

**Winnetka Village Council**  
**REGULAR MEETING**  
**Village Hall**  
510 Green Bay Road  
May 1, 2018  
7:00 p.m.

Emails regarding any agenda item are welcomed. Please email [contactcouncil@winnetka.org](mailto:contactcouncil@winnetka.org), and your email will be relayed to the Council members. Emails for the Tuesday Council meeting must be received by Monday at 4 p.m. Any email may be subject to disclosure under the Freedom of Information Act.

**AGENDA**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Quorum
  - a) May 8, 2018 Study Session
  - b) May 15, 2018 Regular Council Meeting
  - c) June 5, 2018 Regular Council Meeting
- 4) Public Comment
- 5) Reports
- 6) Approval of Agenda
- 7) Consent Agenda
  - a) Approval of Village Council Minutes
    - i) April 10, 2018 Study Session.....3
    - ii) April 17, 2018 Regular Council Meeting .....5
  - b) Approval of Warrant List dated April 13-26, 2018 .....9
  - c) Ordinance No. MC-3-2018: Amending the Village Code - Purchasing (Adoption) .....10
- 8) Ordinances and Resolutions: None.
- 9) Old Business: None.
- 10) Seating of New Village Council
  - a) Village Clerk’s Report: Election Results
  - b) Administer Oath of Office to Trustees-elect Anne Wedner, John Swierk and Penny Lanphier
  - c) Call the new Council to Order
- 11) Ordinances and Resolutions
  - a) Resolution No. R-29-2018: Commending Trustee Kristin Ziv (Adoption).....14

- 12) Public Comment
- 13) New Business: None.
- 14) Appointments
  - a) Council Organization
- 15) Closed Session
- 16) Adjournment

**NOTICE**

All agenda materials are available at [villageofwinnetka.org](http://www.villageofwinnetka.org) (Government > Council Information > Agenda Packets & Minutes); the Reference Desk at the Winnetka Library; or in the Manager's Office at Village Hall (2<sup>nd</sup> floor). Webcasts of the meeting may be viewed on the Internet via a link on the Village's web site: <http://www.villageofwinnetka.org/government/village-videos/>.

The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator – Megan Pierce, at 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3543; T.D.D. 847-501-6041.

**MINUTES  
WINNETKA VILLAGE COUNCIL STUDY SESSION**

**April 10, 2018**

(Approved: xx)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held in the Village Hall Council Chambers on Tuesday, April 10, 2018, at 7:00 p.m.

- 1) Call to Order. President Rintz called the meeting to order at 7:02 p.m. Present: Trustees Andrew Cripe, Robert Dearborn, Penny Lanphier, Scott Myers, and Kristin Ziv. Absent: Trustee John Swierk. Also in attendance: Village Manager Robert Bahan, Assistant Village Manager Megan Pierce, Village Attorney Ben Schuster, Public Works Director Steve Saunders, Assistant Public Works Director Jim Bernahl, Community Development Director David Schoon, and no persons in the audience.
- 2) Public Comment. None.
- 3) Jurisdictional Transfer – Process Overview. Mr. Bernahl explained that the entity which has jurisdictional control of a road is responsible for the road's maintenance, repair and development. Since Green Bay Road is the main artery connecting Winnetka's three business districts, it may be desirable for the Village to acquire control over the road, to gain flexibility over parking, lighting, planting and signage.

Mr. Bernahl outlined factors to consider when contemplating a jurisdictional transfer (JT):

- Limits of the transfer
- Agencies involved with the transfer
- Long-term maintenance/reconstruction costs; current condition
- Legal obligations and liability
- Future restrictions on land use
- Future economic impacts of any proposed improvements
- Environmental impacts
- Village schedule for proposed improvements
- Flexibility with permitting processes

Mr. Bernahl explained that coming to consensus on the above issues will involve substantive negotiations with the Illinois Department of Transportation (IDOT). He noted that Glencoe, Kenilworth and Wilmette have all acquired jurisdiction from the State over portions of Green Bay Road that bisect their communities.

