
**VILLAGE OF WINNETKA
APPLICATION FOR OUTDOOR SEATING PERMIT
April 1 – November 30**

To apply for an Outdoor Seating Permit, please submit the following:

1. A Certificate of Insurance with minimum \$1,000,000/ occurrence and \$2,000,000 aggregate coverage **and the Village of Winnetka named as additional insured.**
2. A simple drawing of the table and chair placement layout.

Approval by the Village Council is conditioned upon receipt of #1 and #2 above, and your agreement to maintain the Village's safety and cleanliness standards, as outlined below and evidenced by your signature on this application. Your Outdoor Seating Permit may be revoked and/or not renewed for failure to comply.

1. Empty and dispose of refuse receptacle daily.
2. Pick up litter.
3. Straighten tables and chairs regularly, replacing them in accordance with Village-approved plan.
4. Wipe tables and chairs and sweep area regularly.
5. Pour water on spilled products as soon as possible to prevent staining sidewalk.

Return this form – please print legibly – the certificate of insurance, and the seating plan to the Village Manager's office, 510 Green Bay Road, Winnetka, Illinois.

Business Name & Address _____

Owner's Name & Address _____

Owner's Phone # _____

Owner's Email _____

*I agree to abide by the above standards and to maintain a **five-foot sidewalk clearance at all times** for pedestrian traffic.*

Date

Signature of Owner/Manager