Project Area.

Project Cost_{OH}: The Project Cost per customer with overhead electric service, which shall be determined by dividing Cost 2 by the number of customers in the Project Area with overhead electric service and adding the resulting amount to Project Cost_{UG}.

Applicable Project Cost: The Project Costs as allocated to the individual customers in the Project Area. The Applicable Project Cost for each customer with underground Service Lines shall be Project Cost_{UG}. The Applicable Project Cost for each customer with overhead Service Lines shall be Project Cost_{OH}.

3. **Exceptions to Surcharge**: The undergrounding surcharge shall not be charged to any customer in the Project Area who pays the Applicable Project Costs in full before the project begins.

G. **Disconnection or Reconnection Fee**. The following fees shall be charged and collected for service calls to disconnect or reconnect service as the result of nonpayment, as provided in Section 13.08.060 of the Winnetka Village Code:

SERVICE DISCONNECTION OR RECONNECTION FEE

<u>Time of Service Call</u>	<u>Fee</u>
During regular business hours (Monday through Friday, except for holidays, from 7:30 a.m. to 3:00 p.m.)	\$95.00 per service dispatch
All other times (Evenings, nights, weekends and holidays)	\$448.00 per service dispatch

H. **Replacement Touchpad**. The following fees shall be charged for replacement of removed touchpads and replacement of the touchpad wiring:

Replacement of Touchpad	\$95.00
Replacement of Touchpad Wiring	\$285.00

I. **Removal and Reinstallation of Overhead Service Connection**. The following fee shall be charged and collected for costs to disconnect, remove and reconnect an overhead service conductor for construction activities:

<u>Time of Service Call</u>	<u>Fee</u>
During regular business hours (Monday through Friday, except for holidays, from 7:30 a.m. to 3:00 p.m.)	\$300.00
All other times (Evenings, nights, weekends and holidays)	\$1,004.00

J. Cost of Adding, Upgrading and Underground Electric Services. The costs of installing new electric service, upgrading electric service to increase capacity and converting overhead service to underground service shall be allocated as follows:

Installation and Ownership of Facilities: All existing facilities and equipment, and all facilities and equipment related to new service, upgraded service and underground conversions, up to the meter, shall be owned, operated and maintained by the Village of Winnetka Water and Electric Department. The meter pedestal or meter enclosure shall be provided by the customer, at the customer's expense, and shall be owned and maintained by the customer.

The Water and Electric Department shall install all new electrical service lines, all meters, all service upgrades and all conversions of overhead service to underground service, regardless of the party initiating the conversion, except that the Water and Electric Department shall not perform any work on the customer's side of the meter.

New Service or Increased Load: The following fees shall be charged for installing new or larger electric services:

Installation of a 200 Amp service (Includes conduits for communication conductors)	\$9,800
Installation of a 400 Amp service (Includes conduits for communication conductors)	\$21,000

Installation of three phase service

The costs of providing three phase electric service, including the cost of any necessary relocation, replacement or extension of the primary, secondary lines and transformers to which the service line is connected, shall be paid for by the customer requesting the new or increased three phase service.

If a primary or secondary line must be relocated, replaced or extended in order to install a new service or to increase the load capacity of an existing service, any customer who connects to such primary or secondary line

within five years after the its installation may be required to pay that customer's pro rata share of such costs. The Village Manager, in the exercise of his discretion, may enter into a written agreement with the initial requesting customer and establish terms for the payment of such costs, which may include a recapture provision that provides for the Village to refund such pro rata costs, less administrative costs in the amount of 10% of the recaptured amount, to the initial requesting customer.

Service Lines – Scheduled Conversion to Underground Service: A customer may choose either to maintain overhead service or to convert his service line from overhead service to underground service in conjunction with the Water and Electric Department's planned conversion undergrounding of the primary and secondary lines to which the customer's service line is connected. If the customer elects to maintain overhead service, the Water and Electric Department will install, at no additional cost to the customer, a new pole as close to the service connection as the Department deems possible, placing the service line underground to the pole, installing a service riser to the top of the pole, and connecting an overhead line to the existing service connection.

If the customer elects to place the service line underground, the Water and Electric Department will do so, at no additional cost to the customer, provided the customer purchases the meter enclosure or meter pedestal and makes, at the customer's expense, all alterations necessary to relocate the meter and building service so as to connect to the underground service line in the location specified by the Water and Electric Department.

Underground Service – Customer Requested Conversion: All costs of converting overhead electrical service to underground electrical service, including the cost of any necessary relocation of the primary and secondary lines to which the service line is connected, shall be paid by the customer if it is requested by the customer and the conversion is not done as part of the Water and Electric Department's undergrounding program. If the customer is increasing the size of the service entrance equipment, the customer shall be charged in accordance with rates for New Service or Increased Load for the service connection work. Existing rear lot residential services will be relocated to the front of the building and the service connection shall be at a location specified by the Water & Electric Department. As part of the conversion, an electric meter located within the structure shall be relocated to the outside.

K. Temporary Electric Service. Pursuant to Section 13.08.210 of the Winnetka Village Code, temporary electric service provided during building construction shall be billed at the rate applicable to the use specified in the building permit.

SECTION 4: SANITARY SEWER FEES.

A. Sewer Service Volumetric Rates. Any person owning or occupying premises which are connected to the public sewers within the Village of Winnetka shall pay for such services, as provided in Section 13.12.010 of the Winnetka Village Code, at the rate of \$18.51 per 1,000 cubic feet of water supplied to those premises.

B. Sewer Service Customer Charge. Any person owning or occupying premises which are connected to the public sewers within the Village of Winnetka shall pay for such services, as provided in Section 13.12.010 of the Winnetka Village Code, a customer charge of \$2.00 per month.

C. Fee for Returned Payment. A fee of \$30.00 shall be charged for any payment that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 5: REFUSE FEES.

A. Definitions. All terms defined in Section 8.16.010 of Chapter 8.16 of the Winnetka Village Code, "Garbage and Refuse," shall have the same meaning when used in this Section 5.

B. Commercial Refuse Service Fees. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following monthly fees are hereby established for commercial refuse service, including apartments in commercial buildings:

SCHEDULE OF MONTHLY COMMERCIAL REFUSE SERVICE FEES

<i>Container</i> Volume per Pick-up	Number of Pickups Per Week						
	1	2	3	4	5	6	7
1 Cu.Yd.	\$42	\$76	\$104	\$137	\$163	\$194	\$228
1.5 Cu.Yd.	\$53	\$93	\$139	\$180	\$224	\$265	\$307
2 Cu.Yd.	\$62	\$116	\$172	\$227	\$279	\$334	\$385
3 Cu.Yd.	\$84	\$156	\$230	\$302	\$377	\$448	\$523
4 Cu.Yd.	\$108	\$188	\$288	\$377	\$468	\$505	\$645
5 Cu.Yd.	\$131	\$238	\$344	\$448	\$555	\$555	\$765
6 Cu.Yd.	\$156	\$279	\$402	\$523	\$645	\$765	\$889
1-99 Gal.	\$20	\$26	\$34	\$42	\$48	\$56	\$64
100-180 Gal.	\$26	\$42	\$56	\$76	\$89	\$105	\$122

[**Note:** Individual accounts will be charged a share of the monthly fees charged based upon the account's proportionate use of the container(s), as determined by the Winnetka Public Works Department.]

C. Residential Refuse Service Fees. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following fees and charges are hereby established for residential refuse service:

SCHEDULE OF RESIDENTIAL REFUSE SERVICE FEES

<u>Service</u>	<u>Charge</u>
One pick-up per week of no more than two garbage cans of household rubbish	\$50.00 per month
Collection of household rubbish or garbage in excess of two garbage cans per pick-up	\$2.30 per sticker (one sticker required for each container)
Subscription service for one additional pick-up each week	\$50.00 per month

D. Charges for Special Refuse Collections. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following rates are hereby established for special refuse collections:

SCHEDULE OF FEES FOR SPECIAL REFUSE COLLECTIONS

<u>Service</u>	<u>Charge</u>
Base Fee for special collections	\$35.00
Bulk pick-ups [Note: Bulk pick-ups are for light refuse other than liquids and yard waste.]	
Bulk pick-ups (<i>continued</i>)	
Up to 1.0 cubic yards	Base Fee
Over 1.0 cubic yards	Base Fee plus \$13.00 for each additional cubic yard or fraction thereof
White goods and other large items [Note: Includes appliances, sofas, etc.]	Base Fee plus \$10.00 for each item
Hard-to-handle refuse [Note: Hard-to-handle refuse includes such miscellaneous rubbish as wood, fencing, carpeting, multiple pieces of furniture and cabinets, and construction materials such as wallboard, plaster and flooring, but shall not include liquids, soil, concrete and asphalt.]	Base Fee plus \$15.00 per cubic yard
Tires and/or tire rims	Base Rate plus Charge per Tire
Charge per tire	
Tire without rim	Base Rate plus \$10.00
Tire with rim	Base Rate plus \$15.00
Truck tire without rim	Base Rate plus \$20.00
Truck tire with rim	Base Rate plus \$25.00

<u>Service</u>	<u>Charge</u>
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Carts and roll-off boxes

[Note: Charge is based on container size.

Contents shall not include concrete, soil, asphalt or liquids]

1.0 cubic yard	\$42.00
1.5 cubic yard	\$53.00
2.0 cubic yard	\$62.00
6.0 cubic yard	\$165.00

E. Yard Waste. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following rates are hereby established for the removal of certain yard waste:

SCHEDULE OF YARD WASTE REMOVAL FEES

<u>Service</u>	<u>Charge</u>
Removal of yard waste	
Customer supplied bags (one sticker required per bag)	\$2.30 per sticker

F. Charges for Miscellaneous Refuse Services. Pursuant to Section 8.16.050 of the Winnetka Village Code, the following rates are hereby established for miscellaneous refuse services and for the purchase of miscellaneous items for use in disposing of refuse:

SCHEDULE OF MISCELLANEOUS FEES

<u>Service or Item</u>	<u>Charge</u>
Small Recycling Carts	\$50.00 each
Large Recycling Carts	\$67.00 each

SECTION 6: STORMWATER SEWER FEES. The fee for stormwater utility service provided in the Village of Winnetka pursuant to Chapter 13.16 of the Winnetka Village Code is hereby established at \$21.83 per month per Equivalent Runoff Unit (ERU), as defined in Section 13.16.04 of the Winnetka Village Code.

SECTION 7: FEE FOR RETURNED PAYMENT. A fee of \$30.00 shall be charged for any payment of fees charged pursuant to this Resolution that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 8: PAYMENT PERIOD; LATE FEES. All bills issued for Utility Services shall be paid in full within the payment period specified in the bill. The payment period shall be established by the Director of Finance, and shall be no less than 21 nor more than 30 days from the date of the issuance of the bill. Pursuant to Sections 13.04.040.B, 13.08.040.B, 13.12.010.B, and 13.16.090.B of the Winnetka Village Code, if any bill for utility service is not paid within the specified payment period, a late payment penalty of 5% of the amount due shall be added to the bill and collected from the user.

SECTION 9: EFFECT OF RESOLUTION. The rates established in this Resolution shall apply to all Utility Service usage that will be billed by the Village on bills with a billing date on or after January 1, 2021.

SECTION 10: REPEALER. Resolution R-87-2019 shall be repealed and shall no longer be in force and effect for all Utility Service usage that will be billed by the Village on bills with a billing date on or after January 1, 2021.

SECTION 11: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law, but in no event prior to January 1, 2021.

ADOPTED this ____ day of _____, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: December 1, 2020

Adopted:



Agenda Item Executive Summary

Title: Resolution No. R-79-2020: General Fees (Introduction)

Presenter: Timothy J. Sloth, Director of Finance

Agenda Date: 12/01/2020

Consent: ☐ YES ☒ NO

☐ Ordinance
☐ Resolution
☐ Bid Authorization/Award
☐ Policy Direction
☒ Informational Only

Item History:

The Village Council held budget meetings on November 5, 10, 17, and 19, 2020 to review the proposed 2021 Budget.

The Village Council sets general and building permit fees annually by resolution during the budget approval process.

Executive Summary:

Other than minor adjustments to terminology to match current operational practices, and general clean-up in formatting of the resolution, there were no changes in fees that impact existing services provided to Village residents or incorporated businesses.

The Village Code requires that this Resolution be introduced at a meeting and adopted at a subsequent meeting.

The Village will consider adoption of this resolution at the December 15, 2020 Council Meeting.

Recommendation:

1) Consider introduction of Resolution No. R-79-2020.

Attachments:

1) Resolution No. R-79-2020

RESOLUTION NO. R-79-2020

**A RESOLUTION
AMENDING GENERAL, BUILDING, AND
MISCELLANEOUS SERVICE FEES**

WHEREAS, the Village of Winnetka (“Village”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970, pursuant to which it has the authority, except as limited by Section 6 of Article VII of such Constitution, to exercise any power and perform any function pertaining to the government and affairs of the Village, including, but not limited to, the powers (i) to regulate for the protection of the public health, safety, morals and welfare, (ii) to license, (iii) to tax, and (iv) to incur debt; and

WHEREAS, pursuant to its home rule authority and the Illinois Municipal Code, the Village is permitted to set rates and charge fees for various permits, licenses and services; and

WHEREAS, the President and Village Council have determined that adoption of this Resolution will serve and be in the best interest of the Village of Winnetka;

NOW, THEREFORE, be it resolved by the Council of the Village of Winnetka as follows:

SECTION 1: RECITALS. The Village Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

SECTION 2: GENERAL PERMIT, LICENSE AND REGISTRATION FEES. Fees are hereby established for certain permits, licenses and registrations, in the amounts and for the purposes set forth in the following Schedule of General Permit, License and Registration Fees, pursuant to the sections of the Winnetka Village Code (“Code”) referred to therein:

SCHEDULE OF GENERAL PERMIT, LICENSE AND REGISTRATION FEES

Note: Unless otherwise specifically provided in the following Schedule of General Permit, License and Registration Fees (“Schedule”), all annual permits, licenses and registrations provided for in this Schedule are due and payable on or before the beginning of the fiscal year (January 1) of each year, and remain in effect until the end of the fiscal year (December 31).