Mr. Bernahl listed options for the Council to consider:

- Option 1: Pursue a JT with no grant application or other funding request – estimated completion timeframe: 3-6 months.
- Option 2: Pursue a JT with direct payment from IDOT – assumes the Village leads the improvement process. Estimated completion timeframe: 6-18 months.
- Option 3: Pursue a JT as part of a grant application – assumes IDOT takes the lead on proposed improvements. Estimated completion timeframe: 18-24 months.
- Option 4: Do not pursue a JT – instead, attempt negotiations with IDOT for approval of design objectives. Estimated completion timeframe: 6-12 months.

The Council asked questions and discussed the different options at length. Mr. Saunders explained that the recent IDOT project in the Sheridan Road ravines is a rare example of Option 4 being undertaken. The State was aware of its liability in this area, due to dangerous and recurrent flooding, and therefore had an incentive to thoroughly modernize the road without pressuring the Village to take over jurisdiction. He added that IDOT normally only does the minimum upkeep on roads they retain control over.

There was discussion about the jurisdictional transfers done in Glencoe and Wilmette, leaving the section of Green Bay Road that runs through Winnetka as an outlier owned by the State.

Trustee Myers noted that business owners in Hubbard Woods are anxious for streetscape improvements in their area, and asked for a timeline for a Green Bay Road transfer process. Manager Bahan said staff would need time to research the issue.

President Rintz explained that the process begins with conceptual talks; then once preliminary engineering work is done, the negotiation process takes significant time to complete. He noted that the material provided was for information purposes as streetscape planning moves forward; no immediate action was needed by the Council.

- 12) Closed Session. Trustee Myers moved to adjourn into Closed Session to discuss Personnel Matters, pursuant to Section 2c(1) of the Illinois Open Meetings Act. Trustee Ziv seconded the motion. By roll call vote, the motion carried. Ayes: Trustees Cripe, Dearborn, Lanphier, Myers, and Ziv. Nays: None. Absent: Trustee Swierk.

President Rintz announced that the Council would not return to the open meeting after Executive Session. The Council adjourned into Executive Session at 8:30 p.m.

- 4) Adjournment. Trustee Lanphier, seconded by Trustee Ziv, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 8:44 p.m.

---

Deputy Clerk

**MINUTES**  
**WINNETKA VILLAGE COUNCIL**  
**REGULAR MEETING**  
**April 17, 2018**

(Approved: xx)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held in the Village Hall Council Chambers on Tuesday, April 17, 2018, at 7:00 p.m.

- 1) Call to Order. President Pro Tem Scott Myers called the meeting to order at 7:00 p.m. Present: Trustees Andrew Cripe, Robert Dearborn, Penfield Lanphier, John Swierk, and Kristin Ziv. Absent: President Chris Rintz. Also present: Village Manager Robert Bahan, Village Attorney Peter Friedman, Community Development Director David Schoon, Finance Director Tim Sloth, Assistant Finance Director Nick Mostardo, Assistant Public Works Director James Bernahl, Public Works Analyst Matt Havlik, and approximately 6 persons in the audience.
- 2) Pledge of Allegiance. President Pro Tem Myers led the Pledge of Allegiance.
- 3) Quorum.
  - a) May 1, 2018 Regular Meeting. All of the Council members present said they expect to attend.
  - b) May 8, 2018 Study Session. All of the Council members present said they expect to attend
  - c) May 15, 2018 Regular Meeting. All of the Council members present said they expect to attend
- 4) Public Comment. None.
- 5) Reports:
  - a) Trustees.
    - i) Trustee Dearborn reported on the Chamber Recognition Lunch, held the previous Wednesday.
  - b) Attorney. None.
  - c) Manager. None.
  - d) Village President. President Pro Tem Myers reported on the Community Conversations at Peet's Coffee the preceding Saturday.
- 6) Approval of the Agenda. Trustee Ziv, seconded by Trustee Cripe, moved to approve the Agenda. By voice vote, the motion carried.
- 7) Consent Agenda
  - a) Village Council Minutes.
    - i) April 3, 2018 Regular Council Meeting.
  - b) Approval of Warrant List dated March 30 – April 12, 2018 in the amount of \$563,364.27.

