

**Winnetka Village Council**  
**REGULAR MEETING**  
**Village Hall**  
510 Green Bay Road  
July 18, 2017  
7:00 p.m.

Emails regarding any agenda item are welcomed. Please email [contactcouncil@winnetka.org](mailto:contactcouncil@winnetka.org), and your email will be relayed to the Council members. Emails for the Tuesday Council meeting must be received by Monday at 4 p.m. Any email may be subject to disclosure under the Freedom of Information Act.

**AGENDA**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Quorum
  - a) August 1, 2017 Regular Meeting
  - b) August 8, 2017 Study Session - **CANCELLED**
  - c) August 15, 2017 Regular Meeting
- 4) Appointment of John Swierk to Fill Vacancy on Village Council – Council Advice and Consent
- 5) Public Comment
- 6) Reports
- 7) Approval of Agenda
- 8) Consent Agenda
  - a) Approval of Village Council Minutes: None.
  - b) Approval of Warrant List dated July 7 – 13, 2017 .....3
  - c) Resolution No. R-53-2017: Approval and Release of Closed Session Minutes (Adoption).4
- 9) Ordinances and Resolutions: None.
- 10) Old Business: None.
- 11) New Business: None.

- 12) Appointments
- 13) Closed Session
- 14) Adjournment

**NOTICE**

All agenda materials are available at [villageofwinnetka.org](http://www.villageofwinnetka.org) (Government > Council Information > Agenda Packets & Minutes); the Reference Desk at the Winnetka Library; or in the Manager's Office at Village Hall (2<sup>nd</sup> floor). Webcasts of the meeting may be viewed on the Internet via a link on the Village's web site: <http://www.villageofwinnetka.org/government/village-videos/>.

The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator – Megan Pierce, at 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3543; T.D.D. 847-501-6041.



## Agenda Item Executive Summary

**Title:** Warrant List

**Presenter:** Robert M. Bahan, Village Manager

**Agenda Date:** 07/18/2017

**Consent:**  YES  NO

- |                                     |                         |
|-------------------------------------|-------------------------|
| <input type="checkbox"/>            | Ordinance               |
| <input type="checkbox"/>            | Resolution              |
| <input type="checkbox"/>            | Bid Authorization/Award |
| <input type="checkbox"/>            | Policy Direction        |
| <input checked="" type="checkbox"/> | Informational Only      |

### Item History:

None.

### Executive Summary:

The Warrant List dated July 7 - 13, 2017 was emailed to each Village Council member.

### Recommendation:

Consider approving the Warrant List dated July 7 - 13, 2017.

### Attachments:

None.



## Agenda Item Executive Summary

**Title:** Resolution No. R-53-2017: Approval and Release of Closed Session Minutes (Adoption)

**Presenter:** Peter M. Friedman, Village Attorney

**Agenda Date:** 07/18/2017

**Consent:**  YES  NO

Ordinance  
 Resolution  
 Bid Authorization/Award  
 Policy Direction  
 Informational Only

### Item History:

Semi-annual review of closed session minutes, pursuant to Section 2.06(d) of the Illinois Open Meetings Act. (5 ILCS 120/2.06(d))

### Executive Summary:

Pursuant to Section 2.06(a) of the Illinois Open Meetings Act ("Act"), the Village maintains minutes of all open and closed meetings of the Council of the Village of Winnetka and verbatim audio recordings of all closed meetings. Minutes of closed meetings may only be made available for public inspection in accordance with specific procedures set forth in the Act. Pursuant to Section 2.06(d) of the Act, the Village Council must semi-annually review all closed meeting minutes that have not yet been made available for public inspection to determine: (i) whether a need for confidentiality exists with respect to the minutes; and (ii) if not, that the minutes may be made available for public inspection. Additionally, the Village Council may, pursuant to Section 2.06(c) of the Act, approve the destruction of verbatim audio recordings of all closed meetings that took place at least 18 months previously for which minutes have been approved.

In accordance with Section 2.06 of the Act, Resolution No. R-53-2017: (i) approves all minutes of closed meetings of the Village Council that have taken place between March 21 and June 6, 2017; (ii) determines that a need for confidentiality remains as to certain closed meeting minutes; and (iii) authorizes the destruction of the verbatim audio recordings of all closed meetings that took place prior to January 11, 2016.

