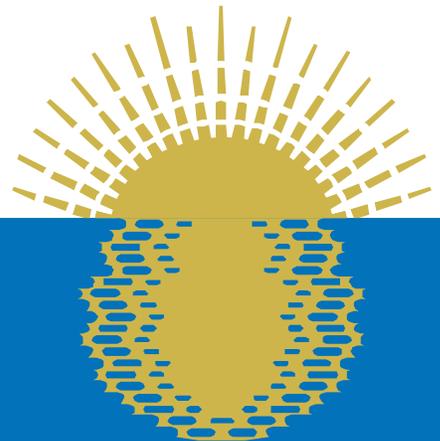
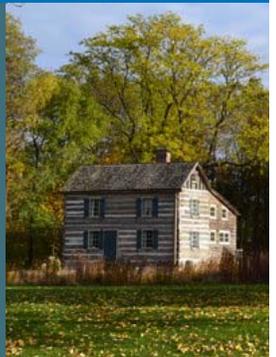




THE VILLAGE OF  
**Winnetka**  
**2020**

**ANNUAL BUDGET / CAPITAL IMPROVEMENT PLAN**



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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**Village of Winnetka  
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For the Fiscal Year Beginning

**January 1, 2019**

*Christopher P. Morill*

Executive Director



# VILLAGE · OF · WINNETKA

*Incorporated in 1869*

November 19, 2019

Village President  
Members of the Village Council, and  
Village Manager

It is our privilege to present for your review and consideration the 2020 Annual Budget and Capital Improvement Plan. The 2020 Annual Budget and Capital Improvement Plan totals \$79,018,428 (excluding depreciation and interfund transfers), which is a decrease of \$12,445, or -.02%, compared to the 2019 budget. The operating budget assumes conservative revenue estimates for 2020 with an operating budget increase of \$609,286, or 1.02%, across all funds primarily due to pension increases. The 2020 Annual Budget and Capital Improvement Plan is balanced and does not rely on the use of fund balance or other one-time revenue sources for operating purposes.

This Transmittal Letter is divided into ten sections: 1) Summary of Key Budget / Financial Policies 2) Current Economic Environment 3) Budget Initiatives, 4) Budget Summary, 5) Budget Impact on a Resident, 6) Tax Levy Analysis, 7) Explanation of Individual Fund Budgets, 8) GFOA Recognition, 9) Community Profile, and 10) Closing Comments.

## **Summary of Key Budget / Financial Policies**

The Village's core financial policy is to maintain the long-standing tradition of fiscal discipline and stewardship, while delivering high levels of municipal services. Historically the Village's infrastructure investment has been on a pay-as-you-go basis. These guiding principles ensure that the Village delivers a high level of services and minimizes increases in operating expenses. The Village's fiscal prudence has earned it a Aaa bond rating, reduced the Village's portion of the property tax bill, ensured a steady and predictable revenue stream, and resulted in very little debt. While a comprehensive list of Financial Policies is included within this budget document, the summary below encapsulates the significant policies as they relate to maintaining fiscal discipline:

- **Balanced Budget** – We define a balanced budget as relying on recurring annual operating revenues to fund recurring annual operating expenditures. The Village does not rely on drawing down of fund balances or one-time (non-recurring) revenue sources to fund operating expenditures.
- **Revenue** – Ideal revenue sources are those that are stable and predictable, and to the greatest extent possible, they should grow in tandem with costs.
  - **Tax Levy** – In 2005, through voter referendum, the Village became a home rule municipality. As a home rule community, the Village Council can set the property tax levy at any amount it deems appropriate. As part of the voter referendum in 2005, the Village committed to operate within the non-home rule tax cap limitations. The 2020 budget continues that commitment of operating within the non-home rule tax cap limitation.
  - **Fees** – When the Village charges fees, such as building permit fees, they should be set to recover the cost of providing the specific service.

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- Utility Rates – Retail electric, water, sanitary, refuse and stormwater sewer rates are set using a cost of service analysis to ensure an equitable allocation of revenue requirements.
- Expenses – A snapshot of the Village policies regarding operating expenses is shown below.
  - Operating Expenses – Increases in operating expenses generally should be equal to increases in revenues unless specific Council action is taken to increase or reduce cash balances.
  - Personnel Expenses – A well-trained and experienced work force is a vital component of providing high quality services at a reasonable cost. The Village looks to keep employee compensation fair and generally in-line with neighboring communities.
  - Public Safety Pensions – The Village is committed to making the required annual contribution amount calculated by the Pension funds’ actuary with the goal of the public safety funds being 100% funded by December 31, 2035.
  - Capital Improvement Policies – The core planning tool for infrastructure investment is the Village’s five-year Capital Improvement Plan (CIP), which is updated annually for the General, Motor Fuel Tax, Village Facilities, Business District Revitalization Water, Electric, Refuse, Sanitary Sewer, and Stormwater Sewer Funds. The Village will continue to maintain and upgrade most infrastructure via routine capital improvement projects on a pay-as-you-go basis. For large scale projects (e.g. stormwater sewers), the Village will utilize cash reserves to the extent possible and evaluate debt financing options as well.
- Debt Policies - The costs associated with acquiring and improving many long-term capital assets are met primarily through net operating income and accumulated fund balances, but occasionally the Village will elect to issue debt. The Village reviews existing obligation structure, current and projected surplus from operations, and future liability levels before making decisions to issue new debt. The Village has consistently retained a Aaa bond rating with a “Stable Outlook”.
- Budget Amendments - It is the practice and policy of the Village to avoid budget amendments whenever possible by budgeting strategically during the annual process. To that end, each year the budget includes a contingency expense that is approved by the Village Council. With Council approval, contingency can be used to pay for unforeseen items, or ongoing projects that may have been advanced or delayed from a previous fiscal year.
- Fund Balance / Net Assets Policy - Fund balance/net assets policies establish a minimum end-of-year fund balance/net assets target for select funds. These policies are established to provide financial stability, cash flow for operations, and ensure that the Village will be able to respond to emergencies with fiscal strength. Additionally, detailing the availability of fund balance increases the ability of financial statement users to understand the availability of resources. A summary chart showing the budget’s effect on estimated fund balances and how those fund balances compare to policy can be found at the end of this letter.

### **Current Economic Environment**

For fiscal year 2020, there are economic and legislative factors to consider. On an organization-wide basis, elected officials, staff, and residents should be aware of a number of opportunities and pressures related to operational revenues, operational expenditures, and capital investment.

On the revenue side, the local and national economy continues to grow with the current economic expansion, which as of July is officially the longest expansion in US history. In September, United States total nonfarm payroll employment rose by 136,000 and the unemployment rate decreased to 3.5%, the lowest rate in 50 years. According to the Federal Reserve, there are currently over 7.2 million job openings in the United States compared to 5.8 million people who are unemployed. The economy has achieved full employment. By most metrics the economy is still in great shape but the expansion appears to be peaking, and will at some point be followed by a recession. The Village still faces significant economic risks. So far in 2019, the Federal Reserve has cut interest rates twice. According to Fed Chairmen Jerome Powell the rate cuts were to “keep the U.S. economy strong in the face of some notable developments and to provide insurance against ongoing risks.” United States manufacturing growth, a key driver of the expansion is slowing and increased tariffs on imports (and exports) threaten to drive consumer prices higher (imports) while slowing GDP growth (exports). Finally, the Case-Shiller 20-City composite home price index has leveled off after seeing steady growth since 2012. Locally, the Winnetka real estate market has cooled as well. According to data obtained from the website Redfin.com home prices in Winnetka are averaging \$308 per square foot, which is down 5.2% from this time last year. There also continues to be a high degree of uncertainty within the State of Illinois. Earlier this year, JB Pritzker was sworn in as the 43<sup>rd</sup> governor of the State. With the transition to a new administration it appears that a state-wide property tax freeze is no longer on the table but other state legislation has been discussed that could ultimately impact Winnetka. This includes potential changes to public safety pensions, implementation of a progressive income tax and the State withholding a greater share of Local Government Distributive Fund (LGDF) remittances (currently 5%). One change already approved was an additional 19 cent per gallon tax on fuel which will increase the Village’s motor fuel tax collections by 74%. The State is also significantly impacted by any of the risks identified at the national level. For example, due to retaliatory tariffs, exports of the soy beans, Illinois’ largest agricultural crop, decreased by 91% in one year.

Nobody knows for certain if and when any of the above mentioned economic threats will fully materialize. Therefore, it will remain an important consideration for the Village Council to continue contingency planning in the event of a revenue interruption due to an economic downturn.

While the Village Council and staff need to remain cognizant about threats to recurring revenue sources, there is reason to be optimistic about the future. The Village of Winnetka has historically relied on traditional sources of revenue and has not captured additional revenue sources, such as a home rule sales tax, that are statutorily available and utilized by neighboring communities. Furthermore, the Village has always budgeted revenue sources realistically and does not balance the budget utilizing revenue assumptions that are not likely to be achieved.

### **Budget Initiatives**

The Village exercises strong control over its expenses, which along with revenue decisions, form the second set of considerations in the 2020 budget. There are a number of initiatives which will impact the Village's operational and capital expenses for the short and long-term in the proposed budget. Those initiatives include:

- **Stormwater Management / Flooding Initiatives** – The 2020 budget provides \$7,530,000 for stormwater management / flooding initiatives. Stormwater continues to be a critical policy issue within the Village. In 2016, Strand Associates drafted a “Stormwater Vision” for the Village, which included strategies for moving stormwater to the west in cooperation with the Cook County Forest Preserve. As part of the Vision, the Village signed a memorandum of understanding in 2017 with the Forest Preserve District of Cook County (FPDCC). This memorandum allows the Village to proceed with further study and preliminary engineering for the utilization of the FPDCC property on the west side of the Village for stormwater detention and runoff. The Village hopes to have a license agreement issued by the County in early 2020, and intends to proceed with engineering and begin construction thereafter. As the Strand Vision included multiple phases and approaches, and prior to securing a County license agreement, the Village is also in the process of securing intergovernmental agreements (IGA's) for stormwater storage at Winnetka School District 36, and Winnetka Park District properties. An IGA was reached with New Trier High School for Stormwater storage during 2019. A key policy issue for the Council to address during fiscal year 2020 will be financing and funding of the stormwater improvement projects outlined in the CIP.
- **Downtown Redevelopment** – The 2020 budget provides approximately \$1,363,000 towards downtown redevelopment in the Business District Revitalization Fund. In 2018, the Village Council adopted the Downtown Streetscape and Signage Master Plan. As part of that plan, \$8.9 million of projects were identified for the downtown area. In the current year, the Village dedicated approximately \$1.8 million towards Phase I streetscape improvements for Chestnut and Spruce Streets. For 2020, spending will be dedicated towards Phase II improvements on Elm Street between Green Bay and Chestnut. Other initiatives in this fund include various sidewalk, grate and brick paver projects, as well as design work for future projects. The proposed budget utilizes \$1.1 million in property taxes along with a \$550,000 transfer from the General Fund.
- **Improvements to Aging Infrastructure** – The 2020 budget contains a little over \$8.25 million dedicated to funding aging infrastructure. This includes \$3,147,402 dedicated towards improvements in the electric plant and power grid; \$3,372,000 towards roadway, sidewalk, parking and bridge improvements; \$400,000 in sanitary sewer replacements; and \$1,335,000 towards water main replacement.
- **Utility Funding** – The Electric and Water Funds both underwent in-depth rate studies during 2016-2017, which yielded new rate structures generating the revenue needed to address distribution and plant infrastructure projects. The Water and Electric rates proposed in this budget are consistent with what was recommended in these studies.

In 2017 and 2018, the Village engaged an outside consultant to perform a sanitary sewer evaluation survey. This survey identified key sources of inflow and infiltration into the Village's sanitary sewer system along with the costs associated to mitigate defects. The report identified \$3,328,700 in rehabilitation projects that will need to be completed over the next five years. Projects were categorized as critical, high, medium or low priority repairs. Staff has completed repairs and replacements for all projects identified as critical in nature, and has developed a five year “pay as you go” funding plan that will address all of the high and medium level recommended repairs.

The Refuse Fund has completed the transition from a property tax based funding model to a sustainable fee based cost recovery approach. During the current year, Council has been evaluating the current service delivery model, and will source commercial collection to the private sector and offer a residential curbside refuse collection option. While certain transitional expenses have been planned as part of the 2020 budget, the fee structure related to these changes will be finalized next year. The proposed Refuse fund budget includes \$265,000 of capital investments for new curbside refuse containers.

- **Personnel, Benefits, etc.** - Salaries and benefits are budgeted to increase by \$995,239 or 4.02% compared to 2019 mostly driven by increased pension costs of \$728,940. The number of budgeted full-time equivalent positions in 2020 is 155.5, down from 157.5 in 2019. The pension portion of the Village's personnel costs, which had been stabilizing over the last two budget cycles is budgeted to increase significantly in 2020. Generally, the Village has little local control over employer contributions required under state-mandated pension plans including the police and fire pension funds, and IMRF.

In 2020, the Village tax levy requirements for the police and fire pension fund are set to increase \$200,390 (13.19%) and \$149,333 (8.21%) respectively. The Village contribution (tax levy) for these funds is based on the required annual contribution amount recommended by the pension fund's actuary. The IMRF rate is projected to increase to 14.05%, from 11.75%, due to IMRF utilizing a more conservative rate of return assumption. The current rate is still down significantly from the all-time high of 16.21% in 1991.

The Village exercises more control over other benefit plans such as health and dental insurance benefits. Beginning in 2018, the Village moved away from a standalone self-insurance model for health benefits and into the Intergovernmental Personnel Benefit Cooperative (IPBC) pool.

This arrangement allowed the Village to retain its current health plan design and comply with collective bargaining agreements. By joining the IPBC, the Village was able to lock in rates for 18-months through the middle of 2019. The IPBC, due to its size, has a significant number of broker resources to help control costs which would not have otherwise been available to the Village, and the projected premium increase is .9% for the coming year.

Village-wide services and supplies have decreased 2.29% or \$515,625 from fiscal year 2019. Please refer to the individual department sections contained within this budget document for additional details about these types of expenses.

**Budget Summary**

Below is a summary of the 2020 budget with comparative data from the 2019 budget. Operational revenues have increased 1.9%, or \$1,339,079, from the 2019 budget. This is the result of electric, water, and sanitary sewer revenues increasing \$98,294, \$400,197, and \$64,603, respectively, as well as increased intergovernmental revenue largely driven by projected increased remittances in motor fuel tax.

The table below lists the overall fiscal year 2020 budget breakdown, including all operating revenues, expenditures, and capital outlay.

Village of Winnetka  
Summary of Operating Revenues, Expenditures, and Capital (All Funds)  
Excludes Depreciation Expense / Transfers Between Funds

	2018 Actual	2019 Budget	2019 Estimate	2020 Budget	FY2019 to FY2020 Budget Change	
					%	\$'s
<b>Operating Revenues</b>	<b>\$ 63,316,827</b>	<b>\$ 70,450,969</b>	<b>\$ 69,405,794</b>	<b>\$ 71,790,048</b>	<b>1.9%</b>	<b>\$ 1,339,079</b>
Property Tax	\$ 13,227,479	\$ 14,838,985	\$ 14,564,210	\$ 15,047,473	1.4%	\$ 208,488
Other Taxes	\$ 812,709	\$ 790,000	\$ 815,710	\$ 790,000	0.0%	\$ -
Licenses/Permits	\$ 1,815,377	\$ 2,275,060	\$ 2,030,930	\$ 1,949,040	-14.3%	\$ (326,020)
Intergovernmental	\$ 3,486,973	\$ 4,163,000	\$ 4,043,296	\$ 4,615,000	10.9%	\$ 452,000
Service Charges	\$ 31,705,139	\$ 33,966,340	\$ 33,017,048	\$ 34,594,076	1.8%	\$ 627,736
Fines	\$ 235,728	\$ 197,500	\$ 242,820	\$ 217,500	10.1%	\$ 20,000
Interfund Services	\$ 4,380,445	\$ 4,514,648	\$ 4,225,970	\$ 4,310,728	-4.5%	\$ (203,920)
Payment in Lieu	\$ 1,418,311	\$ 1,461,896	\$ 1,461,900	\$ 1,644,887	12.5%	\$ 182,991
Other Revenue	\$ 3,960,338	\$ 3,932,833	\$ 4,010,165	\$ 4,294,234	9.2%	\$ 361,401
Interest Income	\$ 2,274,328	\$ 4,310,707	\$ 4,993,745	\$ 4,327,110	0.4%	\$ 16,403
<b>Operating Expenditures</b>	<b>\$ 54,264,609</b>	<b>\$ 59,891,100</b>	<b>\$ 55,552,486</b>	<b>\$ 60,500,386</b>	<b>1.0%</b>	<b>\$ 609,286</b>
Salaries and Benefits	\$ 27,692,984	\$ 29,487,312	\$ 28,032,562	\$ 30,619,532	3.8%	\$ 1,132,220
Services and Supplies	\$ 19,713,701	\$ 22,333,760	\$ 20,335,604	\$ 21,920,145	-1.9%	\$ (413,615)
Insurance	\$ 4,804,522	\$ 4,978,082	\$ 4,392,370	\$ 4,784,912	-3.9%	\$ (193,170)
Debt Service	\$ 635,091	\$ 1,330,050	\$ 1,330,050	\$ 1,330,950	0.1%	\$ 900
Payment in Lieu	\$ 1,418,311	\$ 1,461,896	\$ 1,461,900	\$ 1,644,847	12.5%	\$ 182,951
Contingency	\$ -	\$ 300,000	\$ -	\$ 200,000		\$ (100,000)
<b>Net Operating Income</b>	<b>\$ 9,052,218</b>	<b>\$ 10,559,869</b>	<b>\$ 13,853,308</b>	<b>\$ 11,289,662</b>	<b>6.9%</b>	<b>\$ 729,793</b>
Capital	\$ 3,491,136	\$ 19,139,773	\$ 8,415,568	\$ 18,518,042	-3.2%	\$ (621,731)

Staffing has been reduced from 169 full-time employees in 2000 to 155.5 full time equivalents in 2020. While staffing from FY 2019 to FY 2020 has remained relatively stable (down 2 positions), the proposed budget reflects efficiencies in the Finance Department as a result of outsourcing utility bill printing and payment processing. Salary budgets are developed assuming each position is fully staffed throughout the year and include expected cost of living adjustments and step advancements.

**Budget Impact on a Resident**

The Village uses two primary metrics to evaluate finances as they relate to our residential customers: 1) estimating how the budget will change a customer’s costs, and 2) measuring property tax increases over long periods of time. For 2020, we estimate a typical residential customer will pay 1.9%, or \$158 more, for municipal services as the following increases are incorporated in the 2020 budget: residential electric rate 2.2% (\$60), water rate 8.5% (\$93), and sanitary sewer charges 5% (\$21). The fiscal year 2020 budget proposes a 1.405% tax levy increase, but as 1.405% of new development is assumed, residents will see no change or possibly a slight decrease in the Village’s share of their property tax bill. This is the sixth year of not increasing residential property taxes, which goes beyond the Village’s commitment of adhering to tax cap policy for non-home rule communities, even though the Village is home rule.

The following is the calculated budget impact on a typical resident, based on an assumed \$25,000 property tax bill for all taxing districts (tax year 2019 / budget year 2020) and typical utility use:

**Homeowner Impact Analysis  
Select Taxes and Fees**

	2015	2016	2017	2018	2019	2020	Change 19 to 20		Change 15 to 20	
							\$'s	%	\$'s	%
Village Property Taxes *	\$ 3,736	\$ 3,629	\$ 3,263	\$ 3,208	\$ 3,168	\$ 3,153	\$ (15)	-0.5%	\$ (584)	-15.6%
Electric **	\$ 2,412	\$ 2,460	\$ 2,558	\$ 2,635	\$ 2,714	\$ 2,774	\$ 60	2.2%	\$ 362	15.0%
Water ***	\$ 877	\$ 895	\$ 931	\$ 1,010	\$ 1,096	\$ 1,189	\$ 93	8.5%	\$ 312	35.6%
Sanitary Sewer ****	\$ 317	\$ 333	\$ 350	\$ 392	\$ 412	\$ 432	\$ 21	5.0%	\$ 115	36.3%
Refuse	\$ -	\$ -	\$ 120	\$ 300	\$ 540	\$ 540	\$ -	0.0%	\$ 540	100.0%
Stormwater Utility Fee	\$ 262	\$ 262	\$ 262	\$ 262	\$ 262	\$ 262	\$ -	0.0%	\$ -	0.0%
Telecommunications Tax	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ -	0.0%	\$ -	0.0%
Natural Gas Tax	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ -	0.0%	\$ -	0.0%
Licenses - Cars (2) & Dog	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ -	0.0%	\$ -	0.0%
<b>Total Taxes and Fees</b>	<b>\$ 7,834</b>	<b>\$ 7,809</b>	<b>\$ 7,714</b>	<b>\$ 8,037</b>	<b>\$ 8,421</b>	<b>\$ 8,579</b>	<b>\$ 158</b>	<b>1.9%</b>	<b>\$ 745</b>	<b>9.5%</b>

- \* Assumes \$25,000 property tax bill with a 12.61% Village portion.
- \*\* Based on 2.2% residential increase in electric rates (based on 2017 Electric Rate Study).
- \*\*\* Based on 8.5% increase in water rates (based on 2017 Water Rate Study).
- \*\*\*\* Based on 5.0% increase in sanitary sewer volumetric rate.

**Tax Levy Analysis**

Because Winnetka is largely a residential community without a large commercial tax base, the Village relies significantly on local property taxes to pay for traditional municipal services. Below is how each property tax dollar paid during calendar 2019 was allocated among the taxing districts, with the Village receiving 12.61 cents of every dollar paid, down from 12.67 cents in tax year 2018:



The following chart depicts typical property tax growth in the community for property tax years 1997 to 2018 (payable in 1998 to 2019, due to the one year lag in payment). The initial property tax bill is set at \$15,000 in 1997 and is estimated to have grown to \$25,274 by tax year 2018, based on a home valued at \$750,000. With these assumptions, the typical homeowner would have seen a 29.5% increase in the Village portion of property taxes over this time frame, less than the 21-year increase in the consumer price index (CPI) of 55.8% for the same period. This typical taxpayer would have experienced a 77.0% overall increase in property taxes, as all but one of the other taxing districts have had larger percentage increases than the Village.

**Comparison of Property Taxes Paid  
Typical Taxing Districts in Winnetka  
1997 Versus 2018 Tax Years**

Home value of \$750,000

	1997			2018			Increase in Taxes Paid	% Change
	Tax Rate	Taxes Paid	%	Tax Rate	Taxes Paid	%		
Winnetka Public Schools	2.723	\$4,751	31.67%	3.220	\$10,372	39.08%	\$5,621	118.3%
New Trier High School	1.967	\$3,432	22.88%	2.111	\$6,800	25.62%	\$3,368	98.1%
Village of Winnetka	1.481	\$2,584	17.23%	1.039	\$3,347	12.61%	\$763	29.5%
Cook County	1.028	\$1,794	11.96%	0.549	\$1,768	6.66%	-\$26	-1.4%
Winnetka Park District	0.445	\$776	5.17%	0.383	\$1,234	4.65%	\$458	59.0%
Water Reclamation District	0.451	\$787	5.25%	0.396	\$1,276	4.81%	\$489	62.1%
All Others	0.502	\$876	5.84%	0.542	\$1,746	6.59%	\$870	99.3%
<b>Total</b>	<b>8.597</b>	<b>\$15,000</b>	<b>100%</b>	<b>8.240</b>	<b>\$26,543</b>	<b>100%</b>	<b>\$11,543</b>	<b>77.0%</b>
Consumer Price Index - U	161.300			251.233	21 Year Increase in CPI >>			55.8%
CPI Index (December, 21 years)	1997			2018				

\* 1997 Property taxes paid in March and August 1998.

\*\* 2018 Property taxes paid in March and August 2019.

Because of the one-year delay between the levy and receipt of tax funds, the 2020 budget will be funded by the 2019 property tax levy. The proposed 2019 property tax levy is anticipated to capture new development (estimated at 1.405% of the tax base). While individual homeowners may experience changes due to their assessment and that of other properties in the community, the Village's property tax levy amount on those properties is being held flat for the sixth year in a row. The proposed 2019 Property Tax Levy can be found at the end of this letter.

The supplemental information section of this document (Tab 19) contains additional historical and projected property tax levy information.

**Explanation of Individual Fund Budgets**

**General Fund:**

The General Fund is used to account for most traditional municipal services, including police, fire, public works, and administrative functions. The projected December 31, 2020 fund balance of \$23,689,741 exceeds the policy target range (six months of operating expenses) by \$11,062,476.

Sufficient cash balances are needed to serve as a buffer for unexpected items (such as late property tax receipts), shared revenue reductions or interruptions from the State of Illinois, fund significant non-routine capital expenses (stormwater projects, emergency repairs or expenses, downtown revitalization, facilities, etc.), allow for inter-fund borrowing, and serve as an asset that could be used to satisfy pension liabilities. The 2020 fund balance policy threshold is \$12,627,265, based on budgeted operational expenditures.

Our community has an estimated fund balance reserve policy that reflects the conservative nature of the Village. The Village does not issue debt except for financing major capital improvements. Reserves allow the Village to sustain financial shocks similar to those listed above without needing to seek outside financing. The Village has, at times, used General Fund balances for major capital projects, such as the Public Works Facility, Village Hall renovation, and to seed the stormwater utility (\$8.2 million). What makes Winnetka different from other municipalities is that we do not have a dedicated equipment replacement fund to pay for capital equipment needs, as the Village plans and funds these purchases well in advance using a “pay-as-you-go” approach. Consequently, without appropriate General Fund reserves, the Village would need to fund these projects in a different way. Finally, a healthy fund balance helps to maintain the Village’s Aaa bond rating and allows us to be in a financial position to self-insure risks.

**Summary of Revenue and Expenditure Changes:**

The fiscal year 2020 General Fund revenues and transfers are budgeted at \$26,428,395, up 2.21%, or \$571,757, from the prior budget. The small change in the year to year budget amount is the result of some revenue items being budgeted higher and others being budgeted lower. Revenue items that were budgeted higher for fiscal year 2020 are property tax collections (\$208,488), intergovernmental revenue such as income or sales tax (\$215,000), charges for services (\$109,642), payment in lieu of taxes (\$182,951) and a transfer in from the water fund of \$250,000 that repays the interim general fund loan. Certain other revenue items such as permits (\$325,000) and interest earnings (\$99,324) were budgeted lower. General Fund operating expenses (excluding capital and transfers) are budgeted at \$23,604,530, up 1.88%, or \$435,638 from fiscal year 2020. Noteworthy revenue changes are displayed below:

Significant Revenue Sources	
Increase (Decrease) from Prior Fiscal Year	Change
Tax Levy (New Growth Only)	\$ 208,488
Permit Revenue	\$ (325,000)
Intergovernmental Revenue	\$ 215,000
Charges for Service	\$ 109,642
Payment in Lieu of Taxes	\$ 182,951
Transfer In (Water Fund Loan Principal)	\$ 250,000
BMO Global Interest Earnings	\$ (99,324)
Total	\$ 541,757

Following is a summary of General Fund operating expenses by department:

General Fund Operating Expenses	Actual FY 2018 A	Budget FY 2019 B	Estimated FY 2019 C	Budget FY 2020 D	Dollar Change D - B	% Change D v B
Village Manager / Council	\$ 1,354,279	\$ 1,678,107	\$ 1,545,660	\$ 1,696,464	\$ 18,357	1.09%
Finance	\$ 1,460,617	\$ 1,578,514	\$ 1,423,000	\$ 1,538,081	\$ (40,433)	-2.56%
Police	\$ 7,022,192	\$ 7,587,984	\$ 7,207,672	\$ 7,847,431	\$ 259,447	3.42%
Fire	\$ 5,915,153	\$ 6,144,175	\$ 6,112,490	\$ 6,383,881	\$ 239,706	3.90%
Comm. Development	\$ 1,412,090	\$ 1,799,335	\$ 1,526,914	\$ 1,738,381	\$ (60,954)	-3.39%
Public Works	\$ 3,886,914	\$ 4,380,777	\$ 4,232,780	\$ 4,400,292	\$ 19,515	0.45%
Dept. Operating Expenses	\$ 21,051,245	\$ 23,168,892	\$ 22,048,516	\$ 23,604,530	\$ 435,638	1.88%
Transfers	\$ 600,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ -	0.00%
Total Operating Expenses	\$ 21,651,245	\$ 23,718,892	\$ 22,598,516	\$ 24,154,530	\$ 435,638	1.84%

Personnel costs are a significant portion of General Fund operational expenditures. The fiscal year 2020 budget shows an increase in personnel costs of 4.06%, or \$714,038. This is almost exclusively due to increased pension costs as the increased budget for regular salaries was only 2.13%. The impact of pension costs to the General Fund budget is \$459,108 and includes police & fire pensions and IMRF. In total, the General Fund is budgeting for 102.85 FTE employees which is a reduction of two positions compared to last year's budget. The increase in Personnel costs are largely offset by a decrease in Services and Supplies which is down 4.56% or \$252,680. This is driven by costs associated with the One Winnetka project that were budgeted in 2019 that are no longer budgeted in 2020.

It is important to note that the fund balance of the General Fund will not be drawn down for operational expenditures in the 2020 budget, reflecting the Council's desire for conservative financial planning.

The chart below outlines the net operating income for the General Fund:

General Fund Summary of Operating Revenue, Expenditures and Capital

	2018 Actual	2019 Budget*	2019 Estimate	2020 Budget*	Budget to Budget Change	
					%	\$'s
Operating Revenues	\$ 25,586,804	\$ 25,856,638	\$ 26,059,090	\$ 26,428,395	2.21%	\$ 571,757
Operating Expenditures	\$ (21,651,245)	\$ (23,718,892)	\$ (22,598,516)	\$ (24,154,530)	1.84%	\$ 435,638
Net Operating Income	\$ 3,935,559	\$ 2,137,746	\$ 3,460,574	\$ 2,273,865		
Capital	\$ (2,496,037)	\$ (2,457,500)	\$ (1,865,500)	\$ (2,460,000)	0.10%	\$ (2,500)
Net Change in Fund Balance	\$ 1,439,522	\$ (319,754)	\$ 1,595,074	\$ (186,135)		

The budgeted total fund balance drawdown of \$186,135 in fiscal year 2020 reflects funding for high priority projects. This is an intentional drawdown that is driven in part by large equipment purchases, increased roadway improvements, and by the \$550,000 transfer out of the General Fund into the Business District Revitalization Fund for streetscape improvements. In fiscal year 2018, the Village experienced a net addition to fund balance of \$1,492,522; we are currently estimating to outperform the 2019 budget and finish the current year with a positive net change to fund balance.

With Council approval in 2017, the General Fund advanced \$1,000,000 in cash to the Water Fund for infrastructure improvements. The nature of this advance was a loan, which will be repaid by the Water Fund with interest over the next four years. Consequently, we did not recognize this advance as an expense from the General Fund and simply established it as a “Due to/Due from” on the balance sheet of each fund.

**Regular Capital Outlay:**

In a normal year, the Village will typically budget \$2.5 million to \$3.5 million in the General Fund for regular capital investment in items like roadways, equipment, and vehicle replacements. Due to scheduling, favorable bidding, and budgeted contingencies, the Village typically does not spend 100% of the capital budget in a given year.

For 2020, General Fund capital outlay is budgeted at \$2,460,000 and consists of the following noteworthy projects: streets and sidewalks (\$2,080,000), facility improvements (\$170,000), and vehicle/equipment purchases (\$210,000).

**Transfers:**

The General Fund also transfers dollars to pay for capital projects that do not have a dedicated revenue stream. In 2020, there is only one transfer of this nature, totaling \$550,000, which will be into the Downtown Revitalization Fund, helping to fund the cost of implementing the Elm Street Phase II streetscape project.

The chart below shows recent General Fund transfers:

General Fund Transfers	Actual FY 2018	Budget FY 2019	Budget FY 2019
<u>Transfers In</u>			
Health Insurance Fund	\$ 250,000	\$ -	\$ -
	\$ 250,000	\$ -	\$ -
<u>Transfers Out</u>			
Refuse Fund	\$ -	\$ -	\$ -
Business District Revitalization Fund	\$ 525,000	\$ 550,000	\$ 550,000
Liability Fund	\$ 75,000	\$ -	\$ -
	\$ 600,000	\$ 550,000	\$ 550,000

**Motor Fuel Tax Fund:**

The Village finances bridge repairs and major road projects using motor fuel tax dollars. The revenue in this fund is primarily derived from the State of Illinois’ allotments of motor fuel tax to the Village. Monies in this fund are highly regulated by the State and require a number of engineering approvals by IDOT before funds can be spent. In addition to our usual annual budgeted State allotment of motor fuel tax funds of \$300,000, the Village is expecting to receive an additional \$240,000 due to the state increasing the Illinois gasoline tax by 19 cents a gallon. The Village is also budgeting \$332,000 as a reimbursement for bridge repair. The major planned 2020 expenditures for MFT are the Cherry Street and Oak Street bridge repair (\$830,000), engineering for Phase III of the bridge repair (\$82,000), Willow Road engineering (\$125,000), and replacement of the parking lot at Spruce and Birch (\$275,000).

**Capital Projects Funds (Village Facilities, Business District Revitalization, Special Service Areas):**

The Village establishes separate capital project funds for specific projects not financed through regular operations. The 2020 Village Facilities Fund budget contains funding for general Village Hall system repairs and other minor improvements. There are no current plans to replenish the cash in this fund within the next several years.

The Business District Revitalization Fund (12/31/19 estimated fund balance of \$759,140) is funded by transfers from the General Fund and a portion of the Village’s property tax levy. Capital projects to be funded in 2020 total \$1,363,000 and include improvements associated with recommendations derived from the Streetscape Master Plan. Most significant is the streetscape of Elm Street Phase II between Green Bay and Birch totaling \$1,018,000. Other budgeted projects include Lincoln Avenue streetscape design and engineering (\$70,000), Hubbard Woods streetscape concept design (\$75,000), sidewalk, grate and paver projects (\$50,000), and continued site evaluation of 93 Green Bay Road. More information about the Business District Revitalization Fund initiatives can be found in the Budget Narrative Section and in the Capital Improvement Plan.

The Village has one active special service area (SSA #3) that covers local improvements previously made to roads and storm sewers on Trapp Lane. Property taxes from this special service area are not included in the overall property tax analysis, as they are only paid by a small portion of the community for specific local improvements benefitting those homes.

**Utility Funds (Electric, Water, Sanitary Sewer, Refuse, and Stormwater):**

The Village operates utility funds that generate revenues to pay for operating and capital needs. Utility-enterprise funds use accounting similar to that used in the private sector where charges for utilities fully support these operations. User rates are charged based on a “cost-of-service” model and a review of the marketplace. The following revenue and expense summary indicates that each utility fund is operating with a positive net income, which is then dedicated to fund ongoing capital improvements:

	Electric Fund				Water Fund			
	Actual FY 2018	Budget FY 2019	Budget FY 2020	% 19 to 20	Actual FY 2018	Budget FY 2019	Budget FY 2020	% 19 to 20
Operating Revenues	\$ 17,051,944	\$ 17,872,725	\$ 17,995,967	0.7%	\$ 4,401,975	\$ 4,742,286	\$ 5,168,484	9.0%
Operating Expenses	\$ (16,886,258)	\$ (17,101,855)	\$ (17,292,256)	1.1%	\$ (3,749,123)	\$ (4,061,727)	\$ (4,372,054)	7.6%
Op. Income (Loss)	\$ 165,686	\$ 770,870	\$ 703,711		\$ 652,852	\$ 680,559	\$ 796,430	

	Sanitary Sewer Fund				Refuse				Stormwater Fund			
	Actual FY 2018	Budget FY 2019	Budget FY 2020	% 19 to 20	Actual FY 2018	Budget FY 2019	Budget FY 2020	% 19 to 20	Actual FY 2018	Budget FY 2019	Budget FY 2020	% 19 to 20
Operating Revenues	\$1,269,398	\$ 1,361,688	\$ 1,426,291	4.7%	\$ 1,879,471	\$ 2,759,777	\$ 2,714,777	-1.6%	\$ 2,333,453	\$ 2,561,765	\$ 2,561,765	0.0%
Operating Expenses	\$ (967,378)	\$ (1,210,258)	\$ (1,171,492)	-3.2%	\$ (2,044,936)	\$ (2,647,246)	\$ (2,703,440)	2.1%	\$ (1,430,672)	\$ (2,136,611)	\$ (2,145,863)	0.4%
Op. Income (Loss)	\$ 302,020	\$ 151,430	\$ 254,799		\$ (165,465)	\$ 112,531	\$ 11,337		\$ 902,781	\$ 425,154	\$ 415,902	

Note: The increase/decrease in revenues shown in the charts above do not equate to rate changes.

### **Electric Fund:**

In 2017, the Electric Rate Study was completed and a new cost of service model was approved and implemented in fiscal year 2018. This model introduces varying customer charges and rate designs for each specific rate class in the electric utility. The money generated by the new rate structure will fund ongoing capital infrastructure improvements within the electric utility.

For 2020, electric rate increases for each of the eight unique customer classes range from 1.4% - 3.0% as prescribed by the rate study. Where practical, every effort has been made to maintain the assumptions within the rate study with those included in this proposed budget.

The Village continues to balance the need to recover its costs for wholesale power, operating needs, and capital expenditures with the desire to have reasonable electric rates. The Village purchases wholesale power through the IMEA, which is a long-term supplier of power to participating Illinois municipal electric utilities. This protects the Village from supply concerns and the on-going fluctuations of the spot market.

Major capital improvements being undertaken by the Electric Fund in fiscal year 2020 include providing for an interconnection with ComEd at the Northfield substation (\$500,000), new switchgear and breakers (\$670,000), cable pulling and directional boring (\$400,000), and underground connectors (\$400,000).

### **Water Fund:**

The Water Fund also completed a comprehensive rate study in fiscal year 2017. The study purpose was not only to establish an updated cost of service model, but also to create a plan to replace the Village's aging water mains over time. The study identified a watermain replacement cycle of 100 years and provided a 10 year ramp up in water rates to support this annual replacement target.

At the conclusion of the study, the Council agreed to 8.5% revenue increase for fiscal years 2018-2025 which will be realized through an increase in the cubic foot unit cost and the existing fixed cost recovery, also known as a customer charge. Even with the 8.5% increase, the Village of Winnetka still sells water at very competitive rates versus our North Shore neighbors.

The Water Rate Study noted that a \$1,000,000 loan or transfer was required in order to seed the ongoing replacement of the Village's water mains. It was the Village's intention to secure a \$1,000,000 Illinois Environmental Protection Agency (IEPA) loan; however, due to favorable performance within the Water fund the Village is no longer pursuing this loan and will rely on an existing \$1,000,000 loan from the General fund.

One of the commitments that staff made to the Village Council during the Water Rate Study was to continue the practice of coordinating water main work with the PW street improvement and replacement schedule. This coordination lowers the cost of street repairs associated with watermain projects. The budgeted fiscal year 2020 water main replacement projects include work on Mt. Pleasant (\$115,000), Merrill Street (\$150,000), Gage St. (\$205,000), Warwick (\$465,000), and Westmoor (\$400,000). The Water Fund is making other capital investments in fiscal year 2020, such as lining an existing main underneath the Union Pacific railroad tracks (\$200,000) and replacement of the Water Plant roof over the mixing basins (\$140,000).

### **Sanitary Sewer Fund:**

The charge for sanitary sewer services is proposed to increase 5% in 2020 from \$16.79 to \$17.63 per 1,000 cubic feet. The \$2 monthly customer charge introduced in 2018 will remain the same in 2020. This utility experiences cyclical challenges related to declining user charges, as many households have made the change to low consumption plumbing fixtures.

The Village hired the consulting firm of RJN in 2018 to complete a sanitary sewer evaluation study. This study identified nearly \$3.5 million in critical, high, medium, and low repairs to the system in the next few years. With the critical components of this work already completed, staff is proposing funding the high and medium repairs over a five year period utilizing a pay as you go basis. At the end of the five year cycle, staff will commence another sanitary sewer evaluation for the remainder of the town and identify future funding needs at that point.

The capital improvement activity budgeted in this fund for fiscal year 2020 includes high and medium level repairs from the 2018 RJN study (\$400,000).

**Refuse Fund:**

The Refuse Fund previously relied on a combination of user charges and a portion of the Village’s property tax levy to offset cost of service and capital improvements. Beginning in 2019, the Refuse utility shifted fully to being user fee funded, and the portion of the property tax levy previously dedicated to refuse collection has been utilized for business district revitalization purposes. The fiscal year 2020 capital plan includes \$265,000 for the purchase of new refuse containers as the Village moves towards adding a residential curbside collection option.

**Stormwater Fund:**

The Village began billing property owners for stormwater utility service effective July 1, 2014. Customers are billed for this charge based on the amount of impervious surface on their property, which is calculated as an Equivalent Runoff Unit (ERU). All properties with impervious surface above 170 square feet pay the stormwater utility fee, including residential, commercial, non-profit, governmental, and all other property types. A typical residential property has approximately 1.0 ERU.

The stormwater utility fee is billed on a customer’s regular utility bill. The annualized cost of 1.0 ERU is \$262, or \$21.83 per month. This amount not only funds capital expenditures, but also operation and maintenance of existing stormwater infrastructure. There is no change to the stormwater utility fee projected for 2020.

The Stormwater Fund is the only Village operating unit, with outstanding General Obligation (GO) debt. Bonds were issued in 2013 and 2014 to help pay for capital improvements associated with the Stormwater Master Plan, including improvements to neighborhoods in Northwest and Northeast Winnetka, and two pump stations. Current outstanding debt is listed in the table below:

<b>Issuance Year / Purpose</b>	<b>Repaid By:</b>	<b>Par Amount</b>	<b>Par Outstanding 1/1/2019</b>	<b>Final Maturity</b>	<b>Interest Rate</b>
2013 Stormwater Improvements	G.O. Debt anticipated to be repaid with stormwater utility revenues	\$ 9,000,000	\$ 6,265,000	12/15/2046	4.14%
2014 Stormwater Improvements	G.O. Debt anticipated to be repaid with stormwater utility revenues	\$ 7,500,000	\$ 7,500,000	12/15/2043	4.60%
	<b>Total</b>	<b>\$ 16,500,000</b>	<b>\$ 13,765,000</b>		

In 2016, Strand Associates drafted a “Stormwater Vision” for the Village, which included strategies for moving stormwater to the west in cooperation with the Cook County Forest Preserve. Components of the Strand Vision started progressing significantly in 2018 and there are a number of capital projects derived from the Vision budgeted in 2020. The major projects constitute Phase I and IA of the Strand Vision. Phase I involves the engineering and construction of stormwater detention and runoff infrastructure on the property of the Forest Preserve District of Cook County property. Phase IA involves utilizing property such as Duke Childs Field and Park District to store detained stormwater. All phases will require partnerships with other local government agencies.

As the Strand Vision contains three additional phases totaling an estimated \$34 million dollars, the Village Council will need to make policy decisions within the next year related to funding the proposed improvements. There are a number of options, including debt, loans, increased user or neighborhood charges, or a combination thereof that the Council could pursue. Once intergovernmental agreements are completed, staff looks forward to working with Council on stormwater financing strategies.

**Insurance Funds (Workers’ Compensation, Liability, and Health Insurance):**

Below is a summary of the Workers’ Compensation, Liability, and Health Insurance Funds:

	Health Insurance			Workers' Compensation			Liability Fund		
	Actual FY 2018	Budget FY 2019	Budget FY 2020	Actual FY 2018	Budget FY 2019	Budget FY 2020	Actual FY 2018	Budget FY 2019	Budget FY 2020
Inflows	\$ 3,851,982	\$ 3,980,833	\$ 3,783,163	\$ 583,457	\$ 551,433	\$ 564,177	\$ 117,371	\$ 24,449	\$ 32,557
Outflows	\$ (4,217,152)	\$ (3,994,582)	\$ (3,796,912)	\$ (651,510)	\$ (763,300)	\$ (750,800)	\$ (228,713)	\$ (377,700)	\$ (417,200)
Cash-Flow	\$ (365,170)	\$ (13,749)	\$ (13,749)	\$ (68,053)	\$ (211,867)	\$ (186,623)	\$ (111,342)	\$ (353,251)	\$ (384,643)
	Fund Balance:		\$ 1,084,133	Fund Balance:		\$ 307,666	Fund Balance:		\$ 1,181,647

The insurance funds’ revenues consist largely of user department charges and interest income. In terms of cash balances, all funds can meet operating needs. Because of the uncertainty in self-funding these risks, these insurance funds have appropriate expense contingencies. The Village expects to have fewer losses than provided for in the budget, which usually results in actual expenditures coming in below budget.

To provide benefits under its employee health insurance plans, the Village joined the Intergovernmental Personnel Benefit Cooperative (IPBC) pool in 2018 and has had a good initial experience. For the existing PPO coverages IPBC is projecting rate increases of less than 1%. Additionally, the Village is adding an HMO option for 2020, which could provide for significant savings depending on employee participation. It should be noted that the projected rate increase is lower than what the Village’s experience was when we were a standalone fully self-insured program. At that time, rate increases typically ranged from 6%-10% annually. Staff will continue to monitor the Village’s participation in the pool and make additional recommendations to the Village Council if necessary.

Beyond the health insurance operation, the projected expenses in the Liability and Workers’ Compensation Funds are based on an analysis of claims, administrative costs, and self-insured retention amounts. The Village’s self-insured retention amounts per claim as of January 1<sup>st</sup>, 2020 are: \$250,000 for property, \$600,000 for workers’ compensation, and \$2,000,000 for general liability risks. The Village purchases commercial insurance for select exposures when it is cost effective versus handling claims out of pocket. The Village is currently in the process of performing a comprehensive evaluation of self-insured workers’ compensation and liability programs including evaluating pooling our risk exposure with other communities.

The Village annually reviews reserve targets for these funds, taking into account recent loss history, the commercial insurance market, outstanding claims, reserves, and the Village's home-rule status. The fund balance information later in the budget document indicates that as a group, there are adequate reserves for the Village's self-insurance funds, though special attention should be paid to the Liability Fund cash flow during fiscal year 2020. Because of the Village's substantial deductible (up to \$2,000,000 in some cases), large reserves are prudent for the Liability and Workers' Compensation Funds in particular.

### **Data Processing Fund:**

The Data Processing Fund finances the Village's computer network. Historically, Data Processing expenditures have been under budget, as there are some contingency funds available for software upgrades. In the 2017 budget, Finance and Data Processing staff introduced an information technology asset replacement program, which has been updated for 2020 and included within this budget document. There are a number of Village-wide technology initiatives being undertaken in fiscal year 2020, which include replacement of file and email servers and an organization-wide Microsoft Office upgrade.

### **Fleet Services Fund:**

The Fleet Services Fund accounts for maintaining the Village's rolling stock and some equipment. The actual cost of buying equipment is borne by the user departments. User fees for equipment are assessed based on a four-year rolling average of historical costs, with some limitations imposed for stability purposes.

### **Police Pension, Fire Pension, and Illinois Municipal Retirement (IMRF) Funds:**

The pension funds accumulate large investment portfolios to fund the Village's three defined benefit pension plans. The police and fire pension investments and benefits are administered by our locally established Boards, as required by State law. IMRF is a required state-wide pension system for all full-time, non-public safety employees. IMRF centrally manages investments and benefit administration, and it charges each participating entity an annual contribution rate, based largely on their demographics and IMRF's investment results.

The proposed 2019 police and fire pension property tax levy (payable in 2020), covering 52 active sworn public safety employees, totals \$3,688,764 (or \$70,938 per employee). This reflects an increase of 10.5% from the previous levy year. The 2020 Village expense for IMRF pensions for the remaining employees totals \$1,687,664 (or about \$17,580 per employee). The IMRF employer contribution in fiscal year 2020 is budgeted higher than fiscal year 2019 due to an increase in the IMRF employer contribution rate from 11.75% to 14.05%.

As explained during the Village Council study sessions in 2017 and 2018, the public safety pension funds must adhere to strict statutes governing the funds' investment portfolio and funding assumptions. These funds are very closely monitored by the pension boards, their consultants, and Village staff. The boards are committed to utilizing the latest and most reliable mortality assumptions as part of their annual actuarial studies and also committed to utilizing a realistic rate of return. Given those commitments, it is expected that future levy increases to fund these plans will be manageable, with a goal of fully funding both public safety plans by December 31, 2035. It should also be noted that the State has initiated a Pension Modernization Task Force which is charged with recommending changes to modernize state pension benefit systems and report its findings to the General Assembly and the Governor by November 1. We will be monitoring any proposed legislation closely for its impact to the Village.

The appendix section of the budget document reviews pension assets and unfunded liabilities as well as provides a comparison of the Village's public safety pension plans to funding levels of plans in neighboring communities.

Below is a summary of assets and liabilities, by pension plan, as of 12/31/2018:

Pension Funding Summary  
Amounts in Actuarial Value

	Assets	Liabilities	Unfunded Liability	% Funded
Police	\$ 30,455,193	\$ 46,403,223	\$ 15,948,030	65.6%
Fire	\$ 29,034,471	\$ 46,829,159	\$ 17,794,688	62.0%
IMRF	\$ 70,514,947	\$ 84,876,121	\$ 14,361,174	83.1%
	\$ 130,004,611	\$ 178,108,503	\$ 48,103,892	73.0%

**GFOA Recognition**

The Village submitted its fiscal year 2019 budget document to the Government Finance Officers Association (GFOA) in early 2019 to be considered for the Distinguished Budget Presentation Award and recently received notification that it had won the award. Staff is further enhancing this year’s budget document and intends to submit for the award again in 2020.

**Community Profile**

The Village of Winnetka is located seventeen miles north of the City of Chicago on the west shore of Lake Michigan and is primarily a residential community. The Village was incorporated in 1869, prior to the adoption of the first State of Illinois Constitution, and thus enjoys Special Charter status with the State of Illinois. In 2005 the Village adopted Home-Rule status that provides additional legislative and revenue raising powers. To date, the Village has not utilized any of these new revenue-raising powers.

The Village is approximately 3.9 square miles. The 2010 federal census records a Village population of 12,187 persons. There are three business districts within the Village, all located adjacent to three commuter rail stations. The Village is one of the most affluent in the Chicago area, having a per capita income exceeding \$100,440. The Village obtained a Aaa bond rating from Moody's Investors Service in 1989 on General Obligation debt issued. At that time, the Village was only one of three communities having a Aaa bond rating within the State of Illinois based solely upon the merits of the Community. Moody’s has reaffirmed this rating on several occasions, most recently on January 22, 2019.

Our community is over 75% residential and its economic base is rooted primarily in the service industry, which includes restaurants, professional practices, and light retail. The most recent assessed value of all Village property was \$1,479,805,926 for the 2017 levy year. This represents a slight increase from the previous levy year suggesting that property values are leveling off. Due to the high per capita income level in the Village and correspondingly large homes, seven of the ten principal property taxpayers in the Village are individuals with an average assessed property value of \$3.5 million.

The top ten employers in the Village represent 32.73% of total Village employment. These employers include the local high school district, the local elementary school district, the Village itself, and various commercial entities. The unemployment rate in the Village is estimated at 2.3%.

*Closing Comments*

The proposed budget continues the Village's long standing practice of controlling operating costs while investing in capital to repair and enhance the Village's aging infrastructure. The budget initiatives will allow the Village to make progress on many fronts, including rehabilitating the infrastructure of the electric and water utilities, additional stormwater management projects to reduce flooding, aggressive downtown redevelopment, and continued improvement of the Village's human capital.

The Village is fortunate to have made good long-range financial decisions in the past. Due to operational efficiencies, we have made staffing reductions when able over the past ten years. We have constrained property tax and other revenue growth to keep the cost of services roughly in line with inflation, unlike many taxing districts.

At this point in time, the Village has the opportunity to make major investments to modernize our infrastructure which will significantly improve our residents' quality of life and property values. Additionally, the Village should continue making investments in other infrastructure, such as our electric, water, sanitary sewer, refuse, and stormwater utilities.

Winnetka is an exceptional community in many respects. With continued sound management, solid long range planning, adequate resources, and a strong personal commitment from all involved, we are excited about making an already outstanding community even better.

Respectfully submitted,

A handwritten signature in blue ink that reads "Timothy J. Sloth". The signature is written in a cursive style with a large initial 'T'.

Timothy J. Sloth, CPA  
Director of Finance

**VILLAGE OF WINNETKA  
FUND BALANCE COMPARISON  
(ALL FUNDS, WITH CAPITAL)**

<b>FUND</b>	<b>12/31/2018 Audited Fund Balance</b>	<b>2019 Estimated Revenue</b>	<b>2019 Estimated Expense*</b>	<b>12/31/2019 Estimated Fund Balance</b>	<b>2020 Budgeted Revenue</b>	<b>2020 Budgeted Expense*</b>	<b>12/31/2020 Projected Fund Balance</b>	<b>FY 2020 Policy Amount</b>	<b>Surplus / (Deficiency)</b>	<b>Explanation of Target Amount</b>
General Fund	22,280,802	26,059,090	24,464,016	23,875,876	27,528,395	27,714,530	23,689,741	12,627,265	11,062,476	Six (6) months of operating expenses
Motor Fuel Tax Fund	2,836,911	726,346	360,000	3,203,257	878,000	1,292,000	2,789,257	439,000	2,350,257	Fifty percent (50%) of annual MFT revenue
Foreign Fire Tax Fund	124,594	80,100	100,000	104,694	79,000	79,250	104,444	-	104,444	None, current balance is policy amount
Special Service Area #3	16,469	28,560	-	45,029	28,560	-	73,589	-	73,589	None, current balance is policy amount
Village Facilities Fund	195,713	3,500	85,000	114,213	2,448	115,000	1,661	-	1,661	None, current balance is policy amount
Downtown Revitalization Fund	932,390	1,685,000	1,858,250	759,140	1,661,751	1,390,500	1,030,391	-	1,030,391	None, current balance is policy amount
Electric Fund**	7,300,687	17,185,101	17,217,472	7,268,316	17,995,967	18,886,014	6,378,269	5,230,752	1,147,517	Four (4) months of operating expenses
Water Fund**	2,838,734	4,582,336	3,648,886	3,772,184	5,168,484	5,871,338	3,069,330	1,307,351	1,761,979	Four (4) months of operating expenses
Sanitary Sewer Fund**	1,235,950	1,334,720	1,328,855	1,241,815	1,426,291	1,461,492	1,206,614	353,831	852,783	Four (4) months of operating expenses
Refuse Fund**	1,023,781	2,779,614	2,905,660	897,735	2,714,777	2,833,440	779,072	856,147	(77,075)	Four (4) months of operating expenses
Stormwater Sewer Fund**	15,277,041	2,293,440	2,100,775	15,469,706	2,561,765	9,425,863	8,605,608	1,940,304	6,665,304	Four (4) months of operating expenses + one year of debt service
W.C. Insurance Fund**	675,024	572,565	753,300	494,289	564,177	750,800	307,666	650,267	(342,601)	Four (4) months of operating expenses + \$600,000 deductible
Liability Insurance Fund**	1,663,290	40,500	137,500	1,566,290	32,557	417,200	1,181,647	1,589,067	(407,420)	Four (4) months of operating expenses + \$1,500,000 claim
Health Insurance Fund**	1,034,347	3,698,405	3,634,870	1,097,882	3,783,163	3,796,912	1,084,133	600,000	484,133	Two months of IPBC invoices.
Data Processing Fund**	585,175	381,117	500,499	465,793	378,451	692,868	151,376	116,806	34,570	Four (4) months of operating expenses
Fleet Services Fund**	751,621	960,000	829,140	882,481	954,425	955,335	881,571	318,445	563,126	Four (4) months of operating expenses
Police Pension Fund	29,846,790	3,698,275	2,234,961	31,310,104	3,890,535	2,448,251	32,752,388	48,700,418	(15,948,030)	Funding pension at 100% by 2035
Fire Pension Fund	29,211,485	3,847,125	2,358,870	30,699,740	4,042,282	2,587,675	32,154,347	49,949,035	(17,794,688)	Funding pension at 100% by 2035
<b>TOTAL</b>	<b>\$ 117,830,804</b>	<b>\$ 69,955,794</b>	<b>\$ 64,518,054</b>	<b>\$ 123,268,544</b>	<b>\$ 73,691,028</b>	<b>\$ 80,718,467</b>	<b>\$ 116,241,104</b>	<b>\$ 124,678,687</b>	<b>\$ (8,437,583)</b>	

\* - Expense totals omit Village contingency and depreciation

\*\* - Fund Balance is Current Assets less Current Liabilities

NOTE: The purpose of this spreadsheet is to show the effects of budgeted revenues and expenditures / expenses on Fund Balances / Net Assets and to show progress towards meeting targets set for the individual funds. Final Fund Balance is determined annually as part of the Village's audit and completion of the Comprehensive Annual Financial Report.



# VILLAGE OF WINNETKA

## Personnel Summary

### Budgeted FTE Counts

<u>Department</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2019</u>
Village Manager's Office	4.5	7.6	7.5	7.5	7.5
Finance Department	13	11.9	11.5	10.5	9.5
Police Department	39	39.5	35.5	35.5	35.5
Fire Department	27	27	27.67	27	27
Community Development Department	6.5	6.7	6.7	7	7
Public Works Department	15.6	16.35	16.85	17.35	16.35
Electric Department	24.06	25.55	25.55	25.55	25.55
Water Department	9.2	9.2	9.2	9.2	9.2
Sanitary Sewer Department	2.95	2.95	2.95	2.95	2.95
Refuse Department	7	7	7.75	8	8
Stormwater Department	2.95	2.95	2.95	2.95	2.95
Data Processing Department	1	1	1	1	1
Fleet Services Department	3	3	3	3	3
<b>Total</b>	<b>155.76</b>	<b>160.7</b>	<b>158.12</b>	<b>157.5</b>	<b>155.5</b>

**Village of Winnetka  
Schedule of Property Tax Levy Calculations**

<b>Tax Levy Category</b>	<b>Column A 2018 Actual Tax Levy</b>	<b>Column B 2019 Proposed Tax Levy</b>	<b>Column C (Column B - A) Dollar Change</b>	<b>C/A*100 Percent Change</b>
<u>General Fund:</u>				
Corporate	\$10,399,944	\$10,258,709	(\$141,235)	-1.358%
Business District Revitalization	\$1,100,000	\$1,100,000	\$0	0.000%
<u>Other Funds:</u>				
Police Pension	\$1,519,805	\$1,720,195	\$200,390	13.185%
Fire Pension	\$1,819,236	\$1,968,569	\$149,333	8.209%
<b>Total Village-wide Tax Levy</b>	<b>\$14,838,985</b>	<b>\$15,047,473</b>	<b>\$208,488</b>	<b>1.405%</b>
Less: Projected New Development @ 1.405%		(\$208,488)	(\$208,488)	-1.405%
<b>Existing Tax Payer Increase</b>	<b>\$14,838,985</b>	<b>\$14,838,985</b>	<b>\$0</b>	<b>0.000%</b>

<b>Increase (Decrease) Based on Total Property Tax Bill</b>
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<b>Total Property Taxes Paid 100.00%</b>	<b>Other Taxing Distr. 87.39%</b>	<b>Village 12.61%</b>	<b>0.0% Change / Village</b>
\$10,000	\$8,739	\$1,261	\$0
\$15,000	\$13,108	\$1,892	\$0
\$20,000	\$17,478	\$2,522	\$0
\$25,000	\$21,847	\$3,153	\$0
\$30,000	\$26,217	\$3,783	\$0
\$35,000	\$30,586	\$4,414	\$0
\$40,000	\$34,956	\$5,044	\$0
\$50,000	\$43,695	\$6,305	\$0
\$60,000	\$52,434	\$7,566	\$0

# VILLAGE OF WINNETKA

## DEPARTMENT BUDGET NARRATIVES AND DETAIL

### Introduction

The Village of Winnetka's budget is largely a planning document. It charts the course for the Village for the next fiscal year and beyond. Though formally approved by the Village Council in December of each year, the budget is a living document, and the Village's historically strong financial position has allowed the Village Council to respond to resident needs throughout the year, even if those needs were not originally anticipated during the budget process.

### Goals and Objectives

The budget document is also an educational tool for residents and stakeholders in better understanding how the Village operates. One of the core sections of the budget document is the department narrative section that reviews the goals, objectives, and performance of each fund and department. Each goal that is included in the subsequent narratives can be tied back to one or more of the Village-wide goals listed below:

**Provide for the public health, safety, and welfare of the Winnetka community.**

**Protect the natural environment, maintain our assets, and improve our critical infrastructure, including strategies for flood reduction.**

Sustain responsible financial management of taxpayer monies and the Village's assets in the near and far term.

**Revitalize the Village's three business districts through thoughtful community planning and redevelopment of key Village-owned sites.**

**Communicate and engage with our stakeholders in a manner that is accessible, timely, and thorough.**

**Collaborate and promote program and service delivery that is efficient, effective, and in-line with our Village priorities.**

Throughout the course of the department budget narratives, readers should come to understand the distinct department goals that contribute to the Village's overall goals. One of the primary purposes of the narratives is to familiarize a reader with both current year goals and goals for the subsequent fiscal year. Like the budget document, goals are fluid and can be modified during the fiscal year to respond to pressing and imminent conditions within the community.

It is also important that readers are familiar with the goal-related terminology utilized in the narrative sections. The important definitions are highlighted below:

**Department Objective** – A measurable outcome that is the culmination of one or more actions steps.

**Action Step** – A non-abstract milestone in the completion of a goal.

**Accomplishment** – An outcome positively affecting a department process which can be tied to a goal or achieved organically.

**Timeframe** – The anticipated date of completion for a goal or individual action step.

**Completion Status** – For current year goal review, the Village uses four operators to define end-of-year completion status:

**Complete** – The goal will be fully completed and implemented by the end of the current fiscal year.

**In Progress** – The goal has been started in the current fiscal year and will actively continue into the next fiscal year.

**Ongoing** – The goal is included as part of a broader improvement and will be ongoing into the foreseeable future.

**Deferred** – The goal was scheduled to be started and completed in the current fiscal year, but operational processes (e.g. staff capacity, weather conditions, etc.) prevented it from being started. The goal will be accomplished in a subsequent fiscal year.

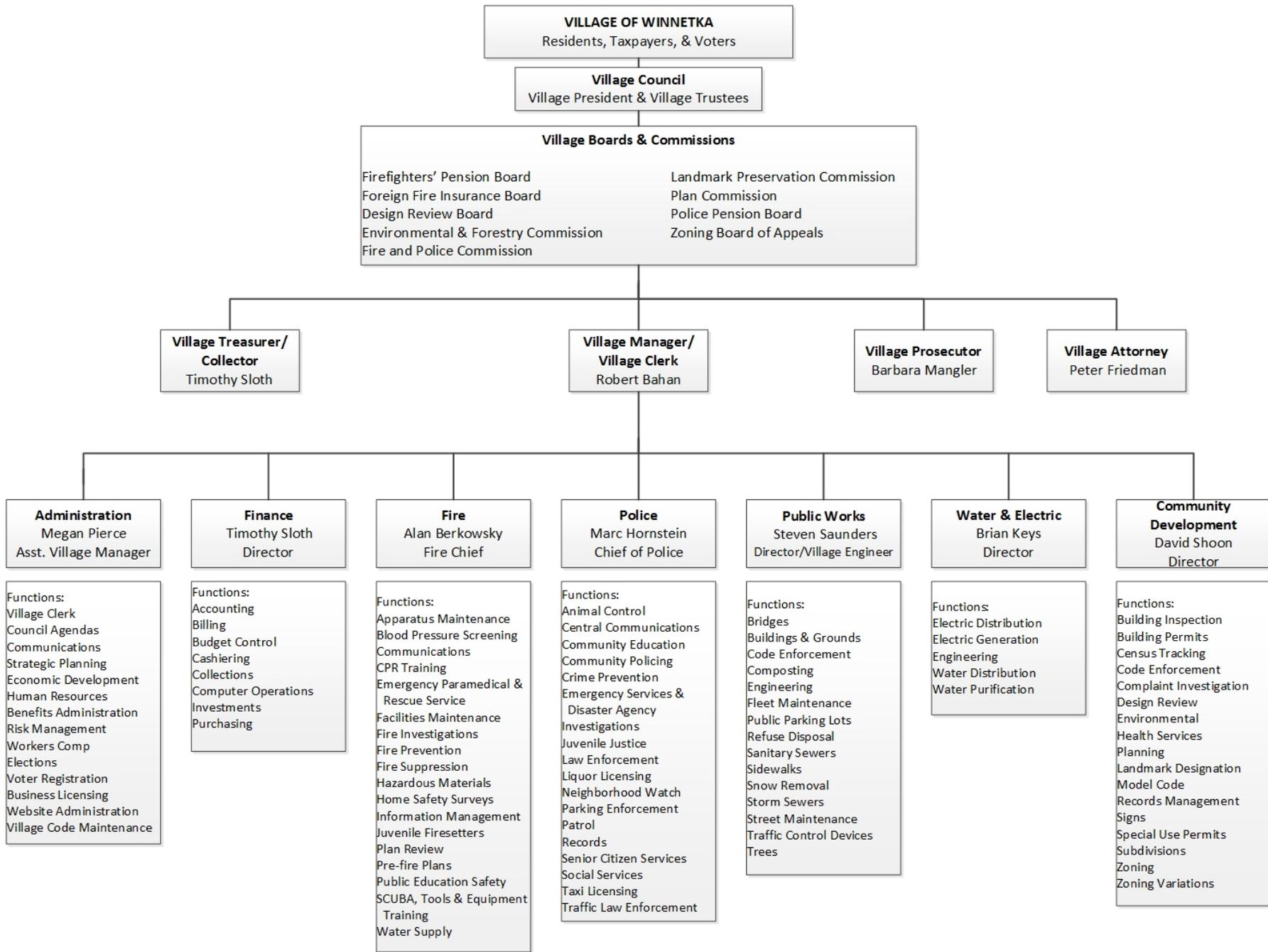
Each goal and action step is compiled by department leadership annually and included with the annual budget. Throughout the year, each department will periodically review their goals and adjust timeframes if necessary. Ongoing strategic planning with the Village Council also influences adjustments to departmental goals.

### Village Organizational Structure

The Village of Winnetka budgets revenues and expenditures using a fund structure and accounting records are maintained on either a modified accrual basis (Governmental Funds) or accrual basis (all other fund types). Within the General Fund are nested departments with distinct operational purposes; some departments are further subdivided by division. Some department heads administer multiple funds, as illustrated in the table below.

Type	Fund	Department	Department Head Responsible for Administration
Governmental Funds	<b>General Fund</b>	Public Affairs Department	Village Manager, Assistant Village Manager
		Village Manager's Office (VMO)	Village Manager, Assistant Village Manager
		Finance Department	Finance Director
		Police Department	Police Chief
		Fire Department	Fire Chief
		Community Development Department	Community Development Director
		Public Works Department	Public Works Director
	<b>Motor Fuel Tax Fund</b>	Public Works Department	Public Works Director
	<b>Foreign Fire Tax Fund</b>	Fire Department	Fire Chief, Foreign Fire Insurance Board
	<b>Special Service Area Funds</b>	Finance Department	Finance Director
	<b>Village Facilities Fund</b>	VMO	Assistant Village Manager
		Public Works Department	Public Works Director
<b>Business District Revitalization Fund</b>	VMO	Assistant Village Manager	
	Community Development Department	Community Development Director	
	Public Works Department	Public Works Director	
Proprietary Funds	<b>Electric Fund</b>	Water & Electric Department	Water & Electric Director
	<b>Water Fund</b>	Water & Electric Department	Water & Electric Director
	<b>Sanitary Sewer Fund</b>	Public Works Department	Public Works Director
	<b>Refuse Fund</b>	Public Works Department	Public Works Director
	<b>Storm Water Sewer Fund</b>	Public Works Dept.	Public Works Director
	<b>Workers' Compensation Fund</b>	VMO	Assistant Village Manager
	<b>Liability Insurance Fund</b>	Finance Department	Finance Director
	<b>Health Insurance Fund</b>	VMO	Assistant Village Manager
	<b>Data Processing Fund</b>	Finance Department	Finance Director
	<b>Fleet Services Fund</b>	Public Works Department	Public Works Director
Fiduciary Funds	<b>Police, Fire, and IMRF Pension Funds</b>	Finance Department	Finance Director

More often than not, staff members from various departments work together on projects and broad policy issues. This cooperation allows for maximum utility, capturing each professional staff member's distinct experience and skill set. Staff members frequently rely on professional organizations and literature to stay current with best practices in their specific areas of operation. For more information about the specific functions under each department, please refer to the Village-wide organizational chart on the next page.



# VILLAGE OF WINNETKA

## GENERAL FUND NARRATIVE INTRODUCTION

### Introduction

The General Fund is the largest single operating fund in the Village of Winnetka. It contains the Village's six major operating departments: Public Affairs/Village Manager, Finance, Police, Fire, Community Development, and Public Works. General Fund revenues are budgeted at the fund level and not tied to a specific department within the General Fund; however, departments that engage in revenue-generating activities (i.e. Community Development: permitting) provide the budget team projections and recommendations for budgeting revenues. As each department budgets its own expenditures, this introduction serves as a narrative for fund-wide revenues and expenses.

### General Fund Revenues

As highlighted in the chart on Page 31, the General Fund's revenue base is between \$24,000,000 and \$27,000,000 per year. Of this amount, approximately 55% is derived from the Village's property tax levy. Whenever possible, the Village attempts to secure alternative consistent revenue sources to avoid tax levy increases. In general, the Village has levied at or below the rate of inflation and always attempts to capture new development. The Appendix to this budget document provides more in-depth analysis regarding the tax levy.

Other General Fund revenue sources include State of Illinois revenue-share distributions such as sales tax, use tax, income tax, and personal property replacement tax. These are fairly consistent revenue streams, though ongoing discussions in Springfield have put the long-term future of the income tax share in question.

The Village's Community Development Department issues building permits for construction, demolition, and renovation of homes and commercial properties within the Village. Permit revenue constitutes about 5.8% of General Fund revenues and tends to fluctuate based on the regional housing market. While these revenues may drop based on housing bubbles, it is our experience that property improvements in Winnetka are generally fairly stable.

The General Fund provides administrative services such as billing, payroll, purchasing, and accounts payable to the various utility and internal service funds. To account for these activities, the Electric Fund, Water Fund, Sanitary Sewer Fund, Refuse Fund, Stormwater Sewer Fund, Data Processing Fund, and Fleet Services Fund all remit a fixed dollar amount to the General Fund annually. The aggregate total of these administrative charges amounts to approximately \$1,800,000.

The final major revenue source in the General Fund is service charges, which include fire and police special contracts, rental property, parking passes, and franchise agreements. The Police Department administers contracted services to residents in unincorporated Cook County in the Woodley Road area while the Fire Department has a long standing contract with the Village of Kenilworth to provide fire and emergency medical response to their residents. Together, those contracts are valued at nearly \$1.2 million per year.

The Village also leases its real estate holdings to various civic and private organizations. The rental income totals \$368,988 annually and many of the lease agreements are long-term, allowing for a predictable revenue stream.

Finally, the Village receives revenue from business and commuter parking passes that it sells to residents and non-residents. Business parking passes are sold for a nominal fee while commuter passes are more expensive and benchmarked against other municipalities. With the ongoing implementation of the Downtown Streetscape and Signage Master Plan, there will likely be a future reevaluation of the Village's public parking areas and rate structure.

### *General Fund Expenses*

Most General Fund expenses are budgeted in its respective user departments; however, there are fund-level transfers out of the General Fund that are not budgeted within a specific department. Since the General Fund has accumulated a strong fund balance of \$22 million (FY2018 audit), the Village can designate unrestricted reserve balances to assist other funds. In some funds, General Fund transfers are the only source of income, while in others, General Fund transfers are simply made in addition to user charges and other revenue sources.

In fiscal year 2020, the General Fund will be transferring out a total of \$550,000 to the Business District Revitalization Fund in order to offset the costs of capital improvements relating to improving the Village's business districts, specifically, the Chestnut and Elm Streetscape project. It is important to note that transfer amounts are evaluated each year and subject to change. If a fund's fund balance is below the minimum policy threshold as established by the Village Council, the policymakers can elect to budget a transfer from the General Fund.

General Fund	Budget	Actual	Budget	Actual	Budget	Estimate	Budget	%	\$
Summary	2017	2017	2018	2018	2019	2019	2020	Change	Change
Operational Revenues					A		B	(A v B)	(A v B)
Property Tax	13,489,906	13,173,482	13,606,625	13,259,628	13,738,985	13,464,210	15,047,473	9.52	1,308,488
Sales Tax	1,115,375	1,196,785	1,174,628	1,247,439	1,200,000	1,282,370	1,275,000	6.3	75,000
State Income Tax	1,250,000	1,190,908	1,110,000	1,167,101	1,175,000	1,196,480	1,225,000	4.3	50,000
Telecom	520,000	419,153	385,000	408,315	375,000	402,960	375,000	-	-
Natural Gas Tax	390,000	436,323	400,000	404,394	415,000	412,750	415,000	-	-
Replacement Tax	113,250	149,725	130,000	136,117	135,000	145,390	150,000	11.1	15,000
Licenses	327,150	303,138	325,750	339,687	326,500	332,800	326,500	-	-
Permits	1,879,934	1,563,603	2,025,000	1,446,264	1,920,000	1,669,570	1,595,000	(16.9)	(325,000)
Fines	191,500	187,852	192,000	235,728	197,500	242,820	217,500	10.1	20,000
Service Charges	1,720,657	1,856,615	1,840,351	1,888,414	1,777,841	1,848,070	1,872,883	5.3	95,042
Parking Passes	168,900	183,059	168,900	189,246	169,900	190,000	189,500	11.5	19,600
Franchise Fees	300,000	323,462	320,000	313,967	315,000	312,000	310,000	(1.6)	(5,000)
Payments in Lieu of Taxes	1,440,026	1,443,026	1,418,311	1,418,311	1,461,896	1,461,900	1,644,847	12.5	182,951
Administrative Charges	1,790,336	1,790,336	1,790,336	1,790,336	1,790,336	1,790,340	1,790,336	-	-
Misc. Income	532,927	672,145	601,763	1,341,858	858,680	1,307,430	1,094,356	27.4	235,676
<b>Total</b>	<b>25,229,961</b>	<b>24,889,612</b>	<b>25,488,664</b>	<b>25,586,805</b>	<b>25,856,638</b>	<b>26,059,090</b>	<b>27,528,395</b>	<b>6.5</b>	<b>1,671,757</b>

Operational Expenses									
Administration	3,257,948	3,016,393	3,270,112	2,814,898	3,256,621	2,968,660	3,234,545	(0.7)	(22,076)
Police Department	7,514,176	7,128,529	7,468,906	7,022,192	7,587,984	7,207,672	7,847,431	3.4	259,447
Fire Department	5,824,864	5,724,212	6,128,185	5,915,153	6,144,175	6,112,490	6,383,881	3.9	239,706
Comm. Development	1,518,246	1,513,156	1,705,060	1,412,090	1,799,335	1,526,914	1,738,381	(3.4)	(60,954)
Public Works	4,128,215	3,736,642	4,287,008	3,886,914	4,380,777	4,232,780	4,400,292	0.4	19,515
<b>Total</b>	<b>22,243,449</b>	<b>21,118,932</b>	<b>22,859,271</b>	<b>21,051,247</b>	<b>23,168,892</b>	<b>22,048,516</b>	<b>23,604,530</b>	<b>1.9</b>	<b>435,638</b>

Fund Performance									
Operational Net Income	2,986,512	3,770,680	2,629,393	4,535,558	2,687,746	4,010,574	3,923,865	46.0	1,236,119
Capital	-2,580,000	-2,559,825	-2,636,500	-2,496,037	-2,457,500	-1,865,500	-2,460,000	0.1	(2,500)
Transfers In	0	0	250,000	0	0	0	0	100.0	-
Transfers Out	-625,000	-625,000	-600,000	-600,000	-550,000	-550,000	-1,650,000	200.0	(1,100,000)
Water Fund Loan	0	0	0	0	0	0	0	-	-
<b>Net Cash-Flow</b>	<b>-218,488</b>	<b>585,855</b>	<b>-357,107</b>	<b>1,439,521</b>	<b>-319,754</b>	<b>1,595,074</b>	<b>-186,135</b>	<b>(41.8)</b>	<b>133,619</b>

Capital Outlay									
Administration	0	0	0	0	0	0	0	-	-
Police Department	435,000	367,409	87,500	108,583	87,500	87,500	60,000	(31.4)	(27,500)
Fire Department	0	6	50,000	50,228	310,000	310,000	110,000	100.0	(200,000)
Comm. Development	0	0	0	0	0	0	0	-	-
Public Works	2,145,000	2,192,410	2,499,000	2,337,226	2,060,000	1,468,000	2,290,000	11.2	230,000
<b>Total Capital</b>	<b>2,580,000</b>	<b>2,559,825</b>	<b>2,636,500</b>	<b>2,496,037</b>	<b>2,457,500</b>	<b>1,865,500</b>	<b>2,460,000</b>	<b>0.1</b>	<b>2,500</b>

\*Cash flow assumes Village contingency of \$300,000 (FY 2017-2019) and \$200,000 (FY 2020) is not spent.



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund **100 - General Fund**

**REVENUE**

Property Tax

100-401.01	Property Tax General	13,606,625.00	13,738,985.00	13,464,210.00	15,047,473.00	10	1,308,488.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	2019 Business district levy	1.0000	1,100,000.00	1,100,000.00
Manager	2019 Fire pension levy	1.0000	1,968,569.00	1,968,569.00
Manager	2019 General fund levy	1.0000	10,258,709.00	10,258,709.00
Manager	2019 Police pension levy	1.0000	1,720,195.00	1,720,195.00
<b>Manager Totals</b>				<b>\$15,047,473.00</b>

<i>Property Tax Totals</i>	\$13,606,625.00	\$13,738,985.00	\$13,464,210.00	\$15,047,473.00	10%	\$1,308,488.00
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Other Taxes

100-411	Natural Gas Tax	400,000.00	415,000.00	412,750.00	415,000.00		.00
100-412	Simplified Telecommunications Tax	385,000.00	375,000.00	402,960.00	375,000.00		.00
<i>Other Taxes Totals</i>		\$785,000.00	\$790,000.00	\$815,710.00	\$790,000.00	0%	\$0.00

Licenses, Permits & Fees

Licenses

100-420.05	Licenses Vehicle	300,000.00	300,000.00	299,520.00	300,000.00		.00
100-420.10	Licenses Dog	10,000.00	10,000.00	11,820.00	10,000.00		.00
100-420.15	Licenses Liquor	11,750.00	12,500.00	16,660.00	12,500.00		.00
100-420.25	Licenses Other	4,000.00	4,000.00	4,800.00	4,000.00		.00
<i>Licenses Totals</i>		\$325,750.00	\$326,500.00	\$332,800.00	\$326,500.00	0%	\$0.00

Permits

100-425.10	Permits Building Permits	1,855,000.00	1,775,000.00	1,495,000.00	1,450,000.00	(18)	(325,000.00)
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund **100 - General Fund**

**REVENUE**

Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager	General permit revenue				1.0000	1,450,000.00	1,450,000.00
						Manager Totals	\$1,450,000.00

100-425.15	Permits Sewer, Sidewalk, Streets & Misc.	150,000.00	100,000.00	89,570.00	100,000.00		.00
<i>Permits Totals</i>		\$2,005,000.00	\$1,875,000.00	\$1,584,570.00	\$1,550,000.00	(17%)	(\$325,000.00)

**Fees**

100-425.95	Permits Compliance Fees	20,000.00	45,000.00	85,000.00	45,000.00		.00
<i>Fees Totals</i>		\$20,000.00	\$45,000.00	\$85,000.00	\$45,000.00	0%	\$0.00
<i>Licenses, Permits &amp; Fees Totals</i>		\$2,350,750.00	\$2,246,500.00	\$2,002,370.00	\$1,921,500.00	(14%)	(\$325,000.00)

**Intergovernmental Revenue**

100-430.10	Shared Revenue Replacement Tax	130,000.00	135,000.00	145,390.00	150,000.00	11	15,000.00
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Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager	Replacement tax (Per IML Estimate)				1.0000	150,000.00	150,000.00
						Manager Totals	\$150,000.00

100-430.15	Shared Revenue Sales Tax	1,174,628.00	1,200,000.00	1,282,370.00	1,275,000.00	6	75,000.00
100-430.20	Shared Revenue Local Use	310,000.00	335,000.00	387,460.00	410,000.00	22	75,000.00

Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>REVENUE</b>							
	Manager		IML estimate			1.0000	410,000.00
							410,000.00
							Manager Totals \$410,000.00
100-430.25	Shared Revenue Income Tax	1,110,000.00	1,175,000.00	1,196,480.00	1,225,000.00	4	50,000.00
	Budget Transactions						
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>
	Manager		Per IML estimates			1.0000	1,225,000.00
							1,225,000.00
							Manager Totals \$1,225,000.00
100-430.45	Shared Revenue Grants	.00	.00	1,700.00	.00		.00
100-430.50	Shared Revenue Wireless E911 Grant	75,000.00	100,000.00	231,370.00	100,000.00		.00
	<i>Intergovernmental Revenue Totals</i>	\$2,799,628.00	\$2,945,000.00	\$3,244,770.00	\$3,160,000.00	7%	\$215,000.00
<b>Charges For Service</b>							
<b>Parking Fee</b>							
100-442.05	Parking Fees Commuter	155,400.00	155,400.00	175,000.00	175,000.00	13	19,600.00
	Budget Transactions						
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>
	Manager		Daily passes - non-resident - limit 5 per purchase			1,600.0000	3.00
							4,800.00
	Manager		Daily passes - resident - limit 20 per purchase			2,600.0000	3.00
							7,800.00
	Manager		Non-Resident six month passes			275.0000	220.00
							60,500.00
	Manager		Resident six month passes			1,019.0000	100.00
							101,900.00
							Manager Totals \$175,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>REVENUE</b>							
100-442.10	Parking Fees Employee	13,500.00	14,500.00	15,000.00	14,500.00		.00
	<i>Parking Fee Totals</i>	<u>168,900.00</u>	<u>169,900.00</u>	<u>190,000.00</u>	<u>189,500.00</u>	12%	<u>19,600.00</u>
<b>Other Charges for Service</b>							
100-440.05	General Govt Fees CATV Franchise Fees	320,000.00	315,000.00	312,000.00	310,000.00	(2)	(5,000.00)
<b>Budget Transactions</b>							
	<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		Cable TV franchise fees		1.0000	310,000.00	310,000.00
						<u>Manager Totals</u>	<u>\$310,000.00</u>
100-441.05	Public Safety Fees Special Police Service	251,848.00	254,056.00	320,000.00	301,130.00	19	47,074.00
<b>Budget Transactions</b>							
	<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		1 Indian Hill		1.0000	5,060.00	5,060.00
	Manager		Grand Food parking lot		4.0000	1,430.00	5,720.00
	Manager		Miscellaneous Police special engagements		1.0000	40,000.00	40,000.00
	Manager		NTHS officer		1.0000	75,000.00	75,000.00
	Manager		Unincorporated homes		12.0000	1,225.00	14,700.00
	Manager		Woodley Road - January & April		2.0000	39,765.00	79,530.00
	Manager		Woodley Road - July & October (2% inc. from prior period)		2.0000	40,560.00	81,120.00
						<u>Manager Totals</u>	<u>\$301,130.00</u>
100-441.10	Public Safety Fees Special Fire Service	867,940.00	867,940.00	863,150.00	893,487.00	3	25,547.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund 100 - General Fund

REVENUE

Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager	Glencoe Inspections				1.0000	24,765.00	24,765.00
Manager	Inspections Northfield				1.0000	24,765.00	24,765.00
Manager	Kenilworth Fire / EMS				1.0000	531,070.00	531,070.00
Manager	OSFM Reimbursement				1.0000	1,500.00	1,500.00
Manager	Radio Alarm Fees				1.0000	117,120.00	117,120.00
Manager	Unincorporated New Trier Township Fire / EMS				1.0000	194,267.00	194,267.00
Manager Totals							\$893,487.00

100-441.15	Public Safety Fees Ambulance Fees	180,000.00	140,000.00	163,190.00	140,000.00		.00
100-441.25	Public Safety Fees False Alarm Fees	20,000.00	8,500.00	12,000.00	8,500.00		.00
100-443.05	Rent Property	384,305.00	346,567.00	352,300.00	368,988.00	6	22,421.00

Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager	Cafe Fleurette - Elm Train Station				12.0000	300.00	3,600.00
Manager	Harris Bank lease - Due in July				1.0000	2,500.00	2,500.00
Manager	NTHS lease - August payment				1.0000	131,032.00	131,032.00
Manager	NTHS lease - February Payment				1.0000	124,792.00	124,792.00
Manager	Post Office				12.0000	7,292.00	87,504.00
Manager	Zenglers - Elm Train Station				12.0000	1,630.00	19,560.00
Manager Totals							\$368,988.00

100-443.10	Rent Cell Towers	75,778.00	75,778.00	75,780.00	75,778.00		.00
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund **100 - General Fund**

**REVENUE**

Budget Transactions								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	Public Safety Building cell tower - Due in September				1.0000	75,778.00	75,778.00	
							Manager Totals	\$75,778.00

100-444	State Highway Maintenance	60,480.00	85,000.00	61,650.00	85,000.00		.00
100-455	Administrative Charges	1,790,336.00	1,790,336.00	1,790,340.00	1,790,336.00		.00

Budget Transactions								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	Data processing				12.0000	5,068.00	60,816.00	
Manager	Electric fund				12.0000	71,300.00	855,600.00	
Manager	Fleet services fund				12.0000	3,666.67	44,000.00	
Manager	Refuse fund				12.0000	10,590.00	127,080.00	
Manager	Sewer fund				12.0000	11,670.00	140,040.00	
Manager	Water fund				12.0000	46,900.00	562,800.00	
							Manager Totals	\$1,790,336.00

<i>Other Charges for Service Totals</i>	\$3,950,687.00	\$3,883,177.00	\$3,950,410.00	\$3,973,219.00	2%	\$90,042.00
<i>Charges For Service Totals</i>	\$4,119,587.00	\$4,053,077.00	\$4,140,410.00	\$4,162,719.00	3%	\$109,642.00

**Fines & Forfeitures**

100-450.05	Fines Parking Violations	171,000.00	175,000.00	223,550.00	195,000.00	11	20,000.00
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change		
<b>Fund 100 - General Fund</b>									
<b>REVENUE</b>									
Budget Transactions									
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Manager		Local administration			12.0000	1,800.00	21,600.00	
	Manager		Regular fine revenue			12.0000	14,450.00	173,400.00	
							Manager Totals	\$195,000.00	
100-450.10	Fines Circuit Court Fines	20,000.00	20,000.00	16,970.00	20,000.00		.00		
100-450.15	Fines Dog	1,000.00	2,500.00	2,300.00	2,500.00		.00		
			<i>Fines &amp; Forfeitures Totals</i>	\$192,000.00	\$197,500.00	\$242,820.00	\$217,500.00	10%	\$20,000.00
<b>Transfers</b>									
100-490.05	Interfund Transfers In Payment in Lieu of Taxes	1,418,311.00	1,461,896.00	1,461,900.00	1,644,847.00	13	182,951.00		
Budget Transactions									
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Manager		Electric Fund (\$.00824 * 128,521,722 kWh)			1.0000	1,059,019.00	1,059,019.00	
	Manager		Refuse Fund (\$1,965,000 * 8%)			1.0000	195,900.00	195,900.00	
	Manager		Sanitary Sewer Fund (\$1,417,101 * 8%)			1.0000	113,368.00	113,368.00	
	Manager		Water Fund - frozen at 2015 level			1.0000	276,560.00	276,560.00	
							Manager Totals	\$1,644,847.00	
100-490.10	Interfund Transfers In Other Transfers	250,000.00	.00	.00	250,000.00		250,000.00		
Budget Transactions									
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>REVENUE</b>							
Manager	Principal payment 1 of 4 (water fund)					1.0000	250,000.00
							250,000.00
							Manager Totals \$250,000.00
	<i>Transfers Totals</i>	\$1,668,311.00	\$1,461,896.00	\$1,461,900.00	\$1,894,847.00	30%	\$432,951.00
<b>Other Revenue</b>							
100-432.05	Reimbursements Public Safety Training	1,000.00	1,000.00	.00	1,000.00		.00
100-432.30	Reimbursements Reimbursements	10,000.00	10,000.00	20,000.00	10,000.00		.00
100-470	Property Sales	.00	.00	34,440.00	.00		.00
100-474.10	Other Miscellaneous Donations	.00	.00	20,210.00	.00		.00
100-474.90	Other Miscellaneous Income	15,000.00	15,000.00	10,650.00	25,000.00	67	10,000.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Miscellaneous income					1.0000	25,000.00
							25,000.00
							Manager Totals \$25,000.00
100-474.95	Other Cash Over/Short	.00	.00	.00	.00		.00
100-475	Disposal of Capital Assets	.00	.00	5,000.00	.00		.00
100-497	Source/Use of Reserves	.00	.00	.00	.00		.00
	<i>Other Revenue Totals</i>	\$26,000.00	\$26,000.00	\$90,300.00	\$36,000.00	38%	\$10,000.00
<b>Interest Income</b>							
100-460.05	Interest Interest on Investments	173,163.00	380,080.00	579,000.00	280,756.00	(26)	(99,324.00)
<b>Budget Transactions</b>							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>REVENUE</b>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					.0125	22,460,462.00	280,755.78
							Manager Totals	\$280,755.78
100-460.10	Interest Interest on Loans	17,600.00	17,600.00	17,600.00	17,600.00		.00	
	Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					1.0000	17,600.00	17,600.00
							Manager Totals	\$17,600.00
100-461.10	Investment Income Unrealized Gain/Loss	.00	.00	.00	.00		.00	
	<i>Interest Income Totals</i>	\$190,763.00	\$397,680.00	\$596,600.00	\$298,356.00	(25%)	(\$99,324.00)	
	<b>REVENUE TOTALS</b>	\$25,738,664.00	\$25,856,638.00	\$26,059,090.00	\$27,528,395.00	6%	\$1,671,757.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 99 - Transfers</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Transfers</u></b>							
100.99.01-901	Interfund Transfers - Other Operating Transfers	600,000.00	550,000.00	550,000.00	1,650,000.00	200	1,100,000.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Transfer to BDR Fund (2019 Tax Levy)				1.0000	1,100,000.00	1,100,000.00
Manager	Transfer to BDR Fund (FY 2020)				1.0000	550,000.00	550,000.00
						<b>Manager Totals</b>	<b>\$1,650,000.00</b>
	<i>Transfers Totals</i>	\$600,000.00	\$550,000.00	\$550,000.00	\$1,650,000.00	200%	\$1,100,000.00
Division	<b>01 - Department Wide Totals</b>	\$600,000.00	\$550,000.00	\$550,000.00	\$1,650,000.00	200%	\$1,100,000.00
Department	<b>99 - Transfers Totals</b>	\$600,000.00	\$550,000.00	\$550,000.00	\$1,650,000.00	200%	\$1,100,000.00
	<b>EXPENSE TOTALS</b>	\$26,395,771.00	\$26,476,392.00	\$24,464,016.00	\$27,914,530.00	5%	\$1,438,138.00
Fund	<b>100 - General Fund Totals</b>						
	<b>REVENUE TOTALS</b>	\$25,738,664.00	\$25,856,638.00	\$26,059,090.00	\$27,528,395.00	6%	\$1,671,757.00
	<b>EXPENSE TOTALS</b>	\$26,395,771.00	\$26,476,392.00	\$24,464,016.00	\$27,914,530.00	5%	\$1,438,138.00
Fund	<b>100 - General Fund Totals</b>	(\$657,107.00)	(\$619,754.00)	\$1,595,074.00	(\$386,135.00)	(38%)	\$233,619.00

# DEPARTMENT NARRATIVE

## PUBLIC AFFAIRS/VILLAGE MANAGER

### Mission Statement/Purpose

The Manager's Office provides organizational leadership, coordinates correspondence with elected officials, addresses policy issues, outlines strategies, facilitates legal matters, administers the Village's Human Resources and benefits functions, performs vital record-keeping, maintains the Village's communication channels, and oversees economic development activities. The Village Attorney works through the Manager's Office and advises the Village (including its elected and appointed officials and advisory boards and commissions) on all corporate legal matters, drafts legislation, provides legal opinions, and represents the Village in court and regulatory matters.