- c) Ordinance No. MC-2-2018: Amending Liquor Code (Adoption).
- d) Resolution No. R-22-2018: Approving a Class B Liquor License for Bond Drug Company of Illinois, LLC d/b/a Walgreens #21150 (Adoption).
- e) Resolution No. R-26-2018: Pavement Rejuvenation Multi-Year Contract (Adoption).
- f) Resolution No. R-27-2018: Approving Change Order No. 4 to Extend the Term of the Contract with B-Max Inc. for Electric Distribution System Work (Adoption).

Trustee Dearborn, seconded by Trustee Ziv, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Cripe, Dearborn, Lanphier, Myers, Swierk, and Ziv. Nays: None. Absent: President Rintz.

8) Ordinances and Resolutions.

- a) Ordinance No. MC-3-2018: Amending the Village Code – Purchasing (Introduction). Mr. Sloth explained that during a recent Purchasing Handbook amendment project, staff discovered an omission in the Village Code pertaining to change orders, and a Code amendment is therefore recommended. The amendment would grant the Village Manager discretion to approve change orders up to \$25,000, in line with his general purchasing authority. In addition, the Code modification allows the Village Manager to designate authority for amounts up to \$10,000 to the Finance Director, Purchasing Agent, or any Department Head. This would preserve the Council’s authority for change orders and purchases above \$25,000, while giving the Village Manager latitude to address simple contract scope changes in an expedient manner.

President Pro Tem Myers noted that an amended version of the Ordinance has been distributed to the Council based on Trustee feedback received after the agenda packet was posted.

Manager Bahan reviewed the proposed amendments, which further clarify purchasing procedures and change order protocols based on the size of the contract. He explained that change orders for \$10,000 and above will be reported to the Council in the monthly financial statements, and requests above \$25,000 will come before the Council for discussion and approval.

After a brief discussion, Trustee Cripe, seconded by Trustee Dearborn, moved to introduce amended Ordinance No. MC-3-2018. By voice vote, the motion carried.

- b) Ordinance No. M-8-2018: 1060 Gage Street – Tutoring Center Special Use Permit (Introduction & Adoption). Mr. Schoon reviewed this request for a Special Use Permit to allow a math tutoring business on the ground floor in the C-2 Commercial Overlay District. He described the hours and operations of the proposed new business, and added that the Plan Commission recommended approval at its March 20 meeting, after finding that the use would bring foot traffic to the surrounding area. Their recommendation for approval was subject to two conditions: the owner will purchase employee parking passes, and employees will park on the upper deck of the Hubbard Woods parking structure.

Trustee Lanphier expressed concern about traffic backups associated with drop-off and pick-up of students, and suggested designating an area at the end of the subject block for these purposes.

The applicant, Steve Santacruz, said he would be happy to inform parents about any designated drop-off and pick-up location if the Council so desires. He added that he expects some parents will stay in the area while their children are being tutored, enticed by Hubbard Woods Park and area businesses such as Graeter's Ice Cream. He explained that he would purchase employee parking passes and require his employees to park in the Hubbard Woods parking deck.

There being no public comment, the Council discussed the request and the traffic concerns raised by Trustee Lanphier. There was general consensus to wait until the learning center has opened for business, and to do a review of the drop-off and pick-up process after that time. Manager Bahan said this approach has been used with other special uses, and the Village works out solutions with businesses if any problems crop up.

Satisfied that the Village would monitor the traffic situation over the summer and take any necessary corrective action, the Council was in favor of waiving introduction of the approval Ordinance.

Trustee Swierk, seconded by Trustee Ziv, moved to waive introduction of Ordinance No. M-8-2018, with instructions to the Village to visit the parking issue over the summer. By roll call vote, the motion carried. Ayes: Trustees Cripe, Dearborn, Lanphier, Myers, Swierk, and Ziv. Nays: None. Absent: President Rintz.

Trustee Ziv, seconded by Trustee Cripe, moved to adopt Ordinance No. M-8-2018. By roll call vote, the motion carried. Ayes: Trustees Cripe, Dearborn, Lanphier, Myers, Swierk, and Ziv. Nays: None. Absent: President Rintz.