<u>Type of Permit, License or Registration</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Amusement Devices</i>		5.12.010
Daily	\$15.00	
Annual	\$25.00	
<i>Animals</i>		6.08.010
Dog License (Annual)		
Unspayed Female	\$15.00	
All Other Dogs	\$10.00	

<u>Type of Permit, License or Registration</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Animals (cont'd)</i>		6.08.010
Replacement License	\$2.00	
Taking up or Impounding Dog	\$55.00	
<i>Bicycle Registration</i>	No Fee	10.32.060
<i>Charitable and Political Solicitation</i>	None	5.48.010
<i>Circuses and Carnivals (Daily)</i>	\$100.00	5.52.040
<i>Film Production Application Fees</i>		
Basic Application Processing Fee	\$1,000.00	5.20.070
Additional Application Processing Fee (Per Hour)	\$250.00	5.20.070
<i>Food Dealers</i>		
Restaurant Permit: (Annual, based on seating capacity)		5.24.010
1-20	\$35.00	
21-50	\$45.00	
51-100	\$50.00	
More than 100	\$75.00	
Fast Food/Drive-In	\$75.00	
Food Store Permit (Annual, per cash register)	\$25.00	5.24.010
Temporary Food Dealer (Daily)	\$15.00	5.24.010
Vending Machine Operator Permit (Annual, per machine)	\$15.00	5.24.010
<i>Foresters, Tree Surgeons</i>		5.72.010
Annual License	\$15.00	
<i>Garbage and Refuse Scavenger</i>		8.16.040
Annual License	\$500.00	
<i>Junk Dealers (Annual)</i>		5.32.010
License, Base Fee	\$50.00	
Vehicle Fee (per vehicle)	\$25.00	
<i>Laundries</i>		5.36.010
Annual Fee	\$15.00	
<i>Liquor Licenses</i>		5.09.100
Class A Restaurant (Annual)	\$750.00	

<u>Type of Permit, License or Registration</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Class A-1 Restaurant w/ Limited Bar (Annual)	\$1,000.00	
Class A-2 Restaurant (Annual; Beer & Wine)	\$500.00	
Class A-3 Restaurant w/ Limited Bar (Annual; Beer & Wine)	\$750.00	
Class A-4 Specialty Restaurant (Annual; Wine)	\$500.00	
Class A-5 Specialty Restaurant (Annual; Wine)	\$500.00	
Class B - Grocery Store (Annual)	\$750.00	
Class C - Special Event (Daily)	\$25.00	
Maximum per event more than 2 days	\$75.00	
Class D – Package delivery service/mail (Annual; Retail)	\$150.00	
Class D-1 – Package delivery service/mail (Annual; Wholesale)	\$500.00	
Class E - Limited Food Products Store (Annual; Wine)	\$500.00	
Class E-1 - Limited Food Products Store (Annual; Wine)	\$500.00	
Class E-2 – Specialty Beverage Store (Annual; Wine and Beer)	\$500.00	
Class F Coffee Shop (Annual; Wine and Beer)	\$500.00	
Class P - Park District (Annual)	\$500.00	
Class X – Special Use (Daily)	\$25, Max \$75	
Class Y – Banquet Facilities	\$1,000.00	
Class W Wine Station Ride (eligible for A; A-1; A-2; A-3)	None	
<i>Parades and Processions</i>	None	10.08.060
<i>Pawnbrokers</i>		5.44.010
Annual Fee, per location	\$100.00	
<i>Public Garage and Service Station</i>		5.60.010
Base fee, annual	\$50.00	
For each fuel pump	\$5.00	
<i>Raffle, per event</i>	\$25.00	9.04.040
<i>Second Hand Dealers</i>		5.64.010
Annual Fee, per location	\$25.00	
<i>Special Event</i>		5.66.050
Application Fee	\$35.00	
User Fee	Actual Cost	See Section 7
<i>Taxicab Operator's License</i>	\$2.00	5.68.050

<u>Type of Permit, License or Registration</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Vehicle (Motor) Licenses</i>		10.12.030
Annual Fee	\$40.00	
Semi-Annual Fee (if purchased after 6/30)	\$20.00	
Transfer Fee	\$1.00	

SECTION 3: PARKING PERMIT FEES. Pursuant to Chapter 10.24 of the Winnetka Village Code, titled, "Parking," the following fees are hereby established for parking permits:

SCHEDULE OF PARKING PERMIT FEES

Semi-Annual Parking Permits (Commuter Parking Permits)

Note: Semi-annual parking permits are issued for the periods of January through June and July through December. Purchase and refund amounts are pro-rated based on the month in which the purchase or refund request is made. Only persons who reside in the Village of Winnetka, and who have a current Village vehicle sticker for a vehicle registered with the State to a Winnetka address, are eligible for the resident fee.

Month of Purchase or Refund	Purchase Cost		Refund Amount	
	Resident	Non-Resident	Resident	Non-Resident
January or July	\$100.00	\$220.00	\$83.33	183.33
February or August	83.33	183.33	66.67	146.67
March or September	66.67	146.67	50.00	110.00
April or October	50.00	110.00	33.33	73.33
May or November	33.33	73.33	16.67	36.67
June or December	16.67	36.67	—	—

Annual Parking Permits (Not refundable)

Business District Employee Parking Permit	\$10.00
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Daily Parking Permits (Not refundable)

Commuter Parking Lots	\$3.00
Business District Employee Parking	\$3.00
Banquet Parking Permit	\$3.00

Remote Lot Parking Permits (Public Works Yards)

Semi-annual charge per vehicle	\$120.00
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Note: The Village Manager may issue permits to allow parking on a limited basis at the Village's landfill site, 1390 Willow Road, by businesses located in the Village of Winnetka, including but not limited to the United States Postal Service, for parking of their fleet vehicles, and by businesses located in the Village of Winnetka that are engaged in the retail sale of automobiles, for parking of their sales inventory. The Village Manager shall determine the number and location of such spaces that may be made available on the site may vary from time to time. Such space shall be limited to areas of the site that the Village Manager determines will not

interfere with the Village's use of the site. Requests for such parking shall be made directly to the Village Manager. Remote parking spaces shall not be available for the general public.