### Current Year Department Accomplishments

- Celebrated the Village's sesquicentennial with a year of shared history through [www.winnetka150.org](http://www.winnetka150.org) and community-focused activities including Founder's Day, 4<sup>th</sup> of July, and Pioneer Day.
- Completed the Sergeant and Commander Promotional processes in the Police Department. Hired both Patrol Officers and Firemedics from our entry level eligibility lists.
- Continued our support to the Community Development and Public Works Departments for planning and implementation of the Phase I Streetscape Project (Elm Business District).
- Sponsored a wide-variety of local events that benefit our three business districts, including: North Shore Art League's Art in the Village and Art Attack, Winnetka Music fest, First Fridays for Hubbard Woods Design District, East Elm Wine Walk, and Winnetka Youth Organization.
- Expanded our presence on social media (Facebook, Instagram, and Twitter) and launched Smart911/Winnetka Alerts.
- Hired CivicPlus to redesign the Village's website ([www.villageofwinnetka.org](http://www.villageofwinnetka.org)); project began in Q4 of 2019.
- Initiated a request for proposals (RFP) for redevelopment of the Village-owned parcel at 93 Green Bay Road.
- Retained GovHR to conduct a compensation and classification study; work began in Q4 of 2019.
- 

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **7.5**

FY 2019 FTEs: **7.5**

FY 2018 FTEs: **7.5**

FY 2017 FTEs: **7.6**

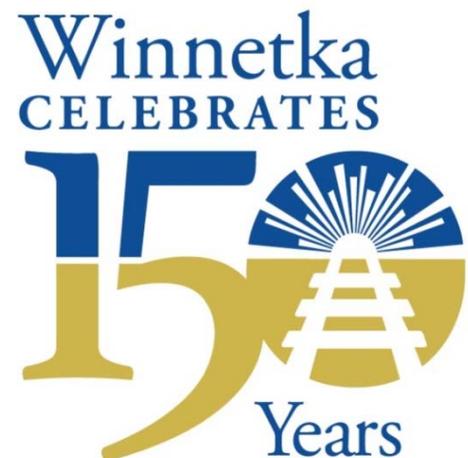
Proposed FY 2020 Cost of Salaries and Benefits: **\$1,166,484**

Projected FY 2019 Cost of Salaries and Benefits: **\$1,061,540**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$1,075,222**

Actual FY 2018 Cost of Salaries and Benefits: **\$920,236**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **8.5%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$529,980**

Projected FY 2019 Cost of Services and Supplies: **\$484,120**

Budgeted FY 2019 Cost of Services and Supplies: **\$602,885**

Actual FY 2018 Cost of Services and Supplies: **\$434,044**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-12.10%**

# Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Act as an ombudsman to the local business community – building owners, store tenants, brokers, and developers—facilitating information, process, and programs.	<ul style="list-style-type: none"> <li>• Evaluate best advertising opportunities that serve our unique business mix and their customer base</li> <li>• Use communication tools to promote business openings, promotions, and special events</li> <li>• Continue our support of the Winnetka-Northfield Chamber of Commerce</li> </ul>	12/31/20
Engage in dialogue with our stakeholders through all of our communication platforms.	<ul style="list-style-type: none"> <li>• Complete redesign of the Village website</li> <li>• Improve our crisis communications strategy</li> <li>• Increase engagement with the Village website and social media channels</li> </ul>	10/30/20
Encourage business expansion and attract new businesses as well as seek potential opportunities for redevelopment.	<ul style="list-style-type: none"> <li>• Strategically target businesses to relocate to Winnetka</li> <li>• Continue work on the redevelopment of the 93 Green Bay Road parcel</li> </ul>	12/31/20
Manage the Village’s human resources by recruiting and retaining a high talent workforce, aligned with our program and service needs.	<ul style="list-style-type: none"> <li>• Complete the compensation and classification study</li> <li>• Conduct Village-wide anti-harassment training</li> <li>• Grow the Village’s wellness program and initiatives</li> <li>• Conduct entry level testing for both Police and Fire and promotional testing for Fire</li> </ul>	12/31/20
Provide support to special events that welcome residents and visitors to our business districts	<ul style="list-style-type: none"> <li>• Continue sponsorship of the 2019 Winnetka Music Festival</li> <li>• Sponsor at least five other business district focused local events</li> </ul>	10/30/20

# Fiscal Year 2019 Department Objectives Review

**December 31<sup>st</sup>, 2019**  
**Anticipated Completion Status**

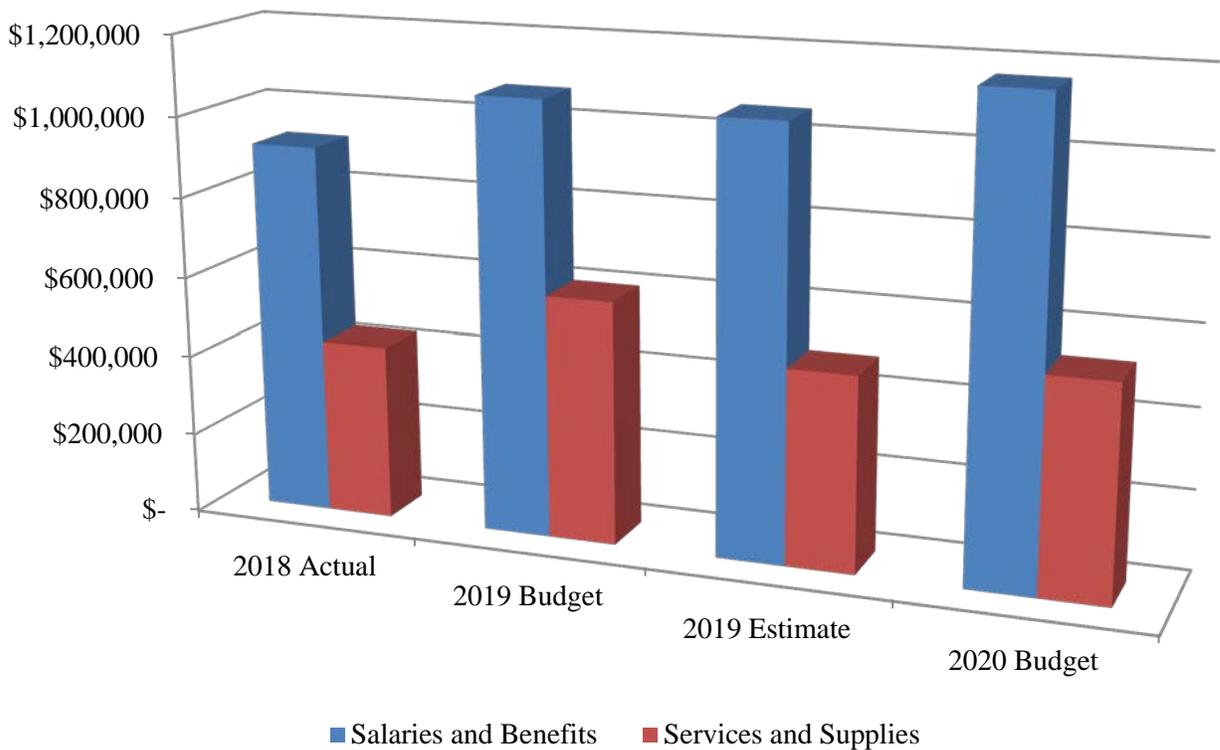
**Objective**

<p>Provide support to special events that serve our residents and attract visitors, including celebration of the Village’s Sesquicentennial (150th) anniversary.</p>	<p>Complete</p>
<p>Communicate openly and transparently with all our stakeholders and gather feedback to improve our processes.</p>	<p>In progress</p>
<p>Develop and grow our economic development program in the areas of retention, attraction, and redevelopment to serve building owners, store tenants, brokers, and developers.</p>	<p>Complete</p>
<p>Manage the Village’s human resources by recruiting and retaining a high talent workforce, aligned with our program and service needs.</p>	<p>Ongoing</p>
<p>Seek new opportunities to work cooperatively with our local taxing bodies and regional partners, especially to discover and act on efficiencies and achieve cost savings.</p>	<p>Ongoing</p>

# Financial Summary

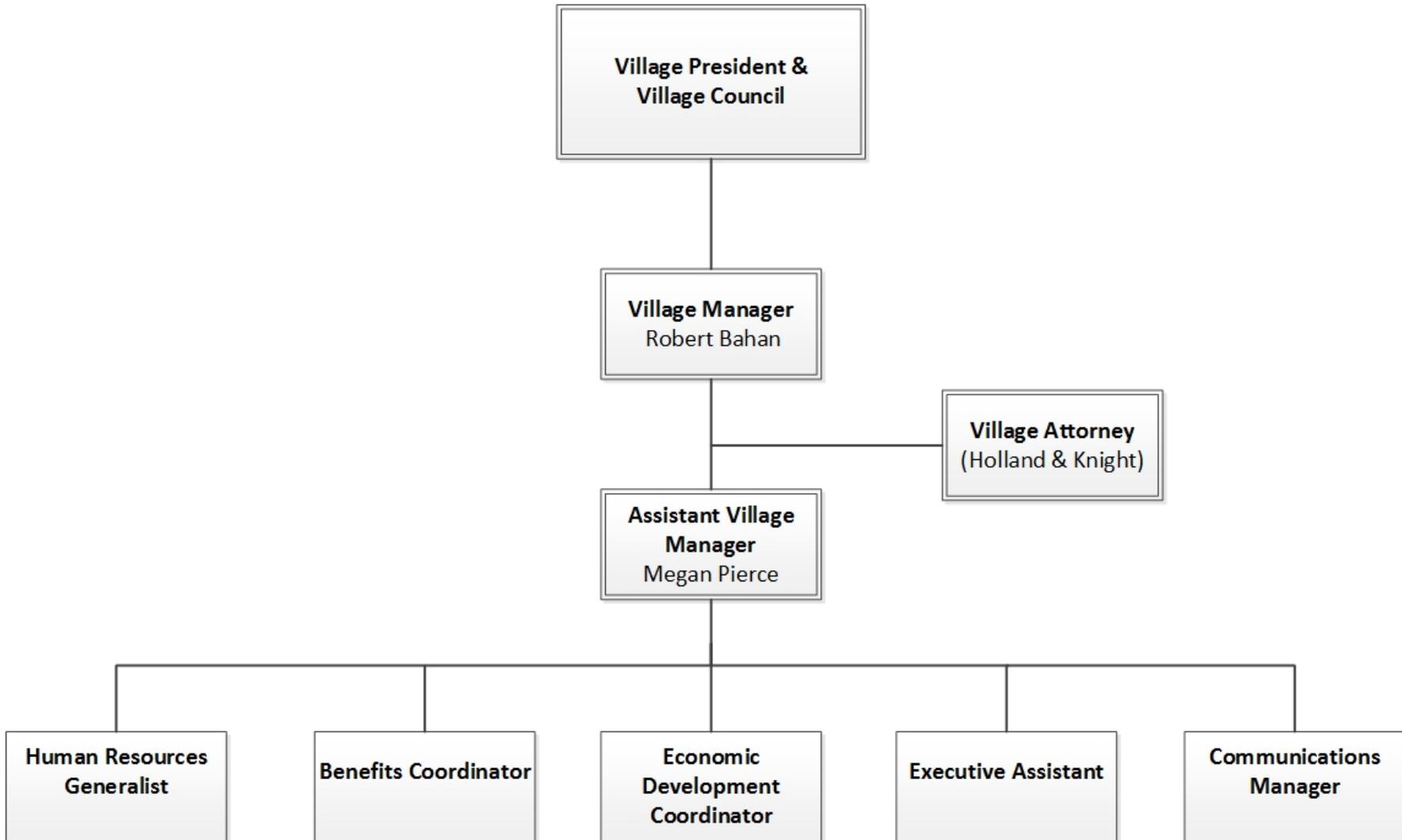
Public Affairs/ Village Manager's Office	Actual 2018	Budget 2019	Estimate 2019	Budget 2020	% Change	% Change
		A	B	C	A to C	B to C
Salaries and Benefits	\$ 920,236	\$ 1,075,222	\$ 1,061,540	\$ 1,166,484	8.5%	9.9%
Services and Supplies	\$ 434,044	\$ 602,885	\$ 484,120	\$ 529,980	-12.1%	9.5%
Insurance	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total Operating Exp.	\$ 1,354,280	\$ 1,678,107	\$ 1,545,660	\$ 1,696,464	1.1%	9.8%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total Department	\$ 1,354,280	\$ 1,678,107	\$ 1,545,660	\$ 1,696,464	1.1%	9.8%

## Public Affairs/Village Manager's Office



# Organizational Chart

## Village of Winnetka Village Manager's Office





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 20 - Public Affairs</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
100.20.01-551	Consulting Services	52,640.00	59,640.00	33,390.00	9,720.00	(84)	(49,920.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Audio-visual recording services				12.0000	810.00	9,720.00
Manager Totals							\$9,720.00
100.20.01-553	Legal Services	47,600.00	47,600.00	47,000.00	47,600.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Administrative adjudication				1.0000	5,400.00	5,400.00
Manager	Outside legal counsel				1.0000	20,000.00	20,000.00
Manager	Village Prosecutor				12.0000	1,850.00	22,200.00
Manager Totals							\$47,600.00
100.20.01-556	Village Data Processing / Network Charge	.00	.00	.00	.00		.00
100.20.01-580	Memberships & Publications	34,015.00	34,945.00	34,950.00	10,902.00	(69)	(24,043.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 20 - Public Affairs</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager Village-Wide memberships						1.0000	10,902.00
							Manager Totals \$10,902.00
100.20.01-589	Village Sponsored Events	63,000.00	104,974.00	75,000.00	63,000.00	(40)	(41,974.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
<i>Total Amount</i>							
Manager	Park District special events					1.0000	38,000.00
Manager	Winnetka Music Festival sponsorship					1.0000	25,000.00
							Manager Totals \$63,000.00
<i>Services &amp; Charges Totals</i>		\$197,255.00	\$247,159.00	\$190,340.00	\$131,222.00	(47%)	(\$115,937.00)
<b>Supplies</b>							
100.20.01-531	Office Supplies - General	4,088.00	4,088.00	4,020.00	4,088.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
<i>Total Amount</i>							
Manager	Staff meeting per diem					72.0000	29.00
Manager	Village Council supplies					1.0000	2,000.00
							Manager Totals \$4,088.00
100.20.01-532	Computer Equipment	.00	1,500.00	1,790.00	3,302.00	120	1,802.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 20 - Public Affairs</b>								
Division 01 - Department Wide								
<b>EXPENSE</b>								
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					2.0000	750.00	1,500.00
	Manager					12.0000	150.12	1,801.44
							Manager Totals	\$3,301.44
100.20.01-540	Other Operating Supplies	1,000.00	.00	.00	.00		.00	
100.20.01-543	Public Property Maintenance	.00	.00	.00	.00		.00	
	<i>Supplies Totals</i>	\$5,088.00	\$5,588.00	\$5,810.00	\$7,390.00	32%	\$1,802.00	
	<i>Services and Supplies Totals</i>	\$202,343.00	\$252,747.00	\$196,150.00	\$138,612.00	(45%)	(\$114,135.00)	
<b>Capital Outlay</b>								
100.20.01-615	Buildings & Structures	.00	.00	.00	.00		.00	
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Insurance and Other Chargebacks</b>								
100.20.01-530	Liability Insurance	1.00	.00	.00	.00		.00	
	<i>Insurance and Other Chargebacks Totals</i>	\$1.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Transfers</b>								
100.20.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00	
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	Division 01 - Department Wide Totals	\$202,344.00	\$252,747.00	\$196,150.00	\$138,612.00	(45%)	(\$114,135.00)	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.21.01-511	Regular Salaries	511,985.00	542,126.00	558,350.00	590,313.00	9	48,187.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	210101 - Village Manager			Earnings			233,987.00
Manager	210101 - Village Manager			Benefit	VESTED LOAN - Vested Loan Forgiveness		10,400.00
Manager	210102 - Assistant Village Manager			Earnings			166,049.00
Manager	210401 - Executive Assistant			Earnings			89,922.00
Manager	211001 - Communications Manager			Earnings			89,955.00
Manager Totals							<u>\$590,313.00</u>
100.21.01-512	Overtime Salaries	5,247.00	5,777.00	6,000.00	6,054.00	5	277.00
100.21.01-513	Part Time Salaries	.00	.00	.00	.00		.00
100.21.01-515	Sick Cashed In	5,986.00	4,916.00	5,120.00	3,501.00	(29)	(1,415.00)
100.21.01-518	Other Compensation	10,940.00	11,480.00	11,480.00	11,480.00		.00
<i>Employee Pay Totals</i>		<u>\$534,158.00</u>	<u>\$564,299.00</u>	<u>\$580,950.00</u>	<u>\$611,348.00</u>	<u>8%</u>	<u>\$47,049.00</u>
<u>Benefits</u>							
100.21.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.21.01-522	Fringe Benefits - Medical / Dental Insurance	59,416.00	61,540.00	47,380.00	53,631.00	(13)	(7,909.00)
100.21.01-528	Fringe Benefits - Life Insurance	673.00	576.00	580.00	637.00	11	61.00
100.21.01-529	Fringe Benefits - Allowances	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
	<i>Benefits Totals</i>	\$60,089.00	\$62,116.00	\$47,960.00	\$54,268.00	(13%)	(\$7,848.00)
<b><u>Pensions</u></b>							
100.21.01-523	Fringe Benefits - Medicare	7,745.00	8,182.00	6,750.00	8,777.00	7	595.00
100.21.01-524	Fringe Benefits - Social Security	26,165.00	26,959.00	26,140.00	27,632.00	2	673.00
100.21.01-525	Fringe Benefits - IMRF Pension Er Contribution	73,125.00	64,321.00	63,630.00	82,672.00	29	18,351.00
	<i>Pensions Totals</i>	\$107,035.00	\$99,462.00	\$96,520.00	\$119,081.00	20%	\$19,619.00
	<i>Salary and Benefits Totals</i>	\$701,282.00	\$725,877.00	\$725,430.00	\$784,697.00	8%	\$58,820.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.21.01-551	Consulting Services	60,000.00	27,500.00	16,840.00	5,000.00	(82)	(22,500.00)

Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager	Strategic planning/Engagement consulting			1.0000	5,000.00	5,000.00
Manager Totals						\$5,000.00

100.21.01-553	Legal Services	28,500.00	30,000.00	35,950.00	20,000.00	(33)	(10,000.00)
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Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager	Collective bargaining			1.0000	10,000.00	10,000.00
Manager	Outside labor counsel			1.0000	10,000.00	10,000.00
Manager Totals						\$20,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 21 - Manager's Office</b>								
Division 01 - Department Wide								
EXPENSE								
100.21.01-555	GIS & Aerial Mapping	.00	4,965.00	4,970.00	5,210.00	5	245.00	
Budget Transactions								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		GIS Charge - \$85,000 X 6.13%			1.0000	5,210.00	5,210.00
							Manager Totals	\$5,210.00
100.21.01-556	Village Data Processing / Network Charge	5,000.00	5,250.00	5,250.00	5,250.00		.00	
Budget Transactions								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		Village Manager's Office charge			1.0000	5,250.00	5,250.00
							Manager Totals	\$5,250.00
100.21.01-563	Telephone Service	458.00	416.00	240.00	415.00		(1.00)	
Budget Transactions								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		Monthly PRI share (Comcast)			12.0000	34.59	415.00
							Manager Totals	\$415.00
100.21.01-564	Cell Phones & Radios	3,350.00	3,950.00	4,120.00	4,150.00	5	200.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							

Division 01 - Department Wide

EXPENSE

Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager	Cell service					1.0000	3,350.00	3,350.00
Manager	New cell phones					2.0000	400.00	800.00
							Manager Totals	\$4,150.00

100.21.01-565	Postage	2,500.00	2,500.00	1,260.00	2,000.00	(20)	(500.00)
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Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager	Postage charge					1.0000	2,000.00	2,000.00
							Manager Totals	\$2,000.00

100.21.01-566	Other Operating Services	5,000.00	.00	.00	48,707.00		48,707.00
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Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager	Hootsuite subscription					1.0000	348.00	348.00
Manager	MailChimp newsletter services					12.0000	55.00	660.00
Manager	Special publications					2.0000	5,000.00	10,000.00
Manager	Website maintenance					1.0000	3,958.00	3,958.00
Manager	Website redesign completion					1.0000	12,991.00	12,991.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager	Winnetka Report newsletters					5.0000	3,300.00
Manager	Winnetka Report postage					5.0000	850.00
Manager Totals							\$48,707.00
100.21.01-574	Vehicle Maint Service Charge	.00	.00	.00	.00		.00
100.21.01-580	Memberships & Publications	3,082.00	4,669.00	4,610.00	4,729.00	1	60.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Professional memberships					1.0000	3,500.00
Manager	Village service accounts					1.0000	1,229.00
Manager Totals							\$4,729.00
100.21.01-581	Training & Travel	6,600.00	6,400.00	5,000.00	6,500.00	2	100.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Conference attendance & travel					5.0000	1,000.00
Manager	Manager's Office training					1.0000	1,500.00
Manager Totals							\$6,500.00
100.21.01-589	Village Sponsored Events	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$114,490.00	\$85,650.00	\$78,240.00	\$101,961.00	19%	\$16,311.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							

Division 01 - Department Wide

**EXPENSE**

Supplies

100.21.01-531	Office Supplies - General	26,000.00	25,000.00	22,270.00	24,800.00	(1)	(200.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Copy machine	12.0000	900.00	10,800.00
Manager	Miscellaneous supplies	1.0000	4,000.00	4,000.00
Manager	Village letterhead	1.0000	3,000.00	3,000.00
Manager	Village stock	1.0000	7,000.00	7,000.00
Manager Totals				\$24,800.00

100.21.01-532	Computer Equipment	.00	750.00	1,250.00	1,200.00	60	450.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Tablet replacement	1.0000	1,200.00	1,200.00
Manager Totals				\$1,200.00

100.21.01-540	Other Operating Supplies	11,200.00	13,025.00	12,790.00	12,800.00	(2)	(225.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Employee anniversaries, recognition, condolences	1.0000	1,300.00	1,300.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager	Employee holiday gift certificates					1.0000	7,200.00
Manager	Employee holiday lunch					1.0000	2,700.00
Manager	Employee picnic					1.0000	1,600.00
<b>Manager Totals</b>							<b>\$12,800.00</b>
<i>Supplies Totals</i>		\$37,200.00	\$38,775.00	\$36,310.00	\$38,800.00	0%	\$25.00
<i>Services and Supplies Totals</i>		\$151,690.00	\$124,425.00	\$114,550.00	\$140,761.00	13%	\$16,336.00
<b>Capital Outlay</b>							
100.21.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00
100.21.01-640	Office and Other Equipment	.00	.00	.00	.00		.00
100.21.01-645	Technology	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Insurance and Other Chargebacks</b>							
100.21.01-530	Liability Insurance	.00	.00	.00	.00		.00
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 01 - Department Wide Totals		\$852,972.00	\$850,302.00	\$839,980.00	\$925,458.00	9%	\$75,156.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 05 - Economic Development							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.21.05-511	Regular Salaries	89,318.00	80,572.00	86,990.00	93,994.00	17	13,422.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	210701 - Economic Development Coordinator			Earnings			93,994.00
Manager Totals							\$93,994.00
100.21.05-513	Part Time Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$89,318.00	\$80,572.00	\$86,990.00	\$93,994.00	17%	\$13,422.00
<b><u>Benefits</u></b>							
100.21.05-522	Fringe Benefits - Medical / Dental Insurance	17,318.00	17,944.00	.00	7,036.00	(61)	(10,908.00)
100.21.05-528	Fringe Benefits - Life Insurance	119.00	88.00	90.00	106.00	20	18.00
<i>Benefits Totals</i>		\$17,437.00	\$18,032.00	\$90.00	\$7,142.00	(60%)	(\$10,890.00)
<b><u>Pensions</u></b>							
100.21.05-523	Fringe Benefits - Medicare	1,295.00	1,168.00	1,230.00	1,465.00	25	297.00
100.21.05-524	Fringe Benefits - Social Security	5,538.00	4,996.00	5,260.00	6,264.00	25	1,268.00
100.21.05-525	Fringe Benefits - IMRF Pension Er Contribution	12,228.00	9,466.00	10,220.00	14,195.00	50	4,729.00
<i>Pensions Totals</i>		\$19,061.00	\$15,630.00	\$16,710.00	\$21,924.00	40%	\$6,294.00
<i>Salary and Benefits Totals</i>		\$125,816.00	\$114,234.00	\$103,790.00	\$123,060.00	8%	\$8,826.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 05 - Economic Development							
EXPENSE							
100.21.05-551	Consulting Services	26,900.00	13,000.00	6,500.00	12,740.00	(2)	(260.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Collateral materials				1.0000	5,000.00	5,000.00
Manager	CoStar listing service				12.0000	395.00	4,740.00
Manager	Signage				3.0000	1,000.00	3,000.00
						Manager Totals	\$12,740.00
100.21.05-566	Other Operating Services	34,000.00	39,000.00	24,960.00	30,200.00	(23)	(8,800.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Business promotional videos				12.0000	600.00	7,200.00
Manager	Co-advertising campaigns				1.0000	23,000.00	23,000.00
						Manager Totals	\$30,200.00
100.21.05-580	Memberships & Publications	13,275.00	12,285.00	12,290.00	14,481.00	18	2,196.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Chamber of Commerce membership				1.0000	1,785.00	1,785.00
Manager	Chamber of Commerce publications and events				1.0000	1,500.00	1,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 05 - Economic Development							
EXPENSE							
Manager	Chicago Northshore CVB membership					1.0000	6,995.00
Manager	Chicago Northshore CVB publications					3.0000	1,067.00
Manager	Promotional giveaways					1.0000	1,000.00
Manager Totals							\$14,481.00
100.21.05-581	Training & Travel	1,230.00	1,230.00	1,230.00	2,160.00	76	930.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	ILCMA conference					1.0000	865.00
Manager	ILCMA membership					1.0000	65.00
Manager	Illinois Economic Development Association (IEDA)					1.0000	850.00
Manager	International Council of Shopping Centers (ICSC)					1.0000	380.00
Manager Totals							\$2,160.00
100.21.05-589	Village Sponsored Events	10,000.00	15,000.00	14,500.00	20,000.00	33	5,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Business district event sponsorship					10.0000	2,000.00
Manager Totals							\$20,000.00
<i>Services &amp; Charges Totals</i>		\$85,405.00	\$80,515.00	\$59,480.00	\$79,581.00	(1%)	(\$934.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 05 - Economic Development							
EXPENSE							
<u>Supplies</u>							
100.21.05-531	Office Supplies - General	.00	.00	.00	.00		.00
100.21.05-540	Other Operating Supplies	1,920.00	1,500.00	500.00	1,000.00	(33)	(500.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Focus groups/hosted meetings				1.0000	1,000.00	1,000.00
						Manager Totals	\$1,000.00
	<i>Supplies Totals</i>	\$1,920.00	\$1,500.00	\$500.00	\$1,000.00	(33%)	(\$500.00)
	<i>Services and Supplies Totals</i>	\$87,325.00	\$82,015.00	\$59,980.00	\$80,581.00	(2%)	(\$1,434.00)
Division	<b>05 - Economic Development Totals</b>	\$213,141.00	\$196,249.00	\$163,770.00	\$203,641.00	4%	\$7,392.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 09 - Human Resources							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.21.09-511	Regular Salaries	154,495.00	170,087.00	164,140.00	183,754.00	8	13,667.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		210801 - Human Resources Generalist		Earnings		97,765.00
	Manager		210802 - Benefits Coordinator		Earnings		85,989.00
						Manager Totals	\$183,754.00
100.21.09-512	Overtime Salaries	.00	.00	.00	.00		.00
100.21.09-513	Part Time Salaries	4,200.00	4,317.00	2,000.00	.00	(100)	(4,317.00)
100.21.09-515	Sick Cashed In	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$158,695.00	\$174,404.00	\$166,140.00	\$183,754.00	5%	\$9,350.00
<b><u>Benefits</u></b>							
100.21.09-522	Fringe Benefits - Medical / Dental Insurance	26,249.00	27,192.00	34,810.00	34,894.00	28	7,702.00
100.21.09-528	Fringe Benefits - Life Insurance	207.00	187.00	190.00	205.00	10	18.00
	<i>Benefits Totals</i>	\$26,456.00	\$27,379.00	\$35,000.00	\$35,099.00	28%	\$7,720.00
<b><u>Pensions</u></b>							
100.21.09-523	Fringe Benefits - Medicare	2,301.00	2,529.00	2,250.00	2,665.00	5	136.00
100.21.09-524	Fringe Benefits - Social Security	9,839.00	10,814.00	9,640.00	11,392.00	5	578.00
100.21.09-525	Fringe Benefits - IMRF Pension Er Contribution	21,150.00	19,985.00	19,290.00	25,817.00	29	5,832.00
	<i>Pensions Totals</i>	\$33,290.00	\$33,328.00	\$31,180.00	\$39,874.00	20%	\$6,546.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 09 - Human Resources							
<b>EXPENSE</b>							
<i>Salary and Benefits Totals</i>		\$218,441.00	\$235,111.00	\$232,320.00	\$258,727.00	10%	\$23,616.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.21.09-551	Consulting Services	32,000.00	28,000.00	28,000.00	16,000.00	(43)	(12,000.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Compensation study for completion				1.0000	14,000.00	14,000.00
Manager	Wellness Committee and events				1.0000	2,000.00	2,000.00
Manager Totals							\$16,000.00
100.21.09-553	Legal Services	26,000.00	13,000.00	6,500.00	46,000.00	254	33,000.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	BFPC- Fire entry level testing				1.0000	6,000.00	6,000.00
Manager	BFPC- Police entry level testing				1.0000	5,000.00	5,000.00
Manager	Fire promotional testing				1.0000	30,000.00	30,000.00
Manager	Legal policy consultation				1.0000	5,000.00	5,000.00
Manager Totals							\$46,000.00
100.21.09-566	Other Operating Services	46,942.00	54,071.00	39,640.00	33,254.00	(38)	(20,817.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							

Division 09 - Human Resources

**EXPENSE**

Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	Assessment tools			6.0000	1,800.00	10,800.00	
Manager	Background services			20.0000	168.00	3,360.00	
Manager	Employee ID program			20.0000	43.00	860.00	
Manager	NeoGov license			1.0000	2,316.00	2,316.00	
Manager	Pre-placement exams (non public safety)			13.0000	588.00	7,644.00	
Manager	Pre-placement exams (public safety)			8.0000	1,028.00	8,224.00	
Manager	Vehicle license abstracts			25.0000	2.00	50.00	
						Manager Totals	\$33,254.00

100.21.09-580	Memberships & Publications	8,660.00	11,681.00	7,880.00	10,582.00	(9)	(1,099.00)
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Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	Certified employee benefits specialist			1.0000	675.00	675.00	
Manager	IPELRA annual conference			2.0000	1,125.00	2,250.00	
Manager	IPELRA annual update and other seminars			6.0000	65.00	390.00	
Manager	IPELRA employment law seminar			10.0000	195.00	1,950.00	
Manager	IPELRA memberships			3.0000	230.00	690.00	
Manager	SHRM annual conference			2.0000	2,000.00	4,000.00	
Manager	SHRM memberships			3.0000	209.00	627.00	
						Manager Totals	\$10,582.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							
Division 09 - Human Resources							
<b>EXPENSE</b>							
100.21.09-581	Training & Travel	21,610.00	19,050.00	15,000.00	9,050.00	(52)	(10,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Anti-harassment training				1.0000	6,500.00	6,500.00
Manager	IPELRA new supervisor training				7.0000	150.00	1,050.00
Manager	Workplace incidents- line supervisor training				1.0000	1,500.00	1,500.00
	Manager Totals						\$9,050.00
	<i>Services &amp; Charges Totals</i>	\$135,212.00	\$125,802.00	\$97,020.00	\$114,886.00	(9%)	(\$10,916.00)
<b>Supplies</b>							
100.21.09-531	Office Supplies - General	7,000.00	7,756.00	12,930.00	7,000.00	(10)	(756.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Drug and alcohol testing				1.0000	5,500.00	5,500.00
Manager	Required medical testing				1.0000	1,500.00	1,500.00
	Manager Totals						\$7,000.00
100.21.09-532	Computer Equipment	.00	.00	.00	.00		.00
100.21.09-540	Other Operating Supplies	12,640.00	10,140.00	3,490.00	48,140.00	375	38,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 21 - Manager's Office</b>							

Division 09 - Human Resources

**EXPENSE**

Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
Manager	Executive recruitment			2.0000	20,000.00		40,000.00
Manager	HR/Legal compliance posters			1.0000	140.00		140.00
Manager	Recruitment ads & notices			25.0000	320.00		8,000.00
						Manager Totals	\$48,140.00

<i>Supplies Totals</i>	\$19,640.00	\$17,896.00	\$16,420.00	\$55,140.00	208%	\$37,244.00
<i>Services and Supplies Totals</i>	\$154,852.00	\$143,698.00	\$113,440.00	\$170,026.00	18%	\$26,328.00
Division 09 - Human Resources Totals	\$373,293.00	\$378,809.00	\$345,760.00	\$428,753.00	13%	\$49,944.00

# DEPARTMENT NARRATIVE

## FINANCE

### Mission Statement/Purpose

The Village of Winnetka Finance Department is dedicated to providing exceptional services to its residents, businesses, other governmental agencies, and other Village departments by applying modern financial management practices to ensure that the Village is able to deliver services effectively and efficiently on a sustained basis, and in a manner that is reflective of the organization's commitment to world class customer service.

### Current Year Department Accomplishments

- Won the Government Finance Officers (GFOA) Distinguished Budget Presentation Award.
- Received Certificate of Achievement for Excellence in Financial Reporting.
- Continued Finance staff cross-training initiatives to ensure appropriate coverage and an expedited customer experience.
- Supported various Village departments by providing financial analysis.
- Implemented Smart Phone Meter Reading for water and electric meter reading.
- Performed process review of payroll with New World.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **9.5**

FY 2019 FTEs: **10.5**

FY 2018 FTEs: **11.5**

FY 2017 FTEs: **11.9**

Proposed FY 2020 Cost of Salaries and Benefits: **\$1,289,679**

Projected FY 2019 Cost of Salaries and Benefits: **\$1,171,270**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$1,322,826**

Actual FY 2018 Cost of Salaries and Benefits: **\$1,245,153**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-2.51%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$248,402**

Projected FY 2019 Cost of Services and Supplies: **\$251,730**

Budgeted FY 2019 Cost of Services and Supplies: **\$255,688**

Actual FY 2018 Cost of Services and Supplies: **\$215,464**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-2.85%**

# Fiscal Year 2019 Proposed Department Objectives

Objective	Action Steps	Timeframe
Safeguard Village financial and technological assets.	<ul style="list-style-type: none"> <li>• Fully implement cyber phishing awareness software and training platform.</li> <li>• Evaluate and implement recommendations by consultants related to the Village’s financial or information technology infrastructure.</li> </ul>	12/31/20
Earn industry recognition for policies, procedures, and documentation.	<ul style="list-style-type: none"> <li>• Continue to win the GFOA Distinguished Budget Presentation Award.</li> <li>• Continue to receive the Certificate of Achievement for Excellence in Financial Reporting.</li> </ul>	12/31/20
Support the Village’s utility funds by assisting in financial analysis of rates and capital planning.	<ul style="list-style-type: none"> <li>• Identify financing alternatives for projects identified in the Strand Stormwater Vision.</li> </ul>	3/31/20
Invest in the Finance Department’s human assets.	<ul style="list-style-type: none"> <li>• Explore additional cross-training opportunities for Department staff.</li> </ul>	12/31/20
Responsibly manage the Village’s investments and treasury.	<ul style="list-style-type: none"> <li>• Explore potential new investment vehicles and opportunities in order to maximize earnings in a rising interest rate environment.</li> </ul>	12/31/20

# Fiscal Year 2019 Department Objectives Review

**December 31<sup>st</sup>, 2019**

**Objective**

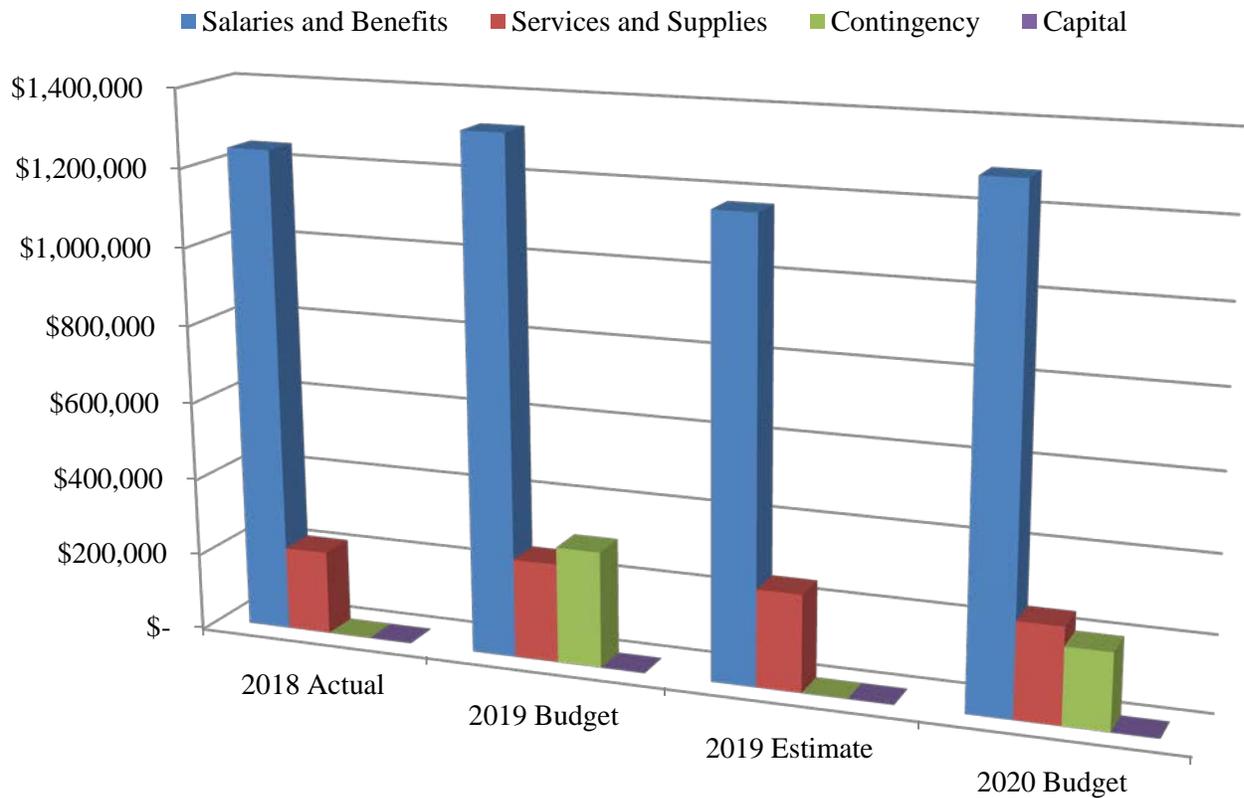
**Anticipated Completion Status**

Safeguard Village financial and technological assets.	In Progress
Earn industry recognition for policies, procedures, and documentation.	Ongoing
Support the Village's utility funds by assisting in financial analysis of rates and capital planning.	Complete
Invest in the Finance Department's human assets.	Complete
Responsibly manage the Village's investments and treasury.	Complete

# Financial Summary

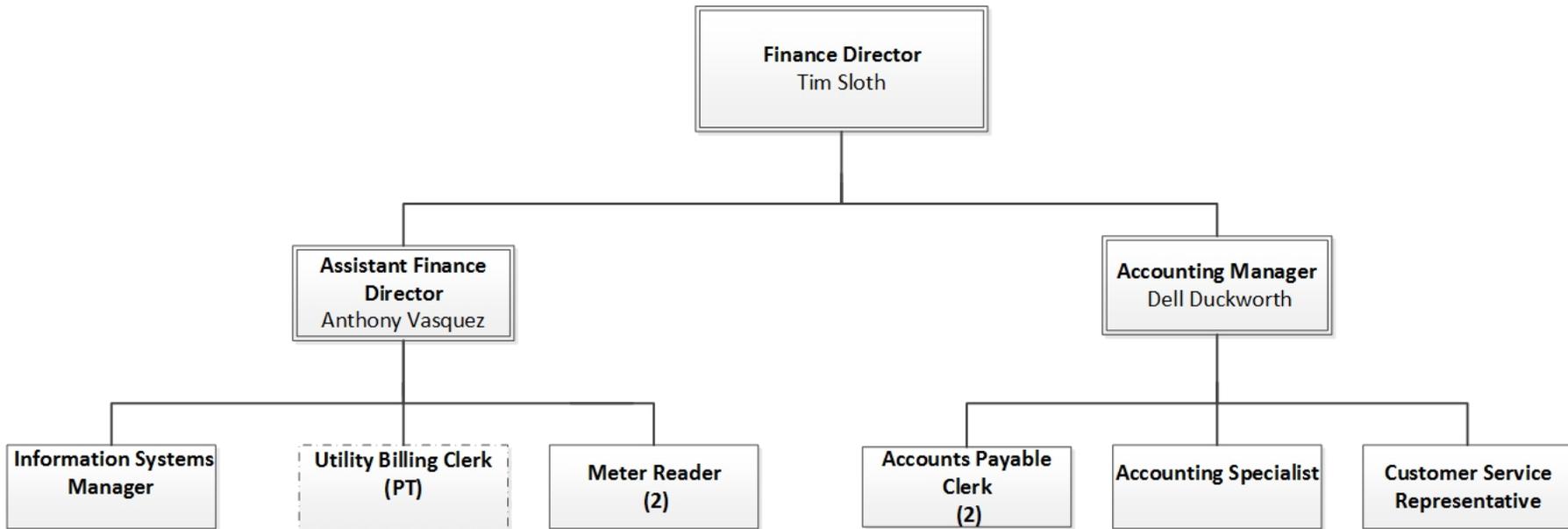
Finance	Actual 2018	Budget 2019	Estimate 2019	Budget 2020	% Change	% Change
		A	B	C	A to C	B to C
Salaries and Benefits	\$ 1,245,153	\$ 1,322,826	\$ 1,171,270	\$ 1,289,679	-2.5%	10.1%
Services and Supplies	\$ 215,464	\$ 255,688	\$ 251,730	\$ 248,402	-2.8%	-1.3%
Contingency	\$ -	\$ 300,000	\$ -	\$ 200,000	-33.3%	0.0%
<b>Total Operating Exp.</b>	<b>\$ 1,460,617</b>	<b>\$ 1,878,514</b>	<b>\$ 1,423,000</b>	<b>\$ 1,738,081</b>	<b>-7.5%</b>	<b>22.1%</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>Total Department</b>	<b>\$ 1,460,617</b>	<b>\$ 1,878,514</b>	<b>\$ 1,423,000</b>	<b>\$ 1,738,081</b>	<b>-7.5%</b>	<b>22.1%</b>

## Finance



# Organizational Chart

## Village of Winnetka Finance Department





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.22.01-511	Regular Salaries	920,876.00	874,060.00	771,120.00	829,968.00	(5)	(44,092.00)

Position Transactions					
Level	Position	Type	Code	Total Amount	
Manager	220101 - Finance Director	Earnings		165,750.00	
Manager	220202 - Assistant Finance Director 2	Earnings		107,473.00	
Manager	220401 - Accounting Manager	Earnings		118,857.00	
Manager	220602 - Accounting Specialist	Earnings		70,991.00	
Manager	220901 - Accounts Payable Clerk	Earnings		80,240.00	
Manager	220902 - Accounts Payable Clerk	Earnings		69,583.00	
Manager	221002 - Customer Service Representative	Earnings		70,094.00	
Manager	221101 - Meter Reader	Earnings		73,490.00	
Manager	221102 - Meter Reader	Earnings		73,490.00	
				Manager Totals	\$829,968.00

100.22.01-512	Overtime Salaries	13,000.00	8,000.00	6,520.00	7,750.00	(3)	(250.00)
100.22.01-513	Part Time Salaries	47,971.00	47,973.00	45,930.00	50,757.00	6	2,784.00

Position Transactions					
Level	Position	Type	Code	Total Amount	
Manager	221201 - Utility Billing Clerk Part-Time	Earnings		50,757.00	



# Village of Winnetka

## Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
							Manager Totals
							<b>\$50,757.00</b>
100.22.01-515	Sick Cashed In	2,490.00	3,311.00	1,610.00	7,836.00	137	4,525.00
100.22.01-518	Other Compensation	2,500.00	2,500.00	2,500.00	2,500.00		.00
<i>Employee Pay Totals</i>		<b>\$986,837.00</b>	<b>\$935,844.00</b>	<b>\$827,680.00</b>	<b>\$898,811.00</b>	<b>(4%)</b>	<b>(\$37,033.00)</b>
<b>Benefits</b>							
100.22.01-521	Fringe Benefits - Worker's Compensation	24,000.00	24,000.00	12,000.00	24,000.00		.00
100.22.01-522	Fringe Benefits - Medical / Dental Insurance	151,682.00	161,142.00	154,540.00	161,669.00		527.00
100.22.01-528	Fringe Benefits - Life Insurance	1,207.00	901.00	850.00	920.00	2	19.00
100.22.01-529	Fringe Benefits - Allowances	.00	.00	.00	.00		.00
100.22.01-582	Tuition Assistance	6,000.00	6,000.00	4,720.00	10,000.00	67	4,000.00
<i>Benefits Totals</i>		<b>\$182,889.00</b>	<b>\$192,043.00</b>	<b>\$172,110.00</b>	<b>\$196,589.00</b>	<b>2%</b>	<b>\$4,546.00</b>
<b>Pensions</b>							
100.22.01-523	Fringe Benefits - Medicare	14,308.00	13,781.00	11,540.00	13,135.00	(5)	(646.00)
100.22.01-524	Fringe Benefits - Social Security	59,349.00	57,058.00	49,370.00	53,974.00	(5)	(3,084.00)
100.22.01-525	Fringe Benefits - IMRF Pension Er Contribution	160,098.00	124,100.00	110,570.00	127,170.00	2	3,070.00
<i>Pensions Totals</i>		<b>\$233,755.00</b>	<b>\$194,939.00</b>	<b>\$171,480.00</b>	<b>\$194,279.00</b>	<b>0%</b>	<b>(\$660.00)</b>
<i>Salary and Benefits Totals</i>		<b>\$1,403,481.00</b>	<b>\$1,322,826.00</b>	<b>\$1,171,270.00</b>	<b>\$1,289,679.00</b>	<b>(3%)</b>	<b>(\$33,147.00)</b>
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
100.22.01-551	Consulting Services	53,081.00	66,160.00	45,000.00	58,580.00	(11)	(7,580.00)

Budget Transactions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 22 - Finance</b>								
Division 01 - Department Wide								
<b>EXPENSE</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Audit					1.0000	29,580.00	29,580.00
Manager	Remote metering consulting (share with W&E)					1.0000	20,000.00	20,000.00
Manager	Vehicle sticker distribution and website					1.0000	9,000.00	9,000.00
							Manager Totals	\$58,580.00
100.22.01-553	Legal Services	.00	.00	.00	.00		.00	
100.22.01-555	GIS & Aerial Mapping	1,584.00	1,426.00	1,430.00	1,496.00	5	70.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 1.76%					1.0000	1,496.00	1,496.00
							Manager Totals	\$1,496.00
100.22.01-556	Village Data Processing / Network Charge	66,402.00	69,722.00	69,720.00	69,722.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly network charge					12.0000	5,810.16	69,722.00
							Manager Totals	\$69,722.00
100.22.01-563	Telephone Service	612.00	554.00	450.00	553.00		(1.00)	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 22 - Finance</b>								
Division 01 - Department Wide								
<b>EXPENSE</b>								
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Monthly PRI share (Comcast)					12.0000	46.12	553.00
							Manager Totals	\$553.00
100.22.01-564	Cell Phones & Radios	3,600.00	3,600.00	3,600.00	3,600.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Verizon Wireless Finance Department charges					12.0000	300.00	3,600.00
							Manager Totals	\$3,600.00
100.22.01-566	Other Operating Services	8,200.00	22,400.00	47,960.00	22,400.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Capital planning software renewal					1.0000	700.00	700.00
Manager	New World customizations					1.0000	2,500.00	2,500.00
Manager	Utility bill printing service					1.0000	6,000.00	6,000.00
Manager	Utility billing lockbox					12.0000	1,100.00	13,200.00
							Manager Totals	\$22,400.00
100.22.01-574	Vehicle Maint Service Charge	6,432.00	7,356.00	7,360.00	7,356.00		.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							

Division 01 - Department Wide

**EXPENSE**

100.22.01-580	Memberships & Publications	2,720.00	2,720.00	2,000.00	2,545.00	(6)	(175.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Accounting Manager memberships	1.0000	300.00	300.00
Manager	Financial periodical subscriptions	1.0000	500.00	500.00
Manager	GFOA (Finance Director)	1.0000	190.00	190.00
Manager	IAPPO (Assistant Finance Director)	1.0000	45.00	45.00
Manager	IGFOA (Assistant Finance Director)	1.0000	150.00	150.00
Manager	IGFOA (Finance Director)	1.0000	190.00	190.00
Manager	IL CPA (Finance Director)	1.0000	110.00	110.00
Manager	IL Municipal Treasurers Association (Finance Director)	1.0000	80.00	80.00
Manager	Legal ads	1.0000	750.00	750.00
Manager	Midwest Assc. of Public Procurement (Village)	1.0000	45.00	45.00
Manager	National Institute of Government Procurement (Village)	1.0000	185.00	185.00
<b>Manager Totals</b>				<b>\$2,545.00</b>

100.22.01-581	Training & Travel	6,750.00	5,750.00	7,400.00	5,750.00	.00	
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	GFOA national conference (Finance Director)	1.0000	1,500.00	1,500.00
Manager	IGFOA state conference (Accounting Manager)	1.0000	750.00	750.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager	Local conferences and events					1.0000	2,000.00
Manager	Tyler/New World conference (AFD)					1.0000	1,500.00
<b>Manager Totals</b>							<b>\$5,750.00</b>
100.22.01-592	Credit Card Service Fees	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$149,381.00	\$179,688.00	\$184,920.00	\$172,002.00	(4%)	(\$7,686.00)
<b>Supplies</b>							
100.22.01-531	Office Supplies - General	74,500.00	74,500.00	65,000.00	75,150.00	1	650.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Budget printing and supplies					1.0000	1,750.00
Manager	Paper, toner, folders, parking permits, general supplies					12.0000	3,000.00
Manager	Postage and copier charges					12.0000	2,750.00
Manager	Smartphone meter reading devices maint.					1.0000	4,400.00
<b>Manager Totals</b>							<b>\$75,150.00</b>
100.22.01-532	Computer Equipment	.00	500.00	830.00	250.00	(50)	(250.00)
100.22.01-540	Other Operating Supplies	1,000.00	1,000.00	980.00	1,000.00		.00
<i>Supplies Totals</i>		\$75,500.00	\$76,000.00	\$66,810.00	\$76,400.00	1%	\$400.00
<i>Services and Supplies Totals</i>		\$224,881.00	\$255,688.00	\$251,730.00	\$248,402.00	(3%)	(\$7,286.00)

**Capital Outlay**



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 22 - Finance</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
100.22.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00
100.22.01-640	Office and Other Equipment	.00	.00	.00	.00		.00
100.22.01-645	Technology	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Contingency</b>							
100.22.01-593	Contingency	300,000.00	300,000.00	.00	200,000.00	(33)	(100,000.00)
	<i>Contingency Totals</i>	\$300,000.00	\$300,000.00	\$0.00	\$200,000.00	(33%)	(\$100,000.00)
	Division 01 - Department Wide Totals	\$1,928,362.00	\$1,878,514.00	\$1,423,000.00	\$1,738,081.00	(7%)	(\$140,433.00)
	Department 22 - Finance Totals	\$1,928,362.00	\$1,878,514.00	\$1,423,000.00	\$1,738,081.00	(7%)	(\$140,433.00)

# DEPARTMENT NARRATIVE

## POLICE DEPARTMENT

### Mission Statement/Purpose

The Mission of the Winnetka Police Department is to protect life and property; preserve a peaceful community; prevent, detect and investigate crimes; justly enforce laws; and protect the rights of all citizens.

Services provided include preventive patrol, criminal investigations, traffic and parking enforcement, juvenile justice procedures, crime prevention and education, social services, and animal control.

### Current Year Department Accomplishments

- Successfully completed first phase of public safety space repurposing and transitioned Investigations Unit into improved work space.
- Hired two new Patrol Officers.
- Conducted promotional processes that led to the appointment of a Commander and promotion of a Sergeant.
- Researched and identified an e-citation vendor and implemented solution.
- Updated Records management functions and identified areas to improve efficiencies and effectiveness.
- Successfully managed public safety challenges at third annual two-day music festival.
- Strengthened partnership with schools and completed first ever reciprocal reporting agreement with District 36.
- Significantly reduced the number of auto thefts.
- Reallocated civilian personnel to address and support updated Village parking program.
- Implemented Smart 911 and new community alert system.
- Hosted and conducted multi-agency active threat training at New Trier High School.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **35.5**

FY 2019 FTEs: **35.5**

FY 2018 FTEs: **35.5**

FY 2017 FTEs: **39.5**

Proposed FY 2020 Cost of Salaries and Benefits: **\$6,521,925**

Projected FY 2019 Cost of Salaries and Benefits: **\$5,846,548**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$6,216,602**

Actual FY 2018 Cost of Salaries and Benefits: **\$5,717,686**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **4.91%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$1,325,506**

Projected FY 2019 Cost of Services and Supplies: **\$1,336,124**

Budgeted FY 2019 Cost of Services and Supplies: **\$1,346,382**

Actual FY 2018 Cost of Services and Supplies: **\$1,275,529**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-1.55%**

# Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Complete third phase of public safety building and repurposing.	<ul style="list-style-type: none"> <li>• Convert old interview room into police social worker office.</li> <li>• Replace deteriorating flooring.</li> <li>• Update first floor corridors and hallways.</li> </ul>	4/01/20
Establish a business liaison officer specialty assignment.	<ul style="list-style-type: none"> <li>• Identify job responsibilities.</li> <li>• Conduct selection process and select most qualified officer.</li> <li>• Initiate business outreach.</li> </ul>	6/01/20
Develop a platform to share real time crime data.	<ul style="list-style-type: none"> <li>• Identify product and vendor.</li> <li>• Set parameters for data sharing.</li> <li>• Share platform on website.</li> </ul>	12/01/20
Partner with Human Resources to conduct test and establish new police officer eligibility list.	<ul style="list-style-type: none"> <li>• Identify test vendor.</li> <li>• Conduct test.</li> <li>• Establish list.</li> </ul>	6/30/20
Implement digital solution for crash reporting.	<ul style="list-style-type: none"> <li>• Test platform with State of Illinois.</li> <li>• Train officers and deploy solution.</li> </ul>	6/01/20
Reinforce crime prevention and community relations efforts.	<ul style="list-style-type: none"> <li>• Maintain proactive community engagement activities.</li> <li>• Continue to actively build positive relationships with the community via social media.</li> </ul>	12/31/20



# Fiscal Year 2019 Department Objectives Review

December 31<sup>st</sup>, 2019

Anticipated Completion Status

Objective

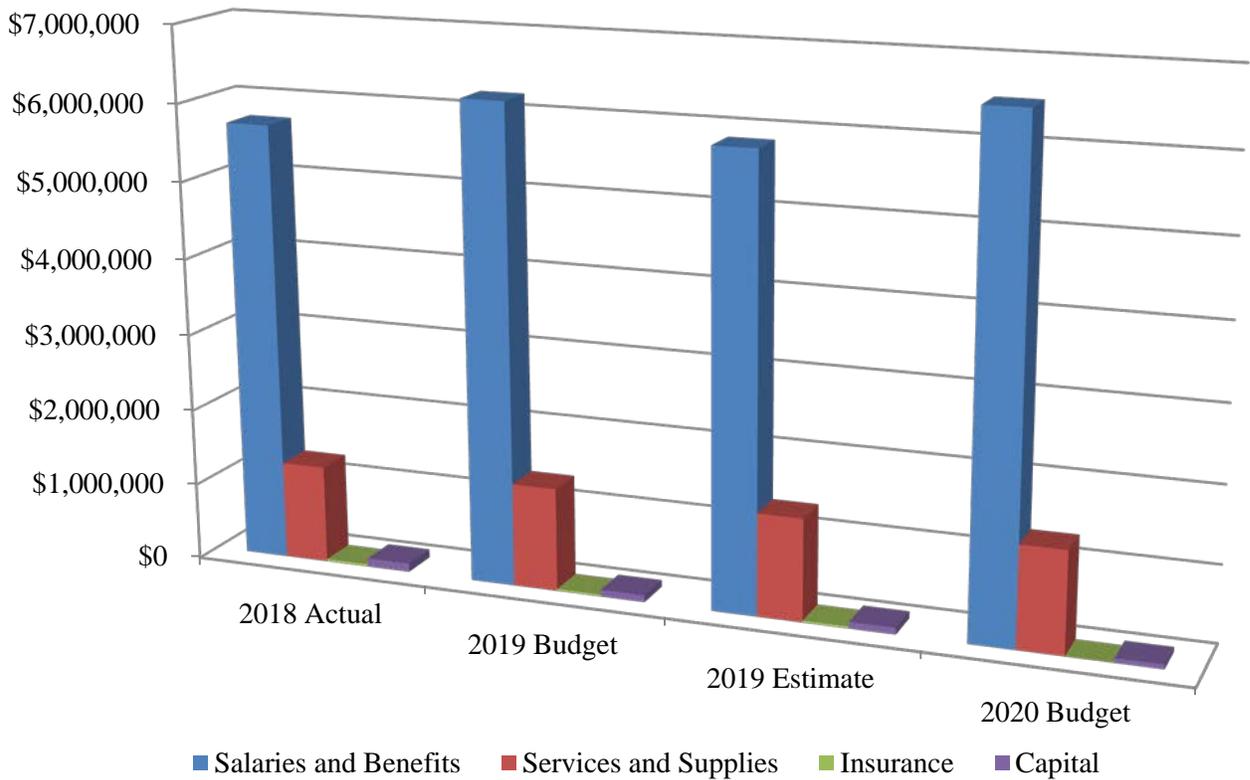
Complete second phase of public safety building space repurposing.	In Progress
Select and implement a digital solution for citation issuance.	Complete
Maintain and strengthen school partnerships.	Ongoing
Update Records management functions.	Complete
Select new training management tool.	In progress
Reinforce crime prevention and community relations efforts.	Ongoing



# Financial Summary

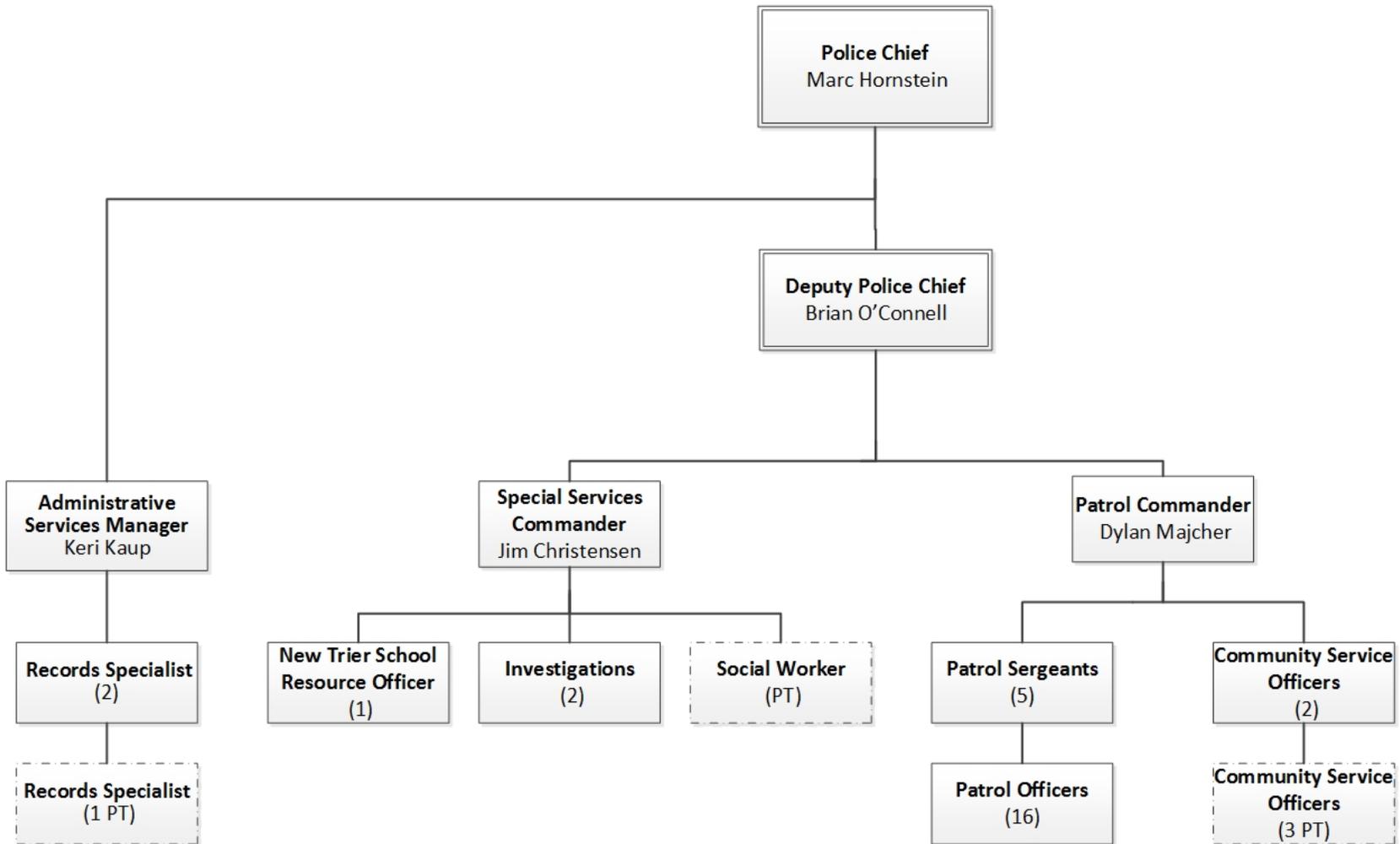
Police	Actual	Budget	Estimate	Budget	% Change	% Change
	2018	2019 A	2019 B	2020 C	A to C	B to C
Salaries and Benefits	\$ 5,717,686	\$ 6,216,602	\$ 5,846,548	\$ 6,521,925	4.9%	11.6%
Services and Supplies	\$ 1,275,529	\$ 1,346,382	\$ 1,336,124	\$ 1,325,506	-1.6%	-0.8%
Insurance	\$ 28,977	\$ 25,000	\$ 25,000	\$ -	-100.0%	-100.0%
<b>Total Operating Exp.</b>	<b>\$ 7,022,192</b>	<b>\$ 7,587,984</b>	<b>\$ 7,207,672</b>	<b>\$ 7,847,431</b>	<b>3.4%</b>	<b>8.9%</b>
Capital Outlay	\$ 108,583	\$ 87,500	\$ 87,500	\$ 60,000	-31.4%	-31.4%
<b>Total Department</b>	<b>\$ 7,130,775</b>	<b>\$ 7,675,484</b>	<b>\$ 7,295,172</b>	<b>\$ 7,907,431</b>	<b>3.0%</b>	<b>8.4%</b>

## Police



# Organizational Chart

## Village of Winnetka Police Department



## Department Metrics

<b>Annual Activity Summary</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>% Change</b>
Calls for Service	22,959*	15,610	7,670	47%
Crime Reports	241	350	291	-31%
Custodial Arrests	75	83	94	-10%
Ordinance Citations	215	136	138	58%
Traffic - Citations & Warnings	2,996	2,601	2,656	15%
Parking Citations	5,009	4,227	4,802	19%
Total Traffic Crashes	342	274	339	25%
Other Department Services	11,998	11,030	14,434	9%
Department Training (hours)	4,151	4,343	4,699	-4%

\*Increase in “Calls for Service” due to updated definitions in June 2017. Previous years’ data did not include officer-initiated activity.



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change																																
<b>Fund 100 - General Fund</b>																																							
<b>Department 26 - Police</b>																																							
Division 01 - Department Wide																																							
<b>EXPENSE</b>																																							
<u>Salary and Benefits</u>																																							
<u>Employee Pay</u>																																							
100.26.01-512	Overtime Salaries	.00	.00	.00	.00		.00																																
100.26.01-513	Part Time Salaries	23,720.00	22,000.00	22,500.00	23,500.00	7	1,500.00																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Position Transactions</th> <th colspan="2"></th> </tr> <tr> <th>Level</th> <th>Position</th> <th>Type</th> <th>Code</th> <th colspan="2"></th> <th colspan="2">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>261101 - Social Worker Part-Time</td> <td>Earnings</td> <td></td> <td colspan="2"></td> <td colspan="2" style="text-align: right;">23,500.00</td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right;">Manager Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$23,500.00</td> </tr> </tbody> </table>								Position Transactions								Level	Position	Type	Code			Total Amount		Manager	261101 - Social Worker Part-Time	Earnings				23,500.00								Manager Totals	\$23,500.00
Position Transactions																																							
Level	Position	Type	Code			Total Amount																																	
Manager	261101 - Social Worker Part-Time	Earnings				23,500.00																																	
						Manager Totals	\$23,500.00																																
100.26.01-518	Other Compensation	.00	.00	.00	.00		.00																																
<i>Employee Pay Totals</i>		<b>\$23,720.00</b>	<b>\$22,000.00</b>	<b>\$22,500.00</b>	<b>\$23,500.00</b>	<b>7%</b>	<b>\$1,500.00</b>																																
<u>Benefits</u>																																							
100.26.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00																																
100.26.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00																																
100.26.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00																																
100.26.01-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00																																
100.26.01-582	Tuition Assistance	10,935.00	6,900.00	6,900.00	12,180.00	77	5,280.00																																
<i>Benefits Totals</i>		<b>\$10,935.00</b>	<b>\$6,900.00</b>	<b>\$6,900.00</b>	<b>\$12,180.00</b>	<b>77%</b>	<b>\$5,280.00</b>																																
<u>Pensions</u>																																							
100.26.01-523	Fringe Benefits - Medicare	344.00	343.00	270.00	366.00	7	23.00																																
100.26.01-524	Fringe Benefits - Social Security	1,471.00	1,364.00	1,157.00	1,457.00	7	93.00																																
100.26.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00																																



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 01 - Department Wide							
EXPENSE							
100.26.01-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$1,815.00	\$1,707.00	\$1,427.00	\$1,823.00	7%	\$116.00
	<i>Salary and Benefits Totals</i>	\$36,470.00	\$30,607.00	\$30,827.00	\$37,503.00	23%	\$6,896.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
100.26.01-553	Legal Services	.00	.00	.00	.00		.00
100.26.01-554	Social Work	.00	.00	.00	.00		.00
100.26.01-555	GIS & Aerial Mapping	17,694.00	15,925.00	15,930.00	16,711.00	5	786.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 19.66%				1.0000	16,711.00	16,711.00
						Manager Totals	\$16,711.00
100.26.01-556	Village Data Processing / Network Charge	110,345.00	115,862.00	115,860.00	115,862.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Network support and computer charges				1.0000	115,862.00	115,862.00
						Manager Totals	\$115,862.00
100.26.01-557	Technology Licensing & Maintenance	112,190.00	103,090.00	103,580.00	98,500.00	(4)	(4,590.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							

Division 01 - Department Wide

**EXPENSE**

Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager	Computer network maintenance (Contract)				1.0000	39,000.00	39,000.00
Manager	E-crash system				1.0000	2,500.00	2,500.00
Manager	E-ticketing system				1.0000	2,700.00	2,700.00
Manager	Mobile data terminal charges				1.0000	8,000.00	8,000.00
Manager	Mobile video maintenance				1.0000	13,050.00	13,050.00
Manager	Property and evidence software subscription				1.0000	2,000.00	2,000.00
Manager	Socrata maintenance fee				1.0000	2,150.00	2,150.00
Manager	STARCOM subscription fees				1.0000	16,100.00	16,100.00
Manager	Video security service and maintenance				1.0000	13,000.00	13,000.00
<b>Manager Totals</b>							<b>\$98,500.00</b>

100.26.01-562	Dispatch Services	430,681.00	448,879.00	448,880.00	467,734.00	4	18,855.00
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Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager	Consolidated dispatch contract				1.0000	467,734.00	467,734.00
<b>Manager Totals</b>							<b>\$467,734.00</b>

100.26.01-563	Telephone Service	12,852.00	7,836.00	7,840.00	7,835.00		(1.00)
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Budget Transactions							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							

Division 01 - Department Wide

EXPENSE

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	847-***-2121 (CallOne POTS) PD/FD emergency line	12.0000	120.00	1,440.00
Manager	847-***-2561 (CallOne POTS) PD/FD emergency line	12.0000	120.00	1,440.00
Manager	847-***-6034 (CallOne POTS) Police non-emergency line	12.0000	60.00	720.00
Manager	847-***-6157 (CallOne POTS) Police non-emergency line	12.0000	60.00	720.00
Manager	847-***-6158 (CallOne POTS) Police non-emergency line	12.0000	60.00	720.00
Manager	847-***-6167 (CallOne POTS) Police non-emergency line	12.0000	60.00	720.00
Manager	Monthly PRI share (Comcast)	12.0000	172.93	2,075.00
Manager Totals				<u>\$7,835.00</u>

100.26.01-564 Cell Phones & Radios 24,000.00 26,400.00 24,000.00 24,000.00 (9) (2,400.00)

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Cellular service	1.0000	22,800.00	22,800.00
Manager	Radio maintenance	1.0000	1,200.00	1,200.00
Manager Totals				<u>\$24,000.00</u>

100.26.01-566 Other Operating Services 37,000.00 27,300.00 25,200.00 24,800.00 (9) (2,500.00)

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Administrative services	1.0000	1,000.00	1,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							

Division 01 - Department Wide

**EXPENSE**

Manager	Animal control expenses					1.0000	1,000.00	1,000.00
Manager	Fitness exams and inoculations					1.0000	3,000.00	3,000.00
Manager	Investigations software subscriptions					1.0000	6,900.00	6,900.00
Manager	Lexipol policy manual subscription					1.0000	8,500.00	8,500.00
Manager	Mortuary services					1.0000	1,000.00	1,000.00
Manager	Parking ticket system maintenance					1.0000	1,000.00	1,000.00
Manager	Shredding services					1.0000	900.00	900.00
Manager	Subpoena processing fees					1.0000	500.00	500.00
Manager	Towing					1.0000	1,000.00	1,000.00
							<b>Manager Totals</b>	<b>\$24,800.00</b>

100.26.01-568	Utilities	44,500.00	44,500.00	44,500.00	44,500.00		.00
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Budget Transactions						
Level	Transaction	Number of Units	Cost Per Unit	Total Amount		
Manager	Water, electric, and stormwater fees	1.0000	44,500.00	44,500.00		
				<b>Manager Totals</b>	<b>\$44,500.00</b>	

100.26.01-570	Repair & Maintenance - Buildings	70,200.00	69,010.00	75,280.00	76,410.00	11	7,400.00
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Budget Transactions						
Level	Transaction	Number of Units	Cost Per Unit	Total Amount		
Manager	Building fire insurance	1.0000	7,310.00	7,310.00		



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 26 - Police							

Division 01 - Department Wide

EXPENSE

Manager	Building furnishings					1.0000	5,000.00	5,000.00
Manager	Building repairs and maintenance					1.0000	8,000.00	8,000.00
Manager	Custodial services					1.0000	22,000.00	22,000.00
Manager	Generator service					1.0000	5,000.00	5,000.00
Manager	HVAC preventative maintenance					1.0000	5,200.00	5,200.00
Manager	HVAC service					1.0000	16,000.00	16,000.00
Manager	Janitor and miscellaneous supplies					1.0000	3,500.00	3,500.00
Manager	Laundry and floor mat service					1.0000	3,500.00	3,500.00
Manager	Pest control services					1.0000	900.00	900.00
							Manager Totals	\$76,410.00

100.26.01-574	Vehicle Maint Service Charge	153,408.00	148,548.00	148,550.00	154,752.00	4	6,204.00
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Budget Transactions						
Level	Transaction		Number of Units	Cost Per Unit	Total Amount	
Manager	Fleet services assessment		1.0000	154,752.00	154,752.00	
					Manager Totals	\$154,752.00

100.26.01-575	Rental - Office Equipment	6,500.00	6,500.00	5,200.00	6,500.00		.00
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Budget Transactions					
Level	Transaction		Number of Units	Cost Per Unit	Total Amount
Manager	Copier rental		1.0000	6,500.00	6,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 01 - Department Wide							

EXPENSE

Manager Totals \$6,500.00

100.26.01-580	Memberships & Publications	43,516.00	42,556.00	40,330.00	43,006.00	1	450.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Crime lab building maintenance fund	1.0000	3,000.00	3,000.00
Manager	Crime lab fee	1.0000	16,950.00	16,950.00
Manager	ILEAS membership	1.0000	120.00	120.00
Manager	NEMRT memberships	28.0000	95.00	2,660.00
Manager	NIPAS fees	1.0000	6,200.00	6,200.00
Manager	NIPSTA memberships	28.0000	167.00	4,676.00
Manager	NORTAF fees	1.0000	6,500.00	6,500.00
Manager	Professional memberships	1.0000	1,500.00	1,500.00
Manager	Training publication subscription fees	28.0000	50.00	1,400.00
Manager Totals				<b>\$43,006.00</b>

100.26.01-581	Training & Travel	66,000.00	61,000.00	56,000.00	54,500.00	(11)	(6,500.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Books periodicals and videos	1.0000	800.00	800.00
Manager	Fitness supplies and maintenance	1.0000	2,000.00	2,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager	Police law institute training					1.0000	2,700.00
Manager	Professional conferences					1.0000	6,500.00
Manager	Range supplies maintenance and ammo					1.0000	19,500.00
Manager	Training and expenses					1.0000	23,000.00
<b>Manager Totals</b>							<b>\$54,500.00</b>

*Services & Charges Totals*      \$1,128,886.00      \$1,117,406.00      \$1,111,150.00      \$1,135,110.00      2%      \$17,704.00

**Supplies**

100.26.01-532	Computer Equipment	.00	.00	214.00	.00		.00
100.26.01-539	Police Equipment	54,160.00	57,576.00	56,140.00	45,696.00	(21)	(11,880.00)

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Automatic external defibrillators	1.0000	2,200.00	2,200.00
Manager	Batteries and UPS supplies	1.0000	1,500.00	1,500.00
Manager	Body armor	1.0000	3,200.00	3,200.00
Manager	Breathalyzer supplies	1.0000	500.00	500.00
Manager	Community relations supplies	1.0000	3,500.00	3,500.00
Manager	Crime scene supplies	1.0000	2,000.00	2,000.00
Manager	Crossing guard supplies	1.0000	500.00	500.00
Manager	Electronic control device supplies	1.0000	2,620.00	2,620.00
Manager	Electronic control devices	28.0000	317.00	8,876.00
Manager	First aid and universal precaution supplies	1.0000	2,500.00	2,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 26 - Police							
Division 01 - Department Wide							

EXPENSE

Manager	Investigations supplies					1.0000	1,000.00	1,000.00
Manager	Patrol supplies and equipment					1.0000	3,500.00	3,500.00
Manager	Property and evidence storage supplies					1.0000	1,000.00	1,000.00
Manager	Traffic safety equipment					1.0000	500.00	500.00
Manager	Uniform, patches					1.0000	300.00	300.00
Manager	Uniforms, new officers					2.0000	4,000.00	8,000.00
Manager	Uniforms, promotions					1.0000	2,000.00	2,000.00
Manager	Uniforms, specialty assignment					1.0000	2,000.00	2,000.00
							<b>Manager Totals</b>	<b>\$45,696.00</b>

100.26.01-540	Other Operating Supplies	43,100.00	33,000.00	30,300.00	31,000.00	(6)	(2,000.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Administration and miscellaneous supplies	1.0000	6,500.00	6,500.00	
Manager	NIPAS and emergency management supplies	1.0000	3,000.00	3,000.00	
Manager	Paper and office supplies	1.0000	3,000.00	3,000.00	
Manager	Postage and shipping expenses	1.0000	4,000.00	4,000.00	
Manager	Printer and copier supplies	1.0000	6,000.00	6,000.00	
Manager	Printing expenses	1.0000	6,000.00	6,000.00	
Manager	Prisoner food and services	1.0000	500.00	500.00	
Manager	Records supplies	1.0000	2,000.00	2,000.00	
				<b>Manager Totals</b>	<b>\$31,000.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							

Division 01 - Department Wide

**EXPENSE**

100.26.01-542	Vehicles, Parts and Equipment	141,200.00	138,400.00	138,320.00	113,700.00	(18)	(24,700.00)
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**Budget Transactions**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Bicycle equipment and maintenance	1.0000	3,500.00	3,500.00
Manager	Miscellaneous squad supplies	1.0000	2,000.00	2,000.00
Manager	Mobile video systems	2.0000	3,600.00	7,200.00
Manager	Motorcycle maintenance and repair	1.0000	1,000.00	1,000.00
Manager	Radar unit maintenance and certification	1.0000	1,000.00	1,000.00
Manager	Squad equipment installation and repairs	1.0000	28,000.00	28,000.00
Manager	Squad fleet replacement	2.0000	35,000.00	70,000.00
Manager	Vehicle cleaning and decontamination	1.0000	1,000.00	1,000.00
<b>Manager Totals</b>				<b>\$113,700.00</b>

<i>Supplies Totals</i>	\$238,460.00	\$228,976.00	\$224,974.00	\$190,396.00	(17%)	(\$38,580.00)
<i>Services and Supplies Totals</i>	\$1,367,346.00	\$1,346,382.00	\$1,336,124.00	\$1,325,506.00	(2%)	(\$20,876.00)

**Capital Outlay**

100.26.01-615	Buildings & Structures	87,500.00	87,500.00	87,500.00	60,000.00	(31)	(27,500.00)
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**Budget Transactions**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Office space renovation	1.0000	60,000.00	60,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager Totals							\$60,000.00
100.26.01-620	Improvements Other Than Buildings	.00	.00	.00	.00		.00
100.26.01-625	Heavy Machinery	.00	.00	.00	.00		.00
100.26.01-630	Motor Vehicles	.00	.00	.00	.00		.00
100.26.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00
100.26.01-640	Office and Other Equipment	.00	.00	.00	.00		.00
100.26.01-645	Technology	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		\$87,500.00	\$87,500.00	\$87,500.00	\$60,000.00	(31%)	(\$27,500.00)
<b><u>Insurance and Other Chargebacks</u></b>							
100.26.01-530	Liability Insurance	30,000.00	25,000.00	25,000.00	.00	(100)	(25,000.00)
<i>Insurance and Other Chargebacks Totals</i>		\$30,000.00	\$25,000.00	\$25,000.00	\$0.00	(100%)	(\$25,000.00)
Division 01 - Department Wide Totals		\$1,521,316.00	\$1,489,489.00	\$1,479,451.00	\$1,423,009.00	(4%)	(\$66,480.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund **100 - General Fund**

Department **26 - Police**

Division **10 - Administration**

**EXPENSE**

Salary and Benefits

Employee Pay

100.26.10-511	Regular Salaries	656,040.00	674,494.00	647,755.00	713,393.00	6	38,899.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	260101 - Police Chief	Earnings		164,022.00
Manager	260201 - Deputy Police Chief	Earnings		157,402.00
Manager	260301 - Commander of Police	Earnings		145,465.00
Manager	260302 - Commander of Police	Earnings		137,073.00
Manager	260702 - Administrative Services Manager	Earnings		97,605.00
Manager	269998 - PD Budget Only Sworn	Earnings		11,826.00
Manager Totals				\$713,393.00

100.26.10-512	Overtime Salaries	.00	.00	11,000.00	12,000.00		12,000.00
100.26.10-515	Sick Cashed In	4,895.00	7,582.00	7,580.00	25,732.00	239	18,150.00
100.26.10-516	Holiday Salaries	.00	.00	13.00	.00		.00
100.26.10-518	Other Compensation	4,980.00	7,480.00	7,480.00	7,580.00	1	100.00
<i>Employee Pay Totals</i>		\$665,915.00	\$689,556.00	\$673,828.00	\$758,705.00	10%	\$69,149.00

Benefits

100.26.10-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.10-521	Fringe Benefits - Worker's Compensation	40,000.00	40,000.00	40,000.00	40,000.00		.00
100.26.10-522	Fringe Benefits - Medical / Dental Insurance	107,344.00	97,899.00	88,103.00	90,761.00	(7)	(7,138.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 10 - Administration							
<b>EXPENSE</b>							
100.26.10-528	Fringe Benefits - Life Insurance	870.00	724.00	690.00	781.00	8	57.00
	<i>Benefits Totals</i>	\$148,214.00	\$138,623.00	\$128,793.00	\$131,542.00	(5%)	(\$7,081.00)
<b>Pensions</b>							
100.26.10-523	Fringe Benefits - Medicare	9,656.00	10,067.00	6,460.00	11,073.00	10	1,006.00
100.26.10-524	Fringe Benefits - Social Security	4,543.00	5,824.00	5,850.00	6,357.00	9	533.00
100.26.10-525	Fringe Benefits - IMRF Pension Er Contribution	10,030.00	11,036.00	11,080.00	14,406.00	31	3,370.00
100.26.10-526	Fringe Benefits - Police Pension Er Contribution	297,315.00	305,978.00	285,950.00	341,873.00	12	35,895.00
100.26.10-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$321,544.00	\$332,905.00	\$309,340.00	\$373,709.00	12%	\$40,804.00
	<i>Salary and Benefits Totals</i>	\$1,135,673.00	\$1,161,084.00	\$1,111,961.00	\$1,263,956.00	9%	\$102,872.00
Division 10 - Administration	<b>Totals</b>	\$1,135,673.00	\$1,161,084.00	\$1,111,961.00	\$1,263,956.00	9%	\$102,872.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 13 - Community Service Officers							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.26.13-511	Regular Salaries	152,506.00	156,916.00	136,260.00	159,833.00	2	2,917.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	260901 - Community Service Officer			Earnings			79,918.00
Manager	260902 - Community Service Officer			Earnings			79,915.00
Manager Totals							\$159,833.00
100.26.13-512	Overtime Salaries	2,601.00	2,666.00	2,670.00	2,600.00	(2)	(66.00)
100.26.13-513	Part Time Salaries	79,533.00	67,998.00	68,000.00	100,504.00	48	32,506.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	260805- Crossing Guard/Part-Time CSO			Earnings			25,584.00
Manager	261001 - Crossing Guard/Part-Time CSO			Earnings			48,760.00
Manager	261002 - Crossing Guard/Part-Time CSO			Earnings			26,160.00
Manager Totals							\$100,504.00
100.26.13-515	Sick Cashed In	.00	.00	.00	3,948.00		3,948.00
100.26.13-518	Other Compensation	2,140.00	2,140.00	1,750.00	2,140.00		.00
<i>Employee Pay Totals</i>		\$236,780.00	\$229,720.00	\$208,680.00	\$269,025.00	17%	\$39,305.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 26 - Police							
Division 13 - Community Service Officers							
<b>EXPENSE</b>							
<b>Benefits</b>							
100.26.13-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.13-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.26.13-522	Fringe Benefits - Medical / Dental Insurance	33,167.00	34,348.00	28,020.00	18,850.00	(45)	(15,498.00)
100.26.13-528	Fringe Benefits - Life Insurance	201.00	170.00	160.00	174.00	2	4.00
<i>Benefits Totals</i>		\$33,368.00	\$34,518.00	\$28,180.00	\$19,024.00	(45%)	(\$15,494.00)
<b>Pensions</b>							
100.26.13-523	Fringe Benefits - Medicare	3,435.00	3,332.00	2,900.00	3,864.00	16	532.00
100.26.13-524	Fringe Benefits - Social Security	14,681.00	14,244.00	12,400.00	16,518.00	16	2,274.00
100.26.13-525	Fringe Benefits - IMRF Pension Er Contribution	32,122.00	26,741.00	23,980.00	37,132.00	39	10,391.00
100.26.13-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.26.13-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$50,238.00	\$44,317.00	\$39,280.00	\$57,514.00	30%	\$13,197.00
<i>Salary and Benefits Totals</i>		\$320,386.00	\$308,555.00	\$276,140.00	\$345,563.00	12%	\$37,008.00
<b>Services and Supplies</b>							
<b>Supplies</b>							
100.26.13-540	Other Operating Supplies	.00	.00	.00	.00		.00
<i>Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Services and Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 13 - Community Service Officers Totals		\$320,386.00	\$308,555.00	\$276,140.00	\$345,563.00	12%	\$37,008.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 14 - General & Criminal Records							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.26.14-511	Regular Salaries	145,230.00	147,884.00	139,930.00	144,077.00	(3)	(3,807.00)
Position Transactions							
<i>Level</i>	<i>Position</i>						<i>Total Amount</i>
Manager	260810 - Records Specialist						68,454.00
Manager	260813 - Records Specialist						75,623.00
Manager Totals							<u>\$144,077.00</u>
100.26.14-512	Overtime Salaries	7,850.00	8,046.00	600.00	5,000.00	(38)	(3,046.00)
100.26.14-513	Part Time Salaries	53,512.00	51,506.00	28,100.00	28,884.00	(44)	(22,622.00)
Position Transactions							
<i>Level</i>	<i>Position</i>						<i>Total Amount</i>
Manager	260811 - Records Specialist Part-Time						28,884.00
Manager Totals							<u>\$28,884.00</u>
100.26.14-515	Sick Cashed In	1,971.00	788.00	760.00	.00	(100)	(788.00)
100.26.14-516	Holiday Salaries	.00	.00	.00	.00		.00
100.26.14-518	Other Compensation	1,700.00	1,700.00	1,440.00	1,440.00	(15)	(260.00)
<i>Employee Pay Totals</i>		<u>\$210,263.00</u>	<u>\$209,924.00</u>	<u>\$170,830.00</u>	<u>\$179,401.00</u>	<u>(15%)</u>	<u>(\$30,523.00)</u>

Benefits



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 26 - Police							
Division 14 - General & Criminal Records							
EXPENSE							
100.26.14-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.14-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.26.14-522	Fringe Benefits - Medical / Dental Insurance	33,167.00	34,348.00	32,370.00	27,575.00	(20)	(6,773.00)
100.26.14-528	Fringe Benefits - Life Insurance	187.00	161.00	160.00	161.00		.00
	<i>Benefits Totals</i>	\$33,354.00	\$34,509.00	\$32,530.00	\$27,736.00	(20%)	(\$6,773.00)
Pensions							
100.26.14-523	Fringe Benefits - Medicare	3,049.00	3,045.00	2,390.00	2,529.00	(17)	(516.00)
100.26.14-524	Fringe Benefits - Social Security	13,036.00	13,015.00	10,250.00	10,813.00	(17)	(2,202.00)
100.26.14-525	Fringe Benefits - IMRF Pension Er Contribution	28,552.00	24,466.00	19,860.00	24,301.00	(1)	(165.00)
100.26.14-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.26.14-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$44,637.00	\$40,526.00	\$32,500.00	\$37,643.00	(7%)	(\$2,883.00)
	<i>Salary and Benefits Totals</i>	\$288,254.00	\$284,959.00	\$235,860.00	\$244,780.00	(14%)	(\$40,179.00)
Division 14 - General & Criminal Records Totals		\$288,254.00	\$284,959.00	\$235,860.00	\$244,780.00	(14%)	(\$40,179.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund **100 - General Fund**

Department **26 - Police**

Division **16 - Investigations**

**EXPENSE**

Salary and Benefits

Employee Pay

100.26.16-511	Regular Salaries	292,560.00	298,741.00	194,250.00	309,750.00	4	11,009.00
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Position Transactions

Level	Position	Type	Code	Total Amount
Manager	260405 - Police Officer	Earnings		103,250.00
Manager	260406 - Police Officer	Earnings		103,250.00
Manager	260410 - Police Officer	Earnings		103,250.00
<b>Manager Totals</b>				<b>\$309,750.00</b>

100.26.16-512	Overtime Salaries	35,221.00	36,101.00	36,100.00	40,000.00	11	3,899.00
100.26.16-515	Sick Cashed In	7,779.00	3,553.00	1,660.00	4,096.00	15	543.00
100.26.16-516	Holiday Salaries	5,577.00	5,631.00	5,630.00	5,958.00	6	327.00
100.26.16-518	Other Compensation	3,675.00	3,675.00	3,680.00	3,975.00	8	300.00
<i>Employee Pay Totals</i>		<b>\$344,812.00</b>	<b>\$347,701.00</b>	<b>\$241,320.00</b>	<b>\$363,779.00</b>	<b>5%</b>	<b>\$16,078.00</b>

Benefits

100.26.16-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.16-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.26.16-522	Fringe Benefits - Medical / Dental Insurance	72,708.00	75,300.00	50,190.00	83,104.00	10	7,804.00
100.26.16-528	Fringe Benefits - Life Insurance	390.00	328.00	210.00	345.00	5	17.00
<i>Benefits Totals</i>		<b>\$73,098.00</b>	<b>\$75,628.00</b>	<b>\$50,400.00</b>	<b>\$83,449.00</b>	<b>10%</b>	<b>\$7,821.00</b>

Pensions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 16 - Investigations							
<b>EXPENSE</b>							
100.26.16-523	Fringe Benefits - Medicare	5,000.00	5,042.00	3,040.00	5,377.00	7	335.00
100.26.16-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.26.16-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.26.16-526	Fringe Benefits - Police Pension Er Contribution	152,232.00	159,261.00	101,420.00	178,818.00	12	19,557.00
100.26.16-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		<u>\$157,232.00</u>	<u>\$164,303.00</u>	<u>\$104,460.00</u>	<u>\$184,195.00</u>	12%	<u>\$19,892.00</u>
<i>Salary and Benefits Totals</i>		<u>\$575,142.00</u>	<u>\$587,632.00</u>	<u>\$396,180.00</u>	<u>\$631,423.00</u>	7%	<u>\$43,791.00</u>
Division 16 - Investigations Totals		\$575,142.00	\$587,632.00	\$396,180.00	\$631,423.00	7%	\$43,791.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 26 - Police							
Division 17 - Uniformed Patrol							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.26.17-511	Regular Salaries	1,999,810.00	2,034,711.00	2,020,820.00	2,080,647.00	2	45,936.00

Position Transactions

Level	Position	Type	Code	Total Amount
Manager	260401 - Police Officer	Earnings		103,250.00
Manager	260402 - Police Officer	Earnings		86,270.00
Manager	260403 - Police Officer	Earnings		90,416.00
Manager	260404 - Police Officer	Earnings		78,810.00
Manager	260407 - Police Officer	Earnings		84,691.00
Manager	260408 - Police Officer	Earnings		103,250.00
Manager	260409 - Police Officer	Earnings		103,250.00
Manager	260411 - Police Officer	Earnings		101,797.00
Manager	260412 - Police Officer	Earnings		76,109.00
Manager	260413 - Police Officer	Earnings		102,579.00
Manager	260414 - Police Officer	Earnings		76,109.00
Manager	260415 - Police Officer	Earnings		92,720.00
Manager	260416 - Police Officer	Earnings		96,174.00
Manager	260417 - Police Officer	Earnings		93,707.00
Manager	260418 - Police Officer	Earnings		90,581.00
Manager	260419 - Police Officer	Earnings		87,292.00
Manager	260501 - Sergeant of Police	Earnings		124,392.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 17 - Uniformed Patrol							
<b>EXPENSE</b>							
Manager	260502 - Sergeant of Police			Earnings			124,392.00
Manager	260503 - Sergeant of Police			Earnings			124,392.00
Manager	260504 - Sergeant of Police			Earnings			124,392.00
Manager	260505 - Sergeant of Police			Earnings			107,864.00
Manager	269998 - PD Budget Only Sworn			Earnings			8,210.00
<b>Manager Totals</b>							<b>\$2,080,647.00</b>
100.26.17-512	Overtime Salaries	198,913.00	209,010.00	209,010.00	215,000.00	3	5,990.00
100.26.17-515	Sick Cashed In	17,190.00	18,104.00	18,100.00	16,761.00	(7)	(1,343.00)
100.26.17-516	Holiday Salaries	43,661.00	43,773.00	53,100.00	45,075.00	3	1,302.00
100.26.17-518	Other Compensation	22,615.00	22,465.00	22,470.00	23,895.00	6	1,430.00
	<i>Employee Pay Totals</i>	<b>\$2,282,189.00</b>	<b>\$2,328,063.00</b>	<b>\$2,323,500.00</b>	<b>\$2,381,378.00</b>	<b>2%</b>	<b>\$53,315.00</b>
<b>Benefits</b>							
100.26.17-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.26.17-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.26.17-522	Fringe Benefits - Medical / Dental Insurance	358,413.00	396,208.00	381,450.00	380,877.00	(4)	(15,331.00)
100.26.17-528	Fringe Benefits - Life Insurance	2,642.00	2,212.00	2,140.00	2,307.00	4	95.00
	<i>Benefits Totals</i>	<b>\$361,055.00</b>	<b>\$398,420.00</b>	<b>\$383,590.00</b>	<b>\$383,184.00</b>	<b>(4%)</b>	<b>(\$15,236.00)</b>
<b>Pensions</b>							
100.26.17-523	Fringe Benefits - Medicare	33,092.00	33,758.00	31,590.00	34,634.00	3	876.00
100.26.17-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.26.17-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 26 - Police</b>							
Division 17 - Uniformed Patrol							
<b>EXPENSE</b>							
100.26.17-526	Fringe Benefits - Police Pension Er Contribution	1,039,299.00	1,083,524.00	1,056,900.00	1,199,504.00	11	115,980.00
100.26.17-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	<u>\$1,072,391.00</u>	<u>\$1,117,282.00</u>	<u>\$1,088,490.00</u>	<u>\$1,234,138.00</u>	10%	\$116,856.00
	<i>Salary and Benefits Totals</i>	<u>\$3,715,635.00</u>	<u>\$3,843,765.00</u>	<u>\$3,795,580.00</u>	<u>\$3,998,700.00</u>	4%	\$154,935.00
	Division 17 - Uniformed Patrol Totals	<u>\$3,715,635.00</u>	<u>\$3,843,765.00</u>	<u>\$3,795,580.00</u>	<u>\$3,998,700.00</u>	4%	\$154,935.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 26 - Police							
Division 18 - Special Detail							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.26.18-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 18 - Special Detail Totals	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 26 - Police Totals	\$7,556,406.00	\$7,675,484.00	\$7,295,172.00	\$7,907,431.00	3%	\$231,947.00

# DEPARTMENT NARRATIVE

## FIRE DEPARTMENT

### Mission Statement/Purpose

As an “All-Hazards Response Department,” the Fire Department provides the community with a quality life safety and property conservation program in a comprehensive and efficient manner implemented through fire prevention, public education, fire suppression, emergency medical and rescue services.