- c) R-28-2018: Approval of Phase II Agreements for Oak and Cherry Street Bridges (Adoption). Mr. Bernahl reviewed the history and status of the superstructure replacement project for the Oak and Cherry Street bridges. Now that Phase I Engineering has been completed and approved by the Illinois Department of Transportation (IDOT), the next step is for the Village to enter into agreements to allow the development of Phase II Engineering and to qualify for Federal funding of the project. The Subject Resolution authorizes the Village to enter into a Local Agency agreement with IDOT, and an Engineering Design Services agreement with Baxter & Woodman, the engineering firm that completed the Phase I Engineering.

The Council briefly discussed the project, and confirmed with Mr. Bernahl that IDOT has the Federal funds ready for disbursement when the time is ripe.

Trustee Dearborn, seconded by Trustee Swierk, moved to adopt Resolution No. R-28-2018. By roll call vote, the motion carried. Ayes: Trustees Cripe, Dearborn, Lanphier, Myers, Swierk, and Ziv. Nays: None. Absent: President Rintz.

9) Old Business. None.

10) New Business.

- a) Environmental and Forestry Commission Green Awards. Mr. Havlik explained that the Green Awards program was created to incentivize and acknowledge community members

who demonstrate an exceptional commitment to environmental best practices. He reviewed the award categories: *Green Buildings; Recycling/Waste Reduction; Land; Air; Water/Stormwater; Energy; and Innovation/Other.*

Environmental & Forestry Commission (EFC) Chair Chuck Dowding presented an award in the *Water/Stormwater* category to residents Jan and David Bawden for a drainage and water retention project at their home on DeWindt Road. Mr. Dowding noted that Ms. Bawden is a past EFC commissioner, and she was instrumental in developing the Village's Construction Recycling Ordinance.

The Council commended the Bawdens for their project, which not only retains and releases excess water in an efficient manner, but contributes to stormwater quality as well. It was agreed that projects of this type are a valuable example of private projects that can contribute to flood reduction and improved water quality, and should be a component of overall stormwater discussions.

Next, Mr. Dowding presented an award in the *Energy* category to the Winnetka Community House for its replacement of over 2,500 incandescent light bulbs with LED bulbs. He noted that the project is expected to reduce energy needs by 314 kWh annually, and provide energy cost savings of approximately \$37,000 each year. He explained that funds for the project were provided through an Illinois Municipal Electric Agency (IMEA) grant, adding that Winnetka is eligible for \$30,000 in IMEA grant funding each year. He said the Park District and New Trier High School are investigating similar projects using this IMEA assistance.

The Council applauded the efforts of the Community House to reduce its carbon footprint, and to act as a community leader in the area of sustainability.

- 11) Appointments: None.
- 12) Closed Session. None.
- 13) Adjournment. Trustee Cripe, seconded by Trustee Ziv, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 7:52 p.m.

---

Deputy Clerk





## Agenda Item Executive Summary

**Title:** Warrant List

**Presenter:** Robert M. Bahan, Village Manager

**Agenda Date:** 05/01/2018

**Consent:**  YES  NO

- Ordinance
- Resolution
- Bid Authorization/Award
- Policy Direction
- Informational Only

### Item History:

None.

### Executive Summary:

The Warrant List dated April 13-26, 2018 was emailed to each Village Council member.

### Recommendation:

Consider approving the Warrant List dated April 13-26, 2018.

### Attachments:

None.



## Agenda Item Executive Summary

**Title:** Ordinance No. MC-3-2018: Amending the Village Code - Purchasing

**Presenter:** Timothy J. Sloth, Finance Director

**Agenda Date:** 05/01/2018

- Ordinance
- Resolution
- Bid Authorization/Award
- Policy Direction
- Informational Only

**Consent:**  YES  NO

### Item History:

Winnetka Village Code Chapter 4.12 outlines the Village's purchasing policies. By Code, the Council designates authority to the Village Manager to enter into contracts and implement procedures governing purchases up to \$25,000 in the form of a written purchasing policy document. An updated version of the purchasing policy document was implemented Village-wide on January 1, 2018. In the process of updating the policy document, Staff noticed an oversight in previous versions as well as a gap in the Village Code that omitted a Change Order process. The Village Council unanimously approved the introduction of an amended ordinance at the 4/17/2018 meeting.