Valet Parking Permit Application

Fee for one calendar year from the	\$250.00
Date of issuance of permit (5.76.030)	

SECTION 4: FEES FOR VEHICLE IMPOUNDMENT AND TOWING. Fees and charges are hereby established for the impoundment, towing and storage of vehicles upon the issuance of a final notice for unpaid parking tickets, as set forth in the following Impoundment and Towing Fee Schedule, pursuant to the sections of the Winnetka Village Code ("Code") referred to therein:

IMPOUNDMENT AND TOWING FEES

<u>Type of Fee</u>	<u>Fee Amount</u>	<u>Conditions for Payment or Refund</u>
<i>Impoundment</i>	\$200.00	Payment is required prior to release of vehicle. Payment will be refunded if the hearing officer determines that the impoundment was not conducted in accordance with the procedural requirements of Village Code Section 10.24.130.
<i>Towing and/or Storage - Private Contractor</i>	Actual cost as billed by the towing or impounding facility	Payment is required prior to release of towed, removed, relocated and/or stored vehicle. Payment will be refunded if the hearing officer determines that the towing, removal, relocation and/or storage was not conducted in accordance with the procedural requirements of Village Code Section 10.24.130.
<i>Storage on Village Property</i>	\$10.00 per day, per vehicle	Payment is required prior to release of stored vehicle. Payment will be refunded if the hearing officer determines that the storage was not conducted in accordance with the procedural requirements of Village Code Section 10.24.130.
<i>Collateral</i>	100% of the amount of all outstanding fines due, as stated in the final notice.	Payment is required prior to release of impounded, towed, removed, relocated and/or stored vehicle. Payment is also required before a request for a judicial proceeding made pursuant to a "final notice" is processed. Payment will be refunded if, as the result of the dismissal of outstanding or unsettled traffic violation notices, judgments and/or warrants by a court of competent jurisdiction, the impounded or removed vehicle is subject to fewer than five unsatisfied fines for violation of any parking ordinance of the Village.

SECTION 5: MISCELLANEOUS SERVICE FEES. Fees are hereby established for the following certain miscellaneous services and purchase items in the amounts and for the purposes set forth in the following Schedule of General Permit, License and Registration Fees, pursuant to the sections of the Winnetka Village Code (“Code”) referred to therein:

SCHEDULE OF GENERAL PERMIT, LICENSE AND REGISTRATION FEES

<u>Miscellaneous Service Fees</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Ambulance Services - Residents</i>		2.52.040
Advanced Life Support	\$675.00	
Basic Life Support	\$525.00	
Mileage Charge (per loaded patient mile)	\$12.00	
<i>Ambulance Services – Non-Residents</i>		
Advanced Life Support	\$850.00	
Basic Life Support	\$650.00	
Mileage Charge (per loaded patient mile)	\$12.00	
<i>Audit (Print copy)</i>	\$35.00	
<i>Annual Budget (Print copy)</i>	\$35.00	
<i>Certified copies (per certification)</i>	\$1.00	
<i>Comprehensive Plan</i>		
With Maps	\$35.00	
Without Maps	\$8.50	
<i>Copying, Scanning and Printing Charges</i>		
In-house copying		
Black & White, 8½” x 11” (per side)	\$0.15	
Black & White, 8½” x 14” (per side)	\$0.15	
Black & White, 11” x 17” (per side)	\$0.50	
Color, 8½” x 11” (per side)	\$0.50	
Color, 8½” x 14” (per side)	\$1.00	
Color, 11” x 17” (per side)	\$1.00	
Out-sourced copying	Actual Cost	
Oversize documents (plats, etc.)	Actual Cost	
CD-ROM (per disk)	\$5.00	
DVD recordings of meetings (per DVD)	\$20.00	
<i>Fire Alarm Monitoring Services</i>	\$61.00	
(direct connections to Village’s fire alarm monitoring system only)	per month	
<i>Kenilworth Fire Service</i>		R-9-2017
Annual amount per IGA (2021)	\$531,070.00	

<u>Miscellaneous Service Fees</u>	<u>Amount of Fee</u>	<u>Code Section</u>
<i>Other, Unspecified Services</i>	Actual Cost	
<i>Special Detail Police Services</i>	\$70.00 per hour	
<i>Street Cleaning</i>	\$550.00	
<i>Unincorporated Fire Service</i>		13.040.120
Annual amount per Contract address	\$1,311.64	
<i>Winnetka Village Code</i>	\$200.00	
<i>Winnetka Zoning Ordinance</i>	\$10.00	

SECTION 7: FEES FOR SPECIAL SERVICES, FILM PRODUCTION AND SPECIAL EVENTS. Services provided or performed in conjunction with film production permits issued pursuant to Chapter 5.20 of the Winnetka Village Code and in conjunction with special event permits issued pursuant to Chapter 5.66 of the Winnetka Village Code shall be subject to the following fee schedule:

SCHEDULE OF SPECIAL SERVICE FEES

Note: The following hourly rates shall be assessed for: (i) all services provided in conjunction with film production and film production permits issued pursuant to Chapter 5.20 of the Village Code; (ii) all services provided in conjunction with film special events and events subject to special events permits issued pursuant to Chapter 5.66 of the Village Code; and (iii) all other non-standard services provided by Village personnel and all other uses of Village equipment not subject to specific fees set out in either this resolution.

<u>Department</u>	<u>Hourly Rate</u>
<i>Village Administration & Finance Departments</i>	
Village Manager	\$350
Assistant Village Manager	\$290
Village Attorney	\$350
Department Head	\$290
Supervisory Personnel	\$190
Clerical/Support Staff	\$190
<i>Police Department</i>	
Command Staff (Deputy Chief, Commanders)	\$240
Sergeants	\$190
Patrol Officers	\$160
Support Staff	\$140
Vehicles	\$50

Department**Hourly Rate***Fire Department*

Command Staff (Deputy Chief, Captains)	\$240
Lieutenants	\$190
Fire Medics	\$160
Support Staff	\$140
Light Vehicles	\$60
Ambulance	\$110
Fire Truck / Engine	\$460

Public Works

Supervisory	\$190
Engineers	\$190
Maintenance Workers	\$140
Light Trucks	\$60
Medium Trucks	\$90
Heavy Trucks, Refuse Trucks, Street Sweepers	\$130

Community Development

Assistant Director	\$240
Planners, Architect	\$190
Inspectors	\$160
Clerical / Support Staff	\$140
Vehicles	\$50

Water & Electric

Assistant Director	\$240
Supervisory	\$190
Plant Operators	\$160
Linemen	\$160
Clerical / Support Staff	\$130
Light Trucks	\$60
Medium Trucks	\$90
Heavy Trucks, Boom Trucks	\$130

SECTION 8: BUILDING PERMIT, LICENSE AND REGISTRATION FEES.

Pursuant to the sections of the Winnetka Village Code ("Code") referred to in the following Schedule Building, Zoning and Construction Activity Fees ("Fee Schedule"), there are hereby established certain permit, license and registration fees, in the amounts and for the purposes set forth in said Fee Schedule:

[Remainder of this page intentionally left blank.]

SCHEDULE OF BUILDING, ZONING AND CONSTRUCTION ACTIVITY FEES

WORK PERFORMED WITHOUT PERMITS (SECTION 15.32.010)

All permit fees for work performed without a required permit shall be double the amount of the fees for the required permits.

PERMIT DEPOSITS (SECTIONS 15.32.020, 15.54.120)

[Note: Deposits must be submitted with permit applications. The Village's costs, including plan review and re-inspections, will be deducted from deposits. Deposit balances will be retained by the Village until a final certification of occupancy is approved.]

For Building Demolition Permits with site restoration plans	\$3,000
For Construction and Demolition Debris Recycling	\$2,000
For Temporary Certificate of Occupancy	\$3,000
For Tree Replacement (for each inch of DBH)	\$250

PLAN REVIEW FEES (SEC. 15.32.020)

For all Building Permits, other than restrictive building permits:

- 15% of building permit fee, \$70 minimum.