### Current Year Department Accomplishments

- Completed the purchase and design of a new ambulance with a delivery of October 2019.
- Completed the refurbishment of the apparatus bay floor.
- All Paramedics were trained in AHA Pediatric Advance Life-Support curriculum
- In conjunction with Community Development, we completed the adoption of the 2015 ICC Codes.
- The Fire Service Drone Program was reinitiated this year and members from the Police Department were incorporated into the program.
- Provided support for another successful Winnetka 4<sup>th</sup> of July and Winnetka Music Fest
- Completed the Intergovernmental Agreement with Glencoe to perform their fire inspection services.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **27.0**

FY 2019 FTEs: **27.0**

FY 2018 FTEs: **27.67**

FY 2017 FTEs: **27.0**

Proposed FY 2020 Cost of Salaries and Benefits: **\$5,772,347**

Projected FY 2019 Cost of Salaries and Benefits: **\$5,502,740**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$5,503,913**

Actual FY 2018 Cost of Salaries and Benefits: **\$5,378,629**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **4.88%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$611,534**

Projected FY 2019 Cost of Services and Supplies: **\$599,750**

Budgeted FY 2019 Cost of Services and Supplies: **\$630,262**

Actual FY 2018 Cost of Services and Supplies: **\$528,394**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-2.97%**

# Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Develop a new in-house pre-plan program that would capture information from the Firehouse Incident Report Program and provide pertinent emergency information in the field.	<ul style="list-style-type: none"> <li>• Develop programming for new application.</li> <li>• Select pertinent data fields to migrate to new mobile format.</li> <li>• Create a link that would constantly update information to mobile computers.</li> </ul>	05/01/20
Participate in a joint RFP for ambulance billing services to obtain the lowest service fee and highest return.	<ul style="list-style-type: none"> <li>• Jointly develop a RFP with 10 other fire departments for ambulance billing services.</li> <li>• Select a company based upon the best fit and lowest service fee.</li> </ul>	06/15/20
In conjunction with Human Resources, create a new Firemedic hiring list by October 22, 2020.	<ul style="list-style-type: none"> <li>• Select a company to administer the testing process.</li> <li>• Secure a test location.</li> <li>• Compile data to create a new list.</li> </ul>	10/22/20
In conjunction with Human Resources, create a new Lieutenant and Captain promotion list by September 17, 2020.	<ul style="list-style-type: none"> <li>• Select a company to administer promotional process.</li> <li>• Follow both State and CBA guidelines.</li> <li>• Post new list on September 17, 2020.</li> </ul>	09/17/20



# Fiscal Year 2019 Department Objectives Review

December 31<sup>st</sup>, 2019  
Anticipated Completion Status

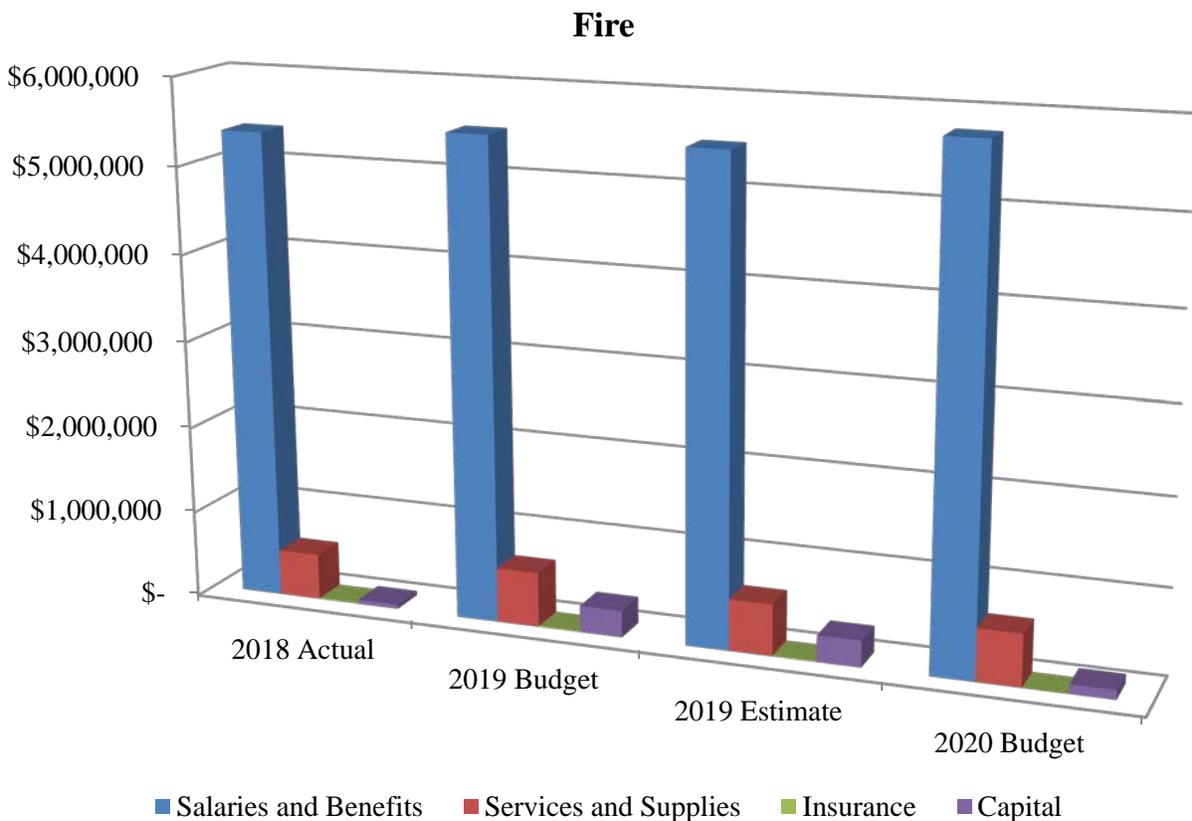
Objective

To place a new frontline ambulance into service	Completed
Provide specialized Pediatric Advance Life Support (PALS) training to all Department paramedics.	Completed
Design a series of timed practical evolutions to be done each shift on a weekly basis.	Completed
Adoption of the 2015 International Fire Code, 2015 NFPA Life-Safety Code and the 2015 NFPA Chapters 13 and 72.	Completed



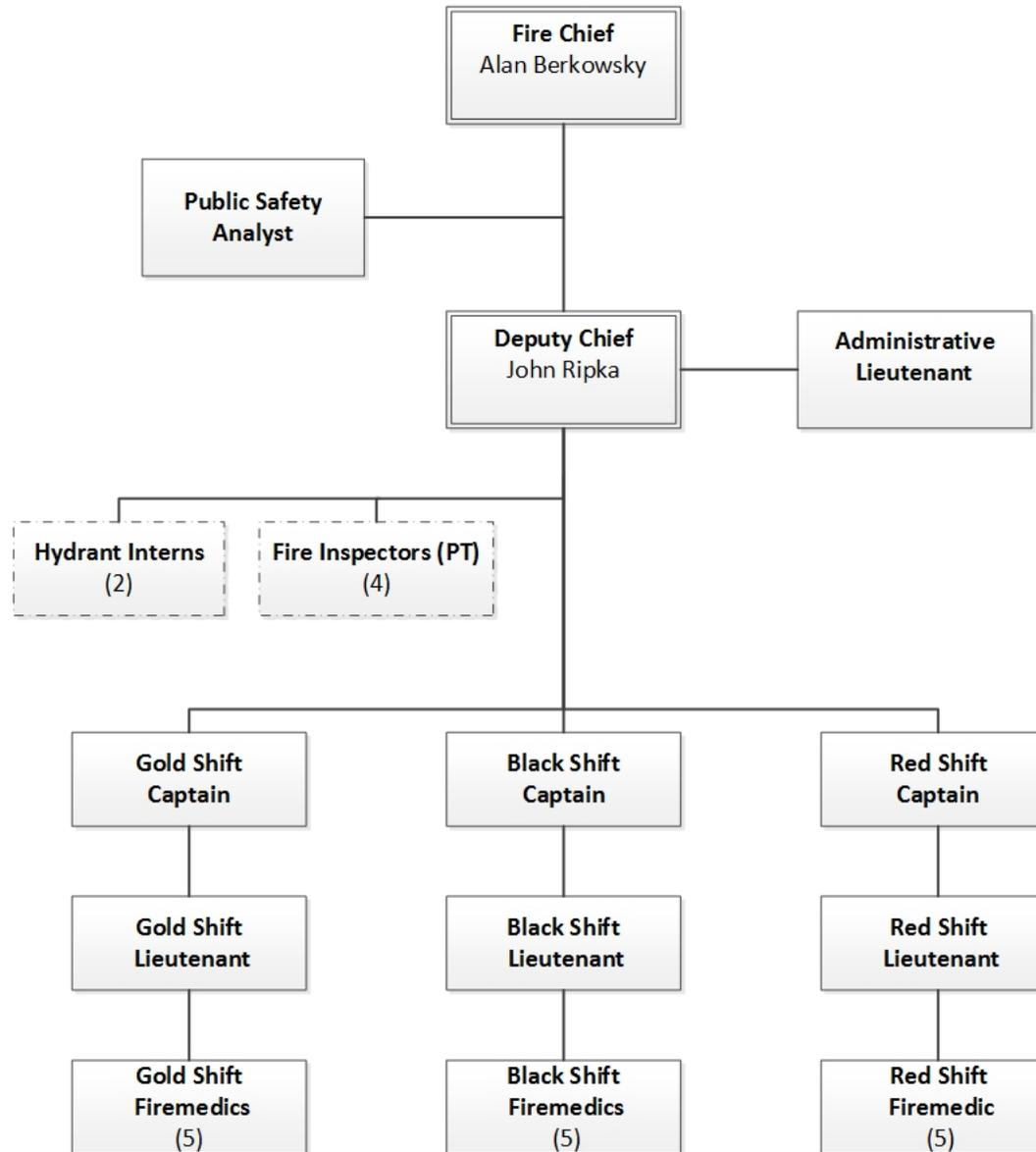
# Financial Summary

Fire	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
Salaries and Benefits	\$ 5,378,629	\$ 5,503,913	\$ 5,502,740	\$ 5,772,347	4.9%	4.9%
Services and Supplies	\$ 528,394	\$ 630,262	\$ 599,750	\$ 611,534	-3.0%	2.0%
Insurance	\$ 8,130	\$ 10,000	\$ 10,000	\$ -	-100.0%	-100.0%
<b>Total Operating Exp.</b>	<b>\$ 5,915,153</b>	<b>\$ 6,144,175</b>	<b>\$ 6,112,490</b>	<b>\$ 6,383,881</b>	<b>3.9%</b>	<b>4.4%</b>
Capital Outlay	\$ 50,228	\$ 310,000	\$ 310,000	\$ 110,000	100.0%	0.0%
<b>Total Department</b>	<b>\$ 5,965,381</b>	<b>\$ 6,454,175</b>	<b>\$ 6,422,490</b>	<b>\$ 6,493,881</b>	<b>0.6%</b>	<b>1.1%</b>



# Organizational Chart

## Village of Winnetka Fire Department



## Department Metrics

Emergency Response by Situation Type	Actual 2016	Actual 2017	Actual 2018	Projected 2019
Fire / Explosion (NFIRS 100-170)	25	34	15	30
Rescue Call (NFIRS 300-381)	675	731	695	688
Hazardous Condition (NFIRS 400-480)	128	83	124	110
Service Call (NFIRS 500-571)	277	264	273	267
Good Intent Call (NFIRS 600-672)	447	535	633	603
False Call (NFIRS 700-751)	542	522	482	528
All Others (NFIRS 800-815)	25	0	0	0
	2,119	2,169	2,222	2,226
<b>Fire Prevention</b>				
Inspections	1,189	889	1,012	1,042
Plan Reviews	125	220	112	122
Consultations	231	220	196	145
Complaint/Legal/Other	11	17	165	194
	1,556	1,346	1,485	1,503
Training Hours	6,174	8,844	6,000	6,624
Hydrant Inspections(includes Kenilworth)	751	688	743	744



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change																				
<b>Fund 100 - General Fund</b>																											
<b>Department 28 - Fire</b>																											
<b>Division 01 - Department Wide</b>																											
<b>EXPENSE</b>																											
<b><u>Salary and Benefits</u></b>																											
<b><u>Benefits</u></b>																											
100.28.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00																				
100.28.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00																				
100.28.01-582	Tuition Assistance	5,040.00	.00	.00	.00		.00																				
<i>Benefits Totals</i>		\$5,040.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																				
<b><u>Pensions</u></b>																											
100.28.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00																				
100.28.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00																				
100.28.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00																				
100.28.01-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00																				
<i>Pensions Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																				
<i>Salary and Benefits Totals</i>		\$5,040.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																				
<b><u>Services and Supplies</u></b>																											
<b><u>Services &amp; Charges</u></b>																											
100.28.01-555	GIS & Aerial Mapping	8,199.00	7,379.00	7,380.00	7,744.00	5	365.00																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Budget Transactions</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;"><i>Level</i></td> <td style="text-align: left;"><i>Transaction</i></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Manager</td> <td>GIS Charge - \$85,000 X 9.11%</td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">7,744.00</td> <td style="text-align: right;">7,744.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right; border-top: 1px solid black;">Manager Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$7,744.00</td> </tr> </tbody> </table>								Budget Transactions		Number of Units	Cost Per Unit	Total Amount	<i>Level</i>	<i>Transaction</i>				Manager	GIS Charge - \$85,000 X 9.11%	1.0000	7,744.00	7,744.00				Manager Totals	\$7,744.00
Budget Transactions		Number of Units	Cost Per Unit	Total Amount																							
<i>Level</i>	<i>Transaction</i>																										
Manager	GIS Charge - \$85,000 X 9.11%	1.0000	7,744.00	7,744.00																							
			Manager Totals	\$7,744.00																							
100.28.01-556	Village Data Processing / Network Charge	30,555.00	32,083.00	32,080.00	32,083.00		.00																				



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 01 - Department Wide</b>							

**EXPENSE**

100.28.01-568	Utilities	27,300.00	27,300.00	27,300.00	27,300.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Station 28 utilities	1.0000	27,000.00	27,000.00
Manager	Training tower utilities	1.0000	300.00	300.00
<b>Manager Totals</b>				<b>\$27,300.00</b>

100.28.01-570	Repair & Maintenance - Buildings	58,900.00	63,830.00	60,000.00	53,830.00	(16)	(10,000.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Exercise equipment - shared cost with PD	1.0000	500.00	500.00
Manager	Exterior maintenance	1.0000	5,500.00	5,500.00
Manager	Fitness equipment preventative maint. (split w/PD)	1.0000	1,000.00	1,000.00
Manager	Garage door openers	2.0000	2,000.00	4,000.00
Manager	Household supplies	1.0000	4,500.00	4,500.00
Manager	Interior maintenance	1.0000	8,830.00	8,830.00
Manager	Interior maintenance supplies	1.0000	3,000.00	3,000.00
Manager	Station maintenance and repairs	1.0000	10,000.00	10,000.00
Manager	Systems maintenance	1.0000	10,000.00	10,000.00
Manager	Systems maintenance supplies	1.0000	2,500.00	2,500.00
Manager	Training tower	1.0000	2,000.00	2,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to 2020 Budget % Change	FYE 2019 to 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
Manager	Warning siren maintenance					1.0000	2,000.00
							Manager Totals
							2,000.00
100.28.01-574	Vehicle Maint Service Charge	55,848.00	56,760.00	56,760.00	63,816.00	12	7,056.00
	<i>Services &amp; Charges Totals</i>	\$180,802.00	\$187,352.00	\$183,520.00	\$184,773.00	(1%)	(\$2,579.00)
<b>Supplies</b>							
100.28.01-533	Medical Supplies	.00	.00	.00	.00		.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Services and Supplies Totals</i>	\$180,802.00	\$187,352.00	\$183,520.00	\$184,773.00	(1%)	(\$2,579.00)
<b>Capital Outlay</b>							
100.28.01-615	Buildings & Structures	50,000.00	25,000.00	25,000.00	110,000.00	340	85,000.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Fire station alerting system					1.0000	60,000.00
Manager	Training tower repair					1.0000	50,000.00
							Manager Totals
							\$110,000.00
100.28.01-620	Improvements Other Than Buildings	.00	.00	.00	.00		.00
100.28.01-625	Heavy Machinery	.00	.00	.00	.00		.00
100.28.01-630	Motor Vehicles	.00	285,000.00	285,000.00	.00	(100)	(285,000.00)
100.28.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00
100.28.01-640	Office and Other Equipment	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
100.28.01-645	Technology	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$50,000.00	\$310,000.00	\$310,000.00	\$110,000.00	(65%)	(\$200,000.00)
<b><u>Insurance and Other Chargebacks</u></b>							
100.28.01-530	Liability Insurance	20,000.00	10,000.00	10,000.00	.00	(100)	(10,000.00)
	<i>Insurance and Other Chargebacks Totals</i>	\$20,000.00	\$10,000.00	\$10,000.00	\$0.00	(100%)	(\$10,000.00)
	<b>Division 01 - Department Wide Totals</b>	<b>\$255,842.00</b>	<b>\$507,352.00</b>	<b>\$503,520.00</b>	<b>\$294,773.00</b>	<b>(42%)</b>	<b>(\$212,579.00)</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 10 - Administration							
<b>EXPENSE</b>							
<b>Salary and Benefits</b>							
<b>Employee Pay</b>							
100.28.10-511	Regular Salaries	383,565.00	384,658.00	384,660.00	403,369.00	5	18,711.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		280101 - Fire Chief		Earnings		182,285.00
	Manager		280201 - Deputy Fire Chief		Earnings		157,402.00
	Manager		280602 - Public Safety Analyst		Earnings		63,682.00
						Manager Totals	\$403,369.00
100.28.10-513	Part Time Salaries	8,000.00	10,000.00	10,000.00	10,000.00		.00
Position Transactions							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		280703 - Hydrant Intern		Earnings		5,000.00
	Manager		280705 - Hydrant Intern		Earnings		5,000.00
						Manager Totals	\$10,000.00
100.28.10-515	Sick Cashed In	10,373.00	3,177.00	3,250.00	7,527.00	137	4,350.00
100.28.10-518	Other Compensation	2,900.00	2,900.00	2,900.00	800.00	(72)	(2,100.00)
	<i>Employee Pay Totals</i>	\$404,838.00	\$400,735.00	\$400,810.00	\$421,696.00	5%	\$20,961.00

**Benefits**



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
100.28.10-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.10-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.10-522	Fringe Benefits - Medical / Dental Insurance	33,813.00	43,597.00	43,600.00	35,482.00	(19)	(8,115.00)
100.28.10-528	Fringe Benefits - Life Insurance	489.00	417.00	420.00	428.00	3	11.00
	<i>Benefits Totals</i>	<b>\$34,302.00</b>	<b>\$44,014.00</b>	<b>\$44,020.00</b>	<b>\$35,910.00</b>	<b>(18%)</b>	<b>(\$8,104.00)</b>
<b><u>Pensions</u></b>							
100.28.10-523	Fringe Benefits - Medicare	5,870.00	5,813.00	5,810.00	6,115.00	5	302.00
100.28.10-524	Fringe Benefits - Social Security	4,391.00	4,199.00	4,200.00	4,568.00	9	369.00
100.28.10-525	Fringe Benefits - IMRF Pension Er Contribution	8,600.00	6,782.00	6,780.00	8,947.00	32	2,165.00
100.28.10-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.10-527	Fringe Benefits - Fire Pension Er Contribution	202,281.00	221,402.00	221,400.00	236,442.00	7	15,040.00
	<i>Pensions Totals</i>	<b>\$221,142.00</b>	<b>\$238,196.00</b>	<b>\$238,190.00</b>	<b>\$256,072.00</b>	<b>8%</b>	<b>\$17,876.00</b>
	<i>Salary and Benefits Totals</i>	<b>\$660,282.00</b>	<b>\$682,945.00</b>	<b>\$683,020.00</b>	<b>\$713,678.00</b>	<b>5%</b>	<b>\$30,733.00</b>
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.28.10-553	Legal Services	.00	.00	.00	.00		.00
100.28.10-556	Village Data Processing / Network Charge	.00	.00	.00	.00		.00
100.28.10-557	Technology Licensing & Maintenance	12,250.00	12,250.00	12,250.00	11,700.00	(4)	(550.00)

Budget Transactions					
Level	Transaction		Number of Units	Cost Per Unit	Total Amount
Manager	Annual ESO support - CAD Integration		1.0000	1,495.00	1,495.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
Manager	Annual ESO support - EMS					1.0000	3,795.00
Manager	Annual ESO support - Firehouse					1.0000	3,410.00
Manager	Target Solutions					1.0000	3,000.00
Manager Totals							\$11,700.00
100.28.10-564	Cell Phones & Radios	.00	.00	.00	.00		.00
100.28.10-575	Rental - Office Equipment	3,660.00	3,660.00	2,560.00	3,360.00	(8)	(300.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Copier rental					12.0000	280.00
Manager Totals							\$3,360.00
100.28.10-580	Memberships & Publications	1,267.00	6,617.00	6,620.00	6,575.00	(1)	(42.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Illinois Fire Chiefs Association membership					1.0000	450.00
Manager	International Association of Fire Chiefs membership					2.0000	215.00
Manager	MABAS Dues - Division 3 and Illinois					1.0000	5,350.00
Manager	Metropolitan Fire Chiefs Association membership					2.0000	80.00
Manager	NFPA membership					1.0000	185.00
Manager Totals							\$6,575.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
<i>Services &amp; Charges Totals</i>		\$17,177.00	\$22,527.00	\$21,430.00	\$21,635.00	(4%)	(\$892.00)
<b><u>Supplies</u></b>							
100.28.10-531	Office Supplies - General	5,750.00	5,750.00	5,750.00	5,750.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Annual report printing				1.0000	750.00	750.00
Manager	Office supplies and miscellaneous				1.0000	4,000.00	4,000.00
Manager	Postage				1.0000	1,000.00	1,000.00
Manager Totals							\$5,750.00
100.28.10-532	Computer Equipment	.00	3,600.00	3,600.00	2,900.00	(19)	(700.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Miscellaneous computer equipment				1.0000	2,900.00	2,900.00
Manager Totals							\$2,900.00
100.28.10-542	Vehicles, Parts and Equipment	1,000.00	39,500.00	39,500.00	1,500.00	(96)	(38,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 10 - Administration							
<b>EXPENSE</b>							
Manager	Staff administration vehicle maintenance					1.0000	1,500.00
							1,500.00
							Manager Totals \$1,500.00
	<i>Supplies Totals</i>	\$6,750.00	\$48,850.00	\$48,850.00	\$10,150.00	(79%)	(\$38,700.00)
	<i>Services and Supplies Totals</i>	\$23,927.00	\$71,377.00	\$70,280.00	\$31,785.00	(55%)	(\$39,592.00)
Division 10 - Administration	<b>Totals</b>	\$684,209.00	\$754,322.00	\$753,300.00	\$745,463.00	(1%)	(\$8,859.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 12 - Training</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.28.12-512	Overtime Salaries	40,500.00	40,000.00	35,000.00	40,000.00		.00
100.28.12-514	Sick Salaries	.00	.00	.00	.00		.00
100.28.12-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$40,500.00</b>	<b>\$40,000.00</b>	<b>\$35,000.00</b>	<b>\$40,000.00</b>	<b>0%</b>	<b>\$0.00</b>
<b><u>Benefits</u></b>							
100.28.12-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.12-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.12-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.28.12-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b><u>Pensions</u></b>							
100.28.12-523	Fringe Benefits - Medicare	587.00	580.00	580.00	580.00		.00
100.28.12-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.12-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.12-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.12-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		<b>\$587.00</b>	<b>\$580.00</b>	<b>\$580.00</b>	<b>\$580.00</b>	<b>0%</b>	<b>\$0.00</b>
<i>Salary and Benefits Totals</i>		<b>\$41,087.00</b>	<b>\$40,580.00</b>	<b>\$35,580.00</b>	<b>\$40,580.00</b>	<b>0%</b>	<b>\$0.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							

Division 12 - Training

**EXPENSE**

Services and Supplies

Services & Charges

100.28.12-581	Training & Travel	31,534.00	33,134.00	30,000.00	30,134.00	(9)	(3,000.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Audio / visual supplies	1.0000	200.00	200.00
Manager	Blue Card incident command	1.0000	1,000.00	1,000.00
Manager	Books, references, periodicals, manuals	1.0000	1,200.00	1,200.00
Manager	Conferences and seminars	1.0000	1,000.00	1,000.00
Manager	CPR / public education	1.0000	250.00	250.00
Manager	Emergency management	1.0000	1,000.00	1,000.00
Manager	Fire academy	1.0000	3,900.00	3,900.00
Manager	Fire apparatus engineer class	2.0000	800.00	1,600.00
Manager	Fire investigations	1.0000	2,000.00	2,000.00
Manager	Firefighting	2.0000	1,000.00	2,000.00
Manager	Hazardous materials - hazmat ic class	1.0000	600.00	600.00
Manager	MABAS / NIPSTA spring and fall drills	1.0000	2,700.00	2,700.00
Manager	NIPSTA annual dues	24.0000	166.00	3,984.00
Manager	Officer development	1.0000	1,500.00	1,500.00
Manager	Public education	1.0000	1,200.00	1,200.00
Manager	SCUBA class	1.0000	2,000.00	2,000.00
Manager	Technical rescue	1.0000	800.00	800.00
Manager	Training supplies (smoke, foam, etc.)	1.0000	2,500.00	2,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

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<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 12 - Training</b>							
<b>EXPENSE</b>							
Manager	Water rescue					1.0000	700.00
							700.00
							Manager Totals \$30,134.00
	<i>Services &amp; Charges Totals</i>	\$31,534.00	\$33,134.00	\$30,000.00	\$30,134.00	(9%)	(\$3,000.00)
	<i>Services and Supplies Totals</i>	\$31,534.00	\$33,134.00	\$30,000.00	\$30,134.00	(9%)	(\$3,000.00)
Division 12 - Training Totals		\$72,621.00	\$73,714.00	\$65,580.00	\$70,714.00	(4%)	(\$3,000.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 15 - Communications							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Benefits</u>							
100.28.15-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.15-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.15-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.28.15-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Pensions</i>						
100.28.15-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.28.15-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.15-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.15-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.15-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							

Division 15 - Communications

**EXPENSE**

100.28.15-562	Dispatch Services	168,540.00	181,320.00	171,540.00	184,644.00	2	3,324.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Emergency 24 subscriber fees	160.0000	72.00	11,520.00
Manager	Radio alarm network billing fees	160.0000	12.00	1,920.00
Manager	Radio alarm network radios and install costs	6.0000	1,140.00	6,840.00
Manager	Radio network maintenance	160.0000	66.00	10,560.00
Manager	RED Center monthly fees	12.0000	12,817.00	153,804.00
<b>Manager Totals</b>				<b>\$184,644.00</b>

100.28.15-563	Telephone Service	5,848.00	10,504.00	10,500.00	10,983.00	5	479.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	847-***-0774 (CallOne POTS) Radio alarm backup	12.0000	60.00	720.00
Manager	847-***-6030 (CallOne POTS) EOC line	12.0000	60.00	720.00
Manager	847-***-6031 (CallOne POTS) EOC line	12.0000	60.00	720.00
Manager	847-***-6032 (CallOne POTS) EOC line	12.0000	60.00	720.00
Manager	847-***-6033 (CallOne POTS) EOC line	12.0000	60.00	720.00
Manager	847-***-7989 (CallOne POTS) FD/EOC fax line	12.0000	60.00	720.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 15 - Communications							
<b>EXPENSE</b>							
Manager	HCFD.686***.LB (FirstComm T1) RED Center circuits					12.0000	440.00
Manager	Monthly PRI share (Comcast)					12.0000	115.29
Manager Totals							\$10,983.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							

Division 15 - Communications

**EXPENSE**

100.28.15-564	Cell Phones & Radios	10,300.00	10,300.00	10,300.00	10,300.00		.00
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**Budget Transactions**

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cellular phones	1.0000	3,900.00	3,900.00
Manager	Maintenance of portable radio equipment	1.0000	2,000.00	2,000.00
Manager	MDC cellular service	12.0000	200.00	2,400.00
Manager	Portable radio batteries	1.0000	1,000.00	1,000.00
Manager	Radio repair parts	1.0000	1,000.00	1,000.00
<i>Manager Totals</i>				<b>\$10,300.00</b>

<i>Services &amp; Charges Totals</i>	<b>\$184,688.00</b>	<b>\$202,124.00</b>	<b>\$192,340.00</b>	<b>\$205,927.00</b>	<b>2%</b>	<b>\$3,803.00</b>
<i>Services and Supplies Totals</i>	<b>\$184,688.00</b>	<b>\$202,124.00</b>	<b>\$192,340.00</b>	<b>\$205,927.00</b>	<b>2%</b>	<b>\$3,803.00</b>
Division 15 - Communications Totals	<b>\$184,688.00</b>	<b>\$202,124.00</b>	<b>\$192,340.00</b>	<b>\$205,927.00</b>	<b>2%</b>	<b>\$3,803.00</b>



# Village of Winnetka

## Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change																														
<b>Fund 100 - General Fund</b>																																					
<b>Department 28 - Fire</b>																																					
Division 19 - Life Safety																																					
<b>EXPENSE</b>																																					
<b><u>Salary and Benefits</u></b>																																					
<b><u>Employee Pay</u></b>																																					
100.28.19-511	Regular Salaries	.00	.00	.00	.00		.00																														
100.28.19-512	Overtime Salaries	9,000.00	10,000.00	10,000.00	10,000.00		.00																														
100.28.19-513	Part Time Salaries	60,000.00	67,500.00	67,500.00	107,062.00	59	39,562.00																														
<table border="1" style="width: 100%; border-collapse: collapse; background-color: #f2f2f2;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Position</th> <th style="text-align: left;">Type</th> <th style="text-align: left;">Code</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>280701 - Fire Inspector - Part-Time</td> <td>Earnings</td> <td></td> <td style="text-align: right;">30,996.00</td> </tr> <tr> <td>Manager</td> <td>280702 - Fire Inspector - Part-Time</td> <td>Earnings</td> <td></td> <td style="text-align: right;">27,204.00</td> </tr> <tr> <td>Manager</td> <td>280704 - Fire Inspector - Part-Time</td> <td>Earnings</td> <td></td> <td style="text-align: right;">25,277.00</td> </tr> <tr> <td>Manager</td> <td>280706 - Fire Inspector - Part-Time</td> <td>Earnings</td> <td></td> <td style="text-align: right;">23,585.00</td> </tr> <tr> <td colspan="4" style="text-align: right;"><b>Manager Totals</b></td> <td style="text-align: right; border-top: 1px solid black;"><b>\$107,062.00</b></td> </tr> </tbody> </table>								Level	Position	Type	Code	Total Amount	Manager	280701 - Fire Inspector - Part-Time	Earnings		30,996.00	Manager	280702 - Fire Inspector - Part-Time	Earnings		27,204.00	Manager	280704 - Fire Inspector - Part-Time	Earnings		25,277.00	Manager	280706 - Fire Inspector - Part-Time	Earnings		23,585.00	<b>Manager Totals</b>				<b>\$107,062.00</b>
Level	Position	Type	Code	Total Amount																																	
Manager	280701 - Fire Inspector - Part-Time	Earnings		30,996.00																																	
Manager	280702 - Fire Inspector - Part-Time	Earnings		27,204.00																																	
Manager	280704 - Fire Inspector - Part-Time	Earnings		25,277.00																																	
Manager	280706 - Fire Inspector - Part-Time	Earnings		23,585.00																																	
<b>Manager Totals</b>				<b>\$107,062.00</b>																																	
100.28.19-517	Special Compensation	.00	.00	.00	.00		.00																														
<i>Employee Pay Totals</i>		<b>\$69,000.00</b>	<b>\$77,500.00</b>	<b>\$77,500.00</b>	<b>\$117,062.00</b>	<b>51%</b>	<b>\$39,562.00</b>																														
<b><u>Benefits</u></b>																																					
100.28.19-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00																														
100.28.19-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00																														
100.28.19-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00																														
100.28.19-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00																														
<i>Benefits Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>																														



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 19 - Life Safety</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
100.28.19-523	Fringe Benefits - Medicare	1,000.00	1,123.00	1,120.00	1,697.00	51	574.00
100.28.19-524	Fringe Benefits - Social Security	3,720.00	4,185.00	4,190.00	6,638.00	59	2,453.00
100.28.19-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.19-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.19-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		<b>\$4,720.00</b>	<b>\$5,308.00</b>	<b>\$5,310.00</b>	<b>\$8,335.00</b>	<b>57%</b>	<b>\$3,027.00</b>
<i>Salary and Benefits Totals</i>		<b>\$73,720.00</b>	<b>\$82,808.00</b>	<b>\$82,810.00</b>	<b>\$125,397.00</b>	<b>51%</b>	<b>\$42,589.00</b>
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.28.19-573	Outside Repair & Maintenance - Vehicles	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b><u>Supplies</u></b>							
100.28.19-540	Other Operating Supplies	9,510.00	9,510.00	9,510.00	9,500.00		(10.00)

**Budget Transactions**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	CPR / first aid training	1.0000	1,200.00	1,200.00
Manager	Fire prevention supplies	1.0000	1,000.00	1,000.00
Manager	NFPA Code maintenance	1.0000	1,800.00	1,800.00



# Village of Winnetka Budget Detail

Budget Year 2020

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<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 19 - Life Safety							
EXPENSE							
Manager	Public education supplies / open house					1.0000	5,500.00
	<i>Manager Totals</i>						5,500.00
	<i>Supplies Totals</i>	\$9,510.00	\$9,510.00	\$9,510.00	\$9,500.00	0%	(\$10.00)
	<i>Services and Supplies Totals</i>	\$9,510.00	\$9,510.00	\$9,510.00	\$9,500.00	0%	(\$10.00)
Division 19 - Life Safety	<b>Totals</b>	\$83,230.00	\$92,318.00	\$92,320.00	\$134,897.00	46%	\$42,579.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 20 - Firefighting</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.28.20-511	Regular Salaries	2,015,187.00	1,910,436.00	1,910,440.00	1,968,114.00	3	57,678.00

Position Transactions					
Level	Position	Type	Code		Total Amount
Manager	280301 - Firefighter	Earnings			78,475.00
Manager	280302 - Firefighter	Earnings			84,121.00
Manager	280304 - Firefighter	Earnings			79,307.00
Manager	280305 - Firefighter	Earnings			79,862.00
Manager	280309 - Firefighter	Earnings			79,214.00
Manager	280310 - Firefighter	Earnings			104,504.00
Manager	280311 - Firefighter	Earnings			102,267.00
Manager	280312 - Firefighter	Earnings			101,706.00
Manager	280313 - Firefighter	Earnings			100,362.00
Manager	280314 - Firefighter	Earnings			100,362.00
Manager	280315 - Firefighter	Earnings			100,362.00
Manager	280316 - Firefighter	Earnings			77,457.00
Manager	280401 - Captain	Earnings			131,523.00
Manager	280402 - Captain	Earnings			131,523.00
Manager	280403 - Captain	Earnings			131,523.00
Manager	280501 - Lieutenant	Earnings			118,039.00
Manager	280502 - Lieutenant	Earnings			119,491.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 20 - Firefighting							
EXPENSE							
Manager	280503 - Lieutenant			Earnings			117,832.00
Manager	280504 - Lieutenant			Earnings			119,491.00
Manager	289999 - FD Budget Only			Earnings			10,693.00
Manager Totals							\$1,968,114.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 20 - Firefighting</b>							
<b>EXPENSE</b>							
100.28.20-512	Overtime Salaries	32,070.00	32,000.00	32,000.00	32,000.00		.00
100.28.20-514	Sick Salaries	150,000.00	160,000.00	160,000.00	160,000.00		.00
100.28.20-515	Sick Cashed In	35,368.00	12,815.00	14,050.00	18,358.00	43	5,543.00
100.28.20-516	Holiday Salaries	70,536.00	65,334.00	65,210.00	73,944.00	13	8,610.00
100.28.20-517	Special Compensation	.00	.00	.00	.00		.00
100.28.20-518	Other Compensation	10,500.00	9,975.00	12,650.00	13,375.00	34	3,400.00
	<i>Employee Pay Totals</i>	<b>\$2,313,661.00</b>	<b>\$2,190,560.00</b>	<b>\$2,194,350.00</b>	<b>\$2,265,791.00</b>	<b>3%</b>	<b>\$75,231.00</b>
	<b>Benefits</b>						
100.28.20-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.20-521	Fringe Benefits - Worker's Compensation	48,000.00	48,000.00	48,000.00	48,000.00		.00
100.28.20-522	Fringe Benefits - Medical / Dental Insurance	366,667.00	368,262.00	368,260.00	357,874.00	(3)	(10,388.00)
100.28.20-528	Fringe Benefits - Life Insurance	2,670.00	2,080.00	2,080.00	2,145.00	3	65.00
	<i>Benefits Totals</i>	<b>\$417,337.00</b>	<b>\$418,342.00</b>	<b>\$418,340.00</b>	<b>\$408,019.00</b>	<b>(2%)</b>	<b>(\$10,323.00)</b>
	<b>Pensions</b>						
100.28.20-523	Fringe Benefits - Medicare	33,549.00	31,865.00	31,870.00	33,027.00	4	1,162.00
100.28.20-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.20-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.20-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.20-527	Fringe Benefits - Fire Pension Er Contribution	1,371,785.00	1,392,170.00	1,392,170.00	1,495,935.00	7	103,765.00
	<i>Pensions Totals</i>	<b>\$1,405,334.00</b>	<b>\$1,424,035.00</b>	<b>\$1,424,040.00</b>	<b>\$1,528,962.00</b>	<b>7%</b>	<b>\$104,927.00</b>
	<i>Salary and Benefits Totals</i>	<b>\$4,136,332.00</b>	<b>\$4,032,937.00</b>	<b>\$4,036,730.00</b>	<b>\$4,202,772.00</b>	<b>4%</b>	<b>\$169,835.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							

Division 20 - Firefighting

**EXPENSE**

Services and Supplies

Services & Charges

100.28.20-566	Other Operating Services	10,750.00	10,750.00	10,750.00	10,000.00	(7)	(750.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	FF annual medical/physical exams	1.0000	10,000.00	10,000.00
			Manager Totals	\$10,000.00

<i>Services &amp; Charges Totals</i>	\$10,750.00	\$10,750.00	\$10,750.00	\$10,000.00	(7%)	(\$750.00)
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Supplies

100.28.20-542	Vehicles, Parts and Equipment	5,000.00	5,000.00	5,000.00	5,000.00		.00
100.28.20-546	Firefighting Equipment and Supplies	93,450.00	88,200.00	80,000.00	85,700.00	(3)	(2,500.00)

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Annual air pack flow testing and inspection	1.0000	2,000.00	2,000.00
Manager	Breathing air compressor quarterly, annual, and repairs	1.0000	2,000.00	2,000.00
Manager	Dive gear and gloves for new diver	1.0000	2,500.00	2,500.00
Manager	Diving equipment replacement	1.0000	1,000.00	1,000.00
Manager	Engine pump test	1.0000	4,500.00	4,500.00
Manager	Equipment preventative maintenance	1.0000	4,500.00	4,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 28 - Fire							
Division 20 - Firefighting							
EXPENSE							
Manager	Extrication tool service					1.0000	1,600.00
Manager	Fire extinguisher service					1.0000	2,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 20 - Firefighting</b>							
<b>EXPENSE</b>							
Manager	Fire hose replacement					1.0000	3,000.00
Manager	Firefighter tools and equipment					1.0000	4,500.00
Manager	Firefighter turnout gear					4.0000	2,500.00
Manager	Hazardous materials tools, equipment and supplies					1.0000	1,000.00
Manager	Hydrant testing supplies					1.0000	2,500.00
Manager	Ladder safety test					1.0000	2,500.00
Manager	Mechanical tools, equipment and supplies					1.0000	2,000.00
Manager	Power equipment maintenance and repairs					1.0000	1,600.00
Manager	SCBA fit tests, hydro, and flow tests					1.0000	3,000.00
Manager	SCUBA equipment, repairs, and maintenance					1.0000	2,500.00
Manager	Uniforms					1.0000	10,000.00
Manager	Vehicle contractual maintenance					1.0000	23,000.00
	<b>Manager Totals</b>						<b>\$85,700.00</b>
	<i>Supplies Totals</i>	\$98,450.00	\$93,200.00	\$85,000.00	\$90,700.00	(3%)	(\$2,500.00)
	<i>Services and Supplies Totals</i>	\$109,200.00	\$103,950.00	\$95,750.00	\$100,700.00	(3%)	(\$3,250.00)
Division 20 - Firefighting	<b>Totals</b>	\$4,245,532.00	\$4,136,887.00	\$4,132,480.00	\$4,303,472.00	4%	\$166,585.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 60 - Public Relations</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.28.60-512	Overtime Salaries	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b><u>Benefits</u></b>							
100.28.60-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.60-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.60-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.28.60-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b><u>Pensions</u></b>							
100.28.60-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.28.60-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.28.60-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.28.60-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.28.60-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Salary and Benefits Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.28.60-581	Training & Travel	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Services and Supplies Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 28 - Fire							
Division 60 - Public Relations							
EXPENSE							
Division 60 - Public Relations Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund **100 - General Fund**

Department **28 - Fire**

Division **62 - Ambulance**

**EXPENSE**

Salary and Benefits

Employee Pay

100.28.62-511	Regular Salaries	305,118.00	310,040.00	310,040.00	318,221.00	3	8,181.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	280303 - Firefighter	Earnings		103,275.00
Manager	280306 - Firefighter	Earnings		103,275.00
Manager	280307 - Firefighter	Earnings		103,275.00
Manager	289999 - FD Budget Only	Earnings		8,396.00
Manager Totals				\$318,221.00

100.28.62-512	Overtime Salaries	3,000.00	6,000.00	5,000.00	6,000.00		.00
100.28.62-514	Sick Salaries	29,001.00	30,000.00	30,000.00	30,000.00		.00
100.28.62-515	Sick Cashed In	2,274.00	4,548.00	4,740.00	4,290.00	(6)	(258.00)
100.28.62-516	Holiday Salaries	10,404.00	10,404.00	10,560.00	10,902.00	5	498.00
100.28.62-518	Other Compensation	1,575.00	1,575.00	2,180.00	2,175.00	38	600.00
<i>Employee Pay Totals</i>		\$351,372.00	\$362,567.00	\$362,520.00	\$371,588.00	2%	\$9,021.00

Benefits

100.28.62-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.28.62-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.28.62-522	Fringe Benefits - Medical / Dental Insurance	72,708.00	75,300.00	75,300.00	76,407.00	1	1,107.00
100.28.62-528	Fringe Benefits - Life Insurance	393.00	330.00	330.00	345.00	5	15.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 28 - Fire							
Division 62 - Ambulance							
EXPENSE							
	<i>Benefits Totals</i>	\$73,101.00	\$75,630.00	\$75,630.00	\$76,752.00	1%	\$1,122.00
	<u>Pensions</u>						



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 28 - Fire</b>								
<b>Division 62 - Ambulance</b>								
<b>EXPENSE</b>								
100.28.62-523	Fringe Benefits - Medicare	3,610.00	5,257.00	5,260.00	5,388.00	2	131.00	
100.28.62-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00	
100.28.62-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00	
100.28.62-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00	
100.28.62-527	Fringe Benefits - Fire Pension Er Contribution	202,065.00	221,189.00	221,190.00	236,192.00	7	15,003.00	
	<i>Pensions Totals</i>	\$205,675.00	\$226,446.00	\$226,450.00	\$241,580.00	7%	\$15,134.00	
	<i>Salary and Benefits Totals</i>	\$630,148.00	\$664,643.00	\$664,600.00	\$689,920.00	4%	\$25,277.00	
<b><u>Services and Supplies</u></b>								
<b><u>Services &amp; Charges</u></b>								
100.28.62-566	Other Operating Services	1,500.00	1,500.00	1,500.00	1,500.00		.00	
<b>Budget Transactions</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Vehicle parts and supplies					1.0000	1,500.00	1,500.00
						<b>Manager Totals</b>		<b>\$1,500.00</b>
100.28.62-581	Training & Travel	9,465.00	9,465.00	5,000.00	7,965.00	(16)	(1,500.00)	
<b>Budget Transactions</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	EMS equipment repairs					1.0000	1,000.00	1,000.00
Manager	EMS training courses					1.0000	1,900.00	1,900.00
Manager	Paramedic continuing education annual fee					1.0000	5,065.00	5,065.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
Division 62 - Ambulance							
EXPENSE							
Manager Totals							\$7,965.00
<i>Services &amp; Charges Totals</i>		\$10,965.00	\$10,965.00	\$6,500.00	\$9,465.00	(14%)	(\$1,500.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 28 - Fire</b>							
<b>Division 62 - Ambulance</b>							
<b>EXPENSE</b>							
<b><u>Supplies</u></b>							
100.28.62-533	Medical Supplies	10,950.00	11,850.00	11,850.00	39,250.00	231	27,400.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Ambulance cot maint. and supplies				1.0000	800.00	800.00
Manager	Defibrillator monitors				1.0000	32,500.00	32,500.00
Manager	Disposable supplies (oxygen, medications)				1.0000	1,600.00	1,600.00
Manager	Medical supplies				1.0000	800.00	800.00
Manager	Medical training equipment				1.0000	1,050.00	1,050.00
Manager	Monitor/Defibrillator maintenance contract				1.0000	1,500.00	1,500.00
Manager	Stryker cot maintenance				1.0000	1,000.00	1,000.00
	<b>Manager Totals</b>						<b>\$39,250.00</b>
	<i>Supplies Totals</i>	\$10,950.00	\$11,850.00	\$11,850.00	\$39,250.00	231%	\$27,400.00
	<i>Services and Supplies Totals</i>	\$21,915.00	\$22,815.00	\$18,350.00	\$48,715.00	114%	\$25,900.00
<b><u>Insurance and Other Chargebacks</u></b>							
100.28.62-530	Liability Insurance	.00	.00	.00	.00		.00
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<b>Division 62 - Ambulance Totals</b>	\$652,063.00	\$687,458.00	\$682,950.00	\$738,635.00	7%	\$51,177.00
	<b>Department 28 - Fire Totals</b>	\$6,178,185.00	\$6,454,175.00	\$6,422,490.00	\$6,493,881.00	1%	\$39,706.00

# DEPARTMENT NARRATIVE

## COMMUNITY DEVELOPMENT DEPARTMENT

### Mission Statement/Purpose

The Community Development Department is responsible for the enforcement of all building codes as well as administration of all land use and zoning regulations. It is responsible for the issuance of building permits and conducting inspections on new residential and commercial construction, additions and remodeling, as well as minor permits for fences, driveways, roofs, mechanical, electrical, plumbing, signs and awnings. Finally, the Department provides staff support for the Plan Commission, Zoning Board of Appeals, Landmark Preservation Commission, Design Review Board, Planned Development Commission and other ad hoc task forces/committees.

### Current Year Department Accomplishments

- Assisted the Village Council with adoption of amendments to the Commercial (Retail) Overlay District and the Planned Development regulations.
- Assisted the Village Council and Public Works Department with the implementation of Phase 1 streetscape improvements.
- Assisted the Village Council with adoption of the 2015 International Code Council building and fire code series, and as a result worked with the Insurance Service Office (ISO) rating agency to increase the Village score from 9 to 4.
- Updated and streamlined the building permit application forms and instructions.
- Assisted the Public Works Department in developing streamlined procedures for solar energy installations, leading to a designation as a SolSmart “Bronze” community.
- Assisted the Village Manager’s office with economic development activities.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **7.0**

FY 2019 FTEs: **7.0**

FY 2018 FTEs: **6.7**

FY 2017 FTEs: **6.7**

Proposed FY 2020 Cost of Salaries and Benefits: **\$954,250**

Projected FY 2019 Cost of Salaries and Benefits: **\$892,110**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$911,543**

Actual FY 2018 Cost of Salaries and Benefits: **\$852,938**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **4.7%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$784,131**

Projected FY 2019 Cost of Services and Supplies: **\$634,804**

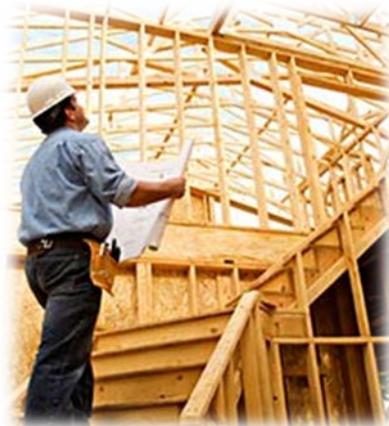
Budgeted FY 2019 Cost of Services and Supplies: **\$887,792**

Actual FY 2018 Cost of Services and Supplies: **\$559,153**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-11.68%**

# Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Provide assistance to the Village Council in the implementation of the Downtown Master Plan	<ul style="list-style-type: none"> <li>• Assist the Village’s planning and engineering consultants with implementation of the Downtown Streetscape and Signage Master Plan.</li> <li>• Assist the Village Council with consideration of redevelopment options for Village-owned property.</li> </ul>	12/31/20
Update the Winnetka 2020 Comprehensive Plan	<ul style="list-style-type: none"> <li>• Based upon direction from the Village Council and Plan Commission and with the assistance of a planning consultant, prepare a new Village Comprehensive Plan for adoption in early 2021.</li> </ul>	12/31/20
Adopt amendments to the Village’s local building & development regulations (Phase II).	<ul style="list-style-type: none"> <li>• In cooperation with other Village Departments, provide assistance to the Village Council with the adoption of amendments to local building &amp; development regulations.</li> </ul>	12/31/20
Continue the implementation of an electronic document retention system.	<ul style="list-style-type: none"> <li>• In cooperation with the Village Manager’s Office and the Finance Department, implement an electronic documentation retention system for property files, building permit files, and entitlement relief files.</li> </ul>	12/31/20
Assist Manager’s Office in furthering economic development activities	<ul style="list-style-type: none"> <li>• Coordinate building related activities in commercial districts with Economic Development Coordinator.</li> <li>• Participate in weekly economic development coordination meetings.</li> </ul>	12/31/20
Continue to process building permits and all associated activities, in a timely and customer service friendly manner.	<ul style="list-style-type: none"> <li>• Provide initial plan reviews within 7 to 10 working days from date of submittal.</li> <li>• Conduct building inspections within 48 hours of request.</li> </ul>	12/31/20
Continue to process subdivision and zoning relief applications in a timely and customer service friendly manner.	<ul style="list-style-type: none"> <li>• Provide staff support to advisory boards/commissions/committees and the Village Council.</li> </ul>	12/31/20



# Fiscal Year 2019 Department Objectives Review

**December 31<sup>st</sup>, 2019**

**Objective**

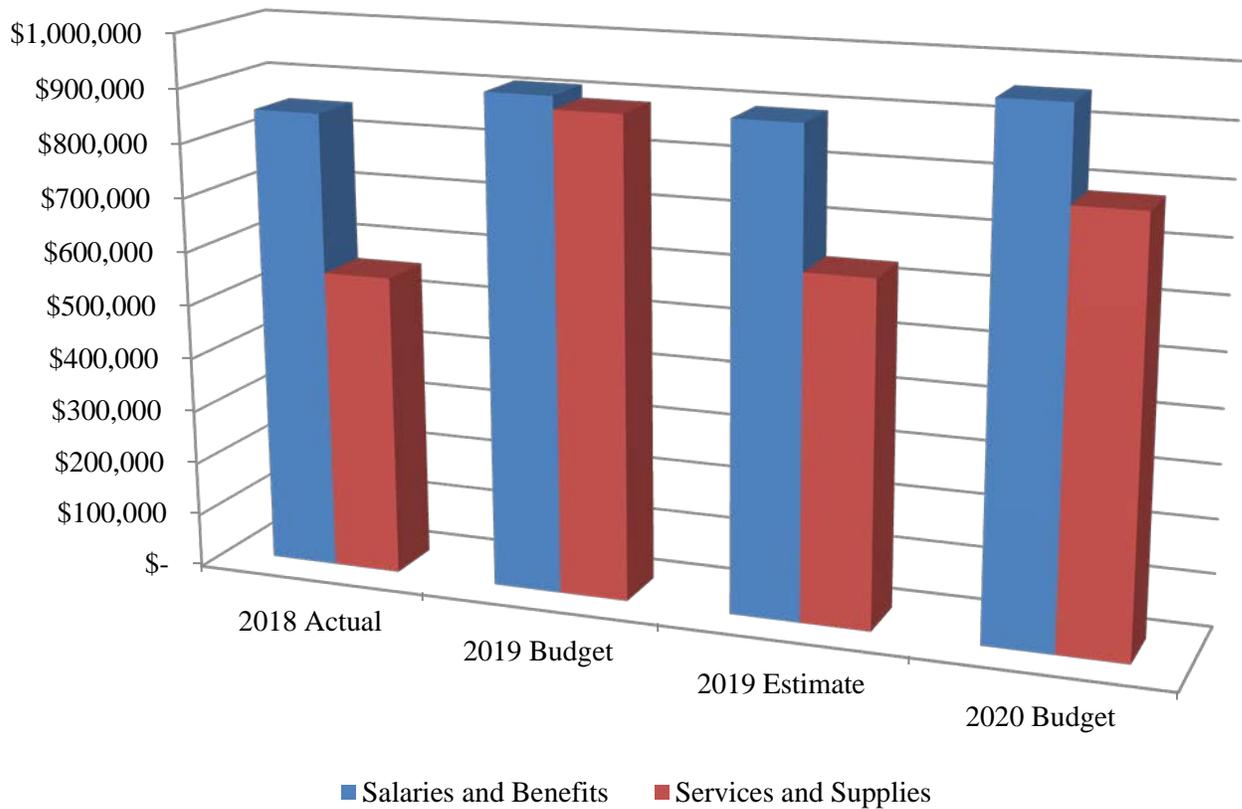
**Anticipated Completion Status**

Provide continued assistance to the Village Council in the implementation of the Downtown Master Plan, in particular	Ongoing
Update the Winnetka 2020 Comprehensive Plan	Ongoing
Guide the One Winnetka development through the Village's building permit and inspection process.	Project Approvals Repealed
Adopt 2015 International Code Council building and fire code series.	Completed
Assist Manager's Office in furthering economic development activities	Ongoing
Establish an electronic document retention system	Ongoing
Continue to process building permits and all associated activities, in a timely and customer service friendly manner.	Ongoing

# Financial Summary

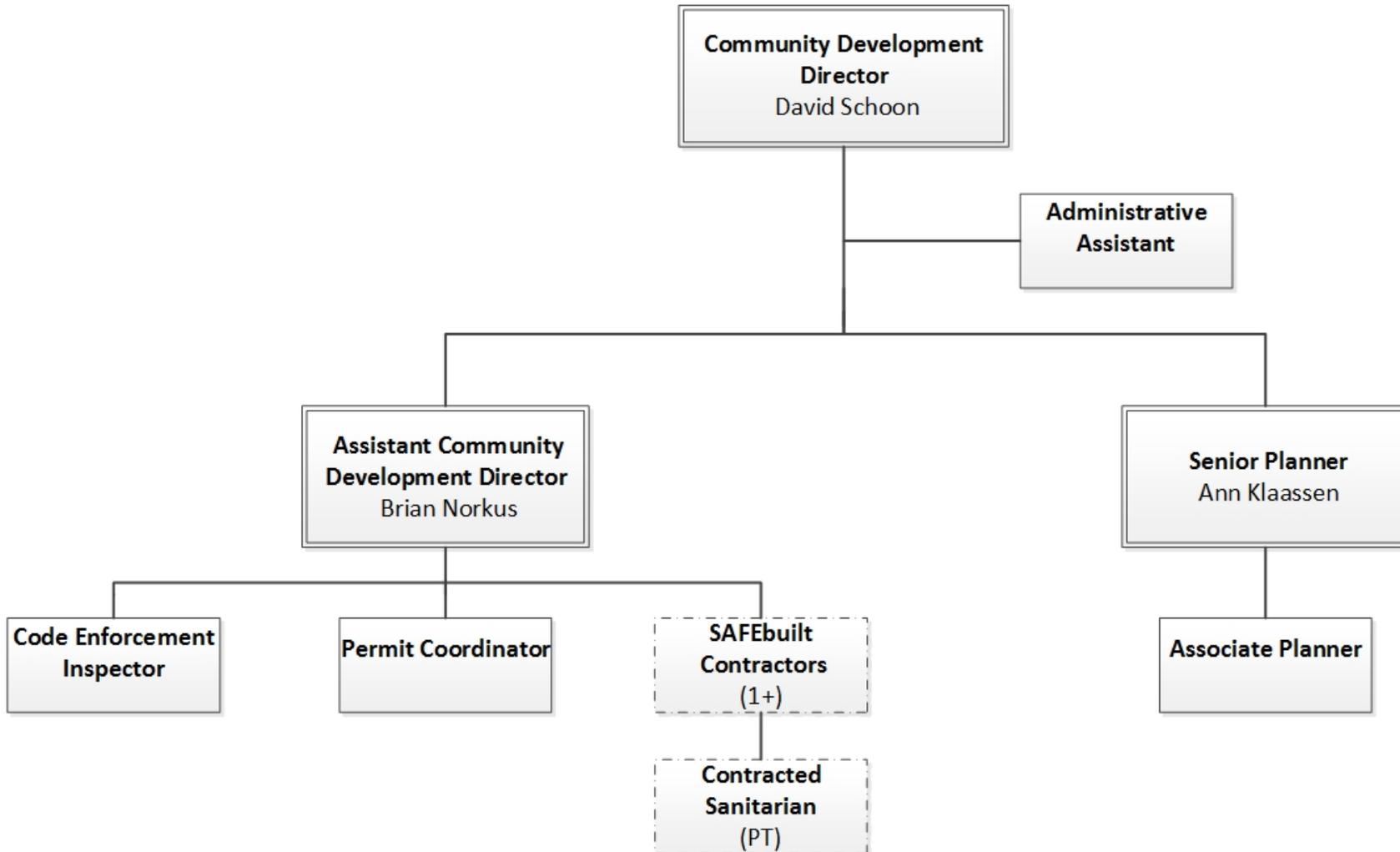
Community Development	Actual	Budget	Estimate	Budget	% Change	% Change
	2018	2019 A	2019 B	2020 C	A to C	B to C
Salaries and Benefits	\$ 852,938	\$ 911,543	\$ 892,110	\$ 954,250	4.7%	7.0%
Services and Supplies	\$ 559,153	\$ 887,792	\$ 634,804	\$ 784,131	-11.7%	23.5%
<b>Total Operating Exp.</b>	<b>\$ 1,412,091</b>	<b>\$ 1,799,335</b>	<b>\$ 1,526,914</b>	<b>\$ 1,738,381</b>	<b>-3.4%</b>	<b>13.8%</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>Total Department</b>	<b>\$ 1,412,091</b>	<b>\$ 1,799,335</b>	<b>\$ 1,526,914</b>	<b>\$ 1,738,381</b>	<b>-3.4%</b>	<b>13.8%</b>

## Community Development



# Organizational Chart

## Village of Winnetka Community Development Department





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 29 - Community Development							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.29.01-511	Regular Salaries	569,844.00	654,458.00	657,100.00	683,131.00	4	28,673.00
Position Transactions							
<i>Level</i>	<i>Position</i>						<i>Total Amount</i>
Manager	290101 - Community Development Director						156,259.00
Manager	290201 - Assistant Comm. Dev. Director						132,460.00
Manager	290701 - Permit Coordinator						77,317.00
Manager	290801 - Administrative Assistant						74,263.00
Manager	291001 - Senior Planner						110,777.00
Manager	291101 - Associate Planner						68,694.00
Manager	291201 - Code Enforcement Officer						63,361.00
						Manager Totals	\$683,131.00
100.29.01-512	Overtime Salaries	7,273.00	7,612.00	3,800.00	8,000.00	5	388.00
100.29.01-513	Part Time Salaries	56,967.00	.00	.00	.00		.00
100.29.01-515	Sick Cashed In	1,539.00	.00	2,700.00	.00		.00
100.29.01-518	Other Compensation	11,410.00	12,220.00	6,550.00	5,740.00	(53)	(6,480.00)
	<i>Employee Pay Totals</i>	<b>\$647,033.00</b>	<b>\$674,290.00</b>	<b>\$670,150.00</b>	<b>\$696,871.00</b>	<b>3%</b>	<b>\$22,581.00</b>
<u>Benefits</u>							
100.29.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.29.01-521	Fringe Benefits - Worker's Compensation	12,000.00	12,000.00	12,000.00	12,000.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 29 - Community Development</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
100.29.01-522	Fringe Benefits - Medical / Dental Insurance	84,196.00	95,887.00	90,780.00	97,362.00	2	1,475.00
100.29.01-528	Fringe Benefits - Life Insurance	747.00	715.00	660.00	763.00	7	48.00
100.29.01-529	Fringe Benefits - Allowances	.00	.00	.00	.00		.00
100.29.01-582	Tuition Assistance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$96,943.00	\$108,602.00	\$103,440.00	\$110,125.00	1%	\$1,523.00
<b>Pensions</b>							
100.29.01-523	Fringe Benefits - Medicare	9,382.00	9,778.00	8,720.00	9,989.00	2	211.00
100.29.01-524	Fringe Benefits - Social Security	39,134.00	40,786.00	37,250.00	40,933.00		147.00
100.29.01-525	Fringe Benefits - IMRF Pension Er Contribution	88,580.00	78,087.00	72,550.00	96,332.00	23	18,245.00
<i>Pensions Totals</i>		\$137,096.00	\$128,651.00	\$118,520.00	\$147,254.00	14%	\$18,603.00
<i>Salary and Benefits Totals</i>		\$881,072.00	\$911,543.00	\$892,110.00	\$954,250.00	5%	\$42,707.00
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
100.29.01-551	Consulting Services	526,000.00	587,500.00	282,050.00	459,500.00	(22)	(128,000.00)

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Cell tower plan review	2.0000	3,000.00	6,000.00
Manager	Comprehensive Plan - New/update	1.0000	125,000.00	125,000.00
Manager	Fire Safety Consultants (Pass-through)	1.0000	22,500.00	22,500.00
Manager	General Planning Assistance	1.0000	15,000.00	15,000.00
Manager	Health Inspections Professionals	1.0000	16,000.00	16,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 29 - Community Development							
Division 01 - Department Wide							
EXPENSE							
Manager	Recording Secretary					1.0000	9,000.00
Manager	SAFEbuilt plan review/inspectional services					1.0000	250,000.00
Manager	Winnetka Historical Society - Prelim Hist/Architectural Review					1.0000	16,000.00
Manager Totals							\$459,500.00
100.29.01-553	Legal Services	202,150.00	202,150.00	257,790.00	226,110.00	12	23,960.00
Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
	<i>Transaction</i>						<i>Total Amount</i>
Manager	Holland and Knight - Non-Retainer Legal Matters					1.0000	20,000.00
Manager	Holland and Knight - Village Wide Annual Retainer					12.0000	16,780.00
Manager	Legal notices					1.0000	4,000.00
Manager	Recording fees					1.0000	750.00
Manager Totals							\$226,110.00
100.29.01-555	GIS & Aerial Mapping	2,880.00	2,592.00	2,590.00	2,720.00	5	128.00
Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
	<i>Transaction</i>						<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 3.20%					1.0000	2,720.00
Manager Totals							\$2,720.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 29 - Community Development							
Division 01 - Department Wide							
EXPENSE							
100.29.01-556	Village Data Processing / Network Charge	33,600.00	35,280.00	35,280.00	35,280.00		.00
100.29.01-563	Telephone Service	458.00	416.00	240.00	415.00		(1.00)

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Monthly PRI share (Comcast)	12.0000	34.59	415.00
			Manager Totals	\$415.00

100.29.01-564	Cell Phones & Radios	1,500.00	1,500.00	1,130.00	1,500.00		.00
100.29.01-574	Vehicle Maint Service Charge	1,200.00	1,404.00	1,404.00	1,656.00	18	252.00
100.29.01-575	Rental - Office Equipment	7,500.00	8,000.00	7,070.00	8,000.00		.00
100.29.01-580	Memberships & Publications	3,500.00	3,750.00	3,750.00	3,750.00		.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	American Association of Code Enforcement (Permit Coord., Admin.	4.0000	25.00	100.00
Manager	American Planning Association/AICP (Dir., Asst. Dir., Planning A	4.0000	588.75	2,355.00
Manager	Illinois Association of Code Enforcement Officers (Permit Coord.	3.0000	85.00	255.00
Manager	International Code Council (Dir., Permit Coord.)	2.0000	100.00	200.00
Manager	Lambda Alpha (Dir.)	1.0000	340.00	340.00
Manager	Landmark Illinois (Senior Planner)	1.0000	40.00	40.00
Manager	Northwest Building Officials and Code Administrators (Permit Co	1.0000	60.00	60.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 29 - Community Development							
Division 01 - Department Wide							
EXPENSE							
Manager	Publications - Non-Memberships					1.0000	400.00
							400.00
							\$3,750.00
100.29.01-581	Training & Travel	10,500.00	10,500.00	10,500.00	10,500.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	EduCode Building Code Conference					1.0000	2,500.00
Manager	National Planning Conference					2.0000	2,500.00
Manager	Staff Training/Local seminar					1.0000	3,000.00
							\$10,500.00
100.29.01-591	Rebates	10,000.00	10,000.00	10,000.00	10,000.00		.00
100.29.01-592	Credit Card Service Fees	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$799,288.00	\$863,092.00	\$611,804.00	\$759,431.00	(12%)	(\$103,661.00)
Supplies							
100.29.01-531	Office Supplies - General	11,000.00	11,000.00	11,000.00	11,000.00		.00
100.29.01-532	Computer Equipment	.00	.00	.00	.00		.00
100.29.01-540	Other Operating Supplies	13,700.00	13,700.00	12,000.00	13,700.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 100 - General Fund							
Department 29 - Community Development							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Additional ICC code training manuals				1.0000	2,000.00	2,000.00
Manager	General operating supplies				1.0000	11,700.00	11,700.00
						Manager Totals	\$13,700.00
	<i>Supplies Totals</i>	\$24,700.00	\$24,700.00	\$23,000.00	\$24,700.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$823,988.00	\$887,792.00	\$634,804.00	\$784,131.00	(12%)	(\$103,661.00)
<b><u>Insurance and Other Chargebacks</u></b>							
100.29.01-530	Liability Insurance	.00	.00	.00	.00		.00
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 01 - Department Wide Totals	\$1,705,060.00	\$1,799,335.00	\$1,526,914.00	\$1,738,381.00	(3%)	(\$60,954.00)
	Department 29 - Community Development Totals	\$1,705,060.00	\$1,799,335.00	\$1,526,914.00	\$1,738,381.00	(3%)	(\$60,954.00)

# DEPARTMENT NARRATIVE

## PUBLIC WORKS DEPARTMENT

### Mission Statement/Purpose

The mission of the Public Works Department carried out under the General Fund include the engineering, construction and maintenance of all pavements, sidewalks, parking lots, maintenance of public buildings, administration of Village codes relating to forestry programs, flood plain management and storm water runoff from building developments.

### Current Year Department Accomplishments

- Completed the rehabilitation and reconstruction of residential roadways and public sidewalks, as part of the annual street rehabilitation program.
- Completed Village-wide pavement rejuvenation of recently surfaced asphalt pavements.
- Completed replacement of various curbs and sidewalks as part of the annual sidewalk and curb replacement program.
- Continued investigation of alternative de-icing approaches to reduce chloride runoff.
- Coordinated traffic and crowd control for the 2019 Winnetka Music Festival, 4<sup>th</sup> of July celebration, and Memorial Day parade.
- Completed the installation of new holiday tree in Dwyer Park.
- Completed the construction of the Chestnut St. and Spruce St. Streetscape Improvements.
- Completed the removal, replacement, and standardization of brick pavers in various commercial district areas.
- Continued enhancement and maintenance of trees and landscaping throughout the Village.
- Continued to perform Engineering permit review, design, and code enforcement investigations.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **16.35**

FY 2019 FTEs: **17.35**

FY 2018 FTEs: **16.85**

FY 2017 FTEs: **16.35**

Proposed FY 2020 Cost of Salaries and Benefits: **\$2,611,421**

Projected FY 2019 Cost of Salaries and Benefits: **\$2,447,790**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$2,562,682**

Actual FY 2018 Cost of Salaries and Benefits: **\$2,318,588**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **1.9%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$1,788,871**

Projected FY 2019 Cost of Services and Supplies: **\$1,784,990**

Budgeted FY 2019 Cost of Services and Supplies: **\$1,818,095**

Actual FY 2018 Cost of Services and Supplies: **\$1,568,326**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-1.61%**

## Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Implement the fiscal year 2020 capital improvement program to maintain and enhance the Village's infrastructure.	<ul style="list-style-type: none"> <li>• Design and construct street improvements totaling \$1,930,000.</li> <li>• Continue Commercial District brick paver replacement.</li> <li>• Complete Birch/Spruce Parking Lot Rehabilitation project totaling \$275,000.</li> <li>• Design Willow Road improvements (Phase II).</li> </ul>	12/31/20
Improve traffic circulation and Village roadway infrastructure, including regular street maintenance activities.	<ul style="list-style-type: none"> <li>• Replace approximately 7,500 lineal feet of deteriorated curbs throughout the Village.</li> <li>• Replace approximately 20,000 square feet of deteriorated and/or hazardous sidewalks throughout the Village.</li> </ul>	9/30/20
Ensure that equipment and vehicles are maintained for reliability and operational needs.	<ul style="list-style-type: none"> <li>• Replace PW 40 &amp; 41 Sidewalk Tractors.</li> <li>• Replace one leaf vacuum machine.</li> </ul>	12/31/20
Implement alternative de-icing approaches to reduce chloride runoff.	<ul style="list-style-type: none"> <li>• Staff to implement alternative de-icing approaches after meeting with vendors and surrounding communities to understand alternative deicing programs and products.</li> </ul>	12/31/20
Continue to enhance and improve Forestry and landscaping initiatives throughout the Village.	<ul style="list-style-type: none"> <li>• Continue to enhance and include the addition of perennial landscaping improvements in Commercial Districts and Village-owned open spaces and parkways.</li> <li>• Remove and replace approximately 175 diseased, dying and or hazardous trees and prune to standard another 1,500 to maintain cycle.</li> <li>• Perform annual tree fertilization, and preventative disease treatments.</li> </ul>	9/30/20
Provide Engineering permit review, design, and code enforcement investigations.	<ul style="list-style-type: none"> <li>• Perform 500 development plan reviews to insure compliance with Village Forestry, Drainage and Floodplain Codes.</li> </ul>	12/31/20

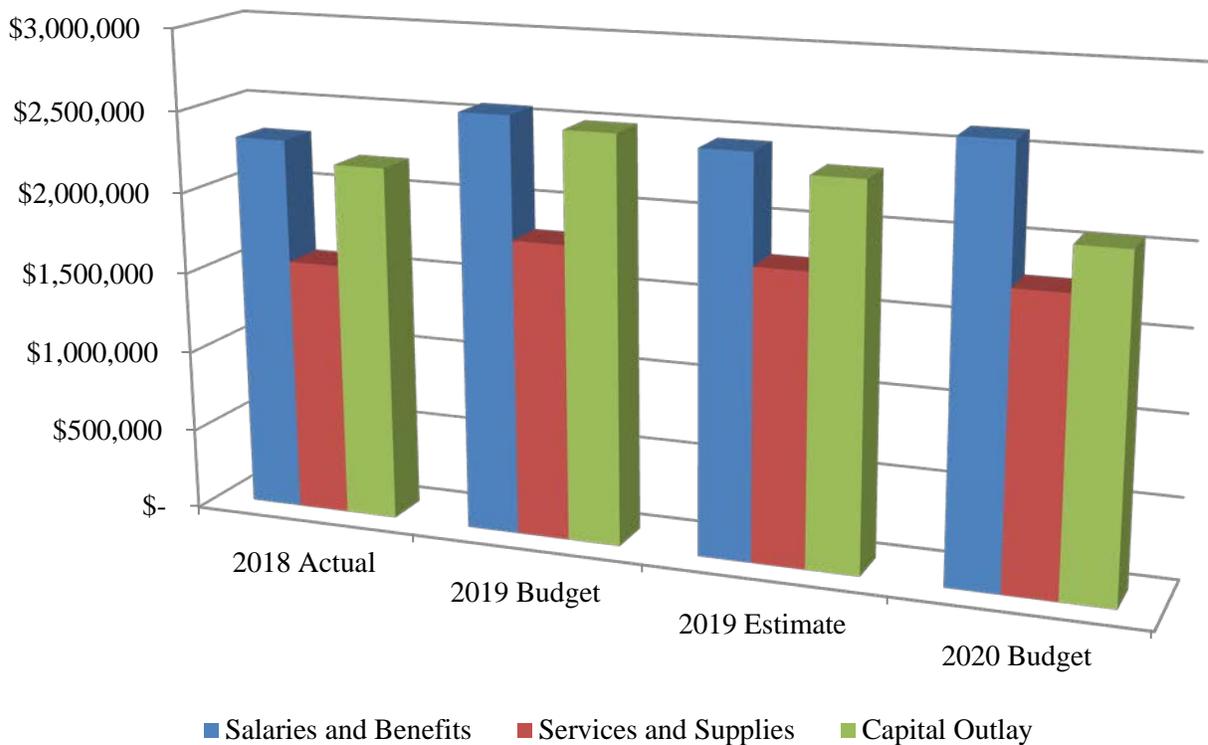
# Fiscal Year 2019 Department Objectives Review

<u>Objective</u>	<u>December 31<sup>st</sup>, 2019</u> <u>Anticipated Completion Status</u>
Implement the fiscal year 2019 capital improvement program to maintain and enhance the Village's infrastructure.	Complete
Improve traffic circulation and Village roadway infrastructure, including regular street maintenance activities.	Complete
Ensure that equipment and vehicles are maintained for reliability and operational needs.	Complete
Investigate alternative de-icing approaches to reduce chloride runoff.	Ongoing
Continue to enhance and improve Forestry and landscaping initiatives throughout the Village.	Ongoing
Provide Engineering permit review, design, and code enforcement investigations.	Ongoing
Reconstruction of Cherry and Oak street bridges.	Complete

# Financial Summary

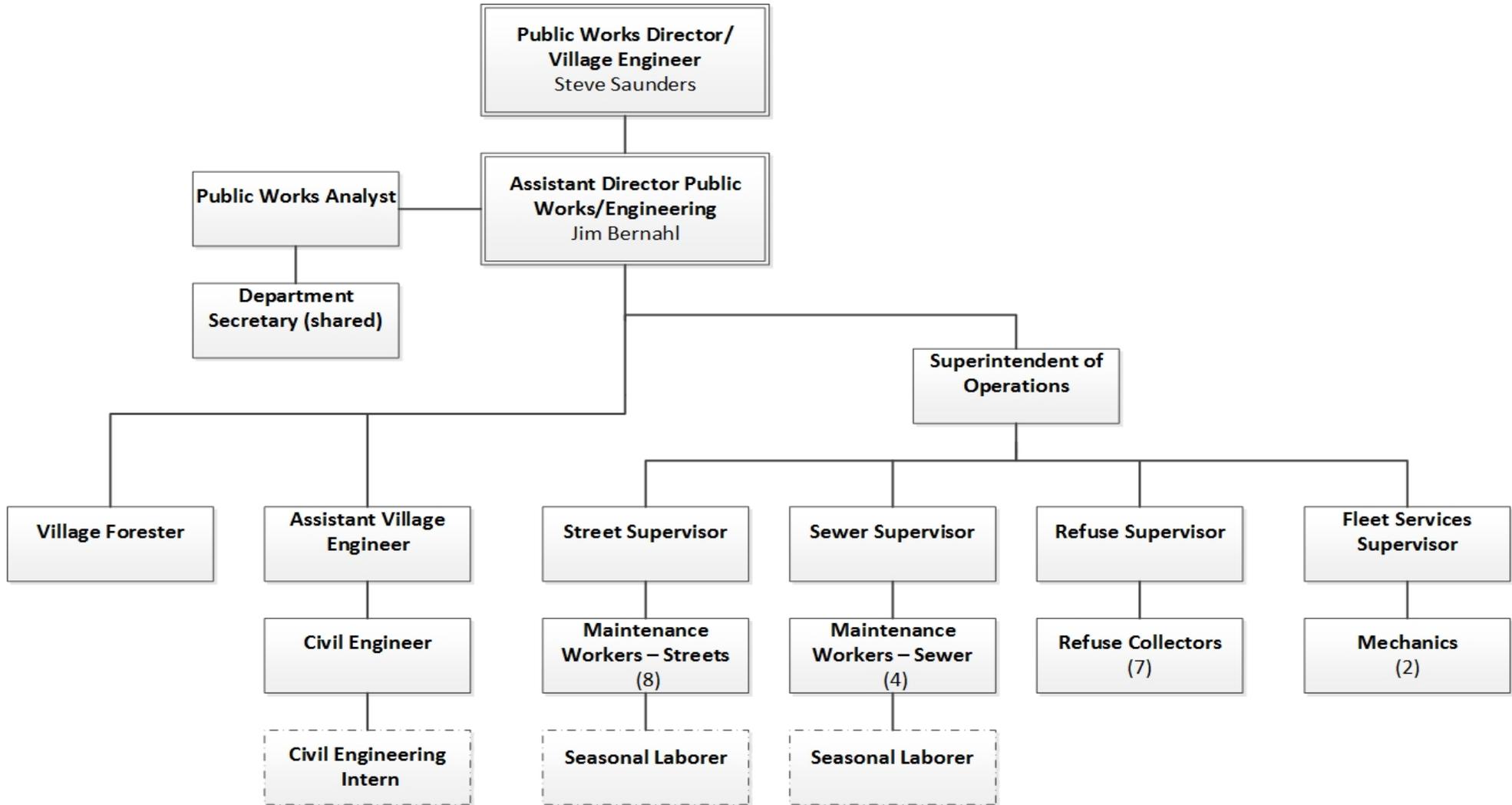
Public Works	Actual	Budget	Estimate	Budget	% Change	% Change
	2018	2019 A	2019 B	2020 C	A to C	B to C
Salaries and Benefits	\$ 2,318,589	\$ 2,562,682	\$ 2,447,790	\$ 2,611,421	1.9%	6.7%
Services and Supplies	\$ 1,568,326	\$ 1,818,095	\$ 1,784,990	\$ 1,788,871	-1.6%	0.2%
Insurance	\$ 278	\$ -	\$ -	\$ -	0.0%	-100.0%
<b>Total Operating Exp.</b>	<b>\$ 3,887,193</b>	<b>\$ 4,380,777</b>	<b>\$ 4,232,780</b>	<b>\$ 4,400,292</b>	<b>0.4%</b>	<b>4.0%</b>
<b>Capital Outlay</b>	<b>\$ 2,337,226</b>	<b>\$ 2,060,000</b>	<b>\$ 1,468,000</b>	<b>\$ 2,290,000</b>	<b>11.2%</b>	<b>56.0%</b>
<b>Total Department</b>	<b>\$ 6,224,419</b>	<b>\$ 6,440,777</b>	<b>\$ 5,700,780</b>	<b>\$ 6,690,292</b>	<b>3.9%</b>	<b>17.4%</b>

## Public Works



# Organizational Chart

## Village of Winnetka Public Works Department



## Department Metrics

- Completed design and construction of the annual Street Reconstruction program under which 9243 lineal feet or 1.75 miles were reconstructed or resurfaced.
- Replaced approximately 3,878 lineal feet of deteriorated curbs throughout the Village.
- Replaced approximately 23,133 square feet of deteriorated and/or hazardous sidewalks throughout the Village.
- Performed 292 development plan reviews and 142 forestry plan reviews to insure compliance with Village Forestry, Drainage and Floodplain Codes.
- Removed 175 trees, planted 160 trees, and trimmed 1,500 trees.
- In support of the Refuse Team, successfully completed the annual Spring Clean-up, Leaf Collection and Holiday Tree Collection programs.
- Completed 525 sign replacement and repairs from traffic damage, vandalism or age.
- Responded to approximately 42 individual snow and ice events with a total accumulation to date of approximately 43.8 inches.
- Continued upgrading the Village's holiday lighting program to utilize LED lighting. New enhancements improved visual appearance, reduced electrical costs, and reduced the need to replace the lights annually.



