

**Village of Winnetka**  
**Department of Community Development**

**Construction and Demolition Debris Recycling  
Waste Reduction and Recycling Plan**

**Step 1**

This application must be submitted and approved prior to issuance of a building or demolition permit for any "covered" project as defined in Section 15.54.040 of Chapter 15.54 of the Village Code.

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Company Name: \_\_\_\_\_

**PROJECT ADDRESS:** \_\_\_\_\_

**PROJECT DESCRIPTION (Include square footage of project):** \_\_\_\_\_

\_\_\_\_\_

**TYPE OF PROJECT:**

- New Structure: ≥ 2,000 square feet of Gross Floor Area
- Renovation: ≥ 10,000 square feet of Gross Floor Area
- Demolition: ≥ 1,500 square feet of Gross Floor Area
- None of the above applies.

**Filing Fee of \$250 required at time of submittal.**

**Deposit of \$2,000 required at the time the building or demolition permit is issued.**

Return completed form to the Department of Community Development, Village Hall 510 Green Bay Rd.  
For more information or questions contact Ann Klaassen at 847.716.3525 or [aklaassen@winnetka.org](mailto:aklaassen@winnetka.org).

*For Office Use Only:*

\$250 Filing Fee Paid: \_\_\_\_\_

Date Plan Approved: \_\_\_\_\_ Date Plan Denied: \_\_\_\_\_

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**Waste Reduction and Recycling Plan**  
**Step 1**  
**Project Information**

1. **Project Address:** \_\_\_\_\_

2. **Project Background Information:**

- Square footage of structure to be demolished/constructed/renovated: \_\_\_\_\_
- Start date: \_\_\_\_\_

3. **Construction and demolition debris recycling information:**

The following materials are to be diverted from disposal to recycling. Check all that will be diverted:

- |  |   |
|--|---|
| <input type="checkbox"/> Cardboard       | <input type="checkbox"/> Clean Wood       |
| <input type="checkbox"/> Metal           | <input type="checkbox"/> Glass            |
| <input type="checkbox"/> Brick           | <input type="checkbox"/> Gypsum Wallboard |
| <input type="checkbox"/> Acoustical Tile | <input type="checkbox"/> Carpet           |
| <input type="checkbox"/> Concrete        | <input type="checkbox"/> Insulation       |
| <input type="checkbox"/> Plastic         | <input type="checkbox"/> Other            |

4. **A minimum of 75% of the construction and demolition debris shall be diverted/recycled for covered projects. Select below how the requirement will be met:**

- Taking mixed construction and demolition debris to one or more certified mixed debris recycling facilities;
- Sorting materials for recycling, reuse, or salvage on the project site;
- A combination of these methods.

5. **Specify how construction and demolition debris will be managed on site:**

- Separated in designated containers
- Co-mingled in storage containers

6. **Estimated weight of construction and demolition debris:**

- Inert Debris \_\_\_\_\_ (concrete, brick, rock, etc.)
- Non-inert Debris \_\_\_\_\_

7. **Estimated weight of debris to be recycled:** \_\_\_\_\_

8. **Estimated weight of debris to be disposed of as solid waste (not recycled):** \_\_\_\_\_

9. **Identify location of recycling vendors or facilities that will collect or receive the debris:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. **Estimated date demolition and/or construction is to begin:** \_\_\_\_\_

*Compliance Report Required—not less than five (5) business days prior to the scheduled date for the final inspection of a covered project, the owner or builder shall file a compliance report on a form provided by the department (Step 2).*

*Contents of Compliance Report:*

*Dates of demolition and construction actually commenced*

*Actual weight of construction and demolition debris, divided between inert debris & other debris*

*Actual weight of inert and other construction & demolition debris that was diverted*

*Specification of the method used to determine weight*

*Original receipts/spreadsheet from all vendors and facilities which collected or received the construction and demolition debris, including actual weights received by each*

*Certifications from the general contractor and any vendor or facility that handled construction and demolition debris stating the extent to which the project complies with the Village Ordinance*

*Such other information as the Director of Community Development may require to determine compliance with the construction and demolition recycling plan*

As the general contractor for the covered project, I hereby agree to comply with all the terms of the waste reduction and recycling plan and Chapter 15.54 of the Village Code.

General Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Step 1**  
**Construction and Demolition Debris Management Plan Estimate**

On the construction and demolition debris calculation table below separately estimate quantities of (1) total construction and demolition debris and (2) construction and demolition debris to be collected or received by a recycling vendor or facility. For each quantity, list the facility collecting or receiving the materials. Use additional sheets if necessary. Weight tickets or receipts for all recycled and landfilled materials must be attached to the Compliance Report as required by Section 15.54.090.

<b>Construction and Demolition Debris Calculation Table</b>				
	<b>Estimated Weight (in tons)</b>			
<b>Material Type</b>	Diverted (Recycled/Reused)	Landfill Disposal	Recycling Vendor/Facility	Vendor/Facility Address
<b>Total construction and demolition debris</b>				
<b>Construction and demolition debris to be collected or received by recycling vendor or facility</b>				
<b>Estimated Total Weights</b>				