For review of Construction Document Revisions

- \$15 for each review where original building permit was subject to minimum fee, building permit is not required, or revision is for a restrictive building permit.
- \$100 for all reviews of any revision to building permit construction documents that do **not** require zoning, engineering, and/or forestry reviews.
- \$130 for all reviews of any revision to building permit construction documents that require zoning, engineering, and/or forestry reviews for minor revisions (as determined by the Director of Community Development).
- 25% of original plan review fee for all reviews of any major revision to building permit construction documents (as determined by the Director of Community Development).

For engineering review required for building in the flood plain:

- | | |
|----------------------------------|----------|
| • Flood plain development review | \$500.00 |
| • LOMR review | \$500.00 |

For plan reviews required for fire and life safety systems (Sec. 15.16.070)

- | | |
|-----------------------------|-------------|
| • Fire Department review | \$130.00 |
| • Technical review services | Actual cost |

SCHEDULE OF BUILDING, ZONING AND CONSTRUCTION ACTIVITY FEES

CONTRACTOR PERMIT BOND (Sec. 15.32.060)

[**Note:** Bond to be payable to the Village of Winnetka; required of all contractors. Pursuant to the Contractor Unified License and Permit Bond Act of 1998, contractor may provide a certified copy of his/its current unified contractor bond in amount of no less than \$50,000, as on file with Cook County Clerk.]

\$20,000

BUILDING PERMIT FEES (Sec. 15.32.020)

Renovations, including remodeling, to existing structures and for other construction activity not specified by Resolution of the Council

- \$30.00 per \$1,000.00 or fraction thereof of the estimated total project cost, \$70.00 minimum.

Construction of new primary structures and additions thereto, including basement and attic areas, whether finished or unfinished, crawl space, attached garages and detached accessory structures, all without deducting for zoning allowances, bonuses or other exceptions

- \$1.30 per horizontal square foot, \$70.00 minimum.

Below Grade Parking Facilities

- \$0.80 per Gross Floor Area square foot.

RESTRICTIVE PERMITS

Canopy/Awning (Sec. 15.44.030) \$70 each
[**Note:** Certificate of Appropriateness of Design may be required.]

Construction Trailers (Sec. 15.32.020) \$220 each

Demolition (Sec. 15.52.020)

- For each accessory structure \$45
 - For demolition with building permit application and complete construction documents. \$16,070
 - For demolition with site restoration plan and schedule. \$16,070
- (Note: The \$16,070 includes \$600 reimbursement of payment made by Village of Winnetka to Winnetka Historical Society for research related to demolition of a primary structure)

Fences (Sec. 15.44.060) \$65 each

Roofing (Sec. 15.32.020 and 15.44.100) \$65 each

Signs (Sec. 15.60.140)

[**Note:** Signs may require Certificate of Appropriateness of Design.]

- For each non-illuminated signs \$60
- For each illuminated sign (includes electrical permit fee) \$195

Swimming Pools (Sec. 15.56.020) \$515

SCHEDULE OF BUILDING, ZONING AND CONSTRUCTION ACTIVITY FEES

[Note: Includes electrical, plumbing and fence permits]

Tree Enhancement/Tree Protection Plan Review (Sec. 15.28.070)

- For each review per lot in development site \$90

Landscape/Tree Replacement Plan Review (Sec. 15.28.050 and 15.28.060)

- For each review per lot in development site \$90

Tree Removal Permit Fee (Sec. 15.28.040)

- For each tree \$60

ELECTRICAL PERMITS (Sec. 15.32.020 and 15.44.050)

- Base Fee for All Permits \$70
- Electrical Fixtures-outlets, receptacles and switches \$1.10
- Motors over 0.5 hp, per motor \$25
- New Service or Modifications to Existing Service Entrance Equipment
[Note: Permit fees are waived if modifications result from Water & Electric Department's scheduled undergrounding program.]
 - Less than 200 amps, per new service or modification \$50
 - 200 amps or more, per new service or modification \$60
- Temporary Service, per service
 - Overhead \$340
 - Underground \$680

PLUMBING AND MECHANICAL (HVAC) PERMITS (Sec. 15.32.020 and 15.44.050)

Plumbing

- Base Fee for All Plumbing Permits (includes 5 fixtures) \$70
- Plumbing Fixtures (beginning with the sixth fixture), per fixture \$10
- Process Piping for Heating System, per unit \$100

HVAC

[Note: Exterior installations require zoning approval.]

- Base Fee for all HVAC Permits \$70
- For replacement of duct work only, per unit \$45
- For totally new system, per unit \$90
- For each roof-top unit, new or replacement \$100
- For each new or replacement AC unit, if total capacity on the property is 8 tons or more. \$100
- For minor heating/cooling/ventilation system items, per unit. \$25

Irrigation

- Base Fee \$80
- Per Sprinkler Head \$0.90

SCHEDULE OF BUILDING, ZONING AND CONSTRUCTION ACTIVITY FEES

MISCELLANEOUS FEES

Construction & Demolition Debris (Sec. 15.54.080)	\$250
Development Agreement Base Fee (Sec. 15.32.080(K))	\$1,500
[Note: Base Fee includes standard staff review time and 3 hours of Village Attorney time.]	
Development Agreement Supplemental Fee (Sec.15.32.080(K))	Variable,
All Village costs in excess of those included in the Base Fee shall be based upon the actual time spent by the Village, plus costs incurred, and shall be incorporated into the Development Agreement.	based on Staff time
Fire Prevention Permit (Sec. 15.16.040)	\$130
Partial Permits (Sec. 15.32.110)	\$150
Permit Renewal (Sec. 15.32.200)	50% of total original building permit fee
Stop Work Order (Sec. 15.04.100)	
• 1 st Stop Work Order	\$250
• 2 nd Stop Work Order	\$500
• 3 rd Stop work Order	\$750
Temporary Certificate of Occupancy (Sec. 15.36.010)	\$275
Village Attorney Services (Sec. 5.66.040)	\$350 per hour,
For non-standard services related to post-approval implementation or amendment of development agreements, subdivisions and planned developments	½ hour increments

PETITION FILING FEES

Administrative Appeals	
• Building Code Appeals (Sec. 15.72.010)	\$350
• Zoning Appeals (Sec. 17.72.010)	\$450
Certificate of Appropriateness of Design (Sec. 15.40.010)	
• For each new primary structure or addition thereto	\$450
• For each existing structure	\$125
• For each application for signs, canopies, or awnings	\$55
Consolidation of Land into single parcel (Sec. 16.08.010)	\$550
Driveway Variation (Sec. 12.12.010 and 15.44.040)	\$265
Flood Plain Variation (Sec. 15.68.100)	\$715
Sign Variation (Sec. 15.60.250)	\$220

