Village of Winnetka
Community Development
510 Green Bay Rd.
Winnetka IL 60093

# ELECTRICAL WORK ONLY - CHECKLIST

## Required Application Forms:

- Building Permit Application
- Trade Specific Work Form

## Required Additional Documents Based on Proposed Work:

- Landscape Lighting - Two (2) copies of the Plat of Survey showing location of all fixtures
- Manufacturer's Specifications for the various types of lighting fixtures being used
- Car Chargers – Two (2) sets of drawings showing location of charging unit & connection to electric panel
- Manufacturer's Specifications on Chargers
- Basic work – Two (2) sets of detailed drawings (existing & proposed) of the area showing all electrical fixtures, receptacles and switches

*For all of these types of permits please include the existing Electric Service size*

*An Electrical Load Calculation may be required*

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# Building Permit Application

**Permit #:_____ Date Received:_____**

**Permit Address_____ Winnetka, IL 60093**

**Description of Work _____**

**Estimated Construction Cost $ _____ (required)**

CONSTRUCTION COST includes cost of material and labor; we may request submittal of a signed contract. The applicant hereby certifies that the total value of construction as stated above is an accurate and truthful estimate of the total value of all labor and materials for the new construction or improvement, including all finish work, painting, roofing, electrical, plumbing, HVAC, paving as well as any general contractor's fee. The general contractor's fee shall be included even if the owner and general contractor are the same.

## Property Owner Information

**Name _____**

**Address_____City_____ State_____**

**Daytime Phone_____Email_____**

## Primary Contact *(Note: all correspondence will be with the primary contact)*

Name_____Phone _____

Address_____City_____State_____Zip_____

Email_____

## Architect's Information ❒ Not Applicable

Name_____Phone _____

Address_____City_____State_____Zip_____

Email_____

## General Contractor's Information

Name_____Phone _____

Address_____City_____State_____Zip_____

Email_____

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**Submittal Requirements:**

Please refer to the appropriate checklist for your particular type of permit work for application submittal requirements. All items identified on the worksheet(s) must be submitted with this application form in order for the application to be deemed complete.

**Disclosure & Signatures:**

*The information submitted in this Building Permit Application may be used by the Village of Winnetka and/or any of its contractors or consultants. By signing below you certify that:*

- *the information and exhibits herewith are true and correct;*
- *you are the owner of record of the named property, the proposed work is authorized and that the registered professional or contractor submitting the application is authorized to do so;*
- *you agree to conform to all applicable laws, statutes, ordinances, and codes of this jurisdiction, including those adopted by reference; and*
- *if the permit sought is approved, the permit work will be completed in accordance with the Village Codes and within the scope of work described in the application and the approved construction documents*

*Application for a permit shall constitute the owner's consent to all inspections of the permit work that may be required pursuant to the Village Codes and to the right of all building officers to enter onto the premises during reasonable hours to conduct such inspections.*

*Signature of Property Owner:* _____*Date:* _____

*Print Name:* _____

*Signature of Owner's Authorized Designee:* _____*Date:* _____

*(Must attach Designee Form)*

*Print Name:* _____

*Relationship to Property Owner:* _____

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# PLUMBING/ELECTRIC/MECHANICAL

# PERMIT FEE WORKSHEET

*(Must be submitted with the Application for Building permit)*

PROJECT ADDRESS: _____

DESCRIPTION OF PROJECT: _____

## PLUMBING

| | | | |
|---|---|---|---|
| ○ Base fee up to five (5) fixtures | | $70.00 | = $70.00 |
| ○ Plus $10 each additional fixture | _____ Quantity | $10.00 per fixture | = $ _____ |

## WATER SERVICE UPGRADE

*Fee includes—making tab, tapping sleeve, corporation stop, curb stop and box& inspection (Meter fee additional)*

| | |
|---|---|
| ○ Meter 1” | $625.00 |
| ○ Meter 2” | $990.00 |
| ○ New 1 ½” service (tap/main) | $852.00 |
| ○ New 2” service (tap/main) | $960.00 |
| ○ Larger | Please Call |
| ○ Right-of-Way opening | $125.00 |

## IRRIGATION SYSTEM

| | | | |
|---|---|---|---|
| ○ Base fee | | $80.00 | = $80.00 |
| ○ Plus $.90 per sprinkler head | _____ Quantity | $.90 each | = $ _____ |

## SEWER (SANITARY OR STORM)

| | |
|---|---|
| ○ New/repair sanitary or storm – each | $150.00 |
| ○ Right-of-Way opening | $125.00 |
| ○ Alteration (add cleanout, sump pump, etc.) | $150.00 |

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## MECHANICAL / HVAC

| | | | |
|---|---|---|---|
| ○ Base fee | | $70.00 | = $70.00 |
| ○ Plus $90 per new or replacement system | _____ Quantity | $90.00 | = $ _____ |
| ○ Plus $100 per new or replacement roof-top | _____ Quantity | $100.00 | = $ _____ |
| ○ Plus $100 8-tons or more | | $100.00 | = $ _____ |
| ○ Duct work only | | $45.00 | = $ _____ |
| ○ Kitchen/Bathroom exhaust fan each | _____ Quantity | $25.00 | = $ _____ |

*NOTE: New condensing units require a site plan showing the proposed proximity to the property line.*
*New roof-top equipment requires a site plan illustrating the location on the roof.*

## ELECTRIC (PREMISES WIRING)

| | | | |
|---|---|---|---|
| ○ Base fee | | $70.00 | = $70.00 |
| ○ Plus $1.10 electrical device (fixtures, receptacles, switches) | _____ Quantity | $1.10 per device | = $ _____ |
| ○ Modification to existing service equipment (circuit, sub-panel, etc.) | _____ Quantity | $60.00 each | = $ _____ |
| ○ Motors over ½ hp | _____ Quantity | $25.00 each | = $ _____ |
| ○ Temporary Electric Service (Required for new construction) | overhead | $340.00 | |
| | underground | $680.00 | = $ _____ |
| ○ Back-up generator | | $175.00 | = $ _____ |

## ELECTRIC (SERVICE UPGRADE)

○ Existing electric service capacity at main panel: _____ amps

| | | |
|---|---|---|
| ❑ New 200amp service | $9800.00 | |
| ❑ New 400amp service | $21,000.00 | = $ _____ |
| ❑ New 3-phase | Cost of installation to be determined by Village Water/Electric Dept. | |