### Executive Summary:

After consulting with the Village Attorney, Staff recommends a modification to the Village Code that would designate authority for major contract change orders to the Village Manager at a level consistent with the Village Manager's purchasing authority of \$25,000 or 25% of the contract price whichever is less. For intermediate contracts, greater than \$10,000 but less than \$25,000 the Village Manager will have the authority to approve change orders provided that no such change order will result in a total price of the contract exceeding \$25,000. This code modification also allows for the Village Manager to designate this authority for small contracts not exceeding \$10,000 to the Finance Director which is also consistent with the authority given the Village Manager for general purchases.

Staff believes that the proposed changes will allow the Village Manager enough latitude to address simple contract scope changes expediently while still reserving authority to the Village Council for more significant change orders that likely have a policy or budget impact. Village Manager change order authority of \$25,000 provides enough latitude to address simple contract scope changes expediently (i.e. the discovery of unknown obstacles uncovered in the field during a construction project) while still reserving authority to the Village Council for any change orders over \$25,000, which are likely to be grounded in more significant policy questions.

It should be noted that the final version of the ordinance approved on 4/17/2018 was amended from the original version presented based on Council feedback. Staff will be available at the 5/1/18 Regular Council Meeting to answer any questions the Council may have about this proposed Code change.

### Recommendation:

Consider approval of Ordinance No. MC-3-2018, "An Ordinance Amending the Winnetka Village Code to Update the Village Manager's Authority to Approve Change Orders."

### Attachments:

1) Ordinance No. MC-3-2018, "An Ordinance Amending the Winnetka Village Code to Update the Village Manager's Authority to Approve Change Orders"

**AN ORDINANCE AMENDING THE WINNETKA  
VILLAGE CODE TO UPDATE THE VILLAGE MANAGER'S  
AUTHORITY TO APPROVE CHANGE ORDERS**

**WHEREAS**, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970 and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, Chapter 4.12 of the “Winnetka Village Code” (“*Village Code*”), among other things, delegates authority to the Village Manager, Department Heads, the Finance Director, and Purchasing Agent to authorize certain types of purchases to promote an efficient purchasing and procurement process; and

**WHEREAS**, while Chapter 4.12 currently provides (i) the Village Manager authority to approve certain types of purchase orders, award bids and sign contracts, provided the amount of the purchase order, bid award or contract does not exceed \$25,000, and (ii) Department Heads, the Finance Director, and Purchasing Agent authority to approve certain types of purchase orders, award bids and sign contracts, provided that the purchase order, bid award or contract does not exceed \$10,000, the Village Code is less clear whether this authority extends to the issuance of change orders; and

**WHEREAS**, pursuant to its home rule authority, the Village Council desires to clarify and provide specific authority for administrative approvals of change orders, as provided in this Ordinance (“*Proposed Amendment*”), to further add efficiency to the Village’s purchasing and procurement process; and

**WHEREAS**, the Village Council has determined that adopting the Proposed Amendment is in the best interest of the Village and its residents;

**NOW, THEREFORE**, the Council of the Village of Winnetka do ordain as follows:

**SECTION 1: RECITALS.** The foregoing recitals are hereby incorporated into this Section as the findings of the Village Council, as if fully set forth herein.

**SECTION 2: AMENDMENT OF AUTHORITY OF VILLAGE MANAGER.** Section 4.12.010, titled “Purchasing and Contracts,” of Chapter 4.12, titled “Purchasing,” of Title 4, titled, “Revenue and Finance,” of the Village Code is hereby amended and shall read as follows (**additions are bold and double underlined**; ~~deletions are struck through~~):