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Benefits</u></b>							
100.30.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.30.01-582	Tuition Assistance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Pensions</u></b>							
100.30.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.30.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.30.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.30.01-551	Consulting Services	.00	.00	.00	.00		.00
100.30.01-552	Engineering Services	.00	.00	.00	.00		.00
100.30.01-553	Legal Services	.00	.00	.00	.00		.00
100.30.01-555	GIS & Aerial Mapping	28,000.00	28,000.00	28,000.00	26,427.00	(6)	(1,573.00)
100.30.01-556	Village Data Processing / Network Charge	22,050.00	23,153.00	23,150.00	23,153.00		.00
100.30.01-557	Technology Licensing & Maintenance	4,500.00	4,500.00	5,560.00	6,300.00	40	1,800.00

Budget Transactions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 100 - General Fund</b>								
<b>Department 30 - Public Works</b>								
<b>Division 01 - Department Wide</b>								
<b>EXPENSE</b>								
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager		CFA software annual fee				1.0000	3,000.00	3,000.00
Manager		DLT Subscription Renewal - Autocad				1.0000	2,400.00	2,400.00
Manager		Lucity annual renewal - PW work order program				1.0000	900.00	900.00
							Manager Totals	\$6,300.00
100.30.01-559	Drainage	.00	.00	.00	.00		.00	
100.30.01-562	Dispatch Services	5,500.00	5,500.00	5,500.00	5,500.00		.00	
<b>Budget Transactions</b>								
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager		M&T weather notification service				1.0000	5,500.00	5,500.00
							Manager Totals	\$5,500.00
100.30.01-563	Telephone Service	1,528.00	1,384.00	1,380.00	1,383.00		(1.00)	
<b>Budget Transactions</b>								
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager		Monthly PRI share (Comcast)				12.0000	115.29	1,383.00
							Manager Totals	\$1,383.00
100.30.01-564	Cell Phones & Radios	24,000.00	5,000.00	9,540.00	3,000.00	(40)	(2,000.00)	
100.30.01-567	Operations & Maintenance	.00	.00	.00	.00		.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 01 - Department Wide</b>							

EXPENSE							
100.30.01-568	Utilities	143,520.00	143,520.00	155,000.00	155,520.00	8	12,000.00

Budget Transactions						Number of Units	Cost Per Unit	Total Amount
Level	Transaction							
Manager	Stormwater utility					12.0000	2,960.00	35,520.00
Manager	Utilities					1.0000	120,000.00	120,000.00
							Manager Totals	\$155,520.00

100.30.01-570	Repair & Maintenance - Buildings	116,000.00	102,000.00	99,000.00	90,000.00	(12)	(12,000.00)
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Budget Transactions						Number of Units	Cost Per Unit	Total Amount
Level	Transaction							
Manager	Service Yards backflow testing					1.0000	3,000.00	3,000.00
Manager	Service Yards commodities					1.0000	11,000.00	11,000.00
Manager	Service Yards contractual repairs					1.0000	20,000.00	20,000.00
Manager	Service Yards fire alarm					1.0000	2,000.00	2,000.00
Manager	Service Yards fire extinguisher					1.0000	2,000.00	2,000.00
Manager	Service Yards HVAC maintenance					1.0000	25,000.00	25,000.00
Manager	Service Yards janitorial contract and supplies					1.0000	15,000.00	15,000.00
Manager	Service Yards landscape					1.0000	7,000.00	7,000.00
Manager	Service Yards mat cleaning					1.0000	1,500.00	1,500.00
Manager	Service Yards pest control					1.0000	1,500.00	1,500.00
Manager	Service Yards sprinkler annual testing					1.0000	2,000.00	2,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 01 - Department Wide</b>							

**EXPENSE**

Manager Totals \$90,000.00

100.30.01-574	Vehicle Maint Service Charge	213,312.00	220,488.00	220,490.00	231,588.00	5	11,100.00
100.30.01-575	Rental - Office Equipment	6,000.00	6,000.00	5,000.00	6,000.00		.00
100.30.01-580	Memberships & Publications	1,500.00	1,500.00	3,410.00	1,500.00		.00
100.30.01-581	Training & Travel	25,200.00	25,200.00	25,200.00	25,200.00		.00

**Budget Transactions**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	APWA national conference	1.0000	1,500.00	1,500.00
Manager	APWA training classes / conference	1.0000	2,500.00	2,500.00
Manager	CDL training	1.0000	1,000.00	1,000.00
Manager	IAFSM annual conference (Steve, Jim, Susan)	3.0000	1,200.00	3,600.00
Manager	MAPSI Training - 2 employees	2.0000	1,300.00	2,600.00
Manager	MWRD required I/I training	1.0000	2,000.00	2,000.00
Manager	NIPSTA training and dues	1.0000	2,000.00	2,000.00
Manager	NSC program training	1.0000	2,500.00	2,500.00
Manager	Professional training & dues	1.0000	5,500.00	5,500.00
Manager	Safety training	1.0000	2,000.00	2,000.00
Manager Totals				\$25,200.00

100.30.01-583	Property Insurance	22,000.00	19,550.00	19,180.00	.00	(100)	(19,550.00)
<i>Services &amp; Charges Totals</i>		\$613,110.00	\$585,795.00	\$600,410.00	\$575,571.00	(2%)	(\$10,224.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							

Division 01 - Department Wide

EXPENSE

Supplies

100.30.01-531	Office Supplies - General	18,300.00	15,000.00	7,570.00	15,000.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	First aid kit supplies	1.0000	1,200.00	1,200.00
Manager	PW meeting supplies	1.0000	1,800.00	1,800.00
Manager	Various office items (office supplies, meeting refreshments)	1.0000	12,000.00	12,000.00
Manager Totals				\$15,000.00

100.30.01-532	Computer Equipment	.00	.00	.00	.00		.00
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100.30.01-537	Uniforms	16,000.00	16,000.00	14,490.00	16,500.00	3	500.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Safety/PPE Gear (Street, Forestry, Admin., Engineering)	1.0000	6,500.00	6,500.00
Manager	Uniforms (year 1 of 5) (Street, Forestry, Admin, Engineering)	1.0000	10,000.00	10,000.00
Manager Totals				\$16,500.00

100.30.01-540	Other Operating Supplies	25,500.00	5,500.00	2,250.00	5,500.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
Manager	CDL testing					1.0000	3,000.00
Manager	Safety glasses - prescription					1.0000	2,500.00
<b>Manager Totals</b>							<b>\$5,500.00</b>

100.30.01-543	Public Property Maintenance	375,000.00	386,000.00	386,000.00	402,000.00	4	16,000.00
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Budget Transactions						
Level	Transaction		Number of Units	Cost Per Unit	Total Amount	
Manager	Additional landscaping services - restoration/beautification		1.0000	25,000.00	25,000.00	
Manager	Brick paver repairs		1.0000	25,000.00	25,000.00	
Manager	Cenotaph maintenance/repairs		1.0000	14,000.00	14,000.00	
Manager	Fencing repairs		1.0000	25,000.00	25,000.00	
Manager	Floral program (hanging baskets / ground planters) - year 2 of 5		1.0000	40,000.00	40,000.00	
Manager	Holiday lighting - year 2 of 5		1.0000	36,000.00	36,000.00	
Manager	Install rapid rectangular flashing beacons		3.0000	7,000.00	21,000.00	
Manager	Irrigation public properties		1.0000	8,000.00	8,000.00	
Manager	Parking structure maintenance and repair		1.0000	5,000.00	5,000.00	
Manager	Post office maintenance repair and service		1.0000	4,000.00	4,000.00	
Manager	Property leases		1.0000	12,000.00	12,000.00	
Manager	Public property commodities		1.0000	17,000.00	17,000.00	
Manager	Public property contractual		1.0000	8,000.00	8,000.00	
Manager	Train station maintenance repair and service		1.0000	14,500.00	14,500.00	
Manager	Village Hall maintenance repair and service		1.0000	22,500.00	22,500.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
Manager	Village-wide landscaping contract - Public properties yr 5 of 5					1.0000	125,000.00
							Manager Totals
							\$402,000.00
100.30.01-544	Street Maintenance	25,000.00	25,000.00	25,000.00	25,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Roadway striping (Thermo) - Various locations					1.0000	25,000.00
							Manager Totals
							\$25,000.00
100.30.01-549	Fuel	.00	.00	.00	.00		.00
<i>Supplies Totals</i>		\$459,800.00	\$447,500.00	\$435,310.00	\$464,000.00	4%	\$16,500.00
<i>Services and Supplies Totals</i>		\$1,072,910.00	\$1,033,295.00	\$1,035,720.00	\$1,039,571.00	1%	\$6,276.00
<b>Capital Outlay</b>							
100.30.01-615	Buildings & Structures	.00	65,000.00	65,000.00	.00	(100)	(65,000.00)
100.30.01-620	Improvements Other Than Buildings	.00	.00	.00	.00		.00
100.30.01-625	Heavy Machinery	349,000.00	345,000.00	293,000.00	210,000.00	(39)	(135,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Replace leaf vactors					1.0000	70,000.00
Manager	Replace PW-40 (2005), PW-41 (2002) - Holder tractor's					1.0000	140,000.00
							Manager Totals
							\$210,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change																				
<b>Fund 100 - General Fund</b>																											
<b>Department 30 - Public Works</b>																											
Division 01 - Department Wide																											
<b>EXPENSE</b>																											
100.30.01-630	Motor Vehicles	.00	.00	.00	.00		.00																				
100.30.01-635	Furniture & Fixtures	.00	.00	.00	.00		.00																				
100.30.01-640	Office and Other Equipment	.00	.00	.00	.00		.00																				
100.30.01-645	Technology	.00	.00	.00	.00		.00																				
100.30.01-650	Infrastructure	650,000.00	150,000.00	160,000.00	150,000.00		.00																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>New sidewalk construction</td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">30,000.00</td> <td style="text-align: right;">30,000.00</td> </tr> <tr> <td>Manager</td> <td>Sidewalk replacement</td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">120,000.00</td> <td style="text-align: right;">120,000.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">Manager Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$150,000.00</td> </tr> </tbody> </table>								Level	Transaction	Number of Units	Cost Per Unit	Total Amount	Manager	New sidewalk construction	1.0000	30,000.00	30,000.00	Manager	Sidewalk replacement	1.0000	120,000.00	120,000.00	Manager Totals				\$150,000.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																							
Manager	New sidewalk construction	1.0000	30,000.00	30,000.00																							
Manager	Sidewalk replacement	1.0000	120,000.00	120,000.00																							
Manager Totals				\$150,000.00																							
<i>Capital Outlay Totals</i>		\$999,000.00	\$560,000.00	\$518,000.00	\$360,000.00	(36%)	(\$200,000.00)																				
<b>Insurance and Other Chargebacks</b>																											
100.30.01-530	Liability Insurance	.00	.00	.00	.00		.00																				
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																				
<b>Transfers</b>																											
100.30.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00																				
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00																				
Division 01 - Department Wide Totals		\$2,071,910.00	\$1,593,295.00	\$1,553,720.00	\$1,399,571.00	(12%)	(\$193,724.00)																				



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund **100 - General Fund**

Department **30 - Public Works**

Division **10 - Administration**

**EXPENSE**

Salary and Benefits

Employee Pay

100.30.10-511	Regular Salaries	481,572.00	505,890.00	508,130.00	528,334.00	4	22,444.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	300101 - Public Works Director	Earnings		150,789.00
Manager	300201 - Asst. Director Eng. & Public Wks	Earnings		127,913.00
Manager	300301 - Superintendent of Operations	Earnings		136,054.00
Manager	301601 - Administrative Secretary	Earnings		30,525.00
Manager	301702 - Public Works Analyst	Earnings		68,649.00
Manager	309999 - PW Budget Only	Earnings		14,404.00
Manager Totals				\$528,334.00

100.30.10-512	Overtime Salaries	2,500.00	2,500.00	4,790.00	3,000.00	20	500.00
100.30.10-515	Sick Cashed In	13,452.00	13,452.00	13,750.00	10,338.00	(23)	(3,114.00)
100.30.10-518	Other Compensation	11,504.00	12,368.00	6,320.00	12,368.00		.00
<i>Employee Pay Totals</i>		\$509,028.00	\$534,210.00	\$532,990.00	\$554,040.00	4%	\$19,830.00

Benefits

100.30.10-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.10-521	Fringe Benefits - Worker's Compensation	100,000.00	100,000.00	100,000.00	100,000.00		.00
100.30.10-522	Fringe Benefits - Medical / Dental Insurance	75,515.00	78,207.00	78,520.00	88,028.00	13	9,821.00
100.30.10-528	Fringe Benefits - Life Insurance	638.00	544.00	530.00	554.00	2	10.00



# Village of Winnetka

## Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
	<i>Benefits Totals</i>	\$176,153.00	\$178,751.00	\$179,050.00	\$188,582.00	5%	\$9,831.00
<b><u>Pensions</u></b>							
100.30.10-523	Fringe Benefits - Medicare	7,384.00	7,750.00	7,570.00	8,036.00	4	286.00
100.30.10-524	Fringe Benefits - Social Security	26,875.00	27,939.00	32,370.00	28,701.00	3	762.00
100.30.10-525	Fringe Benefits - IMRF Pension Er Contribution	69,700.00	61,574.00	62,110.00	105,404.00	71	43,830.00
100.30.10-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.10-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$103,959.00	\$97,263.00	\$102,050.00	\$142,141.00	46%	\$44,878.00
	<i>Salary and Benefits Totals</i>	\$789,140.00	\$810,224.00	\$814,090.00	\$884,763.00	9%	\$74,539.00
Division 10 - Administration	<b>Totals</b>	\$789,140.00	\$810,224.00	\$814,090.00	\$884,763.00	9%	\$74,539.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
Department <b>30 - Public Works</b>							
Division <b>21 - Engineering</b>							

**EXPENSE**

Salary and Benefits

Employee Pay

100.30.21-511	Regular Salaries	190,456.00	202,256.00	188,670.00	223,508.00	11	21,252.00
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Position Transactions					
<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>	
Manager	300401 - Assistant Village Engineer	Earnings		104,641.00	
Manager	300501 - Civil Engineer	Earnings		94,967.00	
Manager	309999 - PW Budget Only	Earnings		23,900.00	
<b>Manager Totals</b>				<b>\$223,508.00</b>	

100.30.21-512	Overtime Salaries	3,036.00	2,000.00	1,000.00	2,000.00		.00
100.30.21-513	Part Time Salaries	5,250.00	5,250.00	4,800.00	7,995.00	52	2,745.00
100.30.21-515	Sick Cashed In	11,047.00	8,385.00	8,570.00	2,415.00	(71)	(5,970.00)
100.30.21-518	Other Compensation	2,376.00	2,592.00	1,080.00	2,592.00		.00
<i>Employee Pay Totals</i>		\$212,165.00	\$220,483.00	\$204,120.00	\$238,510.00	8%	\$18,027.00

Benefits

100.30.21-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.21-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.21-522	Fringe Benefits - Medical / Dental Insurance	26,533.00	27,478.00	27,600.00	27,917.00	2	439.00
100.30.21-528	Fringe Benefits - Life Insurance	252.00	212.00	200.00	222.00	5	10.00
<i>Benefits Totals</i>		\$26,785.00	\$27,690.00	\$27,800.00	\$28,139.00	2%	\$449.00

Pensions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 21 - Engineering</b>							
<b>EXPENSE</b>							
100.30.21-523	Fringe Benefits - Medicare	3,076.00	3,197.00	3,110.00	3,459.00	8	262.00
100.30.21-524	Fringe Benefits - Social Security	12,838.00	13,068.00	13,300.00	14,495.00	11	1,427.00
100.30.21-525	Fringe Benefits - IMRF Pension Er Contribution	28,326.00	42,981.00	25,180.00	92,021.00	114	49,040.00
100.30.21-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.21-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$44,240.00	\$59,246.00	\$41,590.00	\$109,975.00	86%	\$50,729.00
	<i>Salary and Benefits Totals</i>	\$283,190.00	\$307,419.00	\$273,510.00	\$376,624.00	23%	\$69,205.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.30.21-552	Engineering Services	44,000.00	80,000.00	61,270.00	42,000.00	(48)	(38,000.00)

Budget Transactions						
Level	Transaction	Number of Units	Cost Per Unit	Total Amount		
Manager	Benchmark replacement	1.0000	500.00	500.00		
Manager	Contractual engineering - green bay road trail	1.0000	15,000.00	15,000.00		
Manager	Required bridge inspections	1.0000	1,500.00	1,500.00		
Manager	Soil/material testing - year 2 of 3 year contract	1.0000	24,500.00	24,500.00		
Manager	Surveying and drafting supplies	1.0000	500.00	500.00		
				<b>Manager Totals</b>	<b>\$42,000.00</b>	

100.30.21-555	GIS & Aerial Mapping	.00	.00	.00	.00		.00
100.30.21-580	Memberships & Publications	500.00	500.00	500.00	3,000.00	500	2,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 21 - Engineering</b>							
<b>EXPENSE</b>							
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CFM License - Jim and Susan				2.0000	100.00	200.00
Manager	North Branch Watershed Work group (NBWW) annual dues				1.0000	2,500.00	2,500.00
Manager	PE License - Steve, Jim, Susan				3.0000	100.00	300.00
						Manager Totals	\$3,000.00
	<i>Services &amp; Charges Totals</i>	\$44,500.00	\$80,500.00	\$61,770.00	\$45,000.00	(44%)	(\$35,500.00)
<b>Supplies</b>							
100.30.21-540	Other Operating Supplies	34,500.00	3,000.00	1,500.00	3,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Traffic counting devices				2.0000	1,500.00	3,000.00
						Manager Totals	\$3,000.00
	<i>Supplies Totals</i>	\$34,500.00	\$3,000.00	\$1,500.00	\$3,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$79,000.00	\$83,500.00	\$63,270.00	\$48,000.00	(43%)	(\$35,500.00)
Division 21 - Engineering	<b>Totals</b>	\$362,190.00	\$390,919.00	\$336,780.00	\$424,624.00	9%	\$33,705.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund 100 - General Fund							
Department 30 - Public Works							

Division 22 - Street Maintenance

**EXPENSE**

Salary and Benefits

Employee Pay

100.30.22-511	Regular Salaries	689,134.00	714,767.00	705,810.00	714,043.00		(724.00)
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Position Transactions						
<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>			<i>Total Amount</i>
Manager	300901 - Street Supervisor	Earnings				117,945.00
Manager	301401 - Maintenance Worker	Earnings				66,722.00
Manager	301403 - Maintenance Worker	Earnings				64,759.00
Manager	301406 - Maintenance Worker	Earnings				89,203.00
Manager	301407 - Maintenance Worker	Earnings				89,203.00
Manager	301408 - Maintenance Worker	Earnings				89,203.00
Manager	301409 - Maintenance Worker	Earnings				65,503.00
Manager	301412 - Maintenance Worker	Earnings				69,330.00
Manager	301502 - Maintenance Worker	Earnings				62,175.00
<b>Manager Totals</b>						<b>\$714,043.00</b>

100.30.22-512	Overtime Salaries	30,000.00	38,000.00	30,000.00	39,000.00	3	1,000.00
100.30.22-513	Part Time Salaries	6,760.00	6,760.00	3,850.00	6,929.00	3	169.00

Position Transactions						
<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>			<i>Total Amount</i>
Manager	301414 - Street Department - Seasonal	Earnings				6,929.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 22 - Street Maintenance</b>							
<b>EXPENSE</b>							
<b>Manager Totals</b>							<b>\$6,929.00</b>
100.30.22-515	Sick Cashed In	7,047.00	8,726.00	8,730.00	2,026.00	(77)	(6,700.00)
100.30.22-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$732,941.00	\$768,253.00	\$748,390.00	\$761,998.00	(1%)	(\$6,255.00)
<b><u>Benefits</u></b>							
100.30.22-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.22-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.22-522	Fringe Benefits - Medical / Dental Insurance	141,157.00	136,197.00	127,920.00	148,621.00	9	12,424.00
100.30.22-528	Fringe Benefits - Life Insurance	909.00	776.00	700.00	732.00	(6)	(44.00)
<i>Benefits Totals</i>		\$142,066.00	\$136,973.00	\$128,620.00	\$149,353.00	9%	\$12,380.00
<b><u>Pensions</u></b>							
100.30.22-523	Fringe Benefits - Medicare	10,627.00	11,352.00	10,720.00	11,190.00	(1)	(162.00)
100.30.22-524	Fringe Benefits - Social Security	44,443.00	46,443.00	45,840.00	46,184.00	(1)	(259.00)
100.30.22-525	Fringe Benefits - IMRF Pension Er Contribution	139,415.00	108,694.00	90,250.00	107,473.00	(1)	(1,221.00)
100.30.22-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.22-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$194,485.00	\$166,489.00	\$146,810.00	\$164,847.00	(1%)	(\$1,642.00)
<i>Salary and Benefits Totals</i>		\$1,069,492.00	\$1,071,715.00	\$1,023,820.00	\$1,076,198.00	0%	\$4,483.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.30.22-571	Repair & Maintenance - Streets	194,000.00	199,000.00	199,000.00	199,000.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							

Division 22 - Street Maintenance

**EXPENSE**

Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
Manager	Asphalt for road repairs (rate increase)			1.0000	25,000.00		25,000.00
Manager	Crack sealing / Pavement Rejuvenation			1.0000	25,000.00		25,000.00
Manager	Excavation debris			1.0000	12,000.00		12,000.00
Manager	Graffiti removal			1.0000	2,000.00		2,000.00
Manager	Miscellaneous landscaping repairs			1.0000	5,000.00		5,000.00
Manager	Miscellaneous street maintenance			1.0000	18,000.00		18,000.00
Manager	Sign materials			1.0000	27,000.00		27,000.00
Manager	Street sweeping debris (M60)			1.0000	21,000.00		21,000.00
Manager	Striping contingency			1.0000	6,000.00		6,000.00
Manager	Temporary help - leaf collection / other			1.0000	45,000.00		45,000.00
Manager	Tool replacement			1.0000	6,000.00		6,000.00
Manager	Traffic control contingency			1.0000	2,000.00		2,000.00
Manager	Traffic paint			1.0000	5,000.00		5,000.00
<b>Manager Totals</b>							<b>\$199,000.00</b>

<i>Services &amp; Charges Totals</i>	\$194,000.00	\$199,000.00	\$199,000.00	\$199,000.00	0%	\$0.00
<i>Services and Supplies Totals</i>	\$194,000.00	\$199,000.00	\$199,000.00	\$199,000.00	0%	\$0.00

**Capital Outlay**

100.30.22-650	Infrastructure	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 22 - Street Maintenance</b>							
<b>EXPENSE</b>							
Division	<b>22 - Street Maintenance Totals</b>	\$1,263,492.00	\$1,270,715.00	\$1,222,820.00	\$1,275,198.00	0%	\$4,483.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 23 - Pavement Reconstruction</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Benefits</u></b>							
100.30.23-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.23-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.23-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.30.23-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Pensions</u></b>							
100.30.23-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
100.30.23-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.30.23-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.30.23-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.23-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Capital Outlay</u></b>							
100.30.23-650	Infrastructure	1,500,000.00	1,500,000.00	950,000.00	1,930,000.00	29	430,000.00

**Budget Transactions**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Street & alley reconstruction/rehabilitation	1.0000	1,900,000.00	1,900,000.00
Manager	Supplemental roadway patching	1.0000	30,000.00	30,000.00
	<b>Manager Totals</b>			<b>\$1,930,000.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
Division 23 - Pavement Reconstruction							
EXPENSE							
<hr/>							
	<i>Capital Outlay Totals</i>	\$1,500,000.00	\$1,500,000.00	\$950,000.00	\$1,930,000.00	29%	\$430,000.00
Division	<b>23 - Pavement Reconstruction Totals</b>	\$1,500,000.00	\$1,500,000.00	\$950,000.00	\$1,930,000.00	29%	\$430,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
Department <b>30 - Public Works</b>							
Division <b>24 - Drainage</b>							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
100.30.24-511	Regular Salaries	.00	.00	.00	.00		.00
100.30.24-512	Overtime Salaries	.00	.00	.00	.00		.00
100.30.24-515	Sick Cashed In	.00	.00	.00	.00		.00
100.30.24-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Benefits</u>							
100.30.24-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.24-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.24-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.30.24-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Pensions</u>							
100.30.24-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 24 - Drainage</b>							
<b>EXPENSE</b>							
100.30.24-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
100.30.24-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
100.30.24-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.24-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
100.30.24-559	Drainage	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Supplies</u></b>							
100.30.24-536	Salt and Snow Removal Supplies and Equipment	.00	.00	.00	.00		.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Services and Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<b>Division 24 - Drainage Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
Division 25 - Snow Removal							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.30.25-511	Regular Salaries	.00	.00	.00	.00		.00
100.30.25-512	Overtime Salaries	80,048.00	80,000.00	88,440.00	82,000.00	3	2,000.00
100.30.25-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$80,048.00</b>	<b>\$80,000.00</b>	<b>\$88,440.00</b>	<b>\$82,000.00</b>	<b>3%</b>	<b>\$2,000.00</b>
<b><u>Benefits</u></b>							
100.30.25-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.25-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.25-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
100.30.25-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b><u>Pensions</u></b>							
100.30.25-523	Fringe Benefits - Medicare	1,161.00	1,160.00	1,360.00	1,189.00	3	29.00
100.30.25-524	Fringe Benefits - Social Security	2,807.00	2,139.00	5,810.00	1,568.00	(27)	(571.00)
100.30.25-525	Fringe Benefits - IMRF Pension Er Contribution	10,958.00	9,397.00	11,360.00	11,519.00	23	2,122.00
100.30.25-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.25-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		<b>\$14,926.00</b>	<b>\$12,696.00</b>	<b>\$18,530.00</b>	<b>\$14,276.00</b>	<b>12%</b>	<b>\$1,580.00</b>
<i>Salary and Benefits Totals</i>		<b>\$94,974.00</b>	<b>\$92,696.00</b>	<b>\$106,970.00</b>	<b>\$96,276.00</b>	<b>4%</b>	<b>\$3,580.00</b>
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 25 - Snow Removal</b>							
<b>EXPENSE</b>							
100.30.25-573	Outside Repair & Maintenance - Vehicles	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Supplies</i>						
100.30.25-536	Salt and Snow Removal Supplies and Equipment	177,000.00	162,000.00	162,000.00	162,000.00		.00
<b>Budget Transactions</b>							
	<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		Alternative deicers and equipment		1.0000	25,000.00	25,000.00
	Manager		Bag deicing products		1.0000	2,000.00	2,000.00
	Manager		Contract hauling		1.0000	10,000.00	10,000.00
	Manager		Plow parts		1.0000	10,000.00	10,000.00
	Manager		Plow replacement		1.0000	10,000.00	10,000.00
	Manager		Road salt		1.0000	85,000.00	85,000.00
	Manager		Severe weather contingency		1.0000	20,000.00	20,000.00
						<b>Manager Totals</b>	<b>\$162,000.00</b>
		<i>Supplies Totals</i>	\$177,000.00	\$162,000.00	\$162,000.00	0%	\$0.00
		<i>Services and Supplies Totals</i>	\$177,000.00	\$162,000.00	\$162,000.00	0%	\$0.00
	<b>Division 25 - Snow Removal Totals</b>	<b>\$271,974.00</b>	<b>\$254,696.00</b>	<b>\$268,970.00</b>	<b>\$258,276.00</b>	<b>1%</b>	<b>\$3,580.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 26 - Forestry</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
100.30.26-511	Regular Salaries	147,967.00	188,416.00	176,990.00	116,801.00	(38)	(71,615.00)
<b>Position Transactions</b>							
	<i>Level</i>		<i>Position</i>		<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
	Manager		301001 - Village Forester		Earnings		108,019.00
	Manager		309999 - PW Budget Only		Earnings		8,782.00
<b>Manager Totals</b>							<b>\$116,801.00</b>
100.30.26-512	Overtime Salaries	12,000.00	5,000.00	100.00	5,000.00		.00
100.30.26-513	Part Time Salaries	.00	.00	.00	.00		.00
100.30.26-515	Sick Cashed In	4,863.00	2,378.00	2,430.00	.00	(100)	(2,378.00)
100.30.26-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$164,830.00</b>	<b>\$195,794.00</b>	<b>\$179,520.00</b>	<b>\$121,801.00</b>	<b>(38%)</b>	<b>(\$73,993.00)</b>
<b>Benefits</b>							
100.30.26-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
100.30.26-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
100.30.26-522	Fringe Benefits - Medical / Dental Insurance	17,589.00	27,192.00	14,210.00	9,425.00	(65)	(17,767.00)
100.30.26-528	Fringe Benefits - Life Insurance	235.00	199.00	200.00	120.00	(40)	(79.00)
<i>Benefits Totals</i>		<b>\$17,824.00</b>	<b>\$27,391.00</b>	<b>\$14,410.00</b>	<b>\$9,545.00</b>	<b>(65%)</b>	<b>(\$17,846.00)</b>
<b>Pensions</b>							
100.30.26-523	Fringe Benefits - Medicare	2,390.00	2,839.00	2,610.00	1,766.00	(38)	(1,073.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
<b>Department 30 - Public Works</b>							
<b>Division 26 - Forestry</b>							
<b>EXPENSE</b>							
100.30.26-524	Fringe Benefits - Social Security	9,896.00	11,602.00	11,200.00	7,337.00	(37)	(4,265.00)
100.30.26-525	Fringe Benefits - IMRF Pension Er Contribution	22,562.00	43,002.00	21,660.00	37,111.00	(14)	(5,891.00)
100.30.26-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
100.30.26-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$34,848.00	\$57,443.00	\$35,470.00	\$46,214.00	(20%)	(\$11,229.00)
<i>Salary and Benefits Totals</i>		\$217,502.00	\$280,628.00	\$229,400.00	\$177,560.00	(37%)	(\$103,068.00)

Services and Supplies

Supplies

100.30.26-545	Forestry	309,800.00	340,300.00	325,000.00	340,300.00		.00
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Budget Transactions						
Level	Transaction		Number of Units	Cost Per Unit	Total Amount	
Manager	Consulting		1.0000	1,500.00	1,500.00	
Manager	Dutch Elm testing and injections		1.0000	25,000.00	25,000.00	
Manager	Emerald Ash Borer treatment		1.0000	17,000.00	17,000.00	
Manager	Forestry supplies		1.0000	1,800.00	1,800.00	
Manager	Supplemental tree maintenance (Year 2 of 3) - 2019-2021		1.0000	45,000.00	45,000.00	
Manager	Tree and stump removals (Year 2 of 3) 2019-2021		1.0000	75,000.00	75,000.00	
Manager	Tree planting		1.0000	60,000.00	60,000.00	
Manager	Tree trimming program (Year 2 of 3) - 2019-2021		1.0000	115,000.00	115,000.00	
<b>Manager Totals</b>					<b>\$340,300.00</b>	

<i>Supplies Totals</i>	\$309,800.00	\$340,300.00	\$325,000.00	\$340,300.00	0%	\$0.00
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 100 - General Fund</b>							
Department <b>30 - Public Works</b>							
Division <b>26 - Forestry</b>							
<b>EXPENSE</b>							
	<i>Services and Supplies Totals</i>	\$309,800.00	\$340,300.00	\$325,000.00	\$340,300.00	0%	\$0.00
	Division <b>26 - Forestry Totals</b>	\$527,302.00	\$620,928.00	\$554,400.00	\$517,860.00	(17%)	(\$103,068.00)
	Department <b>30 - Public Works Totals</b>	\$6,786,008.00	\$6,440,777.00	\$5,700,780.00	\$6,690,292.00	4%	\$249,515.00

# DEPARTMENT NARRATIVE

## MOTOR FUEL

### Mission Statement/Purpose

The mission of the Motor Fuel Tax (MFT) is to improve roads, bridges and sidewalks within the Village. By Village policy, these funds have been designated to pay principally for transportation-related capital improvements. Staff performing or supervising this work are budgeted in the General Fund, Public Works Department.

### Current Year Department Accomplishments

- Completed improvements for the Federal-Aid reconstruction of the Cherry Street and Oak Street bridges.

## Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Improve roadways, bridges, and sidewalks within the village.	<ul style="list-style-type: none"> <li>• Begin design of the Willow Rd. roadway improvements in coordination with IDOT.</li> </ul>	12/31/20

## Fiscal Year 2019 Department Objectives Review

<u>Objective</u>	<u>December 31<sup>st</sup>, 2019 Anticipated Completion Status</u>
Improve roadways, bridges, and sidewalks within the Village.	Complete

# Financial Summary

Motor Fuel Tax Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
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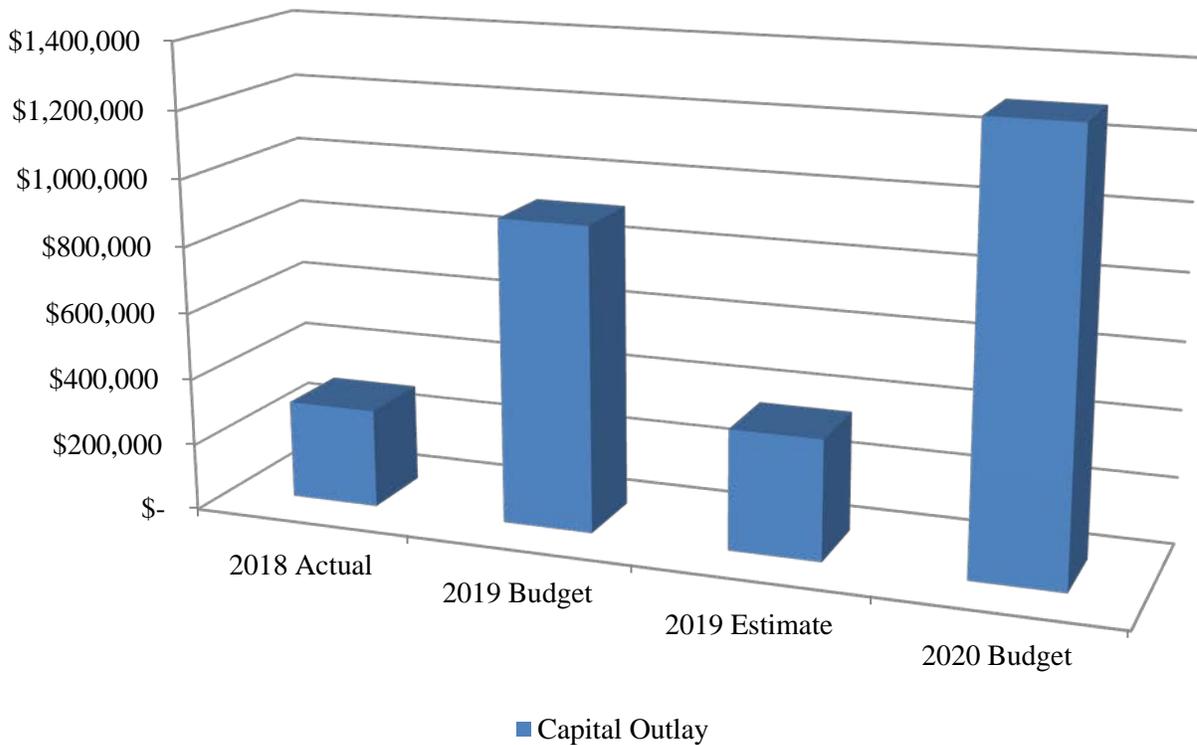
Operating						
Revenue	\$ 323,042	\$ 638,000	\$ 726,346	\$ 878,000	37.6%	20.9%
Expenses	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Net Operating Income (loss)	\$ 323,042	\$ 638,000	\$ 726,346	\$ 878,000	37.6%	20.9%

Capital Outlay	\$ 295,450	\$ 912,000	\$ 360,000	\$ 1,292,000	41.7%	258.9%
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Total Fund Expense	\$ 295,450	\$ 912,000	\$ 360,000	\$ 1,292,000	41.7%	258.9%
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Net Fund Income (loss)	\$ 27,592	\$ (274,000)	\$ 366,346	\$ (414,000)	51.1%	-213.0%
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## Motor Fuel Tax Fund





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 200 - Motor Fuel Tax							
<b>REVENUE</b>							
<u>Intergovernmental Revenue</u>							
200-430.35	Shared Revenue Motor Fuel Tax	310,000.00	310,000.00	305,000.00	300,000.00	(3)	(10,000.00)
200-430.36	Shared Revenue MFT Transportation Renewal Allmt	.00	.00	95,000.00	240,000.00		240,000.00
200-430.45	Shared Revenue Grants	320,000.00	320,000.00	310,526.00	332,000.00	4	12,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Federal reimbursement - Oak and Cherry bridge engineering @ 80%				1.0000	332,000.00	332,000.00
						Manager Totals	\$332,000.00
<i>Intergovernmental Revenue Totals</i>		\$630,000.00	\$630,000.00	\$710,526.00	\$872,000.00	38%	\$242,000.00
<u>Transfers</u>							
200-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Interest Income</u>							
200-460.05	Interest Interest on Investments	2,000.00	8,000.00	15,820.00	6,000.00	(25)	(2,000.00)
<i>Interest Income Totals</i>		\$2,000.00	\$8,000.00	\$15,820.00	\$6,000.00	(25%)	(\$2,000.00)
<b>REVENUE TOTALS</b>		\$632,000.00	\$638,000.00	\$726,346.00	\$878,000.00	38%	\$240,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 200 - Motor Fuel Tax</b>							
<b>Department 12 - Special Revenue</b>							

Division 01 - Department Wide

**EXPENSE**

**Capital Outlay**

200.12.01-650	Infrastructure	700,000.00	912,000.00	360,000.00	1,292,000.00	42	380,000.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Cherry & Oak Bridge construction (20% Village share)	1.0000	830,000.00	830,000.00
Manager	Cherry and Oak bridge PH III engineering - (20% Village share)	1.0000	62,000.00	62,000.00
Manager	Parking lot - Spruce/Birch	1.0000	275,000.00	275,000.00
Manager	Willow Road Ph. Engineering	1.0000	125,000.00	125,000.00
<b>Manager Totals</b>				<b>\$1,292,000.00</b>

<i>Capital Outlay Totals</i>	\$700,000.00	\$912,000.00	\$360,000.00	\$1,292,000.00	42%	\$380,000.00
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**Transfers**

200.12.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 01 - Department Wide Totals		\$700,000.00	\$912,000.00	\$360,000.00	\$1,292,000.00	42%	\$380,000.00
Department 12 - Special Revenue Totals		\$700,000.00	\$912,000.00	\$360,000.00	\$1,292,000.00	42%	\$380,000.00
<b>EXPENSE TOTALS</b>		<b>\$700,000.00</b>	<b>\$912,000.00</b>	<b>\$360,000.00</b>	<b>\$1,292,000.00</b>	<b>42%</b>	<b>\$380,000.00</b>

Fund 200 - Motor Fuel Tax Totals

<b>REVENUE TOTALS</b>	<b>\$632,000.00</b>	<b>\$638,000.00</b>	<b>\$726,346.00</b>	<b>\$878,000.00</b>	<b>38%</b>	<b>\$240,000.00</b>
<b>EXPENSE TOTALS</b>	<b>\$700,000.00</b>	<b>\$912,000.00</b>	<b>\$360,000.00</b>	<b>\$1,292,000.00</b>	<b>42%</b>	<b>\$380,000.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

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Fund 200 - Motor Fuel Tax Totals	(\$68,000.00)	(\$274,000.00)	\$366,346.00	(\$414,000.00)	51%	(\$140,000.00)
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# DEPARTMENT NARRATIVE

## FOREIGN FIRE INSURANCE

### Mission Statement/Purpose

The Foreign Fire Tax fund accounts for the anticipated revenues and expenditures for monies controlled by the Village's Foreign Fire Insurance Board, but held in the Village's treasury. The Foreign Fire Insurance Board collects a 2% tax on property insurance policies purchased from insurance companies having a principal place of business outside of Illinois. State statute dictates that such funds must be used for the betterment of the Village's Fire Department.

### Current Year Department Accomplishments

- The Foreign Fire Insurance Board provided funding for the upgrade of the Department's reception area including new cabinetry, countertops, flooring and lighting.
- The Foreign Fire Insurance Board provided funding for a portable video laryngoscope for the front line ambulance.
- The Foreign Fire Insurance Board provided additional funding for the upgrade of the station's HVAC system.

## Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Provide funding for the replacement of various Firefighting equipment and supplies.	<ul style="list-style-type: none"> <li>• Select a vendor based upon service, price and availability</li> <li>• Secure a PO for the items</li> </ul>	12/31/19

## Fiscal Year 2019 Department Objectives Review

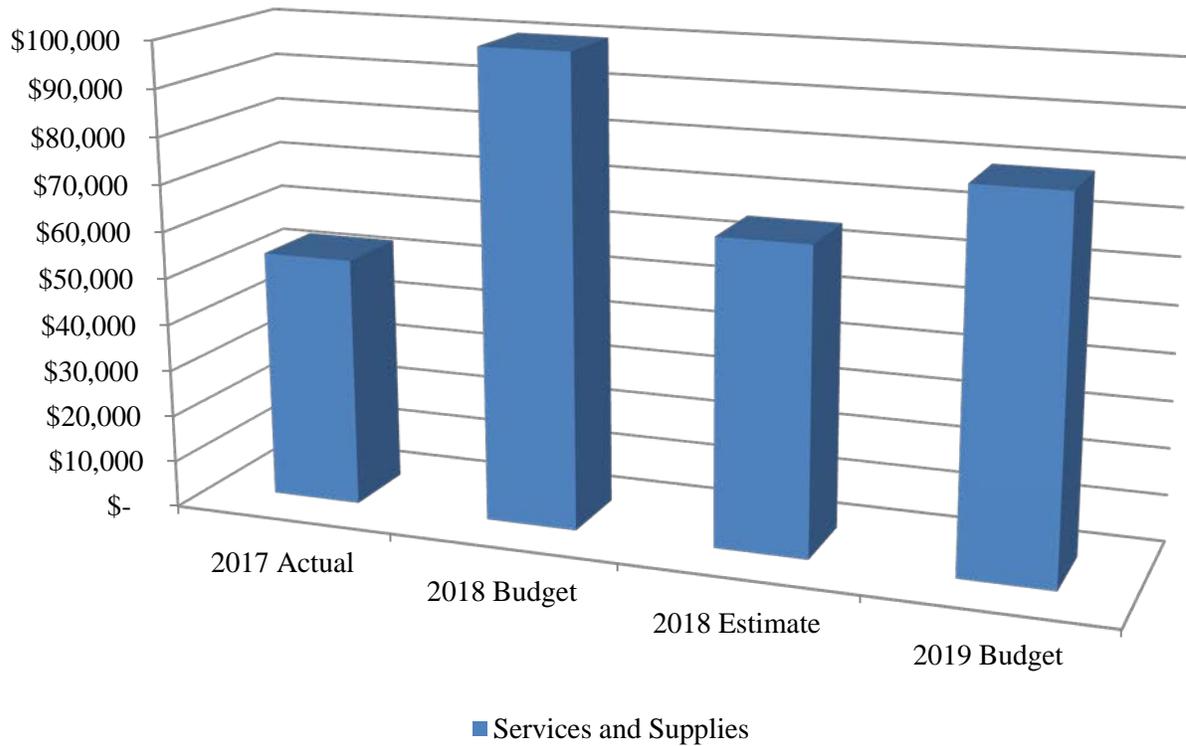
<u>Objective</u>	<u>December 31<sup>st</sup>, 2018</u> <u>Anticipated Completion Status</u>
Provide funding for the replacement of the Department's SCBA bottles which are set to expire at the end of 2019.	Complete
Complete renovation of the station's patio area	Ongoing

# Financial Summary

Foreign Fire Insurance Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
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Operating						
Revenue	\$ 78,275	\$ 79,250	\$ 80,100	\$ 79,000	-0.3%	-1.4%
Expenses	\$ (100,000)	\$ (79,250)	\$ (100,000)	\$ (79,250)	0.0%	-20.8%
Net Operating Income (loss)	\$ (21,725)	\$ -	\$ (19,900)	\$ (250)	#DIV/0!	-98.7%
Operating Expense Detail						
Services and Supplies	\$ (100,000)	\$ (79,250)	\$ (100,000)	\$ (79,250)	\$ -	-20.8%
	\$ (100,000)	\$ (79,250)	\$ (100,000)	\$ (79,250)		

## Foreign Fire Insurance Fund





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 220 - Foreign Fire Tax							
<b>REVENUE</b>							
<u>Intergovernmental Revenue</u>							
220-430.40	Shared Revenue Foreign Fire Insurance	78,000.00	78,000.00	78,000.00	78,000.00		.00
	<i>Intergovernmental Revenue Totals</i>	<u>\$78,000.00</u>	<u>\$78,000.00</u>	<u>\$78,000.00</u>	<u>\$78,000.00</u>	0%	\$0.00
<u>Interest Income</u>							
220-460.05	Interest Interest on Investments	275.00	1,250.00	2,100.00	1,000.00	(20)	(250.00)
	<i>Interest Income Totals</i>	<u>\$275.00</u>	<u>\$1,250.00</u>	<u>\$2,100.00</u>	<u>\$1,000.00</u>	(20%)	(\$250.00)
	<b>REVENUE TOTALS</b>	<u>\$78,275.00</u>	<u>\$79,250.00</u>	<u>\$80,100.00</u>	<u>\$79,000.00</u>	0%	(\$250.00)
<b>EXPENSE</b>							
Department 12 - Special Revenue							
Division 01 - Department Wide							
<u>Services and Supplies</u>							
<u>Supplies</u>							
220.12.01-540	Other Operating Supplies	55,000.00	34,250.00	40,000.00	34,250.00		.00
220.12.01-546	Firefighting Equipment and Supplies	45,000.00	45,000.00	60,000.00	45,000.00		.00
	<i>Supplies Totals</i>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	0%	\$0.00
	<i>Services and Supplies Totals</i>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	0%	\$0.00
	Division 01 - Department Wide Totals	<u>\$100,000.00</u>	<u>\$79,250.00</u>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	0%	\$0.00
	Department 12 - Special Revenue Totals	<u>\$100,000.00</u>	<u>\$79,250.00</u>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	0%	\$0.00
	<b>EXPENSE TOTALS</b>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	0%	\$0.00
Fund 220 - Foreign Fire Tax Totals							
	<b>REVENUE TOTALS</b>	<u>\$78,275.00</u>	<u>\$79,250.00</u>	<u>\$80,100.00</u>	<u>\$79,000.00</u>	0%	(\$250.00)
	<b>EXPENSE TOTALS</b>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	<u>\$100,000.00</u>	<u>\$79,250.00</u>	0%	\$0.00
	Fund 220 - Foreign Fire Tax Totals	<u>(\$21,725.00)</u>	<u>\$0.00</u>	<u>(\$19,900.00)</u>	<u>(\$250.00)</u>	+++	(\$250.00)

# DEPARTMENT NARRATIVE

## SPECIAL SERVICE AREAS

### Mission Statement/Purpose

The Village currently has one special service area within its boundaries. The purpose of this special taxing district is to provide improvements to neighborhoods as prescribed by resident demand and/or Village analysis. As improvement activity in the existing special service area has been previously completed, there is no projected spending activity for fiscal year 2020.

The one active special service area continues to levy against its neighborhood. Once the principal and interest associated with the financing issued to complete the improvements is repaid, the levy amounts will drop off. For the 2016 tax levy year (payable in 2017), the Village closed Special Service Areas #4 and #5.

### Financial Summary

Special Service Area Funds SSA #3	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
Operating						
Revenue	\$ 29,425	\$ 28,560	\$ 28,560	\$ 27,540	-3.6%	-3.6%
Expenses	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Net Operating Income (loss)	\$ 29,425	\$ 28,560	\$ 28,560	\$ 27,540	-3.6%	-3.6%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total Fund Expense	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Net Fund Income (loss)	\$ 29,425	\$ 28,560	\$ 28,560	\$ 27,540	-3.6%	-3.6%



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to 2020 Budget % Change	FYE 2019 to 2020 Budget Dollar Change
Fund 310 - S.S.A. #3							
<b>REVENUE</b>							
<u>Property Tax</u>							
310-401.25	Property Tax Debt Service	.00	.00	.00	.00		.00
	<i>Property Tax Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Licenses, Permits &amp; Fees</u>							
<u>Licenses</u>							
310-401.40	Property Tax Special Assessment	29,580.00	28,560.00	28,560.00	27,540.00	(4)	(1,020.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Year 9 of 10 interest				1.0000	2,040.00	2,040.00
Manager	Year 9 of 10 principal				1.0000	25,500.00	25,500.00
	<i>Manager Totals</i>						\$27,540.00
	<i>Licenses Totals</i>	\$29,580.00	\$28,560.00	\$28,560.00	\$27,540.00	(4%)	(\$1,020.00)
	<i>Licenses, Permits &amp; Fees Totals</i>	\$29,580.00	\$28,560.00	\$28,560.00	\$27,540.00	(4%)	(\$1,020.00)
<u>Transfers</u>							
310-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Interest Income</u>							
310-460.05	Interest Interest on Investments	.00	.00	.00	.00		.00
	<i>Interest Income Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<b>REVENUE TOTALS</b>	\$29,580.00	\$28,560.00	\$28,560.00	\$27,540.00	(4%)	(\$1,020.00)

# DEPARTMENT NARRATIVE

## VILLAGE FACILITIES

### Mission Statement/Purpose

The Public Facilities Fund is used to budget for improvements to Village buildings and property. Projects are generally funded through transfers from the General Fund. In FY 2020, the Village will be evaluating a schedule for future improvement projects.

### Current Year Department Accomplishments

- Completed an initial rehabilitation of the Village Hall lobby terrazzo floor.

## Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Coordinate ongoing improvements of Village facilities.	<ul style="list-style-type: none"> <li>• Various projects as necessary.</li> <li>• Develop an HVAC, plumbing, and electrical replacement schedule for major systems.</li> </ul>	12/31/20

## Fiscal Year 2019 Department Objectives Review

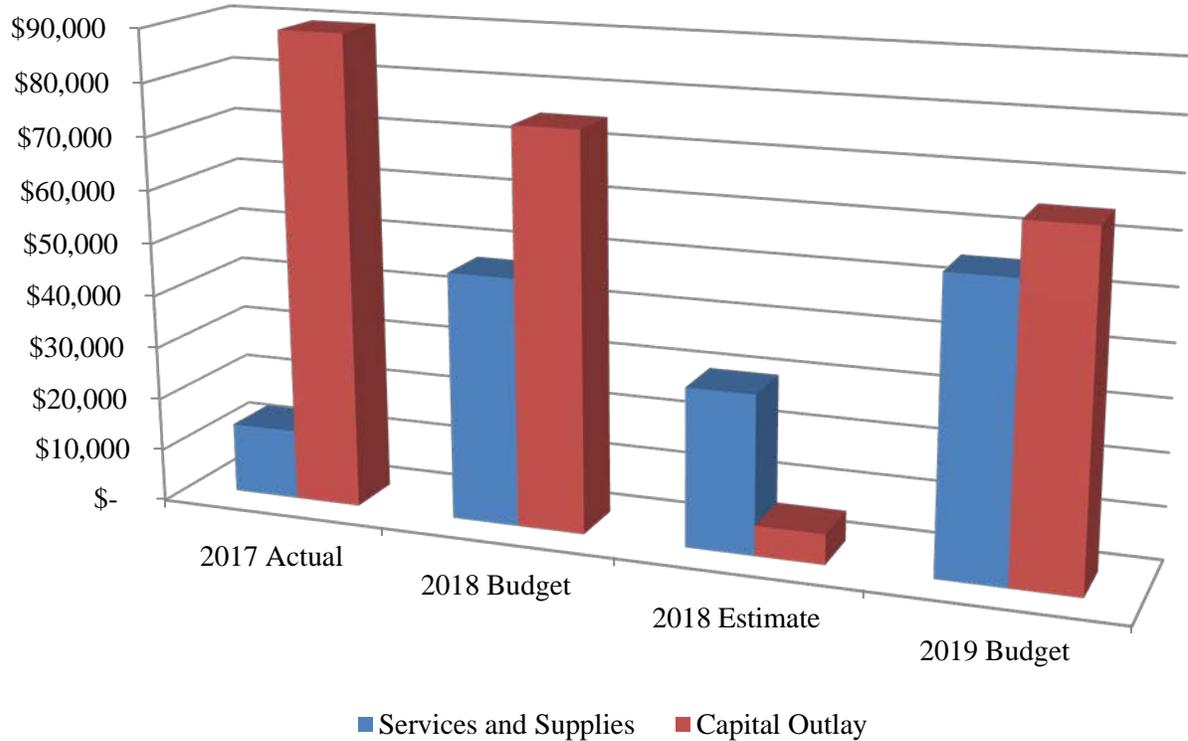
<u>Objective</u>	<u>December 31<sup>st</sup>, 2019</u> <u>Anticipated Completion Status</u>
Coordinate ongoing improvements of Village facilities.	Ongoing



# Financial Summary

Village Facilities Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 4,032	\$ 1,756	\$ 3,500	\$ 2,448	39.4%	-30.1%
Expenses	\$ (28,980)	\$ (55,000)	\$ (55,000)	\$ (50,000)	-9.1%	-9.1%
Net Operating Income (loss)	\$ (24,948)	\$ (53,244)	\$ (51,500)	\$ (47,552)	-10.7%	-7.7%
<b>Operating Expense Detail</b>						
Services and Supplies	\$ 28,980	\$ 55,000	\$ 55,000	\$ 50,000	-9.1%	-9.1%
	\$ 28,980	\$ 55,000	\$ 55,000	\$ 50,000		
Capital Outlay	\$ 5,613	\$ 65,000	\$ 30,000	\$ 65,000	0.0%	116.7%
Total Fund Expense	\$ 34,593	\$ 120,000	\$ 85,000	\$ 115,000	-4.2%	35.3%
Net Fund Income (loss)	\$ (30,561)	\$ (118,244)	\$ (81,500)	\$ (112,552)	-4.8%	38.1%

## Village Facilities Fund





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 410 - Village Facilities Fund</b>							
<b>REVENUE</b>							
<u>Transfers</u>							
410-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Interest Income</u>							
410-460.05	Interest Interest on Investments	2,526.00	1,756.00	3,500.00	2,448.00	39	692.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interest income (\$195,793) * 1.25%				1.0000	2,448.00	2,448.00
						Manager Totals	\$2,448.00
	<i>Interest Income Totals</i>	\$2,526.00	\$1,756.00	\$3,500.00	\$2,448.00	39%	\$692.00
	<b>REVENUE TOTALS</b>	\$2,526.00	\$1,756.00	\$3,500.00	\$2,448.00	39%	\$692.00

<b>Department 15 - Capital Project</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
410.15.01-558	Construction Services	47,000.00	55,000.00	55,000.00	50,000.00	(9)	(5,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Village Hall Improvements				1.0000	50,000.00	50,000.00
						Manager Totals	\$50,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 410 - Village Facilities Fund							
	<i>Services &amp; Charges Totals</i>	\$47,000.00	\$55,000.00	\$55,000.00	\$50,000.00	(9%)	(\$5,000.00)
	<i>Services and Supplies Totals</i>	\$47,000.00	\$55,000.00	\$55,000.00	\$50,000.00	(9%)	(\$5,000.00)
	<b>Capital Outlay</b>						
410.15.01-615	Buildings & Structures	75,000.00	65,000.00	30,000.00	65,000.00		.00
	<i>Capital Outlay Totals</i>	\$75,000.00	\$65,000.00	\$30,000.00	\$65,000.00	0%	\$0.00
	Division 01 - Department Wide Totals	\$122,000.00	\$120,000.00	\$85,000.00	\$115,000.00	(4%)	(\$5,000.00)
	Department 15 - Capital Project Totals	\$122,000.00	\$120,000.00	\$85,000.00	\$115,000.00	(4%)	(\$5,000.00)
	<b>EXPENSE TOTALS</b>	\$122,000.00	\$120,000.00	\$85,000.00	\$115,000.00	(4%)	(\$5,000.00)
Fund 410 - Village Facilities Fund Totals							
	<b>REVENUE TOTALS</b>	\$2,526.00	\$1,756.00	\$3,500.00	\$2,448.00	39%	\$692.00
	<b>EXPENSE TOTALS</b>	\$122,000.00	\$120,000.00	\$85,000.00	\$115,000.00	(4%)	(\$5,000.00)
Fund 410 - Village Facilities Fund Totals		(\$119,474.00)	(\$118,244.00)	(\$81,500.00)	(\$112,552.00)	(5%)	\$5,692.00

# DEPARTMENT NARRATIVE

## BUSINESS DISTRICT REVITALIZATION

### Mission Statement/Purpose

The Business District (Downtown) Revitalization Fund provides for investments in the Village’s three business districts: Elm Street, Hubbard Woods, and Indian Hill. Primarily the fund is utilized by the Community Development and Public Works Departments as well as the Village Manager’s Office—all who coordinate infrastructure and projects that benefit the commercial areas.

### Current Year Department Accomplishments

- Construction of Phase 1 Elm Street Business District streetscape improvements (Spruce/Chestnut Streets gateway project).
- Began design of Phase 2 Elm Street Business District Streetscape Improvements (Elm Street between Green Bay Road & Birch Street).
- With the input of West Elm Business District business owners implemented parking changes in the West Elm Business District.
- As part of an RFP process, the Village Council considered private redevelopment proposals for 93 Green Bay Road.
- Removed and/or replaced aging infrastructure in the business districts, such as sidewalk portions, tree grates, and crosswalk/sidewalk pavers.

## Fiscal Year 2020 Proposed Department Objectives

Objective	Action Steps	Timeframe
Implement targeted Streetscape projects within the Village’s three business districts.	<ul style="list-style-type: none"> <li>• Engage business district/ community regarding plan implementation.</li> <li>• Complete installation of landscaping for Phase 1 streetscape project (Chestnut Street between Spruce &amp; Elm).</li> <li>• Construct Phase 2 streetscape project (Elm Street between Birch Street and Green Bay Road).</li> <li>• Preparing engineering documents for 2021 streetscape project (Phase 3 - Lincoln Avenue north of Elm Street).</li> <li>• Work with Village Council regarding developing streetscape design concepts for Hubbard Woods Business District.</li> <li>• Continue to engage in necessary repairs to existing streetscape elements (e.g. sidewalks, pavers, etc.) within the three business districts.</li> </ul>	11/30/20

Explore Indian Hill Gateway Development Opportunities	<ul style="list-style-type: none"> <li>• Assist the Village Council with identifying redevelopment opportunities for the Village-owned parcel on the southeast corner of Green Bay Road and Winnetka Avenue.</li> <li>• Assist the Village Council with identifying redevelopment opportunities for the Post Office site.</li> </ul>	12/31/20
Improve Parking Signage throughout the Village's Business Districts.	<ul style="list-style-type: none"> <li>• Implement parking recommendations resulting from engagement meetings with East Elm Business District businesses.</li> </ul>	10/31/20

## Fiscal Year 2019 Department Objectives Review

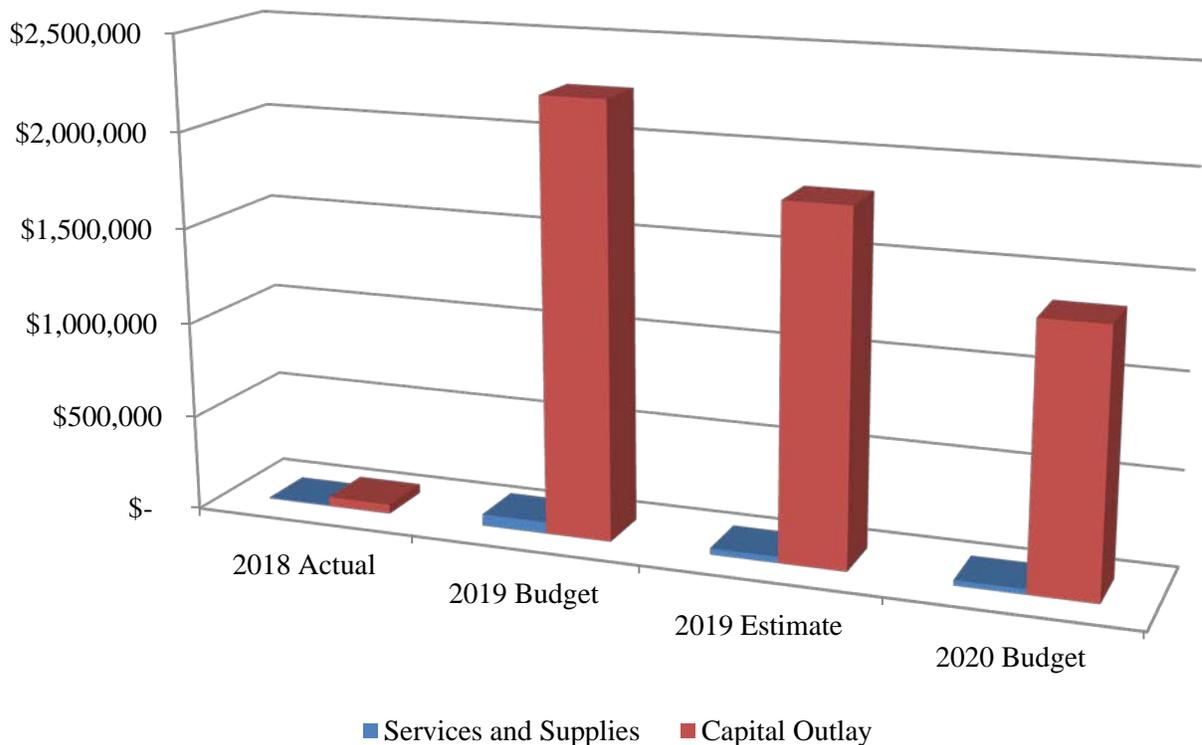
<b>Objective</b>	<b><u>December 31<sup>st</sup>, 2019</u></b> <b>Anticipated Completion Status</b>
Implement targeted Streetscape projects within the Village's three business districts.	In Progress
Explore Indian Hill Gateway Development Opportunities.	In Progress
Improve Parking Signage throughout the Village's Business Districts.	Ongoing



# Financial Summary

Business District Revitalization Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 543,249	\$ 1,653,608	\$ 1,685,000	\$ 1,661,751	0.5%	-1.4%
Expenses	\$ (4,928)	\$ (60,000)	\$ (32,000)	\$ (27,500)	-54.2%	-14.1%
Net Operating Income (loss)	\$ 538,322	\$ 1,593,608	\$ 1,653,000	\$ 1,634,251	2.6%	-1.1%
<b>Operating Expense Detail</b>						
Services and Supplies	\$ 4,928	\$ 60,000	\$ 32,000	\$ 27,500	-54.2%	-14.1%
	\$ 4,928	\$ 60,000	\$ 32,000	\$ 27,500		
Capital Outlay	\$ 48,352	\$ 2,256,540	\$ 1,826,250	\$ 1,363,000	-39.6%	-25.4%
Total Fund Expense	\$ 53,280	\$ 2,316,540	\$ 1,858,250	\$ 1,390,500	-40.0%	-25.2%
Net Fund Income (loss)	\$ 489,970	\$ (662,932)	\$ (173,250)	\$ 271,251	-140.9%	-256.6%

## Business District Revitalization Fund





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 420 - Downtown Revitalization Fund</b>							
<b>REVENUE</b>							
<b>Property Tax</b>							
420-401.01	Property Tax General	.00	1,100,000.00	1,100,000.00	.00	(100)	(1,100,000.00)
<i>Property Tax Totals</i>		<b>\$0.00</b>	<b>\$1,100,000.00</b>	<b>\$1,100,000.00</b>	<b>\$0.00</b>	<b>(100%)</b>	<b>(\$1,100,000.00)</b>
<b>Transfers</b>							
420-490.10	Interfund Transfers In Other Transfers	525,000.00	550,000.00	550,000.00	1,650,000.00	200	1,100,000.00
<i>Transfers Totals</i>		<b>\$525,000.00</b>	<b>\$550,000.00</b>	<b>\$550,000.00</b>	<b>\$1,650,000.00</b>	<b>200%</b>	<b>\$1,100,000.00</b>
<b>Interest Income</b>							
420-460.05	Interest Interest on Investments	3,924.00	3,608.00	35,000.00	11,751.00	226	8,143.00
<i>Interest Income Totals</i>		<b>\$3,924.00</b>	<b>\$3,608.00</b>	<b>\$35,000.00</b>	<b>\$11,751.00</b>	<b>226%</b>	<b>\$8,143.00</b>
<b>REVENUE TOTALS</b>		<b>\$528,924.00</b>	<b>\$1,653,608.00</b>	<b>\$1,685,000.00</b>	<b>\$1,661,751.00</b>	<b>0%</b>	<b>\$8,143.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 420 - Downtown Revitalization Fund</b>							
<b>Department 15 - Capital Project</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
420.15.01-558	Construction Services	40,000.00	60,000.00	32,000.00	27,500.00	(54)	(32,500.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Parking signage				1.0000	2,500.00	2,500.00
Manager	Streetscape stakeholder engagement activities				2.0000	12,500.00	25,000.00
						Manager Totals	\$27,500.00
	<i>Services &amp; Charges Totals</i>	\$40,000.00	\$60,000.00	\$32,000.00	\$27,500.00	(54%)	(\$32,500.00)
	<i>Services and Supplies Totals</i>	\$40,000.00	\$60,000.00	\$32,000.00	\$27,500.00	(54%)	(\$32,500.00)
<u>Capital Outlay</u>							
420.15.01-620	Improvements Other Than Buildings	45,380.00	132,200.00	126,250.00	195,000.00	48	62,800.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	2021 Streetscape engineering documents - Lincoln, N of Elm				1.0000	70,000.00	70,000.00
Manager	93 Green Bay Road redevelopment				1.0000	50,000.00	50,000.00
Manager	Hubbard Woods streetscape design concept & JT evaluation				1.0000	75,000.00	75,000.00
						Manager Totals	\$195,000.00
420.15.01-650	Infrastructure	870,000.00	2,124,340.00	1,700,000.00	1,168,000.00	(45)	(956,340.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 420 - Downtown Revitalization Fund</b>								
Department <b>15 - Capital Project</b>								
Division <b>01 - Department Wide</b>								
<b>EXPENSE</b>								
Budget Transactions								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		Chestnut St/Spruce St gateway streetscape (Phase 1)			1.0000	100,000.00	100,000.00
	Manager		Elm St, between GBR & Birch, streetscape (Phase 2)			1.0000	1,018,000.00	1,018,000.00
	Manager		PW Sidewalk, grate, and paver projects			1.0000	50,000.00	50,000.00
							Manager Totals	\$1,168,000.00
			<i>Capital Outlay Totals</i>					
		\$915,380.00	\$2,256,540.00	\$1,826,250.00	\$1,363,000.00	(40%)	(\$893,540.00)	
	Division <b>01 - Department Wide Totals</b>	\$955,380.00	\$2,316,540.00	\$1,858,250.00	\$1,390,500.00	(40%)	(\$926,040.00)	
	Department <b>15 - Capital Project Totals</b>	\$955,380.00	\$2,316,540.00	\$1,858,250.00	\$1,390,500.00	(40%)	(\$926,040.00)	
	<b>EXPENSE TOTALS</b>	\$955,380.00	\$2,316,540.00	\$1,858,250.00	\$1,390,500.00	(40%)	(\$926,040.00)	
Fund <b>420 - Downtown Revitalization Fund Totals</b>								
	<b>REVENUE TOTALS</b>	\$528,924.00	\$1,653,608.00	\$1,685,000.00	\$1,661,751.00	0%	\$8,143.00	
	<b>EXPENSE TOTALS</b>	\$955,380.00	\$2,316,540.00	\$1,858,250.00	\$1,390,500.00	(40%)	(\$926,040.00)	
Fund <b>420 - Downtown Revitalization Fund Totals</b>		(\$426,456.00)	(\$662,932.00)	(\$173,250.00)	\$271,251.00	(141%)	\$934,183.00	

# DEPARTMENT NARRATIVE

## ELECTRIC

### Mission Statement/Purpose

The Department provides the residents and businesses of Winnetka with reliable and economical service. Reliability includes ensuring adequate power supplies to meet current and projected demand, improving the infrastructure to deliver the power as needed, and provided uninterrupted service. The Department seeks to provide reliable power service at a competitive price.

### Current Year Department Accomplishments

- Performed preventative maintenance on the distribution system that included thermography assessments, line clearance, pole inspections and the installation of additional fault indicators.
- Performed preventative maintenance at the Electric Plant which included vibration testing, thermography assessments, breaker maintenance and oil sampling.
- Completed phase balancing projects on four (4) distribution circuits.
- Implemented recommendations from cost of service / rate study for Electric Fund to further strategies for long-term capital planning.
- Improved the department's energy efficiency by completing targeted replacement of street lights and building lights with energy efficient fixtures.
- Completed the replacement of aging 5kV and 15kV underground cable at various locations to maintain system reliability.
- Rerouted underground distribution circuit across Oak Street bridge
- Performed 5,184 JULIE requests
- Commissioned fire suppression system at the Electric Plant, Plant Load Center and Northfield Load Center
- Installation of HVAC system at the Electric plant and Northfield Load Center
- Completed Turbine 6 overhaul

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **25.55**

FY 2019 FTEs: **25.55**

FY 2018 FTEs: **25.55**

FY 2017 FTEs: **25.55**

Proposed FY 2020 Cost of Salaries and Benefits: **\$3,393,351**

Projected FY 2019 Cost of Salaries and Benefits: **\$2,976,820**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$3,272,594**

Actual FY 2018 Cost of Salaries and Benefits: **\$3,322,511**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **3.7%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$11,239,846**

Projected FY 2019 Cost of Services and Supplies: **\$10,685,010**

Budgeted FY 2019 Cost of Services and Supplies: **\$11,225,323**

Actual FY 2018 Cost of Services and Supplies: **\$10,894,033**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **0.13%**

# Fiscal Year 2020 Proposed Department Objectives

Objective	Action Steps	Timeframe
Install new service connections	<ul style="list-style-type: none"> <li>Install new electric services to the distribution system resulting from new construction and/or customer upgrades.</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Install new electric meters resulting from new construction and/or customer upgrades.</li> </ul>	12/31/20
Perform preventative maintenance programs to maintain the reliability of the electric distribution system.	<ul style="list-style-type: none"> <li>Perform thermography assessments</li> <li>Inspect (200) poles</li> <li>Perform line clearance (tree trimming)</li> <li>Replace (400) electric meters</li> <li>Replace approximately 4,500 feet of underground cable.</li> <li>Replace (20) street light poles</li> </ul>	9/01/20 10/15/20 11/15/20 12/31/20 12/31/20 12/31/20
Invest in maintenance and improvements at the Electric Plant	<ul style="list-style-type: none"> <li>Replace station power transformer</li> <li>Overhaul hotwell pump #6</li> <li>Replace steam valves and complete boiler repairs</li> <li>Repair turbocharger on diesel engine</li> <li>Replace roof coping block</li> </ul>	12/31/20 12/31/20 12/31/20 10/01/20
Make improvements to the distribution system's substations to increase reliability and security	<ul style="list-style-type: none"> <li>Purchase and install 15kV substation switchgear for Northfield Substation.</li> <li>Replacement of select electromechanical relays with solid state relays.</li> <li>Initiate improvements to substation required to support 2<sup>nd</sup> substation transformer.</li> <li>Fire suppression system at South Load Center</li> </ul>	12/31/20 12/31/19 12/31/20 12/31/20
Improve energy efficiency of street lighting	<ul style="list-style-type: none"> <li>Replace (40) existing high pressure sodium street lights with LED lighting.</li> </ul>	12/31/20

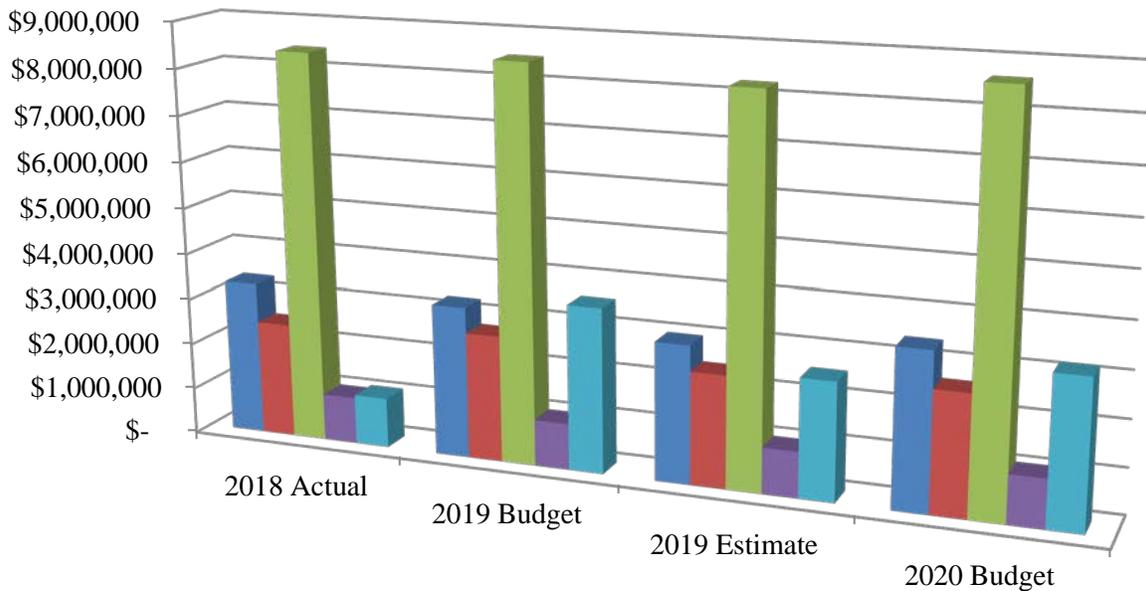
## Fiscal Year 2019 Department Objectives Review

<b>Objective</b>	<b><u>December 31<sup>st</sup>, 2019</u></b> <b><u>Anticipated Completion Status</u></b>
Install new service connections.	Ongoing
Perform preventative maintenance programs to maintain the reliability of the electric distribution system.	FY2019 Complete/On-going
Invest in maintenance and improvements at the Electric Plant.	Ongoing
Make improvements to the distribution system's substations to increase reliability and security.	Ongoing
Improve energy efficiency of street lighting.	Ongoing

# Financial Summary

Electric Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 17,051,944	\$ 17,872,725	\$ 17,185,101	\$ 17,995,967	0.7%	4.7%
Expenses	\$ (15,228,125)	\$ (15,501,855)	\$ (14,665,770)	\$ (15,692,256)	1.2%	7.0%
Net Operating Income (loss)	\$ 1,823,819	\$ 2,370,870	\$ 2,519,331	\$ 2,303,711	-2.8%	-8.6%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 3,322,511	\$ 3,272,594	\$ 2,976,820	\$ 3,393,351	3.7%	14.0%
Services and Supplies	\$ 2,479,041	\$ 2,731,186	\$ 2,428,450	\$ 2,612,183	-4.4%	7.6%
Purchased Power	\$ 8,414,992	\$ 8,494,137	\$ 8,256,560	\$ 8,627,663	1.6%	4.5%
Payment in Lieu of Taxes	\$ 1,011,581	\$ 1,003,938	\$ 1,003,940	\$ 1,059,059	5.5%	5.5%
	\$ 15,228,125	\$ 15,501,855	\$ 14,665,770	\$ 15,692,256		
Capital Outlay	\$ 1,078,709	\$ 3,561,466	\$ 2,551,702	\$ 3,193,758	-10.3%	25.2%
Total Fund Expense	\$ 16,306,834	\$ 19,063,321	\$ 17,217,472	\$ 18,886,014	-0.9%	9.7%
Net Fund Income (loss)	\$ 745,110	\$ (1,190,596)	\$ (32,371)	\$ (890,047)	-25.2%	2649.5%

## Electric Fund

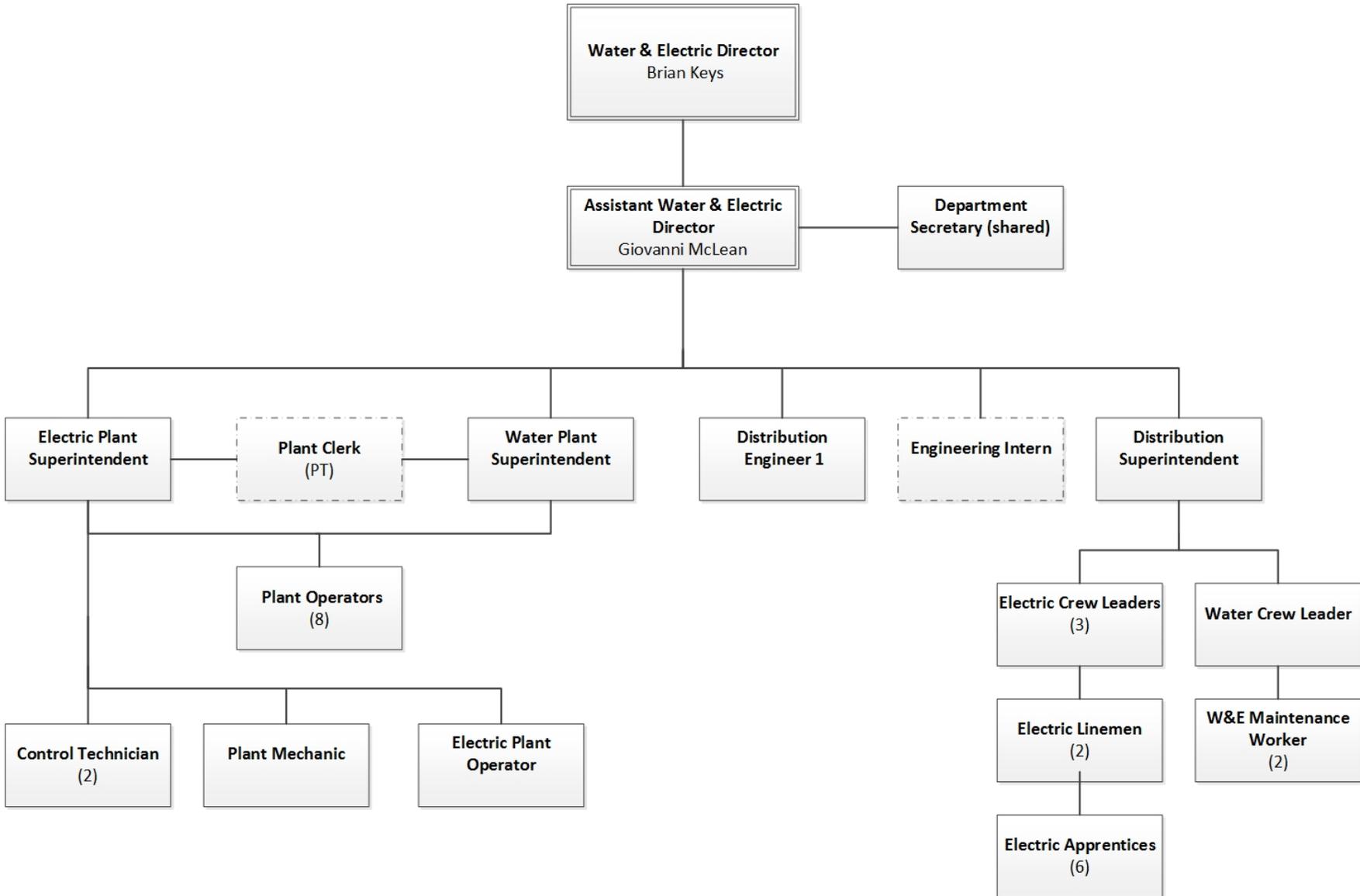


■ Salaries and Benefits ■ Services and Supplies ■ Purchased Power ■ Payment in Lieu of Taxes ■ Capital Outlay

**Note:** The 'Actual 2018' amount in the 'Salaries and Benefits' category figure above includes \$117,004 of unbudgeted GASB 68 IMRF net pension liability expense. This amount did not impact the cash position of the fund.

# Organizational Chart

## Village of Winnetka Water & Electric Department





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund 500 - Electric Fund

REVENUE

Charges For Service

Utilities- Electric, Water, Sewer, Refuse

500-445.01	Electric Service Residential Tax Exempt	.00	.00	.00	.00		.00
500-445.05	Electric Service Residential	10,670,053.00	10,587,663.00	10,066,209.00	11,138,300.00	5	550,637.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	CY2020 Sales 79,880,300 kWh's @ \$0.1274	1.0000	10,172,756.00	10,172,756.00
Manager	Monthly 1-ph meter charge 4,786 @ \$16.46	12.0000	78,778.00	945,336.00
Manager	Monthly 3-ph meter charge 74 @ \$22.76	12.0000	1,684.00	20,208.00
Manager Totals				\$11,138,300.00

500-445.10	Electric Service Large Resident	143,362.00	155,846.00	211,362.00	139,839.00	(10)	(16,007.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	CY2020 kW demand summer sales 1,166 kW @ \$13.20	1.0000	15,387.00	15,387.00
Manager	CY2020 kW demand winter sales 1,917 kW @ \$11.60	1.0000	22,233.00	22,233.00
Manager	CY2020 Sales 1,068,339 kWh's @ \$0.0944	1.0000	100,851.00	100,851.00
Manager	Monthly 3-ph meter charge 5 @ \$22.76	12.0000	114.00	1,368.00
Manager Totals				\$139,839.00

500-445.15	Electric Service Space Heating	323,688.00	344,554.00	362,062.00	358,094.00	4	13,540.00
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Budget Transactions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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**Fund 500 - Electric Fund**

REVENUE

<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2020 Sales 2,611,349 kWh's @ \$0.1256					1.0000	327,986.00	327,986.00
Manager	Monthly 1-ph meter charge 136 @ \$17.75					12.0000	2,414.00	28,968.00
Manager	Monthly 3-ph meter charge 4 @ \$23.75					12.0000	95.00	1,140.00
Manager Totals								\$358,094.00

500-445.20	Electric Service Commercial	2,334,350.00	2,650,413.00	2,146,104.00	2,686,067.00	1	35,654.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2020 kW demand summer sales 21,898 @ \$15.27					1.0000	334,393.00	334,393.00
Manager	CY2020 kW demand winter sales 34,015 @ \$13.91					1.0000	473,153.00	473,153.00
Manager	CY2020 Sales 17,853,636 kWh's					1.0000	1,696,025.00	1,696,025.00
Manager	Monthly 1-ph meter charge 309 @ \$26.50					12.0000	8,189.00	98,268.00
Manager	Monthly 3-ph meter charge 214 @ \$32.80					12.0000	7,019.00	84,228.00
Manager Totals								\$2,686,067.00

500-445.30	Electric Service School & Government	2,530,649.00	2,408,818.00	3,481,865.00	2,440,364.00	1	31,546.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2020 (<1000kW) 11,642,770 kWh sales					1.0000	836,247.00	836,247.00
Manager	CY2020 (<1000kW) kW summer demand 15,519kW @ \$14.00					1.0000	217,275.00	217,275.00
Manager	CY2020 (<1000kW) kW winter demand sales 26,543kW @ \$12.00					1.0000	318,516.00	318,516.00
Manager	Monthly 1-ph meter charge 24 @ \$41.50 (<1000kW)					12.0000	996.00	11,952.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>REVENUE</b>							
Manager	Monthly 3-ph meter charge 46 @ \$47.80 (<1000kW)					12.0000	26,388.00
Manager	NTHS CY2020 10,520,128kWh sales					1.0000	757,325.00
Manager	NTHS CY2020 kW demand sales					1.0000	264,861.00
Manager	NTHS Monthly 3-ph meter charge 7 @ \$92.80 (>1000kW)					12.0000	7,800.00
Manager Totals							\$2,440,364.00
500-445.40	Electric Service Water Heating	5,721.00	3,561.00	2,612.00	2,530.00	(29)	(1,031.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	CY2020 Sales 11,437 kWh's @ \$0.1268					1.0000	1,450.00
Manager	Monthly 1-ph meter charge 9 @ \$10.00					12.0000	1,080.00
Manager Totals							\$2,530.00
500-445.50	Electric Service Street Lighting	70,274.00	56,339.00	72,917.00	57,822.00	3	1,483.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	CY2020 Sales 465,931 kWh's @ \$0.1241					1.0000	57,822.00
Manager Totals							\$57,822.00
500-445.55	Electric Service Steam Sold to Water Plants	8,725.00	8,725.00	8,725.00	8,725.00		.00
500-445.60	Electric Service Penalties	58,687.00	58,687.00	58,000.00	58,687.00		.00
500-445.65	Electric Service Fees - Turn Off / Turn On	2,500.00	2,500.00	6,500.00	2,500.00		.00
500-445.70	Electric Service Miscellaneous	.00	.00	2,245.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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**Fund 500 - Electric Fund**

**REVENUE**

500-445.80	Electric Service Undergrounding	1,345,700.00	1,390,731.00	500,000.00	869,100.00	(38)	(521,631.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Line extension - Boal Parkway pump station	1.0000	159,000.00	159,000.00
Manager	Service relocations	3.0000	8,700.00	26,100.00
Manager	Underground service, single phase 200 amp	15.0000	9,800.00	147,000.00
Manager	Underground service, single phase 400 amp	17.0000	21,000.00	357,000.00
Manager	Underground service, three phase	3.0000	60,000.00	180,000.00
Manager Totals				\$869,100.00

<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>	\$17,493,709.00	\$17,667,837.00	\$16,918,601.00	\$17,762,028.00	1%	\$94,191.00
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**Other Charges for Service**

500-443.10	Rent Cell Towers	149,785.00	155,569.00	155,000.00	159,672.00	3	4,103.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Conduit rental - NTHS	1.0000	11,000.00	11,000.00
Manager	New Cingular	1.0000	69,834.00	69,834.00
Manager	Pole agreement - AT&T	1.0000	3,000.00	3,000.00
Manager	Pole agreement - CATV	1.0000	3,000.00	3,000.00
Manager	Small Cell sites in right-of-way	9.0000	200.00	1,800.00
Manager	Verizon	1.0000	71,038.00	71,038.00
Manager Totals				\$159,672.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>REVENUE</b>								
	<i>Other Charges for Service Totals</i>	\$149,785.00	\$155,569.00	\$155,000.00	\$159,672.00	3%	\$4,103.00	
	<i>Charges For Service Totals</i>	\$17,643,494.00	\$17,823,406.00	\$17,073,601.00	\$17,921,700.00	1%	\$98,294.00	
<b><u>Other Revenue</u></b>								
500-470	Property Sales	10,000.00	10,000.00	.00	10,000.00		.00	
500-474.90	Other Miscellaneous Income	.00	.00	30,000.00	.00		.00	
500-475	Disposal of Capital Assets	.00	.00	6,500.00	.00		.00	
	<i>Other Revenue Totals</i>	\$10,000.00	\$10,000.00	\$36,500.00	\$10,000.00	0%	\$0.00	
<b><u>Interest Income</u></b>								
500-460.05	Interest Interest on Investments	44,129.00	39,319.00	75,000.00	64,267.00	63	24,948.00	
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager	Interest income (\$5,141,296) * 1.25%				.0125	5,141,296.00	64,266.20
							Manager Totals	\$64,266.20
	<i>Interest Income Totals</i>	\$44,129.00	\$39,319.00	\$75,000.00	\$64,267.00	63%	\$24,948.00	
	<b>REVENUE TOTALS</b>	\$17,697,623.00	\$17,872,725.00	\$17,185,101.00	\$17,995,967.00	1%	\$123,242.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 40 - Electric General							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.40.01-515	Sick Cashed In	.00	.00	.00	.00		.00
500.40.01-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Benefits</u>							
500.40.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.40.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.40.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
500.40.01-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
500.40.01-582	Tuition Assistance	10,000.00	10,000.00	10,000.00	.00	(100)	(10,000.00)
	<i>Benefits Totals</i>	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	(100%)	(\$10,000.00)
<u>Pensions</u>							
500.40.01-523	Fringe Benefits - Medicare	.00	69.00	.00	.00	(100)	(69.00)
500.40.01-524	Fringe Benefits - Social Security	.00	294.00	.00	.00	(100)	(294.00)
500.40.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$363.00	\$0.00	\$0.00	(100%)	(\$363.00)
	<i>Salary and Benefits Totals</i>	\$10,000.00	\$10,363.00	\$10,000.00	\$0.00	(100%)	(\$10,363.00)
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
500.40.01-550	Administrative Charges	855,600.00	855,600.00	855,600.00	855,600.00		.00

Budget Transactions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change		
<b>Fund 500 - Electric Fund</b>									
<b>Department 40 - Electric General</b>									
Division 01 - Department Wide									
<b>EXPENSE</b>									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Manager		Management & financial services		12.0000		71,300.00		855,600.00	
							Manager Totals	\$855,600.00	
500.40.01-551	Consulting Services	100,500.00	70,500.00	10,000.00	78,000.00	11	7,500.00		
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Manager		Professional Services - automated metering (33%)		1.0000		20,000.00		20,000.00	
Manager		Professional services - engineering		1.0000		10,000.00		10,000.00	
Manager		Professional services - environmental CAAPP permit		1.0000		10,000.00		10,000.00	
Manager		Professional services - environmental NPDES permit		1.0000		30,000.00		30,000.00	
Manager		Professional services - system protection & relaying		1.0000		8,000.00		8,000.00	
							Manager Totals	\$78,000.00	
500.40.01-552	Engineering Services	1,800.00	1,800.00	3,640.00	2,500.00	39	700.00		
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Manager		Drafting / Autocad services		1.0000		2,500.00		2,500.00	
							Manager Totals	\$2,500.00	
500.40.01-553	Legal Services	.00	.00	.00	.00		.00		



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 40 - Electric General							
Division 01 - Department Wide							

**EXPENSE**

500.40.01-555	GIS & Aerial Mapping	18,540.00	11,766.00	11,770.00	12,346.00	5	580.00
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	GIS Charge - \$85,000 X 14.525%	1.0000	12,346.00	12,346.00	
			Manager Totals	\$12,346.00	

500.40.01-556	Village Data Processing / Network Charge	65,104.00	68,359.00	68,360.00	68,359.00		.00
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Computer charges	12.0000	5,696.58	68,359.00	
			Manager Totals	\$68,359.00	

500.40.01-557	Technology Licensing & Maintenance	8,850.00	8,400.00	8,400.00	7,675.00	(9)	(725.00)
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Adobe subscription (50%)	1.0000	100.00	100.00	
Manager	AutoCAD subscription	1.0000	600.00	600.00	
Manager	Drop Box cloud storage (50%)	1.0000	75.00	75.00	
Manager	Emaint (maintenance management system 50%)	1.0000	1,700.00	1,700.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 40 - Electric General							
Division 01 - Department Wide							
EXPENSE							
Manager	Milsoft licensing					1.0000	5,200.00
							5,200.00
							\$7,675.00
500.40.01-561	Safety	1,800.00	1,800.00	900.00	1,800.00		.00
500.40.01-563	Telephone Service	5,260.00	4,899.00	3,250.00	4,899.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	847-***-6012 (CallOne POTS) North Shore Gas Metering					12.0000	60.00
Manager	847-***-6020 (CallOne POTS) South Load Center					12.0000	60.00
Manager	Monthly PRI share (Comcast)					12.0000	288.22
							\$4,899.00
500.40.01-568	Utilities	109,955.00	114,353.00	125,430.00	128,287.00	12	13,934.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Electric Plant					12.0000	2,150.00
Manager	Natural gas					1.0000	15,000.00
Manager	Northfield Substation - ComEd					12.0000	30.00
Manager	Stormwater utility (1/2 split with Water)					12.0000	252.17
Manager	Water service for generating					1.0000	84,101.00
							\$128,287.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 40 - Electric General</b>							

Division 01 - Department Wide

**EXPENSE**

500.40.01-570	Repair & Maintenance - Buildings	23,350.00	53,550.00	23,000.00	31,300.00	(42)	(22,250.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Annual elevator inspection & certification (Yards)	1.0000	1,500.00	1,500.00
Manager	Annual fire extinguisher inspection & service (Yards)	30.0000	20.00	600.00
Manager	Garage door and gate maintenance	1.0000	2,000.00	2,000.00
Manager	HVAC maintenance Plant and PLC (\$200/unit)	11.0000	200.00	2,200.00
Manager	Maintenance & repairs - buildings	1.0000	20,000.00	20,000.00
Manager	Tower Road gate repair (50%)	1.0000	5,000.00	5,000.00
Manager Totals				\$31,300.00

500.40.01-574	Vehicle Maint Service Charge	.00	.00	.00	.00	.00	.00
500.40.01-575	Rental - Office Equipment	7,000.00	7,000.00	3,500.00	7,000.00	.00	.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Xerox copiers, split with Public Works Dept.	12.0000	583.33	7,000.00
Manager Totals				\$7,000.00

500.40.01-580	Memberships & Publications	1,785.00	1,785.00	700.00	1,785.00	.00	.00
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 40 - Electric General							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	APPA membership				1.0000	290.00	290.00
Manager	Bid/RFP notices				15.0000	70.00	1,050.00
Manager	National Institute for the Uniform Licensing of Power Engineer				1.0000	50.00	50.00
Manager	National Safety Council				1.0000	395.00	395.00
Manager Totals							\$1,785.00
500.40.01-581	Training & Travel	10,440.00	10,440.00	8,000.00	10,615.00	2	175.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Emaint Xcelerate local conference & training				2.0000	400.00	800.00
Manager	IMEA meetings				12.0000	120.00	1,440.00
Manager	IMUA safety meetings (75% of \$6900)				1.0000	5,175.00	5,175.00
Manager	Local conferences				1.0000	2,000.00	2,000.00
Manager	SEL northern lakes interactive seminar				1.0000	1,200.00	1,200.00
Manager Totals							\$10,615.00
500.40.01-583	Property Insurance	121,600.00	103,360.00	101,890.00	103,360.00		.00
<i>Services &amp; Charges Totals</i>		\$1,331,584.00	\$1,313,612.00	\$1,224,440.00	\$1,313,526.00	0%	(\$86.00)
<b>Supplies</b>							
500.40.01-531	Office Supplies - General	5,000.00	5,000.00	3,640.00	5,000.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 40 - Electric General							
Division 01 - Department Wide							

EXPENSE

Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Office supplies and misc. requirements					1.0000	5,000.00	5,000.00
							Manager Totals	\$5,000.00

500.40.01-532	Computer Equipment	.00	850.00	450.00	200.00	(76)	(650.00)
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Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	iPad miscellaneous parts					1.0000	200.00	200.00
							Manager Totals	\$200.00

500.40.01-537	Uniforms	3,625.00	3,625.00	2,170.00	2,765.00	(24)	(860.00)
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Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Flame resistant uniform (Dir., Asst. Dir., Eng.)					3.0000	400.00	1,200.00
Manager	Flame resistant winter clothing (Dir., Asst. Dir., Eng.)					3.0000	200.00	600.00
Manager	Safety glasses (Prescription)					4.0000	110.00	440.00
Manager	Safety shoes (Dir., Asst. Dir., Eng.)					3.0000	175.00	525.00
							Manager Totals	\$2,765.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 40 - Electric General							
Division 01 - Department Wide							

**EXPENSE**

500.40.01-540	Other Operating Supplies	4,000.00	4,000.00	3,750.00	5,000.00	25	1,000.00
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Level</i>	<i>Transaction</i>			
Manager	AED maintenance	1.0000	500.00	500.00
Manager	Freight and postage	1.0000	500.00	500.00
Manager	Supplies and misc. requirements	1.0000	4,000.00	4,000.00
<b>Manager Totals</b>				<b>\$5,000.00</b>

500.40.01-542	Vehicles, Parts and Equipment	19,000.00	19,000.00	.00	.00	(100)	(19,000.00)
500.40.01-548	Other Small Tools & Equipment	5,000.00	5,000.00	3,140.00	5,000.00		.00
<i>Supplies Totals</i>		\$36,625.00	\$37,475.00	\$13,150.00	\$17,965.00	(52%)	(\$19,510.00)
<i>Services and Supplies Totals</i>		\$1,368,209.00	\$1,351,087.00	\$1,237,590.00	\$1,331,491.00	(1%)	(\$19,596.00)

**Capital Outlay**

500.40.01-615	Buildings & Structures	.00	.00	.00	.00		.00
500.40.01-625	Heavy Machinery	.00	.00	.00	.00		.00
500.40.01-630	Motor Vehicles	25,000.00	.00	.00	46,356.00		46,356.00

