Village of Winnetka
Community Development
510 Green Bay Rd.
Winnetka IL 60093

FURNACE (HVAC) NEW OR REPLACEMENT - CHECKLIST

Required Application Forms:

- Building Permit Application
- Trade Specific Work Form

Required Additional Documents:

- Manufacturer's Specifications
- Location in home or commercial building

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Building Permit Application

Permit #:_____ Date Received:_____

Permit Address_____ Winnetka, IL 60093

Description of Work _____

Estimated Construction Cost $ _____ (required)

CONSTRUCTION COST includes cost of material and labor; we may request submittal of a signed contract. The applicant hereby certifies that the total value of construction as stated above is an accurate and truthful estimate of the total value of all labor and materials for the new construction or improvement, including all finish work, painting, roofing, electrical, plumbing, HVAC, paving as well as any general contractor's fee. The general contractor's fee shall be included even if the owner and general contractor are the same.

Property Owner Information

Name _____

Address_____City_____ State_____

Daytime Phone_____Email_____

Primary Contact *(Note: all correspondence will be with the primary contact)*

Name_____Phone _____

Address_____City_____State_____Zip_____

Email_____

Architect's Information ❒ Not Applicable

Name_____Phone _____

Address_____City_____State_____Zip_____

Email_____

General Contractor's Information

Name_____Phone _____

Address_____City_____State_____Zip_____

Email_____

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Submittal Requirements:

Please refer to the appropriate checklist for your particular type of permit work for application submittal requirements. All items identified on the worksheet(s) must be submitted with this application form in order for the application to be deemed complete.

Disclosure & Signatures:

The information submitted in this Building Permit Application may be used by the Village of Winnetka and/or any of its contractors or consultants. By signing below you certify that:

- *the information and exhibits herewith are true and correct;*
- *you are the owner of record of the named property, the proposed work is authorized and that the registered professional or contractor submitting the application is authorized to do so;*
- *you agree to conform to all applicable laws, statutes, ordinances, and codes of this jurisdiction, including those adopted by reference; and*
- *if the permit sought is approved, the permit work will be completed in accordance with the Village Codes and within the scope of work described in the application and the approved construction documents*

Application for a permit shall constitute the owner's consent to all inspections of the permit work that may be required pursuant to the Village Codes and to the right of all building officers to enter onto the premises during reasonable hours to conduct such inspections.

Signature of Property Owner: _____*Date:* _____

Print Name: _____

Signature of Owner's Authorized Designee: _____*Date:* _____

(Must attach Designee Form)

Print Name: _____

Relationship to Property Owner: _____

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PLUMBING/ELECTRIC/MECHANICAL

PERMIT FEE WORKSHEET

(Must be submitted with the Application for Building permit)

PROJECT ADDRESS: _____

DESCRIPTION OF PROJECT: _____

PLUMBING

○ Base fee up to five (5) fixtures		$70.00	= $70.00
○ Plus $10 each additional fixture	_____ Quantity	$10.00 per fixture	= $ _____

WATER SERVICE UPGRADE

Fee includes—making tab, tapping sleeve, corporation stop, curb stop and box& inspection (Meter fee additional)

○ Meter 1”	$625.00
○ Meter 2”	$990.00
○ New 1 ½” service (tap/main)	$852.00
○ New 2” service (tap/main)	$960.00
○ Larger	Please Call
○ Right-of-Way opening	$125.00

IRRIGATION SYSTEM

○ Base fee		$80.00	= $80.00
○ Plus $.90 per sprinkler head	_____ Quantity	$.90 each	= $ _____

SEWER (SANITARY OR STORM)

○ New/repair sanitary or storm – each	$150.00
○ Right-of-Way opening	$125.00
○ Alteration (add cleanout, sump pump, etc.)	$150.00

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MECHANICAL / HVAC

○ Base fee		$70.00	= $70.00
○ Plus $90 per new or replacement system	_____ Quantity	$90.00	= $ _____
○ Plus $100 per new or replacement roof-top	_____ Quantity	$100.00	= $ _____
○ Plus $100 8-tons or more		$100.00	= $ _____
○ Duct work only		$45.00	= $ _____
○ Kitchen/Bathroom exhaust fan each	_____ Quantity	$25.00	= $ _____

NOTE: New condensing units require a site plan showing the proposed proximity to the property line.
New roof-top equipment requires a site plan illustrating the location on the roof.

ELECTRIC (PREMISES WIRING)

○ Base fee		$70.00	= $70.00
○ Plus $1.10 electrical device (fixtures, receptacles, switches)	_____ Quantity	$1.10 per device	= $ _____
○ Modification to existing service equipment (circuit, sub-panel, etc.)	_____ Quantity	$60.00 each	= $ _____
○ Motors over ½ hp	_____ Quantity	$25.00 each	= $ _____
○ Temporary Electric Service (Required for new construction)	overhead	$340.00	
	underground	$680.00	= $ _____
○ Back-up generator		$175.00	= $ _____

ELECTRIC (SERVICE UPGRADE)

○ Existing electric service capacity at main panel: _____ amps

❑ New 200amp service	$9800.00	
❑ New 400amp service	$21,000.00	= $ _____
❑ New 3-phase	Cost of installation to be determined by Village Water/Electric Dept.	