SCHEDULE OF BUILDING, ZONING AND CONSTRUCTION ACTIVITY FEES

Special Use Permit (Sec. 17.56.010)	\$935
Subdivision of Land – Base Fee (Sec. 16.04.040)	\$935
[Note: Base Fee includes standard staff review time and 3 hours of Village Attorney time.]	
Subdivision of Land Supplemental Fee (Sec. 15.32.080(K))	Variable,
All Village costs in excess of those included in the Base Fee shall be based upon the actual time spent by the Village, plus costs incurred. For projects requiring a Development Agreement, the supplemental fee shall be incorporated into the Development Agreement.	
	based on Staff time
Zoning Map Amendment (Sec. 17.72.040)	\$800
Zoning Planned Development (Chapter 17.58)	\$935
Zoning Special Use (Chapter 17.56)	\$935
Zoning Text Amendment (Sec. 17.72.040)	\$800
Zoning Variation by Zoning Administrator (Minor Variation) (Sec. 17.60.015)	\$250
Zoning Variation by Zoning Board of Appeals (Standard Variation) (Sec. 17.60.020)	\$400
Zoning Variation by Ordinance (Major Variation)(Sec. 17.60.030)	\$800
STREETS, SIDEWALKS, DRIVEWAYS AND OTHER IMPERMEABLE SURFACES (Sec. 12.04.110)	
Driveway curb cut, new or enlarged (Sec. 12.12.010)	\$200
[Note: Includes right-of-way excavation fee.]	
Right-of-way Excavation and/or Occupation, per excavation/occupation (Sec. 12.16.010 and 12.20.010)	\$125
Sewer, per sewer line type (Sec. 15.24.090)	\$150
Impermeable Surfaces (including driveways, sidewalks, patios, etc.) (Sec. 12.08.010)	\$75
Street Replacement (Sec. 12.04.20)	
• Noncompliance fee	\$5,000

[Remainder of this page intentionally left blank.]

SECTION 9: DETERMINATION OF CONSTRUCTION COSTS. In setting any fee based on the cost of construction, the Director of Community Development may use any of the following methods:

- A. An estimate furnished by the permit applicant;
- B. A certification of the cost of construction from a licensed architect or a registered structural or professional engineer;
- C. An affidavit from the owner or the owner's agent setting forth the estimated cost of the proposed work; or
- D. A calculation to be made by the Director of Community Development, based on the most current edition of the RS Means Square Foot Costs Book.

SECTION 10: FEE FOR RETURNED PAYMENTS. A fee of \$30.00 shall be charged for any payment of fees charged pursuant to this Resolution that is returned to the Village for any reason (excluding building permits), including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 11: FEE FOR RETURNED BUILDING PERMIT PAYMENTS. A fee in the amount of \$150.00 or 5% of the building permit fee, whichever is greater, shall be charged for any payment that is returned to the Village for any reason, including, but not limited to, insufficient funds, account closed, or referred to maker.

SECTION 12: REPEALER. Resolution R-88-2018 shall be, and is hereby, repealed and shall no longer be in force and effect from and after the passage of this Resolution and approval according to law.

SECTION 13: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law, but in no event prior to January 1, 2021.

ADOPTED this ____ day of _____, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: December 1, 2020

Adopted:

December 1, 2020



Agenda Item Executive Summary

Title: Property Tax Levy and Abatement Ordinances (Introduction)

Presenter: Timothy J. Sloth, Director of Finance

Agenda Date: 12/01/2020

Consent: ☐ YES ☒ NO

- | | |
|-------------------------------------|-------------------------|
| ☒ | Ordinance |
| ☐ | Resolution |
| ☐ | Bid Authorization/Award |
| ☐ | Policy Direction |
| ☐ | Informational Only |

Item History:

The Council has reviewed the proposed 2021 Budget and the funding provided by property taxes to balance the budget. The proposed 2020 property tax levy will generate \$15,161,834 for Village operations, an increase of \$114,361 or .76% from the prior year. Because new development is estimated at .76%, most residents will see no increase in the property taxes they pay to the Village.

Executive Summary:

The 2020 property tax levy sets the amount of revenue raised from property taxes to fund Village operations. In Illinois, property taxes are paid a year in arrears; this means the amount of money requested for the 2020 property tax levy will be received by the Village in 2021.

In addition to the tax levy ordinance for general operations, the Village has one special service area with a separate tax levy paid only by persons in that special service area.

The Village issued General Obligation bonds in the amount of \$9.0 million in 2013 and \$7.5 million in 2014 to fund stormwater improvements. These bonds were refunded and replaced by the Series 2020 bonds. It is the intention of the Village to abate the property tax levy each year for these bonds and to pay the principal and interest from stormwater utility fees collected by the Village. It should be noted that as part of the 2020 refunding process, the 2013 bonds were fully abated while the 2014 bonds will need to be abated one last time in 2020. There are adequate funds on hand to allow for the abatement of the portion of the property tax levy for 2020 related to these General Obligation bond issues.

Recommendation:

1) Consider introduction of the general property tax levy (Ordinance No. M-17-2020), one special service area tax levy (Ordinance No. M-18-2020), and two tax abatement ordinances (Ordinance Nos. M-19-2020 and M-20-2020).

Attachments:

- 1) Property Tax Levy Calculations Spreadsheet
- 2) Schedule of Special Service Area Financing
- 3) Ordinance No. M-17-2020 2020 Tax Levy Ordinance
- 4) Ordinance No. M-18-2020 SSA No. 3 Tax Levy Ordinance
- 5) Ordinance No. M-19-2020 Tax Abatement Ordinance (GO Series 2020 - bond issue)
- 6) Ordinance No. M-20-2020 Tax Abatement Ordinance (GO Series 2014 - bond issue)

Village of Winnetka

Schedule of Property Tax Levy Calculations

<u>Tax Levy Category</u>	<u>2019 Actual Tax Levy</u>	<u>2020 Proposed Tax Levy</u>	<u>\$ - Change</u>	<u>% - Change</u>
<u>General Fund:</u>				
Corporate	\$10,258,709	\$11,345,282	\$1,086,573	10.592%
Business District Revitalization	\$1,100,000	\$1,100,000	\$0	0.000%
<u>Other Funds:</u>				
Police Pension	\$1,720,195	\$1,291,013	(\$429,182)	-24.950%
Fire Pension	\$1,968,569	\$1,425,539	(\$543,030)	-27.585%
Total Village-wide Tax Levy	\$15,047,473	\$15,161,834	\$114,361	0.760%
Less: New Development @ .76%		(\$114,361)	(\$114,361)	-0.760%
Existing Tax Payer Increase	\$15,047,473	\$15,047,473	\$0	0.000%

Increase (Decrease) Based on Total Property Tax Bill
--

Total Property Taxes Paid 100.00%	Other Taxing Distr. 87.41%	Village 12.59%	0.0% Change / Village
\$10,000	\$8,741	\$1,259	\$0
\$15,000	\$13,111	\$1,889	\$0
\$20,000	\$17,482	\$2,518	\$0
\$25,000	\$21,852	\$3,148	\$0
\$30,000	\$26,223	\$3,777	\$0
\$35,000	\$30,593	\$4,407	\$0
\$40,000	\$34,964	\$5,036	\$0
\$50,000	\$43,705	\$6,295	\$0
\$60,000	\$52,446	\$7,554	\$0

Attachment 2

**Village of Winnetka
Schedule of Special Service Area Financing
Interest Rate**

4.00%

**SSA #3
Trapp Lane
est cost**

SSA Principal Amount for Homeowners	\$ 255,000.00
Limit in Ordinances Approving SSA	\$ 315,947.50
Term of Repayments in Years	10