**“Section 4.12.010 Purchasing and contracts.**

\* \* \*

D. **Approval Authorities** ~~Authority of Village Manager.~~ The Village Manager shall have the authority to approve purchase orders, award bids, and sign

contracts for the purpose of supplies, and for any work or other public improvement which is not to be paid for in whole or in part by special assessment or special taxation; provided, the amount of such purchase order, bid award or contract does not exceed twenty-five thousand dollars (\$25,000.00) (*“Intermediate Contracts”*). **The Village Manager shall have the authority to issue and approve a change order to any Intermediate Contract, provided that no such change order shall result in the total price of the Contract exceeding \$25,000.00** All other purchase orders, bid awards, and contracts **in excess of \$25,000.00** shall be approved by the **Village Council** Trustees and executed by the President (*“Major Contracts”*). **The Village Manager shall have the authority to issue and approve a change order to any Major Contract, provided that no such change order, individually or when combined with any previous change order to the same Contract, exceeds the lesser of \$25,000 or 25 percent of the original price of the Contract.** The Village Manager may delegate the approval of purchase orders, the award of bids, and/or the signing of contracts not exceeding ten thousand dollars (\$10,000.00) (*“Minor Contracts”*) to any department head, the Finance Director or the Purchasing Agent, or to any combination of department head, Finance Director or Purchasing Agent (*“Purchasing Delegee”*). **The Purchasing Delegee shall have the authority to issue and approve a change order to any Minor Contract, provided that no such change order shall result in the total price of the Contract exceeding \$10,000.00.** The terms and conditions of such delegations shall be set forth in the written purchasing policy established by the Village Manager.

\* \* \*

**SECTION 3: EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

**PASSED** this 1st day of May, 2018, pursuant to the following roll call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this 1<sup>st</sup> day of May, 2018.

Signed:

\_\_\_\_\_  
Village President

Countersigned:

\_\_\_\_\_  
Village Clerk

Published by authority of the  
President and Board of Trustees  
of the Village of Winnetka,  
Illinois, this \_\_\_\_ day of \_\_\_\_\_,  
2018.

Introduced: April 17, 2018

Passed and Approved: May 1, 2018

**RESOLUTION NO. R-29-2018**

**THE VILLAGE COUNCIL OF WINNETKA, ILLINOIS**

**May 1, 2018**

**WHEREAS**, Kristin Ziv has faithfully served the Village of Winnetka as Village Trustee for two years, from 2016 to 2018; and

**WHEREAS**, during her tenure on the Village Council, she served as the Council's Representative to the Chamber of Commerce and Plan Commission, and as the Council's Community Outreach Liaison; and

**WHEREAS**, Ms. Ziv supported efforts to reduce the risk of flooding in Winnetka by giving approval for the Village to negotiate with the Forest Preserves of Cook County for a wetlands detention project on Forest Preserve land, and voting to approve a historic Memorandum of Understanding with Cook County for the stormwater wetland project; and

**WHEREAS**, Ms. Ziv furthered the Village's goal of reducing stormwater pollution by approving a ban on the use of phosphorus fertilizers in Winnetka; and

**WHEREAS**, as Village Trustee, she was instrumental in advocating for the business community by approving the adoption of Winnetka's first Downtown Master Plan, supporting the appointment of a Task Force to study and make recommendations to the Council for business district streetscape improvements, and for voting to authorize Village sponsorship of a major music festival in Winnetka, as well as other local events; and

**WHEREAS**, Ms. Ziv assisted the Council with the annual budget process, public safety pension review, and water and electric rate studies to maintain the Village's fiscal excellence while addressing long-range infrastructure needs; and

**WHEREAS**, she aided the Council in its consideration and deliberation of the One Winnetka Planned Development Preliminary Approval Application; and

**WHEREAS**, by listening carefully to public input and thoughtfully considering the reports and studies prepared by advisory committees, consultants and Village staff, in addition to her commitment to transparent public process, and her prudent consideration of all matters of public policy brought before the Village Council, she enhanced the deliberations of the governing body.

**NOW THEREFORE, BE IT RESOLVED** that the Village Council, on behalf of the Village of Winnetka and Village staff, commends Kristin Ziv for her unselfish dedication and donation of time, effort and expertise to serving our community and extends to her sincere appreciation for her contributions to this Village; and

**BE IT FURTHER RESOLVED** that Kristin Ziv transmits this Village greater and more beautiful than it was transmitted to her.

Attest:

---

Robert M. Bahan, Village Manager

---

Chris Rintz, Village President