



VILLAGE OF WINNETKA

Board of Fire & Police Commissioners

Special Meeting Notice

Tuesday, August 14, 2018

5:00 PM

Village Hall Conference Room

510 Green Bay Road

Winnetka, IL 60093

AGENDA

- 1) Call to Order
- 2) Public Comment
- 3) Approval of Minutes
 - a. July 30, 2018
- 4) New Business
- 5) Closed Session
- 6) Other Business
 - a. Firemedic Conditional Offer of Employment
- 7) Adjournment

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

July 30, 2018
Approved: TBD

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held in the Village Hall Conference Room (510 Green Bay Road) on Monday, July 30, 2018, at 5:00 p.m.

- 1) Call to Order. Chairperson Benson called the Special Meeting to order at 5:16 p.m.

Present: Chairperson Margaret (Meg) Benson, Commissioner Wes Baumann, Commissioner Ed Woodbury, Fire Chief Alan Berkowsky, Police Chief Marc Hornstein, Assistant Village Manager Megan Pierce, and Benefits Coordinator Lizzy Storkman (Board Secretary).

Absent: None.

Also Present: None.

- 2) Public Comment and Questions. None.

- 3) Approval of Minutes.

Commissioner Woodbury moved to approve the minutes of the May 21, 2018 Board of Fire and Police Commissioners meeting as presented. The motion was seconded by Commissioner Baumann. The motion carried 3-0.

- 4) New Business.

- a) Updates on Patrol Officer and Firemedic Recruitments

Benefits Coordinator Storkman provided an update that Brandon Dorsey was sworn in as a Patrol Officer on June 18. Last week, Officer Robert Siwak submitted his resignation effective August 26, 2018. As the Village's Patrol Officer eligibility list recently expired, staff will begin interviewing candidates on the new eligibility list in the next couple of weeks.

Commissioner Baumann moved to direct staff to proceed with recruitment to fill the Patrol Officer vacancy created by Robert Siwak's vacancy. The motion was seconded by Commissioner Woodbury. The motion carried 3-0.

On the Fire side, Benefits Coordinator Storkman explained that on July 9, Johnny Sengmany began employment as a Firemedic and is currently attending academy at NIPSTA. Unfortunately, Sean Fleming withdrew from consideration the week before his start date and Patrick McGuire resigned from employment after only one week. The Firefighters Pension Board recently awarded a line of duty disability pension to one of the Village's Firemedics and we have received notice that another Firemedic will be retiring in November. To fill these three vacancies, we are continuing to have background and character interviews with candidates on our current eligibility list this week and will plan to present these candidates to the Board later in August. Staff will attempt to find candidates from our current eligibility list to have on board for academy in October, and otherwise, we will utilize our new eligibility list once it is available. The

written exam to establish our new eligibility list, which begins in October, will be held this Saturday, August 4 at Glenbrook North High School.

Commissioner Baumann moved to direct staff to proceed with recruitment to fill the Firemedic vacancies created by the departures of Adam Kolka and Patrick McGuire. The motion was seconded by Commissioner Woodbury. The motion carried 3-0.

b) Certification of Patrol Officer Eligibility List

Benefits Coordinator Storkman updated the Board that the Village conducted the entry-level Patrol Officer written exam on June 23 at North Shore Country Day School. 70 candidates took the joint exam with Northfield and 47 candidates passed the exam. I/O Solutions assisted with scoring the exams and held the call for preference points. The Final Eligibility List is now ready for the Board's certification.

Commissioner Baumann moved to certify the Patrol Officer Eligibility List which takes effect July 26, 2018 and will be valid for two years. The motion was seconded by Commissioner Woodbury. The motion carried 3-0.

c) Future Meeting Dates

Benefits Coordinator Storkman explained that Staff anticipates needing to hold BFPC meetings later in August for Firemedic candidates and in early September for Patrol Officer candidates. The board provided their availability for the week of August 20 and September 3 should meetings be needed.

d) Review of proposed changes to the Board of Fire and Police Commissioners Rules and Regulations

Assistant Village Manager Pierce updated the Board that staff recently completed legal review of the Village's BFPC Rules and Regulations. Staff has proposed changes to the Board which makes the current rules easier to follow and legally compliant.

Commissioner Woodbury inquired whether administrative Board business could be handled via teleconference or email when it is not necessary for an in-person meeting. Assistant Village Manager Pierce explained that teleconferencing is not currently permitted for the Village Council or other advisory boards. While some staff updates can be provided to the Board without a formal meeting, the Board will still need to hold open meetings for important business and candidate interviews.

Commissioner Woodbury moved to approve the presented revisions to the Board's Rules and Regulations and direct staff to begin the required notification process to formally adopt the revised rules. The motion was seconded by Commissioner Baumann. The motion carried 3-0.

5) Closed Session. None.

6) Other Business. None.

- 7) Adjournment. Chairperson Benson moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. The motion passed 3-0. The meeting adjourned at 6:05 p.m.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners