



SUMP PUMP & DOWNSPOUT DISCHARGE CHECKLIST

Required Application Forms:

- Building Permit Application

Required Additional Documents:

- Three (3) copies of a Plat of Survey marked up to identify **existing** conditions and proposed conditions with respect to the following:
 - location of sump discharge point;
 - location of emitter / bubbler;
 - location of all downspouts tied into storm sewer;
 - location of all downspouts terminated at grade, and direction of downspout extensions
- Copy of Signed Contract between homeowner and contractor including scope of all work

Applicable Regulations on Next Page:



Applicable Regulations:

- Winnetka Village Code - Section 15.26.100 B. Drainage of Surface Water:
 1. To diminish or remove any adverse impact of surface water drainage & run-off on an adjacent property, no new building, other structure or addition shall be constructed which will result in the surface water run-off, during & following construction of an improvement, at a rate greater than the water run-off immediately prior to such construction & no building permit shall be issued unless & until the Village Engineer determines that the construction complies with the applicable requirements of this chapter, the public Works & Engineering Design Guidelines & the Watershed Management Ordinance.
- Winnetka Village Code - Section 15.26.110 A. General Requirement:
 2. Except as provided in subsection B of this section, all storm or surface water connections, except downspouts for draining roofs, shall be connected to an approved building stormwater service pipe.
- Winnetka Village Code - Section 15.26.110 B. Roof Downspouts:
 3. All downspouts shall drain onto the ground unless doing so will result in an adverse effect on other private or public properties from such drainage. Downspouts drainage shall be diverted to an on-site drainage system such as a yard inlet or swale prior to entering the public storm sewer system. No roof downspout shall connect to the storm sewer service line unless the owner of the property first obtains a permit from the Director of Public Works.
- The approval of an at-grade discharge will only be granted upon finding no adverse effect to public or private property.
- The permit may be revoked if conditions change or adjacent properties are adversely affected



Village of Winnetka
Community Development
510 Green Bay Rd.
Winnetka IL 60093
(847) 716-3520

Building Permit Application

Permit #: _____

Date Received: _____

Permit Address _____ Winnetka, IL 60093

Description of Work _____

Estimated Construction Cost \$ _____ (required)

CONSTRUCTION COST includes cost of material and labor; we may request submittal of a signed contract. The applicant hereby certifies that the total value of construction as stated above is an accurate and truthful estimate of the total value of all labor and materials for the new construction or improvement, including all finish work, painting, roofing, electrical, plumbing, HVAC, paving as well as any general contractor's fee. The general contractor's fee shall be included even if the owner and general contractor are the same.

Property Owner Information

Name _____

Address _____ City _____ State _____

Daytime Phone _____ Email _____

Primary Contact *(Note: all correspondence will be with the primary contact)*

Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email _____

Architect's Information **Not Applicable**

Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email _____

General Contractor's Information

Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email _____



Submittal Requirements:

Please refer to the appropriate checklist for your particular type of permit work for application submittal requirements. All items identified on the worksheet(s) must be submitted with this application form in order for the application to be deemed complete.

Disclosure & Signatures:

The information submitted in this Building Permit Application may be used by the Village of Winnetka and/or any of its contractors or consultants. By signing below you certify that:

- the information and exhibits herewith are true and correct;*
- you are the owner of record of the named property, the proposed work is authorized and that the registered professional or contractor submitting the application is authorized to do so;*
- you agree to conform to all applicable laws, statutes, ordinances, and codes of this jurisdiction, including those adopted by reference; and*
- if the permit sought is approved, the permit work will be completed in accordance with the Village Codes and within the scope of work described in the application and the approved construction documents*

Application for a permit shall constitute the owner's consent to all inspections of the permit work that may be required pursuant to the Village Codes and to the right of all building officers to enter onto the premises during reasonable hours to conduct such inspections.

Signature of Property Owner: _____ Date: _____

Print Name: _____

Signature of Owner's Authorized Designee: _____ Date: _____

(Must attach Designee Form)

Print Name: _____

Relationship to Property Owner: _____