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Level</i>	<i>Transaction</i>			
Manager	Replacement dump truck (50%)	1.0000	46,356.00	46,356.00
<b>Manager Totals</b>				<b>\$46,356.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 40 - Electric General							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<hr/>							
	<i>Capital Outlay Totals</i>	\$25,000.00	\$0.00	\$0.00	\$46,356.00	+++	\$46,356.00
<b><u>Insurance and Other Chargebacks</u></b>							
500.40.01-530	Liability Insurance	.00	.00	.00	.00		.00
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Depreciation Expense</u></b>							
500.40.01-800	Depreciation	.00	.00	.00	.00		.00
	<i>Depreciation Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Transfers</u></b>							
500.40.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
500.40.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 01 - Department Wide Totals	\$1,403,209.00	\$1,361,450.00	\$1,247,590.00	\$1,377,847.00	1%	\$16,397.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 40 - Electric General</b>							
Division 10 - Administration							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.40.10-511	Regular Salaries	288,000.00	298,899.00	299,280.00	314,082.00	5	15,183.00
Position Transactions							
<i>Level</i>	<i>Position</i>						<i>Total Amount</i>
Manager	301601 - Administrative Secretary						25,183.00
Manager	309999 - PW Budget Only						2,047.00
Manager	500101 - Water & Electric Director						122,346.00
Manager	500202 - Assistant W&E Director						95,698.00
Manager	501302 - Distribution Engineer 1						68,808.00
Manager Totals							<u>\$314,082.00</u>
500.40.10-512	Overtime Salaries	.00	.00	.00	.00		.00
500.40.10-513	Part Time Salaries	4,030.00	5,226.00	3,890.00	3,900.00	(25)	(1,326.00)
Position Transactions							
<i>Level</i>	<i>Position</i>						<i>Total Amount</i>
Manager	501303 - Engineering Intern						3,900.00
Manager Totals							<u>\$3,900.00</u>
500.40.10-515	Sick Cashed In	3,382.00	2,218.00	2,270.00	4,154.00	87	1,936.00
500.40.10-518	Other Compensation	1,675.00	1,675.00	1,680.00	.00	(100)	(1,675.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 40 - Electric General</b>							
<b>Division 10 - Administration</b>							
<b>EXPENSE</b>							
	<i>Employee Pay Totals</i>	\$297,087.00	\$308,018.00	\$307,120.00	\$322,136.00	5%	\$14,118.00
<b>Benefits</b>							
500.40.10-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.40.10-521	Fringe Benefits - Worker's Compensation	125,000.00	125,000.00	125,000.00	125,000.00		.00
500.40.10-522	Fringe Benefits - Medical / Dental Insurance	47,026.00	48,709.00	48,890.00	49,401.00	1	692.00
500.40.10-528	Fringe Benefits - Life Insurance	377.00	322.00	320.00	329.00	2	7.00
	<i>Benefits Totals</i>	\$172,403.00	\$174,031.00	\$174,210.00	\$174,730.00	0%	\$699.00
<b>Pensions</b>							
500.40.10-523	Fringe Benefits - Medicare	4,355.00	4,530.00	4,430.00	4,741.00	5	211.00
500.40.10-524	Fringe Benefits - Social Security	16,448.00	16,885.00	18,970.00	17,381.00	3	496.00
500.40.10-525	Fringe Benefits - IMRF Pension Er Contribution	38,885.00	35,572.00	36,180.00	50,481.00	42	14,909.00
500.40.10-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
500.40.10-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$59,688.00	\$56,987.00	\$59,580.00	\$72,603.00	27%	\$15,616.00
	<i>Salary and Benefits Totals</i>	\$529,178.00	\$539,036.00	\$540,910.00	\$569,469.00	6%	\$30,433.00
	<b>Division 10 - Administration Totals</b>	\$529,178.00	\$539,036.00	\$540,910.00	\$569,469.00	6%	\$30,433.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 40 - Electric General							
Division 21 - Engineering							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.40.21-511	Regular Salaries	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 21 - Engineering Totals	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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**Fund 500 - Electric Fund**

**Department 40 - Electric General**

Division 60 - Public Relations

Services and Supplies

Supplies

*Supplies*

500.40.60-540	Other Operating Supplies	250.00	250.00	800.00	250.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Flags	1.0000	125.00	125.00
Manager	Handouts	1.0000	125.00	125.00
Manager Totals				\$250.00

<i>Supplies Totals</i>	\$250.00	\$250.00	\$800.00	\$250.00	0%	\$0.00
<i>Services and Supplies Totals</i>	\$250.00	\$250.00	\$800.00	\$250.00	0%	\$0.00
Division 60 - Public Relations Totals	\$250.00	\$250.00	\$800.00	\$250.00	0%	\$0.00
Department 40 - Electric General Totals	\$1,932,637.00	\$1,900,736.00	\$1,789,300.00	\$1,947,566.00	2%	\$46,830.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
Division 27 - Electric Plant							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.41.27-511	Regular Salaries	965,834.00	1,037,645.00	951,030.00	1,075,054.00	4	37,409.00

Position Transactions					
Level	Position	Type	Code		Total Amount
Manager	500302 - Electrical Plant Superintendent	Earnings			131,732.00
Manager	500702 - Mechanic 2	Earnings			119,132.00
Manager	501001 - E & W Plant Operator	Earnings			65,306.00
Manager	501002 - E & W Plant Operator	Earnings			55,537.00
Manager	501003 - E & W Plant Operator	Earnings			65,305.00
Manager	501004 - E & W Plant Operator	Earnings			65,305.00
Manager	501005 - E & W Plant Operator	Earnings			65,305.00
Manager	501006 - E & W Plant Operator	Earnings			65,305.00
Manager	501007 - E & W Plant Operator	Earnings			56,252.00
Manager	501008 - E & W Plant Operator	Earnings			51,707.00
Manager	501201 - Electrical Control Technician	Earnings			119,597.00
Manager	501202 - Electrical Control Technician	Earnings			91,948.00
Manager	501502 - Electric Plant Operator Only	Earnings			107,622.00
Manager	509999 - W&E Budget Only	Earnings			15,001.00
Manager Totals					\$1,075,054.00

500.41.27-512	Overtime Salaries	18,649.00	19,000.00	25,000.00	20,000.00	5	1,000.00
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
Division 27 - Electric Plant							
<b>EXPENSE</b>							
500.41.27-513	Part Time Salaries	35,714.00	35,556.00	35,980.00	37,689.00	6	2,133.00
Position Transactions							
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
Manager	502101 - Plant Clerk			Earnings			37,689.00
Manager Totals							\$37,689.00
500.41.27-515	Sick Cashed In	.00	2,996.00	3,060.00	4,610.00	54	1,614.00
500.41.27-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$1,020,197.00	\$1,095,197.00	\$1,015,070.00	\$1,137,353.00	4%	\$42,156.00
<b>Benefits</b>							
500.41.27-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.41.27-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.41.27-522	Fringe Benefits - Medical / Dental Insurance	187,855.00	205,884.00	185,990.00	204,580.00	(1)	(1,304.00)
500.41.27-528	Fringe Benefits - Life Insurance	1,258.00	1,112.00	1,110.00	1,137.00	2	25.00
<i>Benefits Totals</i>		\$189,113.00	\$206,996.00	\$187,100.00	\$205,717.00	(1%)	(\$1,279.00)
<b>Pensions</b>							
500.41.27-523	Fringe Benefits - Medicare	14,793.00	15,883.00	14,540.00	16,491.00	4	608.00
500.41.27-524	Fringe Benefits - Social Security	63,246.00	66,125.00	62,170.00	69,838.00	6	3,713.00
500.41.27-525	Fringe Benefits - IMRF Pension Er Contribution	194,650.00	153,684.00	122,760.00	201,038.00	31	47,354.00
500.41.27-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
500.41.27-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>Department 41 - Electric Plant</b>								
Division 27 - Electric Plant								
EXPENSE								
	<i>Pensions Totals</i>	\$272,689.00	\$235,692.00	\$199,470.00	\$287,367.00	22%	\$51,675.00	
	<i>Salary and Benefits Totals</i>	\$1,481,999.00	\$1,537,885.00	\$1,401,640.00	\$1,630,437.00	6%	\$92,552.00	
<u>Services and Supplies</u>								
<u>Services &amp; Charges</u>								
500.41.27-560	Purchased Power	8,516,505.00	8,494,137.00	8,256,560.00	8,627,663.00	2	133,526.00	
Budget Transactions								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		CY2020 purchases 128,521,722 kWh's @ \$0.06713/kWh			1.0000	8,627,663.00	8,627,663.00
							Manager Totals	\$8,627,663.00
500.41.27-564	Cell Phones & Radios	2,400.00	2,400.00	1,850.00	2,400.00		.00	
Budget Transactions								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		New radios			6.0000	400.00	2,400.00
							Manager Totals	\$2,400.00
500.41.27-570	Repair & Maintenance - Buildings	100,800.00	61,300.00	57,790.00	111,800.00	82	50,500.00	
Budget Transactions								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		Annual fire extinguisher inspection & service (Plant)			65.0000	20.00	1,300.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
Division 27 - Electric Plant							
EXPENSE							
Manager	Deck plate/support beams replacement					1.0000	2,500.00
Manager	Other miscellaneous repairs					1.0000	16,500.00
Manager	Pier railings					1.0000	2,500.00
Manager	Repair of coping block - Electric Plant office					1.0000	20,000.00
Manager	Repair of plant heating boiler					1.0000	35,000.00
Manager	Repair windows					1.0000	20,000.00
Manager	Replacement of 480 volt switchgear					1.0000	14,000.00
Manager Totals							\$111,800.00
500.41.27-572	Repair & Maintenance - Landscape	1,980.00	1,980.00	990.00	1,980.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Landscaping for Electric Plant (50%)					36.0000	55.00
Manager Totals							\$1,980.00
500.41.27-581	Training & Travel	27,950.00	33,275.00	21,470.00	12,350.00	(63)	(20,925.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	CLMI online training					1.0000	1,500.00
Manager	Electric meter testing					1.0000	750.00
Manager	Plant operator training					1.0000	2,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
Division 27 - Electric Plant							
<b>EXPENSE</b>							
Manager	SEL northern lakes interactive seminar					1.0000	1,600.00
Manager	Survallent training					1.0000	3,000.00
Manager	Vibration training					1.0000	3,000.00
Manager Totals							\$12,350.00
500.41.27-583	Property Insurance	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$8,649,635.00	\$8,593,092.00	\$8,338,660.00	\$8,756,193.00	2%	\$163,101.00
<b>Supplies</b>							
500.41.27-537	Uniforms	15,495.00	14,295.00	11,750.00	12,475.00	(13)	(1,820.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Flame resistant uniform (Supt.)					1.0000	400.00
Manager	Flame resistant uniform rental (13 persons/13 sets)					52.0000	140.00
Manager	FR winter outerwear					2.0000	130.00
Manager	Safety glasses (prescription)					6.0000	110.00
Manager	Safety shoes (13 persons)					13.0000	175.00
Manager	Winter flame resistant clothing (Supt., Mech, 2 x Tech, 1xmtest)					4.0000	400.00
Manager Totals							\$12,475.00
500.41.27-540	Other Operating Supplies	2,000.00	2,000.00	2,200.00	2,000.00		.00
<b>Budget Transactions</b>							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>Department 41 - Electric Plant</b>								
Division 27 - Electric Plant								
<b>EXPENSE</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	PPE - hard hats, safety glasses, hearing protection, respiratory					1.0000	2,000.00	2,000.00
							Manager Totals	\$2,000.00
500.41.27-548	Other Small Tools & Equipment	.00	.00	.00	22,500.00		22,500.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Alarm and sensor tester					1.0000	12,000.00	12,000.00
Manager	Portable welder					1.0000	5,500.00	5,500.00
Manager	Tools					1.0000	5,000.00	5,000.00
							Manager Totals	\$22,500.00
	<i>Supplies Totals</i>	\$17,495.00	\$16,295.00	\$13,950.00	\$36,975.00	127%	\$20,680.00	
	<i>Services and Supplies Totals</i>	\$8,667,130.00	\$8,609,387.00	\$8,352,610.00	\$8,793,168.00	2%	\$183,781.00	
<b>Capital Outlay</b>								
500.41.27-615	Buildings & Structures	888,000.00	105,000.00	83,250.00	.00	(100)	(105,000.00)	
500.41.27-625	Heavy Machinery	.00	.00	.00	.00		.00	
	<i>Capital Outlay Totals</i>	\$888,000.00	\$105,000.00	\$83,250.00	\$0.00	(100%)	(\$105,000.00)	
	Division 27 - Electric Plant Totals	\$11,037,129.00	\$10,252,272.00	\$9,837,500.00	\$10,423,605.00	2%	\$171,333.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
Division 28 - Boilers & Turbines							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.41.28-511	Regular Salaries	.00	.00	.00	.00		.00
500.41.28-512	Overtime Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
500.41.28-567	Operations & Maintenance	249,440.00	303,240.00	265,000.00	304,850.00	1	1,610.00

Budget Transactions						
Level	Transaction	Number of Units	Cost Per Unit	Total Amount		
Manager	#4 and #7 boiler vent valve replacement	1.0000	10,000.00	10,000.00		
Manager	#4 boiler evaluation	1.0000	7,500.00	7,500.00		
Manager	#4 Boiler Mud drum tube repair	1.0000	20,000.00	20,000.00		
Manager	#6 Hotwell pump	1.0000	27,000.00	27,000.00		
Manager	#7 Turbine voltage regulator retrofit	1.0000	7,500.00	7,500.00		
Manager	Annual NPDES Permit	1.0000	10,000.00	10,000.00		
Manager	Annual Title V CAAPP Permit (50% Permit Cost)	.5000	8,000.00	4,000.00		
Manager	Boiler bypass valves	1.0000	7,500.00	7,500.00		
Manager	Boiler control boards	1.0000	4,350.00	4,350.00		
Manager	Boiler feed water valves	1.0000	5,000.00	5,000.00		
Manager	Boiler safety valve testing	1.0000	12,500.00	12,500.00		



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
Division 28 - Boilers & Turbines							
<b>EXPENSE</b>							
Manager	Boiler tube repairs					8.0000	6,000.00
Manager	Combustion controls - service & instrumentation					1.0000	10,000.00
Manager	Consumables					1.0000	25,000.00
Manager	Generator 6 field breaker retrofit					1.0000	15,000.00
Manager	Insulation & refractory					1.0000	2,000.00
Manager	Oil filters (turbines)					1.0000	1,000.00
Manager	Parts washer service					2.0000	500.00
Manager	Pump & compressor parts					1.0000	2,000.00
Manager	Refurbished Fisher valves and install					2.0000	15,000.00
Manager	Replace DB25 480V breakers					2.0000	4,000.00
Manager	Turbine header valve replacement					1.0000	30,000.00
Manager	Turbine replacement gauges					10.0000	250.00
Manager	Valve repair, piping, & fittings					1.0000	10,000.00
Manager	Valve replacement					1.0000	5,000.00
<i>Services &amp; Charges Totals</i>		\$249,440.00	\$303,240.00	\$265,000.00	\$304,850.00	1%	\$1,610.00
<i>Services and Supplies Totals</i>		\$249,440.00	\$303,240.00	\$265,000.00	\$304,850.00	1%	\$1,610.00
<b>Capital Outlay</b>							
500.41.28-625	Heavy Machinery	.00	600,000.00	723,000.00	.00	(100)	(600,000.00)
<i>Capital Outlay Totals</i>		\$0.00	\$600,000.00	\$723,000.00	\$0.00	(100%)	(\$600,000.00)
Division 28 - Boilers & Turbines Totals		\$249,440.00	\$903,240.00	\$988,000.00	\$304,850.00	(66%)	(\$598,390.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
Division 29 - Diesels							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.41.29-511	Regular Salaries	.00	.00	.00	.00		.00
500.41.29-512	Overtime Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
500.41.29-567	Operations & Maintenance	85,500.00	101,000.00	100,000.00	73,000.00	(28)	(\$28,000.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	#9 Jacket water washers and O-rings				1.0000	2,500.00	2,500.00
Manager	Annual Title V CAAPP Permit (50% of permit cost)				.5000	8,000.00	4,000.00
Manager	Consumables (lube oil, filters)				1.0000	20,000.00	20,000.00
Manager	Generator protection relays				2.0000	4,100.00	8,200.00
Manager	Maintenance of raw water pumps				1.0000	1,500.00	1,500.00
Manager	Trip and Lockout relay				2.0000	3,400.00	6,800.00
Manager	Turbocharger air impeller reconditioning				1.0000	30,000.00	30,000.00
<i>Services &amp; Charges Totals</i>		\$85,500.00	\$101,000.00	\$100,000.00	\$73,000.00	(28%)	(\$28,000.00)
<i>Services and Supplies Totals</i>		\$85,500.00	\$101,000.00	\$100,000.00	\$73,000.00	(28%)	(\$28,000.00)

Capital Outlay



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 41 - Electric Plant</b>							
Division 29 - Diesels							
EXPENSE							
500.41.29-625	Heavy Machinery	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
	Division 29 - Diesels Totals	<u>\$85,500.00</u>	<u>\$101,000.00</u>	<u>\$100,000.00</u>	<u>\$73,000.00</u>	(28%)	<u>(\$28,000.00)</u>
	Department 41 - Electric Plant Totals	<u>\$11,372,069.00</u>	<u>\$11,256,512.00</u>	<u>\$10,925,500.00</u>	<u>\$10,801,455.00</u>	(4%)	<u>(\$455,057.00)</u>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund **500 - Electric Fund**

Department **42 - Electric Distribution**

Division **30 - General Distribution**

**EXPENSE**

Salary and Benefits

Employee Pay

500.42.30-511	Regular Salaries	581,202.00	580,349.00	471,910.00	582,580.00		2,231.00
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Position Transactions				
<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	500601 - Distribution Superintendent	Earnings		41,936.00
Manager	500901 - Crew Leader	Earnings		50,369.00
Manager	500902 - Crew Leader	Earnings		51,926.00
Manager	500904 - Crew Leader	Earnings		53,432.00
Manager	501102 - Line Worker	Earnings		50,889.00
Manager	501103 - Line Worker	Earnings		52,641.00
Manager	501104 - Line Worker	Earnings		52,641.00
Manager	501701 - Apprentice	Earnings		34,312.00
Manager	501702 - Apprentice	Earnings		37,058.00
Manager	501703 - Apprentice	Earnings		42,082.00
Manager	501704 - Apprentice	Earnings		38,723.00
Manager	501705 - Apprentice	Earnings		41,434.00
Manager	501707 - Apprentice	Earnings		35,137.00
Manager Totals				\$582,580.00

500.42.30-512	Overtime Salaries	44,645.00	73,000.00	67,610.00	80,000.00	10	7,000.00
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500.42.30-513	Part Time Salaries	.00	.00	.00	.00		.00
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 30 - General Distribution</b>							
<b>EXPENSE</b>							
500.42.30-515	Sick Cashed In	8,397.00	4,264.00	3,150.00	978.00	(77)	(3,286.00)
500.42.30-516	Holiday Salaries	.00	.00	.00	.00		.00
500.42.30-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$634,244.00</b>	<b>\$657,613.00</b>	<b>\$542,670.00</b>	<b>\$663,558.00</b>	<b>1%</b>	<b>\$5,945.00</b>
<i>Benefits</i>							
500.42.30-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.42.30-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.42.30-522	Fringe Benefits - Medical / Dental Insurance	120,607.00	120,935.00	89,450.00	104,692.00	(13)	(16,243.00)
500.42.30-528	Fringe Benefits - Life Insurance	817.00	615.00	620.00	607.00	(1)	(8.00)
<i>Benefits Totals</i>		<b>\$121,424.00</b>	<b>\$121,550.00</b>	<b>\$90,070.00</b>	<b>\$105,299.00</b>	<b>(13%)</b>	<b>(\$16,251.00)</b>
<b><u>Pensions</u></b>							
500.42.30-523	Fringe Benefits - Medicare	9,216.00	9,558.00	7,600.00	9,757.00	2	199.00
500.42.30-524	Fringe Benefits - Social Security	39,306.00	37,343.00	32,510.00	39,019.00	4	1,676.00
500.42.30-525	Fringe Benefits - IMRF Pension Er Contribution	114,313.00	77,263.00	78,170.00	94,553.00	22	17,290.00
<i>Pensions Totals</i>		<b>\$162,835.00</b>	<b>\$124,164.00</b>	<b>\$118,280.00</b>	<b>\$143,329.00</b>	<b>15%</b>	<b>\$19,165.00</b>
<i>Salary and Benefits Totals</i>		<b>\$918,503.00</b>	<b>\$903,327.00</b>	<b>\$751,020.00</b>	<b>\$912,186.00</b>	<b>1%</b>	<b>\$8,859.00</b>
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
500.42.30-564	Cell Phones & Radios	9,320.00	9,320.00	5,970.00	9,320.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Batteries & chargers	1.0000	500.00	500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 42 - Electric Distribution							
Division 30 - General Distribution							
EXPENSE							
Manager	Cells phones service costs					7.0000	300.00
Manager	Mobile data service costs (9 x \$40/month)					12.0000	360.00
Manager	New radios					6.0000	400.00
Manager Totals							\$9,320.00
500.42.30-567	Operations & Maintenance	190,500.00	200,500.00	200,280.00	197,000.00	(2)	(3,500.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Annual wood pole inspections					1.0000	8,000.00
Manager	Line clearance - contract tree trimming					1.0000	180,000.00
Manager	Thermography of overhead equipment					1.0000	4,000.00
Manager	Thermography of underground equipment					1.0000	5,000.00
Manager Totals							\$197,000.00
500.42.30-570	Repair & Maintenance - Buildings	.00	.00	.00	.00		.00
500.42.30-572	Repair & Maintenance - Landscape	.00	.00	.00	.00		.00
500.42.30-574	Vehicle Maint Service Charge	124,380.00	118,812.00	118,810.00	114,156.00	(4)	(4,656.00)
500.42.30-577	Rental - Other	.00	.00	.00	.00		.00
500.42.30-578	Street Lights	129,270.00	123,865.00	99,090.00	124,862.00	1	997.00

Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
Division 30 - General Distribution							

**EXPENSE**

Manager	CY2020 Street light kWh payment					1.0000	57,822.00	57,822.00
Manager	Fiberglass poles					15.0000	1,500.00	22,500.00
Manager	LED street light cobra head					40.0000	250.00	10,000.00
Manager	Replacement bulbs & parts					1.0000	3,500.00	3,500.00
Manager	Replacement street light footing covers					10.0000	54.00	540.00
Manager	Streetlight pole painting					1.0000	18,500.00	18,500.00
Manager	Valmont light poles					10.0000	1,200.00	12,000.00
							<b>Manager Totals</b>	<b>\$124,862.00</b>

500.42.30-579	Traffic Signals	25,300.00	25,300.00	20,910.00	27,800.00	10	2,500.00
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**Budget Transactions**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Contractor - troubleshooting & programming	4.0000	500.00	2,000.00	
Manager	Controller - new	1.0000	2,500.00	2,500.00	
Manager	Controller - repair	1.0000	1,300.00	1,300.00	
Manager	Repair detection loops	1.0000	3,000.00	3,000.00	
Manager	Replace obsolete strobecom	5.0000	1,000.00	5,000.00	
Manager	Replacement LED bulbs, detectors, switches, Opticon	1.0000	6,000.00	6,000.00	
Manager	Timers, school crossing lights	1.0000	500.00	500.00	
Manager	Traffic signal painting	1.0000	7,500.00	7,500.00	
				<b>Manager Totals</b>	<b>\$27,800.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 30 - General Distribution</b>							

<b>EXPENSE</b>							
500.42.30-581	Training & Travel	36,225.00	44,305.00	17,640.00	44,305.00		.00

Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
Manager	Apprentice training (5 Apprentices)			15.0000	2,015.00		30,225.00
Manager	Apprentice training (modules)			5.0000	616.00		3,080.00
Manager	Apprentice training (program registration)			5.0000	1,000.00		5,000.00
Manager	Lineman training			3.0000	2,000.00		6,000.00
						<b>Manager Totals</b>	<b>\$44,305.00</b>

500.42.30-583	Property Insurance	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$514,995.00	\$522,102.00	\$462,700.00	\$517,443.00	(1%)	(\$4,659.00)

<b>Supplies</b>							
500.42.30-537	Uniforms	20,130.00	20,130.00	16,510.00	19,350.00	(4)	(780.00)

Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
Manager	Cotton uniform shirts			13.0000	45.00		585.00
Manager	Flame resistant rainwear			13.0000	150.00		1,950.00
Manager	Flame resistant uniform			13.0000	60.00		780.00
Manager	Flame resistant uniform rental (13 persons with 11 sets)			52.0000	130.00		6,760.00
Manager	Lineman boots			12.0000	215.00		2,580.00
Manager	Safety boots			1.0000	175.00		175.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 42 - Electric Distribution							
Division 30 - General Distribution							
EXPENSE							
Manager	Safety glasses					12.0000	110.00
Manager	Winter FR clothing					13.0000	400.00
Manager Totals							\$19,350.00
500.42.30-540	Other Operating Supplies	8,710.00	8,750.00	7,440.00	9,438.00	8	688.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Commercial Drivers Licenses (CDL)					5.0000	30.00
Manager	Inverted marking paint and marking flags					432.0000	2.75
Manager	JULIE annual assessment (50%)					1.0000	3,100.00
Manager	PPE - hard hats, safety glasses, hearing protection					1.0000	500.00
Manager	Supplies and misc. requirements					1.0000	4,000.00
Manager	Underground locator batteries					2.0000	250.00
Manager Totals							\$9,438.00
500.42.30-547	Distribution Material	21,656.00	21,656.00	16,240.00	21,656.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	High gloves, sleeves, hose guard, hot sticks					1.0000	21,656.00
Manager Totals							\$21,656.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 42 - Electric Distribution							
Division 30 - General Distribution							
<b>EXPENSE</b>							
500.42.30-548	Other Small Tools & Equipment	17,200.00	10,100.00	10,650.00	10,100.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GasAlert detector calibration and repairs				11.0000	300.00	3,300.00
Manager	Hand tools				1.0000	4,000.00	4,000.00
Manager	Power tools - battery operated press				1.0000	2,800.00	2,800.00
	<b>Manager Totals</b>						<b>\$10,100.00</b>
500.42.30-590	Old M & J Account	.00	.00	.00	.00		.00
	<i>Supplies Totals</i>	\$67,696.00	\$60,636.00	\$50,840.00	\$60,544.00	0%	(\$92.00)
	<i>Services and Supplies Totals</i>	\$582,691.00	\$582,738.00	\$513,540.00	\$577,987.00	(1%)	(\$4,751.00)
<b>Capital Outlay</b>							
500.42.30-615	Buildings & Structures	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 30 - General Distribution	<b>Totals</b>	\$1,501,194.00	\$1,486,065.00	\$1,264,560.00	\$1,490,173.00	0%	\$4,108.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 31 - Underground System</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.42.31-511	Regular Salaries	.00	.00	.00	.00		.00
500.42.31-512	Overtime Salaries	.00	.00	34,580.00	.00		.00
500.42.31-515	Sick Cashed In	5,692.00	4,999.00	5,000.00	949.00	(81)	(4,050.00)
<i>Employee Pay Totals</i>		<u>\$5,692.00</u>	<u>\$4,999.00</u>	<u>\$39,580.00</u>	<u>\$949.00</u>	<u>(81%)</u>	<u>(\$4,050.00)</u>
<b><u>Benefits</u></b>							
500.42.31-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.42.31-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.42.31-522	Fringe Benefits - Medical / Dental Insurance	146,009.00	146,272.00	102,970.00	125,770.00	(14)	(20,502.00)
500.42.31-528	Fringe Benefits - Life Insurance	988.00	739.00	740.00	729.00	(1)	(10.00)
<i>Benefits Totals</i>		<u>\$146,997.00</u>	<u>\$147,011.00</u>	<u>\$103,710.00</u>	<u>\$126,499.00</u>	<u>(14%)</u>	<u>(\$20,512.00)</u>
<b><u>Pensions</u></b>							
500.42.31-523	Fringe Benefits - Medicare	10,696.00	9,732.00	8,470.00	10,277.00	6	545.00
500.42.31-524	Fringe Benefits - Social Security	45,572.00	41,579.00	36,250.00	43,948.00	6	2,369.00
500.42.31-525	Fringe Benefits - IMRF Pension Er Contribution	100,685.00	78,662.00	85,240.00	99,586.00	27	20,924.00
<i>Pensions Totals</i>		<u>\$156,953.00</u>	<u>\$129,973.00</u>	<u>\$129,960.00</u>	<u>\$153,811.00</u>	<u>18%</u>	<u>\$23,838.00</u>
<i>Salary and Benefits Totals</i>		<u>\$309,642.00</u>	<u>\$281,983.00</u>	<u>\$273,250.00</u>	<u>\$281,259.00</u>	<u>0%</u>	<u>(\$724.00)</u>
<b><u>Services and Supplies</u></b>							
<b><u>Supplies</u></b>							
500.42.31-547	Distribution Material	109,211.00	102,211.00	81,770.00	94,520.00	(8)	(7,691.00)

Budget Transactions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 31 - Underground System</b>							

**EXPENSE**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Asbestos removal	1.0000	10,000.00	10,000.00
Manager	Connectors for underground services	1.0000	22,500.00	22,500.00
Manager	Hardware for manholes	1.0000	5,000.00	5,000.00
Manager	Manholes	1.0000	4,000.00	4,000.00
Manager	Pulling compound, heat shrink, manhole hardware	1.0000	20,000.00	20,000.00
Manager	Splice boxes	30.0000	640.00	19,200.00
Manager	Tape, repair sleeves, connectors, tie wraps	1.0000	10,000.00	10,000.00
Manager	Transformer pads single phase	5.0000	364.00	1,820.00
Manager	Transformer pads three phase	5.0000	400.00	2,000.00
<b>Manager Totals</b>				<b>\$94,520.00</b>

<i>Supplies Totals</i>	\$109,211.00	\$102,211.00	\$81,770.00	\$94,520.00	(8%)	(\$7,691.00)
<i>Services and Supplies Totals</i>	\$109,211.00	\$102,211.00	\$81,770.00	\$94,520.00	(8%)	(\$7,691.00)

**Capital Outlay**

500.42.31-610	Capital Salaries	729,686.00	664,442.00	664,442.00	696,204.00	5	31,762.00
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Position Transactions					
Level	Position	Type	Code	Total Amount	
Manager	500601 - Distribution Superintendent	Earnings		43,206.00	
Manager	500901 - Crew Leader	Earnings		61,562.00	
Manager	500902 - Crew Leader	Earnings		63,465.00	
Manager	500904 - Crew Leader	Earnings		65,306.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 42 - Electric Distribution							
Division 31 - Underground System							
<b>EXPENSE</b>							
Manager	501102 - Line Worker			Earnings			62,198.00
Manager	501103 - Line Worker			Earnings			60,444.00
Manager	501104 - Line Worker			Earnings			60,444.00
Manager	501701 - Apprentice			Earnings			41,937.00
Manager	501702 - Apprentice			Earnings			45,294.00
Manager	501703 - Apprentice			Earnings			51,433.00
Manager	501704 - Apprentice			Earnings			47,328.00
Manager	501705 - Apprentice			Earnings			50,642.00
Manager	501707 - Apprentice			Earnings			42,945.00
<b>Manager Totals</b>							<b>\$696,204.00</b>
500.42.31-660	Distribution System	725,486.00	889,629.00	494,615.00	518,888.00	(42)	(370,741.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cable devices				1.0000	24,888.00	24,888.00
Manager	Conduit installation - system reinforcement				1.0000	75,000.00	75,000.00
Manager	Pad mount switchgear				1.0000	19,000.00	19,000.00
Manager	Underground conductors				1.0000	400,000.00	400,000.00
<b>Manager Totals</b>							<b>\$518,888.00</b>
<i>Capital Outlay Totals</i>		<b>\$1,455,172.00</b>	<b>\$1,554,071.00</b>	<b>\$1,159,057.00</b>	<b>\$1,215,092.00</b>	<b>(22%)</b>	<b>(\$338,979.00)</b>
Division	<b>31 - Underground System Totals</b>	<b>\$1,874,025.00</b>	<b>\$1,938,265.00</b>	<b>\$1,514,077.00</b>	<b>\$1,590,871.00</b>	<b>(18%)</b>	<b>(\$347,394.00)</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
<b>Division 33 - Overhead System</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.42.33-511	Regular Salaries	.00	.00	.00	.00		.00
500.42.33-512	Overtime Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Supplies</u></b>							
500.42.33-547	Distribution Material	18,000.00	11,000.00	11,000.00	11,000.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Connectors, tape, service drop conductor				1.0000	5,000.00	5,000.00
Manager	Normal hardware replacements				1.0000	5,000.00	5,000.00
Manager	Recycling costs for wood poles				1.0000	1,000.00	1,000.00
						<i>Manager Totals</i>	\$11,000.00
<i>Supplies Totals</i>		\$18,000.00	\$11,000.00	\$11,000.00	\$11,000.00	0%	\$0.00
<i>Services and Supplies Totals</i>		\$18,000.00	\$11,000.00	\$11,000.00	\$11,000.00	0%	\$0.00
<b><u>Capital Outlay</u></b>							
500.42.33-610	Capital Salaries	.00	.00	.00	.00		.00
500.42.33-660	Distribution System	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 42 - Electric Distribution							
Division 33 - Overhead System							
EXPENSE							
Division	33 - Overhead System Totals	\$18,000.00	\$11,000.00	\$11,000.00	\$11,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
Division 34 - Line Transformers & Devices							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
500.42.34-511	Regular Salaries	.00	.00	.00	.00		.00
500.42.34-512	Overtime Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Benefits</u></b>							
500.42.34-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
500.42.34-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
500.42.34-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
500.42.34-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Pensions</u></b>							
500.42.34-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
500.42.34-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
500.42.34-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Supplies</u></b>							
500.42.34-547	Distribution Material	4,500.00	4,500.00	2,250.00	9,400.00	109	4,900.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>Department 42 - Electric Distribution</b>								
Division 34 - Line Transformers & Devices								
<b>EXPENSE</b>								
Manager	Fused cutouts					1.0000	2,500.00	
Manager	Fuses, spade connectors, PCB testing					1.0000	2,000.00	
Manager	Overhead horizontal gang operated switch					1.0000	4,900.00	
Manager Totals							<u>\$9,400.00</u>	
<i>Supplies Totals</i>		<u>\$4,500.00</u>	<u>\$4,500.00</u>	<u>\$2,250.00</u>	<u>\$9,400.00</u>	<u>109%</u>	<u>\$4,900.00</u>	
<i>Services and Supplies Totals</i>		<u>\$4,500.00</u>	<u>\$4,500.00</u>	<u>\$2,250.00</u>	<u>\$9,400.00</u>	<u>109%</u>	<u>\$4,900.00</u>	
<b>Capital Outlay</b>								
500.42.34-610	Capital Salaries	.00	.00	.00	.00		.00	
500.42.34-660	Distribution System	231,132.00	172,395.00	102,395.00	102,300.00	(41)	(70,095.00)	
<b>Budget Transactions</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Overhead transformer - single phase (100 kVA)					4.0000	1,900.00	7,600.00
Manager	Pad mount transformer - delta bank (150 kVA)					2.0000	9,000.00	18,000.00
Manager	Pad mount transformer - three phase (150kVA)					1.0000	8,700.00	8,700.00
Manager	Pad mount transformer - three phase (75kVA)					2.0000	7,000.00	14,000.00
Manager	Pad mount transformer - three phase 750 kVA dual voltage					1.0000	20,000.00	20,000.00
Manager	Pad mount transformers - single phase					10.0000	2,900.00	29,000.00
Manager	Transformer refurbishment					1.0000	5,000.00	5,000.00
Manager Totals							<u>\$102,300.00</u>	
<i>Capital Outlay Totals</i>		<u>\$231,132.00</u>	<u>\$172,395.00</u>	<u>\$102,395.00</u>	<u>\$102,300.00</u>	<u>(41%)</u>	<u>(\$70,095.00)</u>	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	500 - Electric Fund						
Department	42 - Electric Distribution						
Division	34 - Line Transformers & Devices						
EXPENSE							
Division	34 - Line Transformers & Devices Totals	\$235,632.00	\$176,895.00	\$104,645.00	\$111,700.00	(37%)	(\$65,195.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 500 - Electric Fund</b>								
<b>Department 42 - Electric Distribution</b>								
Division 35 - Meters								
<b>EXPENSE</b>								
<u>Salary and Benefits</u>								
<u>Employee Pay</u>								
500.42.35-511	Regular Salaries	.00	.00	.00	.00		.00	
500.42.35-512	Overtime Salaries	.00	.00	.00	.00		.00	
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<u>Services and Supplies</u>								
<u>Supplies</u>								
500.42.35-547	Distribution Material	18,500.00	18,500.00	18,500.00	18,500.00		.00	
Budget Transactions								
	<i>Level</i>				<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager				Annual Test bench - standards certification	1.0000	1,500.00	1,500.00
	Manager				Electric meters - new & replacements	1.0000	15,000.00	15,000.00
	Manager				Meter locks, rings, covers, seals	1.0000	2,000.00	2,000.00
					<b>Manager Totals</b>			<b>\$18,500.00</b>
	<i>Supplies Totals</i>	\$18,500.00	\$18,500.00	\$18,500.00	\$18,500.00	0%	\$0.00	
	<i>Services and Supplies Totals</i>	\$18,500.00	\$18,500.00	\$18,500.00	\$18,500.00	0%	\$0.00	
<u>Capital Outlay</u>								
500.42.35-610	Capital Salaries	.00	.00	.00	.00		.00	
500.42.35-660	Distribution System	.00	.00	.00	.00		.00	
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	<b>Division 35 - Meters Totals</b>	\$18,500.00	\$18,500.00	\$18,500.00	\$18,500.00	0%	\$0.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
Division 36 - Substation							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
500.42.36-511	Regular Salaries	.00	.00	.00	.00		.00
500.42.36-512	Overtime Salaries	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
500.42.36-572	Repair & Maintenance - Landscape	2,160.00	2,160.00	1,080.00	1,080.00	(50)	(1,080.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Landscaping for South Load Center				36.0000	30.00	1,080.00
						Manager Totals	\$1,080.00
	<i>Services &amp; Charges Totals</i>	\$2,160.00	\$2,160.00	\$1,080.00	\$1,080.00	(50%)	(\$1,080.00)

<u>Supplies</u>							
500.42.36-547	Distribution Material	116,750.00	139,250.00	100,870.00	24,600.00	(82)	(114,650.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Battery bank capacity testing (NERC 2 year test cycle)				1.0000	5,000.00	5,000.00
Manager	Consumables				1.0000	7,500.00	7,500.00
Manager	Feeder protection relay				3.0000	1,700.00	5,100.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 42 - Electric Distribution</b>							
Division 36 - Substation							
<b>EXPENSE</b>							
Manager	LED light indicators					1.0000	1,500.00
Manager	LTC oil filters					2.0000	500.00
Manager	Transformer oil testing					1.0000	4,500.00
<b>Manager Totals</b>							<b>\$24,600.00</b>
<i>Supplies Totals</i>		\$116,750.00	\$139,250.00	\$100,870.00	\$24,600.00	(82%)	(\$114,650.00)
<i>Services and Supplies Totals</i>		\$118,910.00	\$141,410.00	\$101,950.00	\$25,680.00	(82%)	(\$115,730.00)
<b>Capital Outlay</b>							
500.42.36-610	Capital Salaries	.00	.00	.00	.00		.00
500.42.36-615	Buildings & Structures	.00	.00	.00	.00		.00
500.42.36-660	Distribution System	150,000.00	690,000.00	120,000.00	1,430,010.00	107	740,010.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	ComEd interconnection for Northfield Trans. #2					1.0000	500,000.00
Manager	Northfield Load Center - switchgear and breakers					1.0000	670,010.00
Manager	Northfield Load Center - transformer yard and building mods					1.0000	210,000.00
Manager	Northfield Substation Transformer #2 (50%)					1.0000	50,000.00
<b>Manager Totals</b>							<b>\$1,430,010.00</b>
<i>Capital Outlay Totals</i>		\$150,000.00	\$690,000.00	\$120,000.00	\$1,430,010.00	107%	\$740,010.00
<b>Division 36 - Substation Totals</b>		\$268,910.00	\$831,410.00	\$221,950.00	\$1,455,690.00	75%	\$624,280.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change		
<b>Fund 500 - Electric Fund</b>									
<b>Department 42 - Electric Distribution</b>									
Division 37 - New Bus-Cable Pulling & Conduit									
EXPENSE									
<u>Capital Outlay</u>									
500.42.37-660	Distribution System	523,000.00	440,000.00	364,000.00	400,000.00	(9)	(40,000.00)		
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Manager		Directional boring & conduit installation		1.0000		400,000.00		400,000.00	
						Manager Totals		\$400,000.00	
<i>Capital Outlay Totals</i>		\$523,000.00	\$440,000.00	\$364,000.00	\$400,000.00	(9%)	(\$40,000.00)		
Division	<b>37 - New Bus-Cable Pulling &amp; Conduit Totals</b>	\$523,000.00	\$440,000.00	\$364,000.00	\$400,000.00	(9%)	(\$40,000.00)		
Department	<b>42 - Electric Distribution Totals</b>	\$4,439,261.00	\$4,902,135.00	\$3,498,732.00	\$5,077,934.00	4%	\$175,799.00		



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
Department 88 - Depreciation							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<u>Depreciation Expense</u>							
500.88.01-800	Depreciation	1,600,000.00	1,600,000.00	1,600,000.00	1,600,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Depreciation				1.0000	1,600,000.00	1,600,000.00
					Manager Totals		\$1,600,000.00
<i>Depreciation Expense Totals</i>		\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	0%	\$0.00
Division 01 - Department Wide Totals		\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	0%	\$0.00
Department 88 - Depreciation Totals		\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 500 - Electric Fund</b>							
<b>Department 99 - Transfers</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Transfers</u></b>							
500.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	1,011,581.00	1,003,938.00	1,003,940.00	1,059,059.00	5	55,121.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Payment in lieu of taxes (\$0.00824 x 128,521,722 kWh)				1.0000	1,059,059.00	1,059,059.00
						Manager Totals	\$1,059,059.00
500.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$1,011,581.00	\$1,003,938.00	\$1,003,940.00	\$1,059,059.00	5%	\$55,121.00
	Division 01 - Department Wide Totals	\$1,011,581.00	\$1,003,938.00	\$1,003,940.00	\$1,059,059.00	5%	\$55,121.00
	Department 99 - Transfers Totals	\$1,011,581.00	\$1,003,938.00	\$1,003,940.00	\$1,059,059.00	5%	\$55,121.00
	<b>EXPENSE TOTALS</b>	\$20,355,548.00	\$20,663,321.00	\$18,817,472.00	\$20,486,014.00	(1%)	(\$177,307.00)
	Fund 500 - Electric Fund Totals						
	<b>REVENUE TOTALS</b>	\$17,697,623.00	\$17,872,725.00	\$17,185,101.00	\$17,995,967.00	1%	\$123,242.00
	<b>EXPENSE TOTALS</b>	\$20,355,548.00	\$20,663,321.00	\$18,817,472.00	\$20,486,014.00	(1%)	(\$177,307.00)
	Fund 500 - Electric Fund Totals	(\$2,657,925.00)	(\$2,790,596.00)	(\$1,632,371.00)	(\$2,490,047.00)	(11%)	\$300,549.00

# DEPARTMENT NARRATIVE

## WATER

### Mission Statement/Purpose

The Department supplies potable water for the health and safety of the Winnetka and Northfield residents as well as the unincorporated areas of Indian Hill, Woodley Woods, and Longmeadow Road in Northfield. The Department tests the water purification processes and filters water continuously to supply high quality water to our customers. It is also responsible for the installation and repair of the water distribution system.

### Current Year Department Accomplishments

- Performed preventative maintenance on water distribution system which included valve maintenance, valve replacement, replacement of raw water meter, leak detection, hydrant replacement, hydrant maintenance and water meter replacement.
- Complete preventative maintenance work at Water Plant which included replacement dive inspection of raw water line, maintenance work on raw water intake, basin cleaning and vibration testing of pumps.
- Responded to (38) water main breaks at the close of August.
- Replaced roof above filter basins at the Water Plant.
- Launched long range water supply study in cooperation with the Village of Glencoe.
- Completed cross control connection survey of customers as required by IEPA.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **9.2**

FY 2019 FTEs: **9.2**

FY 2018 FTEs: **9.2**

FY 2017 FTEs: **9.2**

Proposed FY 2020 Cost of Salaries and Benefits: **\$1,481,724**

Projected FY 2019 Cost of Salaries and Benefits: **\$1,394,190**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$1,390,298**

Actual FY 2018 Cost of Salaries and Benefits: **\$1,545,149**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **6.58%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$1,896,170**

Projected FY 2019 Cost of Services and Supplies: **\$1,592,170**

Budgeted FY 2019 Cost of Services and Supplies: **\$1,927,269**

Actual FY 2018 Cost of Services and Supplies: **\$1,452,337**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-1.61%**

# Fiscal Year 2020 Proposed Department Objectives

Objective	Action Steps	Timeframe
Install new service connections	<ul style="list-style-type: none"> <li>Tap new water services to the distribution system resulting from new construction and/or customer upgrades.</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Install new water meters resulting from new construction and/or customer upgrades.</li> </ul>	12/31/20
Perform preventative maintenance programs to maintain the reliability of water system	<ul style="list-style-type: none"> <li>Perform leak detection on the distribution system in Spring 2020.</li> </ul>	4/15/20
	<ul style="list-style-type: none"> <li>Perform leak detection on the distribution system in Summer 2020.</li> </ul>	7/15/20
	<ul style="list-style-type: none"> <li>Perform leak detection on the distribution system in Fall 2020.</li> </ul>	12/01/20
	<ul style="list-style-type: none"> <li>Sandblast and paint approximately 160 fire hydrants.</li> </ul>	9/15/20
	<ul style="list-style-type: none"> <li>Prepare fire hydrants for winter.</li> </ul>	11/15/20
	<ul style="list-style-type: none"> <li>Perform valve maintenance on approximately 80 valves.</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Replace ~200 water meters and test their as-found accuracy.</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Perform vibration testing of pumps.</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Perform inspection and cleaning of sedimentation basins in Spring 2020.</li> </ul>	5/01/20
	<ul style="list-style-type: none"> <li>Perform inspection and cleaning of sedimentation basins in Fall 2020.</li> </ul>	11/15/20
Implement long-term capital plan resulting from Water Fund Cost of Service Study and Water Main Replacement Plan	<ul style="list-style-type: none"> <li>Implement new water rates required to support water main replacement plan.</li> </ul>	1/01/20
Invest in maintenance and improvements at the Water Plant and Reservoir	<ul style="list-style-type: none"> <li>Perform dive inspection and cleaning of raw water intake screen</li> </ul>	6/15/20
	<ul style="list-style-type: none"> <li>Replace one section of roof</li> </ul>	10/01/20
	<ul style="list-style-type: none"> <li>Repair roof coping block</li> </ul>	10/01/20
	<ul style="list-style-type: none"> <li>Install ~10kW solar system on roof</li> </ul>	12/31/20
Perform service improvements to increase reliability in the water distribution system	<ul style="list-style-type: none"> <li>Replace approximately (8) valves at different locations on water distribution system</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Replace (8) fire hydrants at different locations on system</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Renew integrity of Willow Road water main crossing at railroad</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Main replacement on Gage Street.</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Main replacement on Merrill Street</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Main replacement on Mt. Pleasant Street.</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Main replacement on Warwick Road.</li> </ul>	12/31/20
	<ul style="list-style-type: none"> <li>Main replacement on Westmoor Road.</li> </ul>	12/31/20

# Fiscal Year 2019 Department Objectives Review

**December 31<sup>st</sup>, 2019**  
**Anticipated Completion Status**

**Objective**

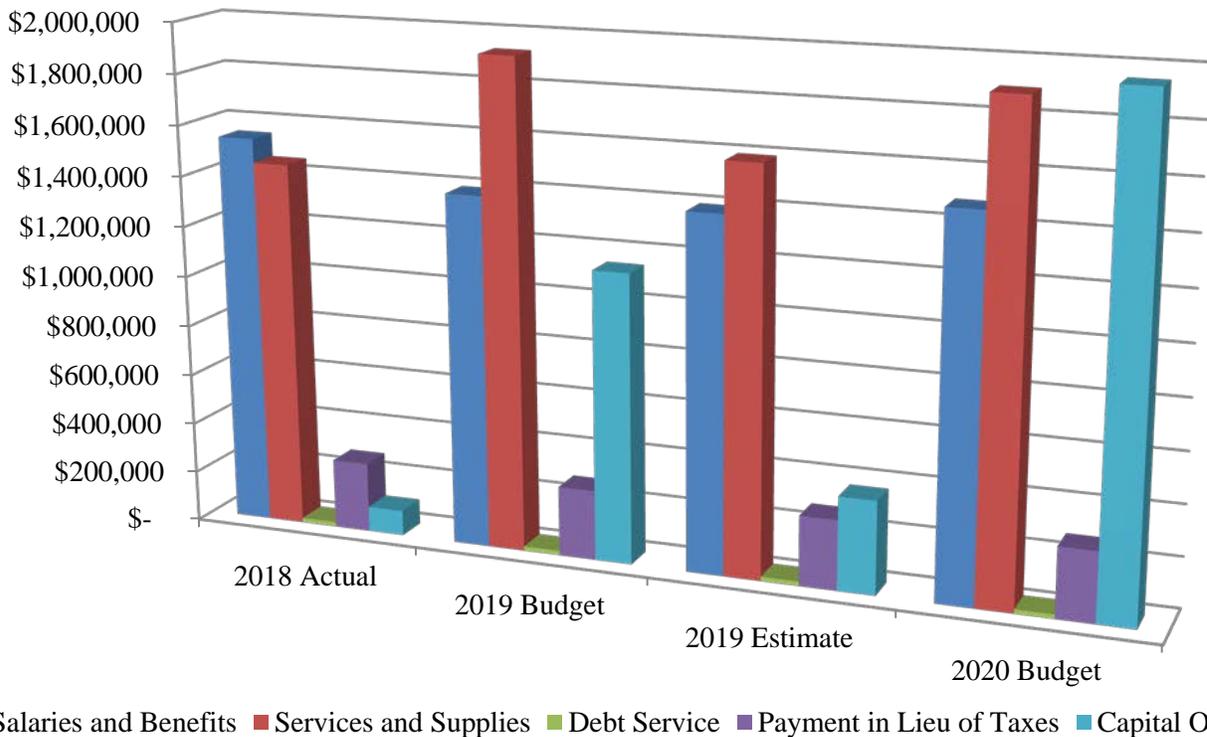
Adherence to regulatory requirements.	Ongoing
Install new service connections.	Ongoing
Perform preventative maintenance programs to maintain the reliability of water system.	FY2019 Complete/In Progress (Note: Willow Road water main project will require further engineering work to advance.)



# Financial Summary

Water Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 4,401,976	\$ 4,742,286	\$ 4,582,336	\$ 5,168,484	9.0%	12.8%
Expenses	\$ (3,291,646)	\$ (3,611,727)	\$ (3,280,520)	\$ (3,922,054)	8.6%	19.6%
Net Operating Income (loss)	\$ 1,110,330	\$ 1,130,559	\$ 1,301,816	\$ 1,246,430	10.2%	-4.3%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 1,545,149	\$ 1,390,298	\$ 1,394,190	\$ 1,481,724	6.6%	6.3%
Services and Supplies	\$ 1,452,337	\$ 1,927,269	\$ 1,592,170	\$ 1,896,170	-1.6%	19.1%
Debt Service	\$ 17,600	\$ 17,600	\$ 17,600	\$ 267,600	100.0%	100.0%
Payment in Lieu of Taxes	\$ 276,560	\$ 276,560	\$ 276,560	\$ 276,560	0.0%	0.0%
	\$ 3,291,646	\$ 3,611,727	\$ 3,280,520	\$ 3,922,054		
Capital Outlay	\$ 99,587	\$ 1,141,517	\$ 368,366	\$ 1,949,284	70.8%	429.2%
Total Fund Expense	\$ 3,391,233	\$ 4,753,244	\$ 3,648,886	\$ 5,871,338	23.5%	60.9%
Net Fund Income (loss)	\$ 1,010,743	\$ (10,958)	\$ 933,450	\$ (702,854)	6314.1%	-175.3%

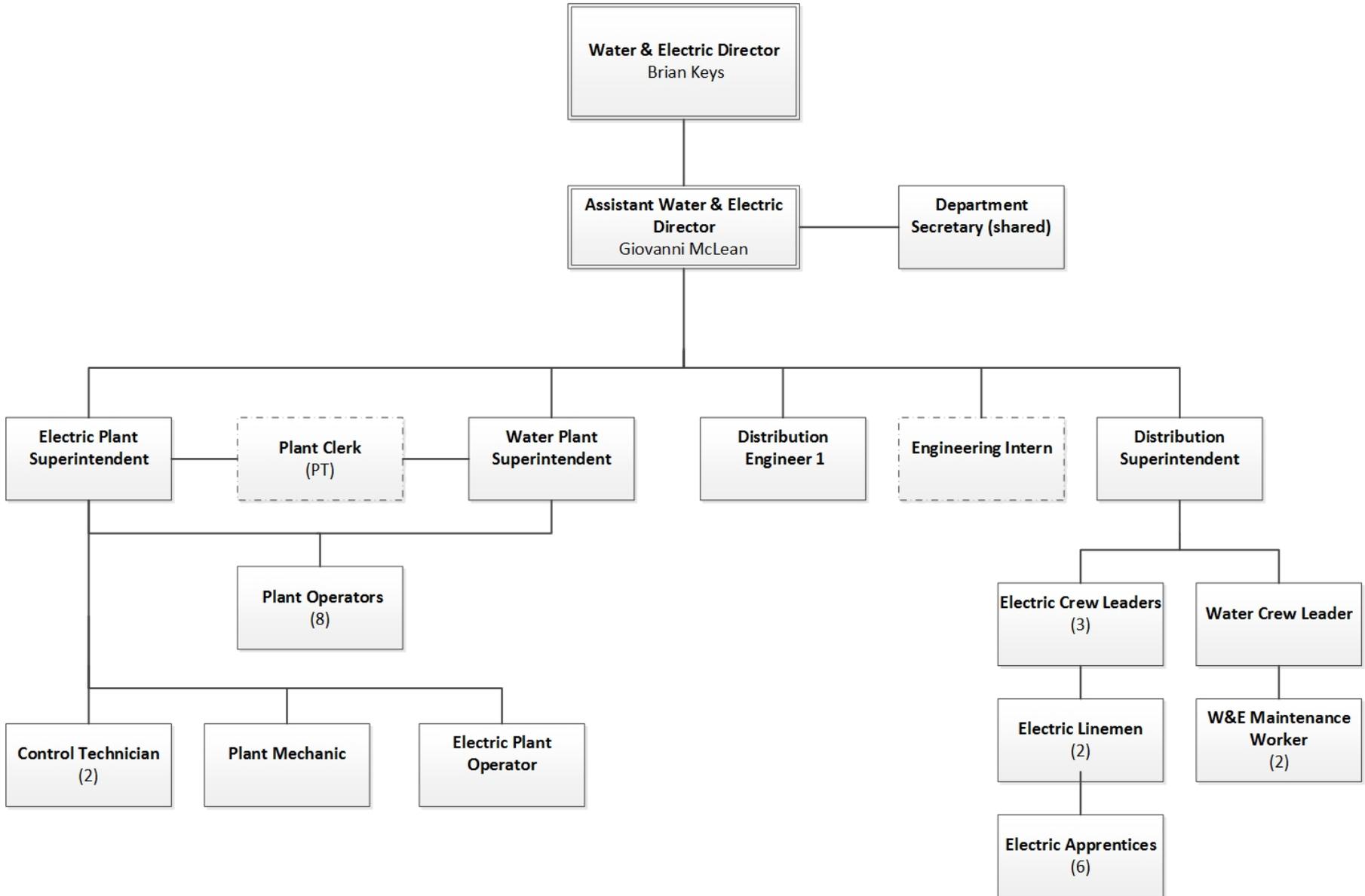
## Water Fund



**Note:** The 'Actual 2018' amount in the 'Salaries and Benefits' category figure above includes \$176,596 of unbudgeted GASB 68 IMRF net pension liability expense. This amount did not impact the cash position of the fund.

# Organizational Chart

## Village of Winnetka Water & Electric Department





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							

REVENUE

Charges For Service

Utilities- Electric, Water, Sewer, Refuse

520-446.05	Water Service Winnetka	2,696,645.00	3,165,021.00	2,966,185.00	3,481,621.00	10	316,600.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2020 Sales 74,830 kcu.ft @ \$39.75	1.0000	2,974,493.00	2,974,493.00
Manager	Water meters =<1-inch (4,025 @ \$9.15/meter)	12.0000	36,828.75	441,945.00
Manager	Water meters 1.5-inch (270 @ \$10.80/meter)	12.0000	2,916.00	34,992.00
Manager	Water meters 2-inch (121 @ \$15.35/meter)	12.0000	1,857.35	22,288.20
Manager	Water meters 3-inch (11 @ \$48.75/meter)	12.0000	536.25	6,435.00
Manager	Water meters 4-inch (2 @ \$61.15/meter)	12.0000	122.30	1,467.60
Manager Totals				\$3,481,620.80

520-446.10	Water Service Northfield	510,502.00	848,652.00	905,119.00	885,193.00	4	36,541.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	CY2020 Sales 41,715kcu.ft @ \$21.22	1.0000	885,193.00	885,193.00
Manager Totals				\$885,193.00

520-446.20	Water Service Unincorporated	481,084.00	557,795.00	412,783.00	584,509.00	5	26,714.00
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Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
REVENUE							
<u>Charges For Service</u>							
<u>Utilities- Electric, Water, Sewer, Refuse</u>							
Manager	CY2020 Sales 7,800 kcu.ft @ \$71.15					1.0000	554,970.00
Manager	Water meters =<1-inch (138 @ \$9.15/meter)					12.0000	1,262.70
Manager	Water meters 1.5-inch (84 @ \$10.80/meter)					12.0000	907.20
Manager	Water meters 2-inch (19 @ \$15.35/meter)					12.0000	291.65
Manager Totals							\$584,508.60
520-446.30	Water Service Special	65,769.00	63,759.00	73,249.00	84,101.00	32	20,342.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	CY2020 Sales 2,719 kcu.ft @ \$29.80					1.0000	81,027.00
Manager	Water meters 3-inch (4 @ \$48.75/meter)					12.0000	195.00
Manager	Water meters 4-inch (1 @ \$61.15/meter)					12.0000	61.15
Manager Totals							\$84,100.80
520-446.60	Water Service Penalties	12,500.00	17,225.00	15,000.00	17,225.00		.00
520-446.65	Water Service Fees - Turn Off / Turn On	.00	.00	.00	.00		.00
520-446.70	Water Service Miscellaneous	.00	.00	35,000.00	.00		.00
520-446.81	Water Service Construction-Water Use	.00	6,000.00	1,500.00	6,000.00		.00
520-446.82	Water Service Fees - Water Connection	66,237.00	65,000.00	95,000.00	65,000.00		.00
<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>		\$3,832,737.00	\$4,723,452.00	\$4,503,836.00	\$5,123,649.00	8%	\$400,197.00
<i>Charges For Service Totals</i>		\$3,832,737.00	\$4,723,452.00	\$4,503,836.00	\$5,123,649.00	8%	\$400,197.00

Other Revenue



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
Fund 520 - Water Fund								
REVENUE								
<u>Charges For Service</u>								
<u>Utilities- Electric, Water, Sewer, Refuse</u>								
520-470	Property Sales	.00	.00	.00	.00		.00	
520-474.10	Other Miscellaneous Donations	.00	.00	.00	.00		.00	
520-474.90	Other Miscellaneous Income	.00	.00	3,500.00	.00		.00	
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$3,500.00	\$0.00	+++	\$0.00	
<u>Interest Income</u>								
520-460.05	Interest Interest on Investments	12,598.00	18,834.00	75,000.00	44,835.00	138	26,001.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interest income (\$3,586,796) * 1.25%					.0125	3,586,796.00	44,834.95
							Manager Totals	\$44,834.95
	<i>Interest Income Totals</i>	\$12,598.00	\$18,834.00	\$75,000.00	\$44,835.00	138%	\$26,001.00	
	<b>REVENUE TOTALS</b>	\$3,845,335.00	\$4,742,286.00	\$4,582,336.00	\$5,168,484.00	9%	\$426,198.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
520.60.01-511	Regular Salaries	.00	.00	.00	.00		.00
520.60.01-512	Overtime Salaries	.00	.00	.00	.00		.00
520.60.01-513	Part Time Salaries	.00	.00	.00	.00		.00
520.60.01-515	Sick Cashed In	.00	.00	.00	.00		.00
520.60.01-516	Holiday Salaries	.00	.00	.00	.00		.00
520.60.01-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Benefits</u>							
520.60.01-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
520.60.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
520.60.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
520.60.01-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00
520.60.01-582	Tuition Assistance	.00	1,290.00	1,290.00	.00	(100)	(1,290.00)
	<i>Benefits Totals</i>	\$0.00	\$1,290.00	\$1,290.00	\$0.00	(100%)	(\$1,290.00)
<u>Pensions</u>							
520.60.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
520.60.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
520.60.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$1,290.00	\$1,290.00	\$0.00	(100%)	(\$1,290.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							

Division 01 - Department Wide

EXPENSE

Services and Supplies

Services & Charges

520.60.01-550	Administrative Charges	562,800.00	562,800.00	562,800.00	562,800.00		.00
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Budget Transactions					
<i>Level</i>	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Administrative charges		12.0000	46,900.00	562,800.00
Manager Totals					\$562,800.00

520.60.01-551	Consulting Services	143,000.00	157,500.00	80,000.00	110,000.00	(30)	(47,500.00)
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Budget Transactions					
<i>Level</i>	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interconnection study		1.0000	30,000.00	30,000.00
Manager	Professional services - automated metering (33%)		1.0000	20,000.00	20,000.00
Manager	Professional services - Risk and Emergency response plan		1.0000	60,000.00	60,000.00
Manager Totals					\$110,000.00

520.60.01-552	Engineering Services	500.00	500.00	500.00	500.00		.00
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Budget Transactions					
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 01 - Department Wide							

**EXPENSE**

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Drafting / Autocad services	4.0000	125.00	500.00
			Manager Totals	\$500.00

520.60.01-555	GIS & Aerial Mapping	15,040.00	11,766.00	11,770.00	12,346.00	5	580.00
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Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	GIS Charge - \$85,000 X 14.525%	1.0000	12,346.00	12,346.00
			Manager Totals	\$12,346.00

520.60.01-556	Village Data Processing / Network Charge	8,933.00	9,380.00	9,380.00	9,380.00	.00
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Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Computer charges	12.0000	781.66	9,380.00
			Manager Totals	\$9,380.00

520.60.01-557	Technology Licensing & Maintenance	4,450.00	4,000.00	3,060.00	3,075.00	(23)	(925.00)
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Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 01 - Department Wide							

EXPENSE

Manager	Adobe subscription (50%)					1.0000	100.00	100.00
Manager	AutoCAD subscription					1.0000	600.00	600.00
Manager	Drop Box cloud storage (50%)					1.0000	75.00	75.00
Manager	Emaint (maintenance management system 50%)					1.0000	1,700.00	1,700.00
Manager	KYPipe model (annual fee)					1.0000	600.00	600.00
							Manager Totals	\$3,075.00

520.60.01-559	Drainage	.00	.00	.00	.00		.00
520.60.01-561	Safety	.00	.00	30.00	.00		.00
520.60.01-563	Telephone Service	14,363.00	14,744.00	14,470.00	14,744.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	831000**** (AT&T Fiber) Northfield	12.0000	325.00	3,900.00
Manager	831000**** (AT&T Fiber) Plant	12.0000	325.00	3,900.00
Manager	831000**** (AT&T Fiber) Wilmette	12.0000	325.00	3,900.00
Manager	Monthly PRI share (Comcast)	12.0000	253.64	3,044.00
			Manager Totals	\$14,744.00

520.60.01-564	Cell Phones & Radios	800.00	800.00	400.00	3,800.00	375	3,000.00
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Budget Transactions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 01 - Department Wide							

**EXPENSE**

<i>Level</i>	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	New radios		2.0000	400.00	800.00
Manager	Replacement antenna		1.0000	3,000.00	3,000.00
Manager Totals					\$3,800.00

520.60.01-568	Utilities	184,710.00	184,710.00	164,000.00	180,858.00	(2)	(3,852.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	High lift pumps electric		1.0000	95,000.00	95,000.00
Manager	Reservoir electric		1.0000	21,000.00	21,000.00
Manager	Reservoir natural gas		1.0000	7,300.00	7,300.00
Manager	Storm water utility (1/2 split with Electric)		12.0000	259.74	3,116.88
Manager	Water Plant electric		1.0000	35,000.00	35,000.00
Manager	Water Plant natural gas & heat		1.0000	17,500.00	17,500.00
Manager	Wilmette interconnect - ComEd electric		12.0000	161.71	1,940.52
Manager Totals					\$180,857.40

520.60.01-570	Repair & Maintenance - Buildings	32,000.00	153,900.00	67,400.00	137,900.00	(10)	(16,000.00)
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Budget Transactions

<i>Level</i>	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	10 kW solar panels		1.0000	37,500.00	37,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 60 - Water General</b>							
Division 01 - Department Wide							
EXPENSE							
Manager	Building maintenance					1.0000	10,000.00
Manager	Coping block repair - filter basins					1.0000	30,000.00
Manager	HVAC maintenance Water Plant (\$200/unit)					2.0000	200.00
Manager	Misc. cleaning and maintenance supplies					1.0000	5,000.00
Manager	Painting					1.0000	5,000.00
Manager	Tower Road gate repair (50%)					1.0000	5,000.00
Manager	Water Plant slope stability - inlets, pipe and plantings					1.0000	45,000.00
Manager Totals							\$137,900.00
520.60.01-572	Repair & Maintenance - Landscape	31,980.00	1,980.00	990.00	1,980.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Landscaping for Water Plant (50%)					36.0000	55.00
Manager Totals							\$1,980.00
520.60.01-574	Vehicle Maint Service Charge	28,740.00	32,196.00	32,200.00	37,068.00	15	4,872.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	2020 Fleet maintenance					1.0000	37,068.00
Manager Totals							\$37,068.00
520.60.01-575	Rental - Office Equipment	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 01 - Department Wide							
EXPENSE							
520.60.01-576	Rental - Machinery	.00	.00	.00	.00		.00
520.60.01-577	Rental - Other	.00	.00	.00	.00		.00
520.60.01-580	Memberships & Publications	350.00	350.00	340.00	350.00		.00

Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager	Bid/RFP notices			5.0000	70.00	350.00
Manager Totals						<u>350.00</u>

520.60.01-581	Training & Travel	4,700.00	4,300.00	3,810.00	3,025.00	(30)	(1,275.00)
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Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager	IMUA safety meetings (25% of \$6900)			1.0000	1,725.00	1,725.00
Manager	WaterCon conference			2.0000	650.00	1,300.00
Manager Totals						<u>\$3,025.00</u>

520.60.01-583	Property Insurance	41,000.00	34,850.00	35,070.00	39,850.00	14	5,000.00
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Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager	Property insurance			1.0000	39,850.00	39,850.00
Manager Totals						<u>\$39,850.00</u>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 01 - Department Wide							
EXPENSE							
<i>Services &amp; Charges Totals</i>		\$1,073,366.00	\$1,173,776.00	\$986,220.00	\$1,117,676.00	(5%)	(\$56,100.00)
<u>Supplies</u>							
520.60.01-531	Office Supplies - General	5,000.00	5,000.00	2,570.00	4,000.00	(20)	(1,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Office supplies and misc. requirements				1.0000	4,000.00	4,000.00
Manager Totals							\$4,000.00
520.60.01-532	Computer Equipment	.00	.00	.00	.00		.00
520.60.01-537	Uniforms	.00	.00	.00	.00		.00
520.60.01-540	Other Operating Supplies	750.00	6,750.00	6,750.00	750.00	(89)	(6,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	AED maintenance				1.0000	250.00	250.00
Manager	Freight and postage				1.0000	500.00	500.00
Manager Totals							\$750.00
520.60.01-542	Vehicles, Parts and Equipment	41,000.00	.00	.00	.00		.00
<i>Supplies Totals</i>		\$46,750.00	\$11,750.00	\$9,320.00	\$4,750.00	(60%)	(\$7,000.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<i>Services and Supplies Totals</i>		\$1,120,116.00	\$1,185,526.00	\$995,540.00	\$1,122,426.00	(5%)	(\$63,100.00)
<b>Capital Outlay</b>							
520.60.01-615	Buildings & Structures	.00	100,000.00	69,000.00	.00	(100)	(100,000.00)
520.60.01-625	Heavy Machinery	.00	.00	.00	.00		.00
520.60.01-630	Motor Vehicles	25,000.00	56,250.00	49,230.00	46,356.00	(18)	(9,894.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Replacement dump truck (50%)				1.0000	46,356.00	46,356.00
						Manager Totals	\$46,356.00
<i>Capital Outlay Totals</i>		\$25,000.00	\$156,250.00	\$118,230.00	\$46,356.00	(70%)	(\$109,894.00)
<b>Insurance and Other Chargebacks</b>							
520.60.01-530	Liability Insurance	.00	.00	.00	.00		.00
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Depreciation Expense</b>							
520.60.01-800	Depreciation	.00	.00	.00	.00		.00
<i>Depreciation Expense Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Debt Service</b>							
520.60.01-705	Principal	.00	.00	.00	.00		.00
520.60.01-710	Interest	17,600.00	17,600.00	17,600.00	17,600.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	FY2020 interest expense for \$1,000,000 loan from General Fund				1.0000	17,600.00	17,600.00
						Manager Totals	\$17,600.00
	<i>Debt Service Totals</i>	\$17,600.00	\$17,600.00	\$17,600.00	\$17,600.00	0%	\$0.00
<b>Transfers</b>							
520.60.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
520.60.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 01 - Department Wide Totals		\$1,162,716.00	\$1,360,666.00	\$1,132,660.00	\$1,186,382.00	(13%)	(\$174,284.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							

Division 10 - Administration

**EXPENSE**

Salary and Benefits

Employee Pay

520.60.10-511	Regular Salaries	142,393.00	147,722.00	147,960.00	155,314.00	5	7,592.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	301601 - Administrative Secretary	Earnings		12,973.00
Manager	309999 - PW Budget Only	Earnings		1,055.00
Manager	500101 - Water & Electric Director	Earnings		60,260.00
Manager	500202 - Assistant W&E Director	Earnings		47,135.00
Manager	501302 - Distribution Engineer 1	Earnings		33,891.00
Manager Totals				\$155,314.00

520.60.10-512	Overtime Salaries	.00	.00	.00	.00		.00
520.60.10-513	Part Time Salaries	4,030.00	2,574.00	3,090.00	3,900.00	52	1,326.00

Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	501303 - Engineering Intern	Earnings		3,900.00
Manager Totals				\$3,900.00

520.60.10-515	Sick Cashed In	1,716.00	1,143.00	1,170.00	2,099.00	84	956.00
520.60.10-518	Other Compensation	825.00	825.00	830.00	.00	(100)	(825.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 10 - Administration							
<b>EXPENSE</b>							
	<i>Employee Pay Totals</i>	\$148,964.00	\$152,264.00	\$153,050.00	\$161,313.00	6%	\$9,049.00
 <b>Benefits</b>							
520.60.10-521	Fringe Benefits - Worker's Compensation	61,565.00	61,565.00	61,570.00	61,565.00		.00
520.60.10-522	Fringe Benefits - Medical / Dental Insurance	23,228.00	24,062.00	24,150.00	24,399.00	1	337.00
520.60.10-528	Fringe Benefits - Life Insurance	186.00	158.00	160.00	163.00	3	5.00
	<i>Benefits Totals</i>	\$84,979.00	\$85,785.00	\$85,880.00	\$86,127.00	0%	\$342.00
 <b>Pensions</b>							
520.60.10-523	Fringe Benefits - Medicare	2,184.00	2,238.00	2,260.00	2,373.00	6	135.00
520.60.10-525	Fringe Benefits - IMRF Pension Er Contribution	19,236.00	17,588.00	17,890.00	25,095.00	43	7,507.00
	<i>Pensions Totals</i>	\$21,420.00	\$19,826.00	\$20,150.00	\$27,468.00	39%	\$7,642.00
	<i>Salary and Benefits Totals</i>	\$255,363.00	\$257,875.00	\$259,080.00	\$274,908.00	7%	\$17,033.00
	Division 10 - Administration Totals	\$255,363.00	\$257,875.00	\$259,080.00	\$274,908.00	7%	\$17,033.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 60 - Water General							
Division 21 - Engineering							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
520.60.21-511	Regular Salaries	.00	.00	.00	.00		.00
520.60.21-512	Overtime Salaries	.00	.00	.00	.00		.00
520.60.21-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
520.60.21-555	GIS & Aerial Mapping	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Supplies</u>							
520.60.21-540	Other Operating Supplies	500.00	500.00	500.00	500.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Other supplies				1.0000	500.00	500.00
						Manager Totals	\$500.00
<i>Supplies Totals</i>		\$500.00	\$500.00	\$500.00	\$500.00	0%	\$0.00
<i>Services and Supplies Totals</i>		\$500.00	\$500.00	\$500.00	\$500.00	0%	\$0.00
Division 21 - Engineering Totals		\$500.00	\$500.00	\$500.00	\$500.00	0%	\$0.00
Department 60 - Water General Totals		\$1,418,579.00	\$1,619,041.00	\$1,392,240.00	\$1,461,790.00	(10%)	(\$157,251.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 61 - Water Plant							
Division 40 - Water Plant							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
520.61.40-511	Regular Salaries	544,644.00	518,162.00	541,380.00	537,032.00	4	18,870.00
Position Transactions							
	<i>Level</i>	<i>Position</i>		<i>Type</i>	<i>Code</i>		<i>Total Amount</i>
	Manager	500501 - Water Plant Superintendent		Earnings			131,732.00
	Manager	501001 - E & W Plant Operator		Earnings			53,432.00
	Manager	501002 - E & W Plant Operator		Earnings			45,439.00
	Manager	501003 - E & W Plant Operator		Earnings			53,431.00
	Manager	501004 - E & W Plant Operator		Earnings			53,431.00
	Manager	501005 - E & W Plant Operator		Earnings			53,431.00
	Manager	501006 - E & W Plant Operator		Earnings			53,431.00
	Manager	501007 - E & W Plant Operator		Earnings			46,024.00
	Manager	501008 - E & W Plant Operator		Earnings			42,305.00
	Manager	509999 - W&E Budget Only		Earnings			4,376.00
						Manager Totals	\$537,032.00
520.61.40-512	Overtime Salaries	13,729.00	18,000.00	20,000.00	20,000.00	11	2,000.00
520.61.40-515	Sick Cashed In	2,901.00	5,352.00	5,350.00	3,772.00	(30)	(1,580.00)
	<i>Employee Pay Totals</i>	<b>\$561,274.00</b>	<b>\$541,514.00</b>	<b>\$566,730.00</b>	<b>\$560,804.00</b>	<b>4%</b>	<b>\$19,290.00</b>
<u>Benefits</u>							
520.61.40-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 61 - Water Plant</b>							
<b>Division 40 - Water Plant</b>							
<b>EXPENSE</b>							
520.61.40-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
520.61.40-522	Fringe Benefits - Medical / Dental Insurance	109,943.00	102,580.00	106,650.00	100,645.00	(2)	(1,935.00)
520.61.40-528	Fringe Benefits - Life Insurance	718.00	561.00	560.00	559.00		(2.00)
	<i>Benefits Totals</i>	<u>\$110,661.00</u>	<u>\$103,141.00</u>	<u>\$107,210.00</u>	<u>\$101,204.00</u>	(2%)	(\$1,937.00)
<b><u>Pensions</u></b>							
520.61.40-523	Fringe Benefits - Medicare	8,139.00	7,852.00	8,100.00	8,132.00	4	280.00
520.61.40-524	Fringe Benefits - Social Security	34,359.00	32,565.00	34,630.00	34,094.00	5	1,529.00
520.61.40-525	Fringe Benefits - IMRF Pension Er Contribution	76,847.00	63,630.00	68,430.00	90,043.00	42	26,413.00
520.61.40-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
520.61.40-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	<u>\$119,345.00</u>	<u>\$104,047.00</u>	<u>\$111,160.00</u>	<u>\$132,269.00</u>	27%	\$28,222.00
	<i>Salary and Benefits Totals</i>	<u>\$791,280.00</u>	<u>\$748,702.00</u>	<u>\$785,100.00</u>	<u>\$794,277.00</u>	6%	\$45,575.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
520.61.40-567	Operations & Maintenance	126,200.00	110,100.00	87,500.00	175,200.00	59	65,100.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Manager	Bearings, couplings, grease, service	1.0000	2,000.00	2,000.00	
Manager	Chemical feed pumps	2.0000	1,400.00	2,800.00	
Manager	Chlorine safety equipment	1.0000	5,000.00	5,000.00	
Manager	Fluoride bulk storage tanks	2.0000	2,500.00	5,000.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 61 - Water Plant</b>							
Division 40 - Water Plant							
<b>EXPENSE</b>							
Manager	Intake inspection and cleaning					1.0000	10,000.00
Manager	Maintenance commodities					1.0000	24,700.00
Manager	Operations commodities					1.0000	23,700.00
Manager	QEI RTU maintenance					1.0000	3,000.00
Manager	Survalent software agreement 3 year					1.0000	36,000.00
Manager	Water Plant MWRD					1.0000	28,000.00
Manager	Wet well cleaning					1.0000	35,000.00
<b>Manager Totals</b>							<b>\$175,200.00</b>
520.61.40-581	Training & Travel	9,000.00	8,000.00	4,000.00	8,000.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Certification classes for Water Plant					1.0000	3,500.00
Manager	Chlorine safety training					1.0000	2,500.00
Manager	Water Plant Operator Training					1.0000	2,000.00
<b>Manager Totals</b>							<b>\$8,000.00</b>
<i>Services &amp; Charges Totals</i>		<b>\$135,200.00</b>	<b>\$118,100.00</b>	<b>\$91,500.00</b>	<b>\$183,200.00</b>	<b>55%</b>	<b>\$65,100.00</b>
<b>Supplies</b>							
520.61.40-535	Lab & Chemicals	158,575.00	161,815.00	121,360.00	159,250.00	(2)	(2,565.00)
<b>Budget Transactions</b>							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 61 - Water Plant							
Division 40 - Water Plant							

**EXPENSE**

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Laboratory requirements	1.0000	13,250.00	13,250.00
Manager	PDC labs	1.0000	6,000.00	6,000.00
Manager	Purification chemicals	1.0000	140,000.00	140,000.00
Manager Totals				\$159,250.00

520.61.40-537      Uniforms      725.00      825.00      830.00      650.00      (21)      (175.00)

Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Flame resistant uniform (Supt.)	1.0000	350.00	350.00
Manager	Safety shoes (Supt.)	1.0000	175.00	175.00
Manager	Winter flame resistant clothing (Supt.)	1.0000	125.00	125.00
Manager Totals				\$650.00

520.61.40-548      Other Small Tools & Equipment      .00      .00      .00      6,000.00      6,000.00

Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Ultrasound tester	1.0000	6,000.00	6,000.00
Manager Totals				\$6,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change		
<b>Fund 520 - Water Fund</b>									
<b>Department 61 - Water Plant</b>									
Division 40 - Water Plant									
<b>EXPENSE</b>									
<hr/>									
	<i>Supplies Totals</i>	\$159,300.00	\$162,640.00	\$122,190.00	\$165,900.00	2%	\$3,260.00		
	<i>Services and Supplies Totals</i>	\$294,500.00	\$280,740.00	\$213,690.00	\$349,100.00	24%	\$68,360.00		
<hr/>									
<b>Capital Outlay</b>									
520.61.40-610	Capital Salaries	.00	.00	.00	.00		.00		
520.61.40-615	Buildings & Structures	.00	.00	.00	140,000.00		140,000.00		
<hr/>									
Budget Transactions									
	<i>Level</i>					<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager					Roof replacement - mixing basin and chlorine room	1.0000	140,000.00	140,000.00
							Manager Totals	\$140,000.00	
520.61.40-620	Improvements Other Than Buildings	.00	160,000.00	122,290.00	.00	(100)	(160,000.00)		
520.61.40-625	Heavy Machinery	.00	.00	7,100.00	.00		.00		
	<i>Capital Outlay Totals</i>	\$0.00	\$160,000.00	\$129,390.00	\$140,000.00	(13%)	(\$20,000.00)		
	Division 40 - Water Plant Totals	\$1,085,780.00	\$1,189,442.00	\$1,128,180.00	\$1,283,377.00	8%	\$93,935.00		
	Department 61 - Water Plant Totals	\$1,085,780.00	\$1,189,442.00	\$1,128,180.00	\$1,283,377.00	8%	\$93,935.00		



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							

Division 30 - General Distribution

**EXPENSE**

Salary and Benefits

Employee Pay

520.62.30-511	Regular Salaries	112,035.00	136,610.00	121,520.00	139,690.00	2	3,080.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	500601 - Distribution Superintendent	Earnings		41,936.00
Manager	501601 - Water Distribution Supervisor	Earnings		42,789.00
Manager	502401 - W & E Maintenance Worker	Earnings		28,201.00
Manager	502402 - W & E Maintenance Worker	Earnings		26,764.00
<b>Manager Totals</b>				<b>\$139,690.00</b>

520.62.30-512	Overtime Salaries	178,580.00	122,000.00	100,000.00	130,000.00	7	8,000.00
520.62.30-513	Part Time Salaries	4,000.00	4,000.00	2,000.00	.00	(100)	(4,000.00)
520.62.30-515	Sick Cashed In	3,740.00	824.00	840.00	949.00	15	125.00
520.62.30-516	Holiday Salaries	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$298,355.00</b>	<b>\$263,434.00</b>	<b>\$224,360.00</b>	<b>\$270,639.00</b>	<b>3%</b>	<b>\$7,205.00</b>

Benefits

520.62.30-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
520.62.30-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
520.62.30-522	Fringe Benefits - Medical / Dental Insurance	13,650.00	26,233.00	29,040.00	32,226.00	23	5,993.00
520.62.30-528	Fringe Benefits - Life Insurance	105.00	147.00	150.00	157.00	7	10.00
<i>Benefits Totals</i>		<b>\$13,755.00</b>	<b>\$26,380.00</b>	<b>\$29,190.00</b>	<b>\$32,383.00</b>	<b>23%</b>	<b>\$6,003.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
<b>Division 30 - General Distribution</b>							
<b>EXPENSE</b>							
<b><u>Pensions</u></b>							
520.62.30-523	Fringe Benefits - Medicare	4,352.00	3,845.00	2,700.00	3,925.00	2	80.00
520.62.30-524	Fringe Benefits - Social Security	12,510.00	11,843.00	11,560.00	12,382.00	5	539.00
520.62.30-525	Fringe Benefits - IMRF Pension Er Contribution	67,805.00	30,496.00	38,200.00	38,037.00	25	7,541.00
<i>Pensions Totals</i>		<b>\$84,667.00</b>	<b>\$46,184.00</b>	<b>\$52,460.00</b>	<b>\$54,344.00</b>	<b>18%</b>	<b>\$8,160.00</b>
<i>Salary and Benefits Totals</i>		<b>\$396,777.00</b>	<b>\$335,998.00</b>	<b>\$306,010.00</b>	<b>\$357,366.00</b>	<b>6%</b>	<b>\$21,368.00</b>

**Services and Supplies**

**Services & Charges**

520.62.30-567	Operations & Maintenance	83,000.00	83,000.00	83,000.00	75,000.00	(10)	(8,000.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Backfill material - sand and crushed stone	1.0000	29,000.00	29,000.00
Manager	Concrete, bricks, and mortar	1.0000	2,000.00	2,000.00
Manager	Landscaping	30.0000	300.00	9,000.00
Manager	Spoil removal & disposal	1.0000	35,000.00	35,000.00
<b>Manager Totals</b>				<b>\$75,000.00</b>

520.62.30-569	Repair & Maintenance - Mach & Equip	.00	.00	.00	.00	.00	.00
520.62.30-570	Repair & Maintenance - Buildings	.00	.00	.00	.00	.00	.00
520.62.30-581	Training & Travel	2,000.00	2,000.00	200.00	2,000.00	.00	.00

Budget Transactions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
<b>Division 30 - General Distribution</b>							

**EXPENSE**

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager	Training water crews					1.0000	2,000.00	2,000.00
							Manager Totals	\$2,000.00
<i>Services &amp; Charges Totals</i>		\$85,000.00	\$85,000.00	\$83,200.00	\$77,000.00	(9%)	(\$8,000.00)	

Supplies

520.62.30-537	Uniforms	3,010.00	4,366.00	4,670.00	3,820.00	(13)	(546.00)
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Budget Transactions

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager	Cotton uniform					3.0000	45.00	135.00
Manager	Flame resistant uniform					3.0000	60.00	180.00
Manager	Flame resistant uniform rental (3 persons with 11 sets)					52.0000	30.00	1,560.00
Manager	Safety glasses					2.0000	110.00	220.00
Manager	Safety shoes					3.0000	175.00	525.00
Manager	Winter flame resistant clothing					3.0000	400.00	1,200.00
							Manager Totals	\$3,820.00

520.62.30-540	Other Operating Supplies	9,840.00	10,318.00	11,190.00	10,848.00	5	530.00
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Budget Transactions

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager	Commercial Drivers License s (CDL)					2.0000	30.00	60.00
Manager	Inverted marking paint and marking flags					432.0000	2.75	1,188.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
<b>Division 30 - General Distribution</b>							
<b>EXPENSE</b>							
Manager	JULIE annual assessment (50%)					1.0000	3,100.00
Manager	Linen cleaning services					1.0000	500.00
Manager	PPE - hard hats, safety glasses, hearing protection					1.0000	500.00
Manager	Supplies and misc. requirements					1.0000	5,000.00
Manager	Underground locator batteries					2.0000	250.00
Manager Totals							\$10,848.00
520.62.30-548	Other Small Tools & Equipment	8,200.00	21,500.00	6,500.00	7,500.00	(65)	(14,000.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Misc. tools, replacement pumps, etc.					1.0000	7,500.00
Manager Totals							\$7,500.00
	<i>Supplies Totals</i>	\$21,050.00	\$36,184.00	\$22,360.00	\$22,168.00	(39%)	(\$14,016.00)
	<i>Services and Supplies Totals</i>	\$106,050.00	\$121,184.00	\$105,560.00	\$99,168.00	(18%)	(\$22,016.00)
Division 30 - General Distribution Totals		\$502,827.00	\$457,182.00	\$411,570.00	\$456,534.00	0%	(\$648.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 62 - Water Distribution							
Division 35 - Meters							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
520.62.35-511	Regular Salaries	.00	.00	.00	.00		.00
520.62.35-512	Overtime Salaries	.00	.00	.00	.00		.00
520.62.35-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
520.62.35-567	Operations & Maintenance	64,361.00	77,000.00	77,000.00	76,150.00	(1)	(\$850.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Accumulator for wholesale meter				1.0000	1,000.00	1,000.00
Manager	Touch pads for wholesale meter				3.0000	100.00	300.00
Manager	Touch reader for wholesale meter				1.0000	650.00	650.00
Manager	Water meter accuracy testing				200.0000	20.00	4,000.00
Manager	Water meter parts (touch pads, wire, couplings)				1.0000	3,000.00	3,000.00
Manager	Water meters - new & replacements				1.0000	60,000.00	60,000.00
Manager	Wholesale 8" meter				1.0000	7,200.00	7,200.00
<i>Manager Totals</i>							\$76,150.00
<i>Services &amp; Charges Totals</i>		\$64,361.00	\$77,000.00	\$77,000.00	\$76,150.00	(1%)	(\$850.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
<b>Division 35 - Meters</b>							
<b>EXPENSE</b>							
	<i>Services and Supplies Totals</i>	\$64,361.00	\$77,000.00	\$77,000.00	\$76,150.00	(1%)	(\$850.00)
 <b>Capital Outlay</b>							
520.62.35-610	Capital Salaries	.00	.00	.00	.00		.00
520.62.35-660	Distribution System	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division	<b>35 - Meters Totals</b>	\$64,361.00	\$77,000.00	\$77,000.00	\$76,150.00	(1%)	(\$850.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 62 - Water Distribution							
Division 41 - Water Mains							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
520.62.41-511	Regular Salaries	.00	.00	.00	.00		.00
520.62.41-512	Overtime Salaries	.00	.00	8,360.00	.00		.00
520.62.41-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$8,360.00	\$0.00	+++	\$0.00
<u>Benefits</u>							
520.62.41-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
520.62.41-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
520.62.41-522	Fringe Benefits - Medical / Dental Insurance	9,698.00	24,824.00	17,780.00	29,112.00	17	4,288.00
520.62.41-528	Fringe Benefits - Life Insurance	63.00	124.00	80.00	134.00	8	10.00
<i>Benefits Totals</i>		\$9,761.00	\$24,948.00	\$17,860.00	\$29,246.00	17%	\$4,298.00
<u>Pensions</u>							
520.62.41-523	Fringe Benefits - Medicare	1,163.00	1,606.00	1,190.00	1,732.00	8	126.00
520.62.41-524	Fringe Benefits - Social Security	4,972.00	6,866.00	5,070.00	7,408.00	8	542.00
520.62.41-525	Fringe Benefits - IMRF Pension Er Contribution	10,981.00	13,013.00	10,230.00	16,787.00	29	3,774.00
<i>Pensions Totals</i>		\$17,116.00	\$21,485.00	\$16,490.00	\$25,927.00	21%	\$4,442.00
<i>Salary and Benefits Totals</i>		\$26,877.00	\$46,433.00	\$42,710.00	\$55,173.00	19%	\$8,740.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
520.62.41-567	Operations & Maintenance	163,228.00	192,819.00	156,990.00	184,326.00	(4)	(8,493.00)

Budget Transactions



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
<b>Division 41 - Water Mains</b>							

**EXPENSE**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Contractor resources - maintenance (valves, main breaks)	1.0000	30,000.00	30,000.00
Manager	Fire hydrants	10.0000	2,400.00	24,000.00
Manager	Hydrant antifreeze	9.0000	550.00	4,950.00
Manager	Hydrant painting	171.0000	91.00	15,561.00
Manager	Hydrant parts	1.0000	2,500.00	2,500.00
Manager	Insertion valves	3.0000	4,940.00	14,820.00
Manager	Leak location services	9.0000	800.00	7,200.00
Manager	Manhole covers, frames, vaults	17.0000	850.00	14,450.00
Manager	Repair sleeves, fittings, pipe	1.0000	45,000.00	45,000.00
Manager	System leak detection inspection	3.0000	8,615.00	25,845.00
<b>Manager Totals</b>				<b>\$184,326.00</b>

<i>Services &amp; Charges Totals</i>	\$163,228.00	\$192,819.00	\$156,990.00	\$184,326.00	(4%)	(\$8,493.00)
<i>Services and Supplies Totals</i>	\$163,228.00	\$192,819.00	\$156,990.00	\$184,326.00	(4%)	(\$8,493.00)

**Capital Outlay**

520.62.41-610	Capital Salaries	80,208.00	110,746.00	110,746.00	119,477.00	8	8,731.00
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Position Transactions				
Level	Position	Type	Code	Total Amount
Manager	501601 - Water Distribution Supervisor	Earnings		52,297.00
Manager	502401 - W & E Maintenance Worker	Earnings		34,468.00
Manager	502402 - W & E Maintenance Worker	Earnings		32,712.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 62 - Water Distribution							

Division 41 - Water Mains

EXPENSE

Manager Totals \$119,477.00

520.62.41-660	Distribution System	234,000.00	714,521.00	10,000.00	1,643,451.00	130	928,930.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Elm Street - transfer services (Provident / Birch)	1.0000	108,451.00	108,451.00
Manager	Main replacement on Gage (Gordon Ter/Green Bay)	1.0000	205,000.00	205,000.00
Manager	Main replacement on Merrill (Gordon Ter/Green Bay)	1.0000	150,000.00	150,000.00
Manager	Main replacement on Mt. Pleasant (Chestnut / Linden)	1.0000	115,000.00	115,000.00
Manager	Main replacement on Warwick (Winnetka/Essex)	1.0000	465,000.00	465,000.00
Manager	Main replacement on Westmoor (Hibbard / Ardsley)	1.0000	400,000.00	400,000.00
Manager	Willow Road rail road crossing (extended carry over)	1.0000	200,000.00	200,000.00
Manager Totals				\$1,643,451.00

	<i>Capital Outlay Totals</i>	\$314,208.00	\$825,267.00	\$120,746.00	\$1,762,928.00	114%	\$937,661.00
Division	<b>41 - Water Mains Totals</b>	\$504,313.00	\$1,064,519.00	\$320,446.00	\$2,002,427.00	88%	\$937,908.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
<b>Division 42 - Water Reservoir</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
520.62.42-511	Regular Salaries	.00	.00	.00	.00		.00
520.62.42-512	Overtime Salaries	.00	.00	.00	.00		.00
520.62.42-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
520.62.42-567	Operations & Maintenance	19,900.00	5,500.00	15,890.00	5,500.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Normal requirements				1.0000	4,000.00	4,000.00
Manager	QEI RTU maintenance				1.0000	1,500.00	1,500.00
						<i>Manager Totals</i>	\$5,500.00
<i>Services &amp; Charges Totals</i>		\$19,900.00	\$5,500.00	\$15,890.00	\$5,500.00	0%	\$0.00
<i>Services and Supplies Totals</i>		\$19,900.00	\$5,500.00	\$15,890.00	\$5,500.00	0%	\$0.00
<b><u>Capital Outlay</u></b>							
520.62.42-610	Capital Salaries	.00	.00	.00	.00		.00
520.62.42-660	Distribution System	.00	.00	.00	.00		.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 520 - Water Fund							
Department 62 - Water Distribution							
Division 42 - Water Reservoir							
EXPENSE							
Division	42 - Water Reservoir Totals	\$19,900.00	\$5,500.00	\$15,890.00	\$5,500.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
<b>Department 62 - Water Distribution</b>							
<b>Division 43 - Water Services</b>							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
520.62.43-511	Regular Salaries	.00	.00	.00	.00		.00
520.62.43-512	Overtime Salaries	.00	.00	.00	.00		.00
520.62.43-515	Sick Cashed In	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
520.62.43-567	Operations & Maintenance	60,000.00	64,000.00	27,000.00	59,000.00	(8)	(5,000.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Contractor resources - repair of water services				1.0000	16,000.00	16,000.00
Manager	Repair fittings				1.0000	5,000.00	5,000.00
Manager	Tapped saddles, corp. stops, valves, curb boxes				1.0000	38,000.00	38,000.00
						<b>Manager Totals</b>	<b>\$59,000.00</b>
<i>Services &amp; Charges Totals</i>		\$60,000.00	\$64,000.00	\$27,000.00	\$59,000.00	(8%)	(\$5,000.00)
<i>Services and Supplies Totals</i>		\$60,000.00	\$64,000.00	\$27,000.00	\$59,000.00	(8%)	(\$5,000.00)
Division 43 - Water Services Totals		\$60,000.00	\$64,000.00	\$27,000.00	\$59,000.00	(8%)	(\$5,000.00)
Department 62 - Water Distribution Totals		\$1,151,401.00	\$1,668,201.00	\$851,906.00	\$2,599,611.00	56%	\$931,410.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 520 - Water Fund</b>							
Department <b>88 - Depreciation</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<u>Depreciation Expense</u>							
520.88.01-800	Depreciation	440,000.00	450,000.00	450,000.00	450,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Depreciation				1.0000	450,000.00	450,000.00
					Manager Totals		\$450,000.00
<i>Depreciation Expense Totals</i>		\$440,000.00	\$450,000.00	\$450,000.00	\$450,000.00	0%	\$0.00
Division 01 - Department Wide Totals		\$440,000.00	\$450,000.00	\$450,000.00	\$450,000.00	0%	\$0.00
Department 88 - Depreciation Totals		\$440,000.00	\$450,000.00	\$450,000.00	\$450,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
Fund 520 - Water Fund								
Department 99 - Transfers								
Division 01 - Department Wide								
<u>Transfers</u>								
520.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	276,560.00	276,560.00	276,560.00	276,560.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Payment in Lieu of Taxes (Frozen @ 2015)					1.0000	276,560.00	276,560.00
							Manager Totals	\$276,560.00
520.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	250,000.00		250,000.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Principal payment 1 of 4 (general fund)					1.0000	250,000.00	250,000.00
							Manager Totals	\$250,000.00
	<i>Transfers Totals</i>	\$276,560.00	\$276,560.00	\$276,560.00	\$526,560.00	90%	\$250,000.00	
Division	<b>01 - Department Wide Totals</b>	\$276,560.00	\$276,560.00	\$276,560.00	\$526,560.00	90%	\$250,000.00	
Department	<b>99 - Transfers Totals</b>	\$276,560.00	\$276,560.00	\$276,560.00	\$526,560.00	90%	\$250,000.00	
	<b>EXPENSE TOTALS</b>	\$4,372,320.00	\$5,203,244.00	\$4,098,886.00	\$6,321,338.00	21%	\$1,118,094.00	
	Fund 520 - Water Fund Totals							
	<b>REVENUE TOTALS</b>	\$3,845,335.00	\$4,742,286.00	\$4,582,336.00	\$5,168,484.00	9%	\$426,198.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	520 - Water Fund						
Department	99 - Transfers						
Division	01 - Department Wide						
<u>Transfers</u>							
	EXPENSE TOTALS	\$4,372,320.00	\$5,203,244.00	\$4,098,886.00	\$6,321,338.00	21%	\$1,118,094.00
Fund	520 - Water Fund Totals	(\$526,985.00)	(\$460,958.00)	\$483,450.00	(\$1,152,854.00)	150%	(\$691,896.00)

# DEPARTMENT NARRATIVE

## SANITARY SEWER

### Mission Statement/Purpose

The Public Works Department is responsible for operating the Village Sanitary Sewer System, which includes 246,955 lineal feet of sewer main, 1,131 manholes, and a sanitary lift station.