Debt Retirement Schedule

2011 Tax Levy	
Beginning Principal	\$ 255,000.00
Interest @ 4%	\$ 10,200.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	<u>\$ 35,700.00</u>
Ending Principal	\$ 229,500.00
2012 Tax Levy	
Beginning Principal	\$ 229,500.00
Interest @ 4%	\$ 9,180.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	<u>\$ 34,680.00</u>
Ending Principal	\$ 204,000.00
2013 Tax Levy	
Beginning Principal	\$ 204,000.00
Interest @ 4%	\$ 8,160.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	<u>\$ 33,660.00</u>
Ending Principal	\$ 178,500.00
2014 Tax Levy	
Beginning Principal	\$ 178,500.00
Interest @ 4%	\$ 7,140.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	<u>\$ 32,640.00</u>
Ending Principal	\$ 153,000.00
2015 Tax Levy	
Beginning Principal	\$ 153,000.00
Interest @ 4%	\$ 6,120.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	<u>\$ 31,620.00</u>
Ending Principal	\$ 127,500.00
2016 Tax Levy	
Beginning Principal	\$ 127,500.00
Interest @ 4%	\$ 5,100.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	<u>\$ 30,600.00</u>
Ending Principal	\$ 102,000.00

2017 Tax Levy	
Beginning Principal	\$ 102,000.00
Interest @ 4%	\$ 4,080.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	\$ 29,580.00
Ending Principal	\$ 76,500.00
2018 Tax Levy	
Beginning Principal	\$ 76,500.00
Interest @ 4%	\$ 3,060.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	\$ 28,560.00
Ending Principal	\$ 51,000.00
2019 Tax Levy	
Beginning Principal	\$ 51,000.00
Interest @ 4%	\$ 2,040.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	\$ 27,540.00
Ending Principal	\$ 25,500.00
2020 Tax Levy	
Beginning Principal	\$ 25,500.00
Interest @ 4%	\$ 1,020.00
Principal repaid	<u>\$ 25,500.00</u>
Interest and Principal for YR	\$ 26,520.00
Ending Principal	\$ -

ORDINANCE NO. M-17-2020

AN ORDINANCE LEVYING TAXES FOR THE YEAR 2020

WHEREAS, the Village of Winnetka (“Village”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970 and, pursuant thereto, has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including the power to tax; and

WHEREAS, on December 3, 2019, the Council of the Village of Winnetka (“Village Council”) adopted Resolution No. R-86-2019, which budgeted \$32,119,052 to meet the expenses and liabilities of the Village for general corporate purposes and retirement fund contributions for the fiscal year beginning January 1, 2020, and ending December 31, 2020; and

WHEREAS, pursuant to page 394 of the budget approved on December 3, 2019, the Village Council has made its preliminary estimate of the 2020 levy, estimating that it is necessary to raise Fifteen Million One Hundred Ninety-Seven Thousand Nine Hundred Forty-Eight Dollars (\$15,197,948) by taxation of taxable property within the Village for general corporate purposes and for retirement fund contributions for the fiscal year beginning January 1, 2020, and ending December 31, 2020; and

WHEREAS, at its November 5, 2020 meeting, the Village Council, upon evaluation of the proposed fiscal year 2021 annual budget, directed the staff to present a 2020 property tax levy for consideration at the December 15, 2020, Village Council meeting, said property tax levy to be in the amount of Fifteen Million One Hundred Sixty-One Thousand Eight Hundred Thirty-Four Dollars (\$15,161,834), Thirty-Six Thousand One Hundred Fourteen Dollars (\$36,114) more than was estimated to be necessary to be raised by taxation of taxable property within the Village for general corporate purposes and for retirement fund contributions for the fiscal year beginning January 1, 2020, and ending December 31, 2020; and

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Winnetka, as follows:

SECTION 1: That the foregoing recitals are hereby adopted as the findings of the Council of the Village of Winnetka, as fully set forth herein.

SECTION 2: That in order to meet the expenses and liabilities of the Village of Winnetka for the fiscal year beginning January 1, 2020, and ending December 31, 2020, for general corporate purposes and for retirement fund contributions, there is hereby levied upon all of the taxable property within the corporate limits of the Village of Winnetka subject to taxation for the current year, as assessed and equalized for the year 2020, the sum of Fifteen Million One Hundred Sixty-One Thousand Eight Hundred Thirty-Four Dollars (\$15,161,834), which is to be collected from the levy of the Village of Winnetka for the year 2020 for all purposes heretofore budgeted.

2020 TAX LEVY SUMMARY

General Fund	Amount Budgeted	Amount To Be
		Raised By Tax Levy
For General Corporate Purposes		
Public Affairs	\$ 138,612	\$ 60,335
Manager’s Office	\$ 1,557,852	\$ 678,097
Finance Department	\$ 1,538,081	\$ 669,491
Police	\$ 7,847,431	\$ 3,415,804
Fire	\$ 6,383,881	\$ 2,778,755
Community Development	\$ 1,738,381	\$ 756,676
Public Works	\$ 4,400,292	\$ 1,915,344
Capital Expenses	\$ 2,460,000	\$ 1,070,780
General Fund Transfers	\$ 1,650,000	\$ 1,100,000
Totals for General Fund	\$ 27,714,530	\$ 12,445,282
For Retirement Fund Contributions		
For Police Pension Fund	\$ 2,448,251	\$ 1,291,013
For Fire Pension Fund	\$ 2,587,675	\$ 1,425,539
Totals for Retirement Fund Contributions	\$ 5,035,926	\$ 2,716,552
Total Amount Budgeted	\$ 32,750,456	
Total Amount of Levy		\$ 15,161,834

SECTION 3: That there is hereby certified to the County Clerk of Cook County, Illinois, the several sums above, constituting said total amount, and the total amount of Fifteen Million One Hundred Sixty-One Thousand Eight Hundred Thirty-Four Dollars (\$15,161,834), which is the total amount the Village of Winnetka requires to be raised by taxation for the current fiscal year of the Village, and that, on or before the time required by law, the Village Clerk shall file a certified copy of this Ordinance with the County Clerk of Cook County, Illinois, whereupon it shall be the duty of said County Clerk to levy taxes for the year 2020 on all properties subject to taxation within the Village of Winnetka, in accordance with the provisions of this Ordinance.

SECTION 4: This Ordinance is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 5: This Ordinance shall take effect immediately upon its passage, approval and posting as provided by law.