### Recommendation:

Consider adopting Resolution No. R-53-2017, which approves minutes of closed meetings, determines which minutes still require confidential treatment, and authorizes the destruction of audio recordings of closed sessions held before January 11, 2017.

### Attachments:

1) Resolution No. R-53-2017

**RESOLUTION NO. R-53-2017**

**A RESOLUTION DETERMINING THE NEED TO KEEP MINUTES OF CERTAIN  
CLOSED MEETINGS OF THE VILLAGE COUNCIL CONFIDENTIAL AND  
AUTHORIZING THE DESTRUCTION OF VERBATIM RECORDINGS OF  
CERTAIN CLOSED MEETINGS OF THE VILLAGE COUNCIL**

**WHEREAS**, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* ("**Act**") the Village Council has, from time to time, conducted meetings that that were closed to the public pursuant to the Act (collectively, the "**Closed Meetings**"); and

**WHEREAS**, pursuant to the Act, the Village has approved and maintained written minutes of all Closed Meetings; and

**WHEREAS**, pursuant to Section 2.06(c) of the Act, the Village Council has determined that it will serve and be in the best interest of the Village to destroy the audiotaped verbatim recordings of those Closed Meetings that occurred prior to January 11, 2016; and

**WHEREAS**, pursuant to Section 2.06(d) of the Act, the Village Council has conducted its semi-annual review of all written minutes of the Closed Meetings of the Village Council; and

**WHEREAS**, the Village Council has determined that the need for confidentiality remains for certain minutes of Closed Meetings and the audiotaped verbatim recordings of Closed Meetings;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Village of Winnetka, Cook County, Illinois, as follows:

**SECTION 1: RECITALS.** The Village Council adopts the foregoing recitals as its findings, as if fully set forth herein.

**SECTION 2: DETERMINATION OF CONFIDENTIALITY.** The President and Village Council have determined that a need for confidentiality still exists with respect to the minutes of all Closed Meetings that are identified in **Exhibit A** to this Resolution.

**SECTION 3: DESTRUCTION OF VERBATIM RECORDINGS.** The President and Village Council authorize and direct the Village Clerk to destroy all verbatim audio recordings of all Closed Meetings held prior to January 11, 2016.

**SECTION 4: CONFIDENTIALITY OF VERBATIM RECORDINGS.** The President and Village Council affirms that a need for confidentiality remains as to the verbatim audio recordings of all Closed Meetings, which verbatim audio recordings will not be made available for public inspection.

**SECTION 5: EFFECTIVE DATE.** This Resolution shall be in full force and effect from and after its passage and approval according to law.

**July 18, 2017**

**R-53-2017**

**ADOPTED** this 18<sup>th</sup> day of July, 2017, pursuant to the following roll call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

Signed

\_\_\_\_\_  
Village President

Countersigned:

\_\_\_\_\_  
Village Clerk

**EXHIBIT A**

**CLOSED MEETINGS FOR WHICH A NEED FOR CONFIDENTIALITY EXISTS**

November 8, 2011	June 16, 2015
February 14, 2012	June 30, 2015
March 8, 2012	July 7, 2015
March 13, 2012	September 15, 2015
March 20, 2012	November 17, 2015
April 17, 2012	December 1, 2015
June 12, 2012	January 19, 2016
October 16, 2012	February 2, 2016
November 8, 2012	February 16, 2016
June 4, 2013	March 8, 2016
September 3, 2013	April 5, 2016
October 8, 2013	April 19, 2016
January 21, 2014	May 3, 2016
March 26, 2014	June 7, 2016
October 7, 2014	June 30, 2016
November 18, 2014	August 2, 2016
December 16, 2014	August 16, 2016
January 13, 2015	October 4, 2016
February 17, 2015	November 15, 2016
March 3, 2015	December 6, 2016
March 17, 2015	December 13, 2016
April 9, 2015	February 7, 2017
April 14, 2015	March 21, 2017
April 21, 2015	May 16, 2017
May 19, 2015	May 24, 2017
June 2, 2015	June 6, 2017