The budget includes Infiltration/Inflow (I/I) monitoring funds and contingency funds for contracting out point repairs, to allow a greater focus of in-house staff on cleaning and maintenance activities. The continuation of rodent control and root foaming activities are included as normal cleaning and maintenance operations. Operating transfers to the General Fund to cover administrative expenses are expected to increase annually at the overall Village guidelines for cost control.

### Current Year Department Accomplishments

- Continued to perform annual video and cleaning maintenance programs to maintain a seven-year inspection cycle and identify system weakness and required repairs.
- Continued to perform clearing and general maintenance of all drainage ditches.
- Performed over 30 detailed residential inspections for flood protection assistance and property protection advice. Staff identified numerous defects on private properties and provided homeowners with increased understanding on how homes connect to the Village's system.
- Continued to locate and eliminate cross connections that allow sewer cross-contamination to storm sewers.
- Completed the purchase of new Sewer Vactor truck (PW 16).
- Installed trenchless liner to repair identified section of sewers which were selected as part of 2019 Street Rehab Program, completion of previously identified MWRD high priority areas, and other various locations as needed.
- Continued inspections for the Sewer Backup Prevention Program to partner with homeowners in installing anti-backup devices or overhead sewer retrofits.
- Three employees completed pipe line certification training (NASSCO).

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **2.95**

FY 2019 FTEs: **2.95**

FY 2018 FTEs: **2.95**

FY 2017 FTEs: **2.95**

Proposed FY 2020 Cost of Salaries and Benefits: **\$430,623**

Projected FY 2019 Cost of Salaries and Benefits: **\$400,890**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$407,451**

Actual FY 2018 Cost of Salaries and Benefits: **\$437,100**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **5.69%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$517,501**

Projected FY 2019 Cost of Services and Supplies: **\$338,500**

Budgeted FY 2019 Cost of Services and Supplies: **\$596,217**

Actual FY 2018 Cost of Services and Supplies: **\$337,581**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-13.20%**

# Fiscal Year 2020 Proposed Department Objectives

Objective	Action Steps	Timeframe
<p>Implement annual maintenance and inspection programs to ensure functionality and reliability of sewer system.</p>	<ul style="list-style-type: none"> <li>• Perform annual cleaning and video inspection program to maintain a seven-year inspection cycle.</li> <li>• Perform root intrusion foaming program as needed.</li> <li>• Continue to locate and eliminate cross-connections that allow sanitary sewer contamination to storm sewers.</li> </ul>	<p style="text-align: right;">12/31/20</p>
<p>Implement programs to reduce sanitary sewer backups.</p>	<ul style="list-style-type: none"> <li>• Capital repairs and improvements</li> <li>• Assist with dye testing, cleaning and videoing specific to operational and inflow reduction studies.</li> <li>• Continue with the structure relining of existing sanitary manholes.</li> <li>• Perform trenchless relining as part of high and medium priorities as part of 2018 I/I study.</li> </ul>	<p style="text-align: right;">12/31/20</p>
<p>Ensure compliance with MWRD Inflow/Infiltration Control regulations.</p>	<ul style="list-style-type: none"> <li>• Provide assistance and guidance to property owners to reduce I/I.</li> <li>• Assist the Engineering Division with collection of data and annual reporting requirements.</li> <li>• Continue participation in the development of MWRD LTOP/PSP initiatives.</li> </ul>	<p style="text-align: right;">12/31/20</p>
<p>Perform High and Medium repairs to existing sanitary mains based on the 2018 Inflow and Infiltration Study.</p>	<ul style="list-style-type: none"> <li>• Efforts focusing on high and medium priority areas identified in latest I/I report.</li> </ul>	<p style="text-align: right;">12/31/20</p>



# Fiscal Year 2019 Department Objectives Review

**December 31<sup>st</sup>, 2019**

**Anticipated Completion Status**

**Objective**

Implement annual maintenance and inspection programs to ensure functionality and reliability of sewer system.

Complete

Implement programs to reduce sanitary sewer backups.

Ongoing

Ensure compliance with MWRD Inflow/Infiltration Control regulations.

Ongoing

Continue sewer Anti-Backup Program

Ongoing

Install 3,000 lineal feet of trenchless structural lining in existing sanitary mains.

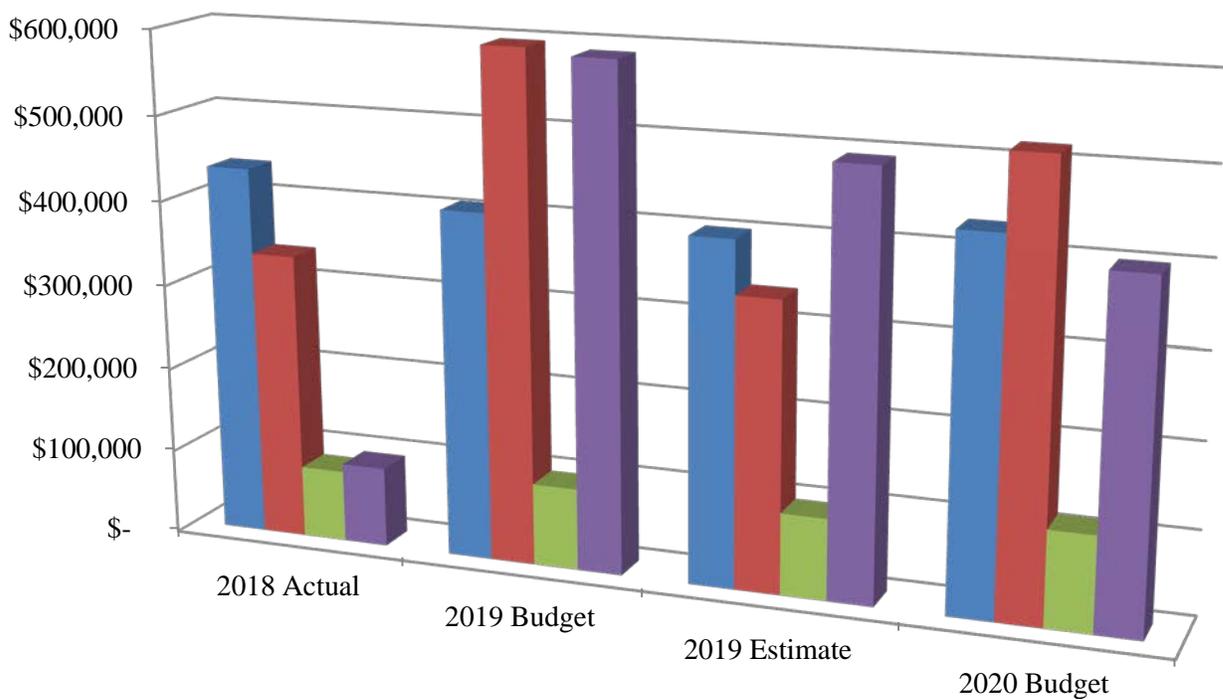
Complete



# Financial Summary

Sanitary Sewer Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 1,269,398	\$ 1,361,688	\$ 1,334,720	\$ 1,426,291	4.7%	6.9%
Expenses	\$ (858,937)	\$ (1,100,258)	\$ (835,980)	\$ (1,061,492)	-3.5%	27.0%
Net Operating Income (loss)	\$ 410,461	\$ 261,430	\$ 498,740	\$ 364,799	39.5%	-26.9%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 437,100	\$ 407,451	\$ 400,890	\$ 430,623	5.7%	7.4%
Services and Supplies	\$ 337,581	\$ 596,217	\$ 338,500	\$ 517,501	-13.2%	52.9%
Payment in Lieu of Taxes	\$ 84,256	\$ 96,590	\$ 96,590	\$ 113,368	17.4%	17.4%
	\$ 858,937	\$ 1,100,258	\$ 835,980	\$ 1,061,492		
Capital Outlay	\$ 93,914	\$ 588,875	\$ 492,875	\$ 400,000	-32.1%	-18.8%
Total Fund Expense	\$ 952,851	\$ 1,689,133	\$ 1,328,855	\$ 1,461,492	-13.5%	10.0%
Net Fund Income (loss)	\$ 316,547	\$ (327,445)	\$ 5,865	\$ (35,201)	-89.2%	-700.2%

## Sanitary Sewer Fund



■ Salaries and Benefits   
 ■ Services and Supplies   
 ■ Payment in Lieu of Taxes   
 ■ Capital Outlay

**Note:** The 'Actual 2018' amount in the 'Salaries and Benefits' category figure above includes \$53,061 of unbudgeted GASB 68 IMRF net pension liability expense. This amount did not impact the cash position of the fund.

## Department Metrics

- Video inspected 38,287 lineal feet of sanitary mains to maintain a seven-year inspection cycle and identify system weakness and required repairs.
- Identified and repaired 11 sanitary sewer defects.
- Clean and maintained 54,625 lineal feet of sewer mains to maintain a seven-year cycle and preempt catastrophic failures.
- Installed 6,688 lineal feet of trenchless structural liner in existing sanitary mains reducing groundwater and root infiltration improving flow and extending system life, without invasive open cut repairs.
- Root foamed 4,382 lineal feet of sanitary sewer main (root intrusion control)
- Provided assistance and financial reimbursement for 7 sewer anti-backup installations.



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 540 - Sanitary Sewer Fund</b>								
<b>REVENUE</b>								
<u>Charges For Service</u>								
<u>Utilities- Electric, Water, Sewer, Refuse</u>								
540-447	Sanitary Sewer Service	1,210,289.00	1,352,498.00	1,300,000.00	1,417,101.00	5	64,603.00	
<i>Budget Transactions</i>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		Sanitary Sewer customer charge (\$2 per month)			4,077.0000	24.00	97,848.00
	Manager		Winnetka service charge (5% rate increase)			74,830.0000	17.63	1,319,252.90
							<b>Manager Totals</b>	<b>\$1,417,100.90</b>
540-447.60	Sanitary Sewer Service Penalties	.00	.00	5,450.00	.00		.00	
540-447.70	Sanitary Sewer Service Miscellaneous	.00	.00	.00	.00		.00	
	<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>	<b>\$1,210,289.00</b>	<b>\$1,352,498.00</b>	<b>\$1,305,450.00</b>	<b>\$1,417,101.00</b>	<b>5%</b>	<b>\$64,603.00</b>	
	<i>Charges For Service Totals</i>	<b>\$1,210,289.00</b>	<b>\$1,352,498.00</b>	<b>\$1,305,450.00</b>	<b>\$1,417,101.00</b>	<b>5%</b>	<b>\$64,603.00</b>	
<u>Transfers</u>								
540-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00	
	<i>Transfers Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	
<u>Other Revenue</u>								
540-470	Property Sales	.00	.00	.00	.00		.00	
540-474.90	Other Miscellaneous Income	1,500.00	1,500.00	750.00	1,500.00		.00	
540-475	Disposal of Capital Assets	.00	.00	.00	.00		.00	
	<i>Other Revenue Totals</i>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$750.00</b>	<b>\$1,500.00</b>	<b>0%</b>	<b>\$0.00</b>	
<u>Interest Income</u>								
540-460.05	Interest Interest on Investments	6,815.00	7,690.00	28,520.00	7,690.00		.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
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Fund 540 - Sanitary Sewer Fund

REVENUE

Budget Transactions						
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interest income (\$1,025,333) * 0.75%			.0075	1,025,333.00	7,690.00
					Manager Totals	\$7,690.00

<i>Interest Income Totals</i>	\$6,815.00	\$7,690.00	\$28,520.00	\$7,690.00	0%	\$0.00
<b>REVENUE TOTALS</b>	\$1,218,604.00	\$1,361,688.00	\$1,334,720.00	\$1,426,291.00	5%	\$64,603.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
540.70.01-511	Regular Salaries	241,407.00	257,303.00	271,820.00	271,671.00	6	14,368.00

Position Transactions					
Level	Position	Type	Code	Total Amount	
Manager	300101 - Public Works Director	Earnings		18,849.00	
Manager	300201 - Asst. Director Eng. & Public Wks	Earnings		15,989.00	
Manager	300401 - Assistant Village Engineer	Earnings		13,080.00	
Manager	300501 - Civil Engineer	Earnings		11,871.00	
Manager	300801 - Sewer Supervisor	Earnings		58,972.00	
Manager	301404 - Maintenance Worker	Earnings		36,372.00	
Manager	301405 - Maintenance Worker	Earnings		33,056.00	
Manager	301410 - Maintenance Worker	Earnings		29,248.00	
Manager	301411 - Maintenance Worker	Earnings		40,836.00	
Manager	301601 - Administrative Secretary	Earnings		3,816.00	
Manager	309999 - PW Budget Only	Earnings		9,582.00	
				Manager Totals	\$271,671.00

540.70.01-512	Overtime Salaries	16,000.00	16,000.00	5,680.00	3,000.00	(81)	(13,000.00)
540.70.01-513	Part Time Salaries	6,760.00	6,760.00	4,260.00	6,929.00	3	169.00

Position Transactions					
Level	Position	Type	Code	Total Amount	
Manager	301413 - Sewer Department - Seasonal	Earnings		6,929.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
Manager Totals							<b>\$6,929.00</b>
540.70.01-515	Sick Cashed In	4,956.00	8,768.00	2,790.00	1,594.00	(82)	(7,174.00)
540.70.01-518	Other Compensation	1,735.00	1,870.00	930.00	1,870.00		.00
<i>Employee Pay Totals</i>		\$270,858.00	\$290,701.00	\$285,480.00	\$285,064.00	(2%)	(\$5,637.00)
<b>Benefits</b>							
540.70.01-521	Fringe Benefits - Worker's Compensation	12,500.00	12,500.00	12,500.00	12,500.00		.00
540.70.01-522	Fringe Benefits - Medical / Dental Insurance	57,936.00	47,028.00	48,070.00	49,311.00	5	2,283.00
540.70.01-528	Fringe Benefits - Life Insurance	321.00	283.00	280.00	299.00	6	16.00
<i>Benefits Totals</i>		\$70,757.00	\$59,811.00	\$60,850.00	\$62,110.00	4%	\$2,299.00
<b>Pensions</b>							
540.70.01-523	Fringe Benefits - Medicare	3,928.00	4,266.00	4,070.00	4,131.00	(3)	(135.00)
540.70.01-524	Fringe Benefits - Social Security	15,754.00	16,845.00	17,420.00	16,851.00		6.00
540.70.01-525	Fringe Benefits - IMRF Pension Er Contribution	36,151.00	35,828.00	33,070.00	62,467.00	74	26,639.00
<i>Pensions Totals</i>		\$55,833.00	\$56,939.00	\$54,560.00	\$83,449.00	47%	\$26,510.00
<i>Salary and Benefits Totals</i>		\$397,448.00	\$407,451.00	\$400,890.00	\$430,623.00	6%	\$23,172.00
<b>Services and Supplies</b>							
<b>Services &amp; Charges</b>							
540.70.01-550	Administrative Charges	140,040.00	140,040.00	140,040.00	140,040.00		.00
540.70.01-551	Consulting Services	.00	25,000.00	25,000.00	25,000.00		.00
540.70.01-555	GIS & Aerial Mapping	.00	.00	.00	.00		.00
540.70.01-556	Village Data Processing / Network Charge	7,455.00	7,828.00	7,830.00	7,828.00		.00
540.70.01-563	Telephone Service	306.00	277.00	280.00	277.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							

Division 01 - Department Wide

EXPENSE

Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit		Total Amount
Manager	Monthly PRI share (Comcast)			12.0000	23.06		277.00
						Manager Totals	\$277.00

540.70.01-567 Operations & Maintenance 282,300.00 325,400.00 64,170.00 248,400.00 (24) (77,000.00)

Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit		Total Amount
Manager	Annual section video and cleaning program			1.0000	80,000.00		80,000.00
Manager	Commodities - pipes, fittings and manholes			1.0000	30,000.00		30,000.00
Manager	IPSI training (year 1 of 3)			1.0000	1,500.00		1,500.00
Manager	Misc contractual			1.0000	6,000.00		6,000.00
Manager	MWRD I/I control reporting			1.0000	10,000.00		10,000.00
Manager	NASSCO training - video inspection standards			2.0000	1,200.00		2,400.00
Manager	Point repair (contingency)			1.0000	15,000.00		15,000.00
Manager	Private service repair (contingency)			1.0000	15,000.00		15,000.00
Manager	Rodent control			1.0000	2,000.00		2,000.00
Manager	Sewer anti-backup program reimbursements			1.0000	3,500.00		3,500.00
Manager	Sewer camera upgrade & transporter			1.0000	46,000.00		46,000.00
Manager	Temporary help			1.0000	22,000.00		22,000.00
Manager	Tree root intrusion foaming			1.0000	10,000.00		10,000.00
Manager	TV truck support & repairs			1.0000	5,000.00		5,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							

Division 01 - Department Wide

**EXPENSE**

Manager Totals \$248,400.00

540.70.01-568	Utilities	7,500.00	7,500.00	11,010.00	7,500.00		.00
540.70.01-574	Vehicle Maint Service Charge	79,980.00	84,672.00	84,670.00	82,956.00	(2)	(1,716.00)
<i>Services &amp; Charges Totals</i>		\$517,581.00	\$590,717.00	\$333,000.00	\$512,001.00	(13%)	(\$78,716.00)

**Supplies**

540.70.01-537	Uniforms	5,500.00	5,500.00	5,500.00	5,500.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Safety/PPE Gear	1.0000	2,000.00	2,000.00
Manager	Uniforms	1.0000	3,500.00	3,500.00
Manager Totals				\$5,500.00

*Supplies Totals* \$5,500.00    \$5,500.00    \$5,500.00    \$5,500.00    0%    \$0.00

*Services and Supplies Totals* \$523,081.00    \$596,217.00    \$338,500.00    \$517,501.00    (13%)    (\$78,716.00)

**Capital Outlay**

540.70.01-625	Heavy Machinery	.00	196,875.00	196,875.00	.00	(100)	(196,875.00)
540.70.01-670	Sanitary Sewers	475,000.00	392,000.00	296,000.00	400,000.00	2	8,000.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
<b>Department 70 - Sewers</b>							
Division 01 - Department Wide							
EXPENSE							
Manager	High- and medium-priority repairs identified in 2018 study					1.0000	400,000.00
							400,000.00
							Manager Totals \$400,000.00
	<i>Capital Outlay Totals</i>	\$475,000.00	\$588,875.00	\$492,875.00	\$400,000.00	(32%)	(\$188,875.00)
<b><u>Insurance and Other Chargebacks</u></b>							
540.70.01-530	Liability Insurance	.00	.00	.00	.00		.00
	<i>Insurance and Other Chargebacks Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Depreciation Expense</u></b>							
540.70.01-800	Depreciation	.00	.00	.00	.00		.00
	<i>Depreciation Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Transfers</u></b>							
540.70.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 01 - Department Wide Totals	\$1,395,529.00	\$1,592,543.00	\$1,232,265.00	\$1,348,124.00	(15%)	(\$244,419.00)
	Department 70 - Sewers Totals	\$1,395,529.00	\$1,592,543.00	\$1,232,265.00	\$1,348,124.00	(15%)	(\$244,419.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 540 - Sanitary Sewer Fund</b>							
Department <b>88 - Depreciation</b>							
Division 01 - Department Wide							
EXPENSE							
<u>Depreciation Expense</u>							
540.88.01-800	Depreciation	80,000.00	110,000.00	110,000.00	110,000.00		.00
	<i>Depreciation Expense Totals</i>	\$80,000.00	\$110,000.00	\$110,000.00	\$110,000.00	0%	\$0.00
	Division 01 - Department Wide Totals	\$80,000.00	\$110,000.00	\$110,000.00	\$110,000.00	0%	\$0.00
	Department 88 - Depreciation Totals	\$80,000.00	\$110,000.00	\$110,000.00	\$110,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 540 - Sanitary Sewer Fund</b>								
<b>Department 99 - Transfers</b>								
Division 01 - Department Wide								
<u>Transfers</u>								
540.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	84,256.00	96,590.00	96,590.00	113,368.00	17	16,778.00	
Budget Transactions								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		Service Revenue x 8% (1,417,101 * .08)			1.0000	113,368.00	113,368.00
							Manager Totals	\$113,368.00
540.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00	
	<i>Transfers Totals</i>	\$84,256.00	\$96,590.00	\$96,590.00	\$113,368.00	17%	\$16,778.00	
	Division 01 - Department Wide Totals	\$84,256.00	\$96,590.00	\$96,590.00	\$113,368.00	17%	\$16,778.00	
	Department 99 - Transfers Totals	\$84,256.00	\$96,590.00	\$96,590.00	\$113,368.00	17%	\$16,778.00	
	<b>EXPENSE TOTALS</b>	\$1,559,785.00	\$1,799,133.00	\$1,438,855.00	\$1,571,492.00	(13%)	(\$227,641.00)	
Fund 540 - Sanitary Sewer Fund Totals								
	<b>REVENUE TOTALS</b>	\$1,218,604.00	\$1,361,688.00	\$1,334,720.00	\$1,426,291.00	5%	\$64,603.00	
	<b>EXPENSE TOTALS</b>	\$1,559,785.00	\$1,799,133.00	\$1,438,855.00	\$1,571,492.00	(13%)	(\$227,641.00)	
Fund 540 - Sanitary Sewer Fund Totals		(\$341,181.00)	(\$437,445.00)	(\$104,135.00)	(\$145,201.00)	(67%)	\$292,244.00	

# DEPARTMENT NARRATIVE

## REFUSE

### Mission Statement/Purpose

The mission of the Refuse Department is to provide refuse collection which includes weekly back-door residential garbage collection, weekly commercial refuse collection, weekly commercial recycling, twice-a-week residential yard waste collection, special refuse collections, an annual leaf collection program, an annual spring clean-up collection, a contractual weekly residential recycling collection and maintenance and monitoring of the landfill.

### Current Year Department Accomplishments

- Continued back-door residential refuse pick-up service while maintaining the highest customer service level.
- Evaluated refuse collection service delivery options, to include cost-of-service evaluation of implementing a curbside collection program.
- Continued multiyear recycling collection contract with Lakeshore Recycling Systems for residential and commercial recycling pick-up.
- Worked closely with the Environmental & Forestry Commission to increase awareness and importance of recycling in our community.
- Continued to host a variety of recycling collection programs at the Public Works facility.
- Continue to coordinate spring clean-up program.
- Continue to coordinate groundwater sampling for the closed landfill with environmental consulting firm.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **8.0**

FY 2019 FTEs: **8.0**

FY 2018 FTEs: **7.75**

FY 2017 FTEs: **7.0**

Proposed FY 2020 Cost of Salaries and Benefits: **\$1,083,288**

Projected FY 2019 Cost of Salaries and Benefits: **\$1,039,430**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$1,102,694**

Actual FY 2018 Cost of Salaries and Benefits: **\$733,326**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-1.76%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$1,289,252**

Projected FY 2019 Cost of Services and Supplies: **\$1,237,420**

Budgeted FY 2019 Cost of Services and Supplies: **\$1,324,744**

Actual FY 2018 Cost of Services and Supplies: **\$1,197,362**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-2.68%**

# Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Maintain groundwater monitoring at the closed landfill. Work closely with federal, state, and county organizations to ensure permitting compliance.	<ul style="list-style-type: none"> <li>• If needed, address potential problems indicated by groundwater monitoring at the closed landfill.</li> <li>• Monthly monitoring of landfill to stay in compliance with IEPA</li> </ul>	12/31/20
Enhance recycling partnership with Lakeshore Recycling Systems and increase recycling education of residents.	<ul style="list-style-type: none"> <li>• Provide educational opportunities for residents to learn more about recycling in the Village.</li> <li>• Continue cost sharing measures for special collection operations such as the spring clean-up and leaf collection programs.</li> <li>• Evaluate the fiscal impacts for increased commercial recycling.</li> </ul>	12/31/20
Maintain partnership with Solid Waste Agency of Northern Cook Country.	<ul style="list-style-type: none"> <li>• Implement available resources through SWANCC to help educate residents on refuse and recycling.</li> <li>• Host annual pumpkin collection composting event.</li> <li>• Host annual document destruction shredding event.</li> <li>• Host weekly electronics recycling event.</li> </ul>	12/31/20
Transition commercial refuse collection from Village-provided service to market-provided service.	<ul style="list-style-type: none"> <li>• Communicate with refuse haulers to develop</li> <li>• Communicate with businesses</li> </ul>	7/30/20
Implement pay-as-you-throw/curbside collection option for residential refuse collection.	<ul style="list-style-type: none"> <li>• Communicate with customers about service changes and to determine service preferences</li> <li>• Set up billing services</li> <li>• Purchase and deliver new refuse carts</li> </ul>	7/30/20
Ensure that equipment and vehicles are maintained for reliability and operational needs.	<ul style="list-style-type: none"> <li>• Purchase new refuse containers.</li> </ul>	7/30/20

## Fiscal Year 2019 Department Objectives Review

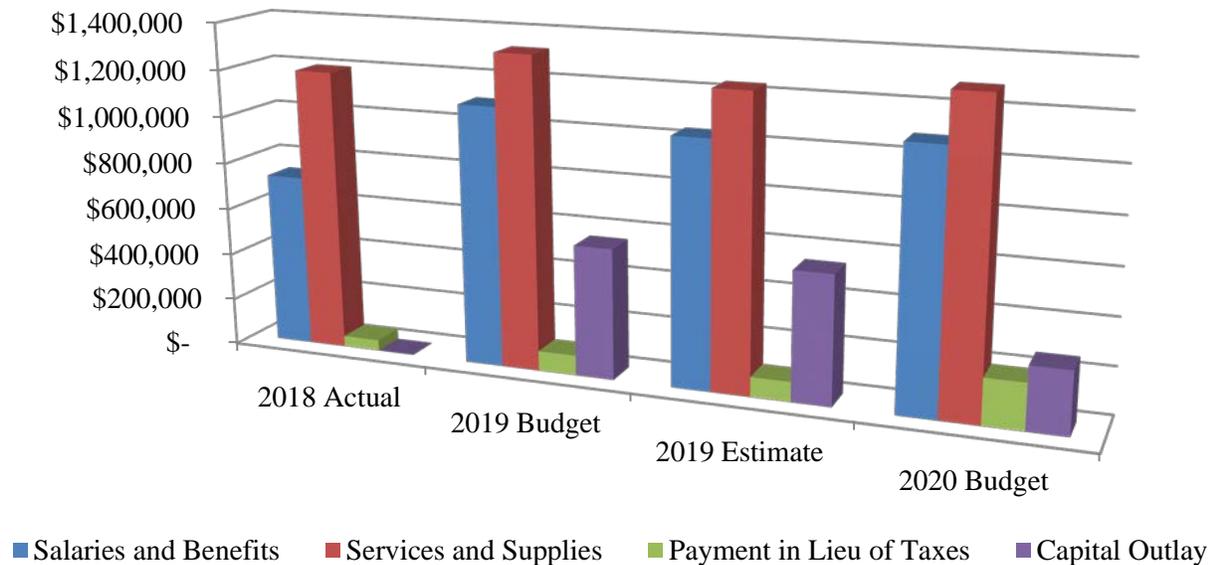
<b>Objective</b>	<b><u>December 31<sup>st</sup>, 2019</u></b> <b><u>Anticipated Completion Status</u></b>
Maintain groundwater and air monitoring at the closed landfill. Work closely with federal, state, and county organizations to ensure permitting compliance.	Ongoing
Enhance recycling partnership with Lakeshore Recycling Systems and increase recycling education of residents.	Ongoing
Maintain partnership with Solid Waste Agency of Northern Cook Country.	Complete
Ensure that equipment and vehicles are maintained for reliability and operational needs.	Complete



# Financial Summary

Refuse Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 1,879,471	\$ 2,759,777	\$ 2,779,614	\$ 2,714,777	-1.6%	-2.3%
Expenses	\$ (1,976,602)	\$ (2,512,246)	\$ (2,361,660)	\$ (2,568,440)	2.2%	8.8%
Net Operating Income (loss)	\$ (97,131)	\$ 247,531	\$ 417,954	\$ 146,337	-40.9%	-65.0%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 733,326	\$ 1,102,694	\$ 1,039,430	\$ 1,083,288	-1.8%	4.2%
Services and Supplies	\$ 1,197,362	\$ 1,324,744	\$ 1,237,420	\$ 1,289,252	-2.7%	4.2%
Payment in Lieu of Taxes	\$ 45,914	\$ 84,808	\$ 84,810	\$ 195,900	131.0%	131.0%
	\$ 1,976,602	\$ 2,512,246	\$ 2,361,660	\$ 2,568,440		
Capital Outlay	\$ -	\$ 555,000	\$ 544,000	\$ 265,000	100.0%	100.0%
Total Fund Expense	\$ 1,976,602	\$ 3,067,246	\$ 2,905,660	\$ 2,833,440	-7.6%	-2.5%
Net Fund Income (loss)	\$ (97,131)	\$ (307,469)	\$ (126,046)	\$ (118,663)	-61.4%	-5.9%

## Refuse Fund



**Note:** The 'Actual 2018' amount in the 'Salaries and Benefits' category figure above includes (\$296,711) of unbudgeted GASB 68 IMRF net pension liability expense. This amount did not impact the cash position of the fund

## Department Metrics

- Performed 1,200 special collections, collecting approximately 437 tons of materials.
- Collected 197 tons of debris from the annual spring clean-up week. Village successfully outsourced the annual spring clean-up program this year, coordinating with Lake Shore Recycling.
- Performed maintenance on landfill meters and pumps in compliance with the EPA required metering and reporting program.
- Collected 4,650 tons of residential refuse, 617 tons of commercial refuse, 2,304 tons of residential recycling, 275 tons of commercial recycling, 2,500 cubic yards of yard waste from Winnetka homes and businesses.



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 560 - Refuse Fund							
<b>REVENUE</b>							
<u>Property Tax</u>							
560-401.01	Property Tax General	1,100,000.00	.00	.00	.00		.00
<i>Property Tax Totals</i>		<b>\$1,100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<u>Charges For Service</u>							
<u>Utilities- Electric, Water, Sewer, Refuse</u>							
560-448	Refuse Service	.00	.00	.00	.00		.00
560-448.10	Refuse Service Residential	1,375,500.00	2,328,750.00	2,288,924.00	2,328,750.00		.00
560-448.20	Refuse Service Commercial	220,000.00	240,000.00	326,890.00	120,000.00	(50)	(120,000.00)
560-448.30	Refuse Service Special	60,000.00	75,000.00	65,000.00	150,000.00	100	75,000.00
560-448.60	Refuse Service Penalties	.00	.00	.00	.00		.00
560-448.70	Refuse Service Miscellaneous	.00	.00	.00	.00		.00
560-448.85	Refuse Service Recycling	25,000.00	35,000.00	26,390.00	35,000.00		.00
560-448.86	Refuse Service Composting	.00	.00	.00	.00		.00
<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>		<b>\$1,680,500.00</b>	<b>\$2,678,750.00</b>	<b>\$2,707,204.00</b>	<b>\$2,633,750.00</b>	<b>(2%)</b>	<b>(\$45,000.00)</b>
<u>Other Charges for Service</u>							
560-448.75	Refuse Service Refuse Bags	.00	.00	.00	.00		.00
560-448.76	Refuse Service Refuse Stickers	69,000.00	75,000.00	56,760.00	75,000.00		.00
<i>Other Charges for Service Totals</i>		<b>\$69,000.00</b>	<b>\$75,000.00</b>	<b>\$56,760.00</b>	<b>\$75,000.00</b>	<b>0%</b>	<b>\$0.00</b>
<i>Charges For Service Totals</i>		<b>\$1,749,500.00</b>	<b>\$2,753,750.00</b>	<b>\$2,763,964.00</b>	<b>\$2,708,750.00</b>	<b>(2%)</b>	<b>(\$45,000.00)</b>
<u>Transfers</u>							
560-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
<i>Transfers Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<u>Other Revenue</u>							
560-470	Property Sales	.00	.00	.00	.00		.00
560-474.90	Other Miscellaneous Income	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
Fund 560	Refuse Fund							
<b>REVENUE</b>								
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	<b><u>Interest Income</u></b>							
560-460.05	Interest Interest on Investments	3,152.00	6,027.00	15,650.00	6,027.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interest income (\$803486) * 0.75%					.0075	803,486.00	6,026.00
							Manager Totals	\$6,026.00
	<i>Interest Income Totals</i>	\$3,152.00	\$6,027.00	\$15,650.00	\$6,027.00	0%	\$0.00	
	<b>REVENUE TOTALS</b>	\$2,852,652.00	\$2,759,777.00	\$2,779,614.00	\$2,714,777.00	(2%)	(\$45,000.00)	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 560 - Refuse Fund</b>								
<b>Department 80 - Refuse</b>								
Division 01 - Department Wide								
<b>EXPENSE</b>								
<b>Salary and Benefits</b>								
<b>Benefits</b>								
560.80.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00	
560.80.01-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00	
560.80.01-528	Fringe Benefits - Life Insurance	.00	.00	.00	.00		.00	
560.80.01-529	Fringe Benefits - Allowances	.00	.00	.00	.00		.00	
	<i>Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Pensions</b>								
560.80.01-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00	
560.80.01-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00	
560.80.01-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00	
	<i>Pensions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Services and Supplies</b>								
<b>Services &amp; Charges</b>								
560.80.01-550	Administrative Charges	127,080.00	127,080.00	127,080.00	127,080.00		.00	
<b>Budget Transactions</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Management and financial services					12.0000	10,590.00	127,080.00
						<b>Manager Totals</b>		<b>\$127,080.00</b>
560.80.01-556	Village Data Processing / Network Charge	4,000.00	4,200.00	4,200.00	4,200.00		.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 560 - Refuse Fund							
Department 80 - Refuse							
Division 01 - Department Wide							

EXPENSE

560.80.01-567	Operations & Maintenance	29,800.00	29,800.00	15,000.00	24,400.00	(18)	(5,400.00)
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Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	Dumpster replacement			9.0000	600.00	5,400.00	
Manager	Operational materials & supplies			1.0000	15,000.00	15,000.00	
Manager	Safety/PPE Gear			1.0000	2,000.00	2,000.00	
Manager	Uniforms			1.0000	2,000.00	2,000.00	
						Manager Totals	\$24,400.00

560.80.01-574	Vehicle Maint Service Charge	276,708.00	274,764.00	274,760.00	249,672.00	(9)	(25,092.00)
560.80.01-585	Disposal	308,500.00	308,500.00	277,870.00	308,500.00		.00

Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	Refuse disposal tipping fees			6,170.0000	50.00	308,500.00	
						Manager Totals	\$308,500.00

560.80.01-586	Recycling	275,400.00	275,400.00	278,000.00	275,400.00		.00
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Budget Transactions							
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Manager	Additional commercial sidewalk containers - refuse / recycling			3.0000	2,800.00	8,400.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 560 - Refuse Fund							
Department 80 - Refuse							
Division 01 - Department Wide							
EXPENSE							
Manager	Lakeshore Recycling Services commercial collection					1.0000	45,000.00
Manager	Lakeshore Recycling Services residential collection (3966 homes)					1.0000	200,000.00
Manager	Recycling containers - residential					1.0000	10,000.00
Manager	Replacement of commercial recycling containers					1.0000	12,000.00
Manager Totals							\$275,400.00
560.80.01-587	Composting	110,000.00	110,000.00	89,990.00	110,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Landscape waste disposal fees					1.0000	110,000.00
Manager Totals							\$110,000.00
560.80.01-588	Landfill Monitoring	140,000.00	140,000.00	100,000.00	140,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Contractual services (contingency)					1.0000	4,500.00
Manager	Engineering services					1.0000	27,000.00
Manager	Groundwater monitoring					1.0000	73,000.00
Manager	Landfill fence maintenance / replacement					1.0000	20,000.00
Manager	Landfill maintenance					1.0000	11,500.00
Manager	Leachate disposal MWRD					1.0000	1,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager	Legal fees (contingency)					1.0000	1,000.00
Manager	Monitoring commodities					1.0000	2,000.00
<b>Manager Totals</b>							<b>\$140,000.00</b>
<i>Services &amp; Charges Totals</i>		\$1,271,488.00	\$1,269,744.00	\$1,166,900.00	\$1,239,252.00	(2%)	(\$30,492.00)
<i>Services and Supplies Totals</i>		\$1,271,488.00	\$1,269,744.00	\$1,166,900.00	\$1,239,252.00	(2%)	(\$30,492.00)
<b>Capital Outlay</b>							
560.80.01-625	Heavy Machinery	579,000.00	555,000.00	544,000.00	265,000.00	(52)	(290,000.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Refuse container purchase - RFID					1.0000	265,000.00
<b>Manager Totals</b>							<b>\$265,000.00</b>
<i>Capital Outlay Totals</i>		\$579,000.00	\$555,000.00	\$544,000.00	\$265,000.00	(52%)	(\$290,000.00)
<b>Insurance and Other Chargebacks</b>							
560.80.01-530	Liability Insurance	.00	.00	.00	.00		.00
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Depreciation Expense</b>							
560.80.01-800	Depreciation	.00	.00	.00	.00		.00
<i>Depreciation Expense Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Transfers</b>							
560.80.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
560.80.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
	Division 01 - Department Wide Totals	<u>\$1,850,488.00</u>	<u>\$1,824,744.00</u>	<u>\$1,710,900.00</u>	<u>\$1,504,252.00</u>	(18%)	<u>(\$320,492.00)</u>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 560 - Refuse Fund							
Department 80 - Refuse							
Division 45 - Commercial							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
560.80.45-511	Regular Salaries	.00	.00	.00	.00		.00
560.80.45-512	Overtime Salaries	.00	.00	.00	.00		.00
560.80.45-515	Sick Cashed In	.00	.00	.00	.00		.00
560.80.45-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
560.80.45-574	Vehicle Maint Service Charge	.00	.00	.00	.00		.00
<i>Services &amp; Charges Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Services and Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 45 - Commercial Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Village of Winnetka

## Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							

Division 46 - Residential

**EXPENSE**

Salary and Benefits

Employee Pay

560.80.46-511	Regular Salaries	628,764.00	652,074.00	625,280.00	641,745.00	(2)	(10,329.00)
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	300701 - Refuse Supervisor	Earnings		117,945.00
Manager	301402 - Refuse Worker	Earnings		57,796.00
Manager	301501 - Refuse Collector	Earnings		89,203.00
Manager	301503 - Refuse Collector	Earnings		89,203.00
Manager	301504 - Refuse Collector	Earnings		89,143.00
Manager	301505 - Refuse Collector	Earnings		59,960.00
Manager	301506 - Refuse Collector	Earnings		79,999.00
Manager	301507 - Refuse Collector	Earnings		58,496.00
<b>Manager Totals</b>				<b>\$641,745.00</b>

560.80.46-512	Overtime Salaries	55,000.00	55,000.00	30,490.00	55,000.00		.00
560.80.46-515	Sick Cashed In	5,176.00	8,802.00	5,150.00	.00	(100)	(8,802.00)
560.80.46-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$688,940.00</b>	<b>\$715,876.00</b>	<b>\$660,920.00</b>	<b>\$696,745.00</b>	<b>(3%)</b>	<b>(\$19,131.00)</b>

Benefits

560.80.46-520	Fringe Benefits - Deferred Compensation	.00	.00	.00	.00		.00
560.80.46-521	Fringe Benefits - Worker's Compensation	102,000.00	102,000.00	102,000.00	102,000.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 80 - Refuse</b>							
Division 46 - Residential							
<b>EXPENSE</b>							
560.80.46-522	Fringe Benefits - Medical / Dental Insurance	153,499.00	147,628.00	142,630.00	134,956.00	(9)	(12,672.00)
560.80.46-528	Fringe Benefits - Life Insurance	831.00	710.00	600.00	754.00	6	44.00
	<i>Benefits Totals</i>	<b>\$256,330.00</b>	<b>\$250,338.00</b>	<b>\$245,230.00</b>	<b>\$237,710.00</b>	<b>(5%)</b>	<b>(\$12,628.00)</b>
<b><u>Pensions</u></b>							
560.80.46-523	Fringe Benefits - Medicare	9,989.00	10,379.00	8,990.00	10,101.00	(3)	(278.00)
560.80.46-524	Fringe Benefits - Social Security	41,232.00	41,986.00	38,420.00	40,842.00	(3)	(1,144.00)
560.80.46-525	Fringe Benefits - IMRF Pension Er Contribution	94,313.00	84,115.00	85,870.00	97,890.00	16	13,775.00
560.80.46-526	Fringe Benefits - Police Pension Er Contribution	.00	.00	.00	.00		.00
560.80.46-527	Fringe Benefits - Fire Pension Er Contribution	.00	.00	.00	.00		.00
	<i>Pensions Totals</i>	<b>\$145,534.00</b>	<b>\$136,480.00</b>	<b>\$133,280.00</b>	<b>\$148,833.00</b>	<b>9%</b>	<b>\$12,353.00</b>
	<i>Salary and Benefits Totals</i>	<b>\$1,090,804.00</b>	<b>\$1,102,694.00</b>	<b>\$1,039,430.00</b>	<b>\$1,083,288.00</b>	<b>(2%)</b>	<b>(\$19,406.00)</b>
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
560.80.46-584	Refuse Collection	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Services and Supplies Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<b>Division 46 - Residential Totals</b>	<b>\$1,090,804.00</b>	<b>\$1,102,694.00</b>	<b>\$1,039,430.00</b>	<b>\$1,083,288.00</b>	<b>(2%)</b>	<b>(\$19,406.00)</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	<b>560 - Refuse Fund</b>						
Department	<b>80 - Refuse</b>						
Division	<b>47 - Special</b>						
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
560.80.47-511	Regular Salaries	.00	.00	.00	.00		.00
560.80.47-512	Overtime Salaries	.00	.00	.00	.00		.00
560.80.47-515	Sick Cashed In	.00	.00	.00	.00		.00
560.80.47-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Salary and Benefits Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Division	<b>47 - Special Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 560 - Refuse Fund							
Department 80 - Refuse							
Division 48 - Yard Waste							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
560.80.48-511	Regular Salaries	.00	.00	.00	.00		.00
560.80.48-512	Overtime Salaries	.00	.00	.00	.00		.00
560.80.48-515	Sick Cashed In	.00	.00	.00	.00		.00
560.80.48-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
<i>Salary and Benefits Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
560.80.48-584	Refuse Collection	55,000.00	55,000.00	70,520.00	50,000.00	(9)	(\$5,000.00)
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Leaf collection commodities and collection brooms				1.0000	10,000.00	10,000.00
Manager	Temporary services - LRS spring clean up				1.0000	30,000.00	30,000.00
Manager	Temporary services - other				1.0000	10,000.00	10,000.00
						<u>Manager Totals</u>	<u>\$50,000.00</u>
<i>Services &amp; Charges Totals</i>		<u>\$55,000.00</u>	<u>\$55,000.00</u>	<u>\$70,520.00</u>	<u>\$50,000.00</u>	(9%)	<u>(\$5,000.00)</u>
<i>Services and Supplies Totals</i>		<u>\$55,000.00</u>	<u>\$55,000.00</u>	<u>\$70,520.00</u>	<u>\$50,000.00</u>	(9%)	<u>(\$5,000.00)</u>
Division	<b>48 - Yard Waste Totals</b>	<u>\$55,000.00</u>	<u>\$55,000.00</u>	<u>\$70,520.00</u>	<u>\$50,000.00</u>	(9%)	<u>(\$5,000.00)</u>
Department	<b>80 - Refuse Totals</b>	<u>\$2,996,292.00</u>	<u>\$2,982,438.00</u>	<u>\$2,820,850.00</u>	<u>\$2,637,540.00</u>	(12%)	<u>(\$344,898.00)</u>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 560 - Refuse Fund</b>							
<b>Department 88 - Depreciation</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<b>Depreciation Expense</b>							
560.88.01-800	Depreciation	135,000.00	135,000.00	135,000.00	135,000.00		.00
	<i>Depreciation Expense Totals</i>	<u>\$135,000.00</u>	<u>\$135,000.00</u>	<u>\$135,000.00</u>	<u>\$135,000.00</u>	0%	\$0.00
	Division 01 - Department Wide Totals	<u>\$135,000.00</u>	<u>\$135,000.00</u>	<u>\$135,000.00</u>	<u>\$135,000.00</u>	0%	\$0.00
	Department 88 - Depreciation Totals	<u>\$135,000.00</u>	<u>\$135,000.00</u>	<u>\$135,000.00</u>	<u>\$135,000.00</u>	0%	\$0.00
<b>Department 99 - Transfers</b>							
Division 01 - Department Wide							
<b>Transfers</b>							
560.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	45,914.00	84,808.00	84,810.00	195,900.00	131	111,092.00
560.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	<u>\$45,914.00</u>	<u>\$84,808.00</u>	<u>\$84,810.00</u>	<u>\$195,900.00</u>	131%	\$111,092.00
	Division 01 - Department Wide Totals	<u>\$45,914.00</u>	<u>\$84,808.00</u>	<u>\$84,810.00</u>	<u>\$195,900.00</u>	131%	\$111,092.00
	Department 99 - Transfers Totals	<u>\$45,914.00</u>	<u>\$84,808.00</u>	<u>\$84,810.00</u>	<u>\$195,900.00</u>	131%	\$111,092.00
	<b>EXPENSE TOTALS</b>	<u>\$3,177,206.00</u>	<u>\$3,202,246.00</u>	<u>\$3,040,660.00</u>	<u>\$2,968,440.00</u>	(7%)	(\$233,806.00)
Fund 560 - Refuse Fund Totals							
	<b>REVENUE TOTALS</b>	<u>\$2,852,652.00</u>	<u>\$2,759,777.00</u>	<u>\$2,779,614.00</u>	<u>\$2,714,777.00</u>	(2%)	(\$45,000.00)
	<b>EXPENSE TOTALS</b>	<u>\$3,177,206.00</u>	<u>\$3,202,246.00</u>	<u>\$3,040,660.00</u>	<u>\$2,968,440.00</u>	(7%)	(\$233,806.00)
	Fund 560 - Refuse Fund Totals	<u>(\$324,554.00)</u>	<u>(\$442,469.00)</u>	<u>(\$261,046.00)</u>	<u>(\$253,663.00)</u>	(43%)	\$188,806.00

# DEPARTMENT NARRATIVE

## STORMWATER SEWER

### Mission Statement/Purpose

The mission of the Stormwater fund is to provide for several significant capital projects and studies to develop and implement a Stormwater Master Plan that provides stormwater drainage relief to the Village. The program provides for engineering and capital construction improvements, as well as operation and maintenance activities for the stormwater system. Future revenues are expected to come from transfers from the General Fund, stormwater utility fees and bond issuance proceeds.

### Current Year Department Accomplishments

- Completed Intergovernmental Agreement (IGA) with New Trier High School District allowing a joint stormwater/field improvement project at Duke Childs Field to begin implementing the Memorandum of Understanding reached with the Forest Preserve District of Cook County for stormwater storage and detention.
- Engaged with Winnetka Park District and School District 36 on IGA's for joint stormwater projects on the Par-3 and 18-hole golf course, Crow Island Park, and Crow Island School properties. Agreements are expected to be completed in 2019.
- Completed necessary individual storm sewer system repairs identified via cleaning and video inspection.
- Completed analysis of stormwater management regulations and updated floodplain regulations.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **2.95**

FY 2019 FTEs: **2.95**

FY 2018 FTEs: **2.95**

FY 2017 FTEs: **2.95**

Proposed FY 2020 Cost of Salaries and Benefits: **\$433,739**

Projected FY 2019 Cost of Salaries and Benefits: **\$294,640**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$395,387**

Actual FY 2018 Cost of Salaries and Benefits: **\$401,117**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **9.7%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$148,774**

Projected FY 2019 Cost of Services and Supplies: **\$116,810**

Budgeted FY 2019 Cost of Services and Supplies: **\$178,774**

Actual FY 2018 Cost of Services and Supplies: **\$179,035**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-16.78%**

# Fiscal Year 2020 Proposed Department Objectives

Objective	Action Steps	Timeframe
<p>Provide long-term stormwater relief and conveyance improvements throughout the Village.</p>	<ul style="list-style-type: none"> <li>• Complete intergovernmental agreements with key stakeholders/landowners for stormwater storage on Park District and/or school district properties.</li> <li>• Complete stormwater modeling and developing alternatives for East Winnetka.</li> <li>• Complete construction of stormwater pumping improvements in the Boal Parkway neighborhood.</li> <li>• Complete design engineering and permitting for Cook County Forest Preserve Project</li> <li>• Complete design engineering for Phase I Duke Childs Field/Skokie Playfield storage &amp; conveyance projects.</li> </ul>	<p>12/31/20</p>
<p>Continue implementation of the Stormwater Master Plan to improve stormwater management.</p>	<ul style="list-style-type: none"> <li>• Complete necessary individual storm sewer system repairs identified via cleaning and video inspection.</li> <li>• Develop stormwater quality sampling/monitoring program to support Forest Preserve Memorandum of Understanding.</li> <li>• Conduct cyclical cleaning operations of 50,000 lineal feet of storm sewer, including 250 basins and inlets.</li> </ul>	<p>12/31/20</p>
<p>Implement annual maintenance and inspection programs to ensure sewer system is operational and reliable at all times.</p>	<ul style="list-style-type: none"> <li>• Perform annual cleaning and video investigation of sewer system.</li> <li>• Maintain 8 stormwater pump stations ensure reliability and capacity.</li> <li>• Perform regular ditch clearing and maintenance operations for critical ditches to ensure a reliable conveyance of stormwater.</li> </ul>	<p>12/31/20</p>

# Fiscal Year 2019 Department Objectives Review

**December 31<sup>st</sup>, 2019**

**Objective**

**Anticipated Completion Status**

Provide long-term stormwater relief and conveyance improvements throughout the Village.

Ongoing

Continue implementation of the Stormwater Master Plan to improve stormwater management.

Ongoing

Complete construction of erosion control improvements in Sheridan Road ravine from Fisher Lane to Sheridan Road

Ongoing

Implement annual maintenance and inspection programs to ensure sewer system is operational and reliable at all times.

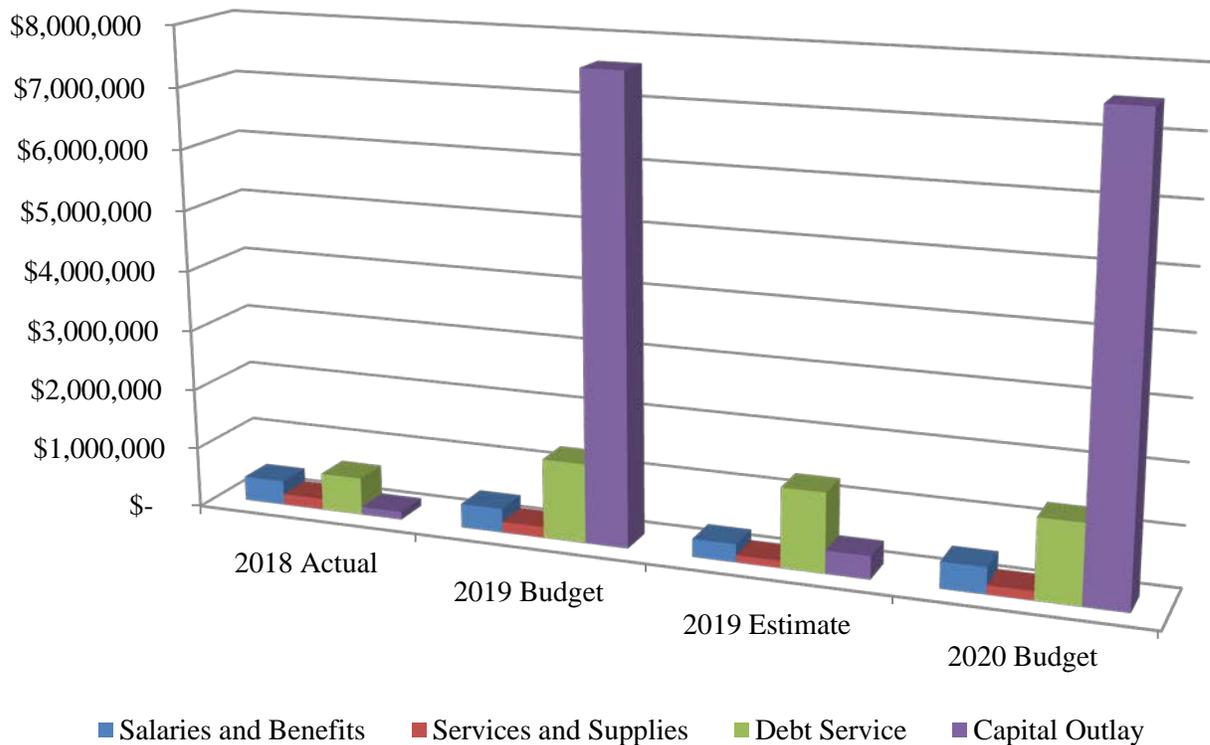
Ongoing



# Financial Summary

Stormwater Sewer Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 2,333,453	\$ 2,561,765	\$ 2,293,440	\$ 2,561,765	0.0%	11.7%
Expenses	\$ (1,197,643)	\$ (1,886,611)	\$ (1,723,900)	\$ (1,895,863)	0.5%	10.0%
Net Operating Income (loss)	\$ 1,135,810	\$ 675,154	\$ 569,540	\$ 665,902	-1.4%	16.9%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 401,117	\$ 395,387	\$ 294,640	\$ 433,739	9.7%	47.2%
Services and Supplies	\$ 179,035	\$ 178,774	\$ 116,810	\$ 148,774	-16.8%	27.4%
Debt Service	\$ 617,491	\$ 1,312,450	\$ 1,312,450	\$ 1,313,350	0.1%	0.1%
	\$ 1,197,643	\$ 1,886,611	\$ 1,723,900	\$ 1,895,863		
Capital Outlay	\$ 127,874	\$ 7,601,875	\$ 376,875	\$ 7,530,000	-0.9%	1898.0%
Total Fund Expense	\$ 1,325,517	\$ 9,488,486	\$ 2,100,775	\$ 9,425,863	-0.7%	348.7%
Net Fund Income (loss)	\$ 1,007,936	\$ (6,926,721)	\$ 192,665	\$ (6,864,098)	-0.9%	-3662.7%

## Stormwater Sewer Fund



**Note:** The 'Actual 2018' amount in the 'Salaries and Benefits' category figure above includes \$49,983 of unbudgeted GASB 68 IMRF net pension liability expense. This amount did not impact the cash position of the fund.

## Department Metrics

- Cleaned 153 catch basins.
- Televised 24,733 feet of storm sewer lines
- 80,304 feet of storm sewers cleaned.
- Performed 47 storm sewer, basins and main line repairs.
- Performed regular inspection and clearing of ditch lines pre and post storm



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change															
<b>Fund 580 - Storm Water Sewer Fund</b>																						
<b>REVENUE</b>																						
<u>Property Tax</u>																						
580-401.01	Property Tax General	.00	.00	.00	.00		.00															
	<i>Property Tax Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00															
<u>Intergovernmental Revenue</u>																						
580-430.45	Shared Revenue Grants	.00	500,000.00	.00	500,000.00		.00															
Budget Transactions <table style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: right;"><i>Number of Units</i></th> <th style="text-align: right;"><i>Cost Per Unit</i></th> <th style="text-align: right;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>MWRD stormwater funding (estimated amount pending IGA)</td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">500,000.00</td> <td style="text-align: right;">500,000.00</td> </tr> <tr> <td colspan="4" style="text-align: right;"><i>Manager Totals</i></td> <td style="text-align: right; border-top: 1px solid black;">\$500,000.00</td> </tr> </tbody> </table>								<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Manager	MWRD stormwater funding (estimated amount pending IGA)	1.0000	500,000.00	500,000.00	<i>Manager Totals</i>				\$500,000.00
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																		
Manager	MWRD stormwater funding (estimated amount pending IGA)	1.0000	500,000.00	500,000.00																		
<i>Manager Totals</i>				\$500,000.00																		
	<i>Intergovernmental Revenue Totals</i>	\$0.00	\$500,000.00	\$0.00	\$500,000.00	0%	\$0.00															
<u>Charges For Service</u>																						
<u>Utilities- Electric, Water, Sewer, Refuse</u>																						
580-449.01	Stormwater Sewer Service Winnetka	1,944,040.00	1,944,040.00	1,913,670.00	1,944,040.00		.00															
Budget Transactions <table style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: right;"><i>Number of Units</i></th> <th style="text-align: right;"><i>Cost Per Unit</i></th> <th style="text-align: right;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>7420 E.R.U. x \$262/E.R.U.</td> <td style="text-align: right;">7,420.0000</td> <td style="text-align: right;">262.00</td> <td style="text-align: right;">1,944,040.00</td> </tr> <tr> <td colspan="4" style="text-align: right;"><i>Manager Totals</i></td> <td style="text-align: right; border-top: 1px solid black;">\$1,944,040.00</td> </tr> </tbody> </table>								<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Manager	7420 E.R.U. x \$262/E.R.U.	7,420.0000	262.00	1,944,040.00	<i>Manager Totals</i>				\$1,944,040.00
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																		
Manager	7420 E.R.U. x \$262/E.R.U.	7,420.0000	262.00	1,944,040.00																		
<i>Manager Totals</i>				\$1,944,040.00																		
580-449.60	Stormwater Sewer Service Penalties	.00	.00	.00	.00		.00															
	<i>Utilities- Electric, Water, Sewer, Refuse Totals</i>	\$1,944,040.00	\$1,944,040.00	\$1,913,670.00	\$1,944,040.00	0%	\$0.00															
	<i>Charges For Service Totals</i>	\$1,944,040.00	\$1,944,040.00	\$1,913,670.00	\$1,944,040.00	0%	\$0.00															

Transfers



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>REVENUE</b>							
580-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Other Revenue</b>							
580-470	Property Sales	.00	.00	.00	.00		.00
580-474.90	Other Miscellaneous Income	.00	.00	.00	.00		.00
580-475	Disposal of Capital Assets	.00	.00	.00	.00		.00
580-495	Bond Proceeds	.00	.00	.00	.00		.00
580-496	Capital Contributions	.00	.00	.00	.00		.00
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Interest Income</b>							
580-460.05	Interest Interest on Investments	117,517.00	117,725.00	379,770.00	117,725.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interest income (\$15,696,625) * 0.75%				.0075	15,696,625.00	117,725.00
						Manager Totals	\$117,725.00
	<i>Interest Income Totals</i>	\$117,517.00	\$117,725.00	\$379,770.00	\$117,725.00	0%	\$0.00
	<b>REVENUE TOTALS</b>	\$2,061,557.00	\$2,561,765.00	\$2,293,440.00	\$2,561,765.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
Department 75 - Stormwater							

Division 01 - Department Wide

**EXPENSE**

Salary and Benefits

Employee Pay

580.75.01-511	Regular Salaries	241,406.00	257,167.00	196,970.00	271,671.00	6	14,504.00
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Position Transactions

<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>
Manager	300101 - Public Works Director	Earnings		18,849.00
Manager	300201 - Asst. Director Eng. & Public Wks	Earnings		15,989.00
Manager	300401 - Assistant Village Engineer	Earnings		13,080.00
Manager	300501 - Civil Engineer	Earnings		11,871.00
Manager	300801 - Sewer Supervisor	Earnings		58,972.00
Manager	301404 - Refuse Collector	Earnings		36,372.00
Manager	301405 - Maintenance Worker	Earnings		33,056.00
Manager	301410 - Maintenance Worker	Earnings		29,248.00
Manager	301411 - Maintenance Worker	Earnings		40,836.00
Manager	301601 - Administrative Secretary	Earnings		3,816.00
Manager	309999 - PW Budget Only	Earnings		9,582.00
<b>Manager Totals</b>				<b>\$271,671.00</b>

580.75.01-512	Overtime Salaries	16,000.00	12,000.00	3,300.00	12,000.00	.00	
580.75.01-515	Sick Cashed In	4,956.00	8,768.00	2,790.00	1,594.00	(82)	(7,174.00)
580.75.01-518	Other Compensation	1,735.00	1,870.00	930.00	1,870.00	.00	
<i>Employee Pay Totals</i>		<b>\$264,097.00</b>	<b>\$279,805.00</b>	<b>\$203,990.00</b>	<b>\$287,135.00</b>	<b>3%</b>	<b>\$7,330.00</b>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
Department 75 - Stormwater							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<u>Benefits</u>							
580.75.01-521	Fringe Benefits - Worker's Compensation	12,500.00	12,500.00	12,500.00	12,500.00		.00
580.75.01-522	Fringe Benefits - Medical / Dental Insurance	57,930.00	47,029.00	38,820.00	49,305.00	5	2,276.00
580.75.01-528	Fringe Benefits - Life Insurance	321.00	283.00	220.00	299.00	6	16.00
<i>Benefits Totals</i>		<b>\$70,751.00</b>	<b>\$59,812.00</b>	<b>\$51,540.00</b>	<b>\$62,104.00</b>	<b>4%</b>	<b>\$2,292.00</b>
<u>Pensions</u>							
580.75.01-523	Fringe Benefits - Medicare	3,830.00	4,108.00	2,880.00	4,163.00	1	55.00
580.75.01-524	Fringe Benefits - Social Security	15,335.00	16,316.00	12,090.00	16,596.00	2	280.00
580.75.01-525	Fringe Benefits - IMRF Pension Er Contribution	36,154.00	35,346.00	24,140.00	63,741.00	80	28,395.00
<i>Pensions Totals</i>		<b>\$55,319.00</b>	<b>\$55,770.00</b>	<b>\$39,110.00</b>	<b>\$84,500.00</b>	<b>52%</b>	<b>\$28,730.00</b>
<i>Salary and Benefits Totals</i>		<b>\$390,167.00</b>	<b>\$395,387.00</b>	<b>\$294,640.00</b>	<b>\$433,739.00</b>	<b>10%</b>	<b>\$38,352.00</b>
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
580.75.01-550	Administrative Charges	.00	.00	.00	.00		.00
580.75.01-552	Engineering Services	75,000.00	25,000.00	10,000.00	25,000.00		.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Stormwater quality sampling/monitoring	1.0000	20,000.00	20,000.00
Manager	Watershed planning for CRS program	1.0000	5,000.00	5,000.00
			<b>Manager Totals</b>	<b>\$25,000.00</b>

580.75.01-553	Legal Services	95,000.00	40,000.00	25,000.00	10,000.00	(75)	(30,000.00)
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
Department 75 - Stormwater							
Division 01 - Department Wide							
<b>EXPENSE</b>							
580.75.01-555	GIS & Aerial Mapping	.00	.00	.00	.00		.00
580.75.01-556	Village Data Processing / Network Charge	.00	.00	.00	.00		.00
580.75.01-563	Telephone Service	1,332.00	1,274.00	1,270.00	1,274.00		.00

Budget Transactions					
Level	Transaction		Number of Units	Cost Per Unit	Total Amount
Manager	847-***-4184 (CallOne POTS) 1399 Winnetka Road vault		12.0000	60.00	720.00
Manager	Monthly PRI share (Comcast)		12.0000	46.12	553.00
Manager Totals					\$1,273.00

580.75.01-567	Operations & Maintenance	90,000.00	84,000.00	80,000.00	84,000.00		.00
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Budget Transactions					
Level	Transaction		Number of Units	Cost Per Unit	Total Amount
Manager	Contractual repairs		1.0000	18,000.00	18,000.00
Manager	Drainage channel maintenance		1.0000	3,000.00	3,000.00
Manager	Misc.		1.0000	2,000.00	2,000.00
Manager	NPDES permit fee		1.0000	1,000.00	1,000.00
Manager	NPDES Phase II compliance activities		1.0000	3,000.00	3,000.00
Manager	Repair materials (pipe, CB's, etc.)		1.0000	35,000.00	35,000.00
Manager	Temporary help		1.0000	22,000.00	22,000.00
Manager Totals					\$84,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 75 - Stormwater</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
580.75.01-568	Utilities	26,500.00	26,500.00	.00	26,500.00		.00
580.75.01-574	Vehicle Maint Service Charge	.00	.00	.00	.00		.00
	<i>Services &amp; Charges Totals</i>	<u>\$287,832.00</u>	<u>\$176,774.00</u>	<u>\$116,270.00</u>	<u>\$146,774.00</u>	(17%)	(\$30,000.00)
<b>Supplies</b>							
580.75.01-537	Uniforms	2,000.00	2,000.00	540.00	2,000.00		.00

Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager	Safety/PPE Gear			1.0000	1,000.00	1,000.00
Manager	Uniforms			1.0000	1,000.00	1,000.00
					Manager Totals	<u>\$2,000.00</u>

<i>Supplies Totals</i>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$540.00</u>	<u>\$2,000.00</u>	0%	\$0.00
<i>Services and Supplies Totals</i>	<u>\$289,832.00</u>	<u>\$178,774.00</u>	<u>\$116,810.00</u>	<u>\$148,774.00</u>	(17%)	(\$30,000.00)

<b>Capital Outlay</b>							
580.75.01-625	Heavy Machinery	.00	196,875.00	196,875.00	.00	(100)	(196,875.00)
580.75.01-675	Stormwater Sewers	6,240,000.00	7,405,000.00	180,000.00	7,530,000.00	2	125,000.00

Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager	Boal Parkway pump station improvements - construction			1.0000	650,000.00	650,000.00
Manager	East Winnetka Alternatives Analysis			1.0000	180,000.00	180,000.00
Manager	Mitigation zone improvements			1.0000	50,000.00	50,000.00
Manager	Neighborhood - scale stormwater studies			1.0000	100,000.00	100,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
Department 75 - Stormwater							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager	Orchard storm sewer relining					1.0000	50,000.00
Manager	Stormwater construction - Phase I County project					1.0000	3,033,000.00
Manager	Stormwater engineering - Phase I County project					1.0000	331,000.00
Manager	Stormwater engineering - Phase II projects					1.0000	1,485,000.00
Manager	Stormwater engineering- Phase I Duke Childs project					1.0000	1,651,000.00
Manager Totals							\$7,530,000.00
<i>Capital Outlay Totals</i>		\$6,240,000.00	\$7,601,875.00	\$376,875.00	\$7,530,000.00	(1%)	(\$71,875.00)
<b><u>Insurance and Other Chargebacks</u></b>							
580.75.01-530	Liability Insurance	.00	.00	.00	.00		.00
<i>Insurance and Other Chargebacks Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Depreciation Expense</u></b>							
580.75.01-800	Depreciation	.00	.00	.00	.00		.00
<i>Depreciation Expense Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Debt Service</u></b>							
580.75.01-705	Principal	695,000.00	705,000.00	705,000.00	720,000.00	2	15,000.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	2014 stormwater bond principal (2013 issue has no principal pmt)					1.0000	720,000.00
Manager Totals							\$720,000.00
580.75.01-710	Interest	616,350.00	602,450.00	602,450.00	588,350.00	(2)	(14,100.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	<b>580 - Storm Water Sewer Fund</b>						
Department	<b>75 - Stormwater</b>						

Division **01 - Department Wide**

**EXPENSE**

Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager	2013 stormwater issue interest				1.0000	243,250.00	243,250.00
Manager	2014 stormwater issue interest				1.0000	345,100.00	345,100.00
						Manager Totals	\$588,350.00

580.75.01-715	Paying Agent Fees	5,000.00	5,000.00	5,000.00	5,000.00		.00
580.75.01-720	Bond Issue Costs	.00	.00	.00	.00		.00
	<i>Debt Service Totals</i>	\$1,316,350.00	\$1,312,450.00	\$1,312,450.00	\$1,313,350.00	0%	\$900.00
	<u>Transfers</u>						
580.75.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
580.75.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division <b>01 - Department Wide Totals</b>	\$8,236,349.00	\$9,488,486.00	\$2,100,775.00	\$9,425,863.00	(1%)	(\$62,623.00)
	Department <b>75 - Stormwater Totals</b>	\$8,236,349.00	\$9,488,486.00	\$2,100,775.00	\$9,425,863.00	(1%)	(\$62,623.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 580 - Storm Water Sewer Fund</b>							
<b>Department 88 - Depreciation</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<b>Depreciation Expense</b>							
580.88.01-800	Depreciation	228,746.00	250,000.00	250,000.00	250,000.00		.00
	<i>Depreciation Expense Totals</i>	<u>\$228,746.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	0%	\$0.00
	Division 01 - Department Wide Totals	<u>\$228,746.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	0%	\$0.00
	Department 88 - Depreciation Totals	<u>\$228,746.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	<u>\$250,000.00</u>	0%	\$0.00
<b>Department 99 - Transfers</b>							
Division 01 - Department Wide							
<b>Transfers</b>							
580.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
580.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	\$0.00
	Division 01 - Department Wide Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	\$0.00
	Department 99 - Transfers Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	\$0.00
	<b>EXPENSE TOTALS</b>	<u>\$8,465,095.00</u>	<u>\$9,738,486.00</u>	<u>\$2,350,775.00</u>	<u>\$9,675,863.00</u>	(1%)	(\$62,623.00)
Fund 580 - Storm Water Sewer Fund Totals	<b>REVENUE TOTALS</b>	<u>\$2,061,557.00</u>	<u>\$2,561,765.00</u>	<u>\$2,293,440.00</u>	<u>\$2,561,765.00</u>	0%	\$0.00
	<b>EXPENSE TOTALS</b>	<u>\$8,465,095.00</u>	<u>\$9,738,486.00</u>	<u>\$2,350,775.00</u>	<u>\$9,675,863.00</u>	(1%)	(\$62,623.00)
Fund 580 - Storm Water Sewer Fund Totals		<u>(\$6,403,538.00)</u>	<u>(\$7,176,721.00)</u>	<u>(\$57,335.00)</u>	<u>(\$7,114,098.00)</u>	(1%)	\$62,623.00

# DEPARTMENT NARRATIVE

## WORKERS' COMPENSATION, LIABILITY, AND HEALTH INSURANCE

### Mission Statement/Purpose

The Village of Winnetka is self-insured for workers' compensation and liability; starting in 2018, the Village's health insurance program is now pooled with the Intergovernmental Personnel Benefits Cooperative (IPBC). To account for these activities, these three funds are directly managed by Finance Department and Village Manager's Office personnel. Department charges fund the Workers' Compensation Fund and the Village uses a professional claims administrator to evaluate claims, coordinate appropriate medical care, and approve settlements.

The Village also self-funds its liability insurance fund. In general, The Village is self-insured for the first \$2,000,000 of each general and automotive liability claims. Umbrella coverage for claims in excess of \$2,000,000 is secured through commercial policies.

For health insurance, the Village makes available to its full-time employees two PPO plans and one HMO plan. Within the IPBC, the Village retains its current health plan design in order to comply with collective bargaining agreements and also has the advantage of pooling with dozens of area communities. Additionally, the IPBC, due to its size, has a significant number of broker resources to help control costs which would not have otherwise been available to the Village on its own. In addition to health insurance, the Village's dental, vision, and life insurance programs are also pooled with IPBC.

### Current Year Department Accomplishments

- In conjunction with the Village's professional liability defense team, successfully kept liability claims to a minimum and vigorously contested claims on their merits. **(Liability)**
- Transitioned remaining policies to a calendar year coverage period allowing for potential savings in future years.
- Hired a consultant to help the Village evaluate a transition from a self-insured liability model to the Intergovernmental Risk Management Agency (IRMA).
- Hosted supervisory training on workplace incidents and reporting.
- Started a Village Wellness Committee and completed our first year wellness program requirements for IPBC. **(Health)**
- Per IPBC policy, completed a dependent verification for all participants on our health insurance plan.

## Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Examine the feasibility of further pooling of the Village's self-insurance funds.	<ul style="list-style-type: none"><li>• Conduct a cost-benefit analysis of joining a liability risk pooling agency such as IRMA.</li></ul>	12/31/19
Maintain and adhere to rigorous claim evaluation procedures.	<ul style="list-style-type: none"><li>• Administer new workplace incident reporting forms.</li><li>• Conduct additional supervisory training on risk management and workplace incident reporting.</li></ul>	12/31/20
Provide further enhancements to the management of the Village's health insurance benefits.	<ul style="list-style-type: none"><li>• Explore ways to increase workplace health and safety through the Wellness Committee.</li></ul>	12/31/20

# Fiscal Year 2019 Department Objectives Review

**December 31<sup>st</sup>, 2019**

Objective	Anticipated Completion Status
Examine the feasibility of further pooling of the Village's self-insurance funds.	Ongoing
Maintain and adhere to rigorous claim evaluation procedures.	Ongoing
Provide further enhancements to the management of the Village's health insurance benefits.	Complete

## Financial Summary

Worker's Compensation, Liability & Health Funds	2020 Budget Work Comp	2020 Budget Liability	2020 Budget Health	2020 WC, L, & H Budget Total	2019 WC, L, & H Budget Total	Percent Change A v B
				A	B	
<b>Revenues:</b>						
Premiums	\$ 537,565	\$ -	\$ 3,773,163	\$ 4,310,728	\$ 4,514,648	-5%
Other Revenue	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	0%
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	
Interest Income	\$ 26,612	\$ 22,557	\$ 10,000	\$ 59,169	\$ 32,067	46%
	\$ 564,177	\$ 32,557	\$ 3,783,163	\$ 4,379,897	\$ 4,574,761	-4%
<b>Expenses:</b>						
Claims & Insurance	\$ 750,800	\$ 417,200	\$ 3,796,912	\$ 4,964,912	\$ 5,135,582	-3%
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 750,800	\$ 417,200	\$ 3,796,912	\$ 4,964,912	\$ 5,430,141	
Net Income (Loss)	\$ (186,623)	\$ (384,643)	\$ (13,749)	\$ (585,015)	\$ (855,380)	-46%



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 600 - W.C. Insurance Fund</b>							
<b>REVENUE</b>							
<u>Interfund Services</u>							
<u>Liability Insurance</u>							
600-484.05	Insurance & Property Damage Loss Recovery	.00	.00	.00	.00		.00
	<i>Liability Insurance Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Workers' Compensation</u>							
600-481.01	W.C. Insurance Premiums Dept Charges	537,565.00	537,565.00	537,565.00	537,565.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Administration				12.0000	2,000.00	24,000.00
Manager	Community Development				12.0000	1,000.00	12,000.00
Manager	Electric				12.0000	10,416.66	125,000.00
Manager	Fire				12.0000	4,000.00	48,000.00
Manager	Police				12.0000	3,333.34	40,000.00
Manager	Public Works				12.0000	8,333.34	100,000.00
Manager	Refuse				12.0000	8,500.00	102,000.00
Manager	Sanitary Sewer				12.0000	1,041.66	12,500.00
Manager	Stormwater Sewer				12.0000	1,041.66	12,500.00
Manager	Water				12.0000	5,130.42	61,565.00
	<b>Manager Totals</b>						<b>\$537,565.00</b>
	<i>Workers' Compensation Totals</i>	\$537,565.00	\$537,565.00	\$537,565.00	\$537,565.00	0%	\$0.00
	<i>Interfund Services Totals</i>	\$537,565.00	\$537,565.00	\$537,565.00	\$537,565.00	0%	\$0.00
<u>Transfers</u>							
600-490.05	Interfund Transfers In Payment in Lieu of Taxes	.00	.00	.00	.00		.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 600 - W.C. Insurance Fund</b>								
<b>REVENUE</b>								
600-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00	
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b><u>Interest Income</u></b>								
600-460.05	Interest Interest on Investments	15,829.00	13,868.00	35,000.00	26,612.00	92	12,744.00	
<b>Budget Transactions</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interest income (\$2,128,898) *1.25%					.0125	2,128,898.00	26,611.22
							Manager Totals	\$26,611.22
600-461.10	Investment Income Unrealized Gain/Loss	.00	.00	.00	.00		.00	
	<i>Interest Income Totals</i>	\$15,829.00	\$13,868.00	\$35,000.00	\$26,612.00	92%	\$12,744.00	
	<b>REVENUE TOTALS</b>	\$553,394.00	\$551,433.00	\$572,565.00	\$564,177.00	2%	\$12,744.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 600 - W.C. Insurance Fund</b>								
<b>Department 90 - Insurance</b>								
Division 01 - Department Wide								
<b>EXPENSE</b>								
<u>Services and Supplies</u>								
<u>Services &amp; Charges</u>								
600.90.01-551	Consulting Services	110,000.00	143,300.00	143,300.00	130,800.00	(9)	(12,500.00)	
Budget Transactions								
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager		Claim administration contract				4.0000	6,000.00	24,000.00
Manager		Return to work evaluations				1.0000	800.00	800.00
Manager		State 2nd injury fund				3.0000	2,000.00	6,000.00
Manager		Worker's compensation excess insurance				1.0000	100,000.00	100,000.00
Manager Totals							\$130,800.00	
600.90.01-553	Legal Services	.00	20,000.00	10,000.00	20,000.00		.00	
<i>Services &amp; Charges Totals</i>		\$110,000.00	\$163,300.00	\$153,300.00	\$150,800.00	(8%)	(\$12,500.00)	
<i>Services and Supplies Totals</i>		\$110,000.00	\$163,300.00	\$153,300.00	\$150,800.00	(8%)	(\$12,500.00)	
<u>Insurance and Other Chargebacks</u>								
600.90.01-501	Claims	600,000.00	600,000.00	600,000.00	600,000.00		.00	
<i>Insurance and Other Chargebacks Totals</i>		\$600,000.00	\$600,000.00	\$600,000.00	\$600,000.00	0%	\$0.00	
Division 01 - Department Wide Totals		\$710,000.00	\$763,300.00	\$753,300.00	\$750,800.00	(2%)	(\$12,500.00)	
Department 90 - Insurance Totals		\$710,000.00	\$763,300.00	\$753,300.00	\$750,800.00	(2%)	(\$12,500.00)	
<b>EXPENSE TOTALS</b>		\$710,000.00	\$763,300.00	\$753,300.00	\$750,800.00	(2%)	(\$12,500.00)	
<b>Fund 600 - W.C. Insurance Fund Totals</b>								
<b>REVENUE TOTALS</b>		\$553,394.00	\$551,433.00	\$572,565.00	\$564,177.00	2%	\$12,744.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 600 - W.C. Insurance Fund							
Department 90 - Insurance							
Division 01 - Department Wide							
EXPENSE							
	EXPENSE TOTALS	\$710,000.00	\$763,300.00	\$753,300.00	\$750,800.00	(2%)	(\$12,500.00)
Fund 600 - W.C. Insurance Fund Totals		(\$156,606.00)	(\$211,867.00)	(\$180,735.00)	(\$186,623.00)	(12%)	\$25,244.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 610 - Liability Insurance Fund</b>							

**REVENUE**

Interfund Services

Liability Insurance

610-480.01	Liability Insurance Premiums Dept Charges	.00	.00	.00	.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Administration	12.0000	667.00	8,004.00
Manager	Community Development	12.0000	583.00	6,996.00
Manager	Electric	12.0000	3,750.00	45,000.00
Manager	Fire	12.0000	1,500.00	18,000.00
Manager	Police	12.0000	3,750.00	45,000.00
Manager	Public Works	12.0000	1,500.00	18,000.00
Manager	Refuse	12.0000	1,417.00	17,004.00
Manager	Sewer	12.0000	667.00	8,004.00
Manager	Suspended contributions for 2020	12.0000	(15,334.00)	(184,008.00)
Manager	Water	12.0000	1,500.00	18,000.00
<b>Manager Totals</b>				<b>\$0.00</b>

<i>Liability Insurance Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
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<i>Interfund Services Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
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Transfers

610-490.10	Interfund Transfers In Other Transfers	75,000.00	.00	.00	.00		.00
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<i>Transfers Totals</i>		\$75,000.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
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Other Revenue

610-432.30	Reimbursements Reimbursements	10,000.00	10,000.00	10,500.00	10,000.00		.00
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 610 - Liability Insurance Fund</b>							
<b>REVENUE</b>							
	<i>Other Revenue Totals</i>	\$10,000.00	\$10,000.00	\$10,500.00	\$10,000.00	0%	\$0.00
<b><u>Interest Income</u></b>							
610-460.05	Interest Interest on Investments	16,713.00	14,449.00	30,000.00	22,557.00	56	8,108.00
Budget Transactions							
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager	Interest income (\$1,804,558) *1.25%			.0125	1,804,558.00	22,556.98
						Manager Totals	\$22,556.98
	<i>Interest Income Totals</i>	\$16,713.00	\$14,449.00	\$30,000.00	\$22,557.00	56%	\$8,108.00
	<b>REVENUE TOTALS</b>	\$101,713.00	\$24,449.00	\$40,500.00	\$32,557.00	33%	\$8,108.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 610 - Liability Insurance Fund</b>							
<b>Department 90 - Insurance</b>							
<b>Division 01 - Department Wide</b>							
<b>EXPENSE</b>							
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
610.90.01-553	Legal Services	24,200.00	24,200.00	5,000.00	24,200.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Estimated costs for outside legal counsel for claims				1.0000	24,200.00	24,200.00
						Manager Totals	\$24,200.00
	<i>Services &amp; Charges Totals</i>	\$24,200.00	\$24,200.00	\$5,000.00	\$24,200.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$24,200.00	\$24,200.00	\$5,000.00	\$24,200.00	0%	\$0.00
<b><u>Insurance and Other Chargebacks</u></b>							
610.90.01-501	Claims	150,000.00	150,000.00	45,000.00	150,000.00		.00
610.90.01-503	Unemployment Claims	50,000.00	50,000.00	20,000.00	50,000.00		.00
610.90.01-530	Liability Insurance	112,250.00	153,500.00	67,500.00	193,000.00	26	39,500.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Cyber insurance				1.0000	7,500.00	7,500.00
Manager	Employee dishonesty bonds				1.0000	4,500.00	4,500.00
Manager	Employment and public official liability				1.0000	29,500.00	29,500.00
Manager	EMT professional liability				1.0000	7,500.00	7,500.00
Manager	Excess liability				1.0000	95,000.00	95,000.00
Manager	Law enforcement liability				1.0000	24,000.00	24,000.00
Manager	Property insurance (non-utility)				1.0000	25,000.00	25,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 610 - Liability Insurance Fund</b>								
<b>Department 90 - Insurance</b>								
Division 01 - Department Wide								
EXPENSE								
							Manager Totals	\$193,000.00
<i>Insurance and Other Chargebacks Totals</i>		\$312,250.00	\$353,500.00	\$132,500.00	\$393,000.00	11%	\$39,500.00	
Division 01 - Department Wide Totals		\$336,450.00	\$377,700.00	\$137,500.00	\$417,200.00	10%	\$39,500.00	
Department 90 - Insurance Totals		\$336,450.00	\$377,700.00	\$137,500.00	\$417,200.00	10%	\$39,500.00	
EXPENSE TOTALS		\$336,450.00	\$377,700.00	\$137,500.00	\$417,200.00	10%	\$39,500.00	
Fund 610 - Liability Insurance Fund Totals								
REVENUE TOTALS		\$101,713.00	\$24,449.00	\$40,500.00	\$32,557.00	33%	\$8,108.00	
EXPENSE TOTALS		\$336,450.00	\$377,700.00	\$137,500.00	\$417,200.00	10%	\$39,500.00	
Fund 610 - Liability Insurance Fund Totals		(\$234,737.00)	(\$353,251.00)	(\$97,000.00)	(\$384,643.00)	9%	(\$31,392.00)	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							

REVENUE

Interfund Services

Health/Life Insurance

620-482.01	Health Insurance Premiums Dept Charges	2,575,808.00	2,589,362.00	2,366,955.00	2,388,275.00	(8)	(201,087.00)
620-482.02	Health Insurance Premiums Retirees	627,930.00	659,327.00	620,000.00	659,680.00		353.00
620-482.03	Health Insurance Premiums Employee Contributions	340,462.00	341,665.00	324,430.00	328,990.00	(4)	(12,675.00)
620-482.04	Health Insurance Premiums Library	130,326.00	136,842.00	140,750.00	142,025.00	4	5,183.00
620-482.05	Health Insurance Premiums Other Dept Charges	52,243.00	52,243.00	45,000.00	52,243.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Life - Library (12 months)	1.0000	2,000.00	2,000.00
Manager	Life - Village (12 months)	1.0000	12,871.00	12,871.00
Manager	Vision - Family (12 months)	1.0000	24,291.96	24,292.00
Manager	Vision - Library (12 months)	1.0000	1,582.56	1,583.00
Manager	Vision - Single (12 months)	1.0000	4,408.56	4,409.00
Manager	Vision - Single +1 (12 months)	1.0000	7,088.40	7,088.00
<b>Manager Totals</b>				<b>\$52,243.00</b>

620-483.11	Dental Premiums Department Charges	76,723.00	79,612.00	73,000.00	77,675.00	(2)	(1,937.00)
620-483.12	Dental Premiums Retirees	19,527.00	20,503.00	12,000.00	20,500.00		(3.00)
620-483.13	Dental Premiums Employee Contributions	92,885.00	97,529.00	106,270.00	103,775.00	6	6,246.00
620-483.14	Dental Premiums Library	.00	.00	.00	.00		.00
620-484.15	Insurance & Property Damage Health Excess Loss Ins	.00	.00	.00	.00		.00
<i>Health/Life Insurance Totals</i>		\$3,915,904.00	\$3,977,083.00	\$3,688,405.00	\$3,773,163.00	(5%)	(\$203,920.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to 2020 Budget % Change	FYE 2019 to 2020 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							
<b>REVENUE</b>							
	<i>Interfund Services Totals</i>	\$3,915,904.00	\$3,977,083.00	\$3,688,405.00	\$3,773,163.00	(5%)	(\$203,920.00)
<b>Transfers</b>							
620-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Interest Income</b>							
620-460.05	Interest Interest on Investments	3,750.00	3,750.00	10,000.00	10,000.00	167	6,250.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interest income (\$800,000) *1.25%				.0125	800,000.00	10,000.00
						Manager Totals	\$10,000.00
	<i>Interest Income Totals</i>	\$3,750.00	\$3,750.00	\$10,000.00	\$10,000.00	167%	\$6,250.00
	<b>REVENUE TOTALS</b>	\$3,919,654.00	\$3,980,833.00	\$3,698,405.00	\$3,783,163.00	(5%)	(\$197,670.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							
Department <b>90 - Insurance</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
620.90.01-551	Consulting Services	.00	5,000.00	10,000.00	5,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Legal assistance				1.0000	5,000.00	5,000.00
						Manager Totals	\$5,000.00
	<i>Services &amp; Charges Totals</i>	\$0.00	\$5,000.00	\$10,000.00	\$5,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$0.00	\$5,000.00	\$10,000.00	\$5,000.00	0%	\$0.00
<u>Insurance and Other Chargebacks</u>							
620.90.01-501	Claims	3,879,813.00	3,727,200.00	3,373,190.00	3,534,570.00	(5)	(192,630.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	IBPC Health				12.0000	294,547.50	3,534,570.00
						Manager Totals	\$3,534,570.00
620.90.01-502	Premiums - Dental	189,135.00	197,640.00	180,890.00	192,600.00	(3)	(5,040.00)
Budget Transactions							
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							
Department <b>90 - Insurance</b>							
Division <b>01 - Department Wide</b>							
<b>EXPENSE</b>							
Manager	MetLife dental					12.0000	16,050.00
							192,600.00
	<b>Manager Totals</b>						<b>\$192,600.00</b>
620.90.01-503	Unemployment Claims	.00	.00	.00	.00		.00
620.90.01-504	Other Insurance	64,743.00	64,742.00	70,790.00	64,742.00		.00
<b>Budget Transactions</b>							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
<i>Total Amount</i>							
Manager	Flex administrative fees					1.0000	7,500.00
Manager	Flu clinics/Wellness					1.0000	5,000.00
Manager	Life insurance - The Standard					12.0000	1,239.25
Manager	Vision - EyeMed					12.0000	3,114.29
	<b>Manager Totals</b>						<b>\$64,742.00</b>
<i>Insurance and Other Chargebacks Totals</i>		\$4,133,691.00	\$3,989,582.00	\$3,624,870.00	\$3,791,912.00	(5%)	(\$197,670.00)
<b>Transfers</b>							
620.90.01-901	Interfund Transfers - Other Operating Transfers	250,000.00	.00	.00	.00		.00
	<b>Transfers Totals</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Division <b>01 - Department Wide Totals</b>		\$4,383,691.00	\$3,994,582.00	\$3,634,870.00	\$3,796,912.00	(5%)	(\$197,670.00)
Department <b>90 - Insurance Totals</b>		\$4,383,691.00	\$3,994,582.00	\$3,634,870.00	\$3,796,912.00	(5%)	(\$197,670.00)
<b>EXPENSE TOTALS</b>		<b>\$4,383,691.00</b>	<b>\$3,994,582.00</b>	<b>\$3,634,870.00</b>	<b>\$3,796,912.00</b>	<b>(5%)</b>	<b>(\$197,670.00)</b>
Fund <b>620 - Health Insurance Fund Totals</b>							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 620 - Health Insurance Fund</b>							
Department 90 - Insurance							
Division 01 - Department Wide							
EXPENSE							
	REVENUE TOTALS	\$3,919,654.00	\$3,980,833.00	\$3,698,405.00	\$3,783,163.00	(5%)	(\$197,670.00)
	EXPENSE TOTALS	\$4,383,691.00	\$3,994,582.00	\$3,634,870.00	\$3,796,912.00	(5%)	(\$197,670.00)
Fund 620 - Health Insurance Fund	Totals	(\$464,037.00)	(\$13,749.00)	\$63,535.00	(\$13,749.00)	0%	\$0.00

# DEPARTMENT NARRATIVE

## DATA PROCESSING

### Mission Statement/Purpose

The mission of the Data Processing Fund is to provide robust support to all Village departments in the administration of the organization's technology needs. Data Processing staff is responsible for improving and maintaining organization-wide technology infrastructure including servers, communication cabling, and the Village phone system. In addition to routine system administration, Data Processing personnel also compile and maintain the Village's technology infrastructure replacement plan.

### Current Year Department Accomplishments

- Replaced 16 user desktops throughout the Village per the Technology Replacement Plan.
- Replaced wireless internet hardware at Public Safety building.
- Reviewed backup processes for server hardware.
- Successfully installed update patches for New World ERP.
- Coordinated a network security audit and evaluation.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **1.0**

FY 2019 FTEs: **1.0**

FY 2018 FTEs: **1.0**

FY 2017 FTEs: **1.0**

Proposed FY 2020 Cost of Salaries and Benefits: **\$223,440**

Projected FY 2019 Cost of Salaries and Benefits: **\$206,183**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$206,183**

Actual FY 2018 Cost of Salaries and Benefits: **\$208,124**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **8.37%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$469,428**

Projected FY 2019 Cost of Services and Supplies: **\$294,316**

Budgeted FY 2019 Cost of Services and Supplies: **\$411,579**

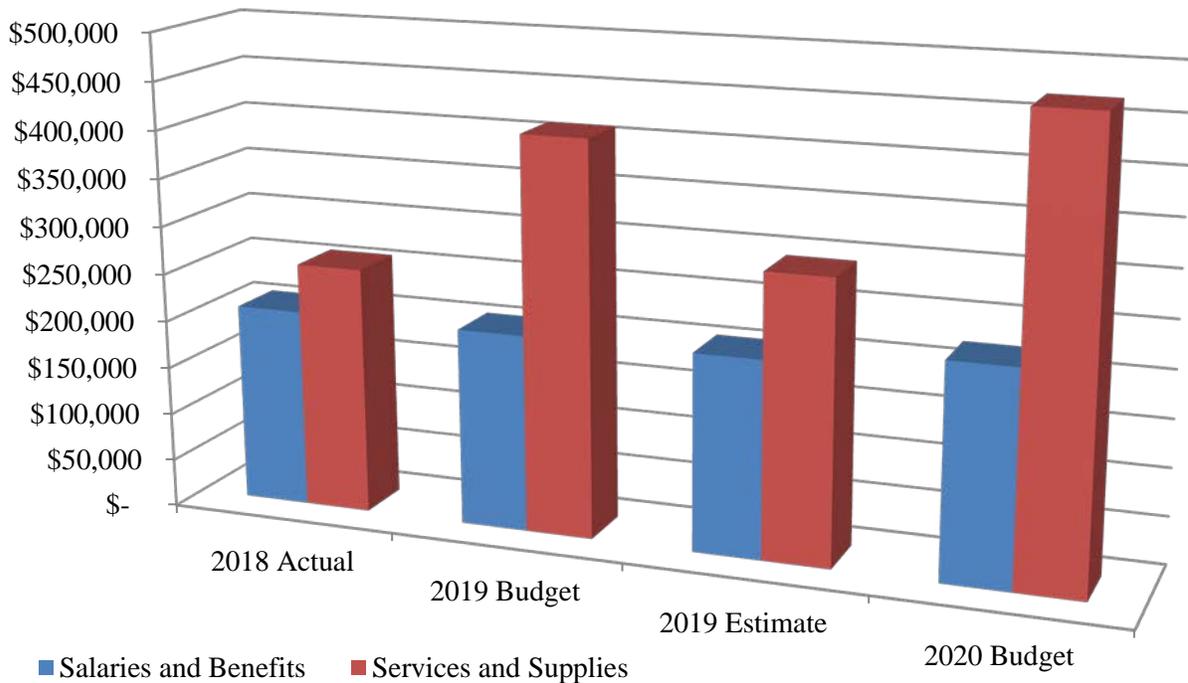
Actual FY 2018 Cost of Services and Supplies: **\$258,902**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **14.06%**

# Financial Summary

Data Processing Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 373,446	\$ 376,223	\$ 381,117	\$ 378,451	0.6%	-0.7%
Expenses	\$ (467,026)	\$ (617,762)	\$ (500,499)	\$ (692,868)	12.2%	38.4%
Net Operating Income (loss)	\$ (93,580)	\$ (241,539)	\$ (119,382)	\$ (314,417)	30.2%	163.4%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 208,124	\$ 206,183	\$ 206,183	\$ 223,440	8.4%	8.4%
Services and Supplies	\$ 258,902	\$ 411,579	\$ 294,316	\$ 469,428	14.1%	59.5%
	\$ 467,026	\$ 617,762	\$ 500,499	\$ 692,868		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total Fund Expense	\$ 467,026	\$ 617,762	\$ 500,499	\$ 692,868	12.2%	38.4%
Net Fund Income (loss)	\$ (93,580)	\$ (241,539)	\$ (119,382)	\$ (314,417)	30.2%	163.4%

## Data Processing Fund



# DEPARTMENT NARRATIVE

## FLEET SERVICES

### Mission Statement/Purpose

The mission of the Fleet Services Department, carried out through the Fleet Services Fund, is to maintain motorized equipment owned by the Village, including all routine preventative maintenance as well as most repairs.

### Current Year Department Accomplishments

- Fleet staff successfully continues to implement the new updated CFA Software for management of part's inventory.
- Reviewed all repair and maintenance services with emphasis on minimizing vehicle downtime and reduced emergency repairs.
- Purchased new 2019 Ford F-550 4x4 Pickup truck, with lift gate, and snow removal equipment through The Suburban Purchasing Cooperative to replace 2004 Roll Off Dump (PW 12) - Ford F-550.
- Purchased new 2019 Ford F-350 4x4 Pickup truck, with lift gate, and snow removal equipment through Sourcewell (formerly known as NJPA) to replace 2008 (PW 14) - Ford F-350.
- Received two (2) new automated leaf machines.
- Purchased (1) new Kubota refuse scooter.

### Staffing and Services Levels

Proposed FY 2020 Full-Time Equivalent (FTE) Employees: **3.0**

FY 2019 FTEs: **3.0**

FY 2018 FTEs: **3.0**

FY 2017 FTEs: **3.0**

Proposed FY 2020 Cost of Salaries and Benefits: **\$385,235**

Projected FY 2019 Cost of Salaries and Benefits: **\$348,480**

Budgeted FY 2019 Cost of Salaries and Benefits: **\$386,882**

Actual FY 2018 Cost of Salaries and Benefits: **\$370,747**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-0.4%**



### Services and Supplies (Non-Capital) Expenditures

Proposed FY 2020 Cost of Services and Supplies: **\$570,100**

Projected FY 2019 Cost of Services and Supplies: **\$480,660**

Budgeted FY 2019 Cost of Services and Supplies: **\$578,100**

Actual FY 2018 Cost of Services and Supplies: **\$478,896**

FY2019 Budget vs. FY2020 Proposed Budget % Change: **-1.38%**

## Fiscal Year 2020 Proposed Department Objectives

Objective	Action Steps	Timeframe
Perform regular service repairs, equipment changeovers, and preventative maintenance on all Village vehicles to extend service life of equipment.	<ul style="list-style-type: none"> <li>• Keep service log updated for each vehicle and piece of equipment utilizing CFA software.</li> <li>• Anticipate preventative maintenance and communicate to scheduled repairs to departments.</li> <li>• Maintain historical budgetary repair totals to evaluate annually useful life of equipment.</li> </ul>	12/31/20
Maintain a high level of technical knowledge and searchable history for village vehicles.	<ul style="list-style-type: none"> <li>• Seek educational opportunities to improve staff's knowledge of technical inventory advances.</li> </ul>	12/31/20
Reduce emergency service repairs through continued preventative maintenance.	<ul style="list-style-type: none"> <li>• Maintain detailed service histories and maintenance costs for each vehicle and piece of equipment as well as a schedule of future preventative maintenance.</li> </ul>	12/31/20
Maintain a fiscally conservative inventory on all vehicle parts.	<ul style="list-style-type: none"> <li>• Perform an annual detailed inventory of parts and equipment currently in stock room.</li> <li>• Keep a log of current parts, and purchase needed parts to prevent down-time in emergency repair situations.</li> <li>• Continue to purge parts that are not required as vehicles are retired or discharged.</li> </ul>	12/31/20
Evaluate alternatives and develop specifications and bidding documents for the procurement of village vehicles.	<ul style="list-style-type: none"> <li>• Prepare bidding specifications for replacement of vehicle(s) PW 40 &amp; 41 (Sidewalk tractors), one leaf vacuum.</li> </ul>	8/01/20
Continue to enhance educational and technical knowledge of fleet staff.	<ul style="list-style-type: none"> <li>• Fleet staff to complete courses to achieve ASE and EVT certification.</li> <li>• Staff member participation in IPSI educational classes.</li> <li>• Continue to provide educational opportunities through NIPSTA, MAPSI, APWA, etc.</li> </ul>	12/31/20

# Fiscal Year 2019 Department Objectives Review

December 31<sup>st</sup>, 2019  
Anticipated Completion Status

Objective

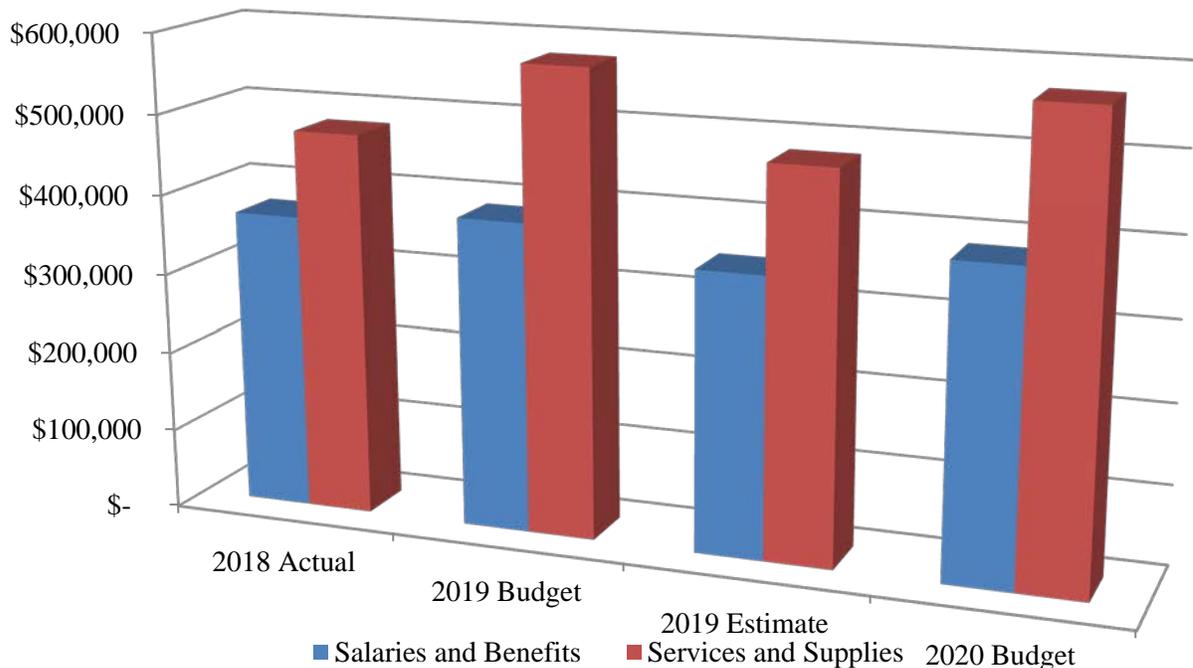
<p>Perform regular service repairs, equipment changeovers, and preventative maintenance on all Village vehicles to extend service life of equipment.</p>	<p>Ongoing</p>
<p>Maintain a high level of technical knowledge and searchable history for village vehicles.</p>	<p>Ongoing</p>
<p>Reduce emergency service repairs through continued preventative maintenance.</p>	<p>Ongoing</p>
<p>Maintain a fiscally conservative inventory on all vehicle parts.</p>	<p>Ongoing</p>
<p>Evaluate alternatives and develop specifications and bidding documents for the procurement of village vehicles.</p>	<p>Complete</p>



# Financial Summary

Fleet Services Fund	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
<b>Operating</b>						
Revenue	\$ 955,731	\$ 949,860	\$ 960,000	\$ 954,425	0.5%	-0.6%
Expenses	\$ (849,643)	\$ (964,982)	\$ (829,140)	\$ (955,335)	-1.0%	15.2%
Net Operating Income (loss)	\$ 106,088	\$ (15,122)	\$ 130,860	\$ (910)	-94.0%	-100.7%
<b>Operating Expense Detail</b>						
Salaries and Benefits	\$ 370,747	\$ 386,882	\$ 348,480	\$ 385,235	-0.4%	10.5%
Services and Supplies	\$ 478,896	\$ 578,100	\$ 480,660	\$ 570,100	-1.4%	18.6%
	\$ 849,643	\$ 964,982	\$ 829,140	\$ 955,335		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total Fund Expense	\$ 849,643	\$ 964,982	\$ 829,140	\$ 955,335	-1.0%	15.2%
Net Fund Income (loss)	\$ 106,088	\$ (15,122)	\$ 130,860	\$ (910)	-94.0%	-100.7%

## Fleet Services Fund





# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 640 - Fleet Services Fund							

**REVENUE**

Charges For Service

Other Charges for Service

640-452	Internal Service Charges	940,008.00	945,000.00	945,000.00	945,000.00		.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Community Development	1.0000	1,656.00	1,656.00
Manager	Electric	1.0000	114,156.00	114,156.00
Manager	Finance	1.0000	9,336.00	9,336.00
Manager	Fire	1.0000	63,816.00	63,816.00
Manager	Police	1.0000	154,752.00	154,752.00
Manager	Public Works	1.0000	231,588.00	231,588.00
Manager	Refuse	1.0000	249,672.00	249,672.00
Manager	Sewer	1.0000	82,956.00	82,956.00
Manager	Water	1.0000	37,068.00	37,068.00
<b>Manager Totals</b>				<b>\$945,000.00</b>

<i>Other Charges for Service Totals</i>	\$940,008.00	\$945,000.00	\$945,000.00	\$945,000.00	0%	\$0.00
<i>Charges For Service Totals</i>	\$940,008.00	\$945,000.00	\$945,000.00	\$945,000.00	0%	\$0.00

Transfers

640-490.10	Interfund Transfers In Other Transfers	.00	.00	.00	.00		.00
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

Interest Income

640-460.05	Interest Interest on Investments	3,535.00	4,860.00	15,000.00	9,425.00	94	4,565.00
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 640 - Fleet Services Fund							

**REVENUE**

Budget Transactions						
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Interest income (\$753,924) * 1.25%			.0125	753,924.00	9,424.05
					Manager Totals	\$9,424.05

<i>Interest Income Totals</i>	\$3,535.00	\$4,860.00	\$15,000.00	\$9,425.00	94%	\$4,565.00
<b>REVENUE TOTALS</b>	\$943,543.00	\$949,860.00	\$960,000.00	\$954,425.00	0%	\$4,565.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	640 - Fleet Services Fund						
Department	86 - Fleet Services						
Division	01 - Department Wide						
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
640.86.01-511	Regular Salaries	269,855.00	281,191.00	255,920.00	277,546.00	(1)	(3,645.00)
Position Transactions							
<i>Level</i>	<i>Position</i>						<i>Total Amount</i>
Manager	300601 - Fleet Services Supervisor						117,945.00
Manager	301101 - Fleet Mechanic						65,493.00
Manager	301102 - Fleet Mechanic						94,108.00
							Manager Totals \$277,546.00
640.86.01-512	Overtime Salaries	10,000.00	7,000.00	3,000.00	5,000.00	(29)	(2,000.00)
640.86.01-515	Sick Cashed In	.00	.00	.00	.00		.00
640.86.01-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	<i>\$279,855.00</i>	<i>\$288,191.00</i>	<i>\$258,920.00</i>	<i>\$282,546.00</i>	<i>(2%)</i>	<i>(\$5,645.00)</i>
<u>Benefits</u>							
640.86.01-521	Fringe Benefits - Worker's Compensation	.00	.00	.00	.00		.00
640.86.01-522	Fringe Benefits - Medical / Dental Insurance	33,382.00	41,875.00	38,670.00	40,524.00	(3)	(1,351.00)
	<i>Benefits Totals</i>	<i>\$33,382.00</i>	<i>\$41,875.00</i>	<i>\$38,670.00</i>	<i>\$40,524.00</i>	<i>(3%)</i>	<i>(\$1,351.00)</i>
<u>Pensions</u>							
640.86.01-523	Fringe Benefits - Medicare	4,058.00	4,279.00	3,750.00	4,168.00	(3)	(111.00)
640.86.01-524	Fringe Benefits - Social Security	17,082.00	17,858.00	16,030.00	17,609.00	(1)	(249.00)
640.86.01-525	Fringe Benefits - IMRF Pension Er Contribution	38,310.00	34,679.00	31,110.00	40,388.00	16	5,709.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 640 - Fleet Services Fund							
Department 86 - Fleet Services							
Division 01 - Department Wide							

**EXPENSE**

<i>Pensions Totals</i>	\$59,450.00	\$56,816.00	\$50,890.00	\$62,165.00	9%	\$5,349.00
<i>Salary and Benefits Totals</i>	\$372,687.00	\$386,882.00	\$348,480.00	\$385,235.00	0%	(\$1,647.00)

**Services and Supplies**

**Services & Charges**

640.86.01-550	Administrative Charges	44,000.00	44,000.00	44,000.00	44,000.00		.00
640.86.01-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	5,000.00	5,000.00		.00
640.86.01-581	Training & Travel	4,500.00	4,500.00	4,500.00	4,500.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	IPSI training (Andy year 1 of 3)	1.0000	1,500.00	1,500.00
Manager	Various mechanic training classes	1.0000	3,000.00	3,000.00
<b>Manager Totals</b>				<b>\$4,500.00</b>

<i>Services &amp; Charges Totals</i>	\$53,500.00	\$53,500.00	\$53,500.00	\$53,500.00	0%	\$0.00
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**Supplies**

640.86.01-538	Shop Materials	23,200.00	21,500.00	21,040.00	18,500.00	(14)	(3,000.00)
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	10,000 lbs hoist - small vehicle rack	1.0000	6,000.00	6,000.00
Manager	CFA scanner - parts inventory	1.0000	1,500.00	1,500.00
Manager	Fleet department maintenance repair and service	1.0000	4,500.00	4,500.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 640 - Fleet Services Fund							
Department 86 - Fleet Services							
Division 01 - Department Wide							
EXPENSE							
Manager	Fleet vehicle scanner updates (shop key, OTC & Bosch)					3.0000	1,500.00
Manager	Safety/PPE Gear					1.0000	1,000.00
Manager	Uniforms/Mats					1.0000	1,000.00
Manager Totals							\$18,500.00
640.86.01-542	Vehicles, Parts and Equipment	25,000.00	40,000.00	25,000.00	40,000.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	AVL technology					1.0000	15,000.00
Manager	General parts and equipment					1.0000	25,000.00
Manager Totals							\$40,000.00
640.86.01-549	Fuel	255,000.00	255,100.00	215,360.00	255,100.00		.00
Budget Transactions							
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Manager	Fuel purchase					1.0000	254,000.00
Manager	Fuel tank certification					1.0000	1,100.00
Manager Totals							\$255,100.00
<i>Supplies Totals</i>		\$303,200.00	\$316,600.00	\$261,400.00	\$313,600.00	(1%)	(\$3,000.00)
<i>Services and Supplies Totals</i>		\$356,700.00	\$370,100.00	\$314,900.00	\$367,100.00	(1%)	(\$3,000.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<b>Capital Outlay</b>							
640.86.01-630	Motor Vehicles	.00	.00	.00	.00		.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Depreciation Expense</b>							
640.86.01-800	Depreciation	.00	.00	.00	.00		.00
	<i>Depreciation Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Transfers</b>							
640.86.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 01 - Department Wide Totals	\$729,387.00	\$756,982.00	\$663,380.00	\$752,335.00	(1%)	(\$4,647.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 50 - Finance Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.50-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.50-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.50-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
	<i>Salary and Benefits Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.50-573	Outside Repair & Maintenance - Vehicles	500.00	500.00	720.00	500.00		.00
	<i>Services &amp; Charges Totals</i>	<u>\$500.00</u>	<u>\$500.00</u>	<u>\$720.00</u>	<u>\$500.00</u>	0%	<u>\$0.00</u>
<b><u>Supplies</u></b>							
640.86.50-542	Vehicles, Parts and Equipment	2,000.00	2,000.00	1,010.00	2,000.00		.00
	<i>Supplies Totals</i>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$1,010.00</u>	<u>\$2,000.00</u>	0%	<u>\$0.00</u>
	<i>Services and Supplies Totals</i>	<u>\$2,500.00</u>	<u>\$2,500.00</u>	<u>\$1,730.00</u>	<u>\$2,500.00</u>	0%	<u>\$0.00</u>
	Division 50 - Finance Vehicles Totals	<u>\$2,500.00</u>	<u>\$2,500.00</u>	<u>\$1,730.00</u>	<u>\$2,500.00</u>	0%	<u>\$0.00</u>



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	640 - Fleet Services Fund						
Department	86 - Fleet Services						
Division	51 - Police Vehicles						
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
640.86.51-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.51-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.51-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
640.86.51-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	4,670.00	5,000.00		.00
	<i>Services &amp; Charges Totals</i>	\$5,000.00	\$5,000.00	\$4,670.00	\$5,000.00	0%	\$0.00
<u>Supplies</u>							
640.86.51-542	Vehicles, Parts and Equipment	15,000.00	15,000.00	11,710.00	15,000.00		.00
	<i>Supplies Totals</i>	\$15,000.00	\$15,000.00	\$11,710.00	\$15,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$20,000.00	\$20,000.00	\$16,380.00	\$20,000.00	0%	\$0.00
	<i>Division 51 - Police Vehicles Totals</i>	\$20,000.00	\$20,000.00	\$16,380.00	\$20,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 52 - Fire Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.52-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.52-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.52-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.52-573	Outside Repair & Maintenance - Vehicles	5,000.00	7,000.00	3,650.00	7,000.00		.00
<i>Services &amp; Charges Totals</i>		\$5,000.00	\$7,000.00	\$3,650.00	\$7,000.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.52-542	Vehicles, Parts and Equipment	10,000.00	10,000.00	9,860.00	10,000.00		.00
<i>Supplies Totals</i>		\$10,000.00	\$10,000.00	\$9,860.00	\$10,000.00	0%	\$0.00
<i>Services and Supplies Totals</i>		\$15,000.00	\$17,000.00	\$13,510.00	\$17,000.00	0%	\$0.00
Division 52 - Fire Vehicles Totals		\$15,000.00	\$17,000.00	\$13,510.00	\$17,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 53 - Community Development Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.53-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.53-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.53-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.53-573	Outside Repair & Maintenance - Vehicles	500.00	500.00	250.00	500.00		.00
	<i>Services &amp; Charges Totals</i>	\$500.00	\$500.00	\$250.00	\$500.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.53-542	Vehicles, Parts and Equipment	2,000.00	2,000.00	1,090.00	2,000.00		.00
	<i>Supplies Totals</i>	\$2,000.00	\$2,000.00	\$1,090.00	\$2,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$2,500.00	\$2,500.00	\$1,340.00	\$2,500.00	0%	\$0.00
Division	<b>53 - Community Development Vehicles Totals</b>	\$2,500.00	\$2,500.00	\$1,340.00	\$2,500.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 86 - Fleet Services</b>							
Division 54 - Public Works Vehicles							
<b>EXPENSE</b>							
<b><u>Salary and Benefits</u></b>							
<b><u>Employee Pay</u></b>							
640.86.54-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.54-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.54-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b><u>Services and Supplies</u></b>							
<b><u>Services &amp; Charges</u></b>							
640.86.54-573	Outside Repair & Maintenance - Vehicles	20,000.00	20,000.00	14,680.00	20,000.00		.00
<i>Services &amp; Charges Totals</i>		\$20,000.00	\$20,000.00	\$14,680.00	\$20,000.00	0%	\$0.00
<b><u>Supplies</u></b>							
640.86.54-542	Vehicles, Parts and Equipment	36,000.00	36,000.00	29,890.00	36,000.00		.00
<i>Supplies Totals</i>		\$36,000.00	\$36,000.00	\$29,890.00	\$36,000.00	0%	\$0.00
<i>Services and Supplies Totals</i>		\$56,000.00	\$56,000.00	\$44,570.00	\$56,000.00	0%	\$0.00
Division 54 - Public Works Vehicles Totals		\$56,000.00	\$56,000.00	\$44,570.00	\$56,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 640 - Fleet Services Fund							
Department 86 - Fleet Services							
Division 55 - Electric Vehicles							
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
640.86.55-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.55-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.55-518	Other Compensation	.00	.00	.00	.00		.00
<i>Employee Pay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Benefits</u>							
640.86.55-522	Fringe Benefits - Medical / Dental Insurance	.00	.00	.00	.00		.00
<i>Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Pensions</u>							
640.86.55-523	Fringe Benefits - Medicare	.00	.00	.00	.00		.00
640.86.55-524	Fringe Benefits - Social Security	.00	.00	.00	.00		.00
640.86.55-525	Fringe Benefits - IMRF Pension Er Contribution	.00	.00	.00	.00		.00
<i>Pensions Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Salary and Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
640.86.55-573	Outside Repair & Maintenance - Vehicles	10,000.00	15,000.00	14,360.00	15,000.00		.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager	Additional boom repairs	1.0000	5,000.00	5,000.00
Manager	Annual inspections	1.0000	10,000.00	10,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	640 - Fleet Services Fund						
Department	86 - Fleet Services						
Division	55 - Electric Vehicles						
<b>EXPENSE</b>							
						Manager Totals	\$15,000.00
	<i>Services &amp; Charges Totals</i>	\$10,000.00	\$15,000.00	\$14,360.00	\$15,000.00	0%	\$0.00
	<b>Supplies</b>						
640.86.55-542	Vehicles, Parts and Equipment	20,000.00	20,000.00	19,670.00	20,000.00		.00
	<i>Supplies Totals</i>	\$20,000.00	\$20,000.00	\$19,670.00	\$20,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$30,000.00	\$35,000.00	\$34,030.00	\$35,000.00	0%	\$0.00
Division	55 - Electric Vehicles Totals	\$30,000.00	\$35,000.00	\$34,030.00	\$35,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	640 - Fleet Services Fund						
Department	86 - Fleet Services						
Division	56 - Water Vehicles						
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
640.86.56-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.56-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.56-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
640.86.56-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	2,880.00	5,000.00		.00
	<i>Services &amp; Charges Totals</i>	\$5,000.00	\$5,000.00	\$2,880.00	\$5,000.00	0%	\$0.00
<u>Supplies</u>							
640.86.56-542	Vehicles, Parts and Equipment	10,000.00	10,000.00	7,830.00	10,000.00		.00
	<i>Supplies Totals</i>	\$10,000.00	\$10,000.00	\$7,830.00	\$10,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$15,000.00	\$15,000.00	\$10,710.00	\$15,000.00	0%	\$0.00
	Division 56 - Water Vehicles Totals	\$15,000.00	\$15,000.00	\$10,710.00	\$15,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 640 - Fleet Services Fund							
Department 86 - Fleet Services							
Division 57 - Sewer Vehicles							
EXPENSE							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
640.86.57-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.57-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.57-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
640.86.57-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	2,680.00	5,000.00		.00
	<i>Services &amp; Charges Totals</i>	\$5,000.00	\$5,000.00	\$2,680.00	\$5,000.00	0%	\$0.00
<u>Supplies</u>							
640.86.57-542	Vehicles, Parts and Equipment	20,000.00	20,000.00	14,570.00	20,000.00		.00
	<i>Supplies Totals</i>	\$20,000.00	\$20,000.00	\$14,570.00	\$20,000.00	0%	\$0.00
	<i>Services and Supplies Totals</i>	\$25,000.00	\$25,000.00	\$17,250.00	\$25,000.00	0%	\$0.00
	Division 57 - Sewer Vehicles Totals	\$25,000.00	\$25,000.00	\$17,250.00	\$25,000.00	0%	\$0.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund	640 - Fleet Services Fund						
Department	86 - Fleet Services						
Division	58 - Refuse Vehicles						
<b>EXPENSE</b>							
<u>Salary and Benefits</u>							
<u>Employee Pay</u>							
640.86.58-511	Regular Salaries	.00	.00	.00	.00		.00
640.86.58-512	Overtime Salaries	.00	.00	.00	.00		.00
640.86.58-518	Other Compensation	.00	.00	.00	.00		.00
	<i>Employee Pay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Salary and Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<u>Services and Supplies</u>							
<u>Services &amp; Charges</u>							
640.86.58-573	Outside Repair & Maintenance - Vehicles	5,000.00	5,000.00	4,050.00	5,000.00		.00
	<i>Services &amp; Charges Totals</i>	\$5,000.00	\$5,000.00	\$4,050.00	\$5,000.00	0%	\$0.00
<u>Supplies</u>							
640.86.58-542	Vehicles, Parts and Equipment	30,000.00	30,000.00	22,190.00	25,000.00	(17)	(5,000.00)
	<i>Supplies Totals</i>	\$30,000.00	\$30,000.00	\$22,190.00	\$25,000.00	(17%)	(\$5,000.00)
	<i>Services and Supplies Totals</i>	\$35,000.00	\$35,000.00	\$26,240.00	\$30,000.00	(14%)	(\$5,000.00)
	Division 58 - Refuse Vehicles Totals	\$35,000.00	\$35,000.00	\$26,240.00	\$30,000.00	(14%)	(\$5,000.00)
	Department 86 - Fleet Services Totals	\$930,387.00	\$964,982.00	\$829,140.00	\$955,335.00	(1%)	(\$9,647.00)



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 640 - Fleet Services Fund</b>							
<b>Department 88 - Depreciation</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
<b>Depreciation Expense</b>							
640.88.01-800	Depreciation	.00	.00	.00	.00		.00
<i>Depreciation Expense Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 01 - Department Wide Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 88 - Depreciation Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Department 99 - Transfers</b>							
Division 01 - Department Wide							
<b>Transfers</b>							
640.99.01-900	Interfund Transfers - Payment in Lieu of Taxes	.00	.00	.00	.00		.00
640.99.01-901	Interfund Transfers - Other Operating Transfers	.00	.00	.00	.00		.00
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division 01 - Department Wide Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 99 - Transfers Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>EXPENSE TOTALS</b>		\$930,387.00	\$964,982.00	\$829,140.00	\$955,335.00	(1%)	(\$9,647.00)
Fund 640 - Fleet Services Fund Totals							
<b>REVENUE TOTALS</b>		\$943,543.00	\$949,860.00	\$960,000.00	\$954,425.00	0%	\$4,565.00
<b>EXPENSE TOTALS</b>		\$930,387.00	\$964,982.00	\$829,140.00	\$955,335.00	(1%)	(\$9,647.00)
Fund 640 - Fleet Services Fund Totals		\$13,156.00	(\$15,122.00)	\$130,860.00	(\$910.00)	(94%)	\$14,212.00

# DEPARTMENT NARRATIVE

## POLICE, FIRE, AND IMRF PENSION PLANS

### Mission Statement/Purpose

The Village of Winnetka offers three pension plans to eligible employees based on State statute. Sworn police and fire personnel participate in the Police and Fire Pension Funds, respectively, while all other full-time and certain part-time municipal workers participate in the Illinois Municipal Retirement Fund (IMRF). While the Police and Fire Pension Funds have their assets held by the Village, IMRF's assets are held in a statewide trust comprising most municipalities, park districts, library boards, and forest preserve districts. IMRF is a legally separate and distinct entity from the much maligned State Employees Retirement System (SERS).

The required contributions for the Police and Fire pension funds are determined annual by an enrolled actuary at the Village level, while the annual Village contribution rate to IMRF is determined once a year by IMRF personnel. All three plans require employees to contribute a certain percentage of their earnings. Pension fund assets are invested so they grow over time and reduce the unfunded pension liabilities of each plan. The Police and Fire pension funds are managed by two lower Village boards in conjunction with an investment advisor. The current discount investment rate of return for those two plans is assumed at 6.25%. IMRF assets are invested by IMRF with an assumed rate of return of 7.25%.

### Current Year Department Accomplishments

- Maintained funding targets in accordance with actuarial recommendations.
- Coordinated a Village Council Study Session updating the Village Council on the funding status and investment performance of the Fire and Police pension funds.

## Fiscal Year 2020 Proposed Department Objectives

<u>Objective</u>	<u>Action Steps</u>	<u>Timeframe</u>
Monitor legislative options to promote the funding status and investment earning potential of the Village's public safety pension funds.	<ul style="list-style-type: none"> <li>• Continue to monitor the possibility of an intergovernmental investment cooperative for Police and Fire pension funds.</li> </ul>	12/31/20
Coordinate an annual or semi-annual pension fund update to the Village Council.	<ul style="list-style-type: none"> <li>• Determine the information required to provide the Village Council with an appropriate summary of pension fund performance.</li> <li>• Evaluate the most effective way of communicating the information produced by the pension boards, investment consultants, and actuary.</li> </ul>	7/31/20
Establish and revise public safety pension board rules.	<ul style="list-style-type: none"> <li>• Evaluate current rules for both the Police and Fire pension boards.</li> <li>• Work with the Boards' professional consultants to revise rules in full compliance with the changing legislative landscape.</li> </ul>	12/31/20

# Fiscal Year 2019 Department Objectives Review

**December 31<sup>st</sup>, 2019**

**Anticipated Completion Status**

**Objective**

Explore legislative options to promote the funding status and investment earning potential of the Village's public safety pension funds.	Ongoing
Coordinate an annual or semi-annual pension fund update to the Village Council.	Complete
Establish and revise public safety pension board rules.	Deferred

## Financial Summary

Police and Fire Pension Funds	Actual 2018	Budget 2019 A	Estimate 2019 B	Budget 2020 C	% Change A to C	% Change B to C
Note: IMRF assets are held by IMRF						

Operating						
Revenue	\$ 4,781,102	\$ 7,562,118	\$ 7,545,400	\$ 7,932,817	4.9%	5.1%
Expenses	\$ (4,377,070)	\$ (4,896,935)	\$ (4,593,831)	\$ (5,035,926)	2.8%	9.6%
Net Operating Income (loss)	\$ 404,032	\$ 2,665,183	\$ 2,951,569	\$ 2,896,891	8.7%	-1.9%
Operating Expense Detail						
Pensions	\$ 4,241,678	\$ 4,733,035	\$ 4,449,931	\$ 4,872,026	2.9%	9.5%
Services and Supplies	\$ 135,392	\$ 163,900	\$ 143,900	\$ 163,900	0.0%	13.9%
	\$ 4,377,070	\$ 4,896,935	\$ 4,593,831	\$ 5,035,926		

Net Fund Income (loss)	\$ 404,032	\$ 2,665,183	\$ 2,951,569	\$ 2,896,891	8.7%	-1.9%
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 800 - Police Pension Fund</b>								
<b>REVENUE</b>								
<b><u>Property Tax</u></b>								
800-401.30	Property Tax Police Pension	.00	.00	.00	.00		.00	
	<i>Property Tax Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b><u>Intergovernmental Revenue</u></b>								
800-430.10	Shared Revenue Replacement Tax	5,000.00	5,000.00	5,000.00	5,000.00		.00	
	<i>Intergovernmental Revenue Totals</i>	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	0%	\$0.00	
<b><u>Other Revenue</u></b>								
800-485.05	Pension Contributions Employer Contributions	1,488,956.00	1,519,805.00	1,519,805.00	1,720,195.00	13	200,390.00	
<b>Budget Transactions</b>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		2019 Tax Levy			1.0000	1,720,195.00	1,720,195.00
							Manager Totals	\$1,720,195.00
800-485.10	Pension Contributions Employee Contributions	289,974.00	289,974.00	289,974.00	299,975.00	3	10,001.00	
	<i>Other Revenue Totals</i>	\$1,778,930.00	\$1,809,779.00	\$1,809,779.00	\$2,020,170.00	12%	\$210,391.00	
<b><u>Interest Income</u></b>								
800-460.05	Interest Interest on Investments	1,755,921.00	1,883,496.00	1,883,496.00	1,865,365.00	(1)	(18,131.00)	
<b>Budget Transactions</b>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		\$29,845,790 @ 6.25% (2018 CAFR)			1.0000	1,865,365.00	1,865,365.00
							Manager Totals	\$1,865,365.00
800-461.05	Investment Income Realized Gain/Loss	.00	.00	.00	.00		.00	
800-461.10	Investment Income Unrealized Gain/Loss	.00	.00	.00	.00		.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 800 - Police Pension Fund</b>							
REVENUE							
	<i>Interest Income Totals</i>	\$1,755,921.00	\$1,883,496.00	\$1,883,496.00	\$1,865,365.00	(1%)	(\$18,131.00)
	<b>REVENUE TOTALS</b>	\$3,539,851.00	\$3,698,275.00	\$3,698,275.00	\$3,890,535.00	5%	\$192,260.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 800 - Police Pension Fund</b>							
<b>Department 95 - Police Pension</b>							

Division 01 - Department Wide

**EXPENSE**

Salary and Benefits

Pensions

800.95.01-519	Pensions	2,183,336.00	2,248,836.00	2,138,011.00	2,316,301.00	3	67,465.00
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Position Transactions					
<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>	
Manager	959999 - Police Pension Budget Only	Earnings		2,316,301.00	
				Manager Totals	\$2,316,301.00

800.95.01-595	Pension Contribution Refunds	50,000.00	50,000.00	25,000.00	50,000.00		.00
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Position Transactions					
<i>Level</i>	<i>Position</i>	<i>Type</i>	<i>Code</i>	<i>Total Amount</i>	
Manager	959999 - Police Pension Budget Only	Earnings		50,000.00	
				Manager Totals	\$50,000.00

<i>Pensions Totals</i>	\$2,233,336.00	\$2,298,836.00	\$2,163,011.00	\$2,366,301.00	3%	\$67,465.00
<i>Salary and Benefits Totals</i>	\$2,233,336.00	\$2,298,836.00	\$2,163,011.00	\$2,366,301.00	3%	\$67,465.00

Services and Supplies

Services & Charges

800.95.01-551	Consulting Services	50,500.00	59,450.00	59,450.00	59,450.00		.00
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Budget Transactions					
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# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 800 - Police Pension Fund</b>							
<b>Department 95 - Police Pension</b>							
Division 01 - Department Wide							
EXPENSE							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager	Actuarial fees				1.0000	6,200.00	6,200.00
Manager	Administrative services				1.0000	5,000.00	5,000.00
Manager	AndCo investment advisor services				4.0000	6,000.00	24,000.00
Manager	Benefit calculations				1.0000	1,000.00	1,000.00
Manager	Fiduciary liability insurance				1.0000	7,500.00	7,500.00
Manager	Pension services administration contract				1.0000	10,000.00	10,000.00
Manager	State compliance fee				1.0000	5,750.00	5,750.00
						Manager Totals	\$59,450.00
800.95.01-553	Legal Services	20,000.00	20,000.00	10,000.00	20,000.00		.00
800.95.01-581	Training & Travel	2,500.00	2,500.00	2,500.00	2,500.00		.00
<i>Services &amp; Charges Totals</i>		\$73,000.00	\$81,950.00	\$71,950.00	\$81,950.00	0%	\$0.00
<i>Services and Supplies Totals</i>		\$73,000.00	\$81,950.00	\$71,950.00	\$81,950.00	0%	\$0.00
Division 01 - Department Wide Totals		\$2,306,336.00	\$2,380,786.00	\$2,234,961.00	\$2,448,251.00	3%	\$67,465.00
Department 95 - Police Pension Totals		\$2,306,336.00	\$2,380,786.00	\$2,234,961.00	\$2,448,251.00	3%	\$67,465.00
<b>EXPENSE TOTALS</b>		\$2,306,336.00	\$2,380,786.00	\$2,234,961.00	\$2,448,251.00	3%	\$67,465.00
Fund 800 - Police Pension Fund Totals							
<b>REVENUE TOTALS</b>		\$3,539,851.00	\$3,698,275.00	\$3,698,275.00	\$3,890,535.00	5%	\$192,260.00
<b>EXPENSE TOTALS</b>		\$2,306,336.00	\$2,380,786.00	\$2,234,961.00	\$2,448,251.00	3%	\$67,465.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
Fund 800 - Police Pension Fund							
Department 95 - Police Pension							
Division 01 - Department Wide							
EXPENSE							
Fund 800 - Police Pension Fund Totals		\$1,233,515.00	\$1,317,489.00	\$1,463,314.00	\$1,442,284.00	9%	\$124,795.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 810 - Fire Pension Fund</b>								
<b>REVENUE</b>								
<b>Property Tax</b>								
810-401.35	Property Tax Fire Pension	.00	.00	.00	.00		.00	
	<i>Property Tax Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
<b>Intergovernmental Revenue</b>								
810-430.10	Shared Revenue Replacement Tax	5,000.00	5,000.00	5,000.00	.00	(100)	(5,000.00)	
	<i>Intergovernmental Revenue Totals</i>	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	(100%)	(\$5,000.00)	
<b>Other Revenue</b>								
810-485.05	Pension Contributions Employer Contributions	1,776,163.00	1,819,236.00	1,819,236.00	1,968,569.00	8	149,333.00	
<b>Budget Transactions</b>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		2019 Tax Levy			1.0000	1,968,569.00	1,968,569.00
							Manager Totals	\$1,968,569.00
810-485.10	Pension Contributions Employee Contributions	256,318.00	256,318.00	239,600.00	247,995.00	(3)	(8,323.00)	
	<i>Other Revenue Totals</i>	\$2,032,481.00	\$2,075,554.00	\$2,058,836.00	\$2,216,564.00	7%	\$141,010.00	
<b>Interest Income</b>								
810-460.05	Interest Interest on Investments	1,617,283.00	1,783,289.00	1,783,289.00	1,825,718.00	2	42,429.00	
<b>Budget Transactions</b>								
	<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Manager		\$29,211,485 @ 6.25% (2018 CAFR)			1.0000	1,825,718.00	1,825,718.00
							Manager Totals	\$1,825,718.00
810-461.05	Investment Income Realized Gain/Loss	.00	.00	.00	.00		.00	
810-461.10	Investment Income Unrealized Gain/Loss	.00	.00	.00	.00		.00	



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 810 - Fire Pension Fund</b>							
<b>REVENUE</b>							
	<i>Interest Income Totals</i>	\$1,617,283.00	\$1,783,289.00	\$1,783,289.00	\$1,825,718.00	2%	\$42,429.00
	<b>REVENUE TOTALS</b>	\$3,654,764.00	\$3,863,843.00	\$3,847,125.00	\$4,042,282.00	5%	\$178,439.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change	
<b>Fund 810 - Fire Pension Fund</b>								
<b>Department 96 - Fire Pension</b>								
Division 01 - Department Wide								
<b>EXPENSE</b>								
<b><u>Salary and Benefits</u></b>								
<b><u>Pensions</u></b>								
810.96.01-519	Pensions	2,314,756.00	2,384,199.00	2,261,920.00	2,455,725.00	3	71,526.00	
Position Transactions								
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>	
Manager	969999 - Fire Pension Budget			Earnings			2,455,725.00	
Manager Totals							\$2,455,725.00	
810.96.01-595	Pension Contribution Refunds	50,000.00	50,000.00	25,000.00	50,000.00		.00	
Position Transactions								
<i>Level</i>	<i>Position</i>			<i>Type</i>	<i>Code</i>		<i>Total Amount</i>	
Manager	969999 - Fire Pension Budget			Earnings			50,000.00	
Manager Totals							\$50,000.00	
<i>Pensions Totals</i>		\$2,364,756.00	\$2,434,199.00	\$2,286,920.00	\$2,505,725.00	3%	\$71,526.00	
<i>Salary and Benefits Totals</i>		\$2,364,756.00	\$2,434,199.00	\$2,286,920.00	\$2,505,725.00	3%	\$71,526.00	
<b><u>Services and Supplies</u></b>								
<b><u>Services &amp; Charges</u></b>								
810.96.01-551	Consulting Services	50,500.00	59,450.00	59,450.00	59,450.00		.00	
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Manager	Actuarial fees					1.0000	6,200.00	6,200.00
Manager	Administrative services					1.0000	5,000.00	5,000.00



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 810 - Fire Pension Fund</b>							
<b>Department 96 - Fire Pension</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
Manager	AndCo investment advisor services					4.0000	6,000.00
Manager	Benefit calculations					1.0000	1,000.00
Manager	Fiduciary liability insurance					1.0000	7,500.00
Manager	Pension services administration contract					1.0000	10,000.00
Manager	State compliance fee					1.0000	5,750.00
Manager Totals							\$59,450.00
810.96.01-553	Legal Services	20,000.00	20,000.00	10,000.00	20,000.00		.00
810.96.01-581	Training & Travel	2,500.00	2,500.00	2,500.00	2,500.00		.00
<i>Services &amp; Charges Totals</i>		\$73,000.00	\$81,950.00	\$71,950.00	\$81,950.00	0%	\$0.00
<i>Services and Supplies Totals</i>		\$73,000.00	\$81,950.00	\$71,950.00	\$81,950.00	0%	\$0.00
Division 01 - Department Wide Totals		\$2,437,756.00	\$2,516,149.00	\$2,358,870.00	\$2,587,675.00	3%	\$71,526.00
Department 96 - Fire Pension Totals		\$2,437,756.00	\$2,516,149.00	\$2,358,870.00	\$2,587,675.00	3%	\$71,526.00
<b>EXPENSE TOTALS</b>		\$2,437,756.00	\$2,516,149.00	\$2,358,870.00	\$2,587,675.00	3%	\$71,526.00
Fund 810 - Fire Pension Fund Totals							
<b>REVENUE TOTALS</b>		\$3,654,764.00	\$3,863,843.00	\$3,847,125.00	\$4,042,282.00	5%	\$178,439.00
<b>EXPENSE TOTALS</b>		\$2,437,756.00	\$2,516,149.00	\$2,358,870.00	\$2,587,675.00	3%	\$71,526.00
Fund 810 - Fire Pension Fund Totals		\$1,217,008.00	\$1,347,694.00	\$1,488,255.00	\$1,454,607.00	8%	\$106,913.00
Net Grand Totals							



# Village of Winnetka Budget Detail

Budget Year 2020

Account Number	Description	2018 Adopted Budget	2019 Adopted Budget	2019 Estimated Amount	2020 Manager	FY 2019 to FY 2020 Budget % Change	FYE 2019 to FY 2020 Budget Dollar Change
<b>Fund 810 - Fire Pension Fund</b>							
<b>Department 96 - Fire Pension</b>							
Division 01 - Department Wide							
<b>EXPENSE</b>							
	REVENUE GRAND TOTALS	\$67,757,743.00	\$71,000,969.00	\$69,955,794.00	\$73,690,008.00	4%	\$2,689,039.00
	EXPENSE GRAND TOTALS	\$77,938,934.00	\$82,125,873.00	\$67,063,054.00	\$83,463,468.00	2%	\$1,337,595.00
	Net Grand Totals	(\$10,181,191.00)	(\$11,124,904.00)	\$2,892,740.00	(\$9,773,460.00)	(12%)	\$1,351,444.00

# FINANCIAL AND FUND BALANCE POLICIES

## Core Financial Policy

The Village's core financial policy is to maintain its long-standing tradition of fiscal discipline and stewardship while delivering high levels of municipal services and investing in the infrastructure on a pay-as-you-go basis. This guiding principle ensures that the Village delivers a high level of services and minimizes increases in operating expenses. The Village's fiscal prudence has earned it a Aaa bond rating, reduced the Village's portion of the property tax bill, ensured a steady and predictable revenue stream, and resulted in very little debt.

## Revenue Policies

Ideal revenue sources have the following characteristics:

1. They should be stable and predictable to allow the Village to implement its long range financial goals without being forced to suddenly reduce Village services, to dramatically decrease infrastructure investments, and/or to unexpectedly decrease cash reserves to fund operations.
2. To the greatest extent possible, they should be able to grow in tandem with costs. Many increases in costs (e.g., health insurance, property insurance, pension benefits, etc.) are beyond the control of the Village, and thus a growing revenue base is required to offset these increasing costs.

## Tax Levy Policy Statement

### **Background:**

As a non-home rule community, the annual increase in the Village's property tax revenue was limited by State law to the rate of inflation or 5%, whichever was less (State "tax cap" law.) Now that the Village is a home rule municipality through a successful voter referendum on April 5, 2005, the Village Council can set the property tax levy at any amount it deems appropriate.

The Village uses its property tax revenues to fund a large percentage of the General Fund operating costs, pension amortization costs, and the refuse utility.

This policy honors the spirit of the Village's home rule discussion to continue the tradition of fiscal prudence based upon the following concepts:

- continue to operate within the non-home rule tax cap limitations;
- continue fiscal restraint in setting rates for revenue sources that are not capped;
- continue efforts to restrain increases in operating expenses;
- continue focus on being more efficient and cost effective;
- continue policies to maintain a Aaa bond rating.

This policy strives to maintain the delicate balance of preserving the Village's solid financial foundation while continuing to set property tax levies that are equal to or less than the limits allowed by the tax cap law and delivering high levels of service, including making infrastructure improvements.

## **Tax Levy Recommendations:**

The current Village Council recommends reviewing, analyzing and considering the following objectives when setting the Village tax levy, keeping in mind the ultimate goal to set Winnetka's total property tax levy at or less than the maximum levy authorized by tax caps:

1. Continue to tightly control increases in operating expenses.
2. Continue to explore ways to diversify General Fund revenue sources.
3. Carefully plan the Village's Five-Year Capital Improvement Program.
4. Continue to calculate potential property tax revenues from new development to determine if the Village needs these additional revenues to balance its budget.
5. Review the following information to prepare for setting the property tax levy amount in December as required by State law.
  - a) Determine if the State Legislature has increased Police or Fire pension benefits in the last year and whether the Village must increase the property tax levy in order to keep these pension funds actuarially sound.
  - b) Update all General Fund revenue estimates and assess any adverse, major expense developments during the first six months of the current fiscal year.

Winnetka leadership is committed to maintaining the Village's long-standing tradition of sound fiscal discipline and stewardship while delivering high levels of municipal services and investing in the community's infrastructure. By working together, the Village Council, Village Administration, business community and residents will ensure a strong, healthy, vibrant Village for future generations of Winnetkan's.

## **Fees:**

When the Village charges fees, such as building permit fees, they should be set to recover the cost of providing the specific service.

## **Utility Rates:**

Retail electric, water, sanitary, and storm sewer rates for Winnetka residents are set by using a cost of service analysis. This ensures an equitable allocation of revenue requirements to the various customer classifications.

The Village provides water outside its corporate limits to the Village of Northfield and individual residents in the Woodley Road area. The Northfield water rates are established by contract and are based on the market rate of wholesale water being sold from one Village to another. Unincorporated customers, like the Woodley Road residents, pay a higher water rate, as it is standard practice for Villages to charge more to residents of unincorporated areas.

## Policies for Operating Expenses

Increases in operating expenditures generally should be equal to increases in revenues unless specific Council action is taken to increase or reduce cash balances.

Personnel expenses are the most expensive cost center in the Village's budget. A well-trained and experienced work force is a vital component of providing high quality services at a reasonable cost. In order to preserve a stable workforce the Village compensates its employees fairly and in keeping with the salaries and benefits offered by other nearby villages. However, the Village must continue to improve productivity in order to continue to perform the same, or more, work at a lesser cost. Without decreasing the level of Village services, the Village has reduced its total number of full time employees from 166 FTEs in 2000 to 155.5 FTEs in the proposed 2020 budget.

In terms of funding public safety pensions, the Village seeks to fund at least 100% of the annual contribution amount calculated by professional actuaries. It is the Village's philosophy to seek 100% funding, over time, using reasonable assumptions and the entry age normal method of calculating Village contribution amounts.

The Village's actuary will normally produce a higher pension contribution than that calculated according to State law. State law requires a contribution based on 90% funding under the Projected Unit Credit Method, which can be back-weighted in terms of Village contributions.

## Capital Improvement Policies

Except under extraordinary circumstances, the Village will continue to maintain and upgrade its infrastructure via routine capital improvements projects on a pay-as-you-go basis. This allows the Village to invest all of its financial resources into the capital improvement project without incurring interest payments.

For mega-projects such as storm sewers, parking decks, large scale redevelopment, streetscape, etc., the Village will utilize cash reserves to the extent possible. These cash reserves are increased through careful and conservative management of the Village's budget in anticipation of the need to undertake such projects.

The core planning tool for investing in the infrastructure is the Village's Five-year Capital Improvement Plan which is updated annually for the General, MFT, Village Facilities, Business District Revitalization Water, Electric, Refuse, Sanitary Sewer, and Stormwater Sewer Funds. Additionally, the Village will prepare a projected capital needs analysis annually to identify capital needs beyond the next 5 year time frame.

The historical record indicates that the following levels of investment are required to properly maintain the Village's infrastructure:

General Fund:	From \$2.5 to \$3.5 million per year
Electric Fund:	Annual depreciation rate
Water Fund:	\$2.465 million a year (100 yr replacement) – per 2017 rate study
Sewer Fund:	Annual depreciation rate

## Debt Policies

Village residents call for quality infrastructure. Consequently, staff budget capital and infrastructure expenditures for facilities, roadways, sidewalks, equipment, vehicles, electric, water, sewer, and refuse. The costs associated with acquiring and improving many long-term capital assets are met primarily with fund balance, but occasionally the Village will elect to issue debt. The Village reviews existing obligation structure, current and projected surplus from operations and future liability levels before making decisions to issue new debt.

The only current outstanding Village debt is related to stormwater improvements, which consists of a 2013 General Obligation (GO) issue totaling \$9,000,000 and a 2014 General Obligation (GO) issue totaling \$7,500,000. Because the principal and interest payments on this debt are covered by stormwater utility fee revenues, the property tax component of the repayment has been abated annually.

The Village has consistently retained a Aaa bond rating with a “Stable Outlook”. Rating agencies cite the following credit strengths as factors in determining past ratings:

- Very affluent tax base located north of Chicago.
- Significant financial flexibility afforded by the village’s status as a home rule unit.
- History of positive financial operations and maintenance of very strong reserve levels.
- Modest direct debt burden with all debt being paid from self-supporting enterprises.

In recent years, the rating agencies have adjusted their rating methodology scorecard to take a much harder look at pension liabilities. As a result, many neighboring Villages who continue to report solid finances are seeing rating downgrades and/or negative outlooks.

## Legal Debt Margin

Article VII, Section 6(k) of the 1970 Illinois Constitution governs the computation of legal debt margin. “The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum...shall not be included in the foregoing percentage amounts.” To date the Illinois General Assembly has set no limits for home rule municipalities. The Village is a home rule municipality.

## General Budgeting Policies and Procedures

1. Target and maintain an appropriate fund balance in each fund.
2. Maintain a balanced operational budget, which is defined as avoiding drawdown of fund balance from regular operations by ensuring that regular revenue meets or exceeds the budgeted amount for regular expenditures. The Village does not rely on one-time or non-recurring revenue sources in its definition of a balanced budget.
3. Maintain an open, well-communicated budget process.
  - a) The budget documents are filed with the Library for public use. All meetings are open to the public. A summary of the budget is posted on the Village’s website.
4. The proposed budget is presented using Generally Accepted Accounting Principles, (GAAP). Historical information is restated, when necessary, to aid in meaningful comparisons.
5. The budgetary basis for each fund will match the basis used in audited financial statements. Modified accrual is used for government funds and accrual is used for all other funds.

### **Budget Process/Calendar**

The Village's budget planning cycle consists of a number of distinct steps. The budget process is coordinated annually by the Finance Department in conjunction with the Village Manager's Office. The process normally starts in late summer and concludes with the approval of the budget and tax levy by the Village Council in December. Major milestones in the budget process include:

- June-July: Finance/Village Manager kickoff meeting to discuss budget overview and policy goals.
- July: Village-wide training on the organization's ERP budgeting platform.
- August: Budget data entry is opened to all departments.
- August: Five-year Capital Plan revisions received by Finance.
- August: Finance Department calculates payroll budget based on data provided by Departments.
- September: Budget data entry is closed to departments. Draft budget numbers finalized by the Finance Department.
- September: Village Manager's Office and Finance Department meets with individual departments to discuss proposed budgets.
- September: Proposed budget numbers finalized by the Village Manager.
- October: Finance Department prepares budget document.
- October: Village Council holds budget review sessions with staff and residents of the Village.
- November: Village Council formally introduces budget resolution and tax levy ordinance.
- December: Village Council adopts the budget for the fiscal year beginning on January 1<sup>st</sup> and the tax levy for the upcoming year.
- December: Village Staff files the approved budget and tax levy with Cook County, Illinois.

### **Budget Amendments**

It is the practice and policy of the Village to avoid budget amendments whenever possible by budgeting strategically during the regular budget process. To that end, each year the budget includes a contingency expense that is approved by the Village Council as part of the budget process. The contingency expense can be used to pay for unforeseen items, salary adjustments resulting from collective bargaining agreements, or ongoing projects that may have been advanced or delayed from a previous fiscal year. The Village Council has significant strategic input as to when the contingency is employed.

In the event a budget amendment is required, however, the Council would direct Staff to prepare a resolution authorizing the budget changes by fund, line item, and dollar amount. Such resolution would be adopted by the Village Council in an open meeting.

### **Fund Balance / Net Assets Policy**

This budget document was prepared on a measurement basis of fund balance and net assets versus cash balances. In most cases, cash balances are very similar to fund balances. In the insurance funds, there can be a notable difference between cash balances and fund balance, as the Village can have significant liabilities in these funds that are paid off over many years, such as the Village's obligations to injured workers.

The Fund Balance/Net Assets Policy serves as a guide for policy makers and does not by itself mandate any Council action. When the fund balance is significantly above the desired level, the Council can keep fees and taxes lower. Additionally, capital improvements can be funded from reserve balances above the minimum threshold.

When fund balances are below the desired levels, it is a signal to policy-makers that corrective action might be desirable. Corrective action could include lowering expenses, increasing revenues, deferring capital improvements, or making policy changes to rebuild fund equity. As with many policies, there is some judgment involved.

## **Purpose**

A Fund Balance/Net Assets Policy establishes a minimum end-of-year fund balance/net assets target for select funds, as a result of the constraints imposed upon the resources reported by the governmental and proprietary funds. This policy is established to provide financial stability, cash flow for operations, and ensure that the Village will be able to respond to emergencies with fiscal strength. Additionally, detailing the availability of fund balance increases the ability of financial statement users to understand the availability of resources.

It is the Village's philosophy to support long-term financial strategies, where fiscal strength and sustainability are high priorities, while also building funds for capital projects. It is essential to maintain adequate levels of fund balance/net assets to mitigate current and future risks and provide operational flexibility to respond to fiscal challenges over time without large tax or fee changes.

Fund balance/net asset levels are also crucial considerations in long-term financial planning. Credit rating agencies also monitor levels of fund balance/net assets and unassigned fund balance in the General Fund to evaluate continued creditworthiness.

## **Definitions**

### ***Governmental Funds***

The fund balance will be composed of three primary categories:

- 1) Non-spendable Fund Balance – portion of a Governmental Fund's fund balance that are not available to be spent, either in the short-term or long-term, or through legal restrictions (e.g., inventories, prepaid items, deposits, land held for resale and endowments).
- 2) Restricted Fund Balance – portion of a Governmental Fund's fund balance that are subject to external enforceable legal restrictions (e.g., grantor, contributor and property tax levies).
- 3) Unrestricted Fund Balance – is made up of three components:
  - A) Committed Fund Balance – the portion of a Governmental Fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision making through formal Council action. The same action is required to remove the commitment of fund balance.
  - B) Assigned Fund Balance – the portion of a Governmental Fund's fund balance to denote an intended use of resources but with no formal Council action.
  - C) Unassigned Fund Balance – available expendable financial resources in a governmental fund that is not the object of a tentative management plan.

Some funds are funded by a variety of resources, including both restricted and unrestricted (committed, assigned and unassigned). The Government assumes that the order of spending fund balance is as follows: restricted, committed, assigned, unassigned.

## **Proprietary Funds**

Proprietary funds include enterprise and internal service funds. The net assets are composed of three primary categories:

- 1) Invested in Capital Assets, Net of Related Debt – portion of a proprietary fund’s net assets that reflects the fund’s net investment in capital assets less any amount of outstanding debt related to the purchase/acquisition of said capital assets. Related debt, for this purpose, includes the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the Government.
- 2) Restricted Net Assets – portion of a proprietary fund’s net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributor and bond covenants).
- 3) Unrestricted Net Assets – portion of a proprietary fund’s net assets that is neither restricted nor invested in capital assets (net of related debt).

## **Authority**

### **Governmental Funds**

Committed Fund Balance – A self-imposed constraint on spending the fund balance must be approved by ordinance or resolution of the Council. Any modifications or removal of the self-imposed constraint must use the same action used to commit the fund balance. Formal action to commit fund balance must occur before the end of the fiscal year. The dollar amount of the commitment can be determined after year end.

Assigned Fund Balance – A self-imposed constraint on spending the fund balance based on the Government’s intent to use fund balance for a specific purpose. The authority may be delegated to members of the management team by the Council.

### **Minimum Unrestricted Fund Balance Levels**

#### **General Fund**

Purpose – Is a major fund and the general operating fund of the Government. It is used to account for all activities that are not accounted for in another fund.

Fund Balance – Unrestricted fund balance targets should represent no less than six months of operating expenditures. Balances above the maximum may be transferred to other funds or invested in capital projects at the Council’s discretion.

#### **Special Revenue Fund**

Purpose - Used to account for and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Financing – Special revenue funds are provided by a specific annual property tax levy or other restricted and/or committed revenue source. Financing may also be received from other charges for services, etc.

Fund Balance – Derived from property taxes (other another restricted revenue source); therefore, legally restricted. The portion of fund balance derived from property taxes will be legally restricted. The remaining fund balance amount (restricted and/or committed) will be targeted at a minimum level of 50% of annual budgeted revenues.

## Debt Service Fund

Purpose – Established to account for financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Financing – The municipality levies an amount or transfers in an amount close to the principal and interest that is anticipated to be paid.

Fund Balance – Derived from property taxes; therefore, legally restricted. Any fund balance accumulation should not exceed the future principal and interest payments due.

## Capital Projects Fund

Purpose - Established to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets, excluding proprietary fund capital outflows.

Financing – Debt financing, grants, or inter-fund transfers are used to finance projects.

Fund Balance – Considered segregated for maintenance, construction and/or development; therefore, considered committed, restricted, or assigned depending on the intended source/use of the funds.

## *Proprietary Funds*

### Enterprise Funds

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund. The focus of enterprise fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

Financing – User fees, debt financing, or grants are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets. Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance.

Unrestricted net asset targets should represent no less than four months of budgeted operating expenses.

## Internal Service Funds

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund.

The focus of internal service fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to a business in the private sector. Internal service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the Government on a cost-reimbursement basis.

Financing – User fees charged to other departments, funds, or component units, or debt financing are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets. Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance. Unrestricted net asset targets should represent appropriate levels given the activity of the fund and the discretion of the Council and management (excluding debt service and capitalized asset expenses).

Unrestricted net asset targets should represent no less than four months of budgeted operating expenses. Unrestricted net assets for the health insurance fund should equal two months of IPBC invoices.

Insurance type funds should have additional unrestricted net asset targets reflecting the fact that these funds may finance significant risks and can have variability based on claims experience. The following amounts are established as additional net asset amounts that should be added to the four months of expenses base amount for the funds indicated:

Worker's Compensation – 100% of one self-insured \$600,000 loss.

Liability Fund – 75% of one \$2,000,000 self-insured loss (\$1,500,000).

Health Insurance – no additional amount needed.

## Other Considerations

In establishing the above policies for unrestricted fund balance/net asset levels, the Government considered the following factors:

- The predictability of the Government's revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile)
- The Government's perceived exposure to significant one-time outlays (e.g., disasters, immediate capital needs, state budget cuts)
- The potential drain upon General Fund resources from other funds as well as the availability of resources in other funds (i.e., deficits in other funds may require a higher level of unrestricted fund balance be maintained in the General Fund, just as, the availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the General Fund)
- Liquidity (i.e., a disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained)

- Commitments and assignments (i.e., governments may wish to maintain higher levels of unrestricted fund balance to compensate for any portion of unrestricted fund balance already committed or assigned by the government for a specific purpose)

If any of the above factors materially change, the Village Staff is charged with reviewing the current unrestricted fund balance/net asset levels and suggesting changes, if needed, to the Village Council for their consideration.

### **Fund Balance Comparison**

The subsequent page includes a comparison of fund balances in each Village fund. Funds that change more than 10% from the 12/31/19 estimated balance to the 12/31/20 budgeted balanced are noted below:

**Motor Fuel Tax Fund:** Budgeted drawdown of fund balance for capital projects associated with roadway, bridge and parking lot improvements.

**Special Service Areas Fund:** Budgeted addition to fund balance for repayment to the General Fund.

**Village Facilities Fund:** Budgeted drawdown of fund balance for capital projects associated with Village facilities.

**Downtown Revitalization Fund:** Budgeted increase of fund balance as funds are accumulated for future projects associated with the Downtown Master Plan. As this is still an active area of policy development, it is likely this fund will require additional sources of funding for 2021 and onward.

**Electric Fund:** Budgeted drawdown of fund balance for capital projects. Fund balance will likely be within policy limits at 12/31/20.

**Water Fund:** Budgeted drawdown of fund balance for capital projects and operations. Fund balance at 12/31/20 will be within policy limits.

**Refuse Fund:** Budgeted drawdown of fund balance due to cost of operations and capital investment. Fund balance at 12/31/20 will be below policy limits but will rebound in future years.

**Stormwater Sewer Fund:** Budgeted drawdown of fund balance for capital projects. Fund balance remains within policy limits. As this is still an active area of policy development, it is likely this fund will require additional sources of funding for 2021 and onward.

**Workers' Compensation Insurance Fund:** Budgeted drawdown due to claims expected to be paid out in 2020. The Village budgets conservatively in this fund, and many times our claims experience is far less than what was budgeted. Along with the Liability Insurance Fund, the Village is currently in the middle of a comprehensive analysis of this fund.

**Liability Insurance Fund:** Budgeted drawdown due to potential claims expected to be paid out in 2020. The Village budgets conservatively in this fund, and many times our claims experience is far less than what was budgeted. If budgeted claim experience is realized, the fund balance at 12/31/20 may end the fiscal year below policy limits. Along with the Workers' Compensation Insurance Fund, the Village is currently in the middle of a comprehensive analysis of this fund.

**Data Processing Fund:** Budgeted drawdown for operations and one-time projects associated with maintaining the Village's information technology infrastructure.

**VILLAGE OF WINNETKA  
FUND BALANCE COMPARISON  
(ALL FUNDS, WITH CAPITAL)**

<b>FUND</b>	<b>12/31/2018 Audited Fund Balance</b>	<b>2019 Estimated Revenue</b>	<b>2019 Estimated Expense*</b>	<b>12/31/2019 Estimated Fund Balance</b>	<b>2020 Budgeted Revenue</b>	<b>2020 Budgeted Expense*</b>	<b>12/31/2020 Projected Fund Balance</b>	<b>FY 2020 Policy Amount</b>	<b>Surplus / (Deficiency)</b>	<b>Explanation of Target Amount</b>
General Fund	22,280,802	26,059,090	24,464,016	23,875,876	27,528,395	27,714,530	23,689,741	12,627,265	11,062,476	Six (6) months of operating expenses
Motor Fuel Tax Fund	2,836,911	726,346	360,000	3,203,257	878,000	1,292,000	2,789,257	439,000	2,350,257	Fifty percent (50%) of annual MFT revenue
Foreign Fire Tax Fund	124,594	80,100	100,000	104,694	79,000	79,250	104,444	-	104,444	None, current balance is policy amount
Special Service Area #3	16,469	28,560	-	45,029	28,560	-	73,589	-	73,589	None, current balance is policy amount
Village Facilities Fund	195,713	3,500	85,000	114,213	2,448	115,000	1,661	-	1,661	None, current balance is policy amount
Downtown Revitalization Fund	932,390	1,685,000	1,858,250	759,140	1,661,751	1,390,500	1,030,391	-	1,030,391	None, current balance is policy amount
Electric Fund**	7,300,687	17,185,101	17,217,472	7,268,316	17,995,967	18,886,014	6,378,269	5,230,752	1,147,517	Four (4) months of operating expenses
Water Fund**	2,838,734	4,582,336	3,648,886	3,772,184	5,168,484	5,871,338	3,069,330	1,307,351	1,761,979	Four (4) months of operating expenses
Sanitary Sewer Fund**	1,235,950	1,334,720	1,328,855	1,241,815	1,426,291	1,461,492	1,206,614	353,831	852,783	Four (4) months of operating expenses
Refuse Fund**	1,023,781	2,779,614	2,905,660	897,735	2,714,777	2,833,440	779,072	856,147	(77,075)	Four (4) months of operating expenses
Stormwater Sewer Fund**	15,277,041	2,293,440	2,100,775	15,469,706	2,561,765	9,425,863	8,605,608	1,940,304	6,665,304	Four (4) months of operating expenses + one year of debt service
W.C. Insurance Fund**	675,024	572,565	753,300	494,289	564,177	750,800	307,666	650,267	(342,601)	Four (4) months of operating expenses + \$600,000 deductible
Liability Insurance Fund**	1,663,290	40,500	137,500	1,566,290	32,557	417,200	1,181,647	1,589,067	(407,420)	Four (4) months of operating expenses + \$1,500,000 claim
Health Insurance Fund**	1,034,347	3,698,405	3,634,870	1,097,882	3,783,163	3,796,912	1,084,133	600,000	484,133	Two months of IPBC invoices.
Data Processing Fund**	585,175	381,117	500,499	465,793	378,451	692,868	151,376	116,806	34,570	Four (4) months of operating expenses
Fleet Services Fund**	751,621	960,000	829,140	882,481	954,425	955,335	881,571	318,445	563,126	Four (4) months of operating expenses
Police Pension Fund	29,846,790	3,698,275	2,234,961	31,310,104	3,890,535	2,448,251	32,752,388	48,700,418	(15,948,030)	Funding pension at 100% by 2035
Fire Pension Fund	29,211,485	3,847,125	2,358,870	30,699,740	4,042,282	2,587,675	32,154,347	49,949,035	(17,794,688)	Funding pension at 100% by 2035
<b>TOTAL</b>	<b>\$ 117,830,804</b>	<b>\$ 69,955,794</b>	<b>\$ 64,518,054</b>	<b>\$ 123,268,544</b>	<b>\$ 73,691,028</b>	<b>\$ 80,718,467</b>	<b>\$ 116,241,104</b>	<b>\$ 124,678,687</b>	<b>\$ (8,437,583)</b>	

\* - Expense totals omit Village contingency and depreciation

\*\* - Fund Balance is Current Assets less Current Liabilities

NOTE: The purpose of this spreadsheet is to show the effects of budgeted revenues and expenditures / expenses on Fund Balances / Net Assets and to show progress towards meeting targets set for the individual funds. Final Fund Balance is determined annually as part of the Village's audit and completion of the Comprehensive Annual Financial Report.

# SUPPLEMENTAL BUDGET INFORMATION

## Exhibits:

- A. Property Tax Levy Calculations
- B. History of Tax Levy by Use
- C. Tax Levy History and Projections
- D. Pension Funding Levels and Policies
- E. Glossary



**Village of Winnetka**  
**Schedule of Property Tax Levy Calculations**

<u>Tax Levy Category</u>	Column A <b>2018 Actual Tax Levy</b>	Column B <b>2019 Proposed Tax Levy</b>	Column C (Column B - A) <b>Dollar Change</b>	C/A*100 <b>Percent Change</b>
<u>General Fund:</u>				
Corporate	\$10,399,944	\$10,258,709	(\$141,235)	-1.358%
Business District Revitalization	\$1,100,000	\$1,100,000	\$0	0.000%
<u>Other Funds:</u>				
Police Pension	\$1,519,805	\$1,720,195	\$200,390	13.185%
Fire Pension	\$1,819,236	\$1,968,569	\$149,333	8.209%
<b>Total Village-wide Tax Levy</b>	<b>\$14,838,985</b>	<b>\$15,047,473</b>	<b>\$208,488</b>	<b>1.405%</b>
Less: Projected New Development @ 1.405%		(\$208,488)	(\$208,488)	-1.405%
<b>Existing Tax Payer Increase</b>	<b>\$14,838,985</b>	<b>\$14,838,985</b>	<b>\$0</b>	<b>0.000%</b>

Increase (Decrease) Based on Total Property Tax Bill
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Total Property Taxes Paid 100.00%	Other Taxing Distr. 87.39%	Village 12.61%	0.0% Change / Village
\$10,000	\$8,739	\$1,261	\$0
\$15,000	\$13,108	\$1,892	\$0
\$20,000	\$17,478	\$2,522	\$0
\$25,000	\$21,847	\$3,153	\$0
\$30,000	\$26,217	\$3,783	\$0
\$35,000	\$30,586	\$4,414	\$0
\$40,000	\$34,956	\$5,044	\$0
\$50,000	\$43,695	\$6,305	\$0
\$60,000	\$52,434	\$7,566	\$0

Exhibit B

Village of Winnetka  
History of Tax Levy By Use

Tax Levy Year	Total Levy	% Change	Corporate (See Note 1)	% Change	Police Pension	% Change	Fire Pension	% Change	Refuse	% Change	Debt & BDR	% Change
2020 Projected	\$15,197,948	1.0%	\$10,298,521	0.4%	\$1,771,801	3.0%	\$2,027,626	3.0%	\$0		\$1,100,000	0.0%
2019 Budgeted (Note 2)	\$15,047,473	1.4%	\$10,258,709	-1.4%	\$1,720,195	13.2%	\$1,968,569	8.2%	\$0		\$1,100,000	0.0%
2018 Actual	\$14,838,985	0.9%	\$10,399,944	0.6%	\$1,519,805	2.1%	\$1,819,236	2.4%	\$0	-100.0%	\$1,100,000	100.0%
2017	\$14,706,625	0.8%	\$10,341,506	0.2%	\$1,488,956	2.9%	\$1,776,163	3.1%	\$1,100,000	0.0%	\$0	
2016	\$14,589,906	1.2%	\$10,320,066	-2.2%	\$1,446,664	10.6%	\$1,723,176	18.7%	\$1,100,000	0.0%	\$0	
2015	\$14,416,903	0.8%	\$10,557,155	-1.1%	\$1,308,146	14.2%	\$1,451,602	5.0%	\$1,100,000	0.0%	\$0	
2014	\$14,302,483	0.6%	\$10,675,483	0.9%	\$1,145,000	5.0%	\$1,382,000	5.0%	\$1,100,000	0.0%	\$0	-100.0%
2013	\$14,222,477	2.5%	\$10,578,861	1.4%	\$1,090,000	8.0%	\$1,316,000	10.5%	\$1,100,000	0.0%	\$137,616	-0.6%
2012	\$13,875,587	3.0%	\$10,436,990	3.0%	\$1,009,152	1.7%	\$1,191,031	7.4%	\$1,100,000	0.0%	\$138,414	-0.3%
2011	\$13,472,400	2.8%	\$10,132,173	1.7%	\$992,534	3.5%	\$1,108,794	17.9%	\$1,100,000	0.0%	\$138,899	-0.1%
2010	\$13,105,359	2.8%	\$9,966,820	4.2%	\$959,387	-4.7%	\$940,074	0.4%	\$1,100,000	0.0%	\$139,078	0.1%
2009	\$12,748,404	1.7%	\$9,566,301	0.6%	\$1,006,480	37.7%	\$936,668	12.2%	\$1,100,000	-17.0%	\$138,955	0.3%
2008	\$12,535,305	4.7%	\$9,505,770	3.8%	\$731,000	8.3%	\$835,000	14.4%	\$1,325,000	3.9%	\$138,535	0.5%
2007	\$11,972,591		\$9,154,768		\$675,000		\$730,000		\$1,275,000		\$137,823	
2007 to 2016	\$2,617,315	21.9%	\$1,165,298	12.7%	\$771,664	114.3%	\$993,176	136.1%	-\$175,000	-13.7%	-\$137,823	-100.0%

Notes:

- 1) Includes IMRF pension and Social Security / Medicare tax levies in 2010 and prior years.
- 2) The budgeted 2019 property tax levy is based on increases in pensions at 13.2% (Police) and 8.2% (Fire).

**Village of Winnetka  
Tax Levy History and Projections**

	Non-Home Rule Calculations				Actual Levy		\$'s Less Than NHR Limit	
	CPI Increase	New Develop.	Total	Max. Levy Possible (Excludes SSA's)	Actual Levy	% From PY	\$'s	\$'s
							Under Max. This Year	Under Max. Cumulative
2004 Actual	2.5%	2.0%	4.5%	\$10,496,453	\$10,496,453			
2005 Actual *	3.3%	1.8%	5.1%	\$11,031,772	\$10,969,000	4.5%	\$62,772	\$62,772
2006 Actual	3.4%	1.9%	5.3%	\$11,616,456	\$11,435,181	4.2%	\$181,275	\$244,047
2007 Actual	2.5%	1.8%	4.3%	\$12,115,964	\$11,972,591	4.7%	\$143,373	\$387,420
2008 Actual	4.1%	1.9%	6.0%	\$12,842,922	\$12,535,303	4.7%	\$307,619	\$695,039
2009 Actual	0.1%	1.2%	1.3%	\$13,009,880	\$12,748,403	1.7%	\$261,477	\$956,516
2010 Actual	2.7%	0.9%	3.6%	\$13,478,236	\$13,105,359	2.8%	\$372,877	\$1,329,393
2011 Actual	1.5%	0.9%	2.4%	\$13,801,714	\$13,472,400	2.8%	\$329,314	\$1,658,707
2012 Actual	3.0%	0.8%	3.8%	\$14,326,179	\$13,875,587	3.0%	\$450,592	\$2,109,299
2013 Actual	1.7%	0.7%	2.4%	\$14,670,007	\$14,222,477	2.5%	\$447,530	\$2,556,829
2014 Actual	1.5%	1.3%	2.8%	\$15,080,767	\$14,302,483	0.6%	\$778,284	\$3,335,113
2015 Actual	0.8%	0.8%	1.6%	\$15,322,059	\$14,416,903	0.8%	\$905,156	\$4,240,269
2016 Actual	0.7%	1.2%	1.9%	\$15,613,178	\$14,589,906	1.2%	\$1,023,272	\$5,263,541
2017 Actual	2.1%	0.8%	2.9%	\$16,065,960	\$14,706,625	0.8%	\$1,359,335	\$6,622,876
2018 Actual	2.1%	0.9%	3.0%	\$16,547,939	\$14,838,985	1.7%	\$1,708,954	\$8,331,830
<b>2019 Proposed **</b> (2020 budget)	<b>1.7%</b>	<b>1.4%</b>	<b>3.1%</b>	<b>\$17,061,753</b>	<b>\$15,047,473</b>	<b>1.4%</b>	<b>\$2,014,280</b>	<b>\$10,346,110</b>
					Less: Develop.	-1.4%		
					Net Increase	0.0%		
<b>2020 Projected</b> (2021 budget)	<b>2.0%</b>	<b>1.0%</b>	<b>3.0%</b>	<b>\$17,573,606</b>	<b>\$15,197,948</b>	<b>1.0%</b>	<b>\$2,375,658</b>	<b>\$12,721,768</b>
					Less: Develop.	-1.0%		
					Net Increase	0.0%		

\* In 2005, the Village became home rule which removed tax caps. The Max. Levy Possible column reflects the maximum property tax levy the Village could receive if we were still operating under tax caps.

\*\* The 2019 tax levy increase, based on the December, 2018 annual change in the CPI-U of 1.7%.

The above chart compares the Village’s actual property tax levies from 2004 to 2019. The amount that could have been levied as a non-home rule community is also listed as the Council expressed a desire not to exceed that amount unless there were exceptional circumstances requiring such a move. As of the 2018 property tax levy, the annual Village property tax levy was \$2,014,280 below the property tax cap limit.

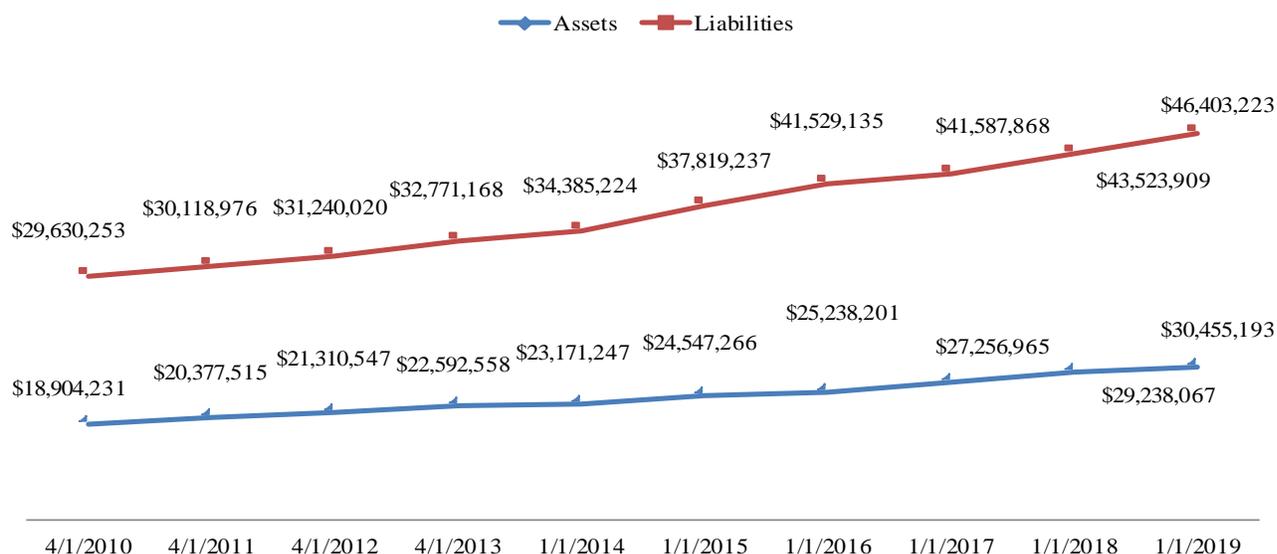
### Pension Funding Levels and Policies

The Village has three pension plans, the Illinois Municipal Retirement Fund (IMRF, covering all non-sworn police and fire personnel), the Police Pension Fund, and the Firefighters' Pension Fund.

While the Village's contributions to all three pension plans has met or exceeded the amount calculated by an independent actuary since 1993, the funds continue to have a funding shortfall. The funding shortfall is attributable to investment market corrections, enhanced benefits approved in the public safety pensions, and updated mortality assumptions. Below are separate presentations of the assets and liabilities of the Police, Firefighters' and IMRF Pension Plans.

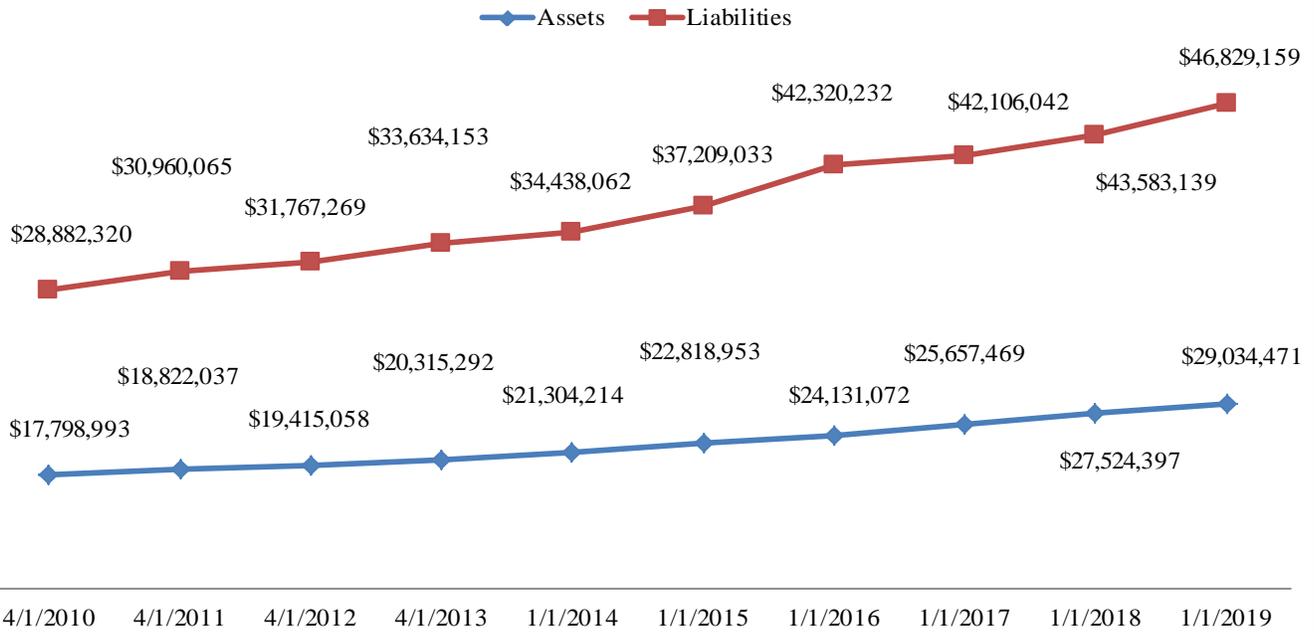
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### Police Pension Fund 4/1/2010 - 1/1/2019

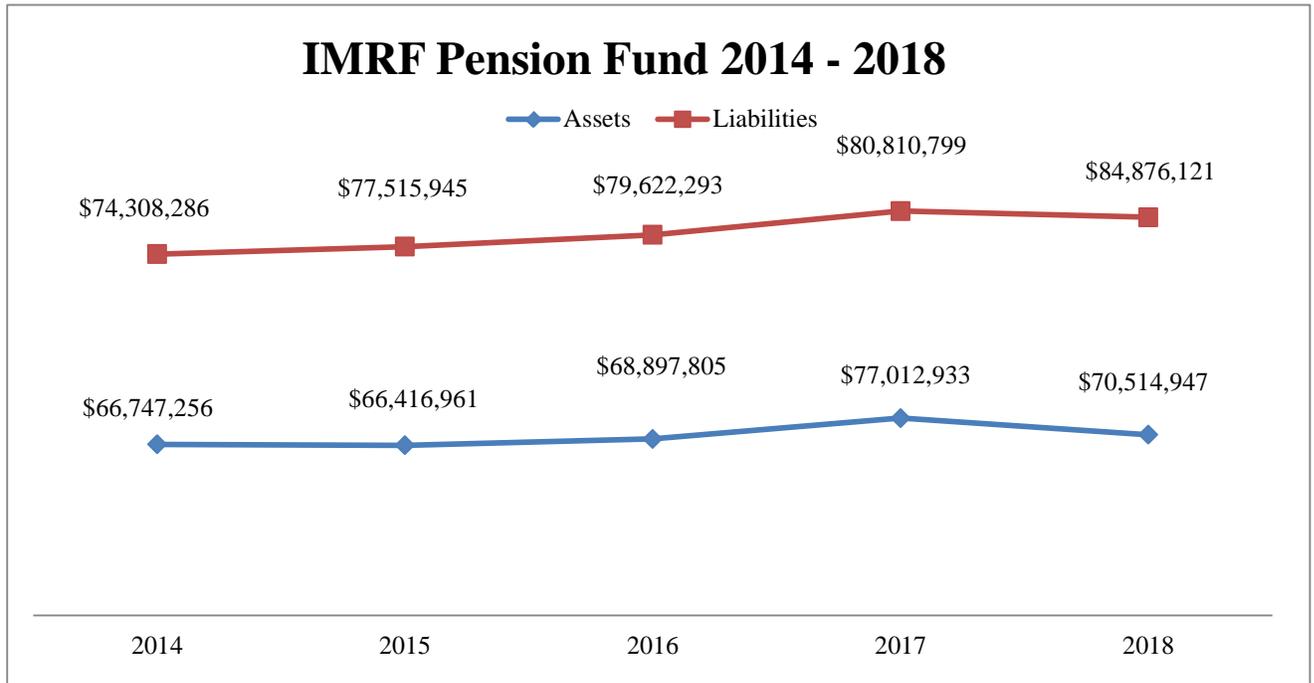


Valuation Period	Valuation Date	Assets	Liabilities	Difference	% Funded
1/1/18-12/31/18	1/1/2019	\$ 30,455,193	\$ 46,403,223	\$ 15,948,030	65.6%
1/1/17-12/31/17	1/1/2018	\$ 29,238,067	\$ 43,523,909	\$ 14,285,842	67.2%
1/1/16-12/31/16	1/1/2017	\$ 27,256,965	\$ 41,587,868	\$ 14,330,903	65.5%
1/1/15-12/31/15	1/1/2016	\$ 25,238,201	\$ 41,529,135	\$ 16,290,934	60.8%
1/1/14-12/31/14	1/1/2015	\$ 24,547,266	\$ 37,819,237	\$ 13,271,971	64.9%
1/1/13-12/31/13	1/1/2014	\$ 23,171,247	\$ 34,385,224	\$ 11,213,977	67.4%
4/1/12-3/31/13	4/1/2013	\$ 22,592,558	\$ 32,771,168	\$ 10,178,610	68.9%
4/1/11-3/31/12	4/1/2012	\$ 21,310,547	\$ 31,240,020	\$ 9,929,473	68.2%
4/1/10-3/31/11	4/1/2011	\$ 20,377,515	\$ 30,118,976	\$ 9,741,461	67.7%
4/1/09-3/31/10	4/1/2010	\$ 18,904,231	\$ 29,630,253	\$ 10,726,022	63.8%

## Fire Pension Fund 4/1/2010 - 1/1/2019



Valuation Period	Valuation Date	Assets	Liabilities	Difference	% Funded
1/1/18-12/31/18	1/1/2019	\$ 29,034,471	\$ 46,829,159	\$ 17,794,688	62.0%
1/1/17-12/31/17	1/1/2018	\$ 27,524,397	\$ 43,583,139	\$ 16,058,742	63.2%
1/1/16-12/31/16	1/1/2017	\$ 25,657,469	\$ 42,106,042	\$ 16,448,573	60.9%
1/1/15-12/31/15	1/1/2016	\$ 24,131,072	\$ 42,320,232	\$ 18,189,160	57.0%
1/1/14-12/31/14	1/1/2015	\$ 22,818,953	\$ 37,209,033	\$ 14,390,080	61.3%
1/1/13-12/31/13	1/1/2014	\$ 21,304,214	\$ 34,438,062	\$ 13,133,848	61.9%
4/1/12-3/31/13	4/1/2013	\$ 20,315,292	\$ 33,634,153	\$ 13,318,861	60.4%
4/1/11-3/31/12	4/1/2012	\$ 19,415,058	\$ 31,767,269	\$ 12,352,211	61.1%
4/1/10-3/31/11	4/1/2011	\$ 18,822,037	\$ 30,960,065	\$ 12,138,028	60.8%
4/1/09-3/31/10	4/1/2010	\$ 17,798,993	\$ 28,882,320	\$ 11,083,327	61.6%



#### IMRF Pension Fund

Valuation Date	Assets	Liabilities	Difference	% Funded
2014	\$ 66,747,256	\$ 74,308,286	\$ 7,561,030	89.8%
2015	\$ 66,416,961	\$ 77,515,945	\$ 11,098,984	85.7%
2016	\$ 68,897,805	\$ 79,622,293	\$ 10,724,488	86.5%
2017	\$ 77,012,933	\$ 80,810,799	\$ 3,797,866	95.3%
2018	\$ 70,514,947	\$ 84,876,121	\$ 14,361,174	83.1%

It is important to note that the IMRF amounts are reported somewhat differently than those for the Winnetka Police and Firefighters' Pensions. When an individual retires, IMRF annuitizes that expense (transfers 100% of the assets needed to pay that expense into a separate account). For 2018 this annuitized amount totaled \$55,218,531 and is included in the Assets shown above.