PASSED this ____ day of _____, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: December 1, 2020

Adopted:

ORDINANCE NO. M-18-2020

**AN ORDINANCE
LEVYING TAXES FOR THE YEAR 2020
FOR VILLAGE OF WINNETKA, COOK COUNTY, ILLINOIS
SPECIAL SERVICE AREA NO. 3**

WHEREAS, the Village of Winnetka (“Village”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970 and, pursuant thereto, has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including the power to tax; and

WHEREAS, Village of Winnetka Special Service Area No. 3 has been established pursuant to Ordinance M-6-2010, adopted by the Council of the Village of Winnetka (“Village Council”) on April 20, 2010, and Ordinance M-13-2010, adopted by the Village Council on July 20, 2010, to provide for certain special services within the territory described in said ordinances, such special services consisting of the construction of a storm sewer, the reconstruction and repaving of Trapp Lane, the construction of a cul-de-sac at the terminus of Trapp Lane and the construction of related appurtenances (“Special Services”), all in conjunction with the dedication of Trapp Lane as a public right of way; and

WHEREAS, the Village Council have determined that, in the interest of the health, safety and welfare of the Village and its residents, it is appropriate to adopt an ordinance levying taxes within Special Service Area No. 3; and

WHEREAS, the construction of the improvements in Special Service Area No. 3 were in excess of Two Hundred Fifty-Five Thousand Dollars (\$255,000.00); and

WHEREAS, the total term of repayment of the project costs for Special Service Area No. 3 is 10 years and the 2020 Tax Levy is for Year Ten of Ten; and

WHEREAS, the Village Council have determined that the total amount to be raised by the levy of taxes on taxable property within Special Service Area No. 3 for the cost of providing such Special Services for the fiscal year beginning January 1, 2020, and ending December 31, 2020 is Twenty-Six Thousand Five Hundred Twenty Dollars (\$26,520).

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Winnetka, as follows:

SECTION 1: That the foregoing recitals are hereby adopted as the findings of the Council of the Village of Winnetka, as fully set forth herein.

SECTION 2: That in order to meet the cost of providing the above-described Special Services within Special Service Area No. 3 for the fiscal year beginning January 1, 2020, and ending December 31, 2020, there is hereby levied upon all of the taxable property within Village of Winnetka Special Service Area No. 3 subject to taxation for the current year, as assessed and equalized for the year 2020, the sum of Twenty-Six Thousand Five Hundred Twenty Dollars (\$26,520), which is to be collected from the levy of the Village of Winnetka for the year 2020 for the purposes heretofore budgeted.

SECTION 3: That there is hereby certified to the County Clerk of Cook County, Illinois, the several sums above, constituting said total amount, and the total amount of Twenty-Six Thousand Five Hundred Twenty Dollars (\$26,520), which is the total amount the Village of Winnetka requires to be raised by taxation to meet the costs of Special Service Area No. 3 for the current fiscal year of the Village, and that, on or before the time required by law, the Village Clerk shall file a certified copy of this Ordinance with the County Clerk of Cook County, Illinois, whereupon it shall be the duty of said County Clerk to levy taxes for the year 2020 on all properties subject to taxation within Village of Winnetka Special Service Area No. 3, in accordance with the provisions of this Ordinance.

SECTION 4: Each provision of this Ordinance is severable. If any provision of this Ordinance or the application of any provision of this Ordinance to any person or circumstance is held invalid, then the remainder of this Ordinance and the application of the provisions of this Ordinance to other persons or circumstances shall not be affected thereby and shall remain valid, enforceable and otherwise in full force and effect.

SECTION 5: This Ordinance is adopted by the Council of the Village of Winnetka in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

SECTION 6: This Ordinance shall take effect immediately upon its passage, approval and posting as provided by law.

PASSED this ____ day of _____, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: December 1, 2020

Adopted:

ORDINANCE NO. M-19-2020

**AN ORDINANCE
ABATING THE TAX HERETOFORE LEVIED
FOR THE YEAR 2020
TO PAY THE PRINCIPAL OF AND INTEREST ON
TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2020,
OF THE VILLAGE OF WINNETKA, COOK COUNTY, ILLINOIS**

WHEREAS, the Village of Winnetka (“Village”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970 and, pursuant thereto, has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including the power to tax; and

WHEREAS, the Council of the Village, consisting of the President and Board of Trustees (the “Council”), by Ordinance Number M-16-2020, adopted on the 13th day of October, 2020 (the “Ordinance”), did provide for the issue of \$12,035,000 Taxable General Obligation Refunding Bonds, Series 2020 (the “Bonds”), and for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Village has deposited sufficient funds in the bond fund established by the Ordinance to pay the principal of and interest on the Bonds up to and including December 15, 2021; and

WHEREAS, it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2020 to pay the principal of and interest on the Bonds be abated in its entirety.

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Winnetka, as follows:

SECTION 1: Abatement of Tax. The tax heretofore levied for the year 2020 of Five Hundred Twenty-Eight Thousand One Hundred Twenty-One Dollars and Ninety-Two Cents (\$528,121.92) in the Ordinance to pay the principal and interest on the Bonds is hereby abated in its entirety.

SECTION 2: Filing of Ordinance. Forthwith upon the adoption of this Ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of the County of Cook, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in accordance with the provisions hereof.

ORDINANCE NO. M-19-2020

SECTION 3: **Home Rule.** This Ordinance is adopted by the Council in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

[Remainder of this page intentionally left blank.]

SECTION 4: Effective Date. This Ordinance shall be in full force and effect from and its passage, approval, and posting as provided by law.

PASSED this ____ day of _____, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: November ____, 2020

Adopted:

ORDINANCE NO. M-19-2020

ORDINANCE NO. M-20-2020

**AN ORDINANCE
ABATING THE TAX HERETOFORE LEVIED
FOR THE YEAR 2020
TO PAY THE PRINCIPAL OF AND INTEREST ON
GENERAL OBLIGATION BONDS, SERIES 2014,
OF THE VILLAGE OF WINNETKA, COOK COUNTY, ILLINOIS**

WHEREAS, the Village of Winnetka (“Village”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970 and, pursuant thereto, has the authority, except as limited by said Section 6 of Article VII, to exercise any power and perform any function pertaining to the government and affairs of the Village, including the power to tax; and

WHEREAS, the Council of the Village, consisting of the President and Board of Trustees (the “Council”), by Ordinance Number M-16-2013, adopted on the 3rd day of December, 2013 (the “Ordinance”), did provide for the issue of \$7,500,000 General Obligation Bonds, Series 2014 (the “Bonds”), for the financing of certain improvements to the stormwater system of the Village and for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Village has deposited sufficient funds in the bond fund established by the Ordinance to pay the principal of and interest on the Bonds up to and including December 15, 2021; and

WHEREAS, it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2020 to pay the principal of and interest on the Bonds be abated in its entirety.

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Winnetka, as follows:

SECTION 1: Abatement of Tax. The Village previously abated Two Hundred Eighty-Six Thousand Nine Hundred Dollars (\$286,900.00) of the tax heretofore levied for the year 2020 in the Ordinance to pay principal and interest on the Bonds. The remaining tax heretofore levied for the year 2020 of Seven Hundred Sixty-Four Thousand Four Hundred Dollars (\$764,400.00) is hereby abated in its entirety.

SECTION 2: Filing of Ordinance. Forthwith upon the adoption of this Ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of the County of Cook, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in accordance with the provisions hereof.

SECTION 3: **Home Rule.** This Ordinance is adopted by the Council in the exercise of its home rule powers pursuant to Section 6 of Article VII of the Illinois Constitution of 1970.

[Remainder of this page intentionally left blank.]

ORDINANCE NO. M-20-2020

SECTION 4: Effective Date. This Ordinance shall be in full force and effect from and its passage, approval, and posting as provided by law.

PASSED this ____ day of _____, 2020, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

Signed:

Village President

Countersigned:

Village Clerk

Introduced: November ____, 2020

Adopted:

ORDINANCE NO. M-20-2020