For 2018, the decrease in IMRF's funding percentage is largely due to IMRF decreasing their assumed rate of return from 7.50% down to 7.25%.

While the Village IMRF contribution is calculated by IMRF and passed on to the Village in the form of a percentage (14.05% in FY 2020), the funding for the public safety pension plans is calculated by an actuary retained by the Village. The contribution requirement takes into consideration the following parameters:

- The assumed interest rate of return on the investable assets of the funds over their long-term existence.
- The current and projected salary increase for each member of the fund.
- A member's assumed date of departure (i.e. retirement).
- When an employee would begin to receive pension benefits as a retiree versus contributing to the pension fund as an employee.
- An assumed date of mortality for both the retiree and any dependent that may be associated with that retiree.

As of January 1, 2019 the current level of funding for the Winnetka Police Pension Fund is 65.6% and the Fire Pension Fund is 62.0%, both down from the previous year. The percent funded is the amount that the funds have on hand at that time to meet all current and future payments to qualifying members of the funds. As one can well imagine, this analysis is very important to be constantly updated as a variety of factors are changing annually including: the increased salaries of the participants, the amount of interest earnings that can help offset future costs to the funds, and a variety of other factors such as future benefit changes that may be imposed by the state legislature.

In 2016 the pension funding target was updated from 100% funded by 2033 to 100% funded by December 31, 2035. The change in target year was to help smooth out the significant tax levy effects from an update in mortality assumptions, while still maintaining a 100% funding target. The Village's funding policy is more aggressive than the state law, which only requires pension funds to be 90% funded by the year 2040.

Staff has been asked how Winnetka's pension funding compares to other North Shore communities. The table on the next page compares Winnetka, Northbrook, Wilmette, Glencoe, Kenilworth, and Northfield pension funding levels. While not a perfect apples to apples comparison due to assumption differences, it is the opinion of Staff that the funding level of Winnetka's pension funds does not differ materially from other North Shore communities, once the differences in assumptions are taken into account. By and large, Winnetka tends to utilize more conservative assumptions which have helped it to weather economic downturns.

Because of the differing assumptions used in each community, an actuary with access to the raw data would be needed to calculate the relative strength of each pension plan on a truly comparable basis. For example, Wilmette's public safety pensions may appear to be similarly funded compared to Winnetka though they assume their investments will earn 7.25% per year in perpetuity. If Wilmette assumed a lower and arguably more realistic investment earnings rate, like Winnetka's 6.25%, their funding level would fall significantly.

Village of Winnetka  
Comparative Pension Statistics - 2018-2019  
Amounts in Millions of Dollars

	Winnetka				Wilmette				Northbrook*			
	IMRF	Police	Fire	Total	IMRF	Police	Fire	Total	IMRF	Police	Fire	Total
Assets	\$ 70,514,947	\$ 30,455,193	\$ 29,034,471	\$ 130,004,611	\$ 59,855,467	\$ 43,819,341	\$ 43,505,742	\$ 147,180,550	\$ 68,015,269	\$ 50,188,647	\$ 50,993,297	\$ 169,197,213
Liabilities	\$ 84,876,121	\$ 46,403,223	\$ 46,829,159	\$ 178,108,503	\$ 69,899,564	\$ 73,044,492	\$ 77,413,633	\$ 220,357,689	\$ 70,092,433	\$ 94,008,293	\$ 94,319,131	\$ 258,419,857
Unfunded	\$ (14,361,174)	\$ (15,948,030)	\$ (17,794,688)	\$ (48,103,892)	\$ (10,044,097)	\$ (29,225,151)	\$ (33,907,891)	\$ (73,177,139)	\$ (2,077,164)	\$ (43,819,646)	\$ (43,325,834)	\$ (89,222,644)
% Funded	83%	66%	62%	73%	86%	60%	56%	67%	97%	53%	54%	65%
Earnings Rate	7.25%	6.25%	6.25%		7.25%	7.25%	7.25%		7.25%	7.00%	7.00%	
Employer	15.93%	55.44%	66.71%		11.37%	46.84%	59.89%		12.44%	48.34%	41.31%	
Employee	4.50%	9.91%	9.455%		4.50%	9.91%	9.455%		4.50%	9.91%	9.455%	

	Glencoe*				Kenilworth				Northfield*			
	IMRF	Police	Fire	Total	IMRF	Police	Fire	Total	IMRF	Police	Fire	Total
Assets	\$ 35,649,363	\$ 35,601,607	Legacy \$ 8,502	\$ 71,259,472	\$ 7,021,166	\$ 7,522,022		\$ 14,543,188	\$ 23,891,825	\$ 19,570,727		\$ 43,462,552
Liabilities	\$ 41,252,847	\$ 60,534,541	\$ 506,663	\$ 102,294,051	\$ 7,883,630	\$ 16,101,746		\$ 23,985,376	\$ 28,723,077	\$ 32,310,920		\$ 61,033,997
Unfunded	\$ (5,603,484)	\$ (24,932,934)	\$ (498,161)	\$ (31,034,579)	\$ (862,464)	\$ (8,579,724)		\$ (9,442,188)	\$ (4,831,252)	\$ (12,740,193)		\$ (17,571,445)
% Funded	86%	59%	2%	70%	89%	47%		61%	83%	61%		71%
Earnings Rate	7.25%	6.75%	0.00%		7.25%	6.00%			7.25%	6.75%		
Employer	11.78%	48.10%			12.97%	119.28%			14.41%	54.92%		
Employee	4.50%	9.91%			4.50%	9.91%			4.50%	9.91%		

\*Glencoe, Northbrook, Northfield run on a non-calendar fiscal year. Their most recent CAFRs do not reflect their 1/1/19 actuarial valuation.

## GLOSSARY

Account Classification:	Refers to the numerical codes assigned to the Village's accounting system. For example, the 10 digit account number 100.26.17.511 would reference the General Fund (100), Police Department (26), Patrol Division (17), Regular Salaries (511) account.
Assessed Valuation:	A valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.
Assets:	Property owned by a government of monetary value.
Audit:	An independent review of the accounting system and financial information to ensure that the financial statements prepared by the Village staff are accurate and proper. The annual audit becomes the official record of the revenues, expenditures and financial position of the Village for a given fiscal year.
Balanced Budget:	Avoiding drawdown of fund balance from regular operations by ensuring that regular revenue meets or exceeds the budgeted amount for regular expenditures. The Village does not rely on one-time or non-recurring revenue sources in its definition of a balanced budget.
Bond:	A written promise to pay a specified sum of money (principal) at a specified future date (maturity date(s)). Also, periodic interest is paid at a specified percentage (interest rate) of the principal amount. Bonds are typically used to pay for expensive assets with a long useful life.
Budget:	A formal written financial plan for the Village for one fiscal year, which is approved by the Village Council. The budget includes a transmittal letter from the Village staff explaining the major budgetary issues. All planned revenues and expenditures and changes in financial position are included in the budget.
Capital Assets:	Assets generally worth more than \$50,000 and having a useful life of several years. Capital assets are also referred to as fixed assets.
Capital Improvement Plan:	A formal written financial plan for the Village's anticipated capital projects, generally over \$50,000 each, for the next five years. Projects to be implemented in the current fiscal year are prioritized and included in the annual budget.

Debt Service:	Payment of interest and principal to holders of the Village's outstanding debt instruments.
Deficit:	Can be defined as either: <ol style="list-style-type: none"> <li>1) The excess of an entity's liabilities over its assets (see Fund Balance).</li> <li>2) The excess of expenditures or expenses over revenues during a single accounting period.</li> </ol>
Department:	A major administrative division of the Village, which indicates overall management responsibility for an operation or a group of related operations.
Depreciation:	Can be defined as either: <ol style="list-style-type: none"> <li>1) The reduction in useful life of capital assets attributable to wear and tear, deterioration, inadequacy or obsolescence.</li> <li>2) A portion of the capital asset's cost charged as an expense during a particular period.</li> </ol>
Estimated Amounts:	The staff's estimate of the amount of revenues and expenditures that will be realized by fiscal year end. This differs from the Budget in that the Village has several months of actual receipts and expenditures to aid in estimating these amounts.
Expenditure:	This term refers to an obligation incurred to acquire an asset, good or service regardless of when it is actually paid. This terminology is used in the Governmental fund types and includes the purchase of large capital items (like the purchase of a fire truck).
Expense:	The portion of an asset cost allocated as an expense to match revenue produced in the current period (see depreciation). Expenses also include goods and services rendered in the current period. This terminology is used in the enterprise and internal service type funds. The purchase of a capital asset is not shown as an expense in one year but rather, is reflected in the annual depreciation expense spread over the useful life of the capital asset.
Fiscal Year:	Effective 1/1/2014 the Village fiscal year became a calendar year. Prior to 1/1/2014, the Village operated with a March 31 fiscal year end.
Fund Balance:	The excess of a particular fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Fund:	The main operating fund for the Village. The General Fund revenues include property taxes, licenses and permits, local taxes, service charges and other revenues. This fund includes most operating services, such as Police, Fire, Community Development, Public Works and Administrative departments.
General Obligation Bonds:	Bonds backed by a Government's pledge of its taxing power to ensure repayment. These bonds have lower interest costs than other borrowings because of the high level of security afforded investors.
Grant:	A contribution of assets, usually cash. Contributions are made to local governments from the State and Federal governments, usually for a specified purpose.
Interfund Transfer:	Transfer of cash from one fund to another fund.
Intergovernmental:	Revenue received by the Village from another government. This includes funds from Cook County and the State of Illinois.
Kilowatt Hour:	A measure of electricity used. One kilowatt hour of electricity is equal to 10 - 100 watt bulbs being used for 1 hour.
Retained Earnings:	A balance sheet account reflecting the accumulated earnings of funds the Village accounts for like a business. It is the difference between a fund's assets and liabilities.
Reserve:	An account used to indicate that a portion of a fund's balance is restricted for a specific purpose and is, therefore, not available for general use.
Revenue:	Income received by the Village. Some of the larger revenues and the basis upon which the revenues are determined are as follows:  Property Tax - Amount determined by the Village when it requests a specific dollar amount for the County Clerk to collect. The Village is not subject to tax caps as prescribed by the Property Tax Extension Limitation Law (PTELL) due to its home rule status.  Sales Taxes - The Village revenue amount generated is 1.00% of all retail sales credited as originating in Winnetka. The total retail sales tax rate in Winnetka as of 1/1/2019 for general merchandise was 9.00%. Sales taxes for future budget years are projected based on tax receipts from the previous year and a general assessment of the state of the economy.

Income Tax – One-twelfth (1/12) of the statewide amount collected through personal and corporate State income taxes is returned to the Village based on its population as a percentage of the State’s population as a whole. This amount is estimated from trends in previous years and budgeted carefully due to the attempts to reduce this revenue share by the State Legislature.

Refuse Service - Revenue generated through monthly charges to residents designed to offset the cost of Village refuse service, recycling and yard waste removal. Because the customer base in the Village rarely increases or decreases significantly, we anticipate stable revenue year over year, net of any rate increases.

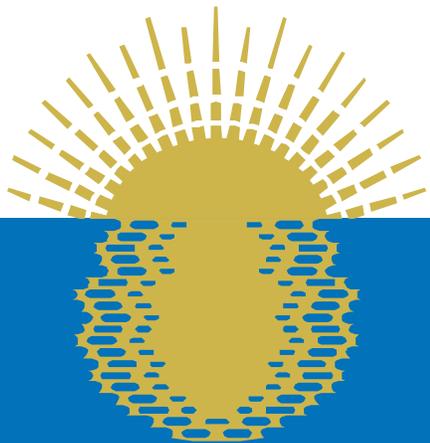
Electric, Water, and Sewer Sales - Revenue generated from charges for electric service, water sales (in units consumed) and sewer services to offset the cost of electricity purchased by the Village and maintaining the water and sewer systems. The Village budgets for these services based on a three-year lookback at weather conditions. More favorable weather (heat or cool) tends to promote more substantial revenue for the utilities.

Natural Gas Tax – Revenue generated from a 5% tax assessed on customer natural gas bills. The Village budgets for this tax based on a three-year lookback at weather conditions. More favorable weather (heat or cool) tends to promote more substantial revenue for the utilities.

Tax Levy: The total dollar amount to be raised through general property taxes. A Village ordinance is passed directing the County Clerk as to the amount requested. The County then administers collection of the property taxes and remits payments to the Village.

#### Telecommunications

Tax: Revenue received by the Village from a 6% tax on telecommunication services in the community.

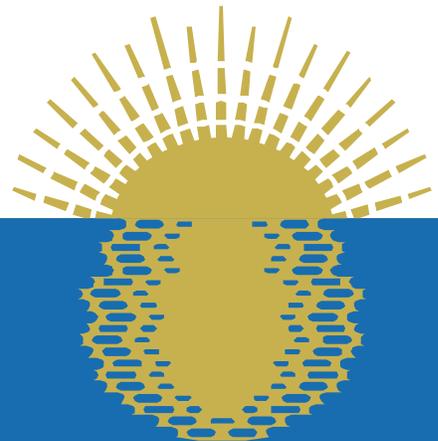
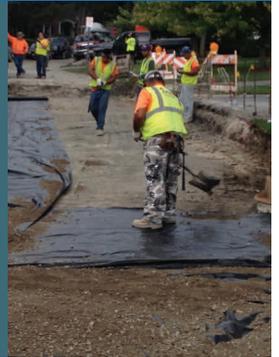


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THE VILLAGE OF  
**Winnetka**  
**2020**

**CAPITAL IMPROVEMENT PLAN**



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# VILLAGE OF WINNETKA

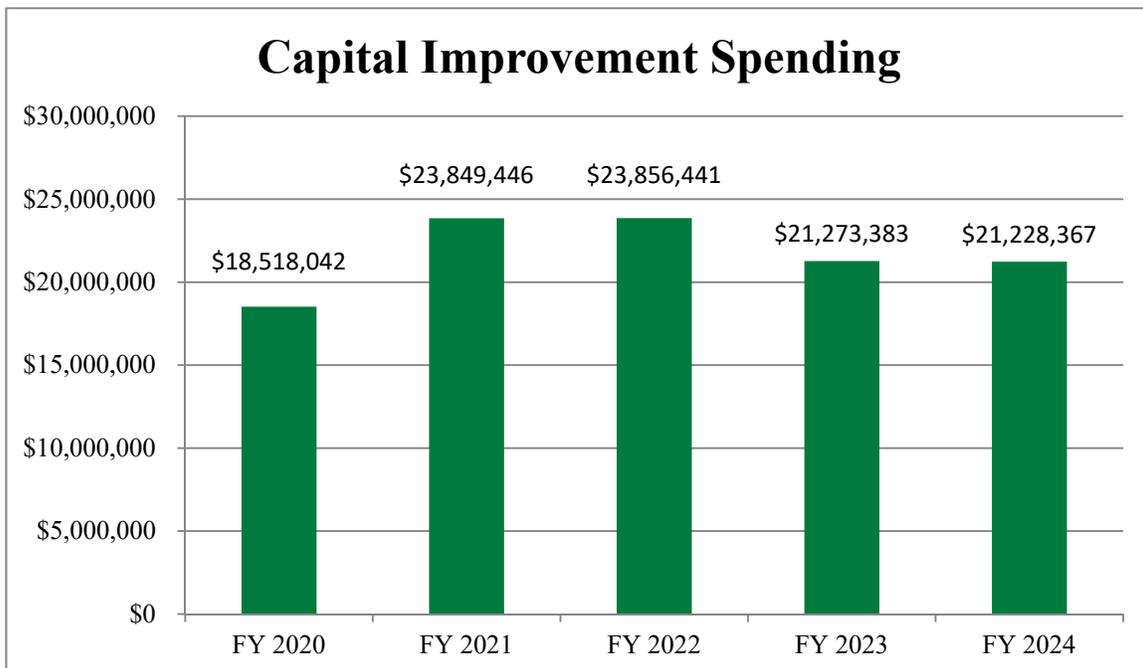
## CAPITAL IMPROVEMENT PLAN

2020-2024

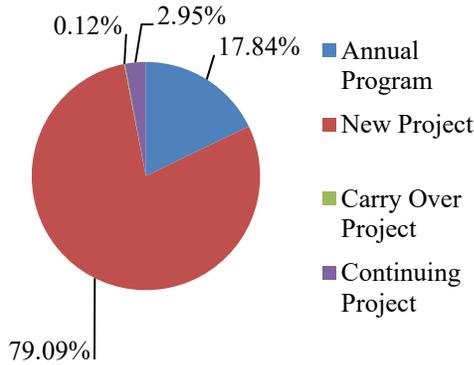
### Introduction

The Capital Improvement Plan (CIP) is a multiyear plan covering a five year period that helps the Village budget for and schedule necessary capital improvement projects. This plan also sets the proposed capital expenditures for the FY 2020 Budget. The proposed CIP addresses repair and replacement of existing infrastructure as well as the development or acquisition of new facilities, property, improvements and major equipment to accommodate community and organizational needs. As a planning tool, it enables the Village to identify needed capital projects and coordinate scheduling, funding and construction. The CIP allows for the scheduling of improvement projects to ensure available funding while simultaneously funding the maintenance of the existing infrastructure to the community's expectations. The plan also fosters growth, development, and redevelopment in the Village of Winnetka. Without well-maintained infrastructure, the Village will struggle to maintain and attract businesses, residents, and visitors.

Capital improvements are considered major construction projects or major improvements to the Village's infrastructure that have a long useful life. Projects included in the CIP are typically greater than \$50,000 and many projects are highly visible to the community. The total expenses over the next five years for all projects range from \$18 million to \$24 million and average approximately \$22 million per year, as shown below.



The proposed projects programmed for FY 2020 through FY 2024 include new projects, carryover projects, continuing projects, and annual programs. Annual programs are programs that the Village has typically funded on an per annum basis, continuing projects are those projects that span over a two or three year period, and carryovers are projects that were not completed in the previous fiscal year, requiring funds to be moved into the following year.



New projects loaded into the capital plan make up a majority of the Village’s capital expenditures at 79.1%. The current plan reflects an ambitious level of new improvements over the next several years. Most notably, the Village will continue to invest in the improvement of stormwater management infrastructure, rehabilitation of the electric and water infrastructure, and revitalization of the business districts.

Annual programs represent 17.8% of expenditures. These types of programs include street and sidewalk rehabilitation and scheduled improvements to the Village’s water and electric distribution systems.

A smaller amount of funding is directed toward projects being continued (2.95%) or carried over (0.12%) from FY 2019 or prior. Under normal circumstances, the Village completes one-time improvements in the year in which they are scheduled. However, certain conditions such as weather or contractor availability may delay the planning or implementation process. In most instances, the Village attempts to schedule these carry over projects for the next year. Conversely, certain projects are specifically budgeted to cover a certain number of years based on complexity or cost. These continuing projects generally constitute significant improvements to the Village’s existing infrastructure.

The percentage of spending per project category over the next five years is broken down in the chart below:

Expense	Dollars	Percentage	Expense	Dollars	Percentage
Bridges	\$1,580,000	1.5%	Storm Sewer/Drainage	\$60,732,000	55.9%
Buildings	\$785,000	0.7%	Street Construction	\$500,000	0.5%
Electric Distribution	\$12,142,679	11.2%	Street Paving	\$800,000	0.7%
Electric Plant	\$1,004,000	0.9%	Street Reconstruction	\$12,972,300	11.9%
Electric Substations	\$3,155,710	2.9%	Vehicles	\$2,472,566	2.3%
Equipment: Miscellaneous	\$855,000	0.8%	Wastewater	\$1,675,000	1.5%
Equipment: PW Equipment	\$400,000	0.4%	Water Distribution	\$7,871,463	7.2%
Planning	\$452,000	0.4%	Water Plant	\$1,327,961	1.2%

In the current iteration of the Village's capital plan, a majority of budgeted expenditures are being directed toward improving stormwater infrastructure, followed by street reconstruction, which includes business district streetscape programs. A considerable amount of expenditures are also being budgeted to improve the Village's water and electric distribution systems.

The Village of Winnetka plans its capital projects in a strategic manner. For next year, the Village has begun the process of securing a permit with the Forest Preserve District of Cook County (FPDCC) to use the District's property on west side of the Village for stormwater runoff. Provided this permit is approved as anticipated in early 2020, the Village plans to begin engineering and construction for these improvements next year. Further stormwater improvements include the storage of stormwater at New Trier High School, Winnetka School District 36, and Winnetka Park District properties. Each phase of the Strand Stormwater Vision has been loaded into the current version of the capital plan.

Also of significance in 2020 and beyond are the improvements to the Village's electric and water distribution systems. These improvements were previously identified in the water and electric rate studies that concluded three years ago.

It is the intention of the Village to include projects in the Capital Plan that are highly visible improvements within the community. Many of our ongoing programs such as the annual street rehabilitation and sidewalk improvement projects fit that profile. Indeed, many of the less obvious proposed infrastructure improvements to the water and electric distribution systems will have a profound impact over time as they will promote higher levels of reliability in our utility system.

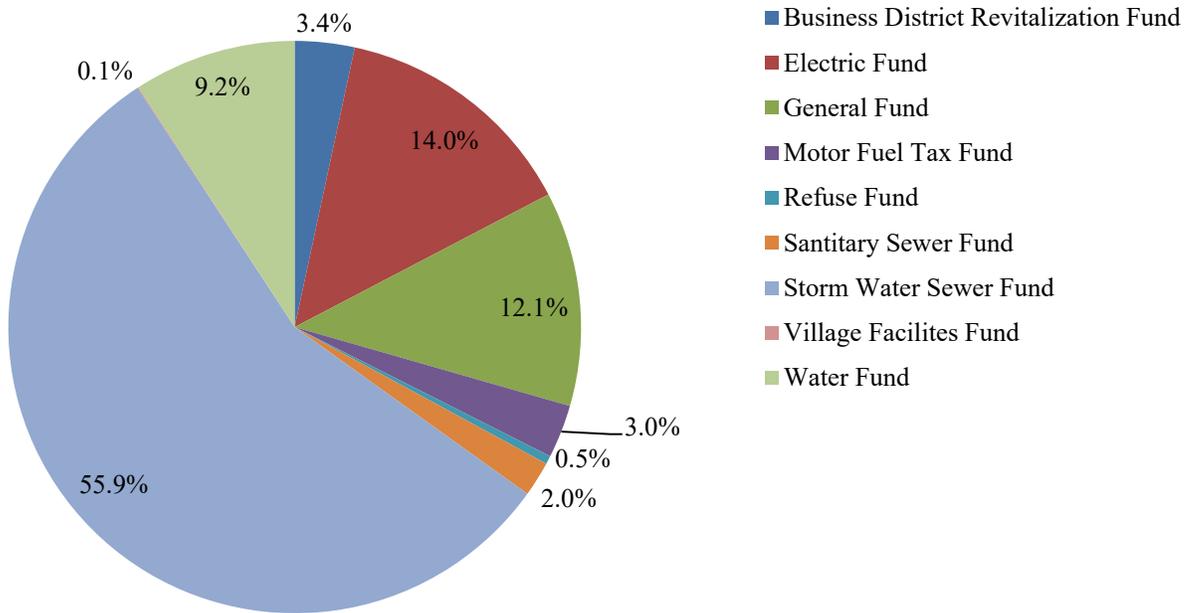
### Funding

The Village utilizes fund based accounting of assets, liabilities, revenues, and expenditures. Each fund has a distinct purpose. Unlike other communities, the Village is unique in that it does not have a single dedicated capital improvement fund that drives the Capital Plan. Instead, each of the major operating funds includes capital expenditures as part of their overall budget. Since the Village currently has healthy reserves and minimal debt, this type of structure is advantageous because it clearly and transparently ties improvements directly to operating departments.

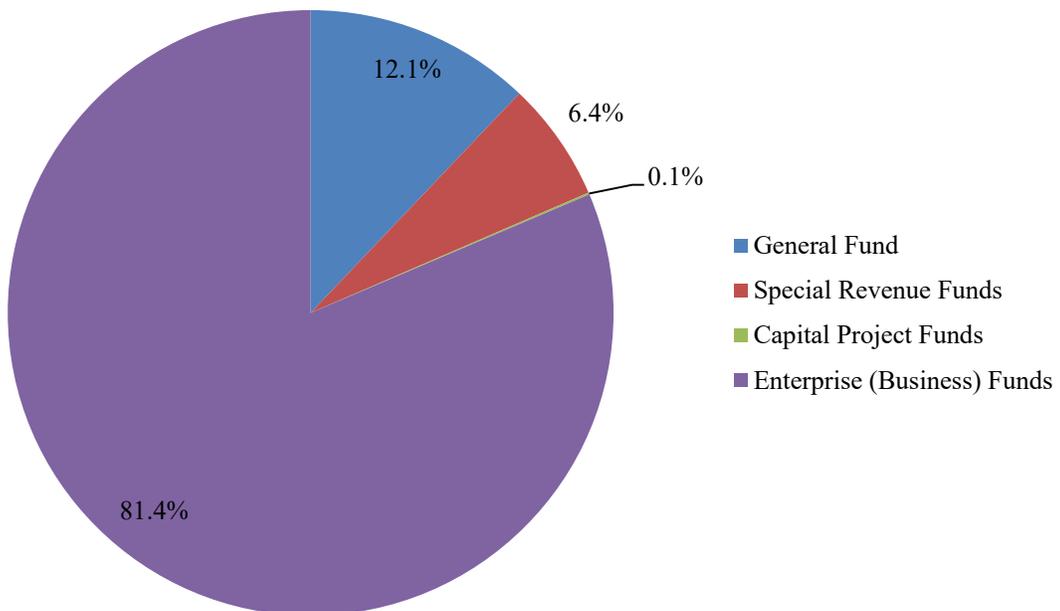
The nature of capital project funding depends on the fund in which the project originates. For governmental funds, funding sources include property taxes, cash reserves, transfers from enterprise funds, and a limited amount of grant revenue. Special revenue funds, such as the Motor Fuel Tax Fund, have a restricted revenue stream that must be used for a statutorily determined purpose (such as road improvements). Capital project funds have no property tax stream, so projects within those funds are generally funded by budgeted transfers from the General Fund. Enterprise funds include the Village utility systems such as electric, water, sanitary sewer, storm sewer, and refuse collection. The capital improvements in these funds are paid for by operating income. Since the Village works hard to keep its utility infrastructure modern and in top condition, the General Fund will occasionally loan funds or the Village will issue debt to the utilities in order to help fund a greater level of capital investment.

The funding sources for the Capital Plan are illustrated in the charts below:

Capital Project Funding by Fund



Capital Project Funding by Fund Type



### Significant Projects in the FY2020 Capital Plan (Non-recurring)

Fiscal year 2020 is a pivotal year for the Village of Winnetka as it will be the culmination of a number of infrastructure studies that have been ongoing related to stormwater and business district revitalization. Some of those studies recommended extensive capital investment both Village-wide and in targeted neighborhoods. The most significant of these scheduled projects are listed below:

1. Stormwater engineering and construction for the Phase I County project (\$6,500,000)
2. Elm St. from Green Bay Rd. to Chestnut St. streetscape (\$1,018,000 Construction)

### Stormwater Engineering and Construction – Phase I County Project

As part of the Village’s Stormwater Management Plan, the Village engaged Strand Associates to re-examine western alternatives for managing stormwater originating from western Winnetka. After an extensive evaluation of alternatives, Strand recommended a multi-phase approach that would provide significant flood risk reduction to over 400 homes against a 100-year flood event, and would also improve water quality. The lynchpin of the vision is a stormwater management wetlands project on land owned by the Forest Preserve District of Cook County (FPDCC), at the northwest corner of Hibbard Road and Winnetka Avenue.

After the approval of a memorandum of understanding between the Village and the FPDCC in mid-2017, the Village proceeded with engineering for Phase I of the Strand Vision. During 2020, the Village anticipates additional engineering work in preparation for formal permit consideration by the FPDCC. Once the permit approval is granted, construction will begin after final engineering and bidding. A significant portion of this stormwater management phase will take place in 2020.

While this work provides an indirect economic incentive to homeowners living in flood-prone areas, it is likely to increase the Village’s operational costs. Once the construction of the new stormwater infrastructure contemplated for 2020 is completed, the Village will be responsible for maintaining it, which will result in a small increase in personnel and O&M costs.

### Elm St. from Green Bay Rd. to Chestnut St. Streetscape

The Village of Winnetka has three major business districts: Hubbard Woods to the north, Elm at the center of town, and Indian Hill to the south. In late 2015, the Village commissioned Teska Associates to complete a comprehensive Downtown Master Plan for the Village’s business district. As part of this plan, various recommendations were made suggesting improvements that could be implemented to make the business districts more attractive to shopkeepers and consumers alike. One of the more significant recommendations is the streetscaping of the Elm and Chestnut area. The proposed project consisted of streetscape improvements in the Elm Street Business District between Green Bay Road and Chestnut Street and the north side of Elm Street between Chestnut Street and Birch Street.

Projects that involve physically constructing new amenities for the business districts will result in increased operating costs for the Village's Public Works and utility departments due to ongoing maintenance of Village-owned assets. Nevertheless, one of the main driving factors in investing in the business districts is to promote a hospitable environment for local businesses to grow and thrive. An increase in business in Winnetka will likely yield additional revenue for the Village in the form of sales taxes, permit revenue, and utility charges.

### *Capital Planning Process*

Through the Capital Improvement Plan process, the Village has the opportunity to identify, evaluate and assign priorities to the proposed projects to avoid costly emergency replacement or repairs to aging infrastructure. The purpose of the CIP is to outline a schedule of capital expenditures over the next five years and to develop and assign the necessary resources to fund the program. It is prepared on a fiscal year basis. The Capital Improvement Plan dedicates significant funding for Village roadway, electric, water, and sewer projects. Investments in the development of infrastructure will continue to make Winnetka a highly desired residential and business community.

In July and August of each year, the Finance Department coordinates requests for capital project funding with the various Village departments. Departments submit their project requests based on the prior year's schedule and current-year direction from the Village Council. The Finance Department then reviews the projects for appropriateness and funding. Subsequent to the deadline for project submissions, the Finance Department programs the capital plan into a budget software application and creates the draft plan document, which is circulated to the Department Heads in September. The draft plan is marked-up and revised before the final version of the plan is presented to the Village Council and included in the final draft of the budget released in October.

# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### General Fund

#### Description of Fund:

The General Fund is the general operating fund of the Village. Expenses for Administration, Police, Fire, Community Development, and general Public Works are recorded in this fund. The General Fund also collects non-utility revenues such as building permits, vehicle stickers, parking passes, special public safety services, and property taxes. The intended use of fund reserves in the General Fund is toward capital improvements.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects, by General Fund department, for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

Capital Improvement Plan

2019 thru 2024



SOURCES AND USES OF FUNDS

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>General Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$22,460,462	\$24,055,536	\$23,869,401	\$23,594,401	\$23,934,401	\$24,119,401
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Loan Repayment from Water Fund	0	250,000	250,000	250,000	250,000	0
Operational Income	4,010,574	2,573,865	2,500,000	2,500,000	2,500,000	2,500,000
<b>Total</b>	4,010,574	2,823,865	2,750,000	2,750,000	2,750,000	2,500,000
<b>Total Revenues and Other Fund Sources</b>	4,010,574	2,823,865	2,750,000	2,750,000	2,750,000	2,500,000
<b>Total Funds Available</b>	26,471,036	26,879,401	26,619,401	26,344,401	26,684,401	26,619,401
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Fire</u>						
Replace 2007 Freightliner Medtec Ambulance	F-01	(285,000)	0	0	0	0
Batallion Command Vehicle	F-04	0	0	0	(65,000)	0
Apparatus Bay Floor Replacement	F-05	(25,000)	0	0	0	0
Utility Vehicle Replacement	F-06	0	0	(50,000)	0	0
Fire Station Alerting System	F-07	0	(60,000)	0	0	0
Training Tower Repairs	F-08	0	(50,000)	(35,000)	(35,000)	0
<b>Total</b>	(310,000)	(110,000)	(85,000)	(35,000)	(65,000)	0
<u>Police</u>						
Office Space Rehab - Investigations	PD-07	(87,500)	(60,000)	0	0	0
Lighting Enhancements	PD-09	0	0	0	0	(50,000)
HVAC System Replacement	PD-10	0	0	(250,000)	0	0
Detention Area Upgrades	PD-11	0	0	0	(50,000)	0
Use of Force Training System	PD-12	0	0	0	(125,000)	0
<b>Total</b>	(87,500)	(60,000)	(250,000)	(125,000)	(50,000)	(50,000)
<u>Public Works</u>						
Replace 2004 Roll Off Dump (PW 12)	PW-03	(130,000)	0	0	0	0
Replace 2004 Roll Off Dump (PW 13)	PW-04	0	0	(225,000)	0	0
Replace 2006 John Deere Loader (PW 35)	PW-06	0	0	(450,000)	0	0
Street & Alley Reconstruction/Rehabilitation	PW-07	(950,000)	(1,930,000)	(1,600,000)	(1,600,000)	(1,600,000)
Sidewalks - Replacement & New	PW-09	(160,000)	(150,000)	(150,000)	(150,000)	(150,000)

Source		Estimated 2019	2020	2021	2022	2023	2024
<b>General Fund</b>							
Hubbard Woods Train Station - Village Contribution	PW-13	0	0	(50,000)	0	0	0
Replace Leaf Vactors	PW-14	(118,000)	(70,000)	0	0	0	0
HW Retaining Wall & Sidewalk Replacement	PW-18	0	0	(75,000)	0	0	0
Replace 2007 Pick-Up (PW 14)	PW-19	(45,000)	0	0	0	0	0
Salt Dome Shingle Replacement	PW-24	(65,000)	0	0	0	0	0
Replace 2008 Ford Dump Truck (PW 10)	PW-25	0	0	0	0	(100,000)	0
Replace 2008 Ford F-550 Dump Truck (PW 11)	PW-26	0	0	0	0	(100,000)	0
Replace 2013 Ford Truck (PW 7)	PW-27	0	0	0	0	0	(70,000)
Replace Sidewalk Tractor (PW 40)	PW-28	0	(140,000)	0	0	0	0
Replace Sidewalk Tractor (PW 41)	PW-29	0	0	(140,000)	0	0	0
Replace 2008 Roll-off Dump Truck (PW 25)	PW-30	0	0	0	0	0	(300,000)
Parking Lot - Village Yards	PW-31	0	0	0	0	0	(550,000)
	<b>Total</b>	(1,468,000)	(2,290,000)	(2,690,000)	(1,750,000)	(1,950,000)	(2,670,000)
<u>Water &amp; Electric</u>							
Advanced Metering Infrastructure	E-27	0	0	0	(500,000)	(500,000)	0
	<b>Total</b>	0	0	0	(500,000)	(500,000)	0
<u>Other Uses</u>							
Transfers Out - Business District Revitalization		(550,000)	(550,000)	0	0	0	0
	<b>Total</b>	(550,000)	(550,000)	0	0	0	0
<b>Total Expenditures and Uses</b>		(2,415,500)	(3,010,000)	(3,025,000)	(2,410,000)	(2,565,000)	(2,720,000)
<b>Change in Cash Balance</b>		1,595,074	(186,135)	(275,000)	340,000	185,000	(220,000)
<b>Ending Cash Balance</b>		24,055,536	23,869,401	23,594,401	23,934,401	24,119,401	23,899,401

# Village of Winnetka, Illinois

## Capital Improvement Plan

2020 thru 2024



### PROJECTS BY DEPARTMENT

Department	Project #	2020	2021	2022	2023	2024	Total
<b>Fire</b>							
Battalion Command Vehicle	F-04				65,000		65,000
Utility Vehicle Replacement	F-06		50,000				50,000
Fire Station Alerting System	F-07	60,000					60,000
Training Tower Repairs	F-08	50,000	35,000	35,000			120,000
<b>Fire Total</b>		<b>110,000</b>	<b>85,000</b>	<b>35,000</b>	<b>65,000</b>		<b>295,000</b>
<b>Police</b>							
Office Space Rehab - Investigations	PD-07	60,000					60,000
Lighting Enhancements	PD-09					50,000	50,000
HVAC System Replacement	PD-10		250,000				250,000
Detention Area Upgrades	PD-11				50,000		50,000
Use of Force Training System	PD-12			125,000			125,000
<b>Police Total</b>		<b>60,000</b>	<b>250,000</b>	<b>125,000</b>	<b>50,000</b>	<b>50,000</b>	<b>535,000</b>
<b>Public Works</b>							
Replace 2004 Roll Off Dump (PW 13)	PW-04		225,000				225,000
Replace 2006 John Deere Loader (PW 35)	PW-06		450,000				450,000
Street & Alley Reconstruction/Rehabilitation	PW-07	1,930,000	1,600,000	1,600,000	1,600,000	1,600,000	8,330,000
Sidewalks - Replacement & New	PW-09	150,000	150,000	150,000	150,000	150,000	750,000
Hubbard Woods Train Station - Village Contribution	PW-13		50,000				50,000
Replace Leaf Vactors	PW-14	70,000					70,000
HW Retaining Wall & Sidewalk Replacement	PW-18		75,000				75,000
Replace 2008 Ford Dump Truck (PW 10)	PW-25				100,000		100,000
Replace 2008 Ford F-550 Dump Truck (PW 11)	PW-26				100,000		100,000
Replace 2013 Ford Truck (PW 7)	PW-27					70,000	70,000
Replace Sidewalk Tractor (PW 40)	PW-28	140,000					140,000
Replace Sidewalk Tractor (PW 41)	PW-29		140,000				140,000
Replace 2008 Roll-off Dump Truck (PW 25)	PW-30					300,000	300,000
Parking Lot - Village Yards	PW-31					550,000	550,000
<b>Public Works Total</b>		<b>2,290,000</b>	<b>2,690,000</b>	<b>1,750,000</b>	<b>1,950,000</b>	<b>2,670,000</b>	<b>11,350,000</b>
<b>GRAND TOTAL</b>		<b>2,460,000</b>	<b>3,025,000</b>	<b>1,910,000</b>	<b>2,065,000</b>	<b>2,720,000</b>	<b>12,180,000</b>





# Capital Improvement Plan

2020 *thru* 2024

## Village of Winnetka, Illinois

<b>Project #</b>	<b>PD-07</b>
<b>Project Name</b>	<b>Office Space Rehab - Investigations</b>

**Type** Improvement                      **Department** Police  
**Category** Buildings                      **Contact** Police Chief  
**Type** Carry Over Project



**Total Project Cost:**    \$147,500

**Description**

In June of 2017, the communications center was closed as dispatch services were consolidated with Glenview Public Safety Dispatch. The communications center was left unoccupied and unusable. The police department budgeted \$87,500 in Capital to begin construction in 2018 with another \$87,500 budgeted in 2019 to complete the project. In 2018, the department secured architectural services and designed a plan to repurpose the space within the Public Safety Building as a new Investigations office. The Village requested proposals from qualified vendors and identified a preferred vendor in late 2018.

**Justification**

The communications center is not usable for other office needs in its current state. The Public Safety Building was renovated over 20 years ago and the investigations office was designed for two work stations. Since that time, two more work stations have been added and the unit has outgrown its functional work space. In addition, legislative changes now require video and audio recording of suspects during interviews for certain offenses. This facilitates the need for an enhanced interview room that includes acoustical improvements. The construction plans include a new interview room with required recording equipment.

<b>Prior</b>	<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
87,500	Construction/Maintenance	60,000					60,000
<b>Total</b>	<b>Total</b>	60,000					60,000

<b>Prior</b>	<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
87,500	General Fund	60,000					60,000
<b>Total</b>	<b>Total</b>	60,000					60,000





# Capital Improvement Plan

2020 *thru* 2024

## Village of Winnetka, Illinois

**Project #** PW-09  
**Project Name** Sidewalks - Replacement & New

**Type** Improvement                      **Department** Public Works  
**Category** Street Reconstruction                      **Contact** Public Works Director  
**Type** Annual Program



**Total Project Cost:** \$910,000

**Description**  
 This program provides for replacement of deteriorated and/or dangerous sidewalks throughout the Village, and construction of new sidewalk sections to fill existing gaps in the Village’s sidewalk network.

**Justification**  
 This project is part of the Village’s commitment to maintaining and replacing as necessary the existing concrete walkway systems throughout the Village.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
160,000	Construction/Maintenance	150,000	150,000	150,000	150,000	150,000	750,000
<b>Total</b>	<b>Total</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>750,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
160,000	General Fund	150,000	150,000	150,000	150,000	150,000	750,000
<b>Total</b>	<b>Total</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>750,000</b>





# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Motor Fuel Tax Fund

#### Description of Fund:

The Motor Fuel Tax Fund is a special revenue fund, meaning that its expenditures are statutorily restricted to a specific purpose, in this case, road and street improvements. Revenues from this fund are derived from State of Illinois Motor Fuel tax allotments and grants. Monies in this fund are held segregated from other funds and a Council resolution is approved before projects are undertaken in accordance with the law.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

Capital Improvement Plan

2019 thru 2024



SOURCES AND USES OF FUNDS

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Motor Fuel Tax Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$2,844,696	\$3,211,042	\$2,797,042	\$2,562,042	\$2,652,042	\$3,192,042
<b><u>Revenues and Other Fund Sources</u></b>						
<i>Revenue</i>						
Contribution from Operations	15,820	6,000	0	0	0	0
Operational Income - Grants	310,526	332,000	0	0	0	0
Operational Income - State Disbursements	400,000	540,000	540,000	540,000	540,000	540,000
<i>Total</i>	726,346	878,000	540,000	540,000	540,000	540,000
<b>Total Revenues and Other Fund Sources</b>	726,346	878,000	540,000	540,000	540,000	540,000
<b>Total Funds Available</b>	3,571,042	4,089,042	3,337,042	3,102,042	3,192,042	3,732,042
<b><u>Expenditures and Uses</u></b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Motor Fuel</u>						
Cherry & Oak Bridge Repair - VOW Share	MFT-03	0	(830,000)	0	0	0
Cherry & Oak Bridge Phase III Engineering	MFT-04	(360,000)	(62,000)	0	0	0
Willow Road Phase II Engineering (Local Match)	MFT-05	0	(125,000)	0	0	0
Willow Road Construction (Local Match)	MFT-07	0	0	(500,000)	0	0
Elm Street Bridge Rehab	MFT-08	0	0	0	0	(750,000)
Parking Lot - Pine/Birch	MFT-09	0	0	(275,000)	0	0
Parking Lot - Spruce/Birch	MFT-10	0	(275,000)	0	0	0
Parking Lot - Village Hall	MFT-11	0	0	0	(450,000)	0
<i>Total</i>	(360,000)	(1,292,000)	(775,000)	(450,000)	0	(750,000)
<b>Total Expenditures and Uses</b>	(360,000)	(1,292,000)	(775,000)	(450,000)	0	(750,000)
<b>Change in Cash Balance</b>	366,346	(414,000)	(235,000)	90,000	540,000	(210,000)
<b>Ending Cash Balance</b>	3,211,042	2,797,042	2,562,042	2,652,042	3,192,042	2,982,042

Village of Winnetka, Illinois

*Capital Improvement Plan*

2020 thru 2024



**PROJECTS BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
<b>Motor Fuel</b>							
Cherry & Oak Bridge Repair - VOW Share	MFT-03	830,000					830,000
Cherry & Oak Bridge Phase III Engineering	MFT-04	62,000					62,000
Willow Road Phase II Engineering (Local Match)	MFT-05	125,000					125,000
Willow Road Construction (Local Match)	MFT-07		500,000				500,000
Elm Street Bridge Rehab	MFT-08					750,000	750,000
Parking Lot - Pine/Birch	MFT-09		275,000				275,000
Parking Lot - Spruce/Birch	MFT-10	275,000					275,000
Parking Lot - Village Hall	MFT-11			450,000			450,000
<b>Motor Fuel Total</b>		<b>1,292,000</b>	<b>775,000</b>	<b>450,000</b>		<b>750,000</b>	<b>3,267,000</b>
<b>GRAND TOTAL</b>		<b>1,292,000</b>	<b>775,000</b>	<b>450,000</b>		<b>750,000</b>	<b>3,267,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** MFT-03  
**Project Name** Cherry & Oak Bridge Repair - VOW Share

**Type** Maintenance                      **Department** Motor Fuel  
**Category** Bridges                              **Contact** Public Works Director  
**Type** Continuing Project



**Total Project Cost:** \$830,000

**Description**  
 Consists of replacement of the superstructure for both the Oak St and Cherry St bridges. Rehabilitation work will also include necessary maintenance painting and aesthetic enhancements.

**Justification**  
 This is the Village's fiscal contribution towards federally funded bridge rehabilitation projects. Both bridges are being rehabilitated due to deficiency ratings as determined during regularly scheduled bridge inspections.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Construction/Maintenance	830,000					830,000
<b>Total</b>	<b>830,000</b>					<b>830,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Motor Fuel Tax Fund	830,000					830,000
<b>Total</b>	<b>830,000</b>					<b>830,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** MFT-04  
**Project Name** Cherry & Oak Bridge Phase III Engineering

**Type** Maintenance                      **Department** Motor Fuel  
**Category** Planning                      **Contact** Public Works Director  
**Type** Continuing Project



**Total Project Cost:** \$422,000

**Description**  
 Engineering for replacement of the superstructure for both the Oak St and Cherry St bridges. Rehabilitation work will also include necessary maintenance painting and aesthetic enhancements.

**Justification**  
 This is the Village's fiscal contribution towards federally funded bridge rehabilitation projects. Both bridges are being rehabilitated due to deficiency ratings as determined during regularly scheduled bridge inspections.

<b>Prior</b>	<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
360,000	Planning/Design	62,000					62,000
<b>Total</b>	<b>Total</b>	62,000					62,000

<b>Prior</b>	<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
360,000	Motor Fuel Tax Fund	62,000					62,000
<b>Total</b>	<b>Total</b>	62,000					62,000



**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** MFT-10  
**Project Name** Parking Lot - Spruce/Birch

**Type** Maintenance                      **Department** Motor Fuel  
**Category** Street Paving                      **Contact** Public Works Director  
**Type** New Project



**Total Project Cost:** \$275,000

**Description**  
This project replaces the deteriorated asphalt and curbs at the Spruce/Birch.

**Justification**  
This parking lot was identified as a priority area for replacement.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Construction/Maintenance	275,000					275,000
<b>Total</b>	<b>275,000</b>					<b>275,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Motor Fuel Tax Fund	275,000					275,000
<b>Total</b>	<b>275,000</b>					<b>275,000</b>

# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Village Facilities Fund

#### Description of Fund:

The Village Facilities Fund is classified as a capital project fund. Its purpose is limited to funding capital improvements related to Village-owned property. The revenues in this fund consist primarily of transfers from the General Fund. Transfers are made strategically and only when capital investment is planned and budgeted. In the past, major expenditures from this fund included the renovation of the Village Hall offices and the rehabilitation of the Village Hall doors.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

*Capital Improvement Plan*

2019 thru 2024



**SOURCES AND USES OF FUNDS**

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Village Facilities Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$195,713	\$114,213	\$1,661	\$1,661	\$1,661	\$1,661
<b><u>Revenues and Other Fund Sources</u></b>						
<i>Revenue</i>						
Contribution from Operations	(51,500)	(47,552)	0	0	0	0
<i>Total</i>	(51,500)	(47,552)	0	0	0	0
<b>Total Revenues and Other Fund Sources</b>	(51,500)	(47,552)	0	0	0	0
<b>Total Funds Available</b>	144,213	66,661	1,661	1,661	1,661	1,661
<b><u>Expenditures and Uses</u></b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Village Facilities</u>						
Village Hall Systems Rehabilitation	(30,000)	(65,000)	0	0	0	0
<i>Total</i>	(30,000)	(65,000)	0	0	0	0
<b>Total Expenditures and Uses</b>	(30,000)	(65,000)	0	0	0	0
<b>Change in Cash Balance</b>	(81,500)	(112,552)	0	0	0	0
<b>Ending Cash Balance</b>	114,213	1,661	1,661	1,661	1,661	1,661

Village of Winnetka, Illinois

*Capital Improvement Plan*

2020 thru 2024



**PROJECTS BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
<b>Village Facilities</b>							
Village Hall Systems Rehabilitation	VF-02	65,000					65,000
<b>Village Facilities Total</b>		65,000					65,000
<b>GRAND TOTAL</b>		65,000					65,000



# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Business District Revitalization Fund

#### Description of Fund:

The Business District Revitalization Fund is a capital projects fund that serves to fund improvement related to the downtown Winnetka business districts of Hubbard Woods, Elm, and Indian Hill. Like the Village Facilities Fund, it is also funded from budgeted General Fund transfers when improvements are identified. This fund has considerable investment activity in FY 2020 due to implementation of the adopted Downtown Streetscape and Signage Master Plan which resulted from the completion of the Downtown Master Plan. Implementation of the Streetscape Plan would be phased and would occur through a combination of public and private investment as well as cooperatively working with the Illinois Department of Transportation for improvements along Green Bay Road.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

Capital Improvement Plan

2019 thru 2024



SOURCES AND USES OF FUNDS

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Business District Revitalization Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$940,006	\$766,756	\$1,038,007	\$393,007	\$1,038,707	\$2,088,707
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operations	3,000	(15,749)	0	0	0	0
Property Tax	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Transfer from General Fund	550,000	550,000	0	0	0	0
<b>Total</b>	1,653,000	1,634,251	1,100,000	1,100,000	1,100,000	1,100,000
<b>Total Revenues and Other Fund Sources</b>	1,653,000	1,634,251	1,100,000	1,100,000	1,100,000	1,100,000
<b>Total Funds Available</b>	2,593,006	2,401,007	2,138,007	1,493,007	2,138,707	3,188,707
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Bus. District Revitalization</u>						
Sidewalk, Grate & Paver Projects	BD-02	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Spruce St. / Chestnut St. Streetscape - Design	BD-09	(86,250)	0	0	0	0
Spruce St. / Chestnut St. Streetscape	BD-10	(1,650,000)	(100,000)	0	0	0
Gateway/Wayfinding Signage	BD-11	0	0	(405,000)	0	0
Elm St., GBR and Chestnut - Design	BD-12	(40,000)	0	0	0	0
Elm St., GBR and Chestnut - Construction	BD-13	0	(1,018,000)	0	0	0
Lincoln, North Elm - Design	BD-14	0	(70,000)	0	0	0
Lincoln, North Elm - Construction	BD-15	0	0	(1,250,000)	0	0
GBR, Pine and Oak - Design	BD-16	0	0	0	(80,000)	0
GBR, Pine and Oak - Construction	BD-17	0	0	0	0	0
Elm St. Bridge - Design	BD-18	0	0	(40,000)	0	0
Elm St. Bridge - Construction	BD-19	0	0	0	(324,300)	0
Hubbard Woods Streetscape - Concept Design	BD-20	0	(75,000)	0	0	0
DMP Redevelopment Site Evaluation (93 GBR)	BD-21	0	(50,000)	0	0	0
<b>Total</b>	(1,826,250)	(1,363,000)	(1,745,000)	(454,300)	(50,000)	(50,000)
<b>Total Expenditures and Uses</b>	(1,826,250)	(1,363,000)	(1,745,000)	(454,300)	(50,000)	(50,000)

<b>Source</b>	<b>Estimated 2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>Business District Revitalization Fund</b>						
<b>Change in Cash Balance</b>	(173,250)	271,251	(645,000)	645,700	1,050,000	1,050,000
<b>Ending Cash Balance</b>	766,756	1,038,007	393,007	1,038,707	2,088,707	3,138,707

Village of Winnetka, Illinois

*Capital Improvement Plan*

2020 thru 2024



**PROJECTS BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
<b>Bus. District Revitalization</b>							
Sidewalk, Grate & Paver Projects	<i>BD-02</i>	50,000	50,000	50,000	50,000	50,000	250,000
Spruce St. / Chestnut St. Streetscape	<i>BD-10</i>	100,000					100,000
Gateway/Wayfinding Signage	<i>BD-11</i>		405,000				405,000
Elm St., GBR and Chestnut - Construction	<i>BD-13</i>	1,018,000					1,018,000
Lincoln, North Elm - Design	<i>BD-14</i>	70,000					70,000
Lincoln, North Elm - Construction	<i>BD-15</i>		1,250,000				1,250,000
GBR, Pine and Oak - Design	<i>BD-16</i>			80,000			80,000
GBR, Pine and Oak - Construction	<i>BD-17</i>					0	0
Elm St. Bridge - Design	<i>BD-18</i>		40,000				40,000
Elm St. Bridge - Construction	<i>BD-19</i>			324,300			324,300
Hubbard Woods Streetscape - Concept Design	<i>BD-20</i>	75,000					75,000
DMP Redevelopment Site Evaluation (93 GBR)	<i>BD-21</i>	50,000					50,000
<b>Bus. District Revitalization Total</b>		<b>1,363,000</b>	<b>1,745,000</b>	<b>454,300</b>	<b>50,000</b>	<b>50,000</b>	<b>3,662,300</b>
<b>GRAND TOTAL</b>		<b>1,363,000</b>	<b>1,745,000</b>	<b>454,300</b>	<b>50,000</b>	<b>50,000</b>	<b>3,662,300</b>







**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** BD-14  
**Project Name** Lincoln, North Elm - Design

**Type** Improvement                      **Department** Bus. District Revitalization  
**Category** Planning                      **Contact** Public Works Director  
**Type** New Project



**Total Project Cost:** \$70,000

**Description**  
 To ensure the long-term vitality of the Village’s business districts, the Downtown Master Plan recommended and identified streetscape improvements. On June 19, 2018, the Village Council adopted the Downtown Streetscape and Signage Master Plan as a guide to use when constructing streetscape improvements in the Elm Street Business District. This proposed work includes design only of streetscape improvements, which includes Lincoln Avenue north of Elm Street and the northeast and northwest corners of the intersection of Elm and Lincoln. Construction of improvements is anticipated in 2021.

**Justification**  
 : The Downtown Streetscape and Signage Master Plan identified the Elm Street between Green Bay Road and Chestnut Street as Phase 3 improvements within the Elm Street Business District. The northeast corner of Elm and Lincoln has been added to Phase 3 improvements.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Planning/Design	70,000					70,000
<b>Total</b>	<b>70,000</b>					<b>70,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Business District Revitalization Fund	70,000					70,000
<b>Total</b>	<b>70,000</b>					<b>70,000</b>





# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Electric Fund

#### Description of Fund:

The Electric Fund is classified as a business (enterprise) fund. In most circumstances, its operational revenues are expected to cover its operational expenses with the retained earnings being earmarked for capital investment. The capital improvements budgeted in this fund include investments in the Electric Plant, electric substations, and the electric distribution system.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

Capital Improvement Plan

2019 thru 2024



SOURCES AND USES OF FUNDS

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Electric Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$5,141,296	\$5,108,925	\$4,218,878	\$4,168,366	\$3,286,812	\$2,556,075
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operations	2,519,331	2,303,711	2,452,335	2,537,061	2,623,406	2,711,385
<b>Total</b>	2,519,331	2,303,711	2,452,335	2,537,061	2,623,406	2,711,385
<b>Total Revenues and Other Fund Sources</b>	2,519,331	2,303,711	2,452,335	2,537,061	2,623,406	2,711,385
<b>Total Funds Available</b>	7,660,627	7,412,636	6,671,213	6,705,427	5,910,218	5,267,460
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<i>Water &amp; Electric</i>						
#62 Dump Truck (1997) <span style="float: right;">E-01</span>	0	(46,356)	0	0	0	0
Replace Line Truck #56 <span style="float: right;">E-04</span>	0	0	0	(230,000)	0	0
Second Substation Transformer <span style="float: right;">E-07</span>	0	(50,000)	(527,250)	(527,250)	0	0
Transformer Yard and Building Modifications <span style="float: right;">E-08</span>	(80,000)	(210,000)	0	0	0	0
ComEd Interconnection for Substation Trans. <span style="float: right;">E-09</span>	0	(500,000)	0	0	0	0
New Substation Switchgear & Breakers <span style="float: right;">E-10</span>	(40,000)	(670,010)	0	0	0	0
Fire Protection Transformer Yard <span style="float: right;">E-11</span>	0	0	0	(180,400)	(180,400)	(180,400)
Cable Pulling & Directional Boring <span style="float: right;">E-13</span>	(364,000)	(400,000)	(412,000)	(424,360)	(437,091)	(450,203)
Underground Conductors <span style="float: right;">E-14</span>	(394,615)	(400,000)	(477,959)	(492,298)	(507,067)	(522,279)
Cable Devices & Switchgear <span style="float: right;">E-15</span>	(25,000)	(43,888)	(65,776)	(67,749)	(69,781)	(71,874)
System Reinforcement - Conduit <span style="float: right;">E-16</span>	(75,000)	(75,000)	(81,955)	(84,414)	(86,946)	(89,555)
Transformers & Devices <span style="float: right;">E-17</span>	(102,395)	(102,300)	(103,000)	(106,090)	(109,273)	(112,551)
Allocated Employee Salaries - Electric <span style="float: right;">E-18</span>	(664,442)	(696,204)	(704,907)	(726,054)	(747,835)	(770,270)
Turbine #6 Overhaul <span style="float: right;">E-19</span>	(723,000)	0	0	0	0	0
Turbine #4 Overhaul <span style="float: right;">E-20</span>	0	0	0	0	(764,000)	0
Turbine #7 Overhaul <span style="float: right;">E-21</span>	0	0	0	0	0	0
Electric Plant Exterior Brick Repair <span style="float: right;">E-24</span>	(83,250)	0	0	(240,000)	0	0
Fire Protection Building - South Load Center <span style="float: right;">E-25</span>	0	0	(130,000)	0	0	0
Circuit Automation - Single Circuit <span style="float: right;">E-26</span>	0	0	0	0	0	(300,000)
Advanced Metering Infrastructure <span style="float: right;">E-27</span>	0	0	0	(250,000)	(250,000)	0
Dump Truck <span style="float: right;">E-28</span>	0	0	0	0	(47,750)	0
Dump Truck <span style="float: right;">E-29</span>	0	0	0	0	0	(52,177)

Source	Estimated					
	2019	2020	2021	2022	2023	2024
<b>Electric Fund</b>						
Underground Switching at Indian Hill train station <i>E-30</i>	0	0	0	(90,000)	0	0
Circuit B - Underground switchgear and cable <i>E-31</i>	0	0	0	0	(154,000)	(160,000)
<i>Total</i>	(2,551,702)	(3,193,758)	(2,502,847)	(3,418,615)	(3,354,143)	(2,709,309)
<b>Total Expenditures and Uses</b>	(2,551,702)	(3,193,758)	(2,502,847)	(3,418,615)	(3,354,143)	(2,709,309)
<b>Change in Cash Balance</b>	(32,371)	(890,047)	(50,512)	(881,554)	(730,737)	2,076
<b>Ending Cash Balance</b>	5,108,925	4,218,878	4,168,366	3,286,812	2,556,075	2,558,151

Village of Winnetka, Illinois

*Capital Improvement Plan*

2020 thru 2024



**PROJECTS BY DEPARTMENT**

Department	Project #	2020	2021	2022	2023	2024	Total
<b>Water &amp; Electric</b>							
#62 Dump Truck (1997)	E-01	92,712					92,712
Replace Line Truck #56	E-04			230,000			230,000
Second Substation Transformer	E-07	50,000	527,250	527,250			1,104,500
Transformer Yard and Building Modifications	E-08	210,000					210,000
ComEd Interconnection for Substation Trans.	E-09	500,000					500,000
New Substation Switchgear & Breakers	E-10	670,010					670,010
Fire Protection Transformer Yard	E-11			180,400	180,400	180,400	541,200
Cable Pulling & Directional Boring	E-13	400,000	412,000	424,360	437,091	450,203	2,123,654
Underground Conductors	E-14	400,000	477,959	492,298	507,067	522,279	2,399,603
Cable Devices & Switchgear	E-15	43,888	65,776	67,749	69,781	71,874	319,068
System Reinforcement - Conduit	E-16	75,000	81,955	84,414	86,946	89,555	417,870
Transformers & Devices	E-17	102,300	103,000	106,090	109,273	112,551	533,214
Allocated Employee Salaries - Electric	E-18	696,204	704,907	726,054	747,835	770,270	3,645,270
Turbine #4 Overhaul	E-20				764,000		764,000
Turbine #7 Overhaul	E-21				0		0
Electric Plant Exterior Brick Repair	E-24			240,000			240,000
Fire Protection Building - South Load Center	E-25		130,000				130,000
Circuit Automation - Single Circuit	E-26					300,000	300,000
Advanced Metering Infrastructure	E-27			1,000,000	1,000,000		2,000,000
Dump Truck	E-28				95,500		95,500
Dump Truck	E-29					104,354	104,354
Underground Switching at Indian Hill train station	E-30			90,000			90,000
Circuit B - Underground switchgear and cable	E-31				154,000	160,000	314,000
<b>Water &amp; Electric Total</b>		<b>3,240,114</b>	<b>2,502,847</b>	<b>4,168,615</b>	<b>4,151,893</b>	<b>2,761,486</b>	<b>16,824,955</b>
<b>GRAND TOTAL</b>		<b>3,240,114</b>	<b>2,502,847</b>	<b>4,168,615</b>	<b>4,151,893</b>	<b>2,761,486</b>	<b>16,824,955</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** E-01  
**Project Name** #62 Dump Truck (1997)

**Type** Equipment  
**Category** Vehicles  
**Type** New Project  
**Department** Water & Electric  
**Contact** Water & Electric Director



**Total Project Cost:** \$92,712

**Description**  
 Replacement of one existing dump truck. New truck will be equipped with hydraulic dumping bed, four wheel drive and snow plow.

**Justification**  
 Truck will be replaced due to age and material condition.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Equip/Vehicles/Furnishings	92,712					92,712
<b>Total</b>	<b>92,712</b>					<b>92,712</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Electric Fund	46,356					46,356
Water Fund	46,356					46,356
<b>Total</b>	<b>92,712</b>					<b>92,712</b>





















# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Water Fund

#### Description of Fund:

The Water Fund is classified as a business (enterprise) fund. In most circumstances, its operational revenues are expected to cover its operational expenses with the retained earnings being earmarked for capital investment. Water Funds capital expenses are designed to improve the Water Plant and water distribution system. Recent infrastructure studies have identified specific areas of the distribution network that require immediate investment—those projects are included in this capital plan.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

Capital Improvement Plan

2019 thru 2024



SOURCES AND USES OF FUNDS

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Water Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$3,586,796	\$4,520,246	\$3,817,392	\$3,520,812	\$3,680,200	\$3,261,600
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operation	0	0	0	0	0	2,614,200
Contribution from Operations	1,294,715	1,496,430	1,780,019	2,104,914	2,461,640	0
General Fund Loan Debt Service (I)	0	0	0	0	0	0
General Fund Loan Debt Service (P&I)	0	0	0	0	0	0
IEPA Loan Debt Service	0	0	0	0	0	0
Loan	0	(250,000)	(250,000)	(250,000)	(250,000)	0
<b>Total</b>	1,294,715	1,246,430	1,530,019	1,854,914	2,211,640	2,614,200
<b>Total Revenues and Other Fund Sources</b>	1,294,715	1,246,430	1,530,019	1,854,914	2,211,640	2,614,200
<b>Total Funds Available</b>	4,881,511	5,766,676	5,347,411	5,375,726	5,891,840	5,875,800
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Sanitary Sewer</u>						
Sewer Jet/Vactor Replacement	SS-11	(49,229)	0	0	0	0
<b>Total</b>		(49,229)	0	0	0	0
<u>Water &amp; Electric</u>						
#62 Dump Truck (1997)	E-01	0	(46,356)	0	0	0
Advanced Metering Infrastructure	E-27	0	0	(250,000)	(250,000)	0
Dump Truck	E-28	0	0	0	(47,750)	0
Dump Truck	E-29	0	0	0	0	(52,177)
Raw Water Intake Maintenance	W-02	(122,290)	0	(159,135)	0	(168,826)
Replace Filter Media 5-8	W-06	0	0	(110,000)	(215,000)	(215,000)
Replace Flocculators	W-07	0	0	0	0	(460,000)
Allocated Employee Salaries - Water	W-09	(110,746)	(119,477)	(122,464)	(125,526)	(128,664)
Line Water Main at Willow Road RR Crossing	W-14	(10,000)	(200,000)	(500,000)	0	0
Main Replacement on Mt. Pleasant (Chestnut/Linden)	W-19	0	(115,000)	0	0	0
Main Replacement on Merrill St. (Gordon/Green Bay)	W-20	0	(150,000)	0	0	0
Main Replacement on Gage St. (Gordon/Green Bay)	W-21	0	(205,000)	0	0	0
Main Replacement on Warwick (Winnetka/Essex)	W-22	0	(465,000)	0	0	0
Elm St. - Transfer Services (Provident/Birch)	W-23	0	(108,451)	0	0	0

Source		Estimated 2019	2020	2021	2022	2023	2024
<b>Water Fund</b>							
Main Replacement on TBD	W-24	0	0	(935,000)	0	0	0
Main Replacement on TBD	W-25	0	0	0	(780,000)	0	0
Main Replacement on TBD	W-26	0	0	0	0	(1,360,000)	0
Main Replacement on Westmoor (Hibbard/Ardsley)	W-28	0	(400,000)	0	0	0	0
Water Plant Roof Replacement	W-29	(69,000)	0	0	0	0	0
Water Plant Roof Replacement - Mixing Basins	W-30	0	(140,000)	0	0	0	0
Main Replacement on Elm St.	W-31	0	0	0	(325,000)	0	0
Main Replacement TBD	W-32	0	0	0	0	0	(1,700,000)
	<i>Total</i>	(312,036)	(1,949,284)	(1,826,599)	(1,695,526)	(2,630,240)	(1,884,058)
<b>Total Expenditures and Uses</b>		(361,265)	(1,949,284)	(1,826,599)	(1,695,526)	(2,630,240)	(1,884,058)
<b>Change in Cash Balance</b>		933,450	(702,854)	(296,580)	159,388	(418,600)	730,142
<b>Ending Cash Balance</b>		4,520,246	3,817,392	3,520,812	3,680,200	3,261,600	3,991,742

Village of Winnetka, Illinois

Capital Improvement Plan

2020 thru 2024



PROJECTS BY DEPARTMENT

Department	Project #	2020	2021	2022	2023	2024	Total
<b>Water &amp; Electric</b>							
Raw Water Intake Maintenance	W-02		159,135		168,826		327,961
Replace Filter Media 5-8	W-06		110,000	215,000	215,000		540,000
Replace Flocculators	W-07				460,000		460,000
Allocated Employee Salaries - Water	W-09	119,477	122,464	125,526	128,664	131,881	628,012
Line Water Main at Willow Road RR Crossing	W-14	200,000	500,000				700,000
Main Replacement on Mt. Pleasant (Chestnut/Linden)	W-19	115,000					115,000
Main Replacement on Merrill St. (Gordon/Green Bay)	W-20	150,000					150,000
Main Replacement on Gage St. (Gordon/Green Bay)	W-21	205,000					205,000
Main Replacement on Warwick (Winnetka/Essex)	W-22	465,000					465,000
Elm St. - Transfer Services (Provident/Birch)	W-23	108,451					108,451
Main Replacement on TBD	W-24		935,000				935,000
Main Replacement on TBD	W-25			780,000			780,000
Main Replacement on TBD	W-26				1,360,000		1,360,000
Main Replacement on Westmoor (Hibbard/Ardsley)	W-28	400,000					400,000
Water Plant Roof Replacement - Mixing Basins	W-30	140,000					140,000
Main Replacement on Elm St.	W-31			325,000			325,000
Main Replacement TBD	W-32					1,700,000	1,700,000
<b>Water &amp; Electric Total</b>		<b>1,902,928</b>	<b>1,826,599</b>	<b>1,445,526</b>	<b>2,332,490</b>	<b>1,831,881</b>	<b>9,339,424</b>
<b>GRAND TOTAL</b>		<b>1,902,928</b>	<b>1,826,599</b>	<b>1,445,526</b>	<b>2,332,490</b>	<b>1,831,881</b>	<b>9,339,424</b>

















**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** W-30  
**Project Name** Water Plant Roof Replacement - Mixing Basins

**Type** Improvement                      **Department** Water & Electric  
**Category** Buildings                      **Contact** Water & Electric Director  
**Type** New Project



**Total Project Cost:** \$140,000

**Description**  
 The proposed project will address the roofing over the mixing basins at the Water Plant. The roofing material over the basins will be removed for inspection and repair of the deck. Afterwards, a new membrane roof will be installed over the decking.

**Justification**  
 The project is required to proactively maintain the building's envelope.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Construction/Maintenance	140,000					140,000
<b>Total</b>	<b>140,000</b>					<b>140,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Water Fund	140,000					140,000
<b>Total</b>	<b>140,000</b>					<b>140,000</b>

# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Refuse Fund

#### Description of Fund:

The Refuse Fund is classified as a business (enterprise) fund. Unlike the other Village business funds, it is not solely sustained by its operational revenues. For many years, the operations of the Refuse fund have been supported by the Village property tax levy and an additional transfer from the General Fund. In addition to budgeting for the capitalized replacement of refuse fleet vehicles in 2020 and beyond, there is the potential that leachate remediation at the former landfill site will be required in the future.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

*Capital Improvement Plan*

2019 thru 2024



**SOURCES AND USES OF FUNDS**

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Refuse Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$812,755	\$686,711	\$568,048	\$707,730	\$611,463	\$759,330
<b><u>Revenues and Other Fund Sources</u></b>						
<i>Revenue</i>						
Contribution from Operations	417,956	146,337	139,682	143,733	147,867	152,083
<i>Total</i>	417,956	146,337	139,682	143,733	147,867	152,083
<b>Total Revenues and Other Fund Sources</b>	417,956	146,337	139,682	143,733	147,867	152,083
<b>Total Funds Available</b>	1,230,711	833,048	707,730	851,463	759,330	911,413
<b><u>Expenditures and Uses</u></b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Refuse</u>						
Refuse Truck Replacement Program <i>R-01</i>	(515,000)	0	0	(240,000)	0	0
Refuse Scooter Replacements <i>R-02</i>	(29,000)	0	0	0	0	0
Leachate Migration Remediation <i>R-03</i>	0	0	0	0	0	0
Refuse Container Purchase <i>R-04</i>	0	(265,000)	0	0	0	0
<i>Total</i>	(544,000)	(265,000)	0	(240,000)	0	0
<b>Total Expenditures and Uses</b>	(544,000)	(265,000)	0	(240,000)	0	0
<b>Change in Cash Balance</b>	(126,044)	(118,663)	139,682	(96,267)	147,867	152,083
<b>Ending Cash Balance</b>	686,711	568,048	707,730	611,463	759,330	911,413

Village of Winnetka, Illinois

*Capital Improvement Plan*

2020 thru 2024



**PROJECTS BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
<b>Refuse</b>							
Refuse Truck Replacement Program	R-01			240,000			240,000
Leachate Migration Remediation	R-03	0	0	0	0	0	0
Refuse Container Purchase	R-04	265,000					265,000
	<b>Refuse Total</b>	265,000	0	240,000	0	0	505,000
	<b>GRAND TOTAL</b>	265,000	0	240,000	0	0	505,000



# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Sanitary Sewer Fund

#### Description of Fund:

The Sanitary Sewer Fund is classified as a business (enterprise) fund. In most circumstances, its operational revenues are expected to cover its operational expenses with the retained earnings being earmarked for capital investment. Major capital improvements are continuously undertaken to reduce stormwater inflow and infiltration into the sanitary sewer network. Also through the capital improvement program, aging sewer mains are given new life through a relining process.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

Capital Improvement Plan

2019 thru 2024



SOURCES AND USES OF FUNDS

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Sanitary Sewer Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$1,150,075	\$1,155,940	\$1,120,739	\$982,631	\$1,003,368	\$1,233,047
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operations	498,740	364,799	411,892	420,737	429,679	438,715
<i>Total</i>	498,740	364,799	411,892	420,737	429,679	438,715
<b>Total Revenues and Other Fund Sources</b>	498,740	364,799	411,892	420,737	429,679	438,715
<b>Total Funds Available</b>	1,648,815	1,520,739	1,532,631	1,403,368	1,433,047	1,671,762
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<i>Sanitary Sewer</i>						
Trenchless Lining SS-04	(231,000)	0	0	0	0	0
Investigation of Ravines Gravity/Force Main Sewers SS-06	0	0	(75,000)	0	0	0
Critical Repairs from 2018 Study SS-07	(65,000)	0	0	0	0	0
High and Medium Repairs from 2018 Study SS-08	0	(400,000)	(400,000)	(400,000)	0	0
Ravines Gravity/Force Main Sewers SS-10	0	0	(75,000)	0	0	0
Sewer Jet/Vactor Replacement SS-11	(196,875)	0	0	0	0	0
I/I Investigation of Remaining System SS-12	0	0	0	0	(200,000)	0
Replace 2004 Sewer TV Truck (PW-16) SS-13	0	0	0	0	0	(400,000)
Critical Repairs - 2023 Study SS-14	0	0	0	0	0	(200,000)
<i>Total</i>	(492,875)	(400,000)	(550,000)	(400,000)	(200,000)	(600,000)
<b>Total Expenditures and Uses</b>	(492,875)	(400,000)	(550,000)	(400,000)	(200,000)	(600,000)
<b>Change in Cash Balance</b>	5,865	(35,201)	(138,108)	20,737	229,679	(161,285)
<b>Ending Cash Balance</b>	1,155,940	1,120,739	982,631	1,003,368	1,233,047	1,071,762

Village of Winnetka, Illinois

*Capital Improvement Plan*

2020 thru 2024



**PROJECTS BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
<b>Sanitary Sewer</b>							
Investigation of Ravines Gravity/Force Main Sewers	SS-06		75,000				75,000
High and Medium Repairs from 2018 Study	SS-08	400,000	400,000	400,000			1,200,000
Ravines Gravity/Force Main Sewers	SS-10		75,000				75,000
I/I Investigation of Remaining System	SS-12				200,000		200,000
Replace 2004 Sewer TV Truck (PW-16)	SS-13					400,000	400,000
Critical Repairs - 2023 Study	SS-14					200,000	200,000
<b>Sanitary Sewer Total</b>		<b>400,000</b>	<b>550,000</b>	<b>400,000</b>	<b>200,000</b>	<b>600,000</b>	<b>2,150,000</b>
<b>GRAND TOTAL</b>		<b>400,000</b>	<b>550,000</b>	<b>400,000</b>	<b>200,000</b>	<b>600,000</b>	<b>2,150,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SS-08  
**Project Name** High and Medium Repairs from 2018 Study

**Type** Maintenance                      **Department** Sanitary Sewer  
**Category** Wastewater                      **Contact** Public Works Director  
**Type** New Project



**Total Project Cost:** \$1,200,000

**Description**  
 The 2018 sanitary sewer evaluation study identified Critical, High, Medium, and Low priority repairs in the Village’s sewer system.

**Justification**  
 These repairs including cracked and deformed pipes or high-volume inflow are in need of urgent action to prevent basement backups.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Construction/Maintenance	400,000	400,000	400,000			1,200,000
<b>Total</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>			<b>1,200,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Sanitary Sewer Fund	400,000	400,000	400,000			1,200,000
<b>Total</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>			<b>1,200,000</b>

# VILLAGE OF WINNETKA

## CAPITAL IMPROVEMENT PLAN

### Storm Water Sewer Fund

#### Description of Fund:

The Storm Water Sewer Fund is classified as a business (enterprise) fund. In most circumstances, its operational revenues are expected to cover its operational expenses with the retained earnings being earmarked for capital investment. Revenue from the fund is derived from a monthly stormwater charge to Village utility customers. The stormwater charge is based upon the impervious surface area of a property and generates approximately \$2,000,000 per year in revenue. To fund more significant capital improvements debt was issued in 2013 and 2014 totaling \$16,500,000. The Storm Water Sewer Fund is the only Village fund having outstanding General Obligation (GO) debt. The debt in this fund is annually abated as principal and interest payments are covered by the stormwater utility charge.

#### Attachments:

1. Funding and cash balance summary for 2019-2024.
2. List of projects for 2020-2024.
3. Project detail sheets for capital projects scheduled in 2020.



Village of Winnetka, Illinois

Capital Improvement Plan

2019 thru 2024



SOURCES AND USES OF FUNDS

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Storm Water Sewer Fund</b>						
<b>Beginning Cash Balance (January 1st)</b>	\$15,917,897	\$16,110,562	\$9,246,464	(\$4,072,196)	(\$18,818,224)	(\$31,260,374)
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Contribution from Operations	1,876,990	1,974,252	1,400,890	1,327,122	1,311,800	1,296,048
Debt Service	(1,307,450)	(1,308,350)	(1,294,550)	(1,285,150)	(1,279,950)	(468,750)
<i>Total</i>	569,540	665,902	106,340	41,972	31,850	827,298
<b>Total Revenues and Other Fund Sources</b>	569,540	665,902	106,340	41,972	31,850	827,298
<b>Total Funds Available</b>	16,487,437	16,776,464	9,352,804	(4,030,224)	(18,786,374)	(30,433,076)
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Sanitary Sewer</u>						
Sewer Jet/Vactor Replacement	SS-11	(196,875)	0	0	0	0
<i>Total</i>		(196,875)	0	0	0	0
<u>Stormwater</u>						
Sheridan Road Ravine Stabilization	SW-02	(50,000)	0	0	0	0
Stormwater Engineering - Phase I County Project	SW-04	(75,000)	(331,000)	0	0	0
Stormwater Construction - Phase I County Project	SW-05	0	(3,033,000)	(5,118,000)	0	0
Boal Parkway Improvements	SW-06	(5,000)	(650,000)	0	0	0
Neighborhood-scale Stormwater Studies	SW-07	0	(100,000)	(100,000)	(100,000)	(100,000)
Stormwater Modeling and Alternatives - E. Winnetka	SW-08	0	(180,000)	0	0	0
Mitigation Zone Improvements	SW-09	0	(50,000)	(50,000)	(50,000)	(50,000)
Green Infrastructure Improvements	SW-10	0	0	(350,000)	(350,000)	(350,000)
Stormwater Engineering - Phase I Duke Childs	SW-12	0	(1,651,000)	0	0	0
Stormwater Construction - Phase I Duke Childs	SW-13	0	0	(6,322,000)	(6,673,000)	0
Stormwater Engineering - Phase II Projects	SW-15	0	(1,485,000)	(1,485,000)	0	0
Stormwater Construction - Phase II Projects	SW-16	0	0	0	(7,097,000)	(7,098,000)
Stormwater Engineering - Phase III Projects	SW-18	0	0	0	(518,000)	0
Stormwater Construction - Phase III Projects	SW-19	0	0	0	0	(4,157,000)
Stormwater Engineering - Phase IV Projects	SW-21	0	0	0	0	(719,000)
Stormwater Construction - Phase IV Projects	SW-22	0	0	0	0	0
Orchard Storm Sewer Relining (12-15")	SW-23	(50,000)	(50,000)	0	0	0

Source	Estimated 2019	2020	2021	2022	2023	2024
<b>Storm Water Sewer Fund</b>						
<i>Total</i>	(180,000)	(7,530,000)	(13,425,000)	(14,788,000)	(12,474,000)	(12,515,000)
<b>Total Expenditures and Uses</b>	(376,875)	(7,530,000)	(13,425,000)	(14,788,000)	(12,474,000)	(12,515,000)
<b>Change in Cash Balance</b>	192,665	(6,864,098)	(13,318,660)	(14,746,028)	(12,442,150)	(11,687,702)
<b>Ending Cash Balance</b>	16,110,562	9,246,464	(4,072,196)	(18,818,224)	(31,260,374)	(42,948,076)

Village of Winnetka, Illinois

*Capital Improvement Plan*

2020 thru 2024



**PROJECTS BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
<b>Stormwater</b>							
Stormwater Engineering - Phase I County Project	SW-04	331,000					331,000
Stormwater Construction - Phase I County Project	SW-05	3,033,000	5,118,000				8,151,000
Boal Parkway Improvements	SW-06	650,000					650,000
Neighborhood-scale Stormwater Studies	SW-07	100,000	100,000	100,000	100,000	100,000	500,000
Stormwater Modeling and Alternatives - E. Winnetka	SW-08	180,000					180,000
Mitigation Zone Improvements	SW-09	50,000	50,000	50,000	50,000	50,000	250,000
Green Infrastructure Improvements	SW-10		350,000	350,000	350,000	350,000	1,400,000
Stormwater Engineering - Phase I Duke Childs	SW-12	1,651,000					1,651,000
Stormwater Construction - Phase I Duke Childs	SW-13		6,322,000	6,673,000			12,995,000
Stormwater Engineering - Phase II Projects	SW-15	1,485,000	1,485,000				2,970,000
Stormwater Construction - Phase II Projects	SW-16			7,097,000	7,098,000		14,195,000
Stormwater Engineering - Phase III Projects	SW-18			518,000			518,000
Stormwater Construction - Phase III Projects	SW-19				4,157,000		4,157,000
Stormwater Engineering - Phase IV Projects	SW-21				719,000	719,000	1,438,000
Stormwater Construction - Phase IV Projects	SW-22					11,296,000	11,296,000
Orchard Storm Sewer Relining (12-15")	SW-23	50,000					50,000
<b>Stormwater Total</b>		<b>7,530,000</b>	<b>13,425,000</b>	<b>14,788,000</b>	<b>12,474,000</b>	<b>12,515,000</b>	<b>60,732,000</b>
<b>GRAND TOTAL</b>		<b>7,530,000</b>	<b>13,425,000</b>	<b>14,788,000</b>	<b>12,474,000</b>	<b>12,515,000</b>	<b>60,732,000</b>

# Capital Improvement Plan

2020 *thru* 2024

## Village of Winnetka, Illinois

**Project #** SW-04  
**Project Name** Stormwater Engineering - Phase I County Project



**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage                      **Contact** Public Works Director  
**Type** New Project

**Total Project Cost:** \$962,539

**Description**  
 Evaluation of large-scale non-tunnel stormwater improvements for western and southwestern Winnetka.

**Justification**  
 Evaluation of large-scale non-tunnel stormwater improvements for western and southwestern Winnetka.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
631,539	Planning/Design	331,000					331,000
<b>Total</b>	<b>Total</b>	331,000					331,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
631,539	Storm Water Sewer Fund	331,000					331,000
<b>Total</b>	<b>Total</b>	331,000					331,000

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SW-05  
**Project Name** Stormwater Construction - Phase I County Project

**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage      **Contact** Public Works Director  
**Type** New Project



**Total Project Cost:** \$8,151,000

**Description**  
 Implementation of projects identified in SW-03.

**Justification**  
 Construction of proposed stormwater wetland on Cook County Forest Preserve property west of Hibbard Road, north of Winnetka Avenue.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Construction/Maintenance	3,033,000	5,118,000				8,151,000
<b>Total</b>	<b>3,033,000</b>	<b>5,118,000</b>				<b>8,151,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Storm Water Sewer Fund	3,033,000	5,118,000				8,151,000
<b>Total</b>	<b>3,033,000</b>	<b>5,118,000</b>				<b>8,151,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SW-06  
**Project Name** Boal Parkway Improvements



**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage      **Contact** Public Works Director  
**Type** Continuing Project

**Total Project Cost:** \$760,000

**Description**  
 Engineering and construction of pump station improvements identified in 2014 Flood Solutions Project pilot study in Boal Parkway neighborhood.

**Justification**  
 This program is part of the Village's commitment to improve the conveyance of stormwater along Boal Parkway. The addition of a pump station will help to reduce the footprint of standing water on Boal Parkway during larger rainfall events.

<b>Prior</b>	<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
110,000	Construction/Maintenance	650,000					650,000
<b>Total</b>	<b>Total</b>	650,000					650,000

<b>Prior</b>	<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
110,000	Storm Water Sewer Fund	650,000					650,000
<b>Total</b>	<b>Total</b>	650,000					650,000

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SW-07  
**Project Name** Neighborhood-scale Stormwater Studies

**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage      **Contact** Public Works Director  
**Type** New Project



**Total Project Cost:** \$500,000

**Description**  
 Future implementation of neighborhood scale stormwater improvement studies using process modeled in 2014 Flood Solutions project. Neighborhoods to be identified.

**Justification**  
 This is the Village’s fiscal commitment to investigate smaller residential locations throughout the Village with stormwater issues utilizing the process modeled in the 2014 Flood Solution project.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Planning/Design	100,000	100,000	100,000	100,000	100,000	500,000
<b>Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Storm Water Sewer Fund	100,000	100,000	100,000	100,000	100,000	500,000
<b>Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SW-08  
**Project Name** Stormwater Modeling and Alternatives - E. Winnetka

**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage      **Contact** Public Works Director  
**Type** New Project



**Total Project Cost:** \$180,000

**Description**  
 Identify holistic stormwater flood risk reduction improvements for the Cherry Street Outlet and Elder Lane Outlet drainage areas of east Winnetka.

**Justification**  
 Evaluation of stormwater flooding areas and solutions for East Winnetka

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Planning/Design	180,000					180,000
<b>Total</b>	<b>180,000</b>					<b>180,000</b>

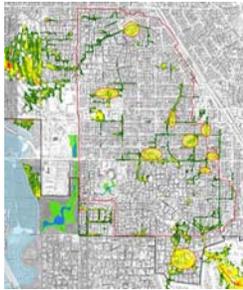
  

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Storm Water Sewer Fund	180,000					180,000
<b>Total</b>	<b>180,000</b>					<b>180,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SW-09  
**Project Name** Mitigation Zone Improvements



**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage      **Contact** Public Works Director  
**Type** New Project

**Total Project Cost:** \$250,000

**Description**  
Mitigation Zone Improvements.

**Justification**  
Local protection projects for areas not fully protected by Strand’s proposed stormwater management vision.

<b>Prior</b>	<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
0	Construction/Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>Total</b>	50,000	50,000	50,000	50,000	50,000	250,000

<b>Prior</b>	<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
0	Storm Water Sewer Fund	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>Total</b>	50,000	50,000	50,000	50,000	50,000	250,000

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SW-12  
**Project Name** Stormwater Engineering - Phase I Duke Childs

**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage      **Contact** Public Works Director  
**Type** New Project



**Total Project Cost:** \$1,651,000

**Description**  
Phase I Duke Childs / Conveyance Project.

**Justification**  
Bidding and construction documents for constructing stormwater storage and conveyance systems serving "Tree Streets" area

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Planning/Design	1,651,000					1,651,000
<b>Total</b>	<b>1,651,000</b>					<b>1,651,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Storm Water Sewer Fund	1,651,000					1,651,000
<b>Total</b>	<b>1,651,000</b>					<b>1,651,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SW-15  
**Project Name** Stormwater Engineering - Phase II Projects



**Type** Improvement                      **Department** Stormwater  
**Category** Storm Sewer/Drainage      **Contact** Public Works Director  
**Type** New Project

**Total Project Cost:** \$2,970,000

**Description**  
Phase II Projects

**Justification**  
Construction and bidding documents for south of Willow stormwater storage and conveyance.

<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Planning/Design	1,485,000	1,485,000				2,970,000
<b>Total</b>	<b>1,485,000</b>	<b>1,485,000</b>				<b>2,970,000</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Storm Water Sewer Fund	1,485,000	1,485,000				2,970,000
<b>Total</b>	<b>1,485,000</b>	<b>1,485,000</b>				<b>2,970,000</b>

**Capital Improvement Plan**  
**Village of Winnetka, Illinois**

2020 *thru* 2024

**Project #** SW-23  
**Project Name** Orchard Storm Sewer Relining (12-15")

**Type** Maintenance                      **Department** Stormwater  
**Category** Storm Sewer/Drainage      **Contact** Public Works Director  
**Type** New Project



**Total Project Cost:** \$100,000

**Description**  
 Lining a section of deteriorating storm sewer beneath Orchard Street.

**Justification**  
 Discovered during regular inspection prior to a proposed street rehabilitation project.

<b>Prior</b>	<b>Expenditures</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
50,000	Construction/Maintenance	50,000					50,000
<b>Total</b>	<b>Total</b>	50,000					50,000

<b>Prior</b>	<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
50,000	Storm Water Sewer Fund	50,000					50,000
<b>Total</b>	<b>Total</b>	50,